

Town of
Port Hedland



TOWN OF PORT HEDLAND

AIRPORT COMMITTEE MEETING MINUTES

WEDNESDAY 1 JULY 2015 AT 12:30PM

**COUNCIL CHAMBERS, MCGREGOR
STREET, PORT HEDLAND**

**“A nationally significant, friendly city that people are
proud to call home”**

*M.J. (Mal) Osborne
Chief Executive Officer*

TERMS OF REFERENCE - AIRPORT COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL**AIM/PURPOSE**

The Airport Committee is established to ensure that the Port Hedland International Airport is recognised as a leading regional airport in the area of passenger and freight movements and customer satisfaction and to:

- Develop a comprehensive Airport Master Plan and commence implementation of key initiatives that are identified;
- Actively pursue the generation of income from a variety of sources at the Airport including through leases, rentals, advertising, freight and any other means; and
- Upgrade terminal facilities including baggage screening and departure lounges.

MEMBERSHIP*Elected Members:*

Mayor Kelly Howlett

Councillor Gloria Jacob - Presiding Member

Councillor Jan Gillingham - Deputy Presiding Member

Councillor Julie Hunt

Councillor Lorraine Butson

Community Members:

Ms Florence Bennett

Mr Brad Pawlenko

Mr Jason Green

Mr Chris McMahon

Deputy Members:

Councillor David Hooper

Councillor Troy Melville

QUORUM

The quorum for the Committee is to be a minimum of 50% of its membership.

DELEGATION

- i) To determine whether a tender is required to be sought or not as specified in LG (F&G) Reg 11F.
- ii) To choose tenderers for products services on behalf of the local government in accordance with LG (F&G) Reg 18.

TENURE

Ongoing

MEETING FREQUENCY

Monthly

DATES OF MEETINGS

The following dates have been set and advertised in accordance with the Local Government Act 1995 for Airport Committee Meetings to be held at 12:30 pm in Council Chambers:

- Wednesday, 11 March 2015
- Wednesday, 1 April 2015
- Wednesday, 13 May 2015
- Wednesday, 3 June 2015
- Wednesday, 1 July 2015
- Wednesday, 12 August 2015
- Wednesday, 2 September 2015
- Wednesday, 7 October 2015
- Wednesday, 4 November 2015
- Wednesday, 2 December 2015

RESPONSIBLE OFFICER

Director Works and Services

(Terms of Reference adopted by Council at its Ordinary Meeting held 25 January 2012.

Meeting dates adopted and membership amended by Council at its Ordinary Meeting held on 14 March 2012.

Additional community members appointed by Council at its Ordinary Meeting held on 9 May 2012.

Dates of Meetings amended by Council at its Ordinary Meeting held on 24 October 2012.

Dates of Meetings amended by Council at its Ordinary Meeting held on 23 January 2013.

Terms of Reference amended by Council at its Ordinary Meeting held 26 June 2013.

Terms of Reference amended by Council at its Ordinary Meeting held 23 October 2013.

Terms of Reference amended by Council at its Ordinary Meeting held on 30 April 2014.

Terms of Reference amended by Council at its Ordinary Meeting held on 26 November 2014.

Terms of Reference amended by Council at its Ordinary Meeting held on 25 February 2015.)

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ITEM 1 OPENING OF MEETING

The Presiding Member declared the meeting open at 1:00 PM.

ITEM 2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS

The Presiding Member acknowledged the traditional owners, the Kariyarra people.

ITEM 3 RECORDING OF ATTENDANCE**3.1 Attendance**

Elected Members:

Councillor Gloria Jacob - Presiding Member
Councillor Jan Gillingham - Deputy Presiding Member
Councillor David Hooper – Deputy Committee Member
Councillor Julie Hunt

Community Member:

Ms Florence Bennett
Mr Brad Pawlenko
Mr Jason Green (entered at 1:03pm)

Officers:

Mal Osborne	Chief Executive Officer
Brett Reiss	Program Director Airport Redevelopment
Eleanor Whiteley	Compliance and Operations Manager PHIA
Nathaniel Santagiuliana	Terminal Duty Manager PHIA
Grace Waugh	Governance Officer
Anna Hoebergen	Minute Taker

Media	0
Members of the public	0
ToPH Officers	0

3.2 Apologies

Mayor Kelly Howlett
Councillor Lorraine Butson
Mr Chris McMahon

3.3 Approved Leave of Absence

Nil

ITEM 4 RESPONSE TO PREVIOUS QUESTIONS**4.1 Questions from Public at Airport Committee Meeting held on Wednesday 3 June 2015**

Nil

4.2 Questions from Committee Members at Airport Committee Meeting held on Wednesday 3 June 2015

1:03pm Mr Jason Green entered the meeting.

4.2.1 Councillor Gillingham – Deputy Presiding Member

On the weekend [at the Port Hedland International Airport information stand at the shopping centre] I enquired as to figures from other smaller airports, is that information still to come?

Program Director Airport Redevelopment has reviewed figures for other regional airports, and while this regional information is not generally available, it can be confirmed that Northern Territory Airports have invested \$295m since privatisation. Approximately \$70m of that has been invested in Alice Springs Airport, which is of a similar size regional population to Port Hedland. It is also noted that a further \$50m is budgeted to be invested across the Northern Territory Airport Group in 15/16.

The dot points below pertain to figures from other smaller regional airports:

- Mackay Airport
Completed \$18M Mackay Redevelopment Project in 2013 including:
 - Terminal upgrade with new layout and improved retail outlets, passenger facilities and airline lounges
 - Runway overlay and lighting
 - Drainage works
 - Car park and access road upgrades
- Mt Isa Airport
The terminal was extensively refurbished during 2000 at which time the departure lounge was integrated into the main building. 2010 saw an investment of \$13 million to do a complete runway overlay and a terminal upgrade.
- Canberra Airport:
Canberra Airport invested a \$480 million spent on the development of the new terminal (2008-2014)
- Adelaide Airport:
South Australia's central city airport is still spending a steady \$40 Million a year with \$600 Million to \$700 Million in diverse work planned over 10 years.

- Hobart Airport:
Has spent of \$70m since privatisation.
- Launceston airport:
Has completed a \$7Million terminal, and \$17M program new developments over last 5 years.

4.2.2 Councillor Jacob – Presiding Member

Please provide an update on the touch screens at the Visitor Centre for which a budget has been allocated?

Program Director Airport Redevelopment advised that a revised quote has been received for the hardware which is being reviewed. It will be approximately two months until the touch screens are installed as the content and software needs to be developed.

ITEM 5 PUBLIC TIME

Important note:

'This meeting is being recorded on audio tape as an additional record of the meeting and to assist with minute-taking purposes which may be released upon request to third parties. If you do not give permission for recording your participation please indicate this at the meeting. The public is also reminded that in accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders nobody shall use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the presiding member to do so.'

Presiding Member opened Public Question Time at 1:03pm.

5.1 Public Question Time

Nil

Presiding Member closed Public Question Time at 1:03pm.

Presiding Member opened Public Statement Time at 1:04pm.

5.2 Public Statement Time

Nil

Presiding Member closed Public Statement Time at 1:04pm.

ITEM 6 QUESTIONS FROM MEMBERS WITHOUT NOTICE**6.1 Councillor Hunt**

Can I please be provided with an update on the International Freight Handling facilities at the Port Hedland International Airport? Is this on hold due to the long term lease arrangement or is it moving forward?

Presiding Member advised due to the process of the airport long term lease, most of the airport development program has been placed on hold.

Chief Executive Officer added in order to comply with the current subdivision of land, there is a requirement to increase the water supply and sewer connectivity. The design for these works is currently underway, however is unlikely to be delivered until 2016/17 which is why there has been minimal progression. If the Town retains the management of the facility, it is likely that in 2015/16 the Town would go to market for expressions of interest for the International Freight Handling facilities.

Would the International Freight Handling facilities form part of the potential lease arrangements? I believe the International Freight Handling facilities are really important for the Port Hedland International Airport.

Chief Executive Officer advised if a long term lease was entered into, it would be a requirement of the lease to go to market within 18 months.

6.2 Councillor Gillingham

Can I please be provided with an update on the operation of the coffee cart in the arrivals area of the Port Hedland International Airport?

Program Director Airport Redevelopment advised the Esplanade Hotel has ceased operation of the coffee cart. The Town would like to retain the coffee cart service, and therefore a meeting with the Town's leasing team has been organised to discuss the short term options as some parties have expressed an interest in operating the coffee cart.

6.3 Councillor Jacob – Presiding Member

I have some questions that were minuted at the previous meeting that I would like an update for. Has correspondence been sent to Qantas in relation to their inflight service?

Program Director Airport Redevelopment confirmed that correspondence has been sent, and Qantas responded by providing information on their standard policy, stating that complimentary beverages are not offered on their regional services. Program Director Airport Redevelopment advised that the correspondence had been provided to the Presiding Member.

Can this information please be provided to the Committee?

Program Director Airport Redevelopment advised in the positive.

Can I be provided with an update on the television screens in the arrivals area?

Terminal Duty Manager Port Hedland International Airport advised a quote has been received and is awaiting approval by the Manager Economic Development.

Can you provide an estimated timeframe to when the television screens will be operational?

Terminal Duty Manager Port Hedland International Airport advised it is anticipated the units ordered would arrive within approximately two weeks. In the meantime a contractor will be securing the area where the televisions will be fixed to. The installation would require an additional week therefore it will take approximately three weeks [for the screen to be operational].

Have the announcements regarding paying for parking at the pay station before leaving been implemented?

Program Director Airport Redevelopment advised the announcements were discussed with the Airport Parking team. The Airport Parking team advised that based on their observations they recommended against the suggested change. The Airport Parking team claim it would create more disorder amongst commuters with not being able to pay at the boom gate. Due to this strong feedback the announcements have not been implemented.

Chief Executive Officer I do not believe this to be correct. I would not think an announcement welcoming visitors to Port Hedland and requesting payment at the parking pay station would cause calamity?

Chief Executive Officer clarified that a reminder is acceptable however if the option to make payment at the exit boom gate was not available that would cause problems.

I was not suggesting to no longer allow payment at the exit boom gate.

Program Director Airport Redevelopment apologised for misinterpreting the request.

Chief Executive Officer advised communications could be implemented at the terminal to encourage as many commuters as possible to pay via the pay station on exit of the terminal. However the capacity to pay at the exit boom gate will remain an option.

Is it possible to paint the bulkhead in the terminal as per my request at the last Airport Committee Meeting?

Program Director Airport Redevelopment advised the budget for such maintenance had been exhausted therefore painting the bulkhead is not possible.

ITEM 7 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Councillor Jacob – Presiding Member	Ms Bennett
Councillor Gillingham – Deputy Presiding Member	Mr Pawlenko
Councillor Hunt	Mr Green
Councillor Hooper	

ITEM 8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 Confirmation of Minutes of the Airport Committee Meeting held on Wednesday 3 June 2015

AC201516/001 RECOMMENDATION/ AIRPORT COMMITTEE DECISION

MOVED: CR HUNT

SECONDED: CR GILLINGHAM

That the Airport Committee confirm that the Minutes of the Airport Committee Meeting held on Wednesday 3 June 2015 are a true and correct record.

CARRIED 7/0

ITEM 9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Presiding Member stated Community Conversations regarding the Long Term Leasing of the Port Hedland International Airport will commence on 1 July 2015. Presiding Member requested that Airport Committee Members communicate the dates of the Community Conversations to their various networks. The first Community Conversation will take place 1 July 2015 at 5:30pm at the Ibis Hotel Port Hedland. In total there will be four sessions held over the month of July. Two Community Conversations will be regarding the Long Term Leasing of the Port Hedland International Airport, and two will be regarding the allocation of funds raised if a long term lease is entered into. Presiding Member encouraged Airport Committee Members to attend the Community Conversations.

ITEM 10 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

Disclaimer

Members of the public are cautioned against taking any action on Committee decisions, on items on today's Agenda in which they may have an interest, until formal notification in writing by the Town has been received. Decisions made at this meeting can be revoked, pursuant to the Local Government Act 1995.

ITEM 11 REPORTS OF OFFICERS**11.1 Office of the CEO**

Please note that due to an administrative error the incorrect version of the Airport Management Report agenda item was uploaded on the Town's website on Friday 26 June 2015. The correct version is now updated here for your reference, and will be included as part of the committee's minutes. The Town apologises for the inconvenience this might have caused.

11.1.1 June 2015 Airport Management Report

Brett Reiss, Program Director Airport Redevelopment
Eleanor Whiteley, Manager Compliance & Operations PHIA
Nathaniel Santagiuliana, Terminal Duty Manager
File No. 08/02/0025

DISCLOSURE OF INTEREST BY OFFICER

Nil.

AC201516/002 RECOMMENDATION/ AIRPORT COMMITTEE DECISION

MOVED: MR PAWLENKO

SECONDED: CR HUNT

That the Airport Committee notes the June 2015 Airport Management Report.

CARRIED 7/0

EXECUTIVE SUMMARY

This report provides the Airport Committee with a consolidated update on the management of the Port Hedland International Airport, specifically regarding capital projects, business development, operations, security, stakeholder management and customer service.

DETAILED REPORT**General Manager Airport Report****Business Development***Aeronautical Growth*

Passenger growth has been softer in the March period with a 15.4% drop in numbers being experienced over the prior comparable period. The financial year-to-date figures remain relatively flat with the airport experiencing 1.3% drop over the prior financial period.

Aircraft movements have picked up in the March period with a 1.5% increase in movement numbers being experienced. The financial year-to-date figures have

however remained negative with the airport experiencing a 4.2% drop in growth over the prior comparable period.

Commercial Opportunities

The airport management team have been re-engaged by the border agencies over the next stage in the terminal redevelopment to better accommodate Virgin Australia 737/800 international Bali service. It has been made clear by the border agency representatives that the continued operation under the stage two works is conditional on the airport and the agency representatives reaching agreement on the scope and program timing of the stage three terminal works. The Program Director and Acting Airport General Manager has therefore convened a workshop meeting with representatives from Customs, Immigration and Quarantine, (CIQ) together with the airport's design consults (Rehbein) to agree a final floor plan. This meeting was very productive and final concepts have now been circulated for review and commentary by the CIQ agencies.

The Airport Management Team continues to liaise with Qantas in regards to the prospect of a possible relocation of the Club Lounge into the external café area. As previously advised this would allow for increased levels of service (through the café operator), and provide for operational efficiencies by moving the club lounge passengers into the secure departure lounge area.

The Airport Management team has also continued to liaise with the Café management over the Qantas Club opportunity, and café management have confirmed that while the opportunity might assist in generating higher revenues it was the operator's preference to reopen the outside area to smokers. Airport management advised that if the café operator wished to pursue the use of the outside area for this purpose it would be required to undertake further work at the café operator's cost as the area was not compliant with the requirements of the Tobacco Act. Airport Management further advised that the operator will need to formally raise its request with the Town providing clear evidence concerning how it will address compliance with the Tobacco Products Control Act.

Stakeholder Communications

Arrangements for the North Western Australian Airport's Forum have also continued in this period with formal contact being made with a range of stakeholders to confirm attendance at the forum. As previously advised the theme for this year's forum is increasing connectivity in the North West, airlines have therefore also need invited with both Qantas & Airnorth having confirmed their attendance at the forum. An airline route development specialist will also present on this topic.

Airport Operations

Bird & Animal Hazard Management

• Reported bird strikes – Actual	0
• Reported bird strikes but unsubstantiated	0
• Reported bird strikes – Near miss	0

• Reported animal strikes – Actual	0
• Reported animal strikes – Near miss	0
• Reported aircraft damage	0

Commentary

There were no reported issues during the period.

Airport Infrastructure

Maintenance programmes have continued through this period with carpark drainage and runway strip regrading/repair works being undertaken.

After the recent flooding events a review of stormwater capacity issues and carpark surface upgrades has commenced. It has been noted that apart from there being a need for stormwater maintenance and improvement, the high water table at the airport has also contributed to greater flooding. This high water table has also contributed to landside and aside pavement failures and the acting airport general manager liaising with a dewatering company to discuss dewater solutions. An initial assessment of the airport's dewatering requirements will be undertaken as part of the proposed review of stormwater needs to help improve pavement performance and stormwater outflows.

Airside Pavements

The recommendations of the engineers report are being implemented with budget allocations being reviewed with in line with priorities. Ongoing maintenance is being carried out in accordance with the works plan.

The recent inclement weather and heavy rain have identified a number of areas that require ongoing monitoring and maintenance and will be managed through the Airport Safety Management System.

Terminal Operational

Customer Service

There were no matters to report during the period.

Maintenance and Operations

There were no matters to report during the period.

People and Culture Report

The airport is currently still managing vacancies in administration and Airport Reporting Officer positions. Airport Management are working closely with People and Culture on strategies to fill these positions as soon as possible.

FINANCIAL IMPLICATIONS

The Airport capital expenditure program has been reviewed in consultation with the airport team (Manager Compliance and Operations and the Terminal Duty Manager). The review is based on project priorities, asset management and cashflow. This has involved the reallocation of expenditure between projects, and the deferment of some non-urgent capital programs. Therefore, there has been a reduction in the 2014/15 overall capital budget.

Financial and Business Performance Report

Passenger traffic report

Actual passenger numbers for FYE14 were 504,659 and projected passenger numbers for FYE15 are currently 488,723. This represents a projected decrease in passenger numbers of 15,936, or 3.16%.

Aircraft movements report

Actual aircraft movements for FYE14 were 5,754 and projected aircraft movements for FYE15 are currently 5,569. This represents a projected decline in aircraft movement activity of 185, or 3.21%.

Aircraft load factors

Actual passenger aircraft load factors for FYE14 were 65% and projected passenger aircraft load factors for FYE15 are currently 65%.

Note: the above load factors are based on an estimate of landed seats and are an indicative indication of the current aircraft passenger load factors.

Airport Budget Performance

The Port Hedland International Airport Statement of Financial Activity as at 26 June 2015 is attached to this report (Attachment 2).

Airport Capital Expenditure Program

The PHIA capital program has progressed well this month with the following key highlights:

Landside Improvements

Cardno has prepared further refinements to the transport and pedestrian study to inform the designs of landside transport improvements in front of the terminal and within the car parking area. These have been reviewed internally and final concepts are being prepared.

Public Art

Two artists Cathie Cresswell, Xander Rood have been appointed to undertake the public art work along the landside external façade of the terminal. Work on the design is progressing well, and a local community art workshop has been scheduled with Cathie for the beginning of June. Actual works installations will commence in early to mid-July.

STATUTORY AND POLICY IMPLICATIONS

The Town's Strategic Community Plan (section 2.2 A nationally significant gateway city and destination) outlines the goal to develop the Port Hedland International Airport as a leading regional airport in the area of passenger and freight movements and customer satisfaction.

Section 4.1 further outlines the goal to deliver responsible management of infrastructure, assets, resources and technology.

All procurement processes to deliver the Airport capital program and operational requirements are in accordance with the Council's Procurement Policy 2/007, Tender Policy 2/011 and Regional Price Preference Policy 2/016. Tenders are administered in accordance with the Local Government Act (1995) section 3.57 and the Local Government (Functions and General) Regulations 1996 part 4, division 2.

Aviation Security and Compliance*Compliance*

There were no reported issues during the period. Ongoing airside maintenance is being carried out with the recent weather highlighting some areas that require addressing to ensure compliance.

Security

There were no reported issues during the period.

ATTACHMENTS

1. Capital Infrastructure Projects June 2015
2. PHIA Statement of Financial Activity for period ended 26 June 2015

1 July 2015

ATTACHMENT 1 TO ITEM 11.1.1

Project	Project Status	Completion Timeframe
Terminal precinct – stage 1 (café, departures, ablutions, verge landscaping, shade structures)	<ul style="list-style-type: none"> - Terminal building certification complete. - Landscaping concept plan and shade structures to be considered in conjunction with public art project and civil upgrades. Design incorporated in Cardno scope of work. 	Landscaping and shade structure implementation timeframes are being finalised.
Terminal precinct – stage 2 (airside expansion and landside offices)	<ul style="list-style-type: none"> - Confirmed OTS approval received. - Operational requirements complete for commencement of 4 April international flight. - New departures ablutions complete. - Landside office construction complete. 	Practical completion achieved in this period.
Car park/ground transport reconfiguration	<ul style="list-style-type: none"> - Cardno prepared transport and pedestrian report, under review. - Concept design has been prepared and further refinements have been incorporated. 	Implementation timeframes being established.
Electrical ring main	<ul style="list-style-type: none"> - Substation 2 construction award issued to TEC Services, long lead time items procured. 	All work expected to be completed and commissioned by November 2015.
Perimeter fence security upgrade	<ul style="list-style-type: none"> - Tender documentation has been finalised in this period. - Advertising of tender to proceed this month. 	Implementation timeframes are as follow: Tender issue and award 6 weeks – RFT submission date 8th July 2015 Tender evaluation and Town approval 6 weeks – estimated completion date 11 August 2015 Construction period 5 months – estimated completion date 15 January 2016
Security access and CCTV upgrade	<ul style="list-style-type: none"> - Draft scoping document prepared, under review prior to being inserted into tender documentation. - Advertising of tender to be undertaken next 	Implementation timeframes are as follows: Tender issue and award 6 weeks from 30 June 2015– estimated completion date 14

	month.	August 2015 Tender evaluation and Town approval 6 weeks – estimated completion date 18 September 2015 Construction period 4 months, estimated completion date 15 January 2016
Transport and logistics subdivision	- Design review is 95% complete, pending finalising intersection with GNH to MRWA compliance requirements. - Substation 2 construction award issued to TEC Services, long lead time items procured.	Implementation timeframes under review in consideration of long term lease opportunity.
Water and sewer service upgrade	- Developer agreement with Water Corporation has been executed. Water Corp project manager to be assigned. - Detailed design process underway.	Project to be staged over 2-3 years, pending approvals from Water Corporation.
Apron extension	Reallocation of funds as this project is of lower priority than taxiway. Design phase to be carried out this year with balance of funds rolled over into 15/16	Project has been reviewed and is no longer a priority. Funds to be reallocated towards taxiway repairs and ensure compliance.
Apron lighting upgrades	Scope has been revised to concentrate on parking bays 1-5. Design Phase to be carried out 14/15	Design phase commissioned 14/15 works rolled over to 15/16. Compliance issue.
Drainage strategy	Consultant to be engaged to prepare stormwater drainage modelling and strategy for improvements	Project being reviewed in light of recent weather

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**TOWN OF PORT HEDLAND
PORT HEDLAND INTERNATIONAL AIRPORT
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 26 JUNE 2015**

Account Description	2014/15						Variance (YTD Current Budget & YTD Actuals)
	Original Budget	Current Budget	YTD Current Budget	YTD Actuals	Commitments	YTD Actuals & Commitments	
Operating Revenue	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	%
Operating Expenditure	23,253	20,780	20,780	17,416	0	17,416	-16%
Operating Surplus/(Deficit)	(12,328)	(14,661)	(14,661)	(10,903)	(1,081)	(11,984)	-26%
	10,926	6,120	6,120	6,514	-1,081	5,432	6%
Add Back Non Cash Items							
Depreciation on Assets - Airport Maintenance	1,497	1,780	1,780	237	0	237	-87%
Capital							
Capital Expenditure - Work in Progress - Solar Farm - Airport Administration	0	(4,726)	(4,726)	0	0	0	-100%
Capital Expenditure - Infrastructure: Airport - Carpark : Ground Transport Reconfiguration - Airport Administration	(1,000)	(250)	(250)	(117)	(132)	(249)	-53%
Capital Expenditure - Buildings: Airport - Terminal Precinct - Airport Administration	(1,000)	(1,639)	(1,639)	(1,508)	(68)	(1,576)	-8%
Capital Expenditure - Infrastructure: Airport - Re:Site Quarantine Facility - Airport Administration	(600)	0	0	0	0	0	0
Capital Expenditure - Work in Progress - Solar Farm Due Diligence & Feasibility - Airport Administration	0	(121)	(121)	(109)	(5)	(115)	-10%
Capital Expenditure - Work in Progress - International Terminal Works Expansion - Airport Administration	0	(1,400)	(1,400)	(942)	(457)	(1,399)	-33%
Capital Expenditure - Furniture & Equipment - IT Network Upgrade - Airport Administration	0	(100)	(100)	(78)	0	(78)	-22%
Capital Expenditure - Plant And Equipment: Airport - Plant Purchases - Airport Administration	(165)	(350)	(350)	(273)	(63)	(336)	-77%
Capital Expenditure - Work in Progress - Water & Sewer Services - Airport Administration	(4,900)	(300)	(300)	(66)	(4)	(70)	-78%
Capital Expenditure - Buildings: Airport - Staff Housing Refurbishment - Airport Administration	(15)	(12)	(12)	(12)	0	(12)	0%
Capital Expenditure - Buildings: Airport - Building Upgrades - Airport Administration	0	0	0	0	0	0	0
Capital Expenditure - Infrastructure: Airport - Bus Parking - Airport Administration	0	(270)	(270)	(270)	0	(270)	0%
Capital Expenditure - Infrastructure: Airport - Taxiway Overlay - Airport Administration	(5,000)	(100)	(100)	(31)	0	(31)	-69%
Capital Expenditure - Infrastructure: Airport - Main Apron Strengthening - Airport Administration	(1,300)	(195)	(195)	(154)	0	(154)	-21%
Capital Expenditure - Infrastructure: Airport - Perimeter Fence Upgrade - Airport Administration	(1,500)	(50)	(50)	(5)	(1)	(6)	-90%
Capital Expenditure - Infrastructure: Airport - Runway Resheet : Northern Apron Extension - Airport Administration	0	(100)	(100)	(53)	(26)	(79)	-47%
Capital Expenditure - Infrastructure: Airport - Electrical Infrastructure - Airport Administration	(2,539)	(2,539)	(2,539)	(1,497)	(545)	(2,043)	-41%
Capital Expenditure - Infrastructure: Airport - Apron Lighting Upgrades - Airport Administration	(1,300)	(20)	(20)	(3)	(3)	(5)	-17%
Capital Expenditure - Infrastructure: Airport - Storm Water Drainage - Airport Administration	0	(5)	(5)	(4)	0	(4)	-11%
Capital Expenditure - Furniture & Equipment: Airport - CCTV Network - Airport Administration	(150)	(150)	(150)	(86)	(43)	(128)	-43%
Capital Expenditure - Work in Progress - Freight & Logistics Zone - Airport Administration	(8,360)	(510)	(510)	(99)	(411)	(510)	-81%
Capital Expenditure - Work in Progress - Power in Push Back Equipment - Airport Administration	(765)	0	0	0	0	0	0
Capital Expenditure - Work in Progress - Security Screening Equipment - Airport Administration	(500)	(300)	(300)	(812)	(10)	(822)	171%
Capital Expenditure - Work in Progress - Security Upgrades CTO - Airport Administration	(500)	(10)	(10)	(5)	0	(5)	-50%
Gain on Sale of Asset - Plant: Airport - Airport Administration	15	15	15	(31)	0	(31)	-306%
Operating Grants Subsidies & Contributions - Government Grants - Airport Administration	8,000	50	50	(47)	0	(47)	-195%
Funding							
Capital Expenditure - Repayment of Debentures - Loan Principal Payments : Airport Housing (131) - Airport Administration	(42)	(42)	(42)	(42)	0	(42)	0%
Movement in Airport Reserve (Transfer Required from the Airport Reserve)	(9,198)	(5,222)	(5,222)	505			
Airport Reserve Opening Balance 1 July 2014	16,463	16,463	16,463	16,463		16,463	
Airport Reserve Forecast Closing Balance 30 June 2015	7,265	11,241	11,241	16,968		16,968	

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**ITEM 12 LATE ITEMS AS PERMITTED BY PRESIDING MEMBER/
COMMITTEE**

Nil

ITEM 13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

ITEM 14 CONFIDENTIAL ITEMS

Nil

**ITEM 15 APPLICATIONS FOR LEAVE OF ABSENCE FOR THE NEXT
AIRPORT COMMITTEE MEETING**

Nil

**ITEM 16 ATTENDANCE BY TELEPHONE/ INSTANTANEOUS
COMMUNICATIONS**

Nil

ITEM 17 CLOSURE

17.1 Date of Next Meeting

The next Airport Committee Meeting of Council will be held on Wednesday 12 August 2015 at 12:30pm.

17.2 Closure

There being no further business, the Presiding Member declared the meeting closed at 1:31 pm.