



Town of Port Hedland

MINUTES  
OF THE  
ORDINARY MEETING  
OF THE TOWN OF PORT HEDLAND COUNCIL  
HELD ON  
WEDNESDAY 25 MARCH 2009  
AT 5.30 PM  
IN COUNCIL CHAMBERS  
McGREGOR STREET, PORT HEDLAND

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*Chris Adams  
Chief Executive Officer*

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**OUR COMMITMENT**

*To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.*

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**ITEM 1        OPENING OF MEETING****1.1            Opening**

The Deputy Mayor declared the meeting open at 5:30 pm and acknowledged the traditional owners, the Kariyarra people.

**ITEM 2        RECORDING OF ATTENDANCE AND APOLOGIES****2.1            Attendance**

Cr A A Carter  
Cr G D Bussell  
Cr S J Coates  
Cr G J Daccache  
Cr J E Ford  
Cr A A Gear  
Cr J M Gillingham  
Cr K A Howlett

Mr Chris Adams	Chief Executive Officer
Mr Matthew Scott	Directory Corporate Services
Mr Terry Dodds	Director Engineering Services
Mr Terry Sargent	Director Regulatory and Community Services
Ms Tricia Hebbard	Executive Assistant

Members of Public	9
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**2.2            Apologies**

Cr S R Martin

**2.3            Approved Leave of Absence**

Nil.

**ITEM 3        RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE****3.1            Questions from Public at Ordinary Council Meeting held  
Wednesday 25 February 2009**

Nil.

3.2 Questions from Elected Members at Ordinary Council Meeting held Wednesday 25 February 2009

*3.2.1 Councillor Arthur Gear*

*In relation to the infill sewerage in the Moore Street area, and last correspondence from the Water Corporation which advised works would be commencing October [2008] and completed by March or April [2009], what is the status of these works?*

The Water Corporation advises that it is planning to start work in May 2009, for project completion by September 2010.

**ITEM 4 PUBLIC TIME**

**4.1 Public Questions**

5:30 pm Deputy Mayor opened Public Question Time.

*4.1.1 Mr Chris Whalley*

*Does Council have any plans to construct additional shade structures at Daylesford Park?*

Chief Executive Officer advised that the installation of shade structures at Daylesford Park is not in Council's current program, but it is an item that will be considered as part of the 2009-10 budget process.

*Does Council know if there will be any further community meetings regarding the upgrading and building of new roads within the Town of Port Hedland, particularly in reference to heavy haulage transport?*

Deputy Mayor advised he is not aware of any further community meetings regarding this matter.

Chief Executive Officer added he is not aware of any further meetings to be held at this stage.

*4.1.2 Mr Philip Murray*

*In relation to Item 11.3.1.2 'Community Group Rating Policy' can the Council please consider a 100% rate reduction value for all not-for-profit sporting and recreation groups?*

Deputy Mayor advised Council will consider this request when the matter is discussed later in tonight's Agenda.

#### 4.1.3 *Mr Jon Giles*

*In relation to Item 11.3.1.3 'Lease with BHPB regarding Colin Matheson Oval, as the Port Hedland Rovers Football Club has some reservations with regard to the proposal for Council to lease a portion of Lot 3263 Dempster Street for a period of three (3) years to facilitate modifications to Colin Matheson Oval, has Council considered the option of either:*

- 1) purchasing the land outright?*
- 2) purchasing the land at a minimal rate?*
- 3) leasing the land at a peppercorn rate for a much lengthier period of time, i.e. 99 years)?*

Deputy Mayor advised Council will consider these questions when the matter is discussed later in tonight's Agenda.

5:33 pm Deputy Mayor closed Public Question Time.

#### **4.2 Public Statements**

5:33 pm Deputy Mayor opened Public Statement Time.

Nil.

5:33 pm Deputy Mayor closed Public Statement Time.

### **ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

#### *5.1 Councillor Arthur A Gear*

*Further to questions emailed to Chief Executive Officer last week in relation to the development of the old school site by Mirvac Fini, and in consideration of the article in the West Australian on Saturday about Mirvac's current financial problems, can Council get an update on the development? Is there a sunset clause on the development proposal?*

Chief Executive Officer advised he was unaware of the questions emails to him. Chief Executive Officer added he also sought an update on that development today, of which he understands an agreement is to be reached by Mirvac Fini have by 1<sup>st</sup> April.

*Is that agreement to be with the proponent?*

Chief Executive Officer confirmed yes.

*Will Council be briefed on that?*

Chief Executive Officer confirmed yes.

*What is the status of the Morgan Street Development?*

*[NOTE: Chief Executive Officer sought clarification of which particular development on Morgan Street. Councillor Arthur Gear advised he's query is in relation to Council's Morgan Street housing development.]*

Chief Executive Officer advised that construction has commenced on Council's Morgan Street housing development; the house pads have been laid and frameworks have arrived. Construction completion date is October 2009.

*Is the Cemetary Working Group still functional?*

Deputy Mayor advised he does not believe it is still functioning.

Chief Executive Officer clarified that the Working Group identified the works that are scheduled to be done for the remainder of this year; and those works have been agreed to by Council. He added there is no intention to reform that Working Group until additional funds are available, to identify the best way for those funds to be spent.

*Is there an opportunity for more members of the community to be aware of some of the works happening at the Cemetary?*

Chief Executive Officer advised he is sure there is. The Working Group is unique, in that it was formed by the community originally, of which Council has assumed management of that committee over time. When more funds become available, there will be further opportunity for community input.

## *5.2 Councillor Jan M Gillingham*

*Councillor Gillingham read aloud the following questions received via email today from Kylie Hodges, relating to the Town's water quality:*

*"...As discussed previously with you, would you please forward my concern regarding the water quality to the Town Council. Although I am aware that Council does not have direct control of the Town's water supply, I would appreciate the question being posed.*

*In recent months my husband has noticed an increase in a calcium-like material in our pool, which has steadily increased. We have approached this being fairly inert as it seems to break into particles material extremely easily. This increase has been noticed over approx. 3-4 months. Vigilant cleaning of the pool does not seem to make any*



*difference in the amount of material being deposited, back into the pool.*

*Additional to this we installed a water filtering machine into our home some 4 years ago, primarily as the harness of the water was quickly destroying kettles and irons, etc. This unit is serviced yearly, with the filters being changes as part of a service contract we have. Over the past 3 months, I have noted that even using this filtered water in the kettle there has been a white fine material deposited on the inside of the kettle (not previously present at all!) This material if fairly easily wiped from the inside of the kettle. Also the use of this filtered water in my iron has recently seen white deposits coming through the steam holes of the iron plat?!*

*As this material has only happened more recently my question is: Has there been a change in the way that the water servicing our homes is being treated, is there more chemical being added or has the water source changed contributing to a change in the way the water is being treated?..."*

Chief Executive Officer advised this question will be directed to the Water Corporation, and ensure a response is provided to the resident.

### *5.3 Councillor Grant D Bussell*

*Can Councillor's receive a copy of the response as well?*

Chief Executive Officer confirmed yes.

*Can we add a taxi seat to be installed at the Coles end of the South Hedland Shopping Centre, to the list of items to be considered as part of the 2009/2010 budget process?*

Deputy Mayor and Chief Executive Officer confirmed yes.

*Is Qantas still in arrears, and if so, how much?*

Chief Executive Officer advised that Qantas is up to date with its payments.

Director Corporate Services clarified that Qantas has invoices outstanding; however they are within the 90 day or less period. Outstanding debtors over 90 days overdue are reported to Council.

*A resident on the Aquatic Centre's Advisory Working Group has advised that she was not aware that there was going to be a survey distributed to gauge community needs in relation to pool opening hours?*

Chief Executive Officer advised there is an advertisement in today's local paper addressing the matter, and it is being widely promoted to pool users, to encourage their feedback, with the intent of putting a report to Council about what the pool opening hours should be.

*Could staff check with the pools?*

Deputy Mayor confirmed yes.

*Is there any progress on the Munda Station road?*

Chief Executive Officer advised there was a meeting with the owner of Munda Station about three weeks ago to discuss the issue. There still remains a fair degree of conflict regarding what the most appropriate solution is. A site visit is being organised, where all Councillors will be invited to visit the site and view alternatives. Staff is waiting on a date to be determined.

*In meantime can we reopen that road?*

Chief Executive Officer advised that if that is the direction of Council, it can be done. However, at the moment that is not the decision of Council.

*Can the matter be included at Council's next Informal Briefing Session, as it has been closed for several months now?*

Chief Executive Officer explained that if Council is wishing to make a decision on the matter, it will need to be presented to a Council Meeting, not an Informal Briefing Session.

*Can we gauge Councillors opinions at the next informal, and depending on those discussions, present it to Council for its consideration?*

Chief Executive Officer advised the matter can be included in Council's next Informal Briefing Session.

*Can I ask those Councillors who attended the Kimberley Pilbara Joint Forum if anything interesting or substantial came out of that?*

Deputy Mayor advised that Council should wait for those Councillors who attended to present their reports first.

Councillor Jan Ford added that the Forum was most productive by having both groups together; and was a good opportunity to share the information on amalgamations being talked about and also an opportunity to look at the future growth of the regions.

*Can we get some clarity from LandCorp about the South Hedland CBD redevelopment, including when land will start being released out there?*

Chief Executive Officer confirmed he has raised the matter with LandCorp, who have advised they are assembling a Project Team. Once assembled, they will be able to meet with Council to discuss timeframes and processes.

*What happened to the project team we had in 2008?*

Chief Executive Officer advised many of those resources have either left LandCorp or been diverted to other projects.

*When will we be able get an answer on the timeframe?*

Chief Executive Officer advised he has requested this information from LandCorp, who have yet to present it.

*Could the draft vacant crown land report be circulated to Councillors?*

Chief Executive Officer advised the Land Rationalisation Plan will be presented to Council's next Ordinary Meeting for consideration. Staff is currently checking the accuracy of the data. The draft Plan has previously been circulated at Council's Informal Briefing Session.

*Can I get a copy of that then please?*

Chief Executive Officer confirmed yes.

*In relation to the South Hedland CBD Redevelopment Plan that was tabled in Council's Agenda in January 2009, was the wrong plan; it wasn't the plan that Council adopted which incorporated Ruth Durack's and Councillor's comments; so can Councillors get a properly drawn up plan of the South Hedland CBD as adopted by Council?*

Chief Executive Officer confirmed yes.

*[Deputy Mayor clarified if Councillor Bussell was referring to the one in 2008. Councillor Bussell advised the plan included in the January 2009 Agenda.]*

*Could we get an update on the Local Government Reform process, specifically the checklist that the Department circulated?*

The Local Government Reform checklist will be presented to Council's Informal Briefing in April, and presented to Council for its consideration at its Ordinary Meeting in April, as it is required to be submitted to the Department by the end of April.

5.4 *Councillor Kelly A Howlett*

*Further to my query at the Special Meeting of Council held on Monday 16 March 2009, which was taken on notice; can I have the actual breakdown of service, cleaning and operational fees of the Exeloo Automated Public WC in the ANZ car park, in comparison to other conventional toilet blocks?*

Deputy Mayor and Chief Executive Officer advised the request for this information has been requested from the Director, and the information will be forwarded when available.

*What is the status of the table layout changes in Chambers to incorporating the visitor table, Councillor name plates and updating the Councillor board?*

Chief Executive Officer advised the honour board is currently being printed.

Director Corporate Services advised he has contacted a local carpenter who will be preparing a few alternative plans for presentation to Council's Informal Briefing Session.

*Will that be at the next briefing session?*

Director Corporate Services advised this is dependent on when the contact is re-established with the local carpenter.

*In relation to the Sutherland Street Nodes which look fantastic at this interim stage, but it has been raised with me regarding re-vegetation plans surrounding those nodes; are there any re-vegetation plans? If so, can native species such as the Town's emblem, the Bird flower, be incorporated into those plans?*

Director Engineering Services advised he met with the Town's Manager Engineering Services today, and the scope of works is still being worked through as the job has expanded slightly. Deputy Mayor advised this question will be taken on notice.

*I've noticed that light poles have been dropped along the concrete path down from the Water Tower and near the All Seasons; is Council aware of any additional lighting plans for that area; can we please see details of the plans and emphasise on the lighting to be minimal and turtle friendly in this nookery area?*

Director Engineering Services confirmed he has also noticed the poles in the area; and advised Councillor Howlett this question will be taken on notice.

*[NOTE: Councillor Howlett read aloud a letter received from Mick Edwards, as follows:*

*"I was wondering if you could find out why TOPH have stopped doing a proper cyclone cleanup. About 5 years ago they advised that only green rubbish would be picked up for the cleanup.*

*Being in a cyclone prone area it appears TOPH are the only council who will only pickup green rubbish and the rest is left to lay around until we get a cyclone that will not be discriminate about if it's a tree or a bit of tin.*

*It was a good time to have a decent cleanup around town that has been lost and I along with others would like to see it return."*

*Can Council please start promoting the proposed whitegoods collection for May/June? Can Councillors see details on how the collection will work, including timeframes and budget?*

Director Engineering Services advised the whitegoods collection is scheduled for the beginning of May. He advised the remaining question will be taken on notice.

*[NOTE: Councillor Howlett read aloud a letter received as follows:*

*"I wish to make an anonymous complaint about the ridiculous and dangerous situation with stray dogs "roaming free" around the Koombana area of South Hedland.*

*I have a newborn baby. My wife and I are not prepared to take her walking in the pram due to the dogs. We drive to Port instead.*

*I am a keen runner. I now do all my running down the football oval as I have been "charged" by dogs, sometimes packs of 5 dogs.*

*I am also a keen cyclist and I regularly get chased through the streets by dogs who live permanently in the front yards of their houses and are protective of foot paths out front of their houses.*

*A dog roaming free is a breach of the Dog Act.*

*I know for a fact there has not been a Dog Act court prosecution brought by the council in the last 20 months.*

*I have attached some photos that my wife and I gathered in a 10 minute drive around the Koombana area on Friday the 20<sup>th</sup> of Feb. We saw more than 10 different dogs in 10 minutes. There was a group of 5 dogs and a group of 4 dogs.*

*Do we really need to wait for a toddler to die from a dog attack before something is done?*

*I was hoping you could raise this issue with council tomorrow.”]*

*In response to this email, can Council increase Ranger patrols of the Koombana area? Can Council receive Koombana-specific dog capture statistics?*

Chief Executive Officer advised he did respond to this a couple of weeks ago.

Deputy Mayor added this is reported to Councillors in the Agenda.

*Can Council do more?*

Chief Executive Officer advised that as conveyed to Councillors in his email, the Koombana area is a hotspot; and is an area that Council's Rangers are patrolling significantly. He added the vast majority of the dogs the Town's Ranger Services are collecting, are from the Koombana area. He recalled it is something like approximately 80% of dogs collected by the Town's Ranger Services, are collected from the Koombana area; of a total of 80-100 dogs collected per month.

Director Regulatory and Community Services advised the Town's quietest month was April last year, when 48 dogs were collected. The Town has collected up to 96 dogs in one month, of which the majority is destroyed [euthanised].

*Can we work with the South Hedland vet to get discounted desexing; or look at it in the [2009/10] budget process to do a free/discounted micro chipping day to encourage responsible pet ownership?*

Deputy Mayor advised this question will be taken on notice.

Chief Executive Officer clarified that the resident's letter was forwarded to Council a couple of weeks ago, and he responded to all Councillors on the matter. If Councillors would like more information on the matter, the Chief Executive Officer advise he will provide it.

*In regards to tonight's Agenda Item 11.2.2.2, Tender 09-01 – Desing and Construction of the Kevin Scott Oval Reservoir Flushing System; within that tender is Council also installing that system to rectify the problem at Baler Primary School Oval?*

Director Engineering Services advised no.

*What progress has been made in progressing the Turtle Interpretative Boardwalk since the resolution at the February Council Meeting; as we are on an extremely tight timeframe in order to get the project completed by the targeting October 2009 deadline?*

Chief Executive Officer advise the Town is still seeking Aboriginal Heritage Clearance on that particular site. He added that process is likely to take several months.

*[Councillor Howlett clarified that she meant in the Turtle Boardwalk area.]*

Chief Executive Officer corrected his answer, and advised the Town has received quotations for design documentation and contract documentation and administration. The contract has not been let as yet, as clarifications in relation to specifics of the budget; and project management responsibilities with the Pilbara Development Commission are still being sought.

*In relation to junk mail, can Council consider implementing a policy or by-law for a 'once-a-week' junk mail delivery, that may tie in with timing of local newspaper delivery, rather than residents receiving junk mail regularly that is not delivered to letter boxes?*

Chief Executive Officer advised the matter will be investigated and a report provided to Council for its consideration.

Director Regulatory and Community Services added that Council does not have the authority to regulate how often junk mail is distributed.

He added that Council's officers are authorised to take action against people who litter by throwing junk mail on the lawn, however, evidence that is accepted in a court of law is necessary before any action can be taken towards prosecution. Action can only be taken when the Town has evidence of who the person was who has committed an offence, such as a statement from someone who witnessed the offence; or some other way of demonstrating to a court that the offence was committed by the person who has been charged. The Town's ability to collect this evidence is limited.

*Can we seek advice on this, because Exmouth has become a once-a week junk mail?*

Director Regulatory and Community Services advised that the matter can be investigated, and if Exmouth has a policy that is working we can consider this for the Town of Port Hedland.

*5.5 Councillor Grant D Bussell*

*Can the advice received be circulated to all Councillors?*

Director Regulatory and Community Services confirmed yes.

*5.6 Councillor Kelly A Howlett*

*Can a report examining options for a second overflow caravan parking area to be presented to Council at its April Ordinary Council Meeting, given the recent sale and planned caravan bay reductions be proposed for the Port Hedland Caravan Park?*

Chief Executive Officer and Deputy Mayor confirmed yes.

*5.7 Councillor George Daccache*

*As there are three (3) issues on the Agenda in relation to BHP Billiton, has the Town received permission from the Minister [for Local Government and Regional Development] to allow those Councillors who are required to declare a financial interest and leave the room, to remain in the room the consider those matters?*

Deputy Mayor advised he will announce that in Item 8 'Announcements by the Chairman Without Discussion' later in the Agenda.



*In relation to the matter concerning the Colin Matheson Oval Lease, can Councillors consider the agreement that was provided by BHP's Mike Van der Worp, who at that stage was BHP Billiton's Manager for Community and Environment dated 21 September 2005, which states that as far as BHP Billiton is concerned the land will remain as is for community sporting use particularly for Australian Rules Football? Since last month's Ordinary Meeting where the lease presented for consideration was for a period of three (3) years, I now believe the term of the Colin Matheson Oval Lease is recommended to be five (5) plus a further option of five (5) years; can Councillors consider a longer term, to ensure it does not move away from agreement reached with BHP Billiton four years ago?*

*Can something be done about the concrete road [in Throssell Street] as it is a dangerous situation at the moment which drivers being unsure where the edge or intersection in the road starts and finishes as there are no lines or markings?*

Chief Executive Officer advised that the bitumen sealing of Throssell Road has commenced today.

*5.8 Councillor Jan E Ford*

*What is the current status of the odour from waste water reuse system in Hamilton Road, at Club Hamilton?*

Director Engineering Services advised there is a report relating to the Kevin Scott Oval Flushing System, designed to relieve the odour experienced at Club Hamilton is included in tonight's Agenda for Council's consideration.

**ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

The following Members verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting.

Cr A A Carter	Cr J E Ford
Cr G D Bussell	Cr A A Gear
Cr S J Coates	Cr J M Gillingham
Cr G J Daccache	Cr K A Howlett

**ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

## 7.1 Confirmation of Minutes of Ordinary Meeting of Council held on Wednesday 25 March 2009

Officer's Recommendation

That the Minutes of the Ordinary Meeting of Council held on Wednesday 25 March 2009 be confirmed as a true and correct record of proceedings, with the following amendment:

- . Item 11.3.2.4 (page 247) delete 19 April 2008, insert 21 March 2009.

200809/261 Council Decision

**Moved:** Cr A A Gear

**Seconded:** Cr J E Ford

That the Minutes of the Ordinary Meeting of Council held on Wednesday 25 February 2009 be confirmed as a true and correct record of proceedings, with the following amendment:

- . Item 11.3.2.4 (page 247) delete 19 April 2008, insert 21 March 2009.

*CARRIED 8/0*

*REASON: Council corrected the date of the Ordinary Meeting to 25 February 2009.*

## 7.2 Confirmation of Minutes of Special Meeting of Council held on Monday 16 March 2009

200809/262 Council Decision/Officer's Recommendation

**Moved:** Cr J E Ford

**Seconded:** Cr A A Gear

That the Minutes of the Ordinary Meeting of Council held on Monday 16 March 2009 be confirmed as a true and correct record of proceedings.

*CARRIED 8/0*

**ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION**

Deputy Mayor advised that the Department for Local Government and Regional Development has granted permission for the items relating to BHP Billiton in tonight's agenda, can be considered by four (4) Councillors.

**ITEM 9      REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION***9.1            Councillor Arthur A Gear*

Councillor Gear advised he will prepare a report on his attendance at the Kimberley Pilbara Joint Forum recently.

*9.2            Councillor Jan M Gillingham*

Councillor Gillingham advised she attended Module 3 of the West Australian Local Government Association's Elected Member Development program, and highly recommended other elected members to do so.

*9.3            Councillor Kelly A Howlett*

Councillor Howlett advised Council:

- . she attended the 29<sup>th</sup> International Sea Turtle Symposium
- . she attended the Caravan and Camping Show in Perth recently at a subsidised Australia's North West visit stall with representatives from other Visitor Centres throughout Kimberley and Pilbara regions
- . she was involved during the recent judging of Cemetery and Pretty Pool Beaches for the 2009 Clean Beach Challenge, which is expected to be announced on 31 March;
- . she registered Port Hedland in the 2009 Tidy Towns/Sustainable Communities Competition;
- . she attended the monthly Well Women's Centre Morning Tea Event in March;
- . she attended the turning of the first sod ceremony for BHP Billiton's Childcare Centre development;
- . attended Soroptimist International's, International Women's Day event
- . of Cash for Trash trial results to date.

*9.4            Councillor Steve J Coates*

Councillor Coates congratulated Councillor Howlett on the success of the Cash for Trash initiative within the community.

*9.5            Councillor Jan E Ford*

Further to Council's decision to contribute \$10,000 to the Port Hedland Progress Association towards the development of a Tax Free strategy, Councillor Ford advised Council that the Association has a target to raise \$100,000.

Councillor Ford has also raised the matter at the Kimberley Pilbara Joint Forum recently to engage support for development of a Tax Free model.

**ITEM 10      PETITIONS/DEPUTATIONS/PRESENTATIONS/  
SUBMISSIONS**

Nil.

**ITEM 11      REPORTS OF OFFICERS****11.1            REGULATORY AND COMMUNITY SERVICES****11.1.1         Director Regulatory and Community Services***11.1.1.1      Monthly Report – Community & Regulatory Services (File No.: 13/04/0001)*

Officer Nellie Mackay  
Executive Assistant  
Community & Regulatory  
Services

**Date of Report** 12 March 2009

Disclosure of Interest by Officer Nil

## Summary

Report on activities for the month of January 2009 within the Community and Regulatory Services directorate for Council's information.

## Background

Community & Regulatory Services Monthly report to Council.

Consultation Nil

Statutory Implications Nil

Policy Implications Nil

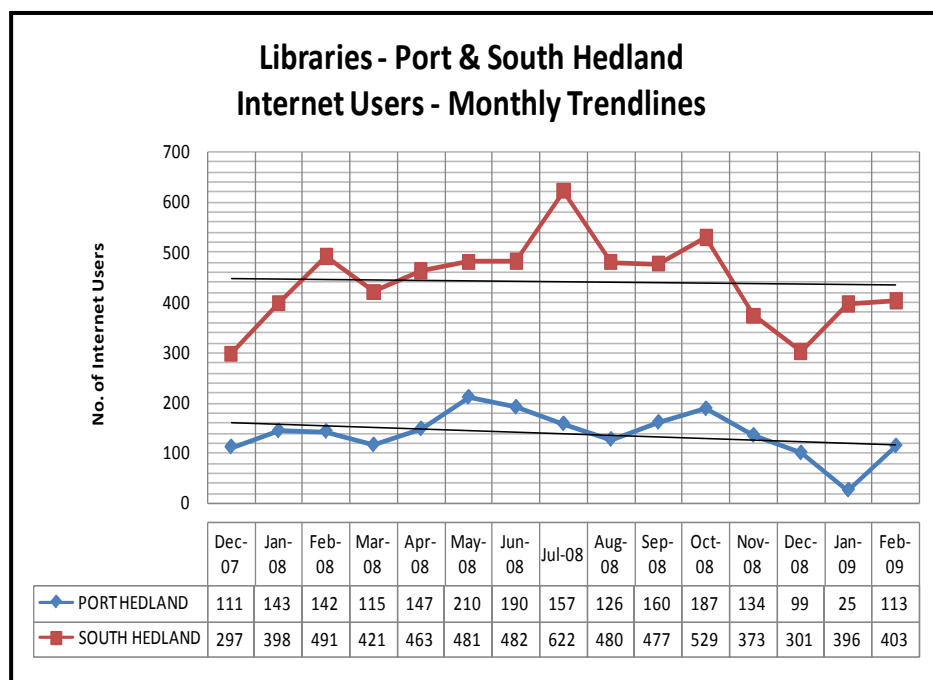
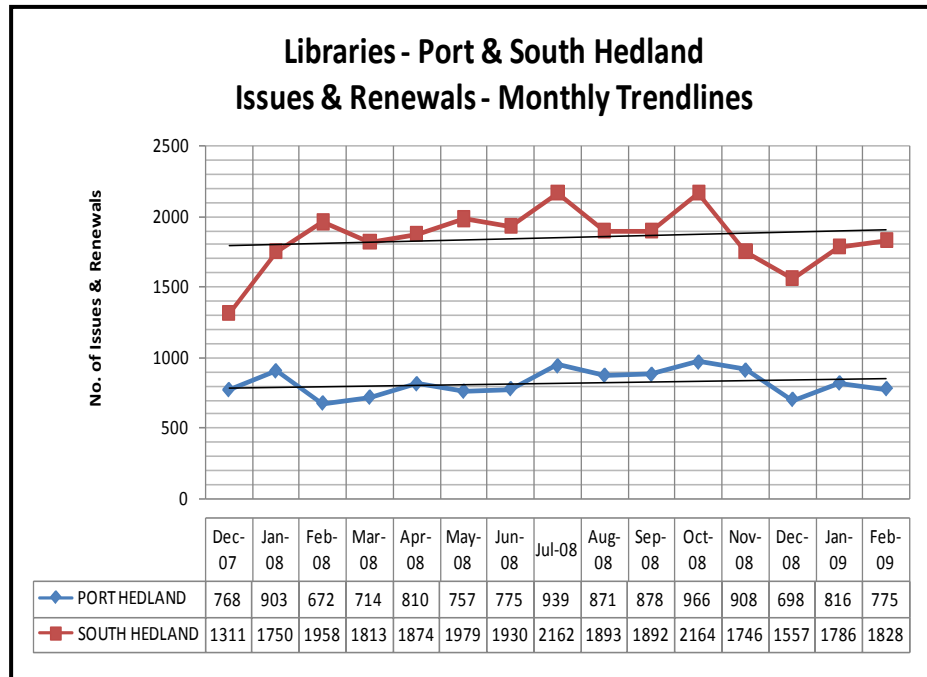
Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment Nil

*Library and Information Services*

<b>PORT HEDLAND LIBRARY</b>	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09
Issues & Renewals	878	966	908	698	816	775
Reservations	38	15	31	15	22	15
New Borrowers	25	25	16	14	37	28
Internet Users	160	187	134	99	25	113
<b>SOUTH HEDLAND LIBRARY</b>	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09
Issues & Renewals	1892	2164	1746	1557	1786	1828
Reservations	69	69	63	59	58	85
New Borrowers	52	52	42	34	53	70
Internet Users	477	529	373	301	396	403

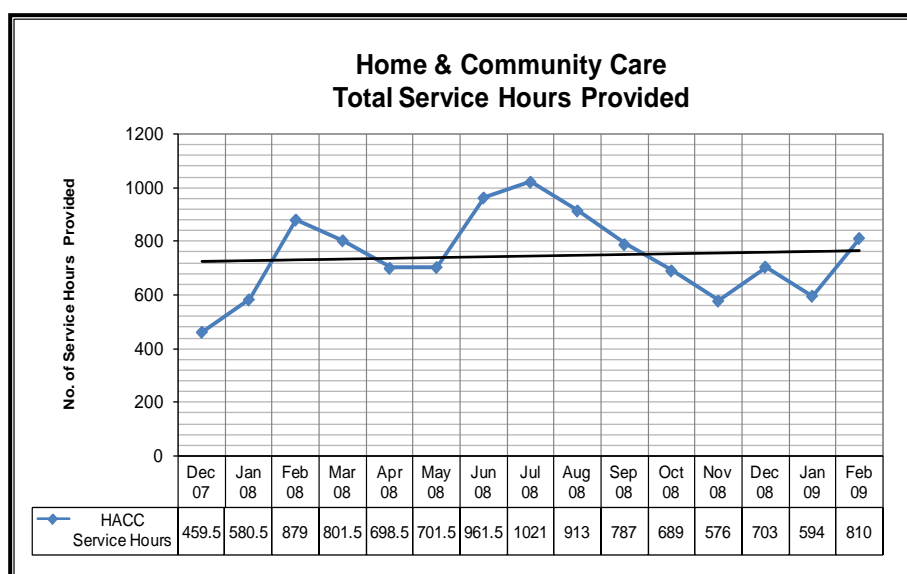


Human Services

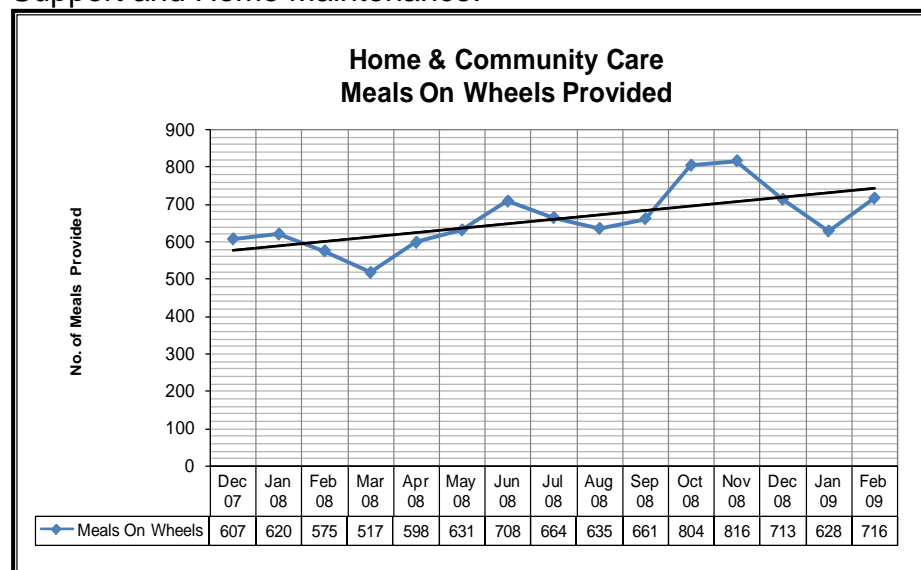
HACC Programme

HACC Service Hours for February 2009

Meals on Wheels	716
Day Centre Attendance (hours)	744
Day Centre Meals	Not being recorded on MDS now
Domestic Assistance (hours)	52
Personal Care (hours)	0
Social Support (hours)	14
Transport (one way)	232
Home Maintenance (hours)	0
Assessments	4



Note: Total Service Hours includes services as Domestic Assistance, Day Centre Attendance, Personal Care, Social Support and Home Maintenance.

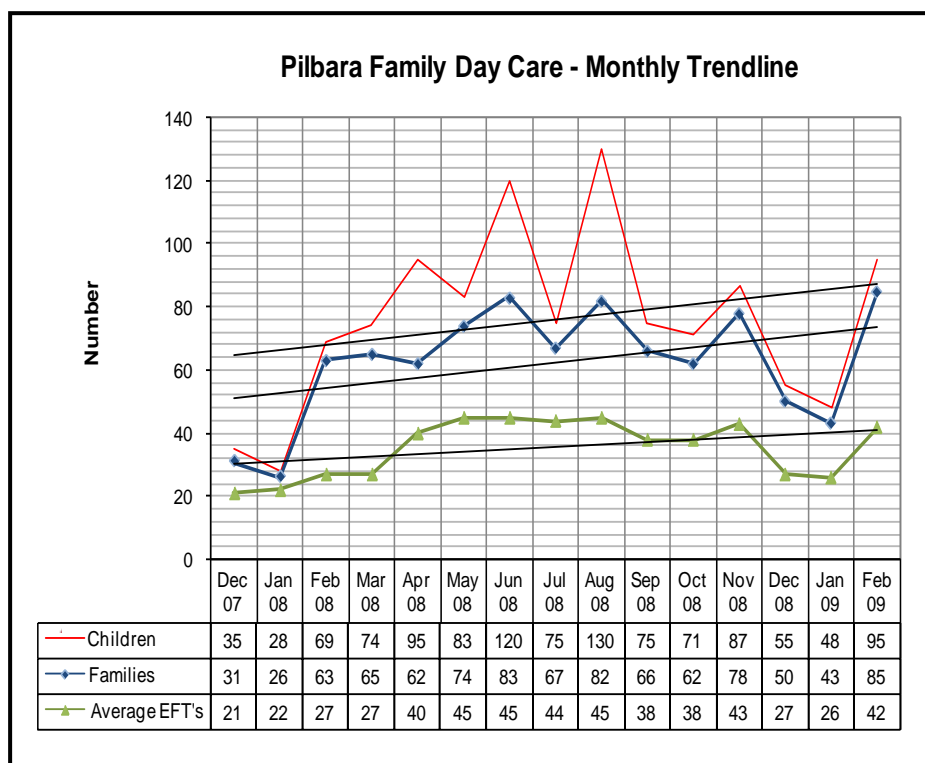


*Pilbara Family Day Care (PFDC)*

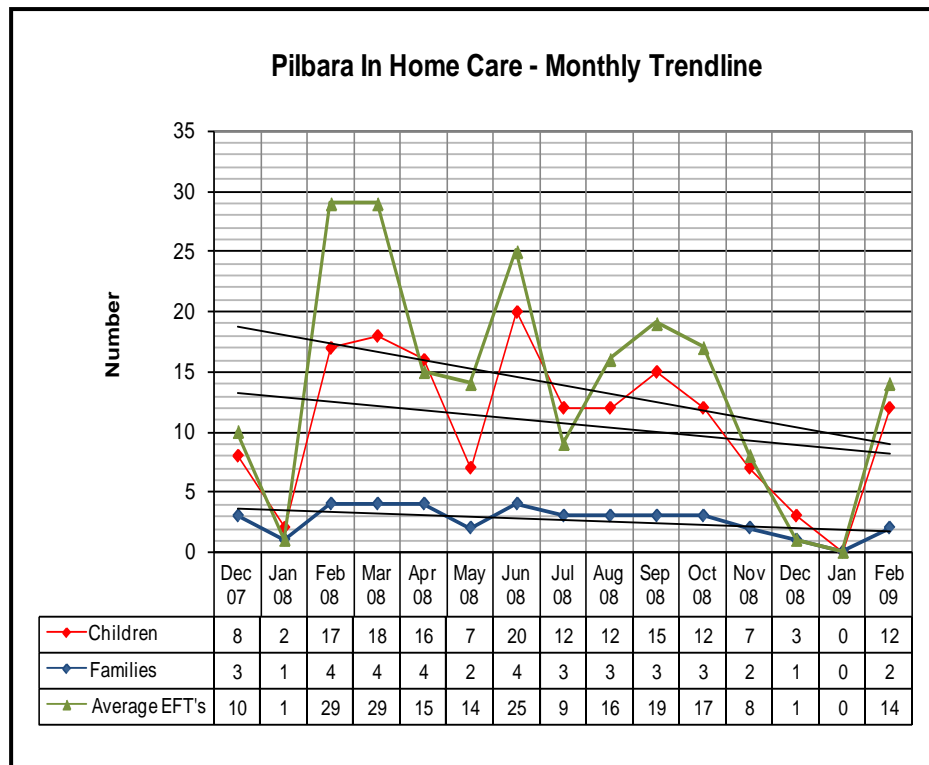
The scheme is now processing approximately 200 attendance records per fortnight. The new CCMS system is adding an extra day to the processing time of timesheets as the Co-ordinator must send data to Canberra and verify the next day. Onus is now on parents to supply correct information. On the positive side the Child Care Benefit (CCB) are now being paid weekly as used due to streamlining processes with our Finance team..

Validation Visit from NCAC is due to occur within the next two weeks.

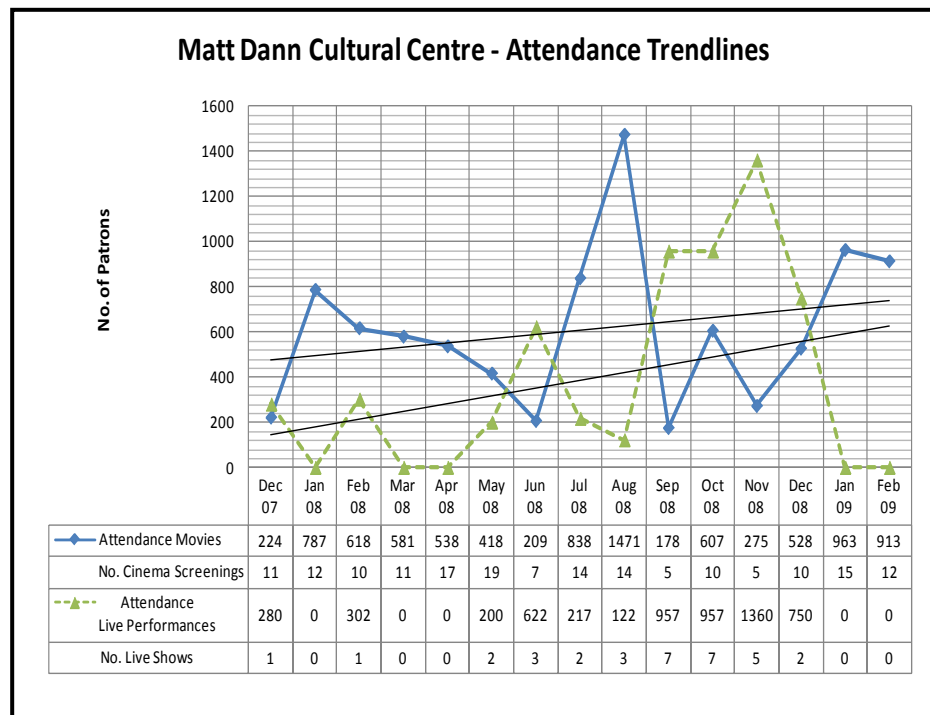
Location	Carers currently within Scheme	Carers currently going through licensing
South Hedland	2	2
Wickham	-	-
Karratha	6	2
Newman	4	1
Tom Price	1	1
Paraburdoo	1	2
Point Samson	-	-
<b>TOTAL</b>	<b>14</b>	<b>8</b>







*Events and Matt Dann Cultural Centre*



*Courthouse Gallery*

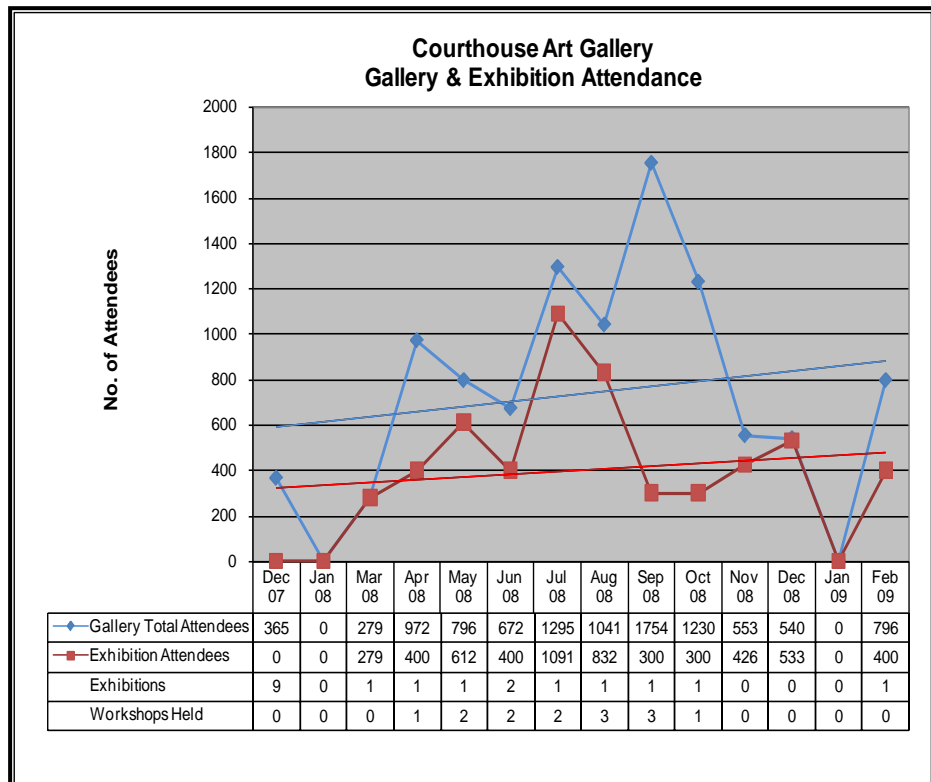
The doors reopened to the public at the gallery again in February and a number of activities have occurred:-

The Gallery held the official opening of “The Journey is the Destination” exhibition which was attended by approximately 400 people.

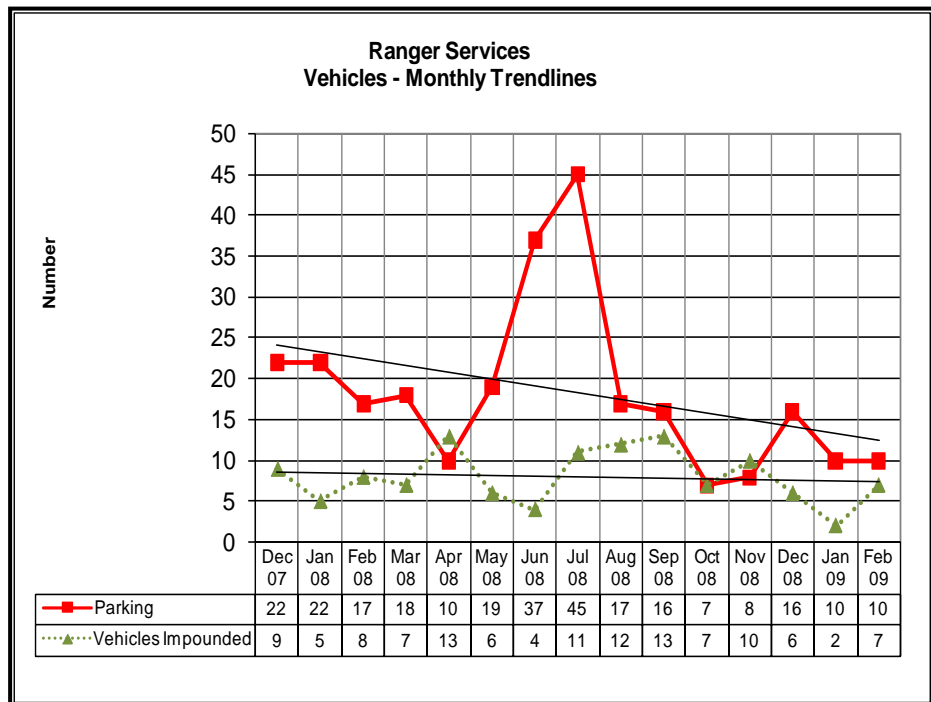
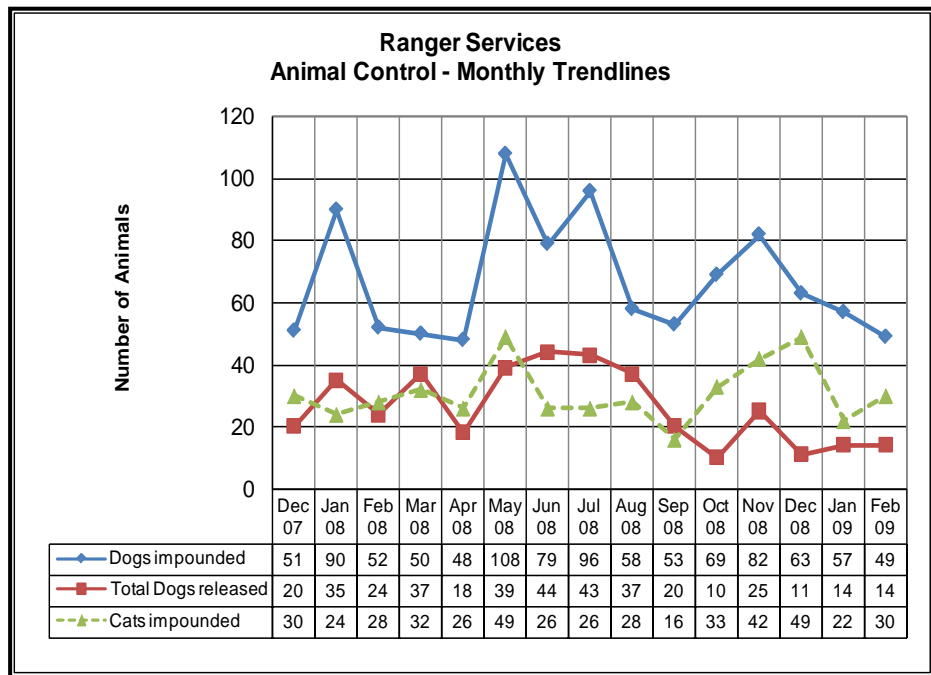
A group of 7/8 upper school students from the Hedland Senior High School, along with the new photography teacher, took a tour of the Gallery. This has led to discussions about bringing in the professional photographers to do a workshop day at the school when the P.H.otography 2009 program begins mid-year.

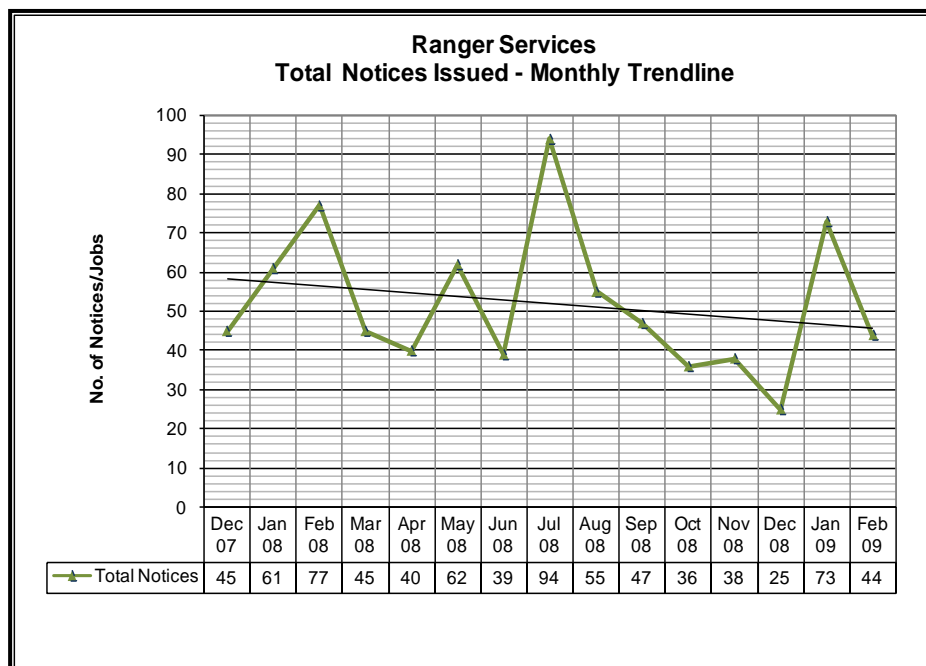
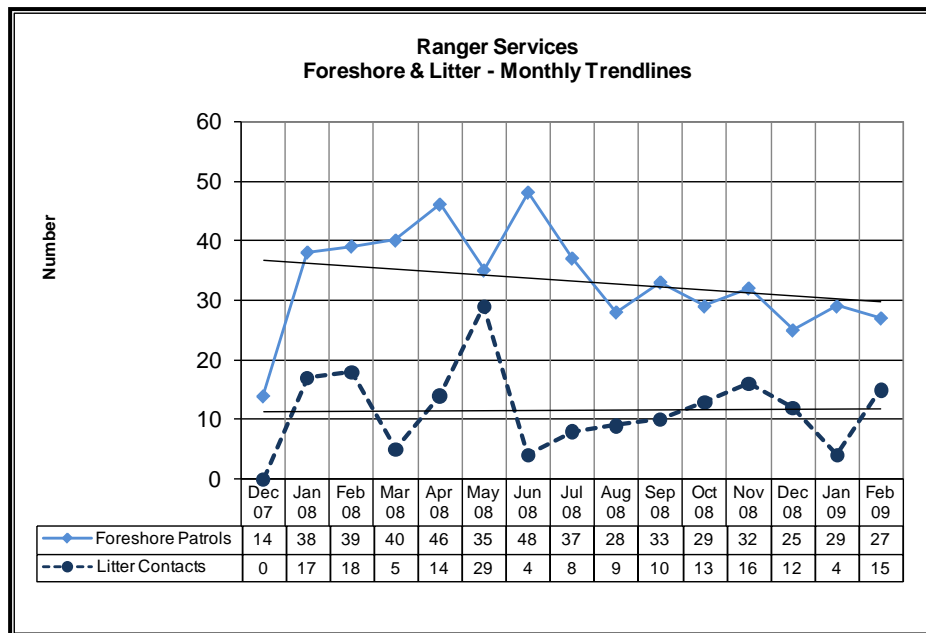
There was week-long artist skills development workshop as part of the continuing “Let’s Get Started!” program. The Eagles football team joined the workshop in the afternoon on one of the days, which delighted both the artists and the Eagles.

Spinifex Hill Arts (the new name for the group of artists participating in the program) also met with Brendan Grylls when he visited South Hedland to announce the \$23m revitalization package for the area.



Environmental Health Services – Ranger Statistics





Note: In addition to the above total notices, 148 properties had received a flyer on “Responsible Pet Ownership and Registration”.

*Plan for the Future 2008-2013 Progress Report*

Council's Community & Regulatory Directorate has provided an update on the projects that they are currently managing (48 of the 110 strategies defined) in line with the current Plan for the Future 2008-2013. The attached report provides an update on the progress and status of the strategies within the C&RS Directorate.

Attachments

Plan for the Future Works Programme for Community & Regulatory Services for the period 1 July 2008 to 30 June 2009

200809/263 Council Decision/Officer's Recommendation

**Moved:** Cr A A Gear

**Seconded:** Cr J E Ford

That Council receives the Community & Regulatory Services Report for February 2009.

*CARRIED 8/0*



PLAN FOR THE FUTURE WORKS PROGRAMME FOR COMMUNITY & REGULATORY SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009																
Legend		Cyclone Watch/Season														
Commenced Project		Project Completed														
Milestones		On-going project														
Officer	Plan for the Future Key Result Area / Goal / Strategy	A/c Number	Strategy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MCED	KRA 1 - Infrastructure		Investigate the development of a Community Vegetable Garden										Start			Work to commence with appointment of replacement Community Development Officer (CDO).
	Goal 2 - P&G															
	Strategy 7															
MCED	KRA 2 - Community Pride		Work with community groups to develop community programs and initiatives that reduce litter and improving the appearance of Port and South Hedland.							Start					Comp	CDO working with with Tidy Towns to support and deliver Street Blitz, recycled drink containers, Clean Up Australia, and develop new initiatives
	Goal 1 - Litter															
	Strategy 1															
DCRS	KRA 2 - Community Pride		Review legislative alternatives that are available to Council to improve the visual appearances of untidy properties within Town. Implement agreed initiatives.								Start				Comp	Review commenced - Report to Council in May
	Goal 1 - Litter															
	Strategy 3															
MP / CEO	KRA 2 - Community Pride		Work with key stakeholders to commence implementation of the south Hedland CBD Structure Plan to significantly improve the appearance and vitality of this area.													Structure Plan has been forwarded to WAPC for endorsement. Council has support the land activities (vesting, subdivision, amalgamations etc) to facilitate the Town Centre Development. LandCorp and the Administration continue to work with key stakeholders (partners) to implement the recommendations of the structure plan.
	Goal 1 - Litter															
	Strategy 4															
MCED	KRA 2 - Community Pride		Play an integral role in the coordination, operation and communication of community events via a range of strategies including:- Managing and operating at least six major community events per annum supporting community groups who are operating community events through training, support advice and, where appropriate, financial support													Events ongoing - Remaining events for 0809 calendar: Youth event now expanded to Youth Week, Multicultural event and Welcome to Hedland Night to be combined in 09. Community calendar of events on-line, and distributed in hard copy at Welcome to Hedland BBQs.
	Goal 2 - Events															
	Strategy 1															
MCED	KRA 2 - Community Pride		Work with community groups to implement neighbourhood competitions and events (eg Tidy Towns, Best Maintained Business, Best Gardens, Street Parties, Xmas Lights etc)													CDO appointed. Tidy Towns Committee being re-established. Xmas lights competition for 2008 conducted successfully. Ongoing liaison with Port Hedland Visitor Centre and other stakeholders regarding other community pride events being undertaken.
	Goal 2 - Events															
	Strategy 2															
MCED	KRA 2 - Community Pride		Develop a well known, all inclusive calendar of community events.													Calendar has been on-line for 18 months Currently working to implement new, easier to manage and better presented event calendar. This will be available for community to access and to request their events to be added online.Hard copy of calendar distributed in Welcome to Hedland kits and at Welcome BBQs
	Goal 2 - Events															
	Strategy 3															
MCED	KRA 2 - Community Pride		Explore and actively seek to attract "draw card" events to the Town of Port Hedland.													Ongoing: Headliners for Spnifex Spree attracted crowd of ~7,000 pax. Ongoing collaborating with neighboring LGAs to offer multi-gig opportunities to attract major shows: TripleJ and comedy gigs a priority as they draw big crowds and sell-out performances.
	Goal 2 - Events															
	Strategy 4															
MBS	KRA 2 - Community Pride		Review, update and continue to implement Council's 5 year Civic Buildings Cyclical Maintenance and Captial Development Plan.													Ongoing for presentation as part of budget process.
	Goal 3 - Townscape															
	Strategy 2															
MCED	KRA 3 - Community Development		Work with stakeholders to develop a consolidated plan to improve the availability of Child Care (both centre based and Family Day Care) places available with the Town. Implement key initiatives in a timely manner.													Started 2006 - Ongoing project. Working with Kids Matter project (PDC) has established FDC operations throughout the Pilbara. Current carers = 4 in Hedland with 2 more being licensed. Carers going through licensing = 2 in South Hedland
	Goal 1 - Youth & Children															
	Strategy 1															

PLAN FOR THE FUTURE WORKS PROGRAMME FOR COMMUNITY & REGULATORY SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009																
Legend																
	Commenced Project		Project Completed													
	Milestones		On-going project													
Officer	Plan for the Future	A/c	Strategy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MCED / MRS	KRA 3 - Community Development		Convert the JD Hardie Centre into a more youth focused facility. 2008 capital works program managed by MRS. Youth Precinct development project now managed by MCED													Tender awarded to Architect for initial design work. Draft elevations and floorplans presented to youth workshop 16 Feb 09, out for public comment now. Precinct development done in parallel with Hedland Youth Plan - draft HYP done Feb 09, now out for public comment. Dividing nets installed. Final works to be undertaken is the upgrade of the carpark, with preparation work to be undertaken in March 09, with asphalt being laid upon arrival of contractors in South Hedland
	Goal 1 - Youth & Children															
	Strategy 2															
MCED	KRA 3 - Community Development		Establish regular formalised consultation mechanisms between Council and Young People.													Hedland Youth Leadership Council (HYLC) established by Hedland Youth Services Action Group (HYSAG) in Oct 07; meets weekly. Elections held Sept 08 for office bearers 3 major workshops held in 08 - Draft Hedland Youth Plan (HYP) completed Feb 09 - out for community feedback. Cr attends HYLC meetings monthly. MCED at weekly meetings as mentor. HYLC - 2 presentations to Council in 08.
	Goal 1 - Youth & Children															
	Strategy 3															
MCED	KRA 3 - Community Development		Ensure that the community has an opportunity to become involved in Council infrastructure projects such as park developments, tree planting, event planning etc.													Ongoing. Project group established Jan 09 by MCED and MID to coordinate and map elements of Council's POS and parks development, including public art. Community input mechanism being determined through this group - Is high priority with all projects. Printed Tour Guide to parks & playgrounds, including artworks and disabled facilities planned for 0910.
	Goal 1 - Youth & Children															
	Strategy 4															
MCED	KRA 3 - Community Development		Work with key youth stakeholders to ensure that a range of events/functions are available for local youth including recreation, leisure, adventure and art/craft activities.													Currently MCED and 3 other agencies provide mentor support to members of HYLC each meeting. Regular agenda items to develop youth based events. \$10,000 budget to be spent on activities in consultation with HYLC- Ongoing project. ToPH MCED is chair HYSAG in 09 to coordinate youth service activities in Hedland and drive the Hedland Youth Plan priorities.
	Goal 1 - Youth & Children															
	Strategy 5															
MCED	KRA 3 - Community Development		Work with Stakeholders on initiatives that improve both the perception and the quality of education within the Town.													Communication strategy to promote Hedland education being developed in conjunction with Hedland Education Forum.
	Goal 1 - Youth & Children															
	Strategy 6															
MEH	KRA 3 - Community Development		Explore opportunities for the development of an appropriate off-road/recreational driving area that is away from sensitive beach and dune areas.													Geographic review completed - review of similar projects to be completed April with report to Council March.
	Goal 2 - Sports & Leisure															
	Strategy 4															
MLIS	KRA 3 - Community Development		Review library operations and locations develop a plan for the future operations of libraries in the Town.													Concept design brief for relocation of Port Hedland Library. First draft plan under review for finalisation in March 2009.
	Goal 2 - Sports & Leisure															
	Strategy 5															
MEH	KRA 3 - Community Development		Review Environmental Health service levels to the Town of Port Hedland and develop a Local Public Health Plan based on risk management principals.													Draft plan completed should be ready by the end of May.
	Goal 3 - Health															
	Strategy 3															
MEH	KRA 3 - Community Development		Monitor commercial and industrial activities that have potential negative impacts on the community, and actively seek Department of Environment and Conservation enforcement of regulatory standards.													Ongoing - part of normal complaint process functions.
	Goal 3 - Health															
	Strategy 4															



PLAN FOR THE FUTURE WORKS PROGRAMME FOR COMMUNITY & REGULATORY SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009																
Legend																
	Commenced Project		Project Completed													
	Milestones		On-going project													
Officer	Plan for the Future	A/c	Strategy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MCED	KRA 3 - Community Development		Review the Town's Disability Service Plan and undertake actions to improve access to services and all facilities.													DAIP workshop held Jul 08. DAIP reviewed Sept 08. Advertised for public comment. Submitted to DSC Sep 08. DAIP community consultation group formed; meets bimonthly. Improvements costed. DAIP with feedback incorporated to March Council meeting.
	Goal 3 - Health															
	Strategy 5															
DCRS/ MCED	KRA 3 - Community Development		Work with partners to engage a Community Safety & Crime Prevention Coordinator/Facilitator whose primary responsibility is to ensure the timely implementation of initiatives listed in the Town of Port Hedland Community Safety & Crime Prevention Plan.	Int 1		Int 2										Position Description prepared jointly with ToPH & PDC. First 2 rounds of selection - no appointment; 3rd round completed - Successful applicant commences 25 March 09.
	Goal 4 - CSCP															
	Strategy 1															
DCRS	KRA 3 - Community Development		In conjunction with the Police and other stakeholders, develop initiatives that discourage street drinking, littering, graffiti and other anti-social behaviour in public places and implement appropriate actions.			Start										Introduced "Eyes on the Street" in Sept 07 Ongoing looking at other initiatives.
	Goal 4 - CSCP															
	Strategy 2															
MEH	KRA 3 - Community Development		Adopt a community based emergency risk management process for the Town, and co-ordinate the development of response plans to natural disasters through the Local Emergency													Regular LEMC & LRCC are held and plans constantly reviewed and developed as well as exercises. Ongoing.
	Goal 4 - CSCP															
	Strategy 3															
DCRS	KRA 3 - Community Development		Install CCTV and/or other appropriate security measures for identified crime and safety "hot spots".	Start												MOU & Scope of project developed in conjunction with other stakeholders. Contact for scoping work awarded 17 Feb 09. Site visit 23 Feb, project specs delivered 26 Feb 09 to CCTV Implementation working group. Tenders called 14/3/09.
	Goal 4 - CSCP															
	Strategy 4															
MCED / MRS	KRA 3 - Community Development		Work in partnership with government and other stakeholders to develop additional "pro-social" diversionary activities for young people.							Start						Major Youth Week program under development (March 28 - April 5) as part of Alliance calendar with HYL funding. 4 Hedland young people in National Indigenous Hip Hop Program - youth messages of suicide risk, drug alternatives: local DVD made and further workshops planned. \$10k for youth events in 08/09.
	Goal 4 - CSCP															
	Strategy 5															
DCRS	KRA 3 - Community Development		Initiate the development of Board of Management to manage and operate Council funded facilities within the Courthouse Art Centre and Gallery precinct.	Start												Agreement has been undertaken with FORM Contemporary Art & Design to manage Courthouse from 1/9/08 - 30/8/09, whilst longer term agreement with PACDAC is being finalised.
	Goal 5 - Arts & Culture			2007												
	Strategy 1															
MCED	KRA 3 - Community Development		Develop a public art policy/strategy and install public art in key locations within the Town.	Start												Consultation with stakeholders is ongoing.
	Goal 5 - Arts & Culture			July												
	Strategy 2			2007												
MCED / MIS / MES	KRA 3 - Community Development		Develop a unique entry statement to the Town. MIS developing landscaping for this project	Start												Project awarded to Jahne Rees construct artwork 'Scapism'. Landscaping design being finalised with landscaping installation commencing April/May. Delays have occurred as a result of difficulty in obtaining sign off from structural engineer.
	Goal 5 - Arts & Culture															
	Strategy 3															
MCED	KRA 3 - Community Development		Undertake initiatives that both increase patronage levels and improve the financial performance of the Matt Dann Theatre.	Start					Compl.							New ticketing system installed mid-March. Greatly improved data management and online sales. MDCC marketing plan very successful in gaining sponsorship for events - review due Mar 09. Kiosk sales overhauled- significant increase in profits. Review of cinema screenings and ticket sales - loss down.
	Goal 5 - Arts & Culture															
	Strategy 4															
DCRS	KRA 3 - Community Development		Actively pursue the development of additional arts and cultural facilities within the Town including a new commercial cinema and an aboriginal arts facility.			Start										Investigation of options for aboriginal art working space in South Hedland commenced with FORM and Dept of Heritage and the Arts. Indigenous Art classes commenced with FORM. Negotiations currently underway to establish more permanent workspace.
	Goal 5 - Arts & Culture															
	Strategy 5															

PLAN FOR THE FUTURE WORKS PROGRAMME FOR COMMUNITY & REGULATORY SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009																
Legend																
	Commenced Project		Project Completed													
	Milestones		On-going project													
Officer	Plan for the Future	A/c	Strategy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MCED	KRA 4 - Economic Development		Redevelop the visitor entry bays on the northern and southern roads entrances to the Town.				Start							Compl		Preliminary design work for Northern entry statement commenced in conjunction with Entry Statement art installation. Collaboration with PHVC re creating new billboards for tourist information.
	Goal 1 - Tourism															
	Strategy 3															
DCRS	KRA 4 - Economic Development		Identify sites for the development of new caravan park/eco tourism facilities (both permanent and temporary). Implement key priority projects.			Start								Compl		Feature survey of land adjacent to Cooke Point Caravan Park completed. Item raised at Council meeting of January 09 to initiate proceedings to acquire land for use as Caravan Park. Matter laid on the table.
	Goal 1 - Tourism															
	Strategy 5															
DCRS / CEO	KRA 4 - Economic Development		Review all mining and port development proposals to ensure that any negative impacts on the community due to either construction or operational activities are minimised.													Ongoing
	Goal 2 - Mining															
	Strategy 2															
MCED	KRA 4 - Economic Development		Work with the BEC, PHCCI and others to investigate the potential development of a Business Incubator and/or other small business development initiatives within the Town.							Start						Strategic planning done in conjunction with PDC Economic Development team to identify partnership opportunities. Enterprise development initiatives: Sirolu Institute public workshops held, business incubators explored with CCI, SBDC and PDC.
	Goal 3 - Business Development															
	Strategy 1															
MCED / DCRS	KRA 4 - Economic Development		Develop Council policies and/or incentives that assist in attracting and retaining businesses within the Town of Port Hedland.								Start					Research commenced. Report to be considered by Council April/May.
	Goal 3 - Business Development															
	Strategy 2															
CEO / DCRS	KRA 4 - Economic Development		Fast track the release and development of commercial, industrial and residential land in a sustainable manner including: Pretty Pool Developments													Release of Pretty Pool Stage 4 completed. Ongoing release of residential land in South Hedland Concept plan for SH CBD endorsed by Council. Development of industrial land commenced due for completion Feb 09
	Goal 4 - Land Development Projects															
	Strategy 1															
MP	KRA 4 - Economic Development		Work with the DPI to identify additional crown land that can be released for development in a timely manner.						Start							Commenced land rationalisation plan for release to potential developers. Will present to Council April/May.
	Goal 4 - Land Development Projects															
	Strategy 3													Compl		
MP	KRA 4 - Economic Development		Work with key stakeholders to ensure that the Land Use Master Plan is implemented.													Ongoing.
	Goal 5 - Town Planning & Building															
	Strategy 1															
MP	KRA 4 - Economic Development		Develop Local Planning Scheme No. 6								Start					Outline of work to date and proposed schedule to be presented to Council's information session (March - Mile Stone).
	Goal 5 - Town Planning & Building															
	Strategy 2															

PLAN FOR THE FUTURE WORKS PROGRAMME FOR COMMUNITY & REGULATORY SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009																
Legend																
	Commenced Project		Project Completed													
	Milestones		On-going project													
Officer	Plan for the Future	A/c	Strategy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MP	KRA 4 - Economic Development Goal 5 - Town Planning & Building Strategy 3		Develop Structure Plans for key precinct areas with a particular focus on the Spoilbank/Hospital/Hotel Precinct.							Start						Consultant working Interim Development Plan for Hotel/SpoilBank Area. New items are to be prepared for specific Development Plan Areas
MP	KRA 5 - Environment Goal 1 - Waste Management Strategy 4		Actively pursue the relocation of the Wedgefield Tox Free facility to a location that does not have the land use conflicts that the existing facility currently presents.													Ongoing.
MEH	KRA 5 - Environment Goal 1 - Waste Management Strategy 5		Support water re-use initiatives including residential re-use water reuse.													Ongoing. A new "Re-use Waste Water Manual" has been developed from which a check list for compliance to our DOH approval has been raised and sent to the Manager of Works to ensure compliance with that approval. A comprehensive water sampling programme has been developed and monthly samples are taken for
MCED	KRA 6 - Governance Goal 1 - Leadership Strategy 2		Investigate options to develop new and emergent leaders in our community.	Start												HYLC established Oct 07 by HYSAG. MCED provides ongoing mentoring and support to HYLC weekly meetings. Leadership development program being developed, funded by Telethon Institute and OCP's Robin Hood funding. Leadership challenge weekend held Sept09; next May 09. 1:1 program started.
DCRS	KRA 6 - Governance Goal 2 - Traditional Owners & Aborig Strategy 1		Work with the State and Federal Government to sustainably progress the implementation of the 2006 Bilateral Agreement on Services to Indigenous Community.	Start												Established AAWG to provide informed feedback on service levels and undertook trip/study to Yandeyarra. Currently awaiting outcomes of service level review by State & Federal Government Agencies.
DCRS	KRA 6 - Governance Goal 2 - Traditional Owners & Aborig Strategy 2		Work with relevant agencies to implement an appropriate action plan to address community visitors including the development of a managed campground.		Start							Compl.				Advice has been sought from AAWG as to site needs and design requirements. Access to land to be secured through DPI. Report to Council in February
MCED	KRA 6 - Governance Goal 3 - Communication Strategy 3		Install community noticeboards that advertise local services and events.						Start			Compl.				10 display sites determined; 2 styles of display boards selected and ordered. Posters will be created in-house. MOU with shopping centres being developed. Trial poster printing Feb 09, Installation of static boards to be completed Apr 09; electronic display Jun 09.
MEH	KRA 6 - Governance Goal 5 - Policy & Legislation Strategy 3		Work with key agencies to review and develop Council policies in relation to fire prevention and fire management.													Ongoing. Town of Port Hedland is a HMA for bushfire and a review of existing fire fighting capabilities has been undertaken. It will be recommended to Council that a new fire fast attack unit be purchased in the 09/10 financial year to boost our response capabilities.



*11.1.1.2 Delegated Planning, Building & Environmental Health Approvals and Orders for January 2008 (File No.: 18/07/0002 & 07/02/0003)*

**Officer** Nellie Mackay  
Executive Assistant  
Community & Regulatory  
Services

**Date of Report** 12 March 2009

**Disclosure of Interest by Officer** Nil

Summary

This item relates to the Planning, Building and Environmental Health approvals and Orders considered under Delegated Authority for the month of February 2009.

Background

A listing of Planning, Building and Environmental Health approvals and Orders issued by Council's Planning, Building and Environmental Health Services under Delegated Authority for the month of February 2009 are attached to this report.

Consultation Nil

Statutory Implications

Town of Port Hedland Delegation Register 2005 outlines the limitations of delegated authority and requires a list of approvals made under it to be provided to Council. This report is prepared to ensure Council is advised of the details of applications which have been dealt with under delegated authority.

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment Nil

200809/264 Council Decision/Officer's Recommendation

**Moved:** Cr K A Howlett                      **Seconded:** Cr J E Ford

That the Schedule of Planning, Building and Environmental Health approvals and Orders issued by Delegated Authority for the month of February 2009 be received.

*CARRIED 8/0*

## ATTACHMENT TO AGENDA ITEM 11.2.1.2

## DELEGATED PLANNING APPROVALS FOR FEBRUARY 2009

PLANNING APPROVALS						
Application Number	Application Date	Date Determined	Description	Address	Applicants Name	Owners Name
2008/93	31/03/2008	25/02/2009	RETROSPECTIVE APPROVAL FOR INDUSTRY GENERAL - SHED ADDITION 40M X 10M X 6.5M FOR STORAGE PURPOSES AND ROOF STRUCTURE ADDITION 12M X 12M X 3.5M FOR USE AS CRIB ROOM (REFERRALS DISPATCHED AGAIN)	6 MURRENA STREET WEDGEFIELD 6724	MARK ROBERTSON - GOODLINE	HEY RIVER ENTERPRISES PTY LTD TD T/F HEY RIVER TRUST
2008/374	01/10/2008	06/02/2009	WAREHOUSE - Retrospective Approval of Existing Transportable Accommodation Building, Verandah and Ablution Facilities	17 LEEHEY STREET WEDGEFIELD 6724	Bill Willis - Fire & Safety Services Co Pty Ltd	EVELYN RUTH WILLIS
2008/440	03/11/2008	25/02/2009	6 GROUPED DWELLING	2 DALE STREET SOUTH HEDLAND 6722	IAN WILLIAMS	ROBERT PETER BROWN
2008/454	12/11/2008	23/02/2009	HOME OCCUPATION - MAIL ORDER BUSINESS FOR SOUTH AFRICAN PRODUCTS	5 BARROW PLACE SOUTH HEDLAND 6722	FERNANDA LIEBENBERG	GERDUS LIEBENBERG
2008/464	14/11/2008	25/02/2009	CARAVAN PARK - 2 X TRANSPORTABLE ABLUTION FACILITIES	L2115 NORTH CIRCULAR RD SOUTH HEDLAND WA 6722	APC PORT HEDLAND PTY LTD	APC PT HEDLAND PTY LTD
2008/495	09/12/2008	16/02/2009	GROUPED DWELLINGS - 9 X TWO STOREY 3 BEDROOM, 1.5 BATHROOM DWELLINGS WITH DOUBLE CARPORT & COMMUNAL BBQ AREA	9 KINGSMILL STREET PORT HEDLAND 6721	MICHELLE BRAND - DESIGNTECH	DESMOND HOLLAND MOLONEY
2008/496	09/12/2008	06/02/2009	SINGLE HOUSE - R CODE VARIATIONS	6 DOWDING WAY PORT HEDLAND 6721	ROGER HEENAN	ROGER JOHN HEENAN
2008/514	23/12/2008	23/02/2009	GROUPED DWELLING - R CODES VARIATION - 2 X 1 BEDROOM UNITS - MINIMUM SITE AREAS FOR 1 BEDROOM DWELLING	22 DOWITCHER AVENUE SOUTH HEDLAND 6722	JULIE STOCKLINGER & ASSOCIATES	DEPARTMENT OF HOUSING AND WORKS
2009/67	05/02/2009	24/02/2009	RURAL SETTLEMENT - House Addition and Parasol Roof	L2 FORREST LOC 126 PORT HEDLAND AREA WA 6721	Margaret Buckley	GRAHAM DAVID BUCKLEY

## DELEGATED BUILDING APPROVALS FOR FEBRUARY 2009

<b>BUILDING LICENCES</b>						
<b>Licence Number</b>	<b>Approval Date</b>	<b>Locality</b>	<b>Description of Work</b>	<b>Estimated Construction Value (\$)</b>	<b>Floor area sq metres</b>	<b>Building Classification</b>
80435	02.02.2009	PORT HEDLAND	Structural modification of Existing Outbuilding	\$3,400		Class 10a
80438	03.02.2009	SOUTH HEDLAND	Outbuilding	\$8,000	12	Class 10a
80440	04.02.2009	PORT HEDLAND	2 x Patios	\$65,000	139	Class 10a
80441	04.02.2009	SOUTH HEDLAND	Patio	\$18,500	23	Class 10a
80443	05.02.2009	SOUTH HEDLAND RURAL EST	Outbuilding	\$20,000	60	Class 10a
80445	06.02.2009	SOUTH HEDLAND	2 x New Patios & Refurbishment to existing	\$60,000		Class 10a
80446	06.02.2009	SOUTH HEDLAND	2 x New Patios & Refurbishment to existing	\$60,000		Class 10a
80447	06.02.2009	SOUTH HEDLAND	New Patio & Refurbishment to existing	\$40,000		Class 10a
80448	06.02.2009	SOUTH HEDLAND	New Patio & Refurbishment to existing	\$40,000		Class 10a
80451	10.02.2009	SOUTH HEDLAND	Outbuilding	\$2,000	6	Class 10a
80450	10.02.2009	SOUTH HEDLAND	Outbuilding	\$5,000	9	Class 10a
80454	13.02.2009	SOUTH HEDLAND	Outbuilding	\$5,000	10	Class 10a
80263	20.02.2009	PORT HEDLAND	Outbuilding	\$18,500	40	Class 10a
80264	20.02.2009	PORT HEDLAND	Outbuilding	\$18,500		Class 10a
80460	20.02.2009	PORT HEDLAND	Outbuilding	\$18,500	40	Class 10a
80461	23.02.2009	PORT HEDLAND	Outbuilding (Shed)	\$52,000	192	Class 10a
80462	24.02.2009	SOUTH HEDLAND	New Patio & Refurbishment to existing	\$40,000	15	Class 10a
80464	24.02.2009	SOUTH HEDLAND	New Patio & Refurbishment to existing	\$40,000		Class 10a
85040	04.02.2009	PORT HEDLAND	Swimming Pool B/G	\$33,000		Class 10b
80452	12.02.2009	PORT HEDLAND	Retaining Wall	\$65,000		Class 10b
80466	25.02.2009	SOUTH HEDLAND	Shade Sail	\$10,000	70	Class 10b
85042	26.02.2009	SOUTH HEDLAND RURAL EST	Swimming Pool B/G			Class 10b
85041	26.02.2009	PORT HEDLAND	Swimming Pool B/G			Class 10b
80434	02.02.2009	SOUTH HEDLAND	Dwelling	\$449,631	245	Class 1a
80436	03.02.2009	SOUTH HEDLAND	Dwelling	\$392,634	167	Class 1a
80437	03.02.2009	PORT HEDLAND	Extension to Dwelling	\$8,000		Class 1a
80439	04.02.2009	SOUTH HEDLAND	Dwelling	\$346,945	190	Class 1a
80444	05.02.2009	SOUTH HEDLAND	Dwelling	\$268,294	227	Class 1a

## DELEGATED BUILDING APPROVALS FOR FEBRUARY 2009

<b>BUILDING LICENCES Cont'd...</b>						
<b>Licence Number</b>	<b>Approval Date</b>	<b>Locality</b>	<b>Description of Work</b>	<b>Estimated Construction Value (\$)</b>	<b>Floor area sq metres</b>	<b>Building Classification</b>
80455	16.02.2009	SOUTH HEDLAND	Dwelling	\$800,000	350	Class 1a
80427	16.02.2009	SOUTH HEDLAND	Dwelling	\$340,283	156	Class 1a
80456	17.02.2009	SOUTH HEDLAND	Dwelling	\$350,873	180	Class 1a
80457	18.02.2009	SOUTH HEDLAND	Refurbishment of Existing Dwelling	\$40,000		Class 1a
80459	20.02.2009	PORT HEDLAND	8 X Grouped Dwellings	\$3,465,660	827	Class 1a
80463	24.02.2009	SOUTH HEDLAND RURAL EST	Dwelling	\$900,000	299	Class 1a
80458	24.02.2009	SOUTH HEDLAND RURAL EST	Dwelling	\$550,000	384	Class 1a
80465	24.02.2009	PORT HEDLAND	Dwelling	\$850,000	371	Class 1a
80442	04.02.2009	PORT HEDLAND	Storage Shed	\$19,850	16	Class 7b
<b>TOTAL ESTIMATED CONSTRUCTION VALUE</b>				<b>\$9,404,570</b>		

<b>DEMOLITION LICENCES</b>				
<b>Licence Number</b>	<b>Approval Date</b>	<b>Locality</b>	<b>Description of Work</b>	<b>Estimated Construction Value (\$)</b>
83036	23.02.2009	PORT HEDLAND	DEMOLITION OF DWELLING & structures	\$19,500
83035	23.02.2009	PORT HEDLAND	DEMOLITION OF WHOLE DWELLING	\$19,500
83033	13.02.2009	PORT HEDLAND AREA	DEMOLITION OF DWELLING	
83034	13.02.2009	PORT HEDLAND AREA	DEMOLITION OF 2 X DWELLINGS	

<b>SIGN LICENCES</b>
Nil



## DELEGATED BUILDING APPROVALS FOR FEBRUARY 2009

<b>SUMMARY</b>				
<b>Number of Licences</b>	<b>Licence Type</b>	<b>Estimated Construction Value</b>	<b>Floor Area in square metres</b>	<b>Average cost per square metre</b>
4	Demolitions	\$39,000		
15	Dwellings	\$9,458,320	3755	\$2,414
18	Class 10a	\$514,400	546	\$462
5	Class 10b	\$108,000		
1	Commercial	\$19,850	16	\$1,241
0	Other	\$0		
39		<b>\$10,139,570</b>		

## DELEGATED environmental health ORDERS FOR FEBRUARY 2009

**No legal actions for February 2009 under Delegated Authority By Council's Environmental Health Services.**

*11.1.1.3 Provision of Services to Yandeyarra Community (File No.: 03/01/0012)*

<b>Officer</b>	Terry Sargent Director Regulatory and Community Services
<b>Date of Report</b>	13 November 2009
<b>Disclosure of Interest by Officer</b>	Nil

Summary

To consider the provision of some very basic municipal services to the Yandeyarra community.

Background

In October 2008, members of Council's Aboriginal Affairs Working Group visited the Yandeyarra community to meet with members of the community and discussed the major issues affecting the community.

It was the community's view, as expressed to the Working Group members that the Yandeyarra community wished to become a 'normal' town, with the town site excised from the Aboriginal Lands Trust Reserve on which it is currently located.

It is the community's intention to gain freehold title to residential lots within the existing township and progress towards normalization of services which they acknowledge would require the payment of rates etc.

The community is currently working towards expansion of its economic base through development of mining, pastoral, forestry and related "value adding" activities.

The pace of progress towards "normalization" of discreet aboriginal communities has been effectively controlled by State and Federal Governments, initially by the bilateral agreement the States and Commonwealth sought to negotiate, and more recently through the Council of Australian Governments (COAG) Indigenous Whole of Government Reform Initiative.

Consultation

There has been no additional consultation in relation to this matter.

Statutory Implications

Nil.

### Policy Implications

Nil.

### Strategic Planning Implications

#### Key Result Area 6 - Governance

#### Goal 2 – Traditional Owners and Aboriginal People

Strategy 1 - Work with the State and Federal Government to sustainably progress the implementation of the 2006 Bilateral Agreement on Services to Indigenous Communities.

### Budget Implications

If adopted by Council, the recommendation will result in the expenditure of approx \$9,000.00 per annum. This does not require additional funding, but diversion of some programmed activities from Port and/or South Hedland.

### Officer's Comment

The Yandeyarra Community's plan to move towards normalization is commendable and will no doubt add to the economic and social opportunities for residents into the future.

The normalization process will however, be protracted with the first step, agreement between the Federal and State Governments being likely to take some time yet.

The normalization of sustainable aboriginal communities such as Yandeyarra is canvassed in the *2006 Bilateral Agreement on Services to Indigenous Communities* and its successor the Council of Australian Governments (COAG) Indigenous Whole of Government Reform Initiative. It is very likely that Yandeyarra is precisely the sort of community that will be identified for transition to a normalized status but the community residents cannot progress their ambitions until agreements in which they are not able to participate, are finalized.

This is not helpful to the community's ambitions to move towards economic sustainability and makes it near impossible to maintain a level of enthusiasm when there is no visible benefit for the residents to see.

The community and Council can have only limited impact on processes which are driven entirely by the State and Federal governments. In the meantime however, Council could show support for the normalisation process by acting in good faith, unilaterally providing some very basic services that represent symbolic as well as practical support for the community.

Examples of the sort of service which could be readily provided include bi-annual street sweeping and litter clean up, School holiday recreation programs (both sporting and cultural) and or animal health programs with assistance of Councils Rangers. These sorts of services could be provided without incurring additional costs or significantly disadvantaging the mainstream community.

Recreation programs, when available, are effectively externally funded and could only be provided when resources are available externally (as has occurred in the past). Similarly, if funding is available for dog health programs or the like, Ranger services can provide assistance.

As detailed above, the cost of sending a litter crew (\$1,500.00) and street sweeping plant (\$3,000.00) to Yandeyarra for a town site clean-up will be approx \$4,500.00 per occasion and this can be conducted at least twice per annum by diverting resources rather than incurring additional costs. This diversion of funds does however need to be recognised in Councils accounts.

#### Attachments

Nil.

#### Officer's Recommendation

That Council:

- i) continues dialogue with the Yandeyarra community over the normalisation of the town site;
- ii) as an interim measure, provides the Yandeyarra community with a bi-annual litter collection and street sweeping service;
- iii) explores opportunities to include the Yandeyarra community in recreational and cultural activities and the like, where constraints; and
- iv) amends the 2008/09 budget, adding line items to reflect expenditure of \$3000.00 for street sweeping and \$1500.00 for litter collection at Yandeyarra with corresponding reductions in existing accounts.

200809/265 Council Decision

**Moved:** Cr S J Coates

**Seconded:** Cr J M Gillingham

That Council:

- i) continues dialogue with the Yandeyarra community over the normalisation of the town site;
- ii) as an interim measure, provides the Yandeyarra community with a bi-annual litter collection and street sweeping service;
- iii) explores opportunities to include the Yandeyarra community in recreational and cultural activities and the like, within budgetary constraints;
- iv) amends the 2008/09 budget, adding line items to reflect expenditure of \$3000.00 for street sweeping and \$1500.00 for litter collection at Yandeyarra with corresponding reductions in existing accounts
- v) explores opportunities to include the Yandeyarra community in Council's Cash for Trash/Litter Fundraising programs; and
- vi) explores opportunities to include the Yandeyarra community in Tidy Communities.

*CARRIED 8/0*

*REASON: Council also sought to include the Yandeyarra community in Council's Trash for Cash/Litter Fundraising programs, and in Tidy Communities.*

*11.1.1.4 Placement of Public Art (File No.: .../...)*

**Officer** Terry Sargent  
Director Regulatory and  
Community Services

**Date of Report** 17 March 2009

**Disclosure of Interest by Officer** Nil

**Summary**

To consider alternative locations for donated public artworks proposed for installation adjacent to Sutherland Street, east of Cemetery Beach Park.

**Background**

BHP Billiton purchased a number of sculptures in 2008 for donation to the town and prior to commencing installation, gave a short presentation to an informal briefing session. As a result of comments raised by Council at the time, one of the installations (an illuminated moth sculpture intended for the Civic Centre Gardens) was deferred and the company proceeded to install the remaining artworks around the town following the general guidance offered by councilors.

A complaint about the location and suitability of artworks being installed to the east of Cemetery Beach Park, was subsequently reported at Council's informal briefing on March 16<sup>th</sup>. Councilors in attendance indicated reservations about the proposed installation so consideration has been given to alternative locations for these pieces.

While this is more of an operational than strategic issue, it is presented for Council consideration in the absence of adequate direction within the current policy.

**Consultation**

The matter has been presented to Council's informal briefing and discussed with representatives of BHP Billiton.

**Statutory Implications** Nil

**Policy Implications**

Council policy 7/002 Acquisition and Management of Artworks is generally silent on this matter

## Strategic Planning Implications

KRA 3 Community Pride

Goal 5 Arts and Culture

Strategy 2. Develop a public art policy/strategy and install art in key locations within the town.

Budget Implications

Nil

## Officer's Comment

When made aware of the concerns over the installation of the sculptures, the donor, BHPBIO suspended work awaiting further direction from the Town.

Based on the feedback from Council's informal briefing session, possible installation sites have been considered and comments on the most suitable alternative sites are noted below.

*Sutherland Street Site (where installation commenced)* – east of cemetery Beach Park – this area has no obvious connection with the “farm yard” theme of the sculptures, and is the subject of a complaint, reported to Council. The area is the site of the proposed turtle interpretive loop, so this area will soon contain interpretive signage and other structures of interest. The site does have significant disadvantages.

*South Hedland Marquee Park* – The farm animal sculptures will sit well in a family focused setting such as the marquee park. The setting may however encourage their use as playground equipment and the sculptures have not, to our knowledge been assessed against the relevant Australian standards to determine their acceptability in that context. Furthermore, the park project is currently some time from completion and so a suitable site in the park will not be available for many months yet.

*South Hedland Green Belt* – In the “bush land” setting of the proposed greenbelt linkage through South Hedland, it is intended to have destination points at which artworks could form a feature of interest. It has been envisaged that these would be installed as the walk trails and destination nodes are developed as placement beforehand could result in inappropriate placement, damage by construction machinery, or the need to relocate them. Holding the pieces in storage until the walk paths are ready seems a little pointless when it is expected that more suitable pieces will be available as required.

*Hamilton Road, South Hedland* – adjacent to Kevin Scott Oval, the wide road reserve is not highly trafficked apart from the area near the adjoining service station, which is regularly used by licensed vendors. It has a very high level of exposure to passing traffic on a quite busy road. The area is however adjacent to the site of the proposed indoor recreation centre and construction activities may expose the works to some risk, and as the architectural work is yet to be finalized it may be more appropriate to select pieces for this iconic location, which are chosen to compliment the chosen design elements of the new development.

*Forrest Circle, East of Hamilton Road.* – This area (on the grassed verge across the road from the police station) was originally endorsed by staff when company representatives presented their proposed installation programme for consideration. The area is highly visible with high level of passing traffic and the sculptures are thought to be suitable for enhancing this area at an entry point to the town's commercial area. This is the recommended location

This exercise has highlighted deficiencies in Council's current policy that had not yet been addressed in a revised policy that was being developed. It is also recommended that Council Policy should be developed to provide clearer guidance in handling donations of public art.

Attachments

Nil

Officer's Recommendation

That Council:

- i) advise BHP Billiton that Council's preferred location for the farm animal sculptures which it is donating to the Town of Port Hedland, is the Road Reserve east of the intersection of Hamilton Road and Forrest Circle, South Hedland (with pieces being installed as directed by Council's Engineering service); and
- ii) consider a revised policy to provide clearer guidance in the receipt, installation and management of donations of public art.



200809/266 Council Decision

**Moved:** Cr K A Howlett

**Seconded:** Cr A A Gear

That Council:

- i) advise BHP Billiton that Council's preferred location for the farm animal sculptures which it is donating to the Town of Port Hedland, is on the Road Reserve on Coppin Place, South Hedland (with pieces being installed as directed by Council's Engineering service);
- ii) requires the implementation of a planning permit for the installation of all future public art; and
- ii) planning permit applications for installation of public art to be exempted from planning fees.

*CARRIED 8/0*

*REASON: Council sought for all future installations of public art to be applied for through the planning permit system.*

6:31 pm

Councillor Kelly A Howlett declared a financial interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement' as she is employed by the Visitor Centre.

Councillor Howlett stated that with regard to her disclosure of a financial interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement', there may be a perception that her interest in the matter may be affected. Councillor requested Council to consider granting permission for her to remain in the room to consider this matter on its merits and vote accordingly.

200809/267 Council Decision

**Moved:** Cr G D Bussell

**Seconded:** Cr J E Ford

That Councillor Kelly A Howlett be permitted to make comment on Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement' prior to leaving the room due to her financial interest in the matter.

*CARRIED 7/0*

6:34 pm

Councillor Kelly A Howlett left the room.

6:34 pm Councillor Arnold A Carter declared an impartial interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement' as he is a member of the Port Hedland Visitor Centre Management Committee.

Councillor Carter stated that with regard to his disclosure of an impartiality interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement', there may be a perception that his impartiality on the matter may be affected. He declared that he will consider this matter on its merits and vote accordingly.

6:34 pm Councillor Jan E Ford declared an impartial interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement' as she is a member of the Port Hedland Visitor Centre Management Committee.

Councillor Ford stated that with regard to her disclosure of an impartiality interest in Agenda Item 11.1.1.5 'Port Hedland Visitor Centre Funding Agreement', there may be a perception that his impartiality on the matter may be affected. He declared that he will consider this matter on its merits and vote accordingly.

*11.1.1.5 Port Hedland Visitor Centre Funding Agreement (File No.: 20/01/0026)*

<b>Officer</b>	Terry Sargent Director Regulatory and Community Services
<b>Date of Report</b>	13 February 2009
<b>Disclosure of Interest by Officer</b>	Nil

Summary

For Council to consider making an interim payment of \$10,000 to the Port Hedland Visitor Centre (PHVC) to enable it to continue operating, while the terms of a performance based funding agreement are negotiated and endorsed by Council.

Background

On 10<sup>th</sup> March 2008 Council received a request from the Port Hedland Visitor Centre, seeking renewal of the funding agreement that expired on 30 June 2007. A modified request was presented with some supporting data in April 2008.

That request was considered by Council at its ordinary meeting in April 2008 and the following resolution was passed:

*“That Council:*

- i) negotiate a performance based funding agreement to contribute to the cost of operating losses of the Port Hedland Visitor Centre 2007/08; and*
- ii) continues to seek current financial statements from the Port Hedland Visitor’s Centre prior to making a decision on this matter.”*

Council has written to the Port Hedland Visitor Centre (PHVC) and made verbal requests of the manager on a number of other occasions requesting financial data that would enable negotiations to be undertaken to develop a performance based funding agreement in line with Council’s wishes.

Data has been provided several times, but on each occasion there have been inconsistencies which have required clarification and at present there are still some questions remaining over the data supplied.

The PHVC approached Council in November 2008 indicating that the Centre had insufficient funds to continue to operate, and in anticipation of the required funding agreement being finalized an advance of \$22,718.88 was made.

At the time of writing Council had been supplied with additional copies of the draft agreement which had been discounted in 2007/08 and while there had been some financial data provided to justify the need for the funding, there was no further attempt by the PHVC to establish the terms of a performance based agreement.

The Chairman of the Visitor Centre met with Council's representative on the Visitor Centre Management Committee and members of Council's executive team. The Visitor Centre representatives provided further evidence of the PHVC's current financial status.

#### Consultation

Council staff have communicated and met with the PHVC Manager and committee members over recent months to collect the information presented.

#### Statutory Implications

Nil

#### Policy Implications

11/001 Tourism Policy

*"The Town of Port Hedland will guide the development of tourism within the Town of Port Hedland District through planning, development and marketing. To do this it will:*

*...*

*Support the provision of a high quality visitor information service at the Port Hedland Visitor Information Centre."*

#### Strategic Planning Implications

Key Result Area 4 – Economic Development

Goal 1 – Tourism

Strategy 5 - Work with the Pilbara Regional Council to review the role that Pilbara Council's play in tourism.

Key Result Area 3 – Community Development

Goal 7 - Arts and Culture

Strategy 1- Complete the redevelopment of the Courthouse Art Gallery precinct including the development of a Board of Management to operate Council funded facilities within the precinct.

Budget Implications

Account Number 1301263 – Operating Subsidy has an \$80,000 budget provision for the 2008/2009 financial year.

There is no proposal to exceed that amount.

Officer's Comment

The release of additional funds to the PHVC should properly be contingent on acceptance of a performance based funding agreement, in accordance with Council's resolution of April 2008.

It is acknowledged however that in the very short term it may not be possible for the PHVC to meet its commitments without additional funding. This would clearly disadvantage staff and trade creditors (including local businesses) and compromise the delivery of services to visitors at the beginning of the busy season.

The Chairman of the PHVC undertook to provide financial data indicating how much would be required to meet the outstanding commitments. It is understood that fortnightly payroll is almost \$5,000, but when he attempted to confirm the value of trade creditors he was reportedly informed that the only member of staff with the necessary password to the Visitor Centre's financial system was on leave. He has indicated that a letter confirming that detail will be available prior to Council's meeting. This will be provided to Council as soon as it is received.

In the circumstances it seems appropriate to provide interim funding of \$10,000 to meet payroll commitments, and to provide for current trade creditors while a future funding agreement is finalised.

It is beyond the scope of Council's original resolution, but Council may give consideration to engaging its own auditors to review the operations of the PHVC before providing ongoing funding to the Centre. This would assist both Council and the Centre management to establish clear and accountable reporting processes.

Attachments

Nil

200809/268 Council Decision/Officer's Recommendation

**Moved:** Cr A A Gear

**Seconded:** Cr G J Daccache

That Council:

- i) authorises an interim payment of \$10,000 to the Port Hedland Visitor Centre to enable it to continue operating while the terms of a performance based funding agreement are negotiated and endorsed by Council;
- ii) provides sufficient funds to pay the Port Hedland Visitor Centre's current trade Creditors; and
- iii) seeks to negotiate the terms of a performance based funding agreement for consideration by Council at its Ordinary Meeting in April 2009.

*CARRIED 7/0*

6:46 pm Councillor Kelly A Howlett re-entered the room and assumed her chair.

Deputy Mayor advised Councillor Howlett of Council's decision.

**11.1.2 Planning Services***11.1.2.1 Creation of a Road and Memorandum of Understanding Associated with South Hedland Police Station (File No.: 2008/277)*

**Officer** Luke Cervi  
Planning Officer

**Date of Report** 13 March 2009

**Disclosure of Interest by Officer** Nil

**Summary**

Council has received a request to undertake actions to facilitate the new South Hedland Police Station development. The actions sought are:

1. Creation of a Road to facilitate better access from Forrest Circle by creating a through road from Hawke Place.
2. Close part of Forrest Circle to enable incorporation into the adjoining police station site (the current and proposed development encroaches onto the Forrest Circle road reserve).

These actions were originally recommended by Council's Planning staff to address issues identified as part of a preliminary evaluation of the proposed new Police Station (see attachment 3). However, subsequent advice from the Department of Planning and Infrastructure has identified a Memorandum of Understanding (MOU) with Western Australia Police as an alternative way of addressing the encroachment into the Forrest Circle road reserve.

**Background**

VSA Property has been engaged by the Western Australia Police Service to facilitate land matters associated with the proposed new South Hedland Police Station (on Lot 6099, Port Hedland). As part of the proposed design VSA Property have requested Council support the following:

1. Dedication of the Unallocated Crown Land (being Crown Lot 3824, Port Hedland) north of the existing Hawke Place Road Reserve as a Road.
2. Location of the Police Station's Public Car Park partly within the Forrest Circle Road Reserve.