

# Att 3 - ARG Committee - Risk Register



Risk Register as at 29 November 2016

Date of Meeting	Risk Type	Item Title	Primary	Likelihood	Consequence	Principle Risk Theme	Rating	Risk Action Plan	Initial Officer Comments	Officers Status Update	Directorate Responsibility
29/06/16	Council Meeting	Council Decision - 11.1.1 Financial Management – 2016/17 Rating Strategy	Application for GRV Mass Accommodation & GRV Tourist Accommodation rate in the dollar could be declined by the Minister for Local Government and Communities	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	Accept Risk	Should the Rating Strategy and application be accepted by the Minister, then the Risk remains for subsequent years that the differential remains more than two times the lowest RiD.	Rating Strategy for 2016/17 was accepted by the Minister, this risk will be reviewed in subsequent years	Directorate Corporate Services
22/06/16	Council Meeting	Council Decision - 15.1 Statement of Financial Activity for the period ended 31 May 2016	Community Contribution Mia Mia	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	Manage by transferring income received to reserve such that the organization does not rely on the revenue for operations.	The 2015/16 Adopted Budget includes a community contribution of \$464,845 under the Mia Mia lease. This lease expires in December 2019 and income is uncertain after this date.	previously In communication with Mia Mia via legal team. Mia Mia reply received, claims rejected by TOPH, reply send by TOPH Legal team. Possible discussion regarding reduction of the Community contribution to take place. Await Mia Mia response.	Directorate Corporate Services
22/06/16	Council Meeting	Council Decision - 15.1 Statement of Financial Activity for the period ended 31 May 2016	FMG Memberships	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	Manage by transferring net income to reserve	FMG under agreement with the Town provide an annual contribution of \$500,000 towards the operations of Wanangkura Stadium. Under the agreement FMG employees are entitled to drawdown on this amount for activities through the Leisure Facilities and Matt Dann, with budgeted expenses of \$240,000 for Stadium activities and \$10,000 for Matt Dann activities, effectively providing a subsidy of \$250,000. FMG have a five year agreement with the Town which commenced on the 1 October 2012 and ends on the 30 September 2017.	No response received from Mia Mia regarding Town's offer of discussions on acceptable terms. Advised A/CEO to proceed with debt recovery action. Expect to recover all outstanding rates and lease fees, but negotiate on reduction in Community Facilities Contribution	Directorate Corporate Services
27/07/16	Council Meeting	Council Decision - 12.2.3 South Hedland Bowling and Tennis Club Self Supporting Loan	That SHBTC default on the loan in its entirety	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	The item will be by the placed on the Risk Register and monitored by the administration and overseen by the Audit, Risk & Governance Committee.	Principle loan amount was \$500,000 (plus interest) Annual payments are \$40,838.00	Loan repayment extended to 23/2/2017	Directorate Corporate Services
27/07/16	Council Meeting	Council Decision - 12.2.3 Richardson Street Boat Ramp	Council decides to exercise the first term option on the lease agreement with PPA and the boat ramp remains operational in the long term until completion of the Marina and Spoilbank Project and the Town is required to 'maintain' access via dredging	Almost Certain (5)	Moderate (3)	Service Interruption - 5 Catastrophic - Indeterminate prolonged interruption of critical core service deliverables	High (15)	Accept Officer Recommendations to exercise the first term option and seek partnerships and / or funding to dredge or excavate the channel	Value of dredging is up to \$150,000, to be undertaken within the next 3 months.	Funding allocated in 16/17 Budget. The quote for dredging of the marina will be submitted to council for award on 28/9/2016. Dredging at the boat ramp was completed.	Directorate Corporate Services
28/09/16	Council Meeting	12.3.1 Kingsford Smith Business Park – Heavy Vehicle Access	That there is a serious traffic accident directly attributable to the larger RAV5A vehicle	Possible (3)	Major (4)	Health - 4 Major - Lost time injury >5 days	High (12)	Control through a traffic plan	Await response from Main Roads regarding access of RAV5A vehicles to Wallwork road. Action will be considered on receipt of response	Main roads responded and accepted the TOPH proposal for limited RAV access between GNH and KSBP.	Directorate Works and Services
26/10/16	Council Meeting	15.2Port Hedland International Airport – Apron Strengthening Works	That the Lessee might insist that the Town carry out the works as already agreed	Likely (4)	Moderate (3)	Financial Impact - 4 Major - \$300,001 - \$3M	High (10-16)	Transfer risk to Lessee	The lessee has accepted responsibility for these works with an agreed contribution by the Town of \$1 million plus GST.	An invoice for payment to the Lessee was received for payment. This risk has been dealt with and can be removed from the Risk register.	Directorate Works and Services
26/10/16	Council Meeting	15.2Port Hedland International Airport – Apron Strengthening Works	That works carried out within the scope of the Town's budget will be inadequate	Likely (4)	Moderate (3)	Reputation - 3 Moderate - Substantiated, public embarrassment, moderate impact on key stakeholder trust or moderate media profile	High (10-16)	Transfer risk to Lessee	The lessee has accepted responsibility for these works with an agreed contribution by the Town of \$1 million plus GST.	An invoice for payment to the Lessee was received for payment. This risk has been dealt with and can be removed from the Risk register.	Directorate Works and Services