

Status of Council Decisions

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
12/12/12	OCM	201213/208	11.1.1.10 Scheme Amendment 51 to the Town of Port Hedland Town Planning Scheme No. 5, Recoding all land within the Town currently zoned "Residential" R20 to "Residential" R30 (File No.: 18/09/0065)	That Council: 1. place the amendment on hold for a period of three months to allow the preparation of additional documents to further inform the need for the scheme amendment; and 2. instruct the Chief Executive Officer to report back to the March 2013 Council meeting.	27/01/2016 - On hold as per Council resolution in 2013. 16/12/2016 - On Hold Indefinitely pending finalisation of Local Planning Scheme 6. 27/02/2018 - On hold indefinitely pending LPS6 as per previous comment (CR)	50%
24/04/13	OCM	201213/346	11.1.3.1 Request for Tender - Butler Way Pretty Pool Land Development Project (File No. 802201G)	That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Tender for Reserve 40652 Butler Way Port Hedland in accordance with the provisions of section 3.57 of the Local Government Act 1995.	24/06/2014 - On hold acquisition not approved by the State of Western Australia. Town officers have secured the vesting of property for staff housing and land is being deconstrained via a grant from the Department of Regional Development and Lands 13/11/2015 - Ongoing - Staff Housing 14/10/2016 - Technically, the option to go to tender is still an option even though the project has changed scope. Civil works was completed in September 2016 and three lots have been created. The long term intention is to develop the site for executive housing however due to budget constraints this development will not happen in 2016/17. The issue of land tenure is something that will need to be addressed. Currently the parcel is a reserve for staff housing. The Town has the option to purchase this land from the State at a potential discount of 50%. 08/03/2018 - Update to be given by Director Infrastructure and Town Services in coming weeks following discussion of blocks. 01/05/2018 - Matter is up for consideration in the 2018/19 Budget (GS) 09/08/2018 - A budget has been put forward for consideration in the 2018/19 budget to cover the costs of undertaking the detailed design phase of the project with the delivery of the projects in 2019/20 (GS)	1%
24/04/13	OCM	201213/347	11.1.3.2 Request for Proposals: 1.4 Hectares on Reserve 8214 (McGregor Street) for Commercial Development Projects (File No. 803179G)	That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Proposal for the 1.4ha parcel of land on Reserve 8214 in accordance with the provisions of section 3.58 of the Local Government Act 1995 in consultation with the Turf Club to be submitted and approved to the Minister of Regional Development and Lands. CARRIED 7/0	24/06/2014 - Project on hold pending project proponent. 13/11/2015 - Economic Development will take the file and write the agenda item for adoption of the scheme amendment per Council's request. 23/12/2015 - Mark Kift at Department of Lands contacted re if the State could dispose of this land at a lower price outside the current policy (outcome TBA) 29/04/2016 - Letter sent to the Dept. of Lands re the Town's formal notification that it will no longer pursue the acquisition of the lazy land parcels: with the exception of McGregor Street 01/06/2016 - Economic Development to book a time with Planning to discuss the Scheme Amendment issues on this site 27/02/2018 - This project to be placed on hold pending finalisation of the Turf Club Sporting Precinct Masterplan (TB)	1%
28/08/13	OCM	201314/058	11.3.2.3 Port Hedland Consolidated Coastal Foreshore Masterplan - Adoption for Advertising (File No.: 18/08/0002)	That Council: 1. Adopts the Consolidated Foreshore Redevelopment Master Plan (Attachment 1) as a guide to further planning and decision making; and 2. Notes that further feasibility and detailed investigation will be required for the individual recommendations contained in the Consolidated Foreshore Redevelopment Master Plan and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of the Strategic Community Plan, Corporate Business Plan, 10 year Long Term Financial Plan, Asset Management Plan and Pilbara's City Growth Plan / Implementation Framework. CARRIED 8/0	27/02/2018 - This project has not been budgeted for and cannot progress until the Coastal Hazard Risk Management Adaptation Plan (CHRMAP) for the Port Hedland townsite is completed (August 2018) (CR)	50%
19/03/14	SCM	201314/269	6.1.4 Town Planning Scheme Review and Caretaker Rights (File No.: 18/09/0040)	That Council: 1. Request the Chief Executive Officer, or his delegate(s), to consult with the community with regard to any direction proposed through the Scheme review including any proposals to the existing "Caretakers Dwelling(s)" and "Noxious Industries" in Wedgefield; and 2. Request the Chief Executive Officer, or his delegate(s), continue to investigate process improvement to ensure "leading practice" standards are maintained and improved throughout the various Town's departments. CARRIED 8/0	24/06/2014 - Caretakers dwellings are being reviewed as part of the planning scheme. the preparation of the scheme is ongoing with discussions ongoing with the dust task force 16/12/2016 - On Hold indefinitely pending finalisation of Local Planning Scheme 6 27/02/2018 - On hold pending review of LPS6 (CR)	50%

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26/03/14	OCM	201314/282	11.2.1 Proposed Relocation of the South Hedland Waste Management Facility (File No.: 31/13/0002)	<p>That Council:</p> <ol style="list-style-type: none"> Note that the remaining disposal capacity of the South Hedland Waste Management Facility is predicted to be consumed within six to 16 years; Endorse an indicative final landform height for the South Hedland Waste Management Facility of RL 28, extending the minimum estimated remaining life of the facility to approximately eight years; Request the Chief Executive Officer, or his delegate(s), undertake additional community engagement to determine a preferred redevelopment option for the existing South Hedland Waste Management Facility site once the facility is closed and site rehabilitated; Request the Chief Executive Officer, or his delegate(s), develop a Landfill Closure Plan and a Rehabilitation and Aftercare Management Plan for the South Hedland Waste Management Facility based on the adoption of a preferred final landform and the proposed post closure land use; Note that the preferred location for a new waste management facility is undeveloped Crown land on the northern section of Lot 203 Great Northern Highway, approximately 12km south west of Port Hedland; Request that the Chief Executive Officer, or his delegate(s), undertake waste strategy, planning, environmental and heritage studies necessary to support acquisition and development of the preferred site for waste management purposes; Note advice from the Department of Regulation that applications for new landfill facilities are currently regulated in accordance with the Victorian EPA document entitled 'Best Practice Environmental Management- Siting, Design, Operation and Rehabilitation of Landfills, September 2010' which requires development of lined cells to a minimum Class III standard; and Request that the Chief Executive Officer, or his delegate(s), request permission from the Department of Planning to use remaining Northern Planning Program grant monies to fund detailed site assessment studies of the preferred site. <p>CARRIED 8/0</p>	<p>Contract 14-18 awarded to Cardno WA to carry out studies to ascertain the suitability of preferred site 6. Works to be completed by end of June 2015</p> <p>08/03/2018 - Manager Waste advised. Decision being investigated</p> <p>01/05/2018 - No update at this stage until the Landfill Masterplan is completed, reviewed and endorsed. (GS)</p>	10%
27/08/14	OCM	201415/031	11.4.2 Request to Lease - Play and Learn WA Pty Ltd	<p>That Council:</p> <ol style="list-style-type: none"> Dispose of a 1582.42m² portion of Reserve 37820, Lot 550 Hedditch Street, South Hedland to Play and Learn WA Pty Ltd by way of land lease in accordance with Section 3.58 (3) of the Local Government Act 1995 on the following terms and conditions: <ul style="list-style-type: none"> a) Initial lease term 21 years; b) Option to extend by 21 years, subject to approval from the Minister of Lands in accordance with the management order; c) Annual rental of \$2,500 exclusive GST; d) Annual increase to the base rental by the Consumer Price Index (Perth) for the quarterly (12 month) figure, published in the immediate preceding period to the review date; e) All costs associated with the occupation of the land to be borne by the lessee, including, but not limited to any capital, operational and whole of life asset costs and Local Government rates; and f) Permitted purpose child care centre. <p>Subject to no submissions being received in the requisite advertising period.</p> <p>CARRIED 6/0</p>	<p>Play and Learn are reviewing the DRAFT lease Building and construction planned to commence April 2015</p> <p>12/03/2015 - Play and Learn may not go ahead with the proposal as there may be scope for them to remain on current site - Leasing Officer to prepare a letter to set deadline for activation of the lease site.</p> <p>21/04/2016: To schedule meeting with Play and Learn WA to discuss their intention with the lease.</p> <p>05/07/2016: Leasing Officer writing to the proponent seeking advice as to whether they wish to continue or abandon the request.</p> <p>27/07/2016: Leasing Officer advised proponent's representative is returning from leave Monday 1 August 2016 and will respond in due course.</p> <p>04/08/2016 - Leasing Officer has prompted again for advice as to Play and Learn's intent to continue with request</p> <p>19/08/2016 - Advice from Play and Learn received confirming it has not yet decided to remove themselves from South Hedland entirely however they have no intention of taking up a lease over the portion in the near future. They will continue to monitor the landscape in South Hedland and review their decision on an as needs basis.</p> <p>26/09/2016 - Advice remains as above. No change. Unable to remove as outstanding item until proposed Lessee advises they will not be requesting lease over portion.</p> <p>08/02/2017 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16.</p> <p>27/02/2018 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16 (TR)</p>	95%
16/12/15	OCM	201516/105	12.1.4 Lazy Lands – Request to renegotiate with the Department of Lands Regional and Metro Services	<p>That Council:</p> <ol style="list-style-type: none"> Request the Chief Executive Officer, or his delegate(s), to continue to negotiate in good faith an acquisition/utilization strategy considering the amount of staff time and funds expended upon the properties with the Department for Lands – Regional and Metro Services for the two previously approved commercial development projects being: <ul style="list-style-type: none"> a) The 1.4 hectare section of Reserve 8214 (Port Hedland Turf Club) approved for excision from the reserve on 14 November 2012; and b) The Northern portion of Reserve 37820 (South Hedland Tennis and Bowls Club) approved for excision from the reserve on 28 January 2015. Note that the acquisition activity on behalf of the Town will cease on the 9 residential properties listed in the table below and they will remain recreation reserves: <p>CARRIED 5/3</p>	<p>The official status is partially ongoing + ceased.</p> <p>Supporting background 16 Dec OCM Council approved (decision 201516/105) to support to continue to negotiate on acquiring 1.4ha Reserve 8214 McGregor Street and Reserve 37820 at the South Hedland Tennis and Bowls club + cease acquisition activity on the 9 residential lots.</p> <p>Jan 2016 the Town appointed APC to carry out one final valuation of all sites, for the internal review of Council and the Exec. The decision was to again cease acquisition activity on the 9 residential lots.</p> <p>The Town has received a few official letters from the Department of Lands (Adam aware) re acquisition of the residential sites – Rhiannon has issued response letters formally rejecting all offers to purchase the sites.</p> <p>The status of lazy lands is captured (and updated) in the Weekly Progress Reports on H-drive.</p> <p>27/02/2018 - Progressing the implementation of lazy lands has not been identified as a priority and this project is therefore placed on hold pending further direction from executive (TB)</p>	1%

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27/01/16	OCM	201516/155	13.1 Wealth Management Framework – Airport Lease Funds	That Council request that the Chief Executive Officer engage a suitable experienced legal firm to review the attached draft Trust governance structure presented as part of the Airport lease funds wealth management framework from a legal and tax perspective and report back to Council at a future meeting. CARRIED 8/0	Herbert Smith Freehills have been engaged to provide advice on pros and cons of internal vs external governance structure. Advice also received from Herbert Smith Freehills on permissible investment types under section 6.14 of the Local Government Act and Regulation 19C of the Financial Management Regulations. Confirmation has been received from the Department of Local Government. Information distributed to EMs via email on Friday 15 April 2016 and workshopped with EMs on 27 April 2016. Report to Council on the legal advice pending. An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled. 02/02/2017- A concept forum session with Council was held on 9 November 2016 to consider governance model options and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed governance structure, investment framework and selection of preferred or allowable investments. 13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018. 18/05/2018 - Preliminary discussions have been undertaken with Elected Members, however we are looking to lobby with the state government on reducing the restrictions on the investment rules within the LG Act (JM)	75%
27/01/16	OCM	201516/129	12.1.1 Scheme Amendment No.77 – Rezoning land bound by Styles Road, Pretty Pool Creek, Cooke Point Drive from 'Parks and Recreation', 'Rural and Other Public Purpose-Energy' to 'Urban Development'	That Council: 1. In accordance with regulation 50 (3) (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 support Scheme Amendment No.77 to the Town of Port Hedland Town Planning Scheme No.5 with modifications as detailed in Attachment 4; 2. Forwards the schedules of submissions and modifications in Attachment 3 and Attachment 4, to the Western Australian Planning Commission for the Minister for Planning's consideration; and 3. Authorises the Mayor and Chief Executive Officer to execute three (3) copies of the amendment documents for Scheme Amendment No.77 to Town of Port Hedland Town Planning Scheme No.5 in accordance with regulation 53 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015, including the fixing of the Council's Seal in the event the Minister for Planning approves the Scheme Amendment without modification. CARRIED 5/4 BY THE MAYORAL CASTING VOTE	14/07/2016 - The amendment was initiated by Council in 2015 and adopted by Council in 2016. The amendment is now sitting with the Western Australian Planning Commission WAPC for assessment and they have requested further information from the applicant Landcorp (who are represented by RFF). Landcorp are required to address Bushfire Assessment Threats and provide this information before 30/7/16. There is no further work required by the Town's Officers, it solely lies with the Landcorp providing the information to the WAPC. 27/02/2018 - Scheme Amendment 77 is still with the WAPC for consideration. It has been placed on hold pending finalisation of the CHRMAP project for the Port Hedland townsite (CR)	75%
23/03/16	OCM	201516/213	12.4.1 Management Contract – Town of Port Hedland Leisure Facilities	That Council consider a funding allocation in the 2016/17 Budget to complete a full review of service provision across Wanangkura Stadium, South Hedland Aquatic Centre, Gratwick Aquatic Centre and Marquee Park to incorporate the following: 1. The development of a management plan for each facility to consider operating hours, program delivery, community use and operational budgets; 2. The development of an asset management plan for each facility to assess the current condition of the asset, assess the remaining economic useful life, assess whole of life costings, develop preventative maintenance schedules and determine asset renewal funding required; 3. Prepare a Business Plan for the Gratwick Aquatic Centre site assessing land use opportunities, with a view of undertaking a cost/benefit and community need analysis of retaining the current use as an aquatic facility versus potential commercial opportunities. CARRIED 8/0	08/03/2018 - Manager Facilities notified, decision being investigated. 01/05/2018: 1. Contractor to be engaged to provide a management review and plan for all facilities. RFQ is currently being written to be engaged this financial year (2017/18). 2. Currently underway with some facilities complete (SHAC). 3. Work to commence 2018/19. Will be considering with Strategic Community Plan and Strategic Business Planning process, inclusive of review of service levels, asset management strategies and alternate opportunities (TB) 13/08/2018 - RFQ closed and assessment completed. Consultant expected to start Mid August 2018.	30%
27/04/16	OCM	201516/225	12.3.1 Corporate Business Plan 2015 – 2019	That, with respect to the Town of Port Hedland Corporate Business Plan 2016-2019, Council: 1.Adopt the Plan and; 2.Note that a review of the Plan will be undertaken in the next 12 months in association with the major review of the Strategic Community Plan and; 3.Request that service level reviews are undertaken of the Town's Business Units and predominant services and facilities, to be completed by 31 March 2017 and; 4.Request that Business Unit annual and four year operational plans be developed incorporating the outcomes of part 3, to support the Plan's implementation and integration with the Annual Budget. CARRIED 8/0	25/10/2016 - Manager Strategic Development Framing up Community Strategic Plan in order to develop SBP. CSP must be developed in consultation by EM with the community 13/03/2018 - The Town has completed the community consultation phase of the Strategic Plan, and is now developing the strategies section and working for document. Once the SCP is complete the Corporate Business Plan will be progressed. 01/05/2018 - Community consultation has been completed on the Draft Strategic Community Plan (SCP) which will be presented to Council for endorsement at a future meeting. Upon endorsement of the SCP, the Corporate Business Plan will be developed (PH) 07/06/2018 - SCP was adopted at the Council Meeting on 23 May 2018. Work commenced on CBP to be presented to Council in upcoming months (JB) 09/08/2018 - The SCP has been completed and work has started on the CBP which is in early draft stages, after meetings have been held with the Business Units (PH) 06/09/2018 - The Draft CBP was presented to Elected Members at a Confidential Briefing on 5 September 2018, and will be presented to Council at the OCM on 26 September 2018 for the purpose of endorsing the Draft CBP for public exhibition. (TV)	45%

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27/04/16	OCM	201516/223	12.2.1 Consideration to Enter into a Memorandum of Understanding with the Department of Fire & Emergency Services – Management and Control of Bush Fires and Emergency Services in the Pilbara on a Three Year Trial Basis.	<p>That, with respect to the memorandum of understanding with the Department of Fire and Emergency Services for management and control of bush fires and Emergency Services in the Pilbara on a three year trial basis, Council:</p> <p>1.Authorise the Chief Executive Officer to enter into a memorandum of understanding with the Department of Fire and Emergency Services under the Bush Fires Act 1954.</p> <p>2.Request the Fire and Emergency Services Commissioner to designate a person employed in the Department of Fire and Emergency Services to act as the Chief Bush Fire Control Officer in accordance with section 38A of the Bush Fires Act 1954 during the trial period.</p> <p>CARRIED 8/0</p>	<p>26/09/2016 - Under review. A memo has been supplied to the A/CEO detailing concerns identified with signing the MOU. Awaiting feedback from A/CEO. 13/7/16 ---- Further information regarding the likelihood of the MOU proceeding coming. further updates to come.</p> <p>28/02/2018 - There are ongoing concerns in respect to liability and financial burden. Since the resolution, the Town has formed a bush fire brigade who are now the first responder to fires outside the gazetted fire district and is working well. Due to the Ferguson Inquiry reports findings and recommendations, the MoU has not been signed and our has been accepted by DFES. The Town has come a long way in respect to its fire management obligations since the resolution and is fully autonomous.</p> <p>01/05/2018 - The matter is still under review. The outcomes of the Ferguson Review has resulted in significant changes to how bush fires will be managed in WA. The introduction of a Rural Fire Service and greater support for Bush Fire Brigades has changed the state of play and therefore may have made the signing of an MOU unnecessary. Will provide update as the outcomes of the Ferguson report come into effect (MC)</p> <p>09/08/2018 - the matter is under review. the implementation of the Ferguson review recommendations will see a significant change to the structure of DFES with respect to Bush Fire Brigades and obligations of Local Government. Binding to an MOU at this point is risky until the implementation is complete and the situation is assessed.</p>	50%
25/05/16	OCM	201516/256	12.4.5Short-Term Investment of the Airport Lease Funds	<p>That Council request the Chief Executive Officer to schedule Elected Member Concept Forums to enable Council consideration and community engagement with respect to the Airport Wealth Management Framework, its management, investment and its disbursement / distribution streams by no later than 31 December 2016.</p> <p>CARRIED 9/0</p>	<p>An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled.</p> <p>02/02/2017- A concept forum session with Council was held on 9 November 2016 and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed investment framework and selection of preferred or allowable investments.</p> <p>13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018.</p> <p>18/05/2018 - Preliminary discussions have been undertaken with Elected Members, however we are looking to lobby with the state government on reducing the restrictions on the investment rules within the LG Act (JM)</p>	30%
25/05/16	OCM	201516/233	12.1.2Port Hedland Air Quality Health Risk Assessment for Particulate Matter	<p>That, with respect to the Health Risk Assessment, Council:</p> <p>1.Receive the Port Hedland Air Quality Health Risk Assessment for Particulate Matter report released by the Department of Health on 26 February 2016.</p> <p>2.Request the Chief Executive Officer or his delegate to:</p> <p>a)Encourage the Department of Health to undertake ongoing comprehensive air quality monitoring and assessment of the Port Hedland West End,</p> <p>b)Invite the Department of Health and key agencies to undertake community engagement forums in Port Hedland in respect to the Health Risk Assessment,</p> <p>c)Continue to apply comprehensive dust management conditions for all West End Residential zone developments as prescribed through LPS Amendment 22,</p> <p>d)Request an increase in the frequency of Department of Environment and Regulation inspections on all activities within Port Hedland licensed under the Western Australian Environmental Protection Act 1986.</p> <p>3.Request the Chief Executive Officer prepare a list of initiatives for Port Hedland that address the key concerns emanating from the Health Risk Assessment including, but not limited to:</p> <p>a) Dust suppression opportunities for unsealed roads with a focus on the Spoilbank roads and the Port Hedland Yacht Club carpark,</p> <p>b) Collaborating with the Pilbara Port Authority, Port users, industry and key stakeholders to investigate and implement green belts of vegetation to reduce dust.</p> <p>CARRIED 9/0</p>	<p>Requests have been issued to the Department of Health regarding further dust monitoring in Port Hedland and a public information session. Responses received. The town continues to apply dust controls through planning approvals. Contact has been made with the DER regarding the potential use of LIDAR technology for dust monitoring in the west end - further discussions required</p> <p>10/01/2018 - Town continues to pursue dust control initiative in the west end. work has been completed on the spoilbank to reduce dust. The town continues to pursue collaborations with key stakeholders to reduce dust emissions. The Town is currently working with BHP to investigate the possibility of increasing greenbelts through the west end.</p> <p>01/05/2018 - Outcomes 1, 2a, 2b, 2c, 2d, 3b completed or currently ongoing. 3a - dust suppression for spoilbank roads and yacht club car park partially complete. (MC) Future proposed works will be researched at a later date (GS)</p> <p>10/09/2018 - Dust Taskforce sent and is pending decision by the WA Premier (ELT)</p>	80%

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27/07/16	OCM	CM201617/017	12.2.4Port Hedland Pony Club - License	<p>That with respect to the request from the Port Hedland Pony Club to lease an additional portion of land, the Council:</p> <p>1.Approve in principle to temporarily dispose of a portion of Reserve 29044, by way of license to become an annexure to the current lease agreement between the Town of Port Hedland and the Port Hedland Pony Club for Reserve 31462, Styles Road on the following terms and conditions: a)Initial Term – 12 months; b)First Option – 12 months.</p> <p>2.Authorise the Acting Chief Executive Officer to liaise with the Department of Lands on the appropriate wording of the management order purpose(s) and acknowledge that the portion of Reserve 29044 is currently set aside as a possible development site for a caravan park and should this development progress, then this portion of the lease agreement (license) would cease. The agreed vacate terms are 90 days' notice in the event that the caravan park development is approved.</p> <p>3.Acknowledge that there will be no additional fee payable by the Port Hedland Pony Club for the temporary use of this land.</p> <p>CARRIED 9/0</p>	<p>02/08/2016 – Leasing Officer contacted Department of Lands for comment and advice on the addition of the purpose "recreation" to the management order over portion of Reserve 29044, in addition to the current vested purpose which is "Caravan Park".</p> <p>02/08/2016 - Department of Lands requested additional reasoning of the request and that this be forwarded to the Case Assessment Team for review and investigation.</p> <p>05/08/2016 – Leasing Officer liaising with Planning and Development Team for progress for the request.</p> <p>26/09/2016 - Leasing Officer progressing with the application process to amend the vesting order with Minister for Lands and Planning and Development Team.</p> <p>09/11/2016 - Progressing through Planning and Development Team.</p> <p>16/11/2016 - Final request sent to Department of Lands for amendment to vesting order. Waiting for processing.</p> <p>08/02/2017 - Waiting for Department of Lands to amend vesting order, 16/8/17 - Leasing Officer has been in contact with Planning Officer seeking regular updates on the change of the vesting order. Department of Lands are still yet to make an amendment and so no progression can be made.</p> <p>26/02/2018 - Department of Lands have advised the following: 'A decision on native title is still being considered. Requirements for native title dispositions have changed dramatically and we are still receiving updates from our lawyers and State Solicitor's Office regarding the changes.' The Department will advise the Town as soon as a decision is made.</p> <p>02/05/2018 - Department of Planning, Lands and Heritage confirmed Native Title is still being worked through (KD)</p> <p>09/08/2018 - No further progress until Native Title is worked through. (KD)</p>	15%
31/08/16	OCM	CM201617/048	16.1Proposed Land Transaction for Lot 413 Kingsford Smith Business Park	<p>That with respect to the Proposed Land Transaction for Lot 413 Kingsford Smith Business Park, Council:</p> <p>1.Note that St John Ambulance Western Australia Ltd will undertake remediation works and fill works on the site to enable development of the site.</p> <p>2.Clarify its December 2015 decision (201516/122) to include the below additional information regarding remediation and fill works for the site: a)Require St John Ambulance Western Australia Ltd pay the Town of Port Hedland \$250,000 (GST inclusive) minus the cost of fill remediation works, from the proceeds of the sale of 12 Hedditch Street, South Hedland; b)Note that St John Ambulance Western Australia Ltd will project manage and ultimately be responsible for the proposed remediation works to be included in their overall project budget; c)Require St John Ambulance Western Australia Ltd to provide the Town of Port Hedland copies of all paid invoices related to the works with such documentation to be used by the Acting Chief Executive Officer to determine the final payment figure; d)Cap the final payment reduction at \$100,000 (GST inclusive); e)Require the payment to be received before 31 December 2017. f)That the funds received from the transaction of the Hedditch Street site be allocated to the strategic reserve.</p> <p>3.Request the Acting Chief Executive Officer or their authorised officer to update the Transfer of Land contract to reflect the additional conditions noted above.</p> <p>4.Request the Acting Chief Executive Officer or their authorised officer, as the current owner of Lot 413, to provide St John Ambulance Western Australia Ltd with a letter of authority (subject to funding confirmation being received prior) to: a)enable St John Ambulance Western Australia Ltd to apply for all necessary planning and building approvals; b)allow St John Ambulance Western Australia Ltd to commence construction (including the earth works/ fill) of the new facility on receipt of a building permit with the understanding that the excision, sub division and subsequent amalgamation are progressing concurrently.</p> <p>CARRIED 7/0</p>	<p>Waiting for legal quote + timeframe (McLeod's Fiona Grgich) to update Land Transfer document. Request sent to Land's Officer 29/09 requesting a letter of authority to commence development application be created for St John.</p> <p>20/02/2018 - Letter was sent to St John's from CEO stating payment for land and remediation claim can be delayed until 31 March 2018 to allow time to resolve proposed 'Offset Claim' by St John's for remediation works. A meeting will take place in the coming weeks with St John's to resolve this issue.</p> <p>01/05/2018 - The Offset Claim is being independently reviewed as per Clause 5(f) of the Contract of Sale. This is likely to be completed in 3 weeks time (CR).</p> <p>31/04/2018 - St Johns provides independent review valued Offset Claim at \$72k.</p> <p>15/06/2018 - St Johns and Town meet. St John proposed Offset to be rounded up to \$100k.</p> <p>11/07/2018 - Town presents to Council that it should accept \$100k as additional works still have a value. St John is a not for profit community organization, to save further legal costs and officers' time. Council agreeable.</p> <p>20/07/2018 - Town writes to McLeods requesting documentation be prepared accepting Offset Claim of \$100k. St John made aware of status by email.</p> <p>30/08/2018 - Acceptance of Offset Claim sent to St John (RS)</p> <p>05/09/2018 - Amended Acceptance of Offset Claim sent to St Johns for signing (RS)</p>	90%

1617

1650

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
14/11/16	SCM	CM201617/090	11.1 Chief Executive Officer Appointment	<p>That with respect to the appointment of the Chief Executive Officer, Council:</p> <p>1. Maintain confidentiality as to the identity of the individual, until the successful candidate has formally executed the contract and the appointment has been announced by the Town of Port Hedland;</p> <p>2. Note that after the initial three months negotiations will need to be held with the Chief Executive Officer to determine the Key Performance Indicators associated with the first twelve months of employment;</p> <p>3. Note the Chief Executive Officer's six month probation review will be reported to Council at least one month prior to the expiry, being 9 June 2017 as per the Employment Contract; and</p> <p>4. Note that Town officers will review policy 3/019 'CEO Performance Review' in conjunction with the development of the Key Performance Indicators.</p> <p>CARRIED 8/0</p>	<p>10/01/2017 - Point 1 - Complete. Staff were notified of appointment after contract signed.</p> <p>30/03/2017 - Point 2 - Complete. Key Performance Indicators were presented to Council and approved on 22 March 2017 as a confidential item. Refer to resolution CM201617/172.</p> <p>Point 3 - CEO Probation Review is being presented to the 24 May 2017 OCM as a Confidential Item</p> <p>Point 4 - to be completed by an External Consultant once the new SCP has been adopted. KPI's will be set against the new SCP in early 2018</p> <p>01/06/2018 - Policy will be reviewed along with the KPI's set. Awaiting budget adoption for 18/19 FY to confirm budget for consultant (LM)</p> <p>06/09/2018 - Points 1, 2 and 3 have been completed. Point 4 outstanding - Policy is proposed to be presented to September 2018 OCM (TW)</p>	75%
28/09/16	OCM	CM201617/064	12.2.3 Request to Support a Feasibility Study and Business Case for a New Arts, Community and Cultural Centre at the Spoilbank Marina Waterfront Precinct	<p>That with respect to the Community and Cultural Centre at the Spoilbank Marina, Council:</p> <p>1. Notes the proposed development of a new Community and Cultural Centre in the Spoilbank Marina Waterfront precinct as a priority project for the Town of Port Hedland;</p> <p>2. Notes the attached Arts, Community and Cultural Centre Needs and Options Analysis (June 2016) and Financial Analysis (July 2016) reports;</p> <p>3. Agrees to work cooperatively with Roy Hill, Pilbara Development Commission and the Kariyarra people to complete a more detailed feasibility and business case for the project for further consideration by the Town of Port Hedland and other Stakeholders;</p> <p>4. Endorses that the Town of Port Hedland be represented by the Chief Executive Officer and/ or the Director of Community and Development Services in the external working group and that quarterly reports are presented back to Council on the progress;</p> <p>5. Requests that the Chief Executive Officer or his delegate actively participate in the creation of the proposed Arts, Community and Cultural Centre terms of reference;</p> <p>6. Requests the scope of the feasibility should consider:</p> <p>a. The integration of an A Class Art Gallery, Function/ Restaurant area, Visitor Centre/ Port Hedland Library Integrated Service and New Fitness Centre; and</p> <p>b. The repurposing of potentially redundant buildings for alternative uses; and</p> <p>7. Requests extensive consultation is completed as part of the feasibility with key interest groups including, but not exclusive to the:- Hedland Arts Council (HARTZ), Wangka Maya Language Centre, YMCA WA, the Kariyarra People, FORM: Building a State of Creativity as well as the broader community.</p> <p>CARRIED 6/0</p>	<p>RFF Australia has been appointed to take care of satisfying all Council resolutions</p> <p>13/03/2018 - State Government to take over the Spoilbank Marina Project, and undertake all planning and all consultation with the community moving forward.</p> <p>15/05/2018 - Funds have been confirmed in the 18/19 State Government Budget (TW)</p> <p>10/09/2018 - Awaiting State Government decision on Marina (ELT)</p>	20% - ongoing project under care and control of external group
22/03/17	OCM	CM201617/173	16.2 Spoilbank Marina – Budget Update and Funding Arrangements	<p>That Council:</p> <p>1. Approves an increase in funding for design and technical studies to the stage of final concept phase for the Spoilbank Marina Precinct project to a maximum of \$3.0 million pending receipt of a formal funding undertaking by the State Government;</p> <p>2. Notes that the Town has not yet received formal written confirmation of the State commitment to provide \$112 million towards the total cost of the project;</p> <p>3. Authorises the Mayor and the CEO to execute the Agreement for the Funding and Development of the Spoilbank Marina Precinct Port Hedland attached to this report; and</p> <p>4. Directs Administration to advise LandCorp that unless the Town has received formal written confirmation of the State funding by 30 June 2017, the Town will suspend reimbursement of costs incurred beyond that date in accordance with Clause 3.2 of the Agreement until such confirmation is received.</p> <p>CARRIED 7/0</p>	<p>30/01/2018 - Update requested</p> <p>01/03/2018 - Director advised this project is on hold until state government provides guidance to proceed</p> <p>15/05/2018 - Funds have been committed in the 18/19 State Budget (TW)</p> <p>10/09/2018 - Awaiting State Government decision on Marina (ELT)</p>	20% - ongoing project under care and control of external group

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
26/07/17	OCM	CM201718/005	12.1.1 Spoilbank Marina Future Direction	<p>That with respect to the Spoilbank Marina project, Council:</p> <ol style="list-style-type: none"> Notes the correspondence received from The Honourable Alannah MacTiernan, Minister for Regional Development; Approve in principle the re-staging of the project to deliver a first stage of works to the community that is operationally affordable; Consult with the community to determine the community's priorities regarding the first stage of the development; Commence a review of the current plans and business case to determine a sustainable first stage of development that may include recreational boating facilities, dredging of a new channel, landside commercial development, a caravan park or tourist facility and public open space landscaping; Allocate \$3 million in the 2017/18 Budget from the Spoilbank Reserve, leaving a residual balance of \$34,562,936, to bring the first phase of the project to detailed design; Consult with the community throughout the Strategic Community Plan process to develop options for expending the balance of the State Government's \$112 million capital funding for the Marina project or other community priorities. <p>CARRIED 7/1</p> <p>For: Mayor Blanco, Cr Melville, Cr Gillingham, Cr Hooper, Cr Newbery, Cr Whitwell, Cr Tavo Against: Cr Arif.</p>	<p>30/01/2018 - Update request sent</p> <p>01/03/2018 - Director advised this project is on hold until state government provides guidance to proceed</p> <p>15/05/2018 - Marina funds have been committed in the 18/19 State Budget (TW)</p> <p>16/08/2018 - Director DSL advises that the State Government decision on the Risk Workshop Report was submitted and completed (LS)</p> <p>10/09/2018 - Awaiting State Government decision on Marina (ELT)</p>	20% - ongoing project under care and control of external group
26/07/17	OCM	CM201718/013	12.3.1 Master Plan and Business Plan – McGregor Street Sporting and Recreation Precinct	<p>That with respect to the McGregor Street Sporting and Recreation Precinct, Council:</p> <ol style="list-style-type: none"> Approve the development of a Master Plan and Business Plan which encompasses, but is not limited to, the buildings, open space and active reserves from the Port Hedland Skate Park, including the soccer / rugby ovals, tennis courts, canine area, turf club, Jim Caffey Pavilion through to Wilson St, incorporating the infield and equestrian area of the racetrack. Allocate \$100,000 in the 2017/18 Budget to finalise a Master Plan and Business Case for consideration by Council, funding agencies and industry to fulfill the requirements of point one (1) above. <p>CARRIED 8/0</p>	<p>31/01/2018 - Director is managing this project. RFF consultants have been engaged to start work on this Master Plan project. Internal meetings have been held with the consultant</p> <p>18/05/2018 - Project is currently tendered out to the market and closes 16 May. To be evaluated shortly afterwards and awarded prior to the end of financial year (TB)</p> <p>13/08/2018 - Tender has been assessed and to be awarded mid-August 2018. Project to commence by late August 2018.</p>	80%
23/08/17	OCM	CM201718/026	12.2.2 Scheme Amendment No. 80 – Rezoning Lots 952 & 2046 Tindale Street from 'Other Public Purpose- Waste Disposal and Treatment' to 'Urban Development'	<p>That with respect to Scheme Amendment 80, Council:</p> <ol style="list-style-type: none"> In accordance with regulation 50 (3) (a) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports Scheme Amendment 80 to the Town of Port Hedland Town Planning Scheme No. 5 without modification; Forward the above information in relation to Amendment No. 80 to the Town of Port Hedland Town Planning Scheme No. 5 to the Western Australian Planning Commission for the Minister for Planning's consideration; and Note that there were no objections received by the Town of Port Hedland during the public consultation period. <p>CARRIED 7/0</p>	<p>31/01/2018 - Scheme Amendment 80 has been referred to WAPC and Minister for Planning and the Town is pending final approval.</p> <p>20/02/2018 - WAPC has requested the Applicant undertake detailed flood, bushfire and earthworks studies before they are prepared to endorse the Amendment. The Applicant has agreed to preparing these studies and the Town is pending further advice from WAPC on how these are progressing.</p> <p>01/05/2018 - Applicant has advised the detailed studies are being prepared and are due for completion in July 2018 (CR)</p> <p>29/08/2018 - Still pending technical studies from applicant as per above (CR).</p>	80%
22/11/17	OCM	CM201718/088	12.2.1 RSPCA Funding Approval and Contribution	<p>That Council:</p> <ol style="list-style-type: none"> Provide in principle support for funding \$20,000 to be considered for inclusion at the next budget review for the proposed RSPCA WA Pilbara based Animal Welfare Improvement project. Authorise the Chief Executive Officer to enter into a Memorandum of Understanding with RSPCA WA in relation to the Pilbara based Animal Welfare Improvement project. <p>CARRIED 8/0</p>	<p>15/02/2018 - Awaiting MOU from RSPCA</p> <p>10/04/2018 - MOU received and signed. Point 2 complete (TW)</p> <p>18/05/2018 - Budget adopted at the Q2 budget review for 2017/18 financial year, and has been included in the proposed 2018/19 financial year for consideration by council (JM)</p> <p>11/09/2018 - \$20,000 has been included in budget, and funds are being held by the Town until the RSPCA have finalised recruitment (MC)</p>	95%
13/12/17	OCM	CM201718/116	16.1 CEO's Performance Review (File No. PER/9216)	<p>That Council, pursuant to section 5.39 of the Local Government Act 1995 and Regulation 18D of the Local Government (Administration) Regulations 1996:</p> <ol style="list-style-type: none"> Adopt the November 2017 Chief Executive Officer's Performance Appraisal Report; Endorse the overall rating of "Satisfactory/meets criteria" for the review period to November 2017; and Engage a consultant to assist with Key Performance Indicators in alignment with the Strategic Community Plan in early 2018 that would be utilised for the December 2018 CEO performance review. <p>CARRIED 9/0</p>	<p>20/02/2018 - Items 1 and 2 complete. No further action can be taken. For item 3 - WALGA will be contacted for sourcing a consultant who can assist Council to develop KPI's, as the SCP is not yet completed KPI's cannot be set. (LM)</p> <p>01/06/2018 - Awaiting budget adoption for 18/19 FY to confirm budget for consultant. (LM)</p> <p>06/09/2018 - Points 1 & 2 complete. Point 3 outstanding - potential consultants to be sourced CEOs review and KPIs. Council was briefed at Confidential Briefing on 5 September 2018 (LM)</p>	99%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
28/02/18	OCM	CM201718/162	11.2.3Proposed Realignment of Pippingarra Road (File No. 28/01/0017 and 28/01/0018)	That Council, pursuant to sections 56 and 58 of the Land Administration Act 1997; 1.Support the proposed dedication of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received; 2.Support the proposed closure of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received; 3.Advertise the proposed road closure for not less than 35 days in accordance with the Land Administration Act 1997; 4.Advise the Department of Planning, Lands and Heritage of Council's support following consideration of any submissions received during public consultation; and 5.Indemnify the Minister for Lands against any claim for compensation in accordance with Section 56(4) of the Land Administration Act 1997. CARRIED 8/0	13/03/2018 - Awaiting completion of application form and payment of required fee prior to proceeding to advertising - KD 02/05/2018 - Advertising closes 18 May 2018 22/05/2018 - Advertising closed. Allowing extra couple of days just in case, confirm no objections and send to DPLH. (KD) 09/08/2018 - Submitted to DPLH, acknowledgement of application received (KD) 06/09/2018 - DPLH will assess and then send the Town survey instructions so that the Town can engage a surveyor. The application is then to go back to DPLH to finalise (KD)	90%
28/02/18	OCM	CM201718/165	11.3.2Port Hedland Retirement Village – Temporary Management Arrangements (File No. 05/05/0017)	That Council; 1.Note the appointment of Foundation Housing Limited as facility manager of the Port Hedland Retirement Village (No. 34 Sutherland Street) for a 6-month period; 2.Approve the establishment of the Port Hedland Retirement Village Reserve to manage future income and expenditure associated with the facility with the reserve purpose being: "To fund the development, operation, maintenance and capital expenditure for the Port Hedland Retirement Village." 3.Request the Chief Executive Officer report back to the Council with a strategic plan for the Port Hedland Retirement Village which incorporates community and stakeholder consultation, financial and operation management within 6-months; 4.Recognize the important contribution the Port Hedland Retirement Village Inc. and its volunteers have provided to the Port Hedland community and delegate to the Chief Executive Officer authority to publicly recognize and celebrate the association's contribution to Port Hedland. CARRIED 8/0	22/05/2018 - Electrical, Building, structural and internal inspections have all been completed and final reports have been received with the exception of the structural report. Senior Property and Facilities Officer is compiling report for Executive to review. (TR) 10/09/2018 - Engineering, structural and compliance report completed and sent to Department of Housing. Awaiting decision from the Department as regarding future viability of the village. Once decision is received, a formal report will be presented to Council (ELT)	20%
28/03/18	OCM	CM201718/174	11.2.3Short Term Recreational Vehicle Camping	That with respect to the provision of Short Term Recreational Vehicle Camping, Council: 1.Supports the Town achieving 'RV Friendly' status as defined and maintained by the Campervan and Motorhome Club of Australia; 2.Authorise the CEO to determine and manage the operational periods of the Port Hedland Turf Club RV Overflow Area; 3.Notes that Town of Port Hedland Ranger patrols will be adjusted as required to ensure conditions of use are adhered to; and 4.Commences discussions with local park operators and tourism operators to determine external 'RV Friendly' management options. CARRIED 8/0	16/05/2018: 1. RV Friendly status has been reinstated and is now on the CMCA website 2. Opening date has been confirmed as Friday 13/04/18. Closure to be determined further into the season 3. No action necessary 4. Procurement Plan currently under development to facilitate RFQ release (KD) 09/08/2018 - Points 1 & 3 complete. Point 4 outstanding - Procurement plan is to be finalised (KD)	50%
28/03/18	OCM	CM201718/175	11.2.4Scheme Amendment 83 – Proposed Rezoning of portion of Lot 1724 Padbury Place, Port Hedland from 'Community' to 'Residential R30' and a portion of Lot 1 Moseley Street and Lot 2 McGregor Street, Port Hedland, from 'Local Road Reserve' to 'Residential R30'	That Council, pursuant to Clause 75 of the Planning and Development Act 2005 Resolves to: 1.Initiate Scheme Amendment No. 83 to the Town of Port Hedland's Local Planning Scheme No. 5 to rezone a portion of Lot 1724 Padbury Place, Port Hedland from 'Community' to 'Residential (R30)', and a portion of Lot 1 Moseley Street, Port Hedland and Lot 2 McGregor Street, Port Hedland, from the 'Local Road Reserve' to 'Residential R30'; 2.Classify Scheme Amendment No. 83 as a Standard Amendment in accordance with regulations 34 and 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 as it will have minimal impact on land in the Scheme area not subject to the amendment and will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area; 3.Forward Scheme Amendment No. 83 to the Environmental Protection Authority for assessment in accordance with Section 81 of the Planning and Development Act 2005; and 4.Advertise Scheme Amendment No. 83 in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 should no environmental assessment be required. CARRIED 7/0	29/08/2018 - Scheme Amendment 83 has been referred to the Western Australian Planning Commission for final approval by the Minister. Following approval, the Scheme Amendment must be formally gazetted. (CR)	75%
28/03/18	OCM	CM201718/176	11.2.5Award of Tender 2017/14 South Hedland Integrated Sports Precinct	That Council; 1.Endorse the recommendation of the evaluation panel and award the Tender 2017/14 for the South Hedland Integrated Sports Precinct; Architect Brief to Sandover Pinder for a projected contract value of \$1,286,765.50 (ex GST) subject to the STOP/GO segments; and 2.Commence the Master Plan stage to the value of \$96,727 (ex GST), with any further stages exercisable at the discretion of the Town, following subsequent approval by the Council and future budget allocation. CARRIED 6/2	04/04/2018 - Contract award letter currently being drafted, to be signed and sent. 01/05/2018 - Initial project commencement meeting with Sandover Pinder has been established. Project underway. 15/05/2018 - Sandover Pinder to attend site on 16/05/2018 and meet key stakeholders to discuss project in greater detail. (TB) 13/08/2018 - Initial community consultation has commenced with feedback presented to Sandover Pinder. Further consultation to continue during August.	40%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
28/03/18	OCM	CM201718/177	11.3.1Award of Tender 2018/02 Tyre Management Project for the South Hedland Landfill Site (Materials Shredding initiative)	That Council; 1.Endorse the recommendation of the evaluation panel and award Separable Portion 1 and Separable Portion 2 of Tender 2018/02 Tyre Management Project for the South Hedland Landfill Site (Materials Shredding initiative) to Ronileeh Pty Ltd (AK Evans) for a projected contract value of \$958,448.22 (ex GST). 2.Commence Separable Portion 1 for the onsite shredding, burial and compliant cover of 3,000 tonnes of waste tyres with separable portion 2 commencing at the discretion of the Town, subject to successful completion of separable portion 1. CARRIED 8/0	Contract with AK Evans for review. 01/05/2018 - Contract signed and work scheduled to commence on separable portion 1 on 14 May 2018. (CA) 09/08/2018 - Works Commenced on Separable Portion 1 on 14 May 2018. Separable portion 1 concluded on 07 June 2018 after shredding 35000 tonnes of waste tyres. Separable portion 2 commenced on 7 June 2018 and finished 30 July 2018 with 3300 tonnes of waste tyres shredded. Clean up and demobilization works are ongoing and will conclude 17 August 2018. (CA)	97%
28/03/18	OCM	CM201718/178	11.3.2Proposed Town of Port Hedland Waste Local Law	That Council; 1.Adopt the proposed Town of Port Hedland Waste Local Laws 2018 for advertising purposes; 2.Give State wide public notice that it intends to make the Town of Port Hedland Waste Local Laws 2018 as per attachment 1, as required under section 3.12 of the Local Government Act; a)with the purpose being to provide a statutory framework for the management and enforcement of laws relating to waste management within the Town of Port Hedland; and b)the effect being to stipulate the responsibilities of the Town and its rate payers in relation to waste management across the town, as well as the best practice management of the towns waste management facilities, and to provide capacity to enforce contraventions to the laws. 3.Authorise the CEO to submit a copy of the proposed Town of Port Hedland Waste Local Laws 2018 to the Minister for Local Government, Heritage, Culture and The Arts and the Minister for Environment and Disability Services for comment. CARRIED 8/0	04/04/2018 - Proposed Local Law added to Town's website (TW) 16/04/2018 - Copies of the LL have been sent to the relevant Ministers for review. Submission period ends 31 May 2018. Item to go to June OCM following submission period for final adoption or draft approval (pending submissions received). Public Notice (State and Local), was completed on Wednesday 11 April 2018, in the West Australian and in the North West Telegraph. Notices also in the Libraries and at the Civic Centre Message board. All actions from this decision have now been completed. (TW) 04/05/2018 - Confirmation letter was received of the Draft LL being received by the Minister for Environment and forwarded to the Department of Water and Environmental Regulation. 15/05/2018 - Awaiting the end of the submission period on 31 May 2018. No further action required until submission period ends. 22/05/2018 - Confirmation letter received from the Department of Water and Environmental Regulation that they have received the Draft LL and will provide comment as soon as practicable. (ICR84325) 31/05/2018 - One informal submission received from Mr Davis at the May OCM in regards to needles. Submission to be considered with the final adoption, due to go to the June 2018 OCM (TW) 31/08/2018 - Governance are still awaiting formal correspondence from the DWER (TW) 07/09/2018 - Correspondence received from DWER. Draft Local Law to be presented to September 2018 OCM for final adoption (TW)	75%
23/04/18	OCM	CM201718/190	11.3.1Staff Housing Renewal Program	That with respect to the Capital Staff Housing Renewal Program, Council, 1.Approve to dispose of four residential properties as listed by way of sale at auction; a)4 Janice Way South Hedland; b)12 Janice Way South Hedland; and c)18 Logue Court South Hedland; and d)3 Mitchie Crescent South Hedland. 2.Support the reserve sale price listing of each property as the lower level of the market range provided in the sales appraisals; 3.Approve that all revenue from the sale of the properties be set aside in the Housing Reserve to fund the next three years of the staff housing renewal program; and 4.Delegate authority to the CEO to enter in to negotiations on behalf of the Town should the sale value of any property not meet the agreed upon reserve. CARRIED 7/0	07/05/2018 - Request for local real estate agents to register on Vendor Panel (Currently only one) has been sent our via procurement team. RFQ currently being drafted by Senior Property and Facilities Officer 29/05/2018 - RFQ process has been completed and Peter Dunning at Ray White Port Hedland have been awarded the properties for sale. Officer has met with Mr Dunning and issued keys for the properties to be initially inspected (TR) 26/07/2018 - Auction has been set for the 22nd August 2017 at 7.00pm at Ray White South Hedland (TR) 09/08/2018 - Advertising is underway in anticipation for the auction per above (TR) 29/08/2018 - 4 Janice Way - Sold via auction 22/08/2018 12 Janice Way - Sold via auction 22/08/2018 3 Mitchie Crescent - to be put on the market following failure to sell via auction on 22/08/2018. 18 Logue Court - Planning are assisting with boundary work. View to sell via auction in the coming months.	75%
23/04/18	OCM	CM201718/191	11.3.2Award of Tender 2018-06 Gratwick Aquatic Centre Upgrade Works in Port Hedland	That Council, 1.Award Separable Portion 1 of Request for Tender 2018-06 Gratwick Aquatic Centre Upgrade Works in Port Hedland to the preferred tenderer Dynamic Pools Australia Pty Ltd for the value of \$291,972.00 (ex GST). 2.Award Separable Portion 2 of Request for Tender 2018-06 Gratwick Aquatic Centre Upgrade Works in Port Hedland (other works required) to the preferred tenderer Dynamic Pools Australia Pty Ltd for the value of \$409,718.00 (ex GST). 3.Note that Separable Portion 2 will only be undertaken subject to Council endorsing the proposed works which are listed for consideration in the 2018 – 2019 Capital Works Budget. 7/0 CARRIED	15/08/2018 - Separable Portion 1 & 2 are underway. 31/08/2018 - Pool's leaking has been identified and repaired. Dive pool filled. Mechanical room upgrade in progress (SA) 11/09/2018 - Awaiting pressure test results. Estimated opening date will be provided later in the month (MK)	70%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
23/05/18	OCM	CM201718/201	11.1.3 Closure of Port Hedland Cemetery (File No. 05/08/0011)	That Council defer item 11.1.3 'Closure of Port Hedland Cemetery' pending the receipt and review of an Archaeologist Report undertaken at the Port Hedland Cemetery. CARRIED 6/0	07/06/2018 - Senior Records Officer has sought the additional documentation from RPS (LL). 09/08/2018 - The Senior Records Officer and Governance Staff, spoke to Deputy Mayor Newbury after the Council meeting in May, as closely as could be ascertained the Deputy Mayor was referring to the "Cultural Heritage Assessment" (CHA), which is available on our intranet connected to the Council Minutes of 25/01/2012. The Deputy Mayor was not able to identify the document but mentioned its creator was "DR", the CHA was identified by the Reports Creator described as "DR" who is acknowledged on page 2. A review was made of the CHA to see if there were discrepancies between that document and the reports made to Council, there was a possibility for misunderstanding. The penetration test mentioned in the CHA was reported as having gone well, however practically this proved to be incorrect when the scan did not match reality in the case of the burial of Mrs Betty Stanton, discovered when preparing the final resting place for Mr Merv Stanton. The Deputy Mayor also stated that she had received information from BHP regarding their funding of Works at the Cemetery in 2015. A Master plan was undertaken for the works being done at the Cemetery in 2015, which might then indicate that a new Master plan (as requested in reports to Council) would be unnecessary. The Master plan however was designed to enhance the cemetery as a historical site, as such the planting, pathways etc... were not designed to support further burials and would need to be reviewed and no doubt redesigned in order to make them practical for an active cemetery. This would indicate a new Master plan would be needed if the Cemetery is to become active. No other discrepancies were located on the information given. 06/09/2018 - Item is proposed to be re-presented to Council at October 2018 OCM.	90%
27/06/18	OCM	CM201718/225	11.1.6 Appointment of Approved Mentor (File No. 13/01/0032)	That Council; 1. Acknowledge in accordance with the attached Scope of Works the Department of Local Government's recommendation to appoint a suitable mentor; and 2. Consider the allocation of funds to the amount of \$50,000 within the 2018/19 Financial Year for the remuneration, travel and accommodation expenses of the appointed mentor. CARRIED 7/1 For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Hebbard, Cr McDonogh, Cr Pitt. Against: Cr Daccache.	29/06/2018 - Letter of appointment sent 29/06/2018.(TW) 31/08/2018 - Mentor has been appointed, allocation of funds will be recognised in the adoption of the 2018/19 Budget (TW) 10/09/2018 - Mentor has undertaken interviews with each Elected Member, and each member of the Executive team. Workshop is to be held this month between all Elected Members and the mentor (ELT)	50%

2099

2123

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
27/06/18	OCM	CM201718/228	11.2.3 Recommendation to Western Australian Planning Commission on Osprey Rural Structure Plan (File No. 2018/005)	<p>That Council, pursuant to Part 4 of Schedule 2 – Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015:</p> <p>1. Considers the submissions received during public consultation included as Attachment 2 of this report.</p> <p>2. Recommends that the Western Australian Planning Commission approve the Osprey Rural Structure Plan with modifications as follows:</p> <p>a) Plan 1 – Structure Plan Map designates all sensitive land uses within the landfill and sand mine buffer areas as an 'Investigation Area' or 'Future Residential Area'.</p> <p>b) Section 4: Subdivision and Development Requirements of the Structure Plan report to include a section which details the requirements of the buffer areas including:</p> <p>i) Explanation of the need for the buffer</p> <p>ii) Reference the Structure Plan to Clauses 6.6 and 6.7 of the Town of Port Hedland Local Planning Scheme No. 5</p> <p>iii) Determine the requirements which need to be addressed prior to subdivision being permitted in areas subject to buffers</p> <p>iv) Updating Figure 16 – Indicative Staging Plan to accommodate the recommended modifications to the Structure Plan</p> <p>c) Reducing the amount of public open space to a maximum of 8% of the total subdivisible area, and contributing the remaining 2% of required public open space to the Town of Port Hedland as cash-in-lieu.</p> <p>d) Proposed public open space to be consolidated into not more than two (2) separate locations, and to be reflected in Section 4.6 and Figure 13 – Public Open Space Plan of the Structure Plan report.</p> <p>e) Modification of Section 4.6 and Figure 13 – Public Open Space Plan to remove public open space 'Park F' and consolidate this area as a part of the proposed K-12 School site.</p> <p>f) Clause 4.3(e) is added to Part 1 – Implementation Section of the Structure Plan which details the requirements for a Health Risk Assessment to be undertaken prior to subdivision and development.</p> <p>g) Clause 5(c) is added to Part 1 – Implementation Section of the Structure Plan which states "A Local Development Plan is to be prepared for the easternmost parts of Stage 6 and Stage 7 of the Structure Plan which detail acoustic requirements for buildings in accordance with State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning.</p> <p>h) Modify Plan 1 – Structure Plan Map to include the provision of a minimum of 10% of subdivisible area for R10 to R15 residential density in Stage 7 and Stage 8 of Figure 16 – Indicative Staging Plan.</p> <p>i) Include provisions in Section 4: Subdivision and Development Requirements to ensure a suitable local road network design and interface with public open spaces is developed at subdivision stage.</p> <p>3. Requests that the Western Australian Planning Commission does not approve the Osprey Rural Structure Plan until such time as the Department of Water and Environment Regulation has endorsed a Local Water Management Strategy for the site.</p> <p>CARRIED 7/1</p> <p>For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Daccache, Cr McDonogh, Cr Pitt. Against: Cr Hebbard.</p>	29/08/2018 - The Osprey Rural Structure Plan was passed by Council subject to modifications. The Structure Plan has been referred to the Western Australian Planning Commission (WAPC) to assess the structure plan and recommendations by the Town of Port Hedland. The Town is to provide reasoning for the recommendations as requested by the WAPC. WAPC may determine that changes to the Structure Plan will require it to be re advertised. (CR)	75%
27/06/18	OCM	CM201718/234	15.1 YMCA Contract Variation (File No. 03/00/0010)	<p>That Council accept the request from YMCA WA to amend the contract "Management Agreement – Town of Port Hedland Leisure Facilities" and adjust the Management Fee calculation method to be based off "7.1% of actual total income including actual deficit".</p> <p>CARRIED 8/0</p>	13/08/2018 - Contract variation letter has been communicated to the YMCA as part of the 2018/19 budget process with official letter to be sent in August as part of the adoption of the budget.	50%
25/07/18	OCM	CM201819/009	11.2.1 Consideration of Submissions on Scheme Amendment 83 and Request to Adopt for Final Approval	<p>That Council, pursuant to Clause 75 of the Planning and Development Act 2005 resolves to:</p> <p>1. Adopt for final approval Standard Amendment No. 83 to the Town of Port Hedland's Local Planning Scheme No. 5 to rezone a portion of Lot 1724 Padbury Place, Port Hedland from 'Community' to 'Residential R30' and a portion of Lot 1 Moseley Street and Lot 2 McGregor Street, Port Hedland from 'Local Road Reserve' to 'Residential R30' with no modifications.</p> <p>2. Authorise the Chief Executive Officer and Mayor to execute three (3) copies of Standard Amendment No. 83 documentation, in accordance with Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015; and</p> <p>3. Forward to the Western Australian Planning Commission three (3) copies of Standard Amendment No. 83 documentation and a copy of the Schedule of Submissions for the Minister of Planning's consideration.</p> <p>CARRIED 8/0</p>	<p>02/08/2018 - two copies of the Scheme Amendment are with the Mayor and Chief Executive Officer to be signed and sealed before it can be executed to the WAPC.</p> <p>29/08/2018 - Scheme Amendment 83 will be submitted to the Western Australian Planning Commission with the recommendation that it is approved and gazetted into the Town of Port Hedland Local Planning Scheme No. 5.(CR)</p>	75%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
22/08/18	OCM	CM201819/018	11.2.1 Proposed Use Not Listed - Club Premises Lot 5873 (17) Schillaman Street, Wedgefield (File No. 2018/103)	<p>That Council, pursuant to Clause 68 (2) of Schedule 2 of Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 resolves to:</p> <p>1. Approve the proposed 'Use Not Listed - Club Premises' land use on Lot 5873 (17) Schillaman Street, Wedgefield.</p> <p>2. Advertise the proposed 'Use Not Listed - Club Premises' in accordance with Clause 64 (1) of Schedule 2 of Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of fourteen (14) days.</p> <p>3. Following the conclusion of the advertising period, request submissions be presented back to Council to consider the approval of Development Application 2018/103 for the proposed "Use Not Listed - Club Premises and Ancillary Accommodation" on Lot 5873 (17) Schillaman Street, subject to the following conditions and advice notes:</p> <p>a) This approval relates only to the proposed "Use Not Listed - Club Premises and Ancillary Accommodation", as indicated on the approved plans (DWG2018/103/1 - DWG2018/103/4). It does not relate to any other development on this lot.</p> <p>b) If the development referred to in (1) above is not substantially commenced within a period of two (2) years from the date of this approval, the approval shall lapse and be of no further effect.</p> <p>c) A minimum of eleven (11) car parking bays shall be provided as indicated on the approved site plan.</p> <p>d) No car parking bays shall be obstructed in any way or used for any other purpose than car parking.</p> <p>e) The proposed accommodation shall be ancillary to the 'Club Premises' land use, and may permit a maximum of one (1) night stay at any given time.</p> <p>f) Landscaping is to be provided and maintained to the satisfaction of the Town of Port Hedland.</p> <p>g) Prior to the occupation of the development, access way(s), parking area(s), turning area(s) shall be constructed, kerbed, formed, graded, drained, linemarked and finished with a sealed or paved surface by the developer to an approved design in accordance with Town Planning Scheme No. 5 and Australian Standards, to the satisfaction of the Town of Port Hedland.</p> <p>h) Prior to the occupation of the development, driveway(s) and crossovers shall be designed and constructed in accordance with Council's Crossover Policy 9/005, to the satisfaction of the Town of Port Hedland.</p> <p>i) Prior to the occupation of the development, suitable traffic control devices such as wheel stops to be installed to prevent vehicles interfering with pedestrian movements to the specification and satisfaction of the Town of Port Hedland.</p> <p>j) All stormwater must be retained onsite. Disposal to be designed in accordance with Council's Engineering Department Guidelines, to the satisfaction of the Town of Port Hedland.</p> <p>k) Dust and sand shall be controlled and contained in accordance with an approved dust management plan to the satisfaction of the Town of Port Hedland.</p> <p>l) Any alterations or relocation of existing infrastructure within the road reserve shall be carried out and reinstated to the specification and satisfaction of the Town of Port Hedland.</p> <p>Advice Notes</p> <p>a) The approved development requires a Building Permit in accordance with the Building Act 2011.</p> <p>b) The applicant is reminded this a development approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements.</p> <p>c) All wastewater generated on the lot must be treated and disposed of via an on-site wastewater management system.</p> <p>d) The on-site wastewater management system must maintain compliance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 and the Environmental Protection (Unauthorised Discharges) Regulations 2004.</p> <p>e) An application to Construct and Install an Apparatus for the Treatment of Sewage is required to be submitted prior to the Town's Enviro...</p>	29/08/2018 - Application is to be formally advertised to the public and adjoining landowners for 14 days. Following advertising period, the item will be referred back to Council to determine the development application.(CR)	30%

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