



# Special Council Meeting

## AGENDA

Dear Mayor and Councillors,

I respectfully advise that a **SPECIAL COUNCIL MEETING** will be held in the Civic Centre Council Chambers, 13 McGregor Street, PORT HEDLAND WA 6721, on **13 November 2024**, commencing at **6:00pm**.

The purpose of the Special Council Meeting is for reconsideration of confidential item – Recruitment of Acting CEO.

**MEETING AGENDA ATTACHED**

Yours faithfully

A handwritten signature in black ink, appearing to read "Carl Askew".

Carl Askew  
Chief Executive Officer  
07/11/2024

#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town of Port Hedland for any act, omission, statement, or intimation occurring during Council Meetings. The Town of Port Hedland disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Town of Port Hedland advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

**DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS*****Local Government Act 1995 – Section 5.65, 5.70 and 5.71******Local Government (Model Code of Conduct) Regulations 2021***

*This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Model Code of Conduct) Regulations 2021*

Name	
Position	
Date of Meeting	
Type of Meeting (Please circle one)	Council Meeting/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest (please circle one)	Financial    Proximity    Impartiality
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest (please circle one)	Financial    Proximity    Impartiality

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Important Note:** Should you declare a **Financial or Proximity Interest**, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

*"With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

**Order of Business**

<b>1</b>	<b>Opening of Meeting .....</b>	<b>5</b>
<b>2</b>	<b>Acknowledgement of Traditional Owners and Dignitaries .....</b>	<b>5</b>
<b>3</b>	<b>Recording of Attendance .....</b>	<b>5</b>
<b>3.1</b>	<b>Attendance .....</b>	<b>5</b>
<b>3.2</b>	<b>Attendance by Telephone / Instantaneous Communications .....</b>	<b>6</b>
<b>3.3</b>	<b>Apologies .....</b>	<b>6</b>
<b>3.4</b>	<b>Approved Leave of Absence .....</b>	<b>6</b>
<b>3.5</b>	<b>Disclosures Of Interest .....</b>	<b>6</b>
<b>4</b>	<b>Public Time .....</b>	<b>6</b>
<b>4.1</b>	<b>Public Question Time.....</b>	<b>6</b>
<b>4.2</b>	<b>Public Statement Time .....</b>	<b>6</b>
<b>5</b>	<b>Questions from Members without Notice .....</b>	<b>6</b>
<b>6</b>	<b>Announcements by Presiding Member without Discussion .....</b>	<b>6</b>
<b>7</b>	<b>Declarations of All Members to have given due consideration to all matters contained in the Business Paper before the Meeting .....</b>	<b>6</b>
<b>8</b>	<b>Matters for Which Meeting May be Closed (Confidential Matters).....</b>	<b>7</b>
<b>8.1</b>	<b>Recruitment of Acting CEO.....</b>	<b>7</b>
<b>9</b>	<b>Closure.....</b>	<b>8</b>
<b>9.1</b>	<b>Date of Next Meeting .....</b>	<b>8</b>
<b>9.2</b>	<b>Closure.....</b>	<b>8</b>

## 1 Opening of Meeting

The Presiding Member is to declare the meeting open at 4:00 pm.

## 2 Acknowledgement of Traditional Owners and Dignitaries

The Presiding Member acknowledges the Kariyarra people as the Traditional Custodians of the land that we are meeting on and recognises their strength and resilience and pays respect to elders past, present and emerging.

## 3 Recording of Attendance

*Important note:*

*This meeting is being live-streamed and audio recorded to facilitate community participation and for minute-taking purposes, which may be released upon request to third parties. In accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders members of the public are not permitted to use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the Presiding Member to do so. Members of the public are also reminded that in accordance with section 6.17(4) of the Town of Port Hedland Standing Orders Local Law mobile telephones must be switched off and not used during the meeting.*

### 3.1 Attendance

*Scheduled Present:*

Mayor Peter Carter  
Deputy Mayor Ash Christensen  
Cr Sven Arentz  
Cr Flo Bennett  
Cr Camilo Blanco  
Cr Lorraine Butson  
Cr Adrian McRae  
Cr Ambika Rebello  
Cr Tim Turner

*Scheduled for Attendance:*

Carl Askew (Chief Executive Officer)  
Steve Leeson (Director Corporate Services)  
Louise Gee (Interim Director Community Services)  
Kylie Davies (Director Regulatory Services)  
Lee Furness (Director Infrastructure Services)  
Tom Kettle (Manager Governance)

**3.2 Attendance by Telephone / Instantaneous Communications****3.3 Apologies****3.4 Approved Leave of Absence****3.5 Disclosures Of Interest**

Name	Item No	Interest	Nature

**4 Public Time****4.1 Public Question Time****4.2 Public Statement Time****5 Questions from Members without Notice****6 Announcements by Presiding Member without Discussion****7 Declarations of All Members to have given due consideration to all matters contained in the Business Paper before the Meeting**

**8 Matters for Which Meeting May be Closed (Confidential Matters)**

<b>8.1</b>	<b>Recruitment of Acting CEO</b>
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**Author:** **Executive Manager Human Resources**

**Authorising Officer:** **Mayor**

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**Reasons for Confidentiality**

This report has been deemed confidential pursuant to Section 5.23 (2) of the Local Government Act 1995, as the information to be received, discussed or considered in relation to this agenda item is in relation to clause; (a) a matter affecting an employee or employees. (b) the personal affairs of any person.

The purpose of this Special Meeting is for Council to consider and endorse the appointment of an Acting Chief Executive Officer (CEO) until the permanent position of Chief Executive Officer is filled.

## **9 Closure**

### **9.1 Date of Next Meeting**

The next Ordinary Meeting of Council will be held on Wednesday 27 November 2024 commencing at 5:30pm.

### **9.2 Closure**

There being no further business, the Presiding Member is to declare the meeting closed.