



# Minutes

Dear Mayor and Councillors,

I respectfully advise that an **ORDINARY COUNCIL MEETING** be held in the **Civic Centre Chambers 13 McGregor Street, PORT HEDLAND WA 6721**, on **Wednesday, 11 December 2024**, commencing at **5:30pm**.

**MEETING MINUTES ATTACHED**

Yours faithfully

A handwritten signature in black ink that reads "Mark Dacombe".

Mark Dacombe  
Interim Chief Executive Officer

11 December 2024

**DISCLAIMER**

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At 5:30pm on Wednesday 11 December, Deputy Mayor Ash Christensen announced that a quorum hadn't been met for this evening's Ordinary Council Meeting.

**Councillors present:**

Deputy Mayor Ash Christensen

Cr Camilo Blanco

Cr Lorraine Butson

Cr Adrian McCrae (*via electronic media*)

**Councillors not present:**

*Mayor Peter Carter*

*Cr Sven Arentz*

*Cr Ambika Rebello*

*Cr Tim Turner*

*Local Government Model By-law (Standing Orders) No. 4 (5) Absence of Quorum*

*If at any meeting a quorum be not present within half an hour after the time appointed for that meeting, the Mayor, or in his absence the majority of the councillors present, or any one Councillor, if only one be present, or the Clerk if no Councillor be present, may adjourn the meeting to any date not later than seven days from the date of the adjournment.*

*Port Hedland Standing Orders Local Law 2014 –*

*4.12 Procedure where quorum not present during a meeting*

*(1) If at any time during a meeting a quorum is not present the Presiding member is to immediately suspend the proceedings of the meeting for a period of up to 15 minutes.*

*(2) If a quorum is not present at the expiry of the period in subclause (1), the Presiding member is to adjourn the meeting to a future time and date.*

At 6:00 pm, Deputy Mayor Ash Christensen adjourned the Ordinary Council Meeting and declared a Special Council Meeting to be held 12 December 2024 at 5:30pm. This was agreed upon by Councillors Blanco and Butson and attached letter addressed to Interim Chief Executive Officer can be viewed below.

The purpose of this Special Council Meeting is to consider the business contained in the December 2024 Agenda as published.



Our Ref:  
Enquiries: Tom Kettle, Manager Governance  
Direct Line: (08) 9158 9331

Mr Mark Dacombe  
Chief Executive Officer  
Town of Port Hedland  
PO Box 41  
PORT HEDLAND WA 6721

Dear Mr Dacombe,

**NOTICE PURSUANT TO SECTION 5.4(a)(i) – SPECIAL MEETING OF COUNCIL**

Pursuant to section 5.4(a)(i) of the *Local Government Act 1995*, I give notice of a Special Meeting of the Council to be convened on Thursday, 12 December 2024 at 5.30 pm.

The purpose of the Special Meeting is consideration of the business contained in the December 2024 Ordinary Council Meeting Agenda as published.

Yours sincerely

Councillor

Councillor

Councillor

11 December 2024

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