



Minutes Special Meeting of Council

Thursday, 6 September 2018 at 5:30pm

Council Chambers, McGregor Street, Port Hedland

Agenda Item:

1. Adoption of 2018/19 Budget

Our Vision:

“To be Australia’s leading Port Town embracing community, culture and environment”

David Pentz
Chief Executive Officer

Distribution Date: 11 September 2018



David Pentz
Chief Executive Officer
Town of Port Hedland
PO Box 41
PORT HEDLAND WA 6721

Dear Mr Pentz,

Special Meeting of Council

In accordance with Section 5.4 of Local Government Act 1995, I hereby request that you arrange for a Special Meeting of Council to be held on Thursday 6 September 2018 at 5:30pm to consider the following matter:

- Adoption of the 2018/19 Budget

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Camilo Blanco', is written over a light blue circular stamp.

Camilo Blanco
Mayor

24 August 2018

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Item 1 Opening of Meeting

The Mayor is to declare the meeting open at 5:30pm.

Item 2 Acknowledgement of Traditional Owners and Dignitaries

The Mayor acknowledges the traditional custodians, the Kariyarra people, and recognises the contribution of Kariyarra Elders past, present and future, in working together for the future of Port Hedland.

Item 3 Recording of Attendance

3.1 Attendance

Mayor Camilo Blanco
Deputy Mayor Louise Newbery
Councillor Julie Arif
Councillor Richard Whitwell
Councillor George Daccache
Councillor Tricia Hebbard
Councillor Warren McDonogh
Councillor Telona Pitt

David Pentz	Chief Executive Officer
Anthea Bird	Director Corporate and Performance
Robert Leeds	Director Development, Sustainability and Lifestyle
Gerard Sherlock	Director Infrastructure and Town Services
Josephine Bianchi	Manager Governance
Louise O'Donnell	Governance Officer/ Minute Taker

Public	2
Media	1
Officers	3

3.2 Attendance by Telephone / Instantaneous Communications

Nil

3.3 Apologies

Councillor Peter Carter

3.4 Approved Leave of Absence

Nil

3.5 Disclosure of Interests

Nil

Item 4 Public Time

Important note:

'This meeting is being recorded on audio tape and streamed live online as an additional record of the meeting and to assist with minute-taking purposes which may be released upon request to third parties. If you do not give permission for recording your participation please indicate this at the meeting. The public is reminded that in accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders nobody shall use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the chairperson to do so. Members of the public are also reminded that in accordance with section 6.17(4) of the Town of Port Hedland Local Law on Standing Orders mobile telephones must be switched off and not used during the meeting.'

In accordance with section 6.7(3) of the Town of Port Hedland Local Law on Standing Orders, members of the public are required to complete a question form and place the completed form in the tray provided.

The Mayor opened Public Question Time at 5:33pm.

4.1 Public Question Time

The Mayor closed Public Question Time at 5:33pm.

The Mayor opened Public Statement Time at 5:33pm.

4.2 Public Statement Time

The Mayor closed Public Statement Time at 5:34pm.

4.3 Petitions/Deputations/Presentations/Submissions

Nil

Item 5 Questions from Members without Notice

5.1 Councillor Telona Pitt

I am asking a question on behalf of the community, can you please explain where the \$6m is coming from as per page 6 of attachment 2 under the rate category 'UV Other'?

The Director of Corporate and Performance advised that the rates are constructed based on information provided from Landgate in relation to valuations and then the Town applies the rate in the dollar. The valuations in this category have changed and increased, and the rate in the dollar that has been determined has been applied to this.

Has any money raised from the above rate category been allocated into the expenditure of this budget?

The Director of Corporate and Performance advised that \$3m from this category has been put into financial management risk reserve and the other \$3m forms part of the general municipal budget.

Item 6 Declarations of All Members to Have Given Due Consideration to All Matters Contained in the Business Paper before the Meeting

The following Elected Members declared that they had given due consideration to all matters contained in the agenda:

Mayor Camilo Blanco
Deputy Mayor Louise Newbery
Councillor Julie Arif
Councillor Richard Whitwell
Councillor George Daccache
Councillor Tricia Hebbard
Councillor Warren McDonogh
Councillor Telona Pitt

Item 7 Announcements by Presiding Member without discussion

The way the local government's budget is formed includes direct involvement from the whole elected Council. The budget presented tonight reflects the decisions made by Elected Members at eight separate workshops conducted with Town officers which took place from March until August this year.

As indicated in the document, the comparative actuals for 30 June 2018 numbers are interim and unaudited. However, key role forward balance number such as cash at bank and reserves have been reconciled. Interim actuals therefore present no impediment to approving the budget for the financial year 2018/19.

Budget approval tonight means that rate notices will be issued within two weeks. Rate payers can expect a delivery of their notices by the 28 September 2018, and the first payments are due by 2 November 2018.

The Council and staff have had this budget completed when Council approved to advertise the rate in the dollar at the Special Council Meeting on 28 June 2018. The Council has presented the 2018/19 budget late because the Department of Local Government did not forward the [rates] document to the Minister for approval. This was the case even after all queries from the Department were satisfactorily answered. This has subsequently delayed the [rates] document being approved by the Minister. This position is not ideal for Port Hedland.

Failure to adopt the budget presented tonight means that ratepayers will receive a due payment on rates during the Christmas season which puts pressure on family budgets.

On a good note, infrastructure, investment and effective service delivery for the future is the focus of the Town of Port Hedland's 2018/19 annual budget. The expectations and wishes of the people of Port Hedland were moulded into the budget with extensive community consultation which was done through the Strategic Community Plan

consultation process over the last 12 months. This outcomes of this process informed the Council on the expectation and wishes of the people of Port Hedland and the 2018/19 budget has been developed to deliver services requested by the community. We are delivering upgrades to infrastructure assets which everyone benefits from, such as roads and community facilities. At its core, this budget balances effective service delivery and essential infrastructure investment with the need to live within our means. The focus on asset renewal is crucial in maintaining the liveability and sustainability of our town which in turn helps retain and grow our population.

We have scaled back non-essential spending and reaffirmed our commitment to making Port Hedland a place where families are proud to call home. The 2018/19 budget provides for \$15m in capital expenditure which includes road renewals, reseal programs, upgrades to CCTV and tyre management project at the landfill. One of the things that we are doing which a lot of people are happy with is the South Hedland Skate Park [shade] structure. We have applied \$400,000 in the budget to put in a shade structure over the skate park. This has been discussed for many years and we are finally getting this work done. Capital expenditure also includes for telecommunication renewals, playground upgrades, renewal programs, footpath programs and drainage programs. If the public is interested in what our capital program entails, this is outlined in the Towns budget document on pages 51 – 54.

In conclusion, this is a strong [budget] document that delivers for the community and thank you to the staff, the Council and the community for your support.

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until formal notification in writing by the Town has been received. Decisions made at this meeting can be revoked, pursuant to the Local Government Act 1995.

Item 8 Reports of Officers

8.1 Corporate and Performance
8.1.1 Adoption of the 2018/19 Annual Budget (File No. 12/05/0012)

Author	Manager Financial Services
Authorising Officer	Director Corporate and Performance
Disclosure of Interest	The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM201819/029 COUNCIL DECISION**MOVED: CR MCDONOGH****SECONDED: CR ARIF**

That Council adopts recommendations A, B, C, D, E, F, G, H and J of agenda item 8.1.1 “Adoption of the 2018/19 Annual Budget” by exception resolution.

CARRIED BY ABSOLUTE MAJORITY 8/0

OFFICER’S RECOMMENDATIONS**PART A – GENERAL AND MINIMUM RATES**

That Council

1. **Impose the following differential general rates and minimum payments on Gross Rental and Unimproved Value for the 2018/19 financial year as approved by the Minister for Local Government, Heritage, Culture and the Arts:**
 - a) **General Rates;**
 - i) **GRV Residential** **9.3483 cents in the dollar**
 - ii) **GRV Commercial / Industrial** **9.3483 cents in the dollar**
 - iii) **GRV Commercial / Industrial - Vacant** **14.0225 cents in the dollar**
 - iv) **GRV Mass Accommodation** **32.6058 cents in the dollar**
 - v) **GRV Tourist Accommodation** **22.3154 cents in the dollar**
 - vi) **UV Pastoral** **10.7558 cents in the dollar**
 - vii) **UV Mining** **37.1665 cents in the dollar**

viii) UV Other dollar	19.1760 cents in the
b) Minimum Payments;	
i) GRV Residential	\$1,300
ii) GRV Residential - Vacant	\$1,900
iii) GRV Commercial / Industrial	\$1,900
iv) GRV Commercial / Industrial - Vacant	\$1,900
v) GRV Mass Accommodation	\$1,900
vi) GRV Tourist Accommodation	\$1,900
vii) UV Pastoral	\$1,900
viii) UV Mining	\$270
ix) UV Other	\$1,900
 2. Endorse the 2018/19 Statement of Objects & Reasons as per Attachment 2	
 CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)	

PART B – CONCESSIONS AND INCENTIVES

That Council

1. Grant concessions and refunds in relation to the 2018/19 rate charges listed in the attached schedule (Attachment 1, note 1(h), pursuant to section 6.47 of the *Local Government Act 1995*, the *Rates and Charges (Rebates and Deferments) Act 1992* and Council policy 2/014 Rates Concession Policy (Rateable Land);
2. Grant fee waivers in relation to the 2018/19 Fees & Charges Schedule in accordance with the Western Australian Companion Card Program as described in the attached schedule (Attachment 4, Fees and Charges), pursuant to section 6.12 (1)(b) of the *Local Government Act 1995*.
3. Provide eligible pensioners affected by the \$750.00 rebate capping with a Council initiated concession (as of right, no application necessary) for the balance (gap) to their 50 percent rebate on the 2018/19 annual rates, pursuant to section 6.47 of the *Local Government Act 1995* and subject to the *Rates and Charges (Rebates and Deferments) Act 1992*.

CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)

PART C – INSTALMENT PAYMENT ARRANGEMENTS

That Council

1. Nominates the following due dates for the payment of rates in full by instalments, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*:

Full Payment and instalment due date	02 November 2018
2nd quarterly instalment date	18 January 2019
3rd quarterly instalment date	15 March 2019
4th quarterly instalment date	24 May 2019

2. Adopts an initial instalment administration charge of \$0 and an instalment charge of \$14 for each instalment after the initial instalment is paid (excluding eligible pensioners and seniors) where the owner has elected to pay rates and service charges through an instalment option, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*;
3. Adopts an interest rate of 5.5% per annum where the owner has elected to pay rates and service charges through an instalment option (excluding eligible pensioners and seniors), pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*;

CARRIED BY EXCEPTION RESOLUTION (ON AN SIMPLE MAJORITY)

PART D – INTEREST ON OVERDUE AMOUNTS

That Council

1. Adopts an interest rate of 11% per annum for rates and service charges and on the costs of proceedings to recover such charges that remain unpaid longer than 35 days after the due date (excluding eligible pensioners and seniors), pursuant to section 6.51 (1) and 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*;
2. Adopts an interest rate of 11% per annum on all sundry debtor charges that remain unpaid longer than 35 days after the due date, pursuant to section 6.13 of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*.

CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)

PART E – FEES AND CHARGES FOR 2018/19

That Council

1. Adopts the amended 2018/19 Schedule of Fees and Charges as included as Attachment 4 of this agenda and minutes, pursuant to section 6.16 of the *Local Government Act 1995*;
2. Adopts the definition and requirements for Community Groups to be applied for the 2018/19 Schedule of Fees and Charges as:

“To qualify for the Community Group rate as set out in the Town of Port Hedland’s Fees and Charges, clubs and organisations are required to provide documentary evidence that clearly establishes that they are a Community Organisation as defined by the ATO. The Australian Tax Office (ATO) defines community organisations as “*any organisation engaged in charitable or other community based activity operating under Australian law and not established for the purpose of making a profit.*” This documentation may be in the form of the organisations constitution, ABN status or documentation stating their dissolution clause and or non-profit clause.”

CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)

PART F – OTHER STATUTORY FEES FOR 2018/19

That Council, pursuant to:

1. Section 53 of the *Cemeteries Act 1986* adopts the Fees and Charges for the Cemeteries included in the Schedule of Fees and Charges included as Attachment 4;
2. Regulation 53 of the *Building Regulations 2012*, adopt an annual swimming pool inspection fee of \$55 (GST exempt), regardless of the number of inspections required to achieve compliance;
3. Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, adopt the following charges for the removal and deposit of domestic and commercial waste:

(a)	240ltr bin weekly collection – Classic	\$292.50
(b)	240ltr bin weekly collection – Classic - with eligible pensioner/senior (20% discount)	\$234.00
(c)	240ltr bin weekly collection – Premium	\$700.00
(d)	240ltr bin weekly collection – Premium - with eligible pensioner/senior (20% discount)	\$560.00

CARRIED BY EXCEPTION RESOLUTION (ON AN SIMPLE MAJORITY)

PART G – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2018/19

That Council in accordance with decision CM201718/203 and pursuant to:

1. Section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

Mayor \$42,341.00

Councillors \$28,227.65

2. Section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopt the following annual allowances for elected members:

Information Technology Allowance \$3,500

3. Section 5.98 (5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:

Mayor \$79,977.60

4. Section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:

Deputy Mayor \$19,994.00

CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)

PART H – MATERIAL VARIANCE REPORTING FOR 2018/19

For the purposes of regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality, regarding level of material variance for financial reporting in 2018/19, that Council adopt the following thresholds:

1. With regards to expenditure classified as capital projects, a variance of 10% or \$10,000, whichever is greater, of the year to date budget, with individual project as the level that requires explanation
2. With regards to all other items excluding capital projects identified above, a variance of 10% or \$50,000, whichever is greater, of the year to date budget, with Nature and Type as the level that requires explanation.

CARRIED BY EXCEPTION RESOLUTION (ON AN SIMPLE MAJORITY)

PART J – MUNICIPAL BUDGET FOR 2018/19

That Council adopt the Municipal 2018/19 Budget as presented (Attachment 1) including associated notes and supplementary information in accordance with section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

CARRIED BY EXCEPTION RESOLUTION (ON AN ABSOLUTE MAJORITY)

PART I – RESERVES FOR 2018/19

That Council adopts to create a new reserve “Financial Risk Reserve” with the purpose to read: To provide funds to mitigate against Financial Risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.

CM201819/030 AMENDED RECOMMENATION/COUNCIL DECISION

MOVED: CR DACCACHE

SECONDED: CR WHITWELL

PART I – RESERVES FOR 2018/19

1. That Council adopts to create a new reserve “Financial Risk Reserve” with the purpose to read: To provide funds to mitigate against Financial Risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.
2. That Council note that \$3m has been allocated to this reserve in the 2018/19 budget.

CARRIED BY ABSOLUTE MAJORITY 8/0

PURPOSE

The purpose of this report is for Council to consider and adopt the municipal fund Budget for the 2018/19 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of amended fees and charges, setting of

Elected Member fees for the year and other consequential matters arising from the Budget papers.

DETAIL

The Municipal 2018/19 Budget and its related documentation is being presented to Council for adoption following extensive work by Town Officers and consultation with Elected Members over the past six months. The budget is consistent with the principles and direction contained in the adopted Strategic Community Plan 2018-2028, the draft Long-Term Financial Plan and draft Corporate Business Plan.

The following three key themes were utilised in building the Budget documentation:

1. Ensuring current service levels are maintained and delivered efficiently;
2. Long-term financial sustainability; and
3. Transition towards uniform rating strategy to deliver fairer distribution of the rates burden.

A considerable amount of work has been undertaken to review and reduce expenditure levels to ensure a realistic and deliverable program for 2018/19. There has been a strong focus on ensuring consistent service levels and an emphasis on capital renewal works for this financial year. Officers will continue to focus on identifying efficiencies within the business and seek out additional revenue to improve the Town's operating deficit and closing municipal surplus.

The proposed Municipal 2018/19 Budget has been prepared in accordance with the presentations made to Elected Members at the various budget workshops over the last few months. The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

Rate Model

Rate revenue is a substantial source of discretionary revenue for the Town of Port Hedland, and will account for approximately 60% of operating revenue in the 2018/19 Budget.

The proposed differential rates model presented to Council was prepared under the Department of Local Government, Sports and Cultural Industries guidelines of objectivity, fairness and equity, and transparency as set out in their Rating Policy – Differential Rates (s.6.33)(March 2016). The Town prepared a robust rating strategy, taking a holistic approach which considered the impact on all rate payers and submissions received, ensuring a fair and equitable distribution of the rates yield and ensuring appropriate service delivery and asset renewal is provided for the Town. The model distributes the rates burden more objectively and equitably by introducing uniform rating for GRV Residential, Commercial and Industrial differentials. Uniform rating will also improve transparency, administrative efficiency and reduce compliance costs.

As 2018/19 is a general revaluation year for the Town, rates have been determined based on new property valuations provided by the State Valuer-General's Office. A decline in overall property valuations across most differential rating categories was offset by increases in rates in the dollar.

The proposed differential general rates were approved by Council at the Special Council Meeting on 28 June 2018 (CM201718/238). At this meeting the Council also agreed to seek Ministerial approval for the following categories:

- a) Rate in the Dollar for the GRV Mass Accommodation (32.6058), and Tourism Accommodation (22.3154) categories, due to them being more than two times the lowest Rate in the Dollar for the GRV Residential rate category (9.3483);
- b) Minimum number of properties rated under GRV Residential – Vacant as a differential minimum and GRV Commercial / Industrial – Vacant, due to them exceeding more than 50% of the total differential properties in each category; and
- c) Rate in the Dollar for the UV Mining (37.1665) category, due to it being more than two times the lowest Rate in the Dollar for the UV Pastoral (10.7558) category.

Council cannot adopt the budget without striking the rate in the dollar for differential general rates, which was dependent upon Ministerial approval as the Town proposes to:

- (a) Impose differential general rates for both Gross Rental Value and Unimproved Value such that the rate for one or more categories is more than twice that of the lowest category;
- (b) Impose a minimum payment which is to be imposed on more than 50 per cent of the properties in a differential rating category for vacant land.

The Town received Ministerial approval on 23 August 2018 (see attachment 3) for the following rate in the dollars and minimum payments:

- GRV Mass Accommodation 32.6058 Cents
- GRV Tourist Accommodation 22.3154 Cents
- UV Mining 37.1665 Cents
- GRV Commercial / Industrial Vacant \$1,900
- GRV Residential Vacant \$1,900

Fees and Charges

The draft 2018/19 Budget provides for total fees and charge revenues of \$10.6M. In striking fees and charges for 2018/19, detailed consideration was given to the cost of providing the underlying service. Officers provided information on legislative requirements, market comparisons and community benefit to assist Council decision making in this area.

The Fees and Charges schedule for 2018/19 was approved by Council at the ordinary council meeting held on 23 May 2018 to facilitate advertising and implementation of fees from 1 July 2018 (resolution number CM201718/203)

Operating Expenses

At the Ordinary Meeting of 23 May 2018, Council resolved to adopt the amounts for Elected Member fees and allowances as per the Salaries and Allowances determination (resolution number CM201718/203). These amounts have been incorporated into the 2018/19 Budget.

Capital Works Program

A capital works program totalling \$15.0M for investment in infrastructure, land and buildings and plant and equipment is planned. Projects are itemised in the Capital Expenditure Program included in the Supplementary Information to the draft Budget.

Loans

The budgeted total loan principal outstanding at 30 June 2019 is \$20.2M with \$1.1M in principal payments budgeted for FY 2018/19. There are no new loans budgeted for 2018/19. Council considered and agreed not to pay off existing loans early.

Grant Funding

The draft budget for FY2018/19 includes operating and non-operating grant funding and external contributions of \$2.5M. The Town will continue to seek grant funding for projects as it becomes available.

Reserves

A *Financial Risk Reserve* has been proposed “to provide funds to mitigate against financial risks including legal cases with penalties awarded against the Town, State Administrative Tribunal rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town”. The Town proposes that \$3M be placed in the Financial Risk Reserve for 2018/2019.

The draft budget allocates interest revenue earned on the *PHIA Long-term Lease Proceeds Reserve* to the asset renewals programme included in the proposed capital projects schedule.

The draft budget ceases to transfer net profit of waste activities to reserves to assist with funding general operations.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 ‘Significant Decision Making’, this matter is considered to be of medium significance. The draft budget has been based on principles and direction in the adopted Community Strategic Plan 2018-2028. The rating strategy process provided a number of opportunities for community consultation.

CONSULTATION

Internal

- Elected Members – Officers conducted a number of workshops with Elected Members on the budget from April 2018 to August 2018.
- Budget submissions prepared by Officers of the Town of Port Hedland were reviewed in detail by the Executive.

External

- At the Ordinary Council Meeting dated 23 April 2018, Council resolved to endorse the 2018/19 Differential Rating Model for advertising and community consultation (decision CM201718/193). The Rating Strategy was subsequently advertised on 2

May 2018 via state-wide and local public notice in accordance with section 6.36 of the *Local Government Act 1995* and 38 formal submissions were received.

- Two 'Town Hall' rates consultation and workshop sessions were held in May 2018 with all rate payers and community members invited to attend.
- Moore Stephens (Consultants)
- Department of Local Government, Sport and Cultural Industries

LEGISLATION AND POLICY CONSIDERATIONS

Section 6.2 of the *Local Government Act 1995* requires that no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (absolute majority required), in the form and manner prescribed, a Budget for its municipal fund for the financial year ending on the next following 30 June. The Town of Port Hedland requested an extension for budget adoption from the Minister which was approved on 21 August 2018 (refer attachment 5).

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of Budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the Budget. The draft 2018/19 Budget as presented to meet statutory requirements.

Section 5.63(1) of the *Local Government Act 1995* specifically excludes the need to declare a financial interest where matters; have an interest common to a significant number of ratepayers/electors; relate to the imposition of any rate, charge or fee; relate to a fee, reimbursement of an expense or an allowance payable to Elected Members.

The Budget is based on the principles contained in the adopted Strategic Community Plan 2018-2028, the draft Long Term Financial Plan and the draft Corporate Business Plan.

FINANCIAL AND RESOURCES IMPLICATIONS

The 2018/19 Budget presents a balanced budget with an estimated municipal surplus of \$285,657. This surplus is based on the assumption of a municipal surplus brought forward from 2017/18 (opening balance) of \$1.1M. The municipal surplus brought forward from 2017/18 will be finalised through the End of Financial Year reporting and brought back to Council for adoption once confirmed.

It is recommended that Council adopts a balanced budget with a carried forward municipal surplus. In 2018/19 municipal rates are a predominant source of income at over 60% of the total operating revenue budgeted.

The Town is required to have an established 2018/19 budget to ensure its daily operations are carried out effectively and efficiently and in a timely manner.

The 2017/18 actual figures provided in the budget document as at 30 June 2018 are interim and unaudited, and are subject to change following the completion of the audited annual financial report.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

The 2018/19 budget is based on the principals contained in all sections of the Council's adopted Strategic Community Plan 2018-2028, the draft Long Term Financial Plan and draft Corporate Business Plan.

We honour our people and our cultural heritage – ensuring wellbeing, diversity, creativity and a strong civic dialogue

1.a Hardy Healthy and Safe People

- 1.a.1** Stakeholders are engaged to develop a whole of town approach to increase accessibility to quality health and wellbeing services
- 1.a.2** Community needs and gaps in health provision are identified and delivered
- 1.a.3** Youth services and facilities are implemented with regular input from youth and providers
- 1.a.4** Partnerships with stakeholders to deliver sport and recreation are enhanced
- 1.a.5** Agencies and the community are fully engaged to reduce anti-social behaviours and improve community safety
- 1.a.6** Town-wide health, safety, recreation and sporting activities and services

1.b An Inclusive and Involved Community

- 1.b.1** Newcomers to Port Hedland are provided with inductions, information and opportunities to engage and get involved
- 1.b.2** A residential workforce is promoted to industry as the preferred option
- 1.b.3** Forums and activities to give a voice to youth, people with a disability, ageing, Aboriginal and Torres Strait Islander, and Culturally and Linguistically Diverse people are recognised and supported
- 1.b.4** Regular opportunities for the broad community to have input into the Town of Port Hedland plans and programs are provided for transparency, accountability and two-way interaction
- 1.b.5** Opportunities to get involved and results of engagement are regularly promoted

1.c A Unique, Vibrant and Diverse Community Lifestyle

- 1.c.1** The community, industry, arts and cultural organisations are engaged to identify, plan and coordinate events and activities
- 1.c.2** Events and activities to celebrate the Town's cultural heritage, arts and Pilbara lifestyle are consistently programmed and delivered
- 1.c.3** Partnerships with industry and government to support events and activities are enhanced
- 1.c.4** The Town's program of events and activities is promoted locally, regionally and nationally

1.d Well Utilised and Valued Community Facilities and Services

- 1.d.1** The present and future facilities and requirements of the Town are planned for and developed in-line with relevant facility standards and community needs
- 1.d.2** Facilities and community infrastructure are revitalised across the Town
- 1.d.3** Facilities and community infrastructure are well maintained, managed and fit for purpose to provide a range of lifestyle opportunities

We build prosperity for all – enabling sustained economic growth**2.a** *Enhanced Participation in the Workforce*

- 2.a.1** Local training providers, business, industry, services, agencies, social sector and infrastructure providers are fully engaged and coordinated in the development of training and employment opportunities
- 2.a.2** Partnerships with private enterprises and government to fund projects and create jobs are pursued
- 2.a.3** Innovation is encouraged to enhance the diversity of employment opportunities
- 2.a.4** Broader education and training offerings are encouraged

2.b *An Enabling, Attractive Business Environment*

- 2.b.1** Forums are regularly provided to support industry and businesses, including Aboriginal and disability enterprises, in engaging with the community and stakeholders
- 2.b.2** The Town's economic development strategy is supported through engagement with key economic groups
- 2.b.3** Red tape for business is minimised through review and reform of relevant policies and by-laws
- 2.b.4** Business approval processes are transparent and pathways streamlined
- 2.b.5** Business opportunities and major projects are promoted online and at relevant national and international

2.c *A thriving, Resilient, Sustainable and Diverse Economy*

- 2.c.1** Business and government agencies and other relevant stakeholders are engaged to:
- Identify strategic employment and economic development priorities
 - Assess and address market failures affecting the cost of living
 - Assess and address cost of doing business challenges
- 2.c.2** Opportunities for social enterprise, innovators, and small and medium sized businesses are identified, and strategies to attract and support them are implemented
- 2.c.3** Local procurement is prioritised and promoted across industry and agencies

2.d *The development and expansion of key industries*

- 2.d.1** Investment in key infrastructure development such as the port and logistics is pursued
- 2.d.2** The development of industry specific value chains are encouraged and supported

Our Built and Natural Environment***We treasure and protect our natural environment and provide sustainable and resilient infrastructure and built form*****3.a** *A healthy natural environment*

- 3.a.1** Traditional owners, key stakeholders, and the community are informed and actively involved in the protection and enhancement of the natural environment
- 3.a.2** Biodiversity is understood by the community and protected
- 3.a.3** Natural resource assets are well-managed and enhanced

- 3.b A safe and fit for-purpose built environment*
- 3.b.1** The present and future needs for serviced land and infrastructure provision are identified, planned and developed
 - 3.b.2** Emergencies such as cyclones are prepared for, educated about, responded to and recovered from in partnership with key agencies
 - 3.b.3** Sustainable energy, waste and water management practices are provided and promoted
 - 3.b.4** Innovation and resilience of the built form are encouraged, assessed and implemented
 - 3.b.5** The protection and valuing of amenities and urban space is enhanced through community engagement
- 3.c An accessible and sustainable urban environment*
- 3.c.1** Urban and spatial planning is implemented to enhance human interaction with nature and industry
 - 3.c.2** The community is surrounded by and has access to attractive natural habitats, built form, parks and amenities
 - 3.c.3** Engagement with the community on urban renewal and greening initiatives is enhanced

Our Leadership

We are united in our actions to connect, listen, support and advocate thereby leveraging the potential of our people, places and resources

- 4.a A global, national, state and local presence and voice*
- 4.a.1** Town of Port Hedland is represented and advocated for in International, Federal, State and regional forums and policy development
 - 4.a.2** Town of Port Hedland is marketed and promoted locally, state-wide, nationally and internationally to tourists and investors
 - 4.a.3** A positive narrative and unique brand is developed and promoted
- 4.b Transparent and accountable governance and financial sustainability*
- 4.b.1** Sound long-term financial planning is implemented
 - 4.b.2** Transparent and regular financial reporting and communication to the community is undertaken
 - 4.b.3** Transparent and regular governance reporting and communication to the community is undertaken
 - 4.b.4** Constructive forums are provided for discussion and the representation of the diversity of views and needs that impact on the Town's developments, programs and policies
- 4.c Effective delivery of services and infrastructure to meet community needs*
- 4.c.1** High quality and responsive customer service is provided
 - 4.c.2** Community members, business and tourists are engaged to provide feedback about local facilities and services
 - 4.c.3** Innovative marketing to attract amenity usage is implemented
 - 4.c.4** Efficiency strategies across the Town's infrastructure and amenity assets are implemented

Environmental

Upon adoption of the 2018/19 municipal budget, substantial positive environmental impacts will be achieved, including the investment in environmental infrastructure and programs and the utilisation of local trades and businesses where possible, practical and available.

Economic

There are significant benefits to the local economy arising from adoption of the 2018/19 municipal budget, including the investment in local infrastructure and the utilisation of local trades and businesses where possible, practical and available.

Social

Significant social impacts will be achieved upon adoption of the 2018/19 municipal budget, including the investment into community infrastructure and programs and the promotion of the Town as a great place to live and work.

RISK MANAGEMENT CONSIDERATIONS

There is a risk rating of medium (6) assigned to the risk that if the Budget is not adopted it will fail to achieve a clear financial position for the 2018/19 financial year.

There is a risk rating of medium (6) assigned to the risk that if the Budget is not adopted there would be reputational damage causing widespread public embarrassment and media interest.

There is a risk rating of medium (6) assigned to the risk that if the Budget is not adopted the Town will breach its legislative requirements outlined in section 6.2(1) of the *Local Government Act 1995* which requires the annual budget to be adopted by 30 September 2018 being the approved extension provided by the Minister.

There is a risk rating of medium (6) assigned to the risk that a reduction in income or increase in expense throughout the 2018/19 financial year is likely to have an impact on the Town's ability to meet service levels or asset renewal funding requirements.

OPTIONS*Option 1 – Adopt officer's recommendation*

Should the Council wish to adopt all officer's recommendation then it can employ the En-bloc method of voting (also known as 'adoption by exception resolution').

Option 2 – Amend officer's recommendation

Should Council decide to amend some of the officer's recommendations then it must do so in accordance with the relevant voting requirements listed under each part of the recommendation.

CONCLUSION

The proposed Municipal 2018/19 Budget has been prepared in accordance with the presentations made to Elected Members at the various Budget workshops over the last six months.

The 2018/19 Budget has been prepared to deliver the service levels expected of the community per the adopted Strategic Community Plan 2018-2028 whilst maintaining fiscal constraint. The 2018/19 Budget will ensure both the current needs of residents are met while at the same time providing infrastructure developments to meet any future requirements.

ATTACHMENTS

1. 2018/19 Annual Statutory Budget and Supporting Notes (Attached Under Separate Cover)
2. Statement of Objects and Reasons 2018/19
3. Approval letter from Minister
4. 2018/19 Fees and Charges Schedule (Attached Under Separate Cover)
5. Budget adoption extension approval



STATEMENT OF RATING OBJECTS AND REASONS

FOR THE 2018/19 RATING YEAR

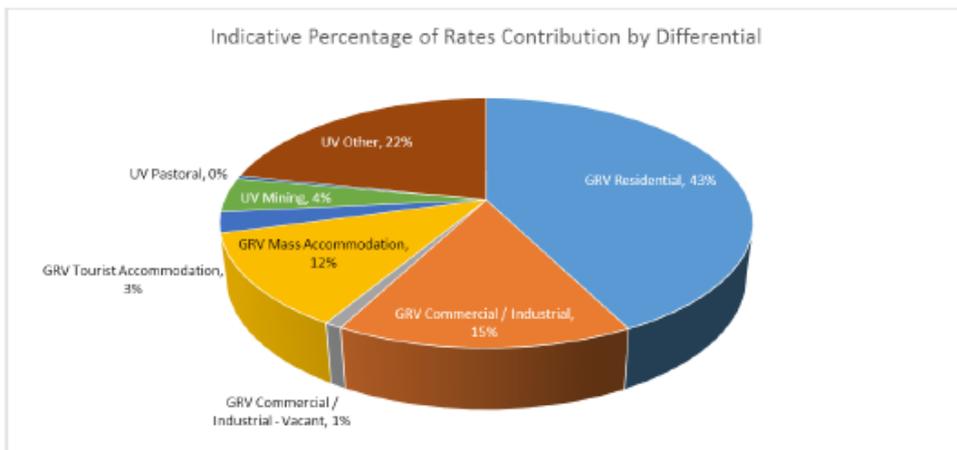
In accordance with section 6.36 of the *Local Government Act 1995*, the Town of Port Hedland is required to publish its Objects and Reasons for implementing Differential Rates.

INTRODUCTION AND OBJECTIVE

Rates are a tax levied on all rateable properties within the boundaries of the Town of Port Hedland Municipality in accordance with the *Local Government Act 1995*. The overall objective of the proposed rates in the 2018/19 Budget is to provide for the net funding requirements of the Town’s services, activities, financing costs and the current and future capital requirements of the Town. Council has determined its required rates yield after taking into account all revenue sources, expenditure and efficiency measures as part of budget deliberations.

Property valuations provided by the Valuer General (Landgate Valuation Services) are used as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning and/or land use as determined by the Town of Port Hedland. The application of differential rates maintains equity in the rating of properties across the Town, with consideration given to the key values contained within the Rating Policy Differentials Rates (s. 6.33) March 2016 released by the Department of Local Government and Communities being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and Administrative Efficiency



2018/19 PROPOSED BUDGET

The following are the proposed Differential General Rates and Minimum Payments for the Town of Port Hedland for the 2018/19 financial year, to be effective from 1 July 2018.

Rate Category	Rate in Dollar (expressed as cents in \$)	Minimum Payment	RiD Comparative %
GRV Residential	9.3483	\$1,300	100%
Differential Minimum Rate – Vacant		\$1,900	
GRV Commercial / Industrial	9.3483	\$1,900	100%
GRV Commercial & Industrial – Vacant	14.0225	\$1,900	150%
GRV Mass Accommodation	32.6058	\$1,900	349%
GRV Tourist Accommodation	22.3154	\$1,900	239%
UV Mining	37.1665	\$270	346%
UV Pastoral	10.7558	\$1,900	100%
UV Other	19.1760	\$1,900	178%

The above rate model will yield \$30,457,775 in rate revenue.

GROSS RENTAL VALUATION (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Town of Port Hedland every three years. The current general valuation is effective from 1 July 2018. Properties are grouped according to Town Planning Scheme zonings and predominant land use with each having a separately calculated rate in the dollar to achieve greater equity across all sectors.

The GRV is determined by collecting rental evidence to determine the fair rental value for each property. Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

Furthermore: Local Government Act 1995 6.28 (1) (2) Allows the Minister to determine valuation of land to be used for the basis of rating and 6.29(3) Where capital improvements on any land located under UV rating, the Minister under application from the Town of Port Hedland can determine UV amendment to GRV rating.

UNIMPROVED VALUATION (UV)

Properties that are predominantly of a rural purpose or resource processing/stock piling are assigned an Unimproved Value (UV). Council has adopted differential rates in its UV area for Mining leases, Pastoral leases, all other leases and privately owned land.

Unimproved values are determined annually by the Valuer General with a valuation roll provided to local governments. Interim valuations are provided monthly to Council by the Valuer General for (Mining Tenements and changes to Land Leased) properties where changes have occurred. In such instances Council recalculates the rates for the affected properties and issues interim rates notices. The current unimproved valuation is effective from 1 July 2018.

PROPOSED DIFFERENTIAL GENERAL RATES AND GENERAL MINIMUM PAYMENTS

Following are the objects and reasons for each of the differential rates:

GRV RESIDENTIAL

Means any land:

That is predominately used for

- singular and multi-dwellings and is zoned Residential / Rural Residential approved by the Town of Port Hedland planning department under the Town of Port Hedland Local Planning Scheme.

OR

- Which is vacant of any construction and is zoned Residential / Rural Residential.

OBJECT & REASONS Revenue derived from this category assists funding to operate efficiently the service levels expected of the community, achieving the Strategic Community Plan 2018/2028 and the standard of performance to which the Council will be measured by the Residence of Port Hedland, State Government and others.

GRV COMMERCIAL / INDUSTRIAL

Means any land:

Identified to be either Commercial or Industrial under the Town of Port Hedland Local Planning Scheme. This includes but is not limited to the town centre, commercial business precincts, mixed business, shopping centres, airports, Wedgefield Industrial Estate and strategic, industrial, transport and light industry uses.

OBJECT & REASONS: The object of this differential rate is to apply rates to all income producing facilities, raising revenue to fund costs associated with the service provided to these properties and the variations of valuations.

Costs associated with the provision and maintenance of infrastructure used by commercial or industrial businesses including road structure, lighting and drainage, car parking, landscaping and higher costs in relation to infrastructure and regulatory services. Economic normalisation in the Town provides for a uniform RiD with Residential to ensure equity, fairness and consistency in the application of rates, allowing the property valuations to determine ability to pay.

GRV COMMERCIAL & INDUSTRIAL - VACANT

Means any land:

Identified as vacant/undeveloped land zoned as commercial or industrial under the Town of Port Hedland Local Planning Scheme.

OBJECT & REASON: The object of this differential rate is to encourage commercial and industrial land owners to develop vacant land. Vacant land is often unsightly and unkempt, and is at risk of being used for illegal dumping of rubbish and other illegal purposes which can be a financial and personal burden on the Business Sector of the Town.

The Town of Port Hedland considers the development of vacant land to be in the best interests of the community. Vacant land alone does not contribute to the economy, however development will increase the street appeal, vibrancy of town centres and encourage local businesses to continue with

growth and further improving and strengthening the economy at the same time also minimising and preventing land banking.

GRV MASS ACCOMMODATION

The GRV mass accommodation rating category covers approved transient workforce accommodation facilities.

OBJECT & REASONS: The object of this differential rate is to ensure that rates are distributed equitably between residents and non-residential workers who spend a significant portion of the year in Port Hedland to contribute to services and facilities within the community.

Patrons and employees of these premises are consumers of services and facilities, however unless they are also property owners within the Town, they are not contributing to the costs of providing the services and facilities. Mass Accommodation properties have the potential to have a greater impact on Council services/assets than other properties due to their number of occupants in a relatively small land parcel.

This differential rate is intended to maintain the relativity comparative to residential rates and provides an average rate per accommodation unit of approximately half of Council's proposed minimum payment for GRV Residential differential. This allows for the assumptions that two accommodation units representing one minimum property rate.

Although not submitted as rationale for the basis of the above rate in the dollar, nor rates proposed to be levied, it should be stated that Council remains committed to a philosophy that the operational workforce(s) associated with resource interests centralised around mining, construction, maintenance and access to the Port, should be housed in normal residential properties within the town boundaries. It is only through this that the town benefits from an integrated and normalised residential workforce and thereafter the community and society benefit from greater participation in community activities, including sporting and cultural bodies, and higher participation rates in volunteerism and sport.

GRV TOURIST ACCOMMODATION

Means any land:

Approved and predominantly used for provide large scale accommodation for visitors to the Town as identified in the Town of Port Hedland Local Planning Scheme: Holiday Accommodation, Hotel, Lodge, Motel, Tourist Development and Tourism Resort.

OBJECT & REASONS: To fund the costs associated with tourism and economic development activities, as well as the use of these properties predominately for business travel. Heavier use of infrastructure and other Council Assets and Services in addition to contribution toward tourism promotion activities. The additional income from this rate in the dollar (above residential) will be utilised to support the Town of Port Hedland's investment into Tourism infrastructure and visitor facilities. The rate for this differential has been reduced in line with the normalisation of the economic circumstances of the Town and the reduced reliance on these facilities as a Transient Workforce Accommodation.

UV MINING

This rating category covers all Mining Leases, Exploration Licenses, Prospecting Licenses, Retention Licenses, General Purpose Leases, Special Prospecting Licenses for Gold and Miscellaneous Licenses as defined under the *Mining Act* that has been granted.

OBJECT & REASON: The object of this differential rate is to raise revenue to fund cost impacts to the Town impacted by the mining sector. Supports the large investment that the Town of Port Hedland makes in road and road drainage infrastructure to service remote mining activities on rural roads throughout the municipality and reflects the extra maintenance, impacts and frequency that is required to ensure a minimum level of serviceability. Additional costs associated with monitoring of environmental impacts of clearing, noise, dust, air pollution and smell are also considered here.

UV PASTORAL

Means any land:

- That has been granted a pastoral leases under the repealed *Land Act 1933*.

OR

- Renewal of pastoral leases (administered by the Department of Lands)

OR

- Land predominately used for pastoral activities as defined in the Land Act 1993.

OBJECT & REASONS: The object of this differential rate is to be the base rate by which all other UV rated properties are assessed. Raised revenue is to provide for rural infrastructure and services in addition to the Town services, facilities and infrastructure which are available to be accessed by the properties in this category. The Town has a continuing focus on development and diversification of Pastoral Properties in the Region, encouraging development of tourism and rangeland activities in conjunction with the reforms being introduced by the State Government and to support the opportunity for live cattle trade (Strategic Community Plan 2018-2028) and associated activities from the Port to further diversify the local economy.

UV OTHER

Means any land:

In this rating category applies to all UV rated land owned or leased within the Town's municipal boundaries that are:

- Predominately used for the purpose of resource processing;

OR

- Predominately used for the purpose of stock piling;

OR

- Does not have the characteristics of any other UV differential rate category

OBJECT & REASONS: The object for this category are to reflect the impact on utilisation of urban and rural infrastructure by heavy transport and associated higher traffic volumes by operation associated with resource sector operations. In addition, these properties have access to all other service facilities provided by Council. Properties with a land use UV Other often have a State or Regional significance, some of which are subject to legacy State Agreement that limit the methods of Valuation to UV restrictive formulae for calculation of valuation. The differential rate for this category is in order to levy a proportional comparative with their impact on local community (ie: Heavy Haulage vehicle movement, environmental health and strategic planning).

TOWN'S RATING STRATEGY

The key points for the 2018/19 Rating Strategy:

- Raise sufficient yield to maintain current services and future infrastructure renewal to meet community expectations, as outlined in the draft Strategic Community Plan 2018 – 2028; and ensuring a balanced budget
- Review of the number and type of rating categories and move towards uniform rating across
- Distribute the rates burden more objectively and equitably by introducing uniform rating for GRV Residential, Commercial and Industrial differentials. Uniform rating will also improve transparency, administrative efficiency and reduce compliance costs
- Introduction of vacant land differentials for GRV Residential (minimum only)
- Continue to phase in reductions for Tourism Accommodation to bring in line with GRV Commercial/Industrial differential consistent with the uniform rating strategy
- Continue to reduce reliance on Transient Workforce Accommodation
- Critical analysis of the yield generated by each differential category as a percentage of the total yield, comparing to the contribution by each category, the valuation % of each category, and the services consumed
- Properties are rated according to Town Planning zonings and predominant land use with each having a separate calculated rate in the dollar and established minimums to achieve greater equity across all sectors and ensure a base level contribution

Impacts from prior years rate reductions as well as significant decreases in available grant funding has had a flow on effect to how the Town continues to meet ongoing asset management and service levels. The below movement in the total yield derived from each differential category aim to reflect a more equitable rate burden per category, reflecting that Port Hedland is an industrial port town.

Rate Category	Proposed Yield	Burden %
GRV Residential	\$13,018,692	43%
GRV Commercial / Industrial	\$4,736,124	15%
GRV Commercial / Industrial - Vacant	\$250,203	1%
GRV Mass Accommodation	\$3,506,297	12%
GRV Tourist Accommodation	\$822,938	3%
UV Mining	\$1,360,949	4%
UV Pastoral	\$122,195	0%
UV Other	\$6,640,377	22%

The above rate model will yield \$30,457,775 in rate revenue. Rate increases strengthen relativity (between the zoning and land use categories) and continue to reflect an equitable distribution of the rate burden while ensuring the Town can continue to deliver services and asset renewal.

The Town of Port Hedland will also be continuing its review of all rateable properties in the 2018/19 financial year to ensure that all rateable properties are captured with an emphasis on the following:

- Industrial and Commercial properties;
- All assessments covered by lease agreements and;
- GRV spot rating for in-situ infrastructure on resource projects.

MINIMUM RATES

The Town imposes a consistent minimum rates across the rating categories excluding GRV Residential, GRV Residential – Vacant and UV Mining, ensuring all properties contribute an equitable rate amount to non-exclusive services. The minimum rate recognises that all ratepayers have an equal opportunity to enjoy the facilities and services provided by Council, regardless of the value of their property.

The GRV Residential Vacant Minimum differential is designed to encourage land owners to develop vacant land. Vacant land is often unsightly and unkempt, and is at risk of being used for illegal dumping of rubbish and other illegal purposes which can be a financial and personal burden on the Town.

Regarding the UV Mining category, the lower minimum is applied to ensure that the rate burden is distributed equitably between all property owners. A lesser minimum of \$270 has been applied for all categories of Mining Tenements to reflect recent State Government amendment to the *Valuation of Land Act 1978* with the objective of providing some minor rate relief to small tenement owners.

SUBMISSIONS

Submissions were invited from any elector or ratepayer with respect to the proposed rates, and any related matter. Submissions closed on 24 May 2018 and were considered as part of the final rating strategy.

DAVID PENTZ
CHIEF EXECUTIVE OFFICER

ATTACHMENT 3 TO ITEM 8.1.1



Hon David Templeman MLA
Minister for Local Government; Heritage; Culture and the Arts

Our Ref: 66-06523

Mr David Pentz
 Chief Executive Officer
 Town of Port Hedland
 PO Box 41
 PORT HEDLAND WA 6721

Dear Mr Pentz

I refer to your applications for differential rates for UV Mining, GRV Mass Accommodation and GRV Tourist Accommodation and your application for minimum payments for GRV Residential Vacant and GRV Commercial / Industrial Vacant.

In regard to the matters that you are seeking my approval. I have determined, as responsible Minister, to approve the Town's applications in accordance with section 6.33(3) and 6.35(5) of the Local Government Act, as follows:

Category of Differential Rating	Rate in the dollar 2018/19
UV Mining	0.371665
GRV Mass Accommodation	0.326058
GRV Tourist Accommodation	0.223154

Category of Minimum Rates	Minimum payment
GRV Commercial / Industrial Vacant	\$1,900
GRV Residential Vacant	\$1,900

The approval is valid for the 2018/19 financial year.

Yours sincerely

HON DAVID TEMPLEMAN MLA
 MINISTER FOR LOCAL GOVERNMENT;
 HERITAGE; CULTURE AND THE ARTS

23 AUG 2018

Level 7, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005
 Telephone: +61 8 6552 5400 Facsimile: +61 8 6552 5401 Email: Minister.Templeman@dpc.wa.gov.au

ATTACHMENT 5 TO ITEM 8.1.1



Department of
**Local Government, Sport
and Cultural Industries**

Our ref PH3-5#08, E1821291
Enquiries Claire Ware
Phone 6552 1530
Email legislation@dlgsc.wa.gov.au

Mr David Pentz
Chief Executive Officer
Town of Port Hedland
PO Box 41
PORT HEDLAND WA 6721

Dear Mr Pentz

TOWN OF PORT HEDLAND – 2018/2019 BUDGET EXTENSION

Thank you for your application of 13 August 2018 seeking an extension of time to prepare and adopt the Council's Annual Budget for 2018/2019.

I advise that in accordance with the authority delegated by the Minister, the Deputy Director General, Regulation has approved an extension of time to 30 September 2018 to prepare and adopt the Annual Budget for 2018/2019.

We look forward to receiving your budget once adopted by Council.

Please contact me on the details provided above should you wish to discuss this matter.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Claire'.

Claire Ware
Manager Licensing and Industry Services

21 August 2018

Gordon Stephenson House, 140 William Street
PO Box 8349 Perth Business Centre, WA 6849
Telephone (08) 6552 7300
Email info@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au

Item 9 Matters for Which Meeting May Be Closed (Confidential Matters)

Nil

Item 10 Closure

10.1 Date of Next Meeting

The next Ordinary Meeting of Council will be held on Wednesday 26 September 2018, commencing at 5:30pm, with the Public Agenda Briefing being held on Wednesday 19 September 2018, commencing at 5:30pm.

10.2 Closure

There being no further business, the Mayor declared the meeting closed at 5:53pm.