

200809/238 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J E Ford

That Council:

- i) adopts the following timetable to develop the 09/10 Annual Budget:

2009/10 Budget Timetable		
Date	Meeting/ Resp	Item
11/02/2009	Briefing	Budget Assumptions
25/02/2009	OCM	Council Adopt Budget Review/ Budget Timetable/Budget Assumptions
26/02/2009	Managers	Issue Budget Packs
11/03/2009	Briefing	Advertise Community Budget Requests
To be advised	Workshop	Strategic Plan/Loans/Reserves/ Five Year Plan Reviews
3/04/2009	Managers	Return Budget Pack Info
9/04/2009	Workshop	Staffing/Rates/Fees & Charges
9/04/2009	Finance	Issue 3rd Budget Review Reports
20/04/2009	Managers	3rd Quarter Budget Reviews/ Operating Budget & Forecast (1 week)
22/04/2009	OCM	Adopt Rates in the Dollar for advertising
13/05/2009	A&F Com	3rd Quarter Budget Review
14/05/2009	Workshop	New Items
22/05/2009	Finance	Finalise Draft Operating Budget/ Surplus Position
27/05/2009	OCM	Council Adopt Budget Review
28/05/2009	Workshop	Finalise New Items/finalised budget
10/06/2009	Briefing	Advise Council of any last minute changes
19/06/2009	Finance	Final Statutory Budget available for agenda
24/06/2009	OCM	Adopt Council Budget

and

- ii) adopts the following broad budget assumptions in developing the draft operating budget for Council's consideration.

2009/10 Budget Assumptions	
Revenue	
Rates	Net Rate increase capped to CPI
Contributions	Based on known contribution agreements
Investment Interest	CPI + 4%
Operating Grants	CPI except for known service transfers
User Fees	Capped to CPI
Expenditure	
Employee Costs	1.5% +\$1,500 for EBA staff
	5% for contract Staff
	No increase in staff, subject to new items
Contracts & Materials	CPI capped where possible
Insurance	CPI capped, dependent on annual insurance review
Loans and Interest	Repayment based on current schedules
	No new loans
Utilities	Water 8% + quantity increase
	Power 10% subject to State Government confirmation
	Telephone CPI
Other	
5 Year Plans	Continue with current 5 year plans, subject to cost review
Services	No reduction in current service provision, unless already planned

CARRIED 7/0

REASON: Council resolved the Officer's Recommendation with the following minor amendments made to the Budget Timetable:

*Strategic Plan/Loans/Reserve/ Five Year Plan Reviews – date to be advised; and
: Issue 3rd Budget Review Reports – 9 April 2009.*

11.3.1.3 Community Group Rating Policy (File No.: ...)

Officer Matthew Scott
Director Corporate
Services

Date of Report 12 February 2009

Disclosure of Interest by Officer Nil

Summary

For Council to endorse the propose Community Group Rating Policy for public consultation.

Background

Though the Annual Budget, Council formally provides the following Rate concessions in the district:

Community Group	% Concession Rates
Lotteries House	100%
Business Enterprise Centre	100%
Youth Involvement Centre (2 locations)	100%
Bunara Maya Hostel	100%
Freemasons Homes for the Aged	100%
Port Hedland Pistol Club	100%
Port Hedland Speedway Club	100%
Volunteer Marine Rescue Service	100%
Baptist Church Manse	100%
Treloar Child Care Centre	50%
Len Taplin Centre	50%
South Hedland Owners and Trainers Association	50%

These concessions have been adopted on “ad hoc” basis by Council over previous years.

During the 2008/09 financial year, Council has received two (2) formal requests to consider rating concessions from community groups/organizations (SHOATA and Wirraka Maya Health Service). In investigating these requests, it has also been discovered some community groups are also inadvertently not being rated (Port Hedland Golf Club, which is on Council controlled land).

Given these requests and subsequent discoveries, Council must now formally address the issue of Rating for community groups.

Under the Local Government Act 1995 (“the Act”) there are statutory rate exemptions for certain activities and land uses, these include religious, educational and charitable purposes/activities. As there is no legal definition of a “charitable purpose”, it is difficult to objectively apply this criteria to community groups.

The Act also provides discretion for the Council to provide discounts and concessions, outside the statutory restrictions. Generally, Council’s apply these concessions to assist community groups, however over recent years this power has been used to aid economic development with authorities.

Given that there is limited statutory guidance for applying concessions, Council needs to develop its own policy, so all community groups are assessed on a fair and equitable basis.

At the October 2008 briefing session, Council was presented with options on how to resolve this issue. The direction from the Councillors present was to develop a community group rating policy, which provided criteria for community groups to access either a 100% or a 50% rate concession from Council.

This policy has now been developed, based on the criteria discussed at the October 2008 Briefing Session.

Consultation

Item has been discussed informally with Councillors at Council’s Informal Briefing Sessions held in October 2008 and February 2009.

Statutory Implications

Local Government Act 1995

“6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.*
- (2) The following land is not rateable land —*
 - (a) land which is the property of the Crown and —*
 - (i) is being used or held for a public purpose; or*
 - (ii) is unoccupied, except —*
- (I) where any person is, under paragraph (e) of the definition of “owner” in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 hectares or a miscellaneous licence held under that Act; or*

- (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of “owner” in section 1.4 occupies or makes use of the land;*
- (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government;*
 - (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government;*
 - (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood;*
 - (e) *land used exclusively by a religious body as a school for the religious instruction of children;*
 - (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999;*
 - (g) *land used exclusively for charitable purposes;*
 - (h) *land vested in trustees for agricultural or horticultural show purposes;*
 - (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Administration and Audit Act 1985) by that company and used solely for the storage of grain where that company has agreed in writing to make a contribution to the local government;*
 - (j) *land which is exempt from rates under any other written law; and*
 - (k) *land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that company or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.*
- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*

- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*
- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.”*

“6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

** Absolute majority required.”*

Policy Implications

This is a new policy, which will need to be adopted by Council, once the community consultation process is finalised.

Strategic Planning Implications Nil

Budget Implications

In the 2008/09 Budget, approved rate concession reduced rate income by \$58,450. The budgetary impact of this policy is unknown, as it relies on Community Groups making application, and Council resolving the % of the concession.

For example should SHOATA successfully apply for a 100% concession, Rate income will be reduced by \$10,540 in 08/09. This reduction could be offset by additional rates generated by other community groups being required to pay rates (Port Hedland Golf Club).

The proposed policy will directly affect the amount of rates raised, and consequently the funds available by Council to fund services and activities, which all residents enjoy (including members of community groups).

Officer's Comment

A formal position on community group rating is probably long overdue. Community groups within the district range from Cooke Point Recreation Club to the Boy Scouts. Given the range of groups and subsequent services they provide, it is obvious that there cannot be one rule for all. That being said there are no rules to objectively assess a community group need or request for rates relief.

The proposed policy creates two categories of rate concession, being 100% and 50%. Obviously if an organisation doesn't meet either of these categories, it must pay full rates.

The 100% category is an attempt to provide full exemption to organisations that are purely a benevolent or charitable nature, providing services for the needy of the district. Generally these are nationally based organizations, such as the Red Cross, however they can be locally based, provided much needed services, which Council would need to provide if it was not for these organizations.

The 50% category has been developed to provide a partial rates exemption to community groups that allow community members to pursue or enjoy a common interest. These groups differ from benevolent organizations, in that the activities provided are more of a social or recreational nature, and probably would not be seen by Government (including Local Government) a service needed by all. Activities of these groups may involve some commercial activities (bar or specific retail sales); however these are secondary activity, when compared to groups' main purpose.

Given the nature of Community Groups, it is proposed that the elected members, through the Audit and Finance Committee make a recommendation on rating concessions to Council, rather than the Administration. All community groups have a certain local history and tradition about them, and this could affect how the criteria is applied.

Council should however be aware that should this policy be ultimately adopted, there will be some community groups that will receive a concession and some that will not. If it is Council's intent to provide rate concessions on a fair and equitable basis, when considering the policy, Council should look at the overall principals of the policy, rather than how it may affect individual community groups.

At this stage, it is recommended that Council consider endorsing the proposed policy for community consultation purposes. If endorsed by Council for consultation, the copy of the policy will be sent to all "property holding" (and therefore possibly rateable) community groups for comment. It should provide Council with sufficient comment to see how the proposed policy will affect community groups.

Ultimately based on the comments received, Council may choose to amend the policy to better meet community expectations.

Attachment

Proposed Community Rating Policy.

200809/239 Council Decision/Officer's Recommendation

Moved: Cr J E Ford

Seconded: Cr A A Carter

Officer's Recommendation

That Council:

- i) endorses the proposed Community Group Rating Policy for public consultation as follows:

“Community Group Rating Policy

Policy Statement

It is the policy of the Town of Port Hedland that any concession of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Local Government Act 1995 and, where appropriate, the requirements of this Policy.

1. Introduction

- 1.1 The Local Government Act 1995 (“the Act”) sets out in Division 6 – Rates and Service Charges, those provisions applicable to the Council granting a rates concession to Persons and/or Body Corporates.**
- 1.2 The Council has decided to adopt a Policy to assist it in its decision making functions relative to the operation of the rate concessions or rebate provisions contained in the Act.**
- 1.3 This Policy is intended to provide guidance to the community as to the grounds upon which a community group is, or may be, entitled to receive a rates concession and the matters that the Council will take into account in deciding an application for a concession.**
- 1.4 In accordance with the provisions contained in the Act, this Policy sets out the type of use in respect of land which the Council may grant a concession of rates and the percentage (%) rates concession that may be, and those types of land use where the Council has a discretion to grant a rates concession.**

2. Local Government Act 1999

- 2.1 Section 6.47 of the Act provides that the Council may at the time of imposing a rate or service charge or a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.**
- 2.2 Should Section 6.47 be amended after the adoption of this policy, then the policy will be applied in accordance to that or subsequent amendments.**

3. 100% Rates Concession

- 3.1 The Council must grant a 100% rates concession in the amount specified in respect of those land uses which the Act provides is non rateable land.**
- 3.2 In applying for a 100% rates concession, a community group must demonstrate it clearly meets the following criteria:**
- 3.2.1 Must be a body corporate or an incorporated association;**
- 3.2.2 Must be nationally recognised as charitable organisation and/or provide clearly recognisable charitable activities;**
- 3.2.3 Fully volunteer based service provision;**
- 3.2.4 Creates no commercial gain or benefit, collectively or individually, to its members;**
- 3.2.5 All fund raising is locally based and is not of a commercial nature;**
- 3.2.6 Service provided is not currently provided by any tier of government in the district;**
- 3.2.7 No restriction of membership or access to services;**
- 3.2.8 Preference given to providing youth or aged services;**
- 3.2.9 Application supported by audited financial statements;**
- 3.2.10 Certified by the Australian Taxation Office as:**
- Public Benevolent Institution; or**
 - Charitable Institution; or**
 - Deductible Gift Recipient (Donations are tax deductible).**

4. 50% Rates Concession

- 4.1 In applying for a 50% rates concession, a community group must demonstrate it clearly meets the following criteria:**

- 4.1.1 Must be a body corporate or an incorporated body;
- 4.1.2 Provides recreational, cultural or social activities to the greater or a clearly identifiable or significant proportion of the Port Hedland community;
- 4.1.3 Membership is open to all Port Hedland residents;
- 4.1.4 All Fees and Charges (if any) are based on cost recovery basis;
- 4.1.5 A significant proportion of its income is not derived from commercial type activities;
- 4.1.6 Partial volunteer based service provision;
- 4.1.7 All land controlled must be entrusted for the public good;
- 4.1.8 Application supported by audited financial statements

5. Process

- 5.1 The Council will inform the community of the provisions for rateable and non rateable land under the Local Government Act by the inclusion of suitable details in the Rating Policy Summary distributed with the annual rate notice.
- 5.2 Community groups who seek either a 100% or 50% rates concession must:
 - 5.2.1 Make application to Council, clearly demonstrating how it meets the relevant criteria;
 - 5.2.2 All applications will first be considered by Council's Audit and Finance Committee ("the Committee");
 - 5.2.3 The Committee will make a recommendation to Council on whether it supports or doesn't support the application;
 - 5.2.4 The Committee may request the applicant to provide additional information to clarify any queries arising from the application, prior to making it's recommendation to Council;
 - 5.2.5 All applications will be presented to Council at the subsequent Ordinary Meeting of Council, once the Committee has made a recommendation on the application;
 - 5.2.6 Council will consider the application, in association with the committee's recommendation and resolve by "Absolute majority" the amount of the concession (if any);
 - 5.2.7 The applicant will be advised of the Council's decision, and the relevant rates record will be amended to reflect Council's decision;

5.2.8 Concessions approved prior to the 1 January of each financial year or by Council decision will be applied to the current years rates;

5.2.9 Concessions approved after the 1 January of each financial year will be applied to the following years rates;

5.2.10 All rates concession approved under this policy will not be back dated to any previous financial year;

5.2.11 If the community group disbands or fails to continue to meet the criteria of the relevant rates concession, then the rates concessions will be forfeited, based on a decision from Council.

6. Review of Concessions

6.1 After five (5) continuous years of receiving a rates concession, under this policy, a Community Group must reapply for the rates concessions;

6.2 The re-application will be considered subject to the Act and this policy.

- ii) invites all “property holding” community groups in the district to comment on the proposed Community Group Rating Policy; and
- iii) receives a report after the public consultation process, prior to adopting or amending the proposed Community Group Rating Policy.

CARRIED 7/0

*ATTACHMENT TO AGENDA ITEM 11.3.1.3***Town of Port Hedland****Community Group Rating Policy****Policy Statement**

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2. Local Government Act 1999

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- 3.2.3 *Fully volunteer based service provision;***
- 3.2.4 *Creates no commercial gain or benefit, collectively or individually, to its members;***
- 3.2.5 *All fund raising is locally based and is not of a commercial nature;***
- 3.2.6 *Service provided is not currently provided by any tier of government in the district;***
- 3.2.7 *No restriction of membership or access to services;***
- 3.2.8 *Preference given to providing youth or aged services;***
- 3.2.9 *Application supported by audited financial statements;***
- 3.2.10 *Certified by the Australian Taxation Office as:***
- *Public Benevolent Institution; or***
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 - *Deductible Gift Recipient (Donations are tax deductible).***

4. 50% Rates Concession

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- 4.1.1 *Must be a body corporate or an incorporated body;***
- 4.1.2 *Provides recreational, cultural or social activities to the greater or a clearly identifiable or significant proportion of the Port Hedland community;***
- 4.1.3 *Membership is open to all Port Hedland residents;***

- 4.1.4 All Fees and Charges (if any) are based on cost recovery basis;*
- 4.1.5 A significant proportion of its income is not derived from commercial type activities;*
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 - 5.2.4 The Committee may request the applicant to provide additional information to clarify any queries arising from the application, prior to making it's recommendation to Council;*
 - 5.2.5 All applications will be presented to Council at the subsequent Ordinary Meeting of Council, once the Committee has made a recommendation on the application;*
 - 5.2.6 Council will consider the application, in association with the committee's recommendation and resolve by "Absolute majority" the amount of the concession (if any);*
 - 5.2.7 The applicant will be advised of the Council's decision, and the relevant rates record will be amended to reflect Council's decision;*
 - 5.2.8 Concessions approved prior to the 1 January of each financial year or by Council decision will be applied to the current years rates;*

- 5.2.9 Concessions approved after the 1 January of each financial year will be applied to the following years rates;*
- 5.2.10 All rates concession approved under this policy will not be back dated to any previous financial year;*
- 5.2.11 If the community group disbands or fails to continue to meet the criteria of the relevant rates concession, then the rates concessions will be forfeited, based on a decision from Council.*

6. Review of Concessions

- 6.1 After five (5) continuous years of receiving a rates concession, under this policy, a Community Group must reapply for the rates concessions;**
- 6.2 The re-application will be considered subject to the Act and this policy.**

6:50pm Councillor George J Daccache entered the room and assumed his chair.

6:51pm Councillor George J Daccache declared a financial interest in Agenda Item 11.3.1.4 'FMG Airport Lease' as he owns greater than \$10,000 FMG shares.

Councillor Daccache left the room.

11.3.1.4 FMG Airport Lease (File No.: ...)

Officer Matthew Scott
Director Corporate
Services

Date of Report 12 February 2009

Disclosure of Interest by Officer Nil

Summary

For Council to consider the options regarding the FMG airport lease which will expire in September 2009.

Background

On the 11 September 2006, Council entered into a lease arrangement with The Pilbara Infrastructure P/L (a subsidiary of FMG) to lease 2.794 Hectares of Airport land to construct a temporary Transient Workers Accommodation for an initial 12 months and two (2) 12 month extensions options (effectively 3 years).

Though the current lease doesn't expire until 10 September 2009, it is prudent for Council to start considering what it intends to do with the lease area after this date. This way FMG can start preparing for either having to leave and rehabilitate the site, or propose a new lease with Council.

Council has several options regarding the lease, being:

1. Decide not lease the area in future and negotiate the removal of the current camp;
2. Decide to negotiate a new lease with FMG as a private treaty; or
3. Decide to tender out the lease area on the market to maximize the possible return to Council.

Consultation

Nil.

Statutory Implications

Local Government Act 1995

*"3.58. Disposing of property
(1) In this section*

- Dispose - includes to sell, lease, or otherwise dispose of, whether absolutely or not;*
- Property- includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to -*
- (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property*
- (a) *it gives local public notice of the proposed disposition*
 - (i) *describing the property concerned;*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include*
- (a) *the names of all other parties concerned;*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.*
- (5) *This section does not apply to*
- (a) *a disposition of land under section 29 or 29B of the Public Works Act 1902;*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.”*

Policy Implications

Nil

Strategic Planning Implications

Budget Implications

Council currently budgets to receive \$6.40m2 or \$148,800 in 08/09 for the lease from FMG. The original lease fee was \$55,880 in 06/07.

Under the terms of the lease, at the termination of the lease, Council and FMG must agree to what "improvements" must be left on the site and become assets to the Town of Port Hedland. At time of writing, Council has no value of these potential assets.

Officer's Comment

Since Council's recent statement regarding Fly In and Fly Out, and the number of new TWAs being developed in the district (including Compass's 1200 man camp at the airport), it is difficult to provide a absolute recommendation on this matter.

As noted in the background, Council has 3 options, being:

1. Not enter into a new lease and have the site rehabilitated;
or
2. Enter into a new lease by private treaty with FMG; or
3. Tender out the site, providing both FMG and other lease TWA developers the ability to bid on the site.

Option 1

Council is within its rights not to re lease the area to FMG or anybody else. This Option is consist with Council's planning policy regarding TWA's, which ideally should be located near town centres. It could also be argued that there are enough current and proposed TWA's within the district, and FMG should negotiate use of these camps. The downside to this argument is probably a commercial one for FMG. FMG has had to rely on TWA's to accommodate much of its workforce and contractors. The other TWA's in town all tend to have major tenants, which could prevent FMG's access to these camps. This could force FMG to rent private homes, adding to the current accommodation crisis.

Option 2

Council has had very few issues with FMG at the Airport Camp and therefore Council could negotiate a new lease directly with FMG by way of private treaty to maintain the current status quo of work camps within the district. This would also avoid a costly tender process, and mean that FMG would not need to remove any improvements from the site, after the 10 September 2009.

However, should an acceptable private treaty be negotiated, it will need to be publically advertised, and other TWA developers may make submissions (which Council has to formally consider) that are better than FMG's offer. Council would then need to re-negotiate terms, which could prolong the process. If Council does enter into a private treaty, it also faces criticism from the other developers for not publically tendering the land, and potentially being seen as doing a favour to FMG.

Option 3

Tendering out the land is probably the most fairest of dealing with the lease area, if Council want to retain it as a TWA site.

The tender process should provide Council with the best deal in terms of a new lease and Council could not be criticised for any perceived favouritism to FMG, as the whole process is transparent. Obviously this would create some risk for FMG, and negotiations would need to occur to determine what improvements were left if FMG was unsuccessful.

This being said, Council has experienced some difficulty in tendering out land in recent times. As mentioned previously, TWA's at the airport are not Council's preferred option. Likewise determining acceptable terms, including tenancy issues, access to town services and creating some form of interaction between the camp residents and the rest of the community has cause consider Council debate in recent times.

Given the above issues, it would be inappropriate for an Officer to recommend one option over the over two. Council will need to choose which of the 3 options it is most comfortable with.

Attachments

Nil.

Officer's Recommendation

That:

1. Council advises The Pilbara Infrastructure P/L that it intends not to renew the lease at the Port Hedland International Airport, after it expires on the 10 September 2009; and
2. Council authorises the Chief Executive Officer (or his nominee) to commence negotiations with Pilbara Infrastructure P/L regards to what assets will remain on site at the end of the lease; and
3. a report be presented to a future Council meeting that details the outcome of these negotiations.

OR

That:

1. Council advises the Pilbara Infrastructure P/L that it intends to negotiate a new lease (by way of private treaty) at the Port Hedland International Airport; and
2. Council authorises the Chief Executive Officer (or his nominee) to commence negotiations with Pilbara Infrastructure P/L regards on the possible terms of a new lease;
3. a report be presented to a future Council meeting that details the outcome of these negotiations.

OR

That:

1. Council advises The Pilbara Infrastructure P/L that it will dispose, by way of Lease, the current leased land at the Port Hedland International Airport, by way of public tender, when the lease expires on the 10 September 2009; and
2. Council authorises the Chief Executive Officer (or his nominee) to commence negotiations with Pilbara Infrastructure P/L regards to what assets will remain on site at the end of the lease; and
3. Council authorises the Chief Executive Officer (or his nominee) to commence the tender process for the disposal of land, by way of lease for the land currently leased to The Pilbara Infrastructure P/L; and
4. a report be presented to a future Council meeting that details the outcome of these negotiations.

200809/240 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J E Ford

That:

1. Council advises The Pilbara Infrastructure P/L that it will dispose, by way of Lease, the current leased land at the Port Hedland International Airport, by way of public tender, when the lease expires on the 10 September 2009; and
2. Council authorises the Chief Executive Officer (or his nominee) to commence negotiations with Pilbara Infrastructure P/L regards to what assets will remain on site at the end of the lease; and
3. Council authorises the Chief Executive Officer (or his nominee) to commence the tender process for the disposal of land, by way of lease for the land currently leased to The Pilbara Infrastructure P/L; and
4. a report be presented to a future Council meeting that details the outcome of these negotiations.

CARRIED 4-3

REASON: Council resolved the third option presented in the Officer's Recommendation.

NOTE: Cr G D Bussell requested the votes be recorded.

Record of Vote:

FOR	AGAINST
Cr S R Martin	Cr G D Bussell
Cr A A Carter	Cr A A Gear
Cr S J Coates	Cr J E Ford
Cr J M Gillingham	

6:55 pm Councillor George J Daccache re-entered the room and assumed his chair.

Mayor advised Councillor Daccache of Council's decision.

11.3.1.5 Second Quarter Budget Review (File No.: -)

Officer	Natalie Octoman Manager Finance Services
Date of Report	17 February 2009
Disclosure of Interest by Officer	Nil

Summary

For Council to review the results of the second quarter budget review for the 2008-09 financial year.

Background

In every organisation there are many factors, both internal and external that can have an effect on program expenditure anticipated throughout the year, after the original budget is adopted. Part of ensuring that an organisation has effective financial management practices in place is for regular budget reviews to occur, and reports to be provided to Council on any modifications that may be required.

While management are required to monitor their particular programs frequently in order to ensure their departmental targets are being achieved, it is also important that senior management regularly review the income and expenditure in order to assess the achievement of the overall financial targets of Council.

The second budget review has been conducted with the financial data being used as at the end of December 2008 and incorporated the final results of the overall surplus from 2007-08 to use for carry over funding that wasn't identified in the September review.

The following table is a summary of the overall adjustments recommended to the budget thus far:

	Original Budget	Revised Budget	Carry over from 2007-08	Adj	Council Approvals	Accounting Adjustments	Proposed Budget
Operating Expenditure	25,839,163	26,196,763	-	374,350	128,000	9,200	26,708,313
Operating Revenue	(41,426,070)	(41,796,115)	706,900	(727,709)	(677,700)	(289,285)	(42,783,909)
Non-Operating Expenditure	48,970,482	51,420,599	(565,586)	(390,394)	831,900	280,085	51,576,604
Non-Operating Revenue	(25,280,490)	(26,798,590)	-	387,479	(65,300)	-	(26,476,411)
Net (Surplus) / Deficit	8,103,085	9,022,657	141,314	(356,274)	216,900	-	9,024,597
Add Back Non Cash Items	(4,484,595)	(4,484,595)	-	(16,220)	-	-	(4,500,815)
Surplus Carried Forward from 2007-08	(3,618,490)	(4,585,202)	(141,314)	-	-	-	(4,726,516)
(Surplus) / Deficit	-	(47,140)	-	(372,494)	216,900	-	(202,734)

Consultation

The Budget review was prepared by Council's Finance team, after meeting with each manager and the Executive team, where all revenue and expenditure accounts within that manager's responsibility was reviewed in detail.

Statutory Implications

The *Local Government Act 1995* states (in part):

“6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure -*
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) is authorised in advance by resolution*; or*
 - (c) is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) In subsection (1) -

-additional purpose~ means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) *Where expenditure has been incurred by a local government -*
 - (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.”*

Section 33A of the *Local Government (Financial Management) Regulations 1996* (herein referred to as the Regulations) states that:

“33A. Review of budget

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
**Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

Strategic Planning Implications Nil

Budget Implications

The proposed amendments will create a budgeted cash surplus of \$202,734 that will require allocating.

Officer's Comment

The Annual Budget is developed based on number of assumptions that can and regularly change during the course of the financial year. To account for these fluctuations, the budget requires to be amended on a regular basis. The Council has developed a quarterly review process to monitor actual and potential variations, resulting in budget adjustments listed for the committee to review. This also creates an opportunity for Council to redirect funds to areas of greatest need or to utilise savings generated during the year for the benefit of ratepayers and residents.

When the original budget was developed, it was anticipated that \$3,618,490 of carryover funds would be available at the end of

2007-08 and was therefore incorporated into the original budget position.

Additional carryover funds were identified as part of the first budget review totalling \$966,712, and as part of the 2007-08 audit process a further \$141,314 of carryover funds were identified. These are funds that are required to finalise projects that were committed in 2007-08 through either grant funding being received by Council, or through contract agreements, which the funds remain unexpended as at 30 June 2008. These three amounts add to a total of \$4,726,516 in funds carried forward from 2007-08.

While the annual financial statements are still awaiting sign off, the surplus should not change as there are no additional movements going through the accounts.

Along with the carryover, there has been a surplus identified in the current year's budget of \$202,734.

Council should however note the expenditure increases and revenue reductions within the areas of Governance, Housing, Community Amenities, Recreation and Culture, and Transport. A few items of significance include the loss of revenue from the TWA lease due to delays in signing the contract, the decision to purchase Crown land at Catamore Court, and the costs associated with the transfer of management of the Art Gallery.

All proposed budget amendments have been listed in the attached schedules separating the adjustments into carry forwards, Council approvals and accounting adjustments to reduce possible confusion with other amendments and as a result of feedback gained during the previous Audit and Finance Committee meeting. Significant amendments, excluding carry forwards or reserve transfers include:

Account Description	Amount	Rationale
Café Purchases	\$76,200	Revised budget - retaining café until 30 June 08.
Excavator	\$100,000	Additional costs of hiring equipment as there were delays in the purchase.
VEH041 - Bomag Compactor	\$150,000	Additional operating costs and those to fix the damage to the machine.
Utilities Expense	\$100,000	Additional costs predominantly for the use of water for South Hedland Oval in lieu of re-use water. Also, in six months, additional costs of \$10k have been incurred by the Turf Club that weren't allowed for.
Kerb Maintenance	-\$200,000	Contract expired therefore funds not required. Require new contract for 2009-10.
Footpath Maintenance	-\$80,000	Savings anticipated.
Insurance Premiums	\$52,500	Insurance premiums have increased due to the purchase of new equipment.

Waste Management & Recycling	-\$67,500	Allocation for rubbish clean up & Clean Up Aust Day.
Salaries	\$164,900	Reworked salaries to March for HACC.
Salaries	-\$98,400	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
Form Consultancy	\$148,500	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
Interest on Investments Reserve	-\$240,000	Additional interest anticipated due to slightly higher funds available for investment and improved investment strategies.
Landing Charges	-\$120,000	Additional landing charges anticipated to be received based on actuals received to date and additional flights commencing.
Passenger Service Charges	-\$300,000	Anticipated increase in passenger service charges given additional flights commencing.
Government grant- solar lighting	\$65,000	Haven't been able to source funds for this grant.
Sales Café	-\$118,200	Revised budget - retaining café until 30 June 08.
General Tipping Fees	\$100,000	Minor downfall in tipping fees due to the non-demolition of Boodarie.
Hazardous Waste-Asbestos	-\$100,000	Increase in revenue based on actual received to date.
New Living South Hedland Fund	\$102,500	Funds received last financial year.
Misc Expenditure Recouped	\$99,800	Initial budget of \$100k is to be reduced.
In Home Care Benefit	\$100,000	Reduction is based on expenditure reductions although these won't show for a few months.
Grant - Hacc	-\$208,499	Partial growth funding, and remaining is to offset costs extended to March 2009.
Caravan Park Rent-Cooke Point	\$359,500	\$283,500 to be received by TWA (signed 16 Feb 08). \$95k from Cooke Point Caravan Park.
Licences - Building	-\$350,000	Better than expected YTD and \$200k for TWA.
Hire Car Development	-\$120,000	Funding was previously for the car hire parking spaces. Now holding off pending the Car Parking Master Plan.
Apron Lighting upgrades	-\$130,000	Savings anticipated for this project.
Hedditch street	-\$200,000	Issues with the consultant. Won't require all funds this financial year. Funding is for the design only.
Port Hedland Youth & family Centre Upgrade	-\$100,000	BHP funding reduced as per Council decision.
Purchase of Land	\$130,000	Purchase of Crown land at Catamore Court.
Furniture & Equipment	\$65,000	Increased budget allocation for the airport cafe upgrade.

As per section 33A of the Regulations, Council is required to review the budget between 1 January and 31 March each year. Upon review, Council is then required to determine whether or not it will adopt the recommendations from the review and 30 days thereafter, forward a copy of the budget review to the Department.

The next budget review is expected to occur in April using figures as at the end of March. During this review, we will also be commencing the formulation of the 2009-10 budget allocation with a forecast being developed for consideration by Council during the 2009-10 Budget Process.

While there is currently a surplus indicated as part of the December budget review, there are numerous factors that may impact on our programs in the coming months, particularly associated with the economy. While this may be the case, there is only 6 months remaining and any surplus funds should be reallocated to priority programs in order to ensure that the funds are spent before the end of the financial year.

Officer's Recommendation

That Council

- i) amend the 2008/09 Budget as per the attached list, resulting in additional carry forward of funds from 2007-08 of \$141,314 and a surplus of \$202,734;
- ii) allocates the revised surplus after consideration of the outcomes of Council's Strategic Planning Session; and
- iii) provide a copy of this budget review to the Department as required by section 33A of the *Local Government (Financial Management) Regulations 1996*.

200809/241 Council Decision/Officer's Recommendation

Moved: Cr G J Daccache

Seconded: Cr J E Ford

That Council

- i) amend the 2008/09 Budget as per the attached list, resulting in additional carry forward of funds from 2007-08 of \$141,314 and a surplus of \$202,734;
- ii) allocates the revised surplus at Council's next available Council Meeting; and
- iii) provide a copy of this budget review to the Department as required by section 33A of the *Local Government (Financial Management) Regulations 1996*.

CARRIED BY ABSOLUTE MAJORITY 8/0

REASON: Council amended Clause ii) of the Officer's Recommendation to enable Council to allocate the revised surplus at its next available Council Meeting.

DECEMBER BUDGET REVIEW 2008-09

Schedule	Business Unit	Original Budget	Revised Budget (September Review)	Carry Over from 2007-08	Amendments	Council Approvals	Accounting Adjustments	Proposed Budget	Change
3	Rates	(13,347,330)	(13,360,430)	-	(326,613)	-	-	(13,687,043)	(326,613)
3	Members	1,007,450	1,018,650	-	40,977	-	-	1,059,627	40,977
4	Financial Services	159,110	164,260	-	(21,700)	-	(7,000)	135,560	(28,700)
4	Corporate Support	297,000	374,600	-	(4,100)	56,600	7,000	434,100	59,500
4	Corporate Management	-	-	-	(54,500)	54,500	-	-	-
5	Fire Prevention	18,020	33,020	-	(9,000)	-	-	30,020	(9,000)
5	Animal Control	447,805	450,665	-	(156)	-	-	450,509	(156)
5	Other Public Safety	66,200	68,200	100,000	(57,749)	21,000	-	131,451	63,251
5	Parking	(16,300)	(6,300)	-	(3,000)	-	-	(9,300)	(3,000)
5	SES/FESA	44,080	45,680	-	784	-	-	46,464	784
7	Maternal Infant Health	18,840	18,840	-	-	-	-	18,840	-
7	Health Inspections & Admin	296,834	297,434	-	8,801	-	-	306,235	8,801
7	Pest Control	11,200	13,200	-	(398)	-	-	12,802	(398)
7	Aboriginal Environmental Health	-	-	-	-	-	-	-	-
8	Other Education	-	-	-	-	-	-	-	-
8	Len Taplin Day Care	5,600	5,600	-	(200)	-	-	5,400	(200)
8	Rose Nowers Day Care	3,350	3,350	-	-	-	-	3,350	-
8	Pilbara Family Day Care	(70,400)	(70,400)	-	56,530	-	-	(13,870)	56,530
8	Retirement Village	12,530	12,530	-	-	-	-	12,530	-
8	Mirtanya Maya Hostel	39,920	39,920	-	(14,709)	-	-	25,211	(14,709)
8	Aged Care	29,010	29,010	-	(2,370)	-	-	26,640	(2,370)
8	Other Welfare	168,000	168,000	-	-	(100,000)	-	68,000	(100,000)
8	Community Services & Development	330,800	330,800	-	-	-	-	330,800	-
9	Staff Housing	1,055,390	1,057,390	-	30,270	130,000	-	1,217,660	160,270
10	Waste Services	-	-	-	-	-	-	-	-
10	Sanitation Other	-	-	-	-	-	-	-	-
10	Town Planning & Regional Development	314,210	303,210	-	(37,462)	-	80,000	345,748	42,538
10	Other Community Amenities	484,670	462,270	-	(15,000)	-	-	447,270	(15,000)
10	Cemeteries	82,900	82,900	-	318	-	-	83,218	318
10	Public Conveniences	133,100	139,100	-	(66,111)	-	-	72,989	(66,111)
10	Waste Management & Recycling	253,600	253,600	-	-	-	-	253,600	-
11	Community & Event Services	(3,550)	(3,550)	-	(6,418)	-	-	(9,968)	(6,418)
11	Courthouse/Community Arts	310,980	310,980	-	87,155	-	(10,000)	388,135	77,155
11	Port Hedland Civic Centre	207,300	192,300	-	10,887	28,100	-	231,287	38,987
11	Port Hedland Youth and Family Centre	59,380	59,380	-	(1,167)	-	-	58,213	(1,167)
11	JD Hardie Centre	397,240	493,240	3,400	(11,942)	20,000	-	505,298	12,058
11	Swimming Areas/Beaches	2,772,575	3,059,767	-	67,192	12,300	-	3,139,259	79,492
11	Recreation Administration	760,010	892,370	14,470	10,171	-	-	917,011	24,641
11	Sportgrounds	750,101	738,101	-	38,856	-	-	776,957	38,856
11	Port & South Sports Grounds - P&G	3,100,800	2,922,100	-	136,681	-	10,000	3,068,781	146,681
11	Library Services	632,139	599,239	-	(1,835)	-	-	597,404	(1,885)
11	Matt Dann Cultural Services	205,064	205,064	-	43,354	-	-	248,418	43,354
11	Television/Radio Broadcasting	8,543	8,543	-	-	-	-	8,543	-
12	Infrastructure Construction	2,826,380	3,698,380	-	1,500	-	(110,000)	3,589,880	(108,500)
12	Engineering Management	380,450	374,750	-	(42,913)	-	-	331,837	(42,913)
12	Infrastructure Mtoe - Technical Service	1,923,723	1,906,823	-	4,102	-	-	1,910,925	4,102
12	Cyclone Recovery	-	-	-	-	-	-	-	-
12	Infrastructure Maintenance - Engineering	2,738,626	2,713,626	-	(326,778)	-	-	2,386,848	(326,778)
12	Infrastructure Mtoe Road Verge	388,800	572,800	-	(5,448)	-	-	567,352	(5,448)
12	Plant Purchases	738,570	738,570	-	(24,000)	-	-	714,570	(24,000)
12	Alipart	(1,520,000)	(1,520,000)	23,444	(23,544)	100	-	(1,520,000)	-
12	Alipart Café	(81,360)	(67,550)	-	70,650	-	-	3,100	70,650
13	Tourism & Area Promotion	(638,120)	(728,120)	-	365,299	(5,000)	110,000	(257,821)	470,299
13	Building Control	111,454	(77,546)	-	(958,088)	-	-	(495,634)	(958,088)
13	Economic Development	96,500	96,500	-	-	(700)	-	95,800	(700)
14	Private Works	(15,000)	(15,000)	-	-	-	-	(15,000)	-
14	Public Works Overheads - Engineering	(16,300)	(82,750)	-	-	-	-	(82,750)	-
14	Plant Operating Costs	(20,509)	(64,759)	-	(5,000)	-	-	(69,759)	(5,000)
14	Gross Salaries & Wages	-	-	-	-	-	-	-	-
14	Other Unclassified	144,300	64,300	-	83,800	-	(80,000)	68,100	3,800
	Sub-Total	8,103,085	9,022,657	141,314	(356,274)	216,900	-	9,024,597	1,940
	Add Back Non Cash Items	(4,484,595)	(4,484,595)	-	(16,220)	-	-	(4,500,815)	(16,220)
	Surplus Carried Forward from 2007-08	(3,618,490)	(4,585,202)	(141,314)	-	-	-	(4,726,516)	(141,314)
	Cash (Surplus) / Deficit	-	(47,140)	-	(372,494)	216,900	-	(202,734)	(202,734)

BUDGET REVIEW
DECEMBER 2008

Dept	Bus. Unit	Rev or Exp Type	Account Number	Account Description	Original Budget	Revised Budget September Review	Carry Over from 2007-08	Adjustments	Council Approvals	Accounting Adjustments	Amended Budget December Review	Rationale
CORPORATE SERVICES												
<u>Members</u>												
				Operating Expenditure								
			401275	Public Relations	\$25,000	\$35,000		\$1,500			\$36,500	Additional funds for community barbeques.
			401280	Refreshments/Receptions	\$30,000	\$30,000		\$10,000			\$40,000	Increase required based on actual expenditure to date.
			401299	Admin Costs Dist - Councillor	\$575,200	\$575,200		\$29,477			\$604,677	Adjust as increase to Activity Based Costing Dist'n.
<u>Other Community Amenities</u>												
				Operating Revenue								
			1007351	Reimbursement - Underground Power	\$0	\$0		-\$15,000			-\$15,000	PH Underground Power Project - end of warranty period - return of Town's share of warranty fees paid.
<u>Economic Services</u>												
				Operating Revenue								
			1303New	Lease Income	\$0	\$0			-\$700		-\$700	Council Decision 200809/139 for lease to Port Hedland Pony Club for \$200 per annum. Council Decision 200809/162 for \$500 per annum lease to Port Hedland Golf Club.
<u>Economic Development</u>												
				Operating Expenditure								
			1303356	Contribution - Cattleyard	\$0	\$0			\$34,000		\$34,000	Council Decision 200809/168 to transfer the balance of the reserve to Melreef in accordance with the tender.
				Operating Revenue								
			1303399	T/F from Cattleyards Reserve	\$0	\$0			-\$34,000		-\$34,000	Council Decision 200809/168 to transfer the balance of the reserve to Melreef in accordance with the tender.
<u>Corporate Management</u>												
				Operating Expenditure								
			406201	Salaries	\$795,200	\$795,200			\$50,000		\$845,200	Council Decision 200809/087 for approval of new management contracts.
			406211	Superannuation Guarantee Levy	\$71,600	\$71,600			\$4,500		\$76,100	Council Decision 200809/087 for approval of new management contracts.
			406261	Legal Expense	\$15,000	\$30,000		\$15,000			\$45,000	To assist with additional legal expenses.
			406280	Executive training and travel	\$25,000	\$25,000		\$5,000			\$30,000	Additional expenditure based on actuals to date.
			406299	Admin Costs Distributed	-\$995,600	-\$1,010,600		-\$74,500			-\$1,085,100	Adjust as increase to Activity Based Costing Dist'n.
<u>Rates</u>												
				Operating Expenditure								
			301241	Printing & Stationery	\$10,600	\$10,600		\$700			\$11,300	Increase in allocation to allow for printing of Statement of Rating Objects & Reasons with Rates Notices.
			301299	Admin Costs Distributed	\$57,700	\$57,700		\$2,957			\$60,657	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			301301	Rates Levied GRV	-\$8,935,270	-\$8,935,270		-\$6,600			-\$8,941,870	Reallocation of rates budget to align with actuals.
			301302	Rates Levied GRV Minimum	-\$286,650	-\$286,650		-\$61,000			-\$347,650	Reallocation of rates budget to align with actuals.
			301303	Rates Levied UV	-\$598,830	-\$598,830		\$76,000			-\$522,830	Reallocation of rates budget to align with actuals.
			301304	Rates Levied UV Minimum	-\$194,670	-\$194,670		\$630			-\$194,040	Reallocation of rates budget to align with actuals.
			301305	Rates Interim Levies	-\$160,000	-\$180,000		-\$40,000			-\$220,000	Anticipate additional interim levies for the remainder of the year. \$20k of these relates to interims when TWA sign the lease.
			301275	Rate Concessions	\$58,450	\$58,450		\$8,700			\$67,150	Reallocation of rates budget to align with actuals.
			301311	Instalment Arrangement Fee	-\$12,150	-\$10,000		\$2,000			-\$8,000	Reallocation of rates budget to align with actuals.
			302390	Grants Commission	-\$1,899,450	-\$1,899,450		-\$15,400			-\$1,914,850	Grant finalised after Council approved original budget.
			302391	Formula Local Road Grant	-\$593,200	-\$593,200		-\$5,000			-\$598,200	Grant finalised after Council approved original budget.
			303315	Interest - Deferred Rates	-\$500	-\$500		\$400			-\$100	Interest revenue is expected to be lower based on actual interest received to date.
			304380	Interest on Investments Muni	-\$360,000	-\$400,000		-\$50,000			-\$450,000	Additional interest anticipated due to slightly higher funds available for investment and improved investment strategies.
			304381	Interest on Investments Reserve	-\$566,100	-\$546,100		-\$240,000			-\$786,100	Additional interest anticipated due to slightly higher funds available for investment and improved investment strategies.
<u>Financial Services</u>												
				Operating Expenditure								
			402232	Building Cleaning Admin	\$44,100	\$44,100		-\$2,000			\$42,100	Minor savings anticipated.
			402236	Western Power Charges	\$24,700	\$24,700		-\$4,000			\$20,700	Minor savings anticipated.
			402246	Minor Office Equipment	\$1,000	\$1,000		-\$1,000			\$0	Funds not anticipated to be spent this financial year.

**BUDGET REVIEW
DECEMBER 2008**

Dept	Bus. Unit	Rev or Exp Type	Account Number	Account Description	Original Budget	Revised Budget September Review	Carry Over from 2007-08	Adjustments	Council Approvals	Accounting Adjustments	Amended Budget December Review	Rationale
			402248	Bank Charges	\$20,000	\$25,000		\$15,000			\$40,000	Additional costs due to new services being established. Need to review the banking contract.
			402254	Other Minor Sundry Expenses	\$1,650	\$1,650		-\$1,650			\$0	Funds not anticipated to be spent this financial year.
			402257	Corporate Support	\$12,350	\$12,350		-\$12,350			\$0	Funds not anticipated to be spent this financial year. Will be required next year to assist with the restructure of the general ledger project.
			402299	Admin Costs Distributed	-\$931,120	-\$931,120		-\$700			-\$931,820	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			402340	Other Sundry Minor Receipts	-\$1,550	-\$1,550				-\$7,000	-\$8,550	LGIS Members reimbursement for training and equipment offset with additional expenditure on account 404281.
				Non-Operating Expenditure								
			402422	Furniture And Equipment	\$27,500	\$27,500		-\$15,000			\$12,500	Savings anticipated this year.
				<u>Corporate Support</u>								
				Operating Expenditure								
			404201	Salaries	\$814,300	\$814,300		-\$24,000			\$790,300	Staff vacancies.
			404211	Superannuation Guarantee Levy	\$73,300	\$73,300		-\$2,160			\$71,140	Staff vacancies.
			404212	Contributory Superannuation	\$11,800	\$11,800		-\$4,000			\$7,800	Staff vacancies and only three staff members contributing.
			404213	Staff Uniforms H.R.	\$26,000	\$26,000		\$25,000			\$51,000	Under-budgeted for uniforms given staff turnover.
			404270	VEL002 - MCS Vehicle Operation	\$4,500	\$4,500		-\$2,000			\$2,500	Reduced usage.
			404281	Occupational Safety & Health	\$10,000	\$10,000		\$5,000		\$7,000	\$22,000	Additional expenditure to allow for immunisation costs and OHS safety rep training. Partial reimbursement of \$7k from LGIS members for training and equipment recognised on account 402340.
			404282	Organisation Train/Development	\$175,000	\$175,000		\$20,000			\$195,000	Actual expenditure has met full year budget. Funds are required for the remainder of the year.
			404287	Advertising	\$50,000	\$50,000		\$27,000			\$77,000	Additional advertising costs due to types of vacancies and lack of people applying with the appropriate skills.
			404288	Relocation	\$60,000	\$60,000		-\$10,000			\$50,000	Savings anticipated.
			405243	Telstra Charges	\$3,000	\$3,000		\$1,000			\$4,000	Increase in allocation required given current expenditure trend.
			405249	Computer Software Support	\$40,000	\$40,000				-\$40,000	\$0	Transfer allocation to Computer Support 405250.
			405250	Computer Support	\$90,000	\$90,000		\$28,000		\$40,000	\$158,000	Transfer allocation from Computer Software Support 405249. Additional funds required for assistance with spam email problems.
			405252	Telephone-Pabx Lease	\$1,000	\$1,000		-\$1,000			\$0	Account no longer required and will be closed. All charges are going into the Telstra Charges account number 405243.
			405271	VEL003 - IT Vehicle Operation	\$4,500	\$4,500		\$9,000			\$13,500	Budget incorporated for lease fees of new vehicle.
			405272	VEL054 - IT Coordinator Veh Op	\$0	\$2,000		\$2,000			\$4,000	Additional funds required for running of the vehicle.
			407299	Admin Costs Distributed	-\$1,501,600	-\$1,501,600		-\$84,440			-\$1,586,040	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			402331	Reimburse Vehicle/Uniforms/Etc	-\$5,500	-\$5,500		-\$4,000			-\$9,500	Uniform reimbursements are expected to come through in the coming months.
			404333	Printing Charges	-\$5,000	-\$5,000		\$2,000			-\$3,000	Expected reduction in printing charges based on actuals received to date.
			404335	Reimbursements - Staff Relocation	-\$5,000	-\$5,000		\$3,000			-\$2,000	Relocation costs are lower and its expected that reimbursements will be less based on actuals received to date.
				Non-Operating Expenditure								
			405422	Computer Hardware	\$74,500	\$74,500		\$65,500			\$140,000	Incorporates a solution for the spam email problem.
			406450	Building Improvements	\$130,000	\$100,000		-\$60,000			\$40,000	No longer building an interview room behind the reception area.
			404410	Civic Centre Aircon	\$600,000	\$659,000			\$111,900		\$770,900	Additional funding endorsed by Council in November (200809/138) for a transformer.
				Non Operating Revenue								
			1302396	T/F From Civil Building/Infrastructure Reserve	-\$535,000	-\$544,000			-\$55,300		-\$599,300	Utilise remaining reserve funds to assist with payment of the new transformer as per Council Decision 200809/138. This will reduce the reserve balance to zero.
				ENGINEERING SERVICES								
				<u>Airport - Administration</u>								
				Operating Expenditure								
			1210213	Protective Clothing	\$4,500	\$4,500		-\$2,000			\$2,500	Savings anticipated this year.
			1210220	Conference & Training	\$12,000	\$12,000		\$14,000			\$26,000	Additional funding required for Councillor attendance to conference and airport staff attending OHS training.
			1210241	Office Expenses	\$5,000	\$5,000		\$2,500			\$7,500	New staff member where office equipment was required.
			1210277	Public Liability Insurance	\$21,400	\$21,400		-\$2,000			\$19,400	Premiums slightly under budget this year.
			1210280	Registration & Flight Data	\$1,200	\$1,200		\$800			\$2,000	Minor variation required based on actual expenditure to date.

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			1210295	Debtors Written Off	\$0	\$0			\$100		\$100	Write off of Get Jets as approved by Council in November 2008.
			1210299	Admin Costs Distributed	\$259,750	\$259,750		\$13,311			\$273,061	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1210324	Landing Charges	-\$1,200,000	-\$1,200,000		-\$120,000		\$87,000	-\$1,233,000	Additional landing charges anticipated to be received based on actuals received to date and additional flights commencing. Transfer \$87k lease for FMG to 1301324 Commercial Leases.
			1210325	Passenger Service Charges	-\$3,100,000	-\$3,100,000		-\$300,000			-\$3,400,000	Anticipated increase in passenger service charges given additional flights commencing.
			1210326	Leases And Rentals	-\$750,000	-\$750,000		-\$50,000			-\$800,000	Additional revenue based upon actuals received to date.
			1210331	Reimbursement - Motor Vehicle	-\$2,000	-\$2,000		\$1,500			-\$500	Minor reduction based on revenue received to date.
			1210333	Reimb - Water Corp Charges	-\$5,000	-\$5,000		\$4,500			-\$500	Minor reduction based on revenue received to date.
			1210350	Terminal Advertising	-\$19,650	-\$19,650		\$1,650			-\$18,000	Minor reduction based on revenue received to date.
			1210352	Other Sundry Income	-\$6,000	-\$6,000		\$3,000			-\$3,000	Minor reduction based on revenue received to date.
			1210365	ASIC Card Income	-\$7,700	-\$7,700		\$1,700			-\$6,000	Minor reduction based on revenue received to date.
			1210393	Government grant - DOTARS	-\$100,000	-\$100,000		\$55,000		-\$405,000	-\$450,000	Funding for installation of CBS infrastructure within Terminal Extensions and minor adjustment to original revenue base. Offset with expenditure on account 1210452.
			1210465	Government grant- solar lighting	-\$65,000	-\$65,000		\$65,000			\$0	Haven't been able to source funds for this grant as initially anticipated.
			Non Operating Expenditure									
			1210410	Terminal Extensions	\$600,000	\$709,000		-\$21,000			\$688,000	Project completed. Savings resulted.
			1210423	AP Furniture-relocation of ENG	\$0	\$0		\$21,000			\$21,000	Additional expenditure as a result of the engineering relocation.
			1210424	Computer Hardware- Relocation of ENG	\$0	\$0		\$17,500			\$17,500	Additional expenditure as a result of the engineering relocation.
			1210452	Furniture & Equipment	\$0	\$0				\$405,000	\$405,000	Funding relating to the X-Ray machine funded by a grant from RADS. Revenue offsets on account 1201393.
			1210471	Hire Car Development	\$0	\$120,000		-\$120,000			\$0	Funding was previously for the car hire parking spaces. Now holding off pending the Car Parking Master Plan.
			1210472	Sewerage Upgrades	\$0	\$27,000		-\$2,200			\$24,800	Works have been completed, therefore minor savings result.
			1210474	Airport Aircon Upgrade	\$38,000	\$41,000		-\$25,000			\$16,000	Savings anticipated for this project.
			1210475	PAPI Upgrade	\$0	\$0	\$23,444	\$31,556			\$55,000	Funds should have been carried forward from 2007-08 but weren't identified in the September Review. Receiving revenue from RADS for \$40k as a contribution to the project. Carryover funds have been separated into adjustments as total surplus utilised from 2007-08.
			1210476	Apron Lighting upgrades	\$460,000	\$460,000		-\$130,000			\$330,000	Savings anticipated for this project.
			1210498	T/F To AP Capital Reserve	\$3,409,272	\$3,409,272		\$779,539		-\$87,000	\$4,101,811	Funding adjustment required as a result of budget amendments. Also incorporates reduction for additional lease income on account 1210324.
			Non Operating Revenue									
			1210398	T/F From Ap Capital Works Res	-\$3,780,500	-\$4,324,500		-\$272,800			-\$4,597,300	Funding adjustment required as a result of budget amendments.
			Airport Maintenance									
			Operating Expenditure									
			1211259	Fire Appliances	\$25,000	\$25,000		-\$19,000			\$6,000	Testing occurs only once every 12 months. This has been undertaken, therefore savings have resulted.
			1211260	Hangar Maintenance	\$0	\$0		\$10,000			\$10,000	Require funds to potentially do white ant repairs.
			1211264	Depot Supplies	\$20,000	\$20,000		\$20,000			\$40,000	Paint for the airport runway.
			1211269	Communication Equipment	\$2,500	\$2,500		-\$100			\$2,400	Minor savings with program completed.
			1211277	Incinerator Expenses	\$0	\$0		\$2,000			\$2,000	Budget allocation required for items that are found by quarantine that require disposal.
			1211282	Public Relations / Promotion	\$5,000	\$5,000		-\$4,000			\$1,000	Savings anticipated.
			Airport - Café									
			Operating Expenditure									
			1213201	Salaries	\$305,600	\$253,800		\$48,200			\$302,000	Revised budget - retaining café until 30 June 08.
			1213211	Super Guarantee	\$27,500	\$21,500		\$8,500			\$30,000	Revised budget - retaining café until 30 June 08.
			1213263	Café Purchases	\$121,200	\$148,800		\$76,200			\$225,000	Revised budget - retaining café until 30 June 08.
			1213264	Bar Purchases	\$109,690	\$54,300		\$5,700			\$60,000	Revised budget - retaining café until 30 June 08.
			1213265	Training	\$850	\$850		\$2,650			\$3,500	Revised budget - retaining café until 30 June 08.
			1213299	Admin Costs Distributed	\$83,900	\$83,900		\$4,300			\$88,200	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1213350	Sales Café	-\$388,200	-\$387,300		-\$118,200			-\$505,500	Revised budget - retaining café until 30 June 08.
			1213351	Sales Bar	-\$383,900	-\$285,800		-\$21,700			-\$307,500	Revised budget - retaining café until 30 June 08.

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				Non Operating Expenditure								
			1213420	Furniture & Equipment	\$35,000	\$35,000		\$65,000			\$100,000	Increased budget allocation for the café upgrade.
				<u>Recreation - JD Hardie Centre</u>								
				Operating Expenditure								
			1104232	Contract Cleaning	\$24,000	\$24,000		\$2,750			\$26,750	Additional expenditure required based on actual expenditure to date.
			1104247	Security	\$800	\$800		-\$380			\$420	Minor savings in security expenses.
			1104254	Consumables	\$3,000	\$3,000		-\$2,000			\$1,000	Savings as a result of no longer using Neverfail water supplies.
			1104299	Admin Costs Distributed	\$54,400	\$54,400		\$2,788			\$57,188	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			1104331	Reimbursements	-\$9,500	-\$9,500		-\$10,500			-\$20,000	Budget increase relates to both revenue from sponsorships and reimbursements anticipated.
			1104356	Stadium Programs	-\$28,000	-\$28,000		-\$4,000			-\$32,000	Increase to revenue based on actuals received to date.
				Non-Operating Expenditure								
			1104420	PCY furniture and Equipment	\$0	\$0			\$20,000		\$20,000	Council decision for ticketing system.
			1104411	Facility Upgrade	\$3,522,800	\$3,570,800	\$3,400				\$3,574,200	Carryover from 2007-08 not identified in Sept Review.
				<u>Recreation - Gratwick Olympic Pool</u>								
				Operating Expenditure								
			1105236	Gratwick Maintenance	\$0	\$11,980		-\$7,980			\$4,000	Gym Maintenance is less than budgeted given new equipment purchased.
			1105255	Gratwick - YMCA Operations	\$430,570	\$430,570			\$12,300		\$442,870	Council Decision 200809/168 to reimburse YMCA for income lost due to the School Aquatic Program discontinuing.
				Non-Operating Expenditure								
			1106413	Plant & Equipment - Gratwick Pool	\$0	\$70,000		\$17,500		\$4,400	\$91,900	Additional funding providing in the Sustainability Program. Transfer of budget allocation from GAC upgrades 1106430.
			1106430	GAC upgrades	\$20,000	\$20,000				-\$4,400	\$15,600	Transfer of budget allocation to Plant & Equipment 1106413.
				<u>Recreation - South Hedland Aquatic Centre</u>								
				Non-Operating Revenue								
			1106399	Transfer from BHP Reserve	\$0	-\$70,000		-\$17,500			-\$87,500	Additional funding providing in the Sustainability Program relating to the Gratwick Pool.
				<u>Recreation Administration</u>								
				Operating Expenditure								
			1108212	Superannuation	\$1,100	\$1,100		-\$1,100			\$0	No employees are currently salary sacrificing for superannuation with the Council matching their contributions.
			1108270	VEL024 - MRS Vehicle Operation	\$5,800	\$5,800		-\$1,300			\$4,500	Savings in the operation of this vehicle.
			1108277	Lighting Spares and Repairs	\$0	\$0			\$10,000		\$10,000	Council Decision 200809/068 to conduct a lighting audit at the sporting reserves to be funded from the Lighting Replacement Reserves.
			1108299	Admin Costs Distributed	\$245,300	\$245,300		\$12,571			\$257,871	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			1108334	Grant/Sponsorship - Walk It Hedland	\$0	-\$24,800	\$6,900				-\$17,900	These funds were received in 2007-08.
				Non Operating Expenditure								
			1108416	Sports Facility Upgrade Program	\$118,550	\$64,550	\$7,570				\$72,120	Carryover from 2007-08 not identified in Sept Review.
				Non Operating Revenue								
			1108New	T/F from Lighting Reserve	\$0	\$0			-\$10,000		-\$10,000	Council Decision 200809/068 to conduct a lighting audit at the sporting reserves to be funded from the Lighting Replacement Reserves.
				<u>Port Hedland Sports Ground - Recreation</u>								
				Operating Expenditure								
			1109236	PH Utility Expenses	\$30,000	\$30,000		\$8,000			\$38,000	Water use at the Town Oval has increased due to the Turf Club.
			1109238	Building Maintenance (was Soccer)	\$30,000	\$30,000		\$8,000			\$38,000	Additional budget required for maintenance predominantly relating to the Turf Club.
			1109299	Admin Costs Distributed	\$16,700	\$16,700		\$856			\$17,556	Adjust as increase to Activity Based Costing Dist'n.
			1110239	Light Maintenance	\$4,350	\$4,350		\$24,000			\$28,350	Additional funding required given late invoice received in 2008-09.
				<u>South Hedland Sports Grounds - Recreation</u>								
				Operating Expenditure								
			1111269	Ph Golf Club (Utility Charges)	\$3,290	\$6,000				\$2,200	\$8,200	Additional funds offset with additional revenue on account 1111333.
			1111276	BMX Track	\$2,000	\$2,000		-\$2,000			\$0	Funds no longer required this year.

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				Operating Revenue								
			1111333	Reimb - Utility Charges	-\$11,000	-\$13,710				-\$2,200	-\$15,910	Additional revenue offset with additional expenditure on account 1111269.
				<u>Waste Collection Classic</u>								
				Operating Expenditure								
			1002201	Wages-Classic Collection	\$134,500	\$90,000		-\$15,000			\$75,000	Reduced budget allocation based on one operator.
			1002211	Classic-Superannuation Levy	\$12,100	\$12,100		-\$1,350			\$10,750	Reduced budget allocation based on one operator.
			1002213	Protective Clothing/Uniform	\$1,200	\$1,200		-\$195			\$1,005	All protective clothing purchased for the year. No additional expenditure anticipated.
			1002271	VEH008 - Garbage Truck	\$80,000	\$124,500		\$75,500			\$200,000	Increased staff time allocated therefore higher costs.
			1002276	Classic Mobile Bin Repairs/Delivery	\$20,000	\$20,000		\$15,000			\$35,000	Increased staff time allocated therefore higher costs.
			1002299	Admin Costs Distributed	\$38,700	\$38,700		\$1,983			\$40,683	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			1002323	Classic Col. Fee/Rate	-\$918,900	-\$922,500		-\$3,300			-\$925,800	Invoiced for all fees this financial year. No additional fees anticipated.
				Non Operating Expenditure								
			1002499	T/F To Waste Collection Res	\$490,920	\$490,920		-\$109,703			\$381,217	Amount required to be reduced for overall impact of waste services.
				<u>Waste Collection Premium</u>								
				Operating Expenditure								
			1003270	VEH013 - Iveco Garbage truck	\$40,000	\$40,000		\$15,000			\$55,000	Additional staff time being allocated to this truck.
			1003299	Admin Costs Distributed	\$40,300	\$40,300		\$2,065			\$42,365	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			1003324	Charges-Replacement Bins	-\$21,000	-\$21,000		-\$5,000			-\$26,000	New bins have been ordered, and given the back log of bins to be distributed, additional revenue is anticipated to be received over the initial budget allocation.
				<u>Landfill Business Unit</u>								
				Operating Expenditure								
			1004213	Protective Clothing/Uniform	\$2,250	\$2,250		\$300			\$2,550	Minor increase in allocation required.
			1004225	Building Maintenance	\$5,000	\$5,000		-\$2,500			\$2,500	Savings anticipated given actual spend to date.
			1004234	Washdown Bay Maintenance	\$5,000	\$5,000		-\$1,000			\$4,000	Savings anticipated given actual spend to date.
			1004268	Excavator	\$0	\$40,000		\$100,000			\$140,000	Additional costs of hiring equipment as there were delays in the purchase.
			1004272	VEL021 - Landfill Off.Vehicle Operation	\$12,000	\$12,000		\$5,000			\$17,000	Minor increase in allocation required.
			1004274	VEH041 - Bomag Compactor	\$68,000	\$68,000		\$150,000			\$218,000	Additional operating costs and those to fix the damage to the machine.
			1004277	External Plant Hire	\$50,000	\$59,300		-\$10,000			\$49,300	Plant hire was initially related to the bomag and excavator which have now been purchased and are in operation.
				Operating Revenue								
			1004324	Tyres	-\$180,000	-\$140,000		-\$20,000			-\$160,000	Additional revenue anticipated based on actual received to date.
			1004328	General Tipping Fees	-\$1,900,000	-\$1,500,000		\$100,000			-\$1,400,000	Minor downfall in tipping fees due to the non-demolition of Boodarie.
			1004329	Hazardous Waste-Asbestos	-\$25,000	-\$60,000		-\$100,000			-\$160,000	Increase in revenue based on actual received to date.
				Non-Operating Expenditure								
			1004441	Plant & Equipment	\$244,500	\$479,500		-\$153,500			\$326,000	Removal of budget for shears.
			1004499	T/F To Landfill Site Dev Res	\$1,404,950	\$1,404,950		-\$725,086			\$679,864	Reduction in reserve funds required given savings and additional revenue highlighted in the budget adjustments above.
				Non-Operating Revenue								
			1004388	T/F from Landfill Site Reserve	-\$977,200	-\$1,804,300		\$656,300			-\$1,148,000	Reduction in reserve funds required given savings and additional revenue highlighted in the budget adjustments above.
			1004397	Trade In Value	-\$130,000	-\$115,000		\$40,000			-\$75,000	Reduced revenue based on revised estimates of \$15k for trackscavator and \$60k for truck.
				<u>Sanitation Other</u>								
				Operating Expenditure								
			1005278	Litter Collection	\$300,000	\$300,000		\$15,000			\$315,000	Currently have three staff due to a vacancy. Additional funds required when vacancy filled.
			1005299	Admin Costs Distributed	\$68,700	\$68,700		\$3,521			\$72,221	Adjust as increase to Activity Based Costing Dist'n.

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		Non-Operating Revenue	1005880	T/F from Landfill Site Reserve	-\$368,700	-\$368,700		-\$18,521			-\$387,221	Additional funding required from the reserve to offset the increase in budget for Litter Collection and the distribution of admin costs.
		<u>South Hedland Cemetery</u>										
		Operating Expenditure	1009299	Admin Costs Distributed	\$6,200	\$6,200		\$318			\$6,518	Adjust as increase to Activity Based Costing Dist'n.
		Operating Revenue	1009331	PDC Cemetery Upgrade Grant	\$0	\$0			-\$50,000		-\$50,000	Additional grant funding not incorporated in the initial budget allocation. Council Resolution 200708/229.
		Non-Operating Expenditure	1009480	Sh Cemetery Upgrade Works	\$0	\$0				\$50,000	\$50,000	Transfer budget to appropriate account, offset with 1009481.
			1009481	PDC Cemetery Upgrade Grant	\$50,000	\$50,000			\$50,000	-\$50,000	\$50,000	Transfer budget to appropriate account (offset with account 1009480) and recognise PDC Grant funding and expenditure for this year. Council Resolution 200708/229.
		<u>Swimming Areas/Beaches</u>										
		Operating Expenditure	1105280	Beach & Foreshore Maintenance	\$4,000	\$10,000		-\$5,000			\$5,000	Reduced funding required based on anticipated spend.
			1105283	Town Boat Ramp Maintenance	\$16,000	\$10,000		-\$8,000			\$2,000	Reduced maintenance required.
			1105299	Admin Costs Distributed	\$170,100	\$170,100		\$8,717			\$178,817	Adjust as increase to Activity Based Costing Dist'n.
		Operating Revenue	1105340	PHPA Contributions	-\$8,000	-\$8,000		\$4,000			-\$4,000	Reduced maintenance required on Boat Ramp for which these contributions are received.
			1105355	Grant - Port Hedland Enhancement Scheme	\$0	\$0	\$700,000				\$700,000	Return of funds to PDC for the Spoilbank Masterplan. Council Resolution 200708/229. Funds received in 2007-08.
			1111342	Grant- Stairway to Moon	-\$182,500	-\$120,455		\$45,455			-\$75,000	This year's funding: \$50k Enhancement Scheme, \$25k Federal Government.
		Non-Operating Expenditure	1105410	Finucane Island Boat Ramp	\$285,000	\$300,000		\$20,000			\$320,000	Completing Finucane Island Disabled Ramp and shade structures requires an additional \$20k.
			1105420	Spoil Bank Masterplan	\$970,000	\$996,000	-\$700,000				\$296,000	Reduced project scope for this year. Council Resolution 200708/229.
			1105422	Foreshore Parks Upgrade	\$0	\$135,112		\$10,000			\$145,112	To account for shields for lighting - safety of turtles
		<u>Port & South Sports Grounds - P&G</u>										
		Operating Expenditure	1110234	Ground Maintenance	\$148,000	\$148,000		-\$50,000			\$98,000	Staff vacancies therefore funding not required.
			1110277	Effluent Pump Facilities	\$36,000	\$70,000		\$50,000			\$120,000	Additional expenditure required to fix effluent pumps.
			1110278	Sportsground Surface Repairs	\$36,000	\$36,000		\$3,300			\$39,300	Once off order therefore minor additional funds required.
			1111236	Utilities Expense	\$274,800	\$274,800		\$100,000			\$374,800	Additional costs predominantly for the use of water for South Hedland Oval in lieu of re-use water. Also, in six months, additional costs of \$10k have been incurred by the Turf Club that weren't allowed for.
			1111278	Reticulation Operations	\$140,000	\$140,000				\$10,000	\$150,000	Transfer of budget allocation from 812237 Community and Economic Services to pay for water costs for the park adjacent to the Courthouse.
			1111283	S H Gardens Maintenance	\$290,000	\$290,000		-\$18,000			\$272,000	Savings anticipated.
			1111285	Graffiti Removal	\$20,000	\$30,000		\$15,000			\$45,000	Additional funds required to remove graffiti.
			1111289	Weed & Pest Control	\$77,000	\$77,000		\$23,000			\$100,000	Additional funds required based on spend to date.
			1115299	Admin Costs Distributed	\$261,100	\$261,100		\$13,381			\$274,481	Adjust as increase to Activity Based Costing Dist'n.
		Operating Revenue	1111New	Regional and Local Community Infrastructure Program	\$0	\$0			-\$200,000		-\$200,000	Council Decision 200809/162 to use funds for Irrigation Tank Upgrades.
		Non Operating Expenditure	1111448	Irrigation Tank Upgrades	\$0	\$0			\$200,000		\$200,000	Council Decision 200809/162 to use funds for Irrigation Tank Upgrades.
		<u>Infrastructure Construction</u>										
		Operating Revenue	1201383	New Living South Hedland Fund	-\$962,500	-\$1,060,500		\$102,500			-\$958,000	Funds received last financial year.
			1201New	Regional and Local Community Infrastructure Program	\$0	\$0			-\$181,000		-\$181,000	Council Decision 200809/162 to use funds for Throssel Street Streetscape.
			1201384	Port Hedland Enhancement Scheme	\$0	\$0			-\$50,000		-\$50,000	Additional funds for Sutherland Street Nodes. Council Resolution 200708/229.

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				Non-Operating Expenditure								
			1201437	Hedditch street	\$200,000	\$300,000		-\$200,000			\$100,000	Issues with the consultant. Won't require all funds this financial year. Funding is for the design only.
			1201458	Throssel Street Streetscape	\$280,000	\$285,000			\$181,000		\$466,000	Council Decision 200809/162 to use RLIP funds for Throssel Street Streetscape.
			1201461	Town Entry Statement	\$260,000	\$260,000				-\$110,000	\$150,000	Move funds to Community and Economic Services - 13New (Tourism & Area Promotion)
			1201467	Throssel Street - BS	\$0	\$153,000		\$99,000		\$50,000	\$302,000	Project almost complete. These are the funds required to offset what has been expended. Transfer \$50k from 1201486 to assist with Throssel Street overspend.
			1201486	Wedgefield Upgrades	\$0	\$375,000				-\$50,000	\$325,000	Transfer budget to 1201467 to assist with overspends.
			1201490	Sutherland Street Upgrade (PHES)	\$282,500	\$281,500			\$50,000		\$331,500	Council Resolution 200708/229. Additional funds from the PHES.
				Engineering Management								
				Operating Expenditure								
			1202221	Staff Housing	\$45,450	\$45,450		-\$45,450			\$0	New staff member took up the \$12,000 housing allowance that is incorporated in their salary and charged to the projects, so these funds aren't required.
			1202299	Admin Costs Distributed	\$49,500	\$49,500		\$2,537			\$52,037	Adjust as increase to Activity Based Costing Dist'n.
				Infrastructure Mtce Technical Service								
				Operating Expenditure								
			1204234	Depot Building Maintenance	\$5,000	\$10,000		\$5,000			\$15,000	Additional funding required for the air conditioner.
			1204292	Roman Upgrade	\$5,000	\$5,000		-\$2,000			\$3,000	Savings anticipated.
			1204299	Admin Costs Distributed	\$21,500	\$21,500		\$1,102			\$22,602	Adjust as increase to Activity Based Costing Dist'n.
				Infrastructure Mtce Engineering								
				Operating Expenditure								
			1204282	Stet and Road signs	\$155,206	\$155,206		\$20,000			\$175,206	Funds required based on expenditure to date.
			1206278	Roadworks-General Maintenance	\$275,000	\$275,000		-\$80,000			\$195,000	Maintenance savings anticipated.
			1206279	Kerb Maintenance	\$244,310	\$244,310		-\$200,000			\$44,310	Contract expired therefore funds not required. Require new contract for 2009-10.
			1206280	Footpath Maintenance	\$100,000	\$95,000		-\$80,000			\$15,000	Savings anticipated.
			1206299	Admin Costs Distributed	\$258,000	\$258,000		\$13,222			\$271,222	Adjust as increase to Activity Based Costing Dist'n.
				Infrastructure Mtce Road Verge								
				Operating Expenditure								
			1204279	Verge street trees	\$10,000	\$10,000		\$10,000			\$20,000	Increase in expenditure required based on the community applications for trees being received.
			1204278	water services operation costs	\$5,000	\$0		\$2,000			\$2,000	Water Corp tests - require some funding to be reinstated.
			1207280	Medians Mtce	\$47,000	\$47,000		-\$20,000			\$27,000	Total funding not required this year based on expenditure to date.
			1207299	Admin Costs Distributed	\$49,800	\$49,800		\$2,552			\$52,352	Adjust as increase to Activity Based Costing Dist'n.
				Plant Purchases								
				Non Operating Expenditure								
			1208440	Heavy Vehicles & Plant	\$685,000	\$883,000		-\$25,000			\$858,000	Savings identified in plant, offset slightly by a footpath sweeper to be purchased.
			1208443	Light Vehicle Replacement	\$248,000	\$224,000		\$500			\$224,500	All light vehicles have been replaced. Minor increase in funding required.
			1208444	P & G Plant and Equipment	\$0	\$36,000		\$500			\$36,500	Minor increase in expenditure required for Parks and Gardens equipment.
				Private Works								
				Operating Expenditure								
			1401275	Stand Pipe - WaterCorp Charges	\$62,500	\$62,500		\$90,000			\$152,500	Additional WaterCorp charges anticipated.
				Operating Revenue								
			1401375	Reimbursements - Stand Pipe	-\$62,500	-\$62,500		-\$90,000			-\$152,500	Additional funds anticipated given additional charges.
				Public Works Overheads - Engineering								
				Operating Expenditure								
			1402206	Depot Staff Meetings	\$66,700	\$15,000		-\$5,000			\$10,000	Savings relate to time allocated to toolbox meetings.
			1402299	Admin Costs Dist.-Pw O/H	\$324,270	\$324,270		\$16,618			\$340,888	Adjust as increase to Activity Based Costing Dist'n.
			1402551	Less Alloc To Wks & Services	-\$2,345,408	-\$2,345,408		-\$11,618			-\$2,357,026	Increased allocation given increased expenditure.
				Plant Operating Costs								
				Operating Expenditure								
			1403277	Workshop Oil,Grease & Gas	\$30,000	\$30,000		\$10,000			\$40,000	With additional equipment purchased, there's additional maintenance that needs to be allowed for.
			1403278	Tyres & Batteries	\$60,000	\$60,000		\$5,000			\$65,000	Minor increase required.
			1403279	Insurance Premiums	\$59,800	\$59,800		\$52,500			\$112,300	Insurance premiums have increased due to the purchase of new equipment.
			1403555	Less Allocations To Works	-\$754,250	-\$754,250		-\$67,500			-\$821,750	Increased allocation given increased expenditure.

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				Operating Revenue								
			1403350	Diesel Fuel Rebate Scheme	-\$10,000	-\$55,000		-\$5,000			-\$60,000	Minor adjustment based on actuals received to date.
				<u>Public Conveniences</u>								
				Operating Expenditure								
			1010299	Admin Costs Distributed	\$27,100	\$27,100		\$1,389			\$28,489	Adjust as increase to Activity Based Costing Dist'n.
			1011201	Waste Management & Recycling	\$97,500	\$97,500		-\$67,500			\$30,000	Allocation for rubbish clean up & Clean Up Aust Day.
				<u>Other Unclassified</u>								
				Operating Revenue								
			1407332	Engineering Supervision Reimb	\$0	\$0				-\$80,000	-\$80,000	Transfer revenue from Town Planning account 1006340.
			1407333	Reimbursement Of Claims	\$0	\$0		-\$16,000			-\$16,000	Additional revenue for reimbursement of insurance claims.
			1407336	Misc Expenditure Recouped	-\$100,000	-\$100,000		\$99,800			-\$200	Initial budget of \$100k is to be reduced.
			1407337	Port Hedland Enhancement Contributn	-\$40,000	-\$40,000				\$40,000	\$0	Funds have been allocated within projects already, offset with account 1407491.
				Non Operating Expenditure								
			1407491	Port Hedland Enhancement	\$40,000	\$40,000				-\$40,000	\$0	Funds have been allocated within projects already offset with account 1407337.
				COMMUNITY & REGULATORY SERVICES								
				<u>Other Public Safety</u>								
				Operating Expenditure								
			503201	Salaries	\$70,000	\$70,000		-\$50,000			\$20,000	Vacancies
			503211	Superannuation	\$6,300	\$6,300		-\$4,500			\$1,800	Vacancies
			503280	Community Safety Working Group Exp	\$13,240	\$15,240		-\$10,000			\$5,240	Savings anticipated.
			503264	Community safety projects	\$8,000	\$8,000		-\$6,000			\$2,000	Savings due to having facilitator for only 6 months.
			503299	Admin Costs Distributed	\$4,900	\$4,900		\$251			\$5,151	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			503340	Community Safety Contribution	\$0	\$0			-\$141,000		-\$141,000	BHP gave \$200k for CCTV (\$100k received in 2007-08) (Council Decision 200708/213), OCP \$21k, Council \$21k, BHP though Sustainability \$20k.
			503361	Contribution FMG	-\$12,500	-\$12,500		\$12,500			\$0	Funds received in 2007-08.
				Non Operating Expenditure								
			503New	Community Safety - CCTV	\$0	\$0	\$100,000		\$162,000		\$262,000	BHP gave \$200k for CCTV (\$100k received in 2007-08) (Council Decision 200708/213), OCP \$21k, Council \$21k, BHP though Sustainability \$20k.
				<u>Len Taplin Day Care</u>								
				Operating Expenditure								
			803232	Building Maintenance	\$1,800	\$1,800		-\$200			\$1,600	Savings based on actuals for repairs to the roof.
				<u>Pilbara Family Day Care</u>								
				Operating Expenditure								
			805201	Salaries Inc Playleaders	\$76,600	\$76,600		\$6,000			\$82,600	Additional carers, plus housing allowance.
			805221	Staff Housing	\$8,000	\$8,000		-\$8,000			\$0	Housing allowance being paid within salaries.
			805250	Harmony Software	\$700	\$700		-\$50			\$650	Once off cost
			805256	In Home Care - Benefit Payment	\$105,940	\$105,940		-\$18,000			\$87,940	Numbers have reduced from 6 to 2.
			805270	VEL014 - PFDC Vehicle Operation	\$9,500	\$9,500		\$3,000			\$12,500	Coordinator move to Karratha. Not required in 2009-10.
			805281	Accommodation	\$2,500	\$2,500		\$1,100			\$3,600	Coordinator move to Karratha. Not required in 2009-10.
			805283	Subscriptions	\$500	\$500		\$210			\$710	Minor increase based on actual expenditure to date.
			805284	Playgroup Expenses	\$4,500	\$4,500		-\$3,000			\$1,500	Savings anticipated.
			805242	Office Expenses	\$10,000	\$10,000		-\$5,000			\$5,000	Coordinator move to Karratha. Not required in 2009-10.
			805299	Admin Costs Dist.- Pfdc	\$44,300	\$44,300		\$2,270			\$46,570	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			805342	Childcare Assistance	-\$62,300	-\$62,300		-\$21,500			-\$83,800	Reimbursements for previous periods where numbers were higher than currently.
			805350	Other Sundry Income	-\$1,400	-\$1,400		\$700			-\$700	Minor adjustment based on no actuals to date.
			805351	Scheme Levy	-\$22,800	-\$22,800		-\$3,200			-\$26,000	Increase based on actual revenue received to date.
			805356	In Home Care Benefit	-\$212,500	-\$212,500		\$100,000			-\$112,500	Reduction is based on expenditure reductions although these won't show for a few months.
				Non Operating Expenditure								
			805425	Minor Equipment	\$0	\$0		\$2,000			\$2,000	Laptop required for PFDC.
				<u>Mirtanya Maya Hostel</u>								

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Operating Expenditure												
			808234	Building/Garden Maintenance	\$3,000	\$3,000		-\$850			\$2,150	Need to cancel the garden contract given transfer.
			808237	Water Corporation Charges	\$3,000	\$3,000		\$2,361			\$5,361	Advise water corporation of transfer.
			808290	Depreciation On Assets	\$33,020	\$33,020		-\$16,220			\$16,800	Reduced depreciation given transfer.
<u>Aged Care</u>												
Operating Expenditure												
			809201	Salaries	\$184,600	\$184,600		\$164,900			\$349,500	Reworked salaries to March.
			809211	Superannuation Guarantee Levy	\$16,600	\$16,600		\$14,841			\$31,441	Reworked salaries to March.
			809212	Superannuation	\$1,100	\$1,100		\$5,100			\$6,200	Minor savings given transfer of staff.
			809213	Uniforms	\$500	\$500		-\$150			\$350	Increased funding required given actuals to date.
			809236	Water Corp & ESL Charges	\$5,000	\$5,000		\$2,500			\$7,500	Rework budgets to March based on actuals to date.
			809270	VEH015 - HACC Bus Operation	\$5,200	\$5,200		-\$1,500			\$3,700	Rework budgets to March based on actuals to date.
			809271	VELO16 - HACC Vehicle Operation	\$4,500	\$4,500		\$3,000			\$7,500	Rework budgets to March based on actuals to date.
			809276	VELO17 - HACC Maint. Vehicle Operations	\$2,800	\$2,800		\$3,000			\$5,800	Rework budgets to March based on actuals to date.
			809278	Mileage	\$2,600	\$2,600		\$2,000			\$4,600	Rework budgets to March based on actuals to date.
			809281	Telephone	\$2,650	\$2,650		\$1,000			\$3,650	Rework budgets to March based on actuals to date.
			809282	HACC Building/Garden Mtc	\$10,400	\$10,400		\$10,000			\$20,400	Rework budgets to March based on actuals to date.
			809284	Common Health Games	\$0	\$0		\$500			\$500	Rework budgets to March based on actuals to date.
			809285	Consumable Items	\$15,000	\$15,000		\$16,750			\$31,750	Rework budgets to March based on actuals to date.
			809286	Minor Equipment	\$100	\$100		\$4,000			\$4,100	Rework budgets to March based on actuals to date.
			809287	Consumable Items - Day Care	\$600	\$600		\$200			\$800	Rework budgets to March based on actuals to date.
			809290	Depreciation On Assets	\$40,290	\$40,290		-\$9,690			\$30,600	Rework budgets to March based on actuals to date.
			809299	Admin Costs Dist.- Hacc	\$42,500	\$42,500		\$2,178			\$44,678	Adjust as increase to Activity Based Costing Dist'n.
Operating Revenue												
			809324	Clients Contributions	-\$14,500	-\$14,500		-\$4,000			-\$18,500	Rework budgets to March based on actuals to date.
			809331	Non Hacc Reimbursements	-\$8,100	-\$8,100		-\$8,000			-\$16,100	Rework budgets to March based on actuals to date.
			809392	Commonwealth Games - Grants, Contributions etc.	\$0	\$0		-\$500			-\$500	Rework budgets to March based on actuals to date.
			809396	Grant - Hacc	-\$348,300	-\$348,300		-\$208,499		-\$2,085	-\$558,884	Partial growth funding, and remaining is to offset costs extended to March 2009. Partial offset with account 809420.
Non Operating Expenditure												
			809420	Furniture and Equipment	\$0	\$0				\$2,085	\$2,085	Growth funding received. Offsets additional expenditure in furniture and equipment account. Offset with account 809396.
<u>Other Welfare</u>												
Non Operating Expenditure												
			810412	Port Hedland Youth & family Centre Upgrade	\$338,650	\$344,650		-\$100,000			\$244,650	BHP funding reduced as per Council decision.
<u>Community & Event Services</u>												
Operating Expenditure												
			811201	Salary - Event Coordinator	\$69,900	\$69,900		\$18,600		\$55,940	\$144,440	Salaries only incorporated one staff member, other budget was within 813201
			811211	Superannuation Guarantee Levy	\$6,300	\$6,300		\$400		\$5,300	\$12,000	Salaries only incorporated one staff member, other budget was within 813211
			811212	Superannuation	\$7,200	\$7,200		-\$4,100			\$3,100	Revised amount based on staffing.
			811213	Staff Uniforms	\$0	\$0		\$500			\$500	Revised amount based on staffing.
			811242	Telstra Charges	\$2,000	\$2,000		\$1,000			\$3,000	Increased allocation based on actuals to date.
			811255	Alliance Small Grants	\$30,000	\$30,000		-\$10,000			\$20,000	Reduced allocation required.
			811263	Community events sponsorship	\$20,000	\$20,000		-\$10,000			\$10,000	Reduced allocation required.
			811273	Community Pride activities	\$20,000	\$20,000		-\$5,000			\$15,000	Reduced allocation required.
			811299	Admin Costs Dist	\$47,300	\$47,300		\$2,424			\$49,724	Adjust as increase to Activity Based Costing Dist'n.
			813201	Salaries & Wages	\$234,400	\$234,400				-\$55,940	\$178,460	Salaries incorporated additional staff. Offset with transfer to 811201.
			813211	Superannuation Guarantee Levy	\$21,100	\$21,100				-\$5,300	\$15,800	Salaries incorporated additional staff. Offset with transfer to 811201.
			813212	Superannuation Council Contribution	\$2,400	\$2,400		-\$2,400			\$0	No staff within this area are salary sacrificing for superannuation.
			813299	Admin Costs Distributed	\$42,100	\$42,100		\$2,158			\$44,258	Adjust as increase to Activity Based Costing Dist'n.
<u>Courthouse/Community Arts</u>												
Operating Expenditure												

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			812201	Salaries	\$113,100	\$113,100		-\$98,400			\$14,700	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812211	Superannuation Guarantee Levy	\$10,200	\$10,200		-\$9,000			\$1,200	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812232	Building Cleaning	\$3,100	\$3,100		-\$1,800			\$1,300	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812237	Water Corporation Charges	\$16,300	\$16,300				-\$10,000	\$6,300	Transfer of budget allocation to 1111278 Reticulation Operations to pay for water costs for the park adjacent to the Courthouse.
			812241	Printing And Stationery	\$2,600	\$2,600		-\$2,300			\$300	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812243	Telephone	\$3,600	\$3,600		-\$1,750			\$1,850	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812249	Advertising	\$800	\$800		-\$450			\$350	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812250	Stock for retail area	\$50,000	\$50,000		-\$26,500			\$23,500	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812254	Other Minor Sundry Expenses	\$5,000	\$5,000		-\$4,700			\$300	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812271	Subscriptions	\$400	\$400		-\$320			\$80	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812280	Exhibitions	\$10,400	\$10,400		-\$8,600			\$1,800	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812282	Workshops	\$1,700	\$1,700		\$4,800			\$6,500	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812285	Form Consultancy	\$85,000	\$85,000		\$148,500			\$233,500	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812299	Admin Costs Dist	\$55,800	\$55,800		\$2,860			\$58,660	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			812327	Artworks Sales With Gst	-\$6,840	-\$6,840		-\$2,100			-\$8,940	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812332	Recoup Courthouse Expenses	\$0	\$0		-\$6,000			-\$6,000	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812334	Artworks Sales Without Gst	-\$24,120	-\$24,120		\$24,000			-\$120	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			812336	Retail sales	-\$90,000	-\$90,000		\$68,915			-\$21,085	Revised budget as tfr mgmt to FORM from 1 Sept 2008.
			<u>Port Hedland Youth and Family Centre</u>									
			Operating Expenditure									
			1103236	Utility Charges	\$3,500	\$3,500		\$3,500			\$7,000	Increased allocation based on actuals to date.
			1103299	Admin Costs Distributed	\$6,500	\$6,500		\$333			\$6,833	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1103331	Reimbursements	-\$500	-\$500		-\$5,000			-\$5,500	Additional reimbursements for flight costs.
			<u>Matt Dann Cultural Centre</u>									
			Operating Expenditure									
			1118201	Staffing Costs - Wages	\$155,700	\$155,700		-\$38,500			\$117,200	Revised staffing levels therefore reduced expenditure.
			1118211	Superannuation Guarantee Levy	\$14,000	\$14,000		-\$4,600			\$9,400	Revised staffing levels therefore reduced expenditure.
			1118233	Building maintenance	\$5,000	\$5,000		-\$1,500			\$3,500	Minor savings anticipated.
			1118234	Projection Maintenance	\$7,500	\$7,500		-\$2,500			\$5,000	Major upgrades occurred to the projection system last year therefore reduced maintenance required.
			1118249	Advertising	\$25,000	\$25,000		-\$5,000			\$20,000	Minor savings anticipated.
			1118280	Professional Fees-Cult'L Perf	\$60,000	\$60,000			-\$6,000		\$54,000	Council Decision 200809/157 to assist with funding the replacement of the ticketing system.
			1118282	Movie Expenses	\$70,000	\$70,000		-\$30,000	-\$5,000		\$35,000	\$5k - Council Decision 200809/157 to assist with funding the replacement of the ticketing system. \$30k as a result of only running 2 movies per week instead of 5.
			1118299	Admin Costs Distributed	\$67,400	\$67,400		\$3,454			\$70,854	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1118324	Movie Tickets	-\$120,000	-\$120,000		\$55,000			-\$65,000	Reduced revenue as only running 2 movies per week instead of 5.
			1118326	General Hire	-\$30,000	-\$30,000		\$20,000			-\$10,000	Fewer parties this year therefore reduced revenue forecast.
			1118342	Mdccc-Pub/Utilities Contr.	-\$29,500	-\$29,500		\$5,700			-\$23,800	Budget is based upon 70% of the utilities charges.
			1118350	Kiosk Sales	-\$70,000	-\$70,000		\$14,000			-\$56,000	Reduced kiosk sales given reduced number of movies being run.
			1118354	Other Minor Sundry Receipts	-\$1,000	-\$1,000		-\$1,700			-\$2,700	Additional revenue from screenings prior to movies.
			Non Operating Expenditure									
			1118421	Furniture & Equipment	\$15,700	\$15,700		\$29,000	\$11,000		\$55,700	Council Decision 200809/157 to replace the ticketing system with funds found from 1118180 and 1118282. Additional funds required for make up table and lens.
			<u>Tourism & Area Promotion</u>									
			Operating Expenditure									
			1301299	Admin Costs Distributed	\$15,600	\$15,600		\$799			\$16,399	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1301324	Caravan Park Rent-Cooke Point	-\$800,000	-\$825,000		\$359,500			-\$465,500	\$283,500 to be received by TWA (signed 16 Feb 08). \$95k from Cooke Point Caravan Park. \$87k FMG lease recognised in Commercial Leases rather than the Airport.
			1301326	Contribution to Entry statement	\$0	-\$65,000		\$5,000			-\$60,000	Minor adjustment required.

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Dept	Bus. Unit	Rev or Exp Type	Account Number	Account Description	Original Budget	Revised Budget September Review	Carry Over from 2007-08	Adjustments	Council Approvals	Accounting Adjustments	Amended Budget December Review	Rationale
				Non Operating Expenditure								
			1301413	Caravan park extension	\$25,000	\$25,000			-\$5,000		\$20,000	Council decided to resolve the rental issue with Cooke Point before going ahead with the extension.
			13New	Town Entry Statement						\$110,000	\$110,000	Transfer funds from Engineering 1201461 to be in line with revenue.
				<u>SES/FESA</u>								
				Operating Expenditure								
			505299	Admin Costs Distributed	\$15,300	\$15,300		\$784			\$16,084	Adjust as increase to Activity Based Costing Dist'n.
				<u>Rangers - Fire Prevention</u>								
				Operating Expenditure								
			501257	Burning Programme	\$5,000	\$5,000		-\$2,500			\$2,500	Reduced allocation required.
			501271	Other goods and services	\$1,000	\$1,000		-\$500			\$500	Reduced allocation required.
				<u>Rangers - Animal Control</u>								
				Operating Expenditure								
			502201	Salaries - Rangers	\$324,400	\$324,400		-\$10,000			\$314,400	Savings due to vacancies.
			502211	Superannuation Guarantee Levy	\$29,200	\$29,200		-\$900			\$28,300	Savings due to vacancies.
			502212	Superannuation	\$0	\$0		\$8,900			\$8,900	Incorporating a budget allocation.
			502242	Telstra Charges	\$4,200	\$4,200		-\$500			\$3,700	Minor amendment.
			502249	Advertising	\$1,000	\$1,000		\$500			\$1,500	Minor amendment.
			502254	Minor Equipment	\$2,250	\$2,250		\$750			\$3,000	Minor amendment.
			502271	VELO10 - Ranger Vehicle Operation	\$7,000	\$7,000		\$5,000			\$12,000	Fuel system issue.
			502273	VELO46 - Vehicle Operation	\$7,500	\$7,500		\$3,000			\$10,500	Repairs to the vehicle.
			502281	Animal Carcase Disposal	\$3,000	\$9,000		-\$1,000			\$8,000	Minor reduction.
			502299	Admin Costs Distributed	\$55,500	\$55,500		\$2,844			\$58,344	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			502326	Dog Act-Fines & Penalties	-\$24,000	-\$27,000		-\$8,000			-\$35,000	Additional dogs being found in the streets.
			502327	Vermin Trap Hire	-\$250	-\$250		-\$250			-\$500	Minor increase in revenue.
				Non-Operating Expenditure								
			502443	Traps	\$1,500	\$1,500		-\$500			\$1,000	Minor amendment.
				<u>Rangers - Parking</u>								
				Operating Expenditure								
			503265	Vehicle Impounding Expenses	\$9,000	\$12,000		-\$3,000			\$9,000	Reduction in the number of vehicles being retrieved.
				<u>Environmental Health - Health Inspection & Admin</u>								
				Operating Expenditure								
			702201	Salaries - Health Officers	\$217,300	\$217,300		\$9,000			\$226,300	Employee is intending to cash in annual leave.
			702243	Telstra Charges	\$1,800	\$1,800		-\$300			\$1,500	Minor savings expected.
			702281	Water Sampling	\$5,500	\$5,500		-\$1,500			\$4,000	Minor savings expected.
			702289	Minor Equipment (was Calibration)	\$1,000	\$1,000		-\$500			\$500	Minor savings expected.
			702299	Admin Costs Distributed	\$41,000	\$41,000		\$2,101			\$43,101	Adjust as increase to Activity Based Costing Dist'n.
				Operating Revenue								
			702324	Licences - Eating House	-\$18,000	-\$18,000		\$1,500			-\$16,500	Reduced licences from eating houses expected.
			702328	Licences - Sewage Apparatus	-\$3,600	-\$4,000		-\$1,500			-\$5,500	Additional licences from sewage apparatus.
				<u>Environmental Health - Pest Control</u>								
				Operating Expenditure								
			703280	Fogger Adulicide Equipment Operation	\$4,000	\$4,000		-\$3,000			\$1,000	Surplus stock on hand, therefore equipment not required this year.
			703282	Mosquito Survey Supplies	\$1,000	\$1,000		-\$500			\$500	Minor savings anticipated.
			703285	Larvicide Chemicals	\$8,400	\$8,400		\$5,000			\$13,400	Anticipated expenditure based on actual costs to date.
			703299	Admin Costs Distributed	\$2,000	\$2,000		\$102			\$2,102	Adjust as increase to Activity Based Costing Dist'n.
				Non-Operating Expenditure								
			703450	Plant & Equipment	\$0	\$2,000		-\$2,000			\$0	Remove budget allocation - no longer required.
				<u>Building Services - Staff Housing</u>								
				Operating Expenditure								

**BUDGET REVIEW
DECEMBER 2008**

Dept	Bus. Unit	Rev or Exp Type	Account Number	Account Description	Original Budget	Revised Budget September Review	Carry Over from 2007-08	Adjustments	Council Approvals	Accounting Adjustments	Amended Budget December Review	Rationale	
			901251	Admin Costs Distributed	\$31,800	\$31,800		\$1,630			\$33,430	Adjust as increase to Activity Based Costing Dist'n.	
			901260	18 Counihan Crescent - Sch 4	\$4,500	\$3,500				-\$1,600	\$1,900	Reallocation within Building Services - Staff Housing.	
			901264	14 Goode Street - Sch 7	\$4,500	\$5,000				\$500	\$5,500	Reallocation within Building Services - Staff Housing.	
			901265	29B Gratwick Street - Sch 14	\$4,500	\$5,500		\$4,000			\$9,500	New shade sail	
			901266	29A Gratwick Street - Sch 4	\$4,500	\$4,500				-\$500	\$4,000	Reallocation within Building Services - Staff Housing.	
			901267	4 Janice Way - Sch 4	\$4,500	\$5,500				-\$300	\$5,200	Reallocation within Building Services - Staff Housing.	
			901268	12 Janice Way - Sch 10	\$4,500	\$5,000				\$3,000	\$8,000	Reallocation within Building Services - Staff Housing.	
			901269	1 Leake Street - Sch 11	\$4,500	\$4,500				-\$2,300	\$2,200	Reallocation within Building Services - Staff Housing.	
			901278	57B Lukis Street - Sch 10	\$4,500	\$5,500				\$1,000	\$6,500	Reallocation within Building Services - Staff Housing.	
			901279	11A McGregor Street - Sch 5	\$4,500	\$5,500				-\$500	\$5,000	Reallocation within Building Services - Staff Housing.	
			901283	32 Mosely Street - Sch 14	\$4,500	\$5,000				-\$500	\$4,500	Reallocation within Building Services - Staff Housing.	
			901284	26 Robinson Street - Sch 4	\$4,500	\$5,500				\$2,600	\$8,100	Reallocation within Building Services - Staff Housing.	
			901285	82 Sutherland Street - Sch	\$4,500	\$5,500				\$1,600	\$7,100	Reallocation within Building Services - Staff Housing.	
			901287	96 Sutherland Street - Sch 14	\$4,500	\$4,500				-\$500	\$4,000	Reallocation within Building Services - Staff Housing.	
			901289	8B Ashburton Court - Sch 11	\$4,500	\$5,250				-\$1,000	\$4,250	Reallocation within Building Services - Staff Housing.	
			901292	1/13 Wangara Crescent - Sch 7	\$4,500	\$4,500				-\$1,500	\$3,000	Reallocation within Building Services - Staff Housing.	
			Operating Revenue										
			901324	Staff Housing Rent	-\$120,640	-\$140,640		-\$14,360			-\$155,000	Additional rent for 96 Sutherland Street.	
			901340	Contributions - Water	\$0	\$0		-\$1,000			-\$1,000	Additional revenue based on actuals received to date.	
			Non Operating Expenditure										
			901400	Purchase of Land	\$0	\$0			\$130,000		\$130,000	Purchase of Crown land at Catamore Court.	
			901415	Staff Housing Refurbishments	\$300,000	\$300,000				-\$31,000	\$269,000	Reallocate to 901421	
			901421	Coonihan Cres Development	\$141,200	\$141,200		\$40,000		\$31,000	\$212,200	Landscaping not within initial budget allocation. Reallocation from account 901421.	
			<u>Port Hedland Civic Centre</u>										
			Operating Expenditure										
			1102234	Building Maintenance	\$63,000	\$63,000			\$28,100		\$91,100	As per Council Resolution 200809/138 relating to Generator Fuel and Hire relating to the Civic Centre air conditioner.	
			1102299	Admin Costs Distributed	\$17,300	\$17,300		\$887			\$18,187	Adjust as increase to Activity Based Costing Dist'n.	
			Operating Revenue										
			1102324	Hire Fees - Halls	-\$15,000	-\$30,000		\$10,000			-\$20,000	Reduced hire fee expectations for remaining of year.	
			<u>Building Control</u>										
			Operating Expenditure										
			1302213	Protective Clothing	\$1,500	\$1,500		-\$750			\$750	Expenditure not expected to occur.	
			1302243	Telstra Charges	\$0	\$0		\$1,500			\$1,500	Incorporation of budget allocation.	
			1302256	Publications	\$0	\$4,500		\$3,000			\$7,500	Additional costs for Aust. Standards, HIA Standards & Building Codes.	
			1302262	Contract- Building Surveyors	\$0	\$40,000		-\$20,000			\$20,000	Dependent upon applications that are received.	
			1302273	VEL031 - BMO Vehicle Operation	\$3,000	\$3,000		\$1,000			\$4,000	Additional costs for a vehicle that has not yet been to auction and sold.	
			1302299	Admin Costs Distributed	\$61,700	\$61,700		\$3,162			\$64,862	Adjust as increase to Activity Based Costing Dist'n.	
			Operating Revenue										
			1302324	Licences - Building	-\$370,000	-\$600,000		-\$350,000			-\$950,000	Better than expected YTD and \$200k for TWA.	
			1302325	Licences - Signs	-\$1,000	-\$1,000		\$500			-\$500	Reduced revenue expected.	
			1302326	Licences - Stratas	-\$1,000	-\$1,000		-\$2,500			-\$3,500	Reduced revenue expected.	
			1302333	Builders Rego.Board Commission	\$0	\$0		-\$2,000			-\$2,000	Incorporation of a budget allocation.	
			1302341	Building Fees	-\$45,000	-\$45,000		\$10,000			-\$35,000	Reduced revenue expected.	
			1302343	BCITF LEVY COMMISSION	\$0	\$0		-\$2,000			-\$2,000	Incorporation of a budget allocation.	
			<u>Town Planning & Regional Development</u>										
			Operating Expenditure										
			1006241	Other Office Expenses	\$500	\$500		\$300			\$800	Funds required for the purchase of a camera.	
			1006242	Maps & Electronic Data	\$1,500	\$10,500		-\$1,500			\$9,000	Funds only required for aerial photography.	
			1006249	Advertising - Town Planning	\$4,000	\$4,000		-\$2,000			\$2,000	Haven't needed to advertise proposals.	
			1006256	Refund of Town Planning Fees	\$3,000	\$3,000		\$3,000			\$6,000	Applications have been submitted that don't require planning approval.	
			1006259	Title Search Fees	\$600	\$600		-\$600			\$0	Funds not required this year.	
			1006261	Outsource Planning & Legal	\$24,000	\$34,000		\$10,000			\$44,000	Additional 5 legal issues that require part funding.	
			1006278	Municipal Inventory - Admin	\$2,000	\$2,000		-\$2,000			\$0	Don't have the resources to run the inventory process. Ensure to include in the budget for 2009-10.	

**BUDGET REVIEW
DECEMBER 2008**

Dept	Bus. Unit	Rev or Exp Type	Account Number	Account Description	Original Budget	Revised Budget September Review	Carry Over from 2007-08	Adjustments	Council Approvals	Accounting Adjustments	Amended Budget December Review	Rationale
			1006299	Admin Costs Distributed	\$74,900	\$74,900		\$3,838			\$78,738	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1006326	Town Planning Fees	-\$220,000	-\$220,000		-\$50,000			-\$270,000	Additional fees based on actuals to date.
			1006340	Subdivision Contributions		-\$80,000				\$80,000	\$0	Transfer to Engineering account 1407332.
			1066235	Advertising - Fees, Reimbursements etc	-\$3,000	-\$3,000		\$1,500			-\$1,500	Revenue has been halved in line with refund expenditure.
			1006341	Car Parking Fees	\$0	\$0			-\$21,000		-\$21,000	As per Council Resolution 200708/217. Cash in lieu charge for parking bays relating to shop/warehouse.
			Non Operating Expenditure									
			1006New	Transfer to Car Parking Reserve	\$0	\$0			\$21,000		\$21,000	As per Council Resolution 200708/217. Cash in lieu charge for parking bays relating to shop/warehouse.
			<u>Port Hedland Library</u>									
			Operating Expenditure									
			1116211	Superannuation Guarantee Levy	\$14,600	\$14,600		-\$7,800			\$6,800	Realign super with the salary budget reallocation that occurred in the September review.
			1116212	Superannuation - Contributory	\$3,100	\$3,100		-\$2,000			\$1,100	Realign super with the salary budget reallocation that occurred in the September review.
			1116216	Workers Compensation Insurance	\$4,500	\$4,500		-\$2,300			\$2,200	To realign workers comp with the salary budget reallocation that occurred in the September review.
			1116235	Ground - Maintenance - PH Library	\$2,000	\$2,000		-\$1,000			\$1,000	The Depot carries out the maintenance and holds the budget for this area.
			1116236	Western Power Charges	\$3,500	\$3,500		-\$500			\$3,000	The new air conditioner installed has created efficiencies and therefore reduced costs.
			1116299	Admin Costs Distributed	\$48,200	\$48,200		\$2,470			\$50,670	Adjust as increase to Activity Based Costing Dist'n.
			<u>South Hedland Library</u>									
			Operating Expenditure									
			1117211	Superannuation Guarantee Levy	\$14,600	\$14,600		\$7,700			\$22,300	Realign super with the salary budget reallocation that occurred in the September review.
			1117212	Superannuation - Contributory	\$1,900	\$1,900		\$600			\$2,500	Realign super with the salary budget reallocation that occurred in the September review.
			1117216	Workers Compensation Insurance	\$4,500	\$4,500		\$2,300			\$6,800	To realign workers comp with the salary budget reallocation that occurred in the September review.
			1117234	Building Maintenance	\$8,000	\$8,000		-\$1,000			\$7,000	Reduced building maintenance required.
			1117234	Western Power Charges	\$13,200	\$13,200		-\$1,200			\$12,000	Minor savings anticipated.
			1117238	Ground Maintenance	\$3,500	\$3,500		-\$1,000			\$2,500	Minor savings anticipated.
			1117241	Stationery	\$600	\$600		\$100			\$700	HP Laserjet printer used expensive cartridges. All PC's have now been networked to the photocopier.
			1117243	Telstra Charges	\$5,700	\$5,700		-\$700			\$5,000	Minor savings anticipated.
			1117257	Freight on books	\$400	\$400		\$600			\$1,000	Additional costs expected given actual expenditure to date.
			1117280	Liswa Regional Costs	\$10,200	\$10,200		\$2,800			\$13,000	Includes Regional conference costs.
			1117281	Local History Upgrade	\$1,200	\$1,200		-\$600			\$600	Archiving is going to be delayed.
			1117283	Pilbara Literature Prize	\$1,000	\$1,000		-\$1,000			\$0	Not distributing this year.
			1117284	Library Promotion	\$4,000	\$4,000		-\$1,000			\$3,000	Membership cards are being purchased from a cheaper supplier.
			1117299	Admin Costs Distributed	\$43,800	\$43,800		\$2,245			\$46,045	Adjust as increase to Activity Based Costing Dist'n.
			Operating Revenue									
			1117324	Internet User Charges	-\$4,500	-\$6,000		-\$800			-\$6,800	Additional users charges anticipated.
			1117326	Overdue Items Charge	-\$450	-\$450		-\$150			-\$600	Additional fees coming through for overdue items.
			1117328	Recovery of Cost of Lost Books	-\$1,200	-\$1,200		\$200			-\$1,000	Reduced recovery costs being received.
			1117350	Miscellaneous Sundry Receipts	-\$400	-\$400		\$300			-\$100	Reduced revenue anticipated.
			1117352	Book Sale	-\$300	-\$300		-\$100			-\$400	Additional books being sold.
GRAND TOTAL							\$141,314	-\$356,274	\$216,900	\$0	\$1,940	

11.3.2 Governance

6:58 pm Councillor Steve J Coates declared a financial interest in Agenda Item 11.3.2.1 'TOPH/BHPBIO Sustainability Partnership Projects: Update and Recommended Changes to Funding Allocations', as he owns greater than \$10,000 value in BHP Billiton shares and is employed by BHP.

Councillor Coates left the room.

6:58 pm Councillor George J Daccache declared a financial interest in Agenda Item 11.3.2.1 'TOPH/BHPBIO Sustainability Partnership Projects: Update and Recommended Changes to Funding Allocations', as he owns greater than \$10,000 value in BHP Billiton shares and is employed by BHP.

Councillor Daccache left the room.

6:58 pm Councillor Arnold A Carter declared a financial interest in Agenda Item 11.3.2.1 'TOPH/BHPBIO Sustainability Partnership Projects: Update and Recommended Changes to Funding Allocations', as he owns greater than \$10,000 value in BHP Billiton shares.

Councillor Arnold Carter left the room.

6:58 pm Councillor Arthur A Gear declared a financial interest in Agenda Item 11.3.2.1 'TOPH/BHPBIO Sustainability Partnership Projects: Update and Recommended Changes to Funding Allocations', as he is employed by BHP Billiton.

Councillor Gear left the room.

[NOTE: Chief Executive Officer clarified that there is not a quorum present to consider Agenda Item 11.3.2.1 TOPH/BHPBIO Sustainability Partnership Projects: Update and Recommended Changes to Funding Allocations..]

*11.3.2.1 TOPH/BHPBIO Sustainability Partnership Projects:
Update and Recommended Changes to Funding
Allocations*

Officer Chris Adams
Chief Executive Officer

Date of Report 12 February 2009

Disclosure of Interest by Officer Nil

Summary

The BHPBIO/Town of Port Hedland Sustainability Partnership Working Group met on the 28th of January to review progress of the partnership projects. As a result of this meeting the Working Group has recommended some changes for Council's consideration.

Background

The BHPBIO/Town of Port Hedland Sustainability Partnership Working Group was formed to oversee the management of partnership projects and to make recommendations to the Council on how the partnership funds should/could be used to generate the greatest level of community benefit. The Working Group meets approximately four times per year.

At its last meeting the status of the 21 projects that have been approved for the 2008/09 Financial Year were discussed along with the status of unfinished projects from previous financial years. The vast majority of projects are on schedule to be completed within prescribed timeframes.

As a result of these discussions the Working Group has recommended two changes:

- Don Rhodes Mining Museum: Project proposal is to fence around exhibits and provide lighting throughout Museum area. Scoping work has identified that budget is insufficient to deliver the full proposed scope (approximately \$30,000 shortfall). Working Group's recommendation is to a) reduce the scope of works to meet budget parameters and b) consider seeking funding from external sources to provide additional funds for the project (particularly Royalties for Regions).

- Pool Infrastructure: Several comments made during recent community consultation regarding the lack of an Aqua Run at TOPH aquatic facilities and the lack of shade at the South Hedland Aquatic Centre. Working Group recommended that the \$87,500 that is currently unallocated within the partnership fund for 2008/09 (contingency funds) be used for the purchase of two aqua runs and additional shade at the South Hedland Aquatic Centre.

Consultation

The Partnership Working Group involves representation from three Councillors and three BHPBIO representatives. The Working Group considers feedback that has been obtained from community feedback from both Council and BHPBIO sources.

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

The following statements from the Town's Plan for the future are relevant to this matter:

Goal 2 – Mining: That the Town has developed strong working relationships with the mining industry that are achieving sustainable outcomes for the local community.

Budget Implications

The total value of partnership projects that are being undertaken in the Town during 2008/09 is \$27,587,500. The major contributors to these projects are:

BHPBIO	16,000,000
South Hedland New Living	1,980,000
Town of Port Hedland	3,987,500
External Funding	4,770,000

The recommendation of the Working Group is to expend contingency funds that had not been allocated from BHPBIO's 2008/09 contribution.

Officer's Comment

It has become clear that the projects that have been identified for 2008/09 are unlikely to need the contingency funds. As additional funds will become available in July for a new range of projects, it was deemed prudent by the Working Group to allocate and utilise the available funding now. The selection of upgrades to aquatic facilities was made on the basis of community feedback and the relative ease of getting the project completed by 30 June 2009 when compared to other alternatives.

Attachments

TOPH/BHPBIO Sustainability Partnerships: January 2009 Update

Working Group's Recommendation

That Council:

- i) notes the status of the 2008/09 TOPH/BHPBIO Partnership Projects;
- ii) reduces the scope of work of lighting at the Don Rhodes Mining Museum project to meet existing budget parameters;
- iii) considers using available Royalties for Regions Funds (\$30,000) for additional lighting at the Don Rhodes Mining Museum as a component of the 2008/09 Mid-Year Budget Review; and
- iv) endorses the allocation of the previously unallocated \$87,500 for contingency projects for the purchase of 2 x Aqua Runs and the construction of shade facilities at the South Hedland Aquatic Centre.

MOTION LAPSED FOR WANT OF QUORUM

TOPH/BHPB Sustainability Partnership Project - January 2009 Update**2006/07 - Outstanding Projects**

Project	Project Status/Comments	Budget	Funds to be Spent	Finish Date
Town Entry Statement	Jahne Rees has won contract and has commenced works. Installation in Feb. Commissioning (inc landscaping) in May. Landscaping concepts available	\$ 125,000	\$ 125,000	May-09
JD Hardie Centre Upgrade	Upgrade works @ JD Hardie Centre Complete with exception of car park upgrade which will be completed in Feb 09.	\$ 300,000	\$ 30,000	Feb-09

2007/08 - Outstanding Projects

Project	Project Status/Comments	Budget	Funds to be Spent	Finish Date
Throssell Rd Streetscape	Design works complete. Road works scheduled for Feb. Streetscape (Mar/Apr/May). Plans available.	\$ 300,000	\$ 300,000	Jun-09
Park Improvement Program - Demarchi Park	Major sculpture installed by FMGL. Landscape works to be undertaken by Apr 2009 (by SHNL)	\$ 150,000	\$ 150,000	Apr-09
Sports Facility Upgrade Program	Majority of works completed last FY. Only o/s item is storage sheds at McGregor St and Baseball diamonds. (Currently under construction)	\$ 300,000	\$ 84,000	Dec-09
PH Youth and Family Centre	All major works completed. Minor works to be completed in Feb. Official ceremony in March	\$ 380,000	\$ 380,000	Mar-09

2008/09 Projects

Item Name	Project Description	Cost	External Funding	BHPB Contribution	SHNL Partnership	Council	Carry forward funds	Start Date	Finish Date	Comments
5yr Program - SH Footpaths	3800lineal metres of footpath construction proposed.	\$ 615,000	\$ -	\$ 205,000	\$ 205,000	\$ 205,000	\$ -	Aug-08	Mar-09	Contractor progressing. 40% complete
5yr Program - PH Footpaths	2300 lineal metres of footpath construction proposed.	\$ 385,000	\$ -	\$ 192,500	\$ -	\$ 192,500	\$ -	Aug-08	Mar-09	Contractor nearing completion. 95% complete.
5yr Program - Walkway Lighting	Fast-tracked program. 42 new lights (as compared to 18 that were programmed)	\$ 270,000	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ -	Sep-08	Apr-09	Horizon power have quoted works and have commenced construction.
Streetlighting Upgrades	Install additional Streetlights in identified hotspots	\$ 450,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	Aug-08	Jun-09	Horizon Power have commenced works. Focus on Koombana area as it has underground power already.
Security Cameras	Install eight security cameras around Skate Park and surrounding area.	\$ 280,000	\$ 20,000	\$ 220,000	\$ 20,000	\$ 20,000	\$ -	Jul-08	May-09	Scope of works has been developed. Tender ad in early Feb. Install in Apr/May.

7:00pm Councillors Carter and Daccache re-entered the room and assumed their chair.

NOTE: Councillors Coates and Gear did not re-enter the room.

Mayor advised Councillors Carter and Daccache that Item 11.3.2.1 lapsed for want of quorum.

11.3.2.2 Royalties for Regions – Country Local Government Fund (File No.: ...)

Officer Chris Adams
Chief Executive Officer

Date of Report 13 February 2009

Disclosure of Interest by Officer Nil

Summary

Council needs to determine how it wishes to expend the funds that have been granted to it under the 2008/09 Country Local Government Fund.

Background

The Country Local Government Fund (CLGF) was launched by the Minister for Regional Development, Hon Brendon Grylls MLA. Under this fund the 110 country-based Local Government Authorities were each provided with an allocation of funds for projects for the 2008/09 Financial Year out of the \$97,500,000 fund. The Town of Port Hedland's allocation is 1,457,619 (plus GST).

The aim of the CLGF are to:

- Improve the financial sustainability of regional local governments in WA through improved asset management.
- Address infrastructure backlogs and support capacity building

Funds must be applied to infrastructure expenses (not recurrent expenses). The following items have been specifically excluded from grant expenditure:

- Plant & equipment
- Employment of staff
- Engaging consultants
- Retiring debt

The Grant can be spent on the following asset classes:

- Buildings
- Roads
- Bridges
- Drainage
- Parks Gardens and Reserves
- Footpaths & Cycleways
- Airports
- Sewerage

- Other LG infrastructure

It should be noted that while roads and bridges can be funded from the CLGF allocation, the Department for Local Government and Regional Development has indicated that the Local Government Grants Commission is likely to take into account any funds that are spent on these assets when formulating grant payments for future years. This effectively means that spending the grant fund on roads or bridges will have a negative impact on the amount of future Federal Assistance Grants that the Town receives. This current sits at approximately \$2.5M pa. Expenditure in other asset classes (ie not roads and bridges) will not be considered by the Grants Commission.

It should also be noted that the funds need to be spent and acquitted (including audited statements) by **30 November 2009**. To achieve this, the works will need to be finished by 30 October 2009 to allow sufficient time for auditing and acquittal.

Consultation

The process used to develop the recommendations for the expenditure of the 2008/09 CLGF expenditure included:

1. Reviewing the Town's Plan for the Future to identify projects that are unfunded or underfunded.
2. Reviewed project listing from 2008/09 – particularly 'orange' and 'red' projects that were not funded.
3. Reviewing the 2008/09 Budget (as at 30/12/09) with each Council Manager to determine which projects could/should have more funds allocated to them to deliver a higher quality finish.
4. Requesting items from Managers for new projects that could be completed simply in 2008/09.

The above process identified 35 potential projects with a total estimated expenditure of \$4.34M – well above the \$1.46M that has been made available to the Town. The CEO subsequently tabled these projects and ranked them using the following criteria:

- | | |
|-----------------------------------------|-----------|
| • Identified Need | 5 points |
| • Prior Planning | 5 points |
| • Ability to complete works by 30/10/09 | 5 points |
| Total | 15 points |

Councillors are also discussing the most appropriate use of these funds at the Strategic Planning Day that is scheduled for Saturday 21st of February.

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

The projects listed within the Town's Plan for the Future were the key consideration that was used when developing the list of potential projects for funding.

Budget Implications

The CLGF allocation of \$1,457,619 was not budgeted income. Council's 2008/09 budget will need to be adjusted to reflect the additional income and expenditure. As many of the new projects will not be fully expended by 30 June 2009, funds and projects will also need to be carried-forward to the 2009/10 financial year.

Officer's Comment

The CLGF allocation is a boost for the financial resources to the Town. It gives up the opportunity to further fast-track development of infrastructure that the Town has been planning to undertake but has not progressed with due to budget limitations.

Given the CLGF conditions, it is recommended that Council use the funds on projects that are well planned, needed and can be delivered quickly. While there are many bigger projects that could readily use an injection of additional capital funding (like the Marina project, Multi-purpose Recreation Centre and the Marquee Park) it is not recommended that these projects be funded as they are unlikely to be completed by October 2009.

Attachments

Project listing and ranking as prepared by the Chief Executive Officer.

7:01 pm Councillor Coates re-entered the room and assumed his chair.

7:02 pm Councillor Gear re-entered the room and assumed his chair.

Officer's Recommendation

That Council:

- i) approves the Town of Port Hedland's 2008/09 Country Local Government Fund allocation of \$1,457,619 be spent on the following projects:

	Project	Cost \$
1	Civic Centre Balustrade	73,000
2	Electronic Records Implementation	32,000
3	Street Lighting Upgrades - Captains Loop	176,000
4	South Hedland Street Lighting	270,000
5	Richardson Street Streetscape/Parking	180,000
6	IT Infrastructure	66,000
7	Airport Café – Refrigeration	15,000
8	Pool Blanket	40,000
9	Pools - Automatic Cleaners	30,000
10	Toilet block for Civic Centre	150,000
11	5 x lids for reuse tanks	150,000
12	Finucane Island Boat Ramp	30,000
13	JD Hardie Centre	18,000
14	Extra Footpaths	227,619

- ii) amends its 2008/09 Budget to reflect the increased Grant income and associated increased project expenditure.

200809/242 Council Decision

Moved: Cr A A Carter

Seconded: Cr S J Coates

That Council:

- i) approves the Town of Port Hedland's 2008/09 Country Local Government Fund allocation of \$1,457,619 be spent on the following projects:

	Project	Cost \$
1	Civic Centre Balustrade	73,000
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9	Pools - Automatic Cleaners	30,000
10	Toilet block for Civic Centre	150,000
11	5 x lids for reuse tanks	150,000
12	Finucane Island Boat Ramp	30,000
13	JD Hardie Centre	18,000

- ii) amends its 2008/09 Budget to reflect the increased Grant income and associated increased project expenditure.
- iii) considers the allocation of \$227,617 for Extra Footpaths in South Hedland to be considered at Council's next available meeting.

CARRIED BY ABSOLUTE MAJORITY 8/0

REASON : As funding for projects from Royalties for Regions are required to be completed by October 2009, Council had concerns about being able to deliver the \$227,519 allocation for additional footpaths in South Hedland due to contractor availability/unavailability.

ATTACHMENT TO AGENDA ITEM 11.3.2.2

Regional Local Government Fund - Potential Project Expenditure

Project	Description	Cost	Need	Prior Planning	Can complete by 30/10/09	TOTAL	Cumulative Spend
1 Civic Centre Balustrade	Install stainless steel balustrade on upstairs verandas at the Civic Centre. Current railing doesn't meet contemporary safety requirements.	73,000	5	5	5	15	73,000
2 Electronic Records Implementation	Purchase software and hardware (scanners) to implement electronic records system for all correspondence both internally and externally.	32,000	4	5	5	14	105,000
3 Street Lighting Upgrades - Captains Loop	Have recently done Koombana Ave. Orders have been placed for Daylesford and Steamer. Doing Captains Loop would complete four main streets	176,000	5	5	3	13	281,000
4 South Hedland Street Lighting	Next Stage of St lighting in Koombana (was planned for 09/10). Includes Koolama loop, Dulverton tce, Dongara pl, Kabbarli loop	270,000	5	5	3	13	551,000
5 Richardson Street Streetscape/Parking	Construction of landscaped median islands and formalized parking along Richardson street as per Plan presented to Briefing Session (does not include any verge landscaping)	180,000	5	4	4	13	731,000
6 IT Infrastructure	Purchase servers, routers and UPS. Assist in better managing email, virus protection, integration of new software and provide IT for direct logging of complaints/vandalism/damage by customers.	66,000	4	4	5	13	797,000
7 Airport Café - Refridgeration	Purchase and install better quality refrigeration at PHIA café. Additional component to upgrade project that is already planned	15,000	4	4	5	13	812,000
8 Pool Blanket	Purchase a pool blanket for GAC. Will reduce chemical use in summer and make water warmer in winter	40,000	3	5	5	13	852,000
9 Pools - Automatic Cleaners	Currently only have manual cleaners for pools.	30,000	3	5	5	13	882,000
10 Toilet block for Civic Centre	There Civic Centre grounds and bbq's are increasingly being used by the public. The lack of public toilets has been raised as an issue. Propose to build an Exceloo.	150,000	5	3	4	12	1,032,000