

Town of
Port Hedland



TOWN OF PORT HEDLAND

ORDINARY COUNCIL MEETING MINUTES

**WEDNESDAY 23 SEPTEMBER 2015 AT
5:30PM**

**COUNCIL CHAMBERS, MCGREGOR
STREET, PORT HEDLAND**

**“A nationally significant, friendly city that people
are proud to call home”**

*M.J. (Mal) Osborne
Chief Executive Officer*

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ITEM 1 OPENING OF MEETING

The Deputy Mayor declared the meeting open at 5:36pm.

ITEM 2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS

The Deputy Mayor acknowledged the traditional owners, the Kariyarra people.

ITEM 3 RECORDING OF ATTENDANCE**3.1 Attendance***Elected Members*

Councillor Gloria Jacob – Deputy Mayor
Councillor George Daccache
Councillor Jan Gillingham
Councillor David Hooper
Councillor Julie Hunt
Councillor Lorraine Butson
Councillor Troy Melville

Officers

| | |
|----------------|---|
| Sid Jain | Acting Chief Executive Officer |
| Peter Kocian | Executive Officer |
| Brendan Smith | Director Works and Services |
| Chris Linnell | Director Community and Development Services |
| Brett Reiss | Acting General Manager PHIA |
| Anna Hoebergen | Minute Taker |

| | |
|---------------|----|
| Public | 10 |
| Media | 1 |
| ToPH officers | 10 |

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Mayor Kelly Howlett

ITEM 4 RESPONSE TO PREVIOUS QUESTIONS**4.1 Questions from the Public at the Special Council Meeting held on Wednesday 12 August 2015**

Nil

4.2 Questions from Elected Members at the Special Council Meeting held on Wednesday 12 August 2015

Nil

4.3 Questions from Public at Ordinary Council Meeting held on Tuesday 25 August 2015

Nil

4.4 Questions from Elected Members at Ordinary Council Meeting held on Tuesday 25 August 2015

Nil

4.5 Questions from Public at Ordinary Council Meeting held on Wednesday 26 August 2015

Nil

4.6 Questions from Elected Members at Ordinary Council Meeting held on Wednesday 26 August 2015

Nil

ITEM 5 PUBLIC TIME

Important note:

'This meeting is being recorded on audio tape as an additional record of the meeting and to assist with minute-taking purposes which may be released upon request to third parties. If you do not give permission for recording your participation please indicate this at the meeting. The public is also reminded that in accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders nobody shall use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the presiding member to do so.'

Deputy Mayor reminded all candidates running for the 17 October 2015 Local Government Elections they should declare they are a candidate in the upcoming Elections prior to making statements or asking questions in items 5.1- Public Question Time, 5.2 - Public Statement Time, 6 - Questions From Members Without Notice and/or 10 - Reports By Elected Members Without Discussion as per clause 4.5 of the Town's Caretaker Period Policy.

'4.5 Questions and Statements at Council or Committee Meetings

All candidates, whether current Elected Members or not, are required to declare that they are a candidate for the upcoming election prior to asking questions or making a statement at Council or Committee Meetings.'

Deputy Mayor opened Public Question Time at 5:39pm.

5.1 Public Question Time

5.1.1 Mr Frank Parker

What rules apply and what actions are taken by this Council to ensure correct procedures are taken when applying for building permits?

Manager Development Services took the question on notice.

Is it correct to assume that anyone who flagrantly ignores the Town of Port Hedland rules and regulations is liable to the same penalties and admonishments without fear or favour? And what actions are taken by this Council when undeniable evidence is shown that such rules and regulations have been broken?

Deputy Mayor advised that the Town of Port Hedland does issue non-compliance notices, and asked Mr Parker if he was referring to a specific instance to enable a full answer to be provided.

The property is 36 Roberts Street, South Hedland.

Deputy Mayor advised Mr Parker that Town officers will look into this property and respond to him accordingly.

If substantial accusations are made to this Council of two prominent people both having sat on this Council at one time or another, and are shown to have disregarded the rules and regulations mentioned above, can this Council guarantee proper and lawful procedures will be had with no favour given?

Deputy Mayor advised in the affirmative.

5.1.2 Mr Richard Whitwell

Mr Whitwell declared that he is a candidate in the upcoming [Local Government] Election.

In relation to item 13.2 - Syrian Refugee Resettlement to Australia which has been submitted by the Deputy Mayor, it appears there will be some financial assistance provided from the Town of Port Hedland and other parties to support the refugees. My question concerns the nature of the three year temporary protection visas and how they relate to accommodation in Port Hedland. Previously the Commonwealth Government has not accommodated these refugees, however they have provided access to services. How does the Deputy Mayor see this agenda item fitting in with these visa requirements?

Deputy Mayor clarified that item 13.2 - Syrian Refugee Resettlement to Australia does not contain a recommendation from herself, but a recommendation from the Chief Executive Officer and the Town of Port Hedland. Attachment one to this item, is a media release issued by the South Hedland Business Association and has no bearing or influence on the item in question. Deputy Mayor advised she has no opinion on the temporary visas.

5.1.3 Mr Camilo Blanco

Mr Blanco declared that he is a candidate in the upcoming [Local Government] Election.

In relation to attachment one to item 13. 2 - Syrian Refugee Resettlement to Australia, being the South Hedland Business Association's media release; was the media release authorised by the South Hedland Business Association Committee?

The Deputy Mayor asked the Coordinator Governance whether it would be appropriate for her to answer this question.

Coordinator Governance advised the Deputy Mayor that only questions in relation to Town's business can be answered, so in this case she could only advise Mr Blanco that his question will be passed on to the South Hedland Business Association for a response.

Did Council receive proof from the South Hedland Business Association that the media release was authorised by the South Hedland Business Association Committee?

Deputy Mayor advised there is no requirement for the Town to seek proof of authorisation.

Deputy Mayor closed Public Question Time at 5:52pm.

Deputy Mayor opened Public Statement Time at 5:53pm.

5.2 Public Statement Time

5.2.1 Mr Camilo Blanco

Mr Blanco declared that he is a candidate in the upcoming [Local Government] Election.

Mr Blanco made a statement in relation to item 13. 2 - Syrian Refugee Resettlement to Australia.

Mr Blanco believes the item should be thrown out by Council, and that Council does not have an understanding of the Town's local capabilities. He believes this to be a federal conversation that the Council cannot be considering. He stated there has been no public consultation, and he doubts the federal department of immigration have been consulted over the use of the old detention centre, as nothing was contained in the report. Mr Blanco stated issues from

previous hostings at the Detention Centre at Cooke Point have been forgotten. He stated hosting refugees would have a huge effect on the people living in that area, and will create a financial burden to the ratepayers. Mr Blanco said there have been no guarantees of federal funding to accommodate the plan, as there was nothing stated in the report. Mr Blanco questioned if ratepayers money would be used to bring the facility up to the appropriate standard and if there where funds allocated in the 15/16 budget, and if not, he asked where would the money come from. Mr Blanco questioned whether the state government agreed to increase police numbers in Hedland to insure any public safety issues would be addressed. What affect would hundreds or thousands of refugees have on Hedland, and can Hedland cope? Is the Town of Port Hedland intending to take the lead role in being responsible for hundreds of refugees that that have psychological issues, people that have not had social boundaries for the last five years? Mr Blanco questioned if the risk to Hedland people had been considered. How many extra personnel will the Town of Port Hedland have to employ to cope with the myriad of minor and major issues that would need addressing?

Mr Blanco listed issues that require further consideration:

- Operation of the proposed accommodation facilities and its logistics
- Responsibilities and consideration with relevant stakeholders such as the community, the federal government, BHP Billiton Iron Ore, and businesses
- Lack of and the need to coordinate community facilities to cater for refugees
- Impact on community
- Impact on goods and services such as transport, medical facilities, food, water, medicine, family needs, police, security, defence, immigration, transport, health and social community support
- How to deal with cultural differences
- How to deal with language barriers
- Setting up new infrastructure to deal with the above needs
- Attracting specialised professionals and staff to deal with problems associated with bringing in refugees

Mr Blanco believes there is no one with the skills to deal with refugee needs in the current Council and/or community. He questioned what are the financial implications of this item, how much will the State and Federal Government contribute and how much will the Town contribute; is this a short term or permanent arrangement; where will the refugees work, and what about child care, education and schools? Mr Blanco believes Port Hedland has its own dysfunctional and social issues such as youth crime, aboriginal housing and social issues that require attention, and Mr Blanco believe the Council cannot deal with these long term generational issues, let alone hundreds of refugees. Whist the intent of the cause is supported, we need to know more about logistics and implications prior to committing to any such project. Mr Blanco believes the item to be irresponsible in its recommendation, and that the subject requires further evaluation and reports on potential impacts of such considerations.

5.2.2 Mr Jim Henneberry

Mr Henneberry made a statement in relation to item 12.1.1 - Proposed Change of Use Residential Building to Ten Multiple Dwellings on Lot 1542 (110) Sutherland Street.

Mr Henneberry stated the detailed area plan that was approved in August 2015 should not be retrospectively applied in the application, because 110 Sutherland Street was previously approved and constructed under the old R Codes. Mr Henneberry asked Council to investigate further how the Town can approve these ten dwelling so as to release some affordable homes into the market place. Alternatively he suggested the Council vote against the motion/recommendation to refuse the application in item 12.1.1, and support the application to change the use of a residential building. As stated in the agenda "in considering applications for planning approval Council may permit minor departure from a development plan, where in its opinion the departure would not prejudice the orderly and proper development in the area".

5.2.3 Ms Jan Ford

Ms Ford made a statement in relation to item 12.1.1 - Proposed Change of Use Residential Building to Ten Multiple Dwellings on Lot 1542 (110) Sutherland Street.

Ms Ford quoted from page 16 of this agenda which states that the Council should "support a diverse economy, a thriving, resilient and diverse economy, and facilitate provision of affordable housing". Ms Ford stated that previously she was not a supporter of one bedroom dwellings, however after worldwide study tours looking at ways to obtain affordable housing, she found out that putting one bedroom developments amongst other areas creates diversity; and this doesn't mean one development requiring a mix of all different bedrooms. The report contains reasons for the refusal of the application, including 'single bedroom multiple dwellings are not permitted under the endorsed Sutherland Street Detailed Area Plan Precinct 1 and 2, however later the report states that 'minor deviation are permissible'. The report also mentions that 'existing development does not provide diversity in housing', however Ms Ford believes it probably does by providing options to single people or couples. Ms Ford is an agent managing the development, noting that several couples reside in the development. If a couple plan to purchase a property in Port Hedland, it usually wants the mortgage repayments to be less than rent, and the repayments to be 25% of the income. Therefore single bedroom units are required to encourage people to purchase in Port Hedland. Ms Ford stated that part c) of the recommendation in this item states that "granting approval may create a precedent effect whereby future developers would anticipate that single Multiple Dwellings units would be an acceptable form of development ..."; Ms Ford would welcome this as there are currently not many developers investing in Port Hedland. Ms Ford stated she did not understand the intent of point d) of the officer's recommendation. Ms Ford noted that part e) of the officer's recommendation says "Departure from the DAP would prejudice the orderly and proper development of the DAP area" but that at the moment there are no areas of multiple single bedroom dwellings creating slums. Ms Ford requested Elected Members find a way to help developers

convert properties for home ownership for young couples and young singles to purchase, to in turn increase the permanent population.

5.2.4 Mr Michael Pound

Mr Pound made a statement in relation to item 12.1.1 - Proposed Change of Use Residential Building to Ten Multiple Dwellings on Lot 1542 (110) Sutherland Street.

Mr Pound believes the Officer has taken a bureaucratic assessment rather than a pragmatic approach to dealing with the development application. The Council should look at the application practically, noting that the development has previously received planning approval. Mr Pound stated that it has been constructed and received building approval. The applicant participated, resourced and funded a rezoning and Detailed Area Plan (DAP) for the area. To date the applicant has worked closely with Town of Port Hedland officers in developing the rezoning and DAP. Mr Pound stated the applicant is simply looking to change the use of the site to multiple units to allow the proponent to strata title the site, and that nothing else is going to change on the site as the development already exists.

Mr Pound made the following points regarding the recommendation;

- The detailed area plan is intended to be a guide as to how the development is to occur in the area. The main emphasis of the DAP and the rezoning was to encourage a diversity in housing mix and choice. The DAP should also be implemented with a degree of flexibility to deliver quality planning outcomes whilst maintaining the intent of the document. Mr Pound noted that the development was approved and constructed prior to the rezoning and the DAP endorsed. The proposal is simply to allow the development to be strata titled, it is existing and it would be unfeasible to redevelop or make any changes to the site or the construction of the building. The proponents has invested considerable time, resources and finances to derive an outcome, and has worked closely with Town of Port Hedland officers, it is incomprehensible that Council would now refuse the application given the time and effort that has gone into the project to date.
- In regards to precedent Mr Pound believes it would not create a precedent, as the development has already received planning approval, been constructed, received building approval and is already being occupied. It is an attractive development and will hopefully create a positive precedent for future development with regard to urban design and contributing to the amenity of the area.
- The overall intent of the DAP will not be compromised by approving this application. The development has contributed positively to the amenity of the area and will hopefully encourage good future urban design and quality outcomes for future development as it was intended.
- Development cannot negatively impact on the orderly and proper planning of the area as it already exists. It is already part of the

amenity of the area, it already is part of the orderly and proper planning of the area.

Mr Pound stated the Port Hedland economy is suffering, and that Council should be in the space of promoting and facilitating development and investment in the Town. Council should be supporting developers and investors rather than putting up bureaucratic hurdles. Refusing this development may have broader ramifications across the development industry and discourage future economic/development investment in the area.

5.2.5 Mr Frank Parker

Mr Parker stated that in the past he presented Council with documentation supporting his claims regarding misconduct of a community member, and alleges the Town of Port Hedland failed to investigate these and ignored his claims. Mr Parker stated that he was advised his concerns would be provided to the State Administrative Tribunal (SAT), but claims the concerns were never raised with SAT.

5.2.6 Ms Mary Atwood

Ms Atwood made a statement opposing item - 13.2 Syrian Refugee Resettlement to Australia.

Ms Atwood advised that she is a Kariyarra person, and has lived in Port Hedland all of her life. Ms Atwood acknowledged the plight of the Syrian Refugees, fleeing their country, families and homes in order to survive. From an Aboriginal's perspective, Ms Atwood totally disagrees with item 13.2 Syrian Refugee Resettlement to Australia lobbying for 1000 people to be allocated to the Town of Port Hedland. According to the Office of the Registrar of the Indigenous Corporation in 2012/2013 the Aboriginal people in the Pilbara had a combined income of \$502.7M in the Port Hedland area. At the same time homelessness, poverty and other more acute and extensive issues, such as incarceration and increases in suicides, proved all the money does not help if the community does not support its people. Steve Mavriginnankis (Mav) Chief Executive Officer of Gumala stated native title owners in the Pilbara exceeded \$3 billion in agreements, his report also stated the Pilbara is the home of high poverty areas. Not all the Aboriginal people in these areas are the traditional owners and receive payments, many have come from other areas because of the connection to the region, cultural reasons, and a lot come because their families will support them. Ms Atwood advised she is making these statements because she was told the Town of Port Hedland has put forward this item in an attempt to attract the finances that come with it. The Aboriginal people bring millions of dollars into this community. This money has been spent in the Town, buying furniture, equipment, cars, bikes, houses and food from people in Town. They also pay to use the Town of Port Hedland facilities. In one meeting last year there was \$1M spent. Ms Atwood said that in her life the Town of Port Hedland has not demonstrated any real commitment to Aboriginal people, and that it bulldozed camps and shelters on the outskirts of Hedland, destroying personal effects and the little shelter that was had. The people in the camps were moved from Homes West due to receiving three strikes against them; this policy put people in the streets and the Town destroyed whatever they had.

Deputy Mayor closed Public Statement Time at 6:20pm.

ITEM 6 QUESTIONS FROM MEMBERS WITHOUT NOTICE

6.1 Councillor Daccache

Councillor Daccache declared that he is a candidate in the upcoming [Local Government] Election.

Can I please have an update on the Goode Street erosion in Cooke Point?

Acting Chief Executive Officer advised the Town of Port Hedland is investigating a design to commence in the New Year.

Can I please have a timeline on the project?

If the project proceeds, it would be included for consideration in the 2016/17 Budget.

6.2 Councillor Gillingham

What is being planned for the mowed greenbelt area on Athol Street in Cooke Point?

Director Works and Services took the question on notice.

Can the public be provided with updates on the Civic Centre refurbishment?

Acting Chief Executive Officer advised draft designs have been workshopped with Elected Members.

Director Works and Services advised there will be another Confidential Concept Forum for Elected Members.

Have any tentative plans crossed the table, and if so can they be emailed to Elected Members?

Deputy Mayor advised the plans have not yet been tabled for Council.

Will there be any information emailed to Elected Members regarding the development of The College Project at the South Hedland Campus as I was unable to attend the meeting?

Deputy Mayor advised the session was a very interesting workshop, and the session was to source community consultation and collate information. A summary will be supplied by the facilitators to everybody that attended the session.

Will we receive the summary?

Deputy Mayor reminded the summary would not be written by the Town of Port Hedland, however when the facilitators who run the workshop supply the document this could be distributed.

6.3 Councillor Hooper

Regarding the cyclone clean up, has signage been erected throughout Town?

Acting Chief Executive Officer advised the community has been informed via media release such as Facebook and there are also road signs.

Manager Corporate Information added there has also been information in Headland Highlights and radio advertisements.

6.4 Councillor Melville

Are there any further updates on the promised Dust Report?

Deputy Mayor advised Council is currently awaiting response from the EPA and that the report should be due at the end of September.

Director Community and Development Services added that the report is currently undergoing peer review.

ITEM 7 DECLARATIONS OF ALL MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER BEFORE THE MEETING

| | |
|-----------------------|---------------------|
| Councillor Jacob | Councillor Hunt |
| Councillor Daccache | Councillor Butson |
| Councillor Gillingham | Councillor Melville |
| Councillor Hooper | |

ITEM 8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 Confirmation of Minutes of Special Meeting of Council held on Wednesday 12 August 2015

201516/039 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR GILLINGHAM

That Council confirm that the Minutes of the Special Meeting of Council held on Wednesday 12 August 2015 are a true and correct record.

CARRIED 7/0

8.2 Confirmation of Minutes of Special Meeting of Council held on Tuesday 25 August 2015

201516/040 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR DACCACHE

That Council confirm that the Minutes of the Special Meeting of Council held on Tuesday 25 August 2015 are a true and correct record.

CARRIED 7/0

8.3 Confirmation of Minutes of Ordinary Meeting of Council held on Wednesday 26 August 2015

201516/041 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR DACCACHE

That Council confirm that the Minutes of the Ordinary Meeting of Council held on Wednesday 26 August 2015 are a true and correct record.

CARRIED 7/0

ITEM 9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Mayor Activity Report for the July/August/September 2015 period to date is as follows:

July 2015

Friday, 31st July

- Meeting With Department Local Government & Communities
- Meeting With Deputy Director General Department Of State Development (Nicky Cusworth)

August 2015

Tuesday, 4th August

- Weekly Spirit Radio (1026am) Mayor Chat
- Participated In Tour & Presentation Henderson Point AMC – Facility and Floating Dock

Wednesday, 5th August

- Meeting Mayor John Carey City Of Vincent
- Pilbara JDAP Meeting
- Attended WALGA Annual General Meeting

Thursday, 6th August

- Attended ALGWA WA Breakfast Event

- Attended 2015 WA Local Government Week Convention
- Attended Reception For Mayors & Shire Presidents At Government House

Friday, 7th August

- Attended 2015 WA Local Government Week Convention
- Attended WALGA Convention Gala Dinner

Tuesday, 11th August

- Weekly Spirit Radio (1026am) Mayor Chat
- Weekly TOPH & NWT Media Meeting
- Attended Youth Involvement Council Board Meeting
- Attended Rose Nowers Early Learning Centre Board Meeting

Wednesday, 12th August

- Weekly CEO, Deputy Mayor and Mayor Catch Up
- Attended Town of Port Hedland Airport Committee Meeting
- Attended EM & Exec Meetings
- Chair Special Council Meeting – 15/16 Budget

Thursday, 13th August

- TV Interview The Project Channel 10
- Attended TOPH Councillor Candidate Information Session

Friday, 14th August

- Presentation At 2015 Bloodwood Tree Association Careers Expo At Hedland Senior High School
- Meeting With Leadership Team ANZ Bank – Brent Searle State Manager and Kyle Robertson Regional Executive

Saturday, 15th August

- Mayor Coffees – Port Hedland
- Mayor Coffees – South Hedland

Monday, 17th August

- Attended South Hedland Primary School Board Meeting
- Attended East Pilbara District Health Advisory Council (EPDHAC)
- Community Conversations: Airport Long Term Lease Information Session

Tuesday, 18th August

- Weekly Spirit Radio (1026am) Mayor Chat
- Weekly CEO, Deputy Mayor and Mayor Catch Up
- Weekly TOPH & NWT Media Meeting
- Officiated Citizenship Ceremony

Wednesday, 19th August

- Attended Morrgul Information and Business Networking Workshop
- Meeting Horizon Power Rachel Clarke
- Attended EM & Exec Meetings
- Chair Public Agenda Briefing – August
- Attended Retail Meeting and Trainign Session With John Stanley At South Hedland Shopping Centre

Thursday, 20th August

- Meeting & Greet Vietnamese Consul General
- ABC NW Radio (603am) North West Economic Summit
- Presentation At 2015 Hedland Art Awards
- Attended North West Economic Summit – Pre Event Dinner

Friday, 21st August

- Presented At North West Economic Summit
- Meeting With Consular General – People’s Republic of China
- Opened 2015 North West Festival

Saturday, 22nd August

- Attended North West Festival

Sunday, 23rd August

- Attended North West Festival

Monday, 24th August

- Weekly CEO, Deputy Mayor and Mayor Catch Up
- Book Week Reading – St Cecillas Catholic Primary School
- DeGrey LCDC Film Interview With Tangiora Hinaki
- Meet & Greet New Hedland Senior High School Principal Grant Brown
- Meet & Greet AMP Capital/Infrastructure Capital

Tuesday, 25th August

- Weekly Spirit Radio (1026am) Mayor Chat
- Breakfast Meeting Airport Committee & Stakeholders Meet & Greet AMP Capital/Infrastructure Capital
- Book Week Reading – Cassia Primary School
- BHPBIO & TOPH Council and Executive Members Meeting
- Meeting With Security Team at South Hedland Shopping Centre
- Meeting With TOPH Airport Staff and AMP Capital/Infrastructure Capital
- Meeting With Airport Stakeholders and AMP Capital/Infrastructure Capital
- Chair Special Council Meeting – Proposed Long Term Lease of Port Hedland International Airport

Wednesday, 26th August

- Interview ABC NW Radio (603am) Outcome SCM – Proposed Long Term Lease of Port Hedland International Airport
- Assist Local Business Re Liquor Licensing Application Raikas Family Restaurant South Hedland
- Attended EM & Exec Meetings
- ABC Statewide Radio (720am) Interview Re Relationship Declaration Register
- Chair OCM – August

Thursday, 27th August

- Interview ABC NW Radio (603am) Outcome Relationship Declaration Register Item
- Attended PRC Meeting – Perth
- Interview Vice Media Re Outcome Relationship Declaration Register Item

Friday, 28th August

- Meeting Roy Hill and FORM Re Port Hedland Arts Centre/Cultural Centre/Convention Centre
- Interview GWN TV Re Outcome Relationship Declaration Register Item
- Attended 2015 PHNA Grand Finals

Deputy Mayor declared that she is a candidate in the upcoming [Local Government] Election.

Deputy Mayor advised she attended a Pilbara Regional Council on 27 August, and a breakfast meeting with FORM and Roy Hill to discuss further opportunities within the town on 28 August. Deputy Mayor enjoyed the Chief Executive Officer Performance Appraisal Training on 31 August, and found it to be beneficial to deliberate on the CEO Key Performance Indicators. Deputy Mayor met with Roy Hill a second time to discuss future community initiatives. Lastly Deputy Mayor advised she attended an Audit Governance Review Committee for the PDC and also the East Pilbara District Health Advisory Council Meeting held at the Port Hedland Medical Campus.

ITEM 10 REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION

10.1 Councillor Gillingham

Councillor Gillingham attended the Pilbara Music Festival which went well and thanked the Town of Port Hedland for sponsoring the event. A number of students from Karratha attended the Pilbara Music Festival, and Councillor Gillingham was pleased to see these students in attendance. Karratha students were also in attendance the following week at the Youth Festival at Matt Dann, where Port Hedland students also performed very well. Councillor Gillingham escorted some visitors on a Harbour Cruise, and recommended the cruise, as it allows to see the Town from a different perspective. Also at the Matt Dann, Councillor Gillingham attended a Beanie Performance and commended all involved. Councillor Gillingham congratulated all involved in the dance competitions at the Stadium.

10.2 Councillor Hooper

Councillor Hooper stated the highlight of his month had been the Book Week Reading, where he participated in a reading at a school. Councillor Hooper noted it was a great event and worthwhile.

10.3 Councillor Hunt

Councillor Hunt declared that she is a candidate in the upcoming [Local Government] Election.

Councillor Hunt attended the Rodeo, and congratulated Mr Edwards' work towards the event, adding that it was a great family event. Councillor Hunt suggested that community groups could assist Mr Edwards next year with the event, noting that she hoped the event would become annual.

10.4 Councillor Butson

Councillor Butson attended the Business of the Year Awards with Councillor Gillingham. Councillor Butson congratulated Peter from Pilbara Photographics for his achievements at the Awards. Councillor Butson also attended the Alliance Dance Concert.

10.5 Councillor Melville

Councillor Melville, on behalf of the South Hedland Football Club, thanked the Town of Port Hedland and the YMCA for the assistance with the Grand Final Event.

ITEM 11 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS**11.1 Acting Inspector Dean Snashall and Inspector Brett Ranford, Pilbara District Office, WA Police**

Acting Inspector Snashall provided an overview of current crime trends and crime statistics in the Town of Port Hedland area. Highlighting issues with reporting and community complacency. Acting Inspector Snashall outlined some of the strategies that the West Australia Police have put in place, including a social media strategy and proactive crime initiatives. Acting Inspector Snashall encouraged the public to visit ewatch.com.au to subscribe to his publication and obtain his contact details.

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until formal notification in writing by the Town has been received. Decisions made at this meeting can be revoked, pursuant to the Local Government Act 1995.

ITEM 12 REPORTS OF OFFICERS**12.1 Community and Development Services****12.1.1 Proposed Change of Use Residential Building to Ten Multiple Dwellings on Lot 1542 (110) Sutherland Street**

Peter York, Senior Statutory Planning Officer
File No. 2015/078/128100G

DISCLOSURE OF INTEREST BY OFFICER

Nil

RECOMMENDATION

That Council refuse the application submitted by Pound Planning & Land Development on behalf of the landowner Andrew Roger Graham and Jaculin Louise Bone to change the use of a Residential Building currently consisting of nine (9) single units and one (1) common room to ten (10) single multiple dwelling units on Lot 1542 (110) Sutherland Street, Port Hedland for the following reasons:

- a) Single bedroom Multiple Dwelling units are not permitted under the endorsed Sutherland Street Detailed Area Plan (DAP) Precinct 1 and 2;
- b) The existing development does not provide a diversity of housing typologies in terms of the DAP;
- c) Granting approval may create a precedent effect whereby future developers would anticipate that single Multiple Dwelling units would be an acceptable form of development affecting the intent of the DAP;
- d) To maintain the intent of the DAP in terms of the type of Multi Dwelling unit to be encouraged in this area of Port Hedland;
- e) Departure from the DAP would prejudice the orderly and proper development of the DAP area.

AMENDED RECOMMENDATION

MOVED: CR DACCACHE

SECONDED: CR JACOB

That Council;

1. Refuse the application submitted by Pound Planning & Land Development on behalf of the landowner Andrew Roger Graham and Jaculin Louise Bone to change the use of a Residential Building currently consisting of nine (9) single units and one (1) common room to ten (10) single multiple dwelling units on Lot 1542 (110) Sutherland Street, Port Hedland for the following reasons:
 - a) Single bedroom Multiple Dwelling units are not permitted under the endorsed Sutherland Street Detailed Area Plan (DAP) Precinct 1 and 2;

- b) The existing development does not provide a diversity of housing typologies in terms of the DAP;
 - c) Granting approval may create a precedent effect whereby future developers would anticipate that single Multiple Dwelling units would be an acceptable form of development affecting the intent of the DAP;
 - d) To maintain the intent of the DAP in terms of the type of Multi Dwelling unit to be encouraged in this area of Port Hedland;
 - e) Departure from the DAP would prejudice the orderly and proper development of the DAP area.
2. Request the Chief Executive Officer, or his delegate(s), work with the applicant to develop a new development application that satisfies the Detailed Area Plan by providing a variety in housing typologies.

LOST 2/5

201516/042 COUNCIL DECISION

MOVED: CR HOOPER

SECONDED: CR GILLINGHAM

That Council suspend Standing Orders.

CARRIED 7/0

Deputy Mayor advised that Standing Orders were suspended at 7:42pm.

201516/043 COUNCIL DECISION

MOVED: CR MELVILLE

SECONDED: CR BUTSON

That Council resume Standing Orders.

CARRIED 7/0

Deputy Mayor advised that Standing Orders were resumed at 7:49pm.

201516/044 COUNCIL DECISION

MOVED: CR HOOPER

SECONDED: CR GILLINGHAM

That Council:

- a) Grant Planning approval for the development of ten (10) Multiple Dwellings at Lot 1542 (110) Sutherland Street, Port Hedland subject to the following conditions:
 1. This approval relates only to the proposed Multiple Dwelling(s) consisting of ten (10) single bedroom units as indicated on the approved plans (DRG2015/078/1 – DRG2015/078/7). It does not relate to any other development on this lot.

2. If the development referred to in (1) above is not substantially commenced within a period of two years from the date of approval, the approval shall lapse and be of no further effect.
3. A minimum of thirteen (13) car parking bays shall be provided as indicated on the approved site plan being eleven (11) car parking bays on site and two (2) visitor car parking bays provided in accordance with condition 6.
4. The car parking bays on site are to be line marked to the satisfaction of the local government.
5. All car parking areas and vehicle access and circulation areas are to be maintained and available for car parking and vehicle access and circulation on an ongoing basis to the satisfaction of local government.
6. The two visitor car parking bays provided on the Lacy Street road reserve is to be designed, constructed, kerbed, formed, graded, drained, line marked and finished with a sealed or paved surface or equivalent in accordance with the approved design, approved by the Town's Manager Development Services at the landowner's expense.
7. Alterations or relocations of existing infrastructure within the road reserve shall be carried out and reinstated at the landowner's cost to the satisfaction of the Manager Development Services.
8. Storm water disposal is to be designed and constructed in accordance with the Town's Engineering Services Guidelines, and to the satisfaction of the Manager Development Services.
9. Roof mounted or freestanding plant or equipment such as air conditioning units and hot water systems shall be located and/or screened to the satisfaction of the Town's Manager Development Services.
- ~~10. Alterations or relocations of existing infrastructure within the road reserve shall be carried out and reinstated at the landowner's cost to the satisfaction of the Town's Manager Development Services.~~
104. All landscaped areas are to be maintained on an ongoing basis to the satisfaction of the local government.
112. All dust and sand to be contained on site with the use of suitable dust suppression techniques to the satisfaction of the Manager Development Services.
123. The development shall be connected to reticulated mains sewer.

At the Ordinary Council Meeting held on Wednesday 28 October 2015 Council made the following changes:

Page 23 - removed point 10 as it was a repeat of point 7 and renumbered points 11, 12 and 13 to 10, 11 and 12

Page 24 - renumbered points 1, 2, 3, 4 to 13, 14, 15, 16 as they should have continued from page 23.

Prior to the issuing of a Building Permit the following conditions shall be cleared by the Town's Manager Development Services:

At the Ordinary Council Meeting held on Wednesday 28 October 2015 Council made the following changes:

Page 23 - removed point 10 as it was a repeat of point 7 and renumbered points 11, 12 and 13 to 10, 11 and 12

Page 24 - renumbered points 1, 2, 3, 4 to 13, 14, 15, 16 as they should have continued from page 23.

134. Prior to the issuing of a Building Permit application, a Traffic Management Plan, prepared in accordance with Main Roads Western Australia Code of Practice shall be submitted for approval by the Manager Development Services. Any activity within a road reserve associated with building construction works (e.g.-loading, offloading, movement of construction vehicles etc.) which may impact on pedestrian or vehicular traffic is deemed to require traffic management.
142. Prior to the issuing of a Building Permit, the land owner shall pay a refundable bond of (\$4,720.00) to the Town as security for repairing any damage to the road verge and/or adjoining infrastructure during construction.
153. Prior to the issue of a Building Permit for the proposed development, the owners shall enter into a Deed of Agreement with the Town of Port Headland for the use of those portion(s) of Lacy Street Road Reserve adjoining Lot 1542 Sutherland Street for the purpose of providing use and access for the verge car parking as shown on the approved plans. The agreement shall require the owner as terms and conditions of the proposed use of the Reserve to:
 - Indemnify the Town against the loss or damage caused to the Road Reserve or to any person or property of any person arising out of the use of the Road Reserve in connection with the development;
 - Take out and maintain a policy of public liability insurance with a reputable insurer in an amount satisfactory to the Town to insure the Town and the owner against all claims for loss or damage or injury occurring to the Road Reserve or any person or property of any person as a result of the use of the Road Reserve in connection with the development; and
 - Ensure that the owner(s) are responsible for all construction and ongoing maintenance of the proposed car parking bays to the satisfaction of the Town's Manager Development Services.

The agreement shall be prepared by the Town's solicitors to the satisfaction of the Town and the owner shall be responsible to pay all costs associated with the Town's solicitor's costs of and incidental to the preparation of (including all drafts) and stamping of the agreement.

164. Prior to the to the issuing of a Building Permit; a detailed landscaping and reticulation plan shall be submitted and approved by the Town's Manager Development Services. The plan is to include location, species and planting details with reference to Council's list of recommended low-maintenance tree and shrub species included in Council Policy 10/001.

ADVICE NOTES:

1. The landowner is reminded this is a Planning Approval only and does not obviate the responsibility of the landowner to comply with all relevant building, health and engineering requirements.
2. In regard to Condition 13, the bond has been calculated at \$78.60 linear metre for reinstatement of kerbing and \$196.70 m² with a width of 2 m wide for reinstatement of footpaths, in accordance with the Town's Engineering Services Fees and Charges 2014 – 2015. On completion of construction and inspection by Engineering Services which confirms any damage to the road, kerbs of footpath have been rectified, the bond will be returned

Length of road reserve = 20m
Reinstatement of kerbing = \$78.60 x 20m
Reinstatement of footpaths = \$393.40 x 20m
Total bond required = \$9440 (please note the bond will be 50% of total amount)
3. Be advised that all laundries must be constructed as per the Town's Health Local Laws 1999 Section 2.2.2.
4. Waste receptacles are to be stored in a suitable enclosure to be provided to the specifications of the Town's Health Local Laws 1999 and to the satisfaction of Manager Development Services.
5. Waste disposal and storage is to be carried out in accordance with the Town's Health Local Laws 1999.
6. The development must comply with the Environmental Protection (Noise) Regulations 1997 at all times.
7. Be advised that as per the Environmental Protection (Noise) Regulations 1997, construction noise, that does not comply with the AS 2436-1981, is not permitted outside of 0700-1900 Mondays-Saturdays and not on Sundays or Public Holidays.
8. Prior to the issuing of a Building Permit; the landowner is to obtain a clearance certificate confirming all relevant planning conditions have been complied with. In this regard contact the Town's Development Compliance Officer to obtain the necessary application form and fee.
9. Take note the area of this application may be subject to rising sea levels, tidal storm surge and flooding. Council has been informed by the State Emergency Services that the one hundred (100) year annual recurrence interval cycle of flooding could affect any property below the ten (10) metre level AHD. Proponents shall obtain their own competent advice to ensure that measures adopted to avoid the risk will be adequate. The issuing of a development approval/building permit is not intended as and must not be understood as, confirmation that

the development (or existing building) will not be subject to damage from tidal storm surges and flooding.

- b) Provide the CEO or his delegate(s) the ability to make minor changes to the conditions contained within the development application approval for this site.

CARRIED 5/2

Record of votes

| For | Against |
|-----------------------|---------------------|
| Councillor Gillingham | Councillor Jacob |
| Councillor Hooper | Councillor Daccache |
| Councillor Hunt | |
| Councillor Butson | |
| Councillor Melville | |

REASON:

The Council believes that the outcome of its decision will reflect the intent that it is hoping to achieve in the community.

EXECUTIVE SUMMARY

The Town has received an application from Pound Planning & Land Development on behalf of the landowner Andrew Roger Graham and Jaculin Louise Bone to change the use of a Residential Building currently consisting of nine (9) single bed units and one (1) common room to ten (10) multiple dwelling single bed units on Lot 1542 (110) Sutherland Street, Port Hedland (Refer to locality Plan Attachment 1).

The development is located in the Residential R40 zone. This zone has an endorsed (DAP) (Attachment 2). The DAP does not permit one bedroom dwellings.

The departure from the DAP is considered to be more than a minor departure which could prejudice the orderly and proper development of the area subject to the DAP.

The proposed change of use application is not supported by the Town's Officer's in terms of the housing typology required by the DAP. The DAP requires a diversity of housing types exclusive of one bedroom Multiple Dwelling units.

Council is requested to refuse the proposed change of use from a Residential Building to ten (10) single bedroom Multiple Dwellings.

DETAILED REPORT

Site Description and Background

The subject corner site contains a two storied rectangular residential building and associated parking which has access via Lacy Street and a total site area of 961m². The developed site obtained planning approval for a residential building and a common room dated 19 July 2011. This development was assessed against the Residential Design Codes. All conditions have been cleared for the approved development.

The proposed change of use involves the conversion of the common room to a single bedroom multiple dwelling creating ten (10) single bedroom multiple dwellings, the provision of two (2) verge visitor car parking bays on Lacy Street, bin store area on site and the establishment of landscaping.

Proposal (Attachment 3)

Under the Town of Port Hedland Town Planning Scheme No. 5 (TPS5) the site was recently zoned Residential R40 (previously zoned Residential R25) by way of Scheme Amendment 64 (SA64) which was published in the gazette on 4 August 2015 with an associated endorsed Sutherland Street Detailed Area Plans (DAP) Precinct One and Two dated 4 August 2015.

Assessment of DAP

Provision 2.3 of the DAP states 'All Multiple Dwelling' applications shall provide diversity in unit types and sizes as follows:

- Maximum 50 per cent two (2) bedroom dwellings;
- One (1) bedroom dwellings are not permitted.

An assessment of the existing built environment against the DAP provisions is provided. (Refer to Attachment 4). The applicant provided an assessment against the DAP.

The following provisions of the DAP are not satisfied:

- Lack of diversification in the type of units being provided;
- The provision of a shaded area adjoining the habitable living areas for the ground floor units;
- The ground floor units not satisfying the minimum dimension of 2.6m and 20m² area for the outdoor living area.

The applicant's response concerning these matters:

"Construction started in March 2011 and was completed in March 2014, during the construction phase the demand for accommodation was wide spread with one bedroom units being the most preferred housing option for workers to stay and live in despite being approved as a 'Residential Building' the proposal was assessed in accordance with the R-Codes and considered to be compliant with the assessable provisions relating to housing density and diversity. The proposal is for a change of use and does not constitute the need for any new development on site."

The proposed change of use from residential building to Multiple Dwelling units is considered to be new development albeit already constructed requiring assessment against the DAP. The DAP contains variances from the R-Code particular to housing typologies in that one bedroom Multi dwellings are not permitted.

It is acknowledged that most of the provisions of the R Codes have been satisfied in terms of the assessment provided with the 2011 approval for the Residential Building and with the application submitted.

The R-Codes specify design diversity above 12 units i.e. a limitation on single bed units and this development involves 10 single bed units being not affected by the design diversity provision of the R-Codes.

In terms of the DAP, the design provisions override the provisions of the R-codes. Although the site is developed to enable the creation of one bedroom multiple dwelling units, in terms of the DAP the creation of one bedroom multiple dwelling units is not permitted.

Granting approval for ten single bedroom Multiple Dwelling units may contribute to an expectation within the community that single bedroom Multiple Dwelling units are permitted in the subject DAP area. The intent of the DAP is to provide for multiple dwelling units which provide a diversity in density and design for couples and/or families on a permanent basis which single bedroom units are not entirely capable of supporting on a permanent basis.

Port Hedland's West End Residential Zone has been implemented to provide for residential development between a minimum of R30 density and a maximum of R80 density. Furthermore, the West End Zone stipulates that no dwelling shall have greater than two (2) bedrooms or rooms capable of being used as bedrooms. One reason for this being implemented was to encourage temporary/transient and semi-permanent accommodation to be established in the West End which would allow for all areas east of the West End to continue catering for permanent accommodation in a format suitable for young couples and families.

When considering the matters mentioned above it is important that the provisions of the DAP are upheld in terms of the type of multiple dwelling being promoted in the Sutherland Street Precincts 1 and 2 hence the recommendation for the proposed Change of use application to be refused.

Matters for consideration:

Clause 5.2.4 Town of Port Hedland Town Planning Scheme No. 5 (TPS5) states:

'In considering applications for planning approval, Council may permit minor departure from a development plan where in its opinion the departure would not prejudice the orderly and proper development of the area.'

As discussed in the DAP assessment it is considered that the variation being sought in terms of the DAP is more than a minor departure hence the recommendation to refuse the application for a change of use.

If approval is granted it is considered that the environmental outcomes envisaged by the DAP concerning the type of multiple dwelling to be envisaged in the area will be compromised.

In regard to the proposed development internal comments were received from the Town's Officers recommending conditions and advice notes.

Conditions relate to:

- the proposed visitor car parking in the verge of Lacy Street,
- the establishment of landscaping and bin enclosure area.
- Landscaping will improve the amenity of the ground floor units along Sutherland Street. The provision of the verge visitor car parking bays will satisfy the car parking provisions of the R-code.

Consultation

Adjoining Neighbours:

The application was advertised to the adjoining neighbours between 13 May 2015 and 27 May 2015 and no submissions were received opposing the change of use.

Internally:

Manager Technical Services

Building Surveyor

Manager Health Services

Manager Engineering Services

FINANCIAL AND RISK IMPLICATIONS

An application fee of has been received as per the prescribed fees \$533.70 approved by the Council.

The risk associated with the approving the proposed change of use is creating a precedent in the DAP area which excludes one bedroom dwellings.

STATUTORY AND POLICY IMPLICATIONS

Planning and Development Act 2005

Town of Port Hedland Town Planning Scheme No. 5 (TPS5)

- Clause 1.5 – The Scheme objectives.
- Clause 5.2 – Development Plans.
- Part III – Zones – outlines the zones of the TPS5 and the different types of symbols used to identify the permissibility of the uses within the zone.
- Zoning Table – designates the permissibility of the uses in accordance with the relevant zone.
- Part IV – Use and Development of Land – outlines how the development is to be assessed in accordance with the permissibility of the use within the Zoning Table.
- Part VI, Section 6.2 – Gives effect to the Residential Design Codes of Western Australia (R-Codes).

- Part VI, Section 6.3 outlines the provisions for determining applications in the Residential Zone.
- Part VI, Section 6.13 outlines the car parking (construction) requirements.
- Part VI, Section 6.14 – identifies landscaping requirements
- Appendix 1 – Definitions
- Appendix 7 – Car parking standards
- Appendix 8 – Minimum Car parking specifications

Detailed Area Plan (DAP)

The Detailed Area Plan endorsed on 4 August 2015 sets out the design requirements for Multi Dwelling Unit applications.

The DAP states ‘all new development on lots contained within the DAP shall be required to comply with the provision of the DAP in addition to the provisions of the Scheme and R-codes. Where there is an inconsistency between the DAP and the R-Code the provisions of the DAP shall prevail.

State Government Policies

State Planning Policy 3.1 Residential Design Codes 2013 (R-Codes)

The Residential Design Codes (R-Codes) provide a comprehensive basis for the control of residential development throughout Western Australia.

The proposed development has been assessed in accordance with the relevant provisions of the R-Codes. The original development approval for the residential building was assessed under the R-Codes generally satisfying most of the R-Code provisions. An R-Code assessment was submitted with the proposed Change of Use application satisfying most provisions of the R-Code.

An R-Code assessment was provided with the submitted application satisfying most provisions of the R-Code.

Strategic Planning Implications

The following section of Council’s Strategic Community Plan 2014-2024 is considered relevant to the proposal:

- 2 Supporting a diverse economy
- 2.1 A thriving, resilient and diverse economy:
 - Facilitate provision of affordable housing.

Planning Comment

The proposed change of use if approved provides the opportunity to create built strata for single unit Multi Dwellings. Built strata will provide security of ownership for the single bedroom units but the DAP excludes single unit multi dwellings.

The Strategic Plan is to facilitate affordable housing and for the subject area this involves no single bedroom dwellings but multi dwellings having a minimum of 50% two bedroomed units.

When considering multiple dwelling applications the intent of the DAP needs to be maintained within the built environment in the Sutherland Street area. The DAP provides for a diversification in the type of multiple dwelling to be located in this area contributing to a variety of residential designs in the waterfront area of Sutherland Street. The purpose of the DAP is to avoid single multiple dwelling units as the West End Residential zone in Port Hedland provides for single and two bedroom dwellings hence the recommendation to refuse the proposed change of use application.

ATTACHMENTS

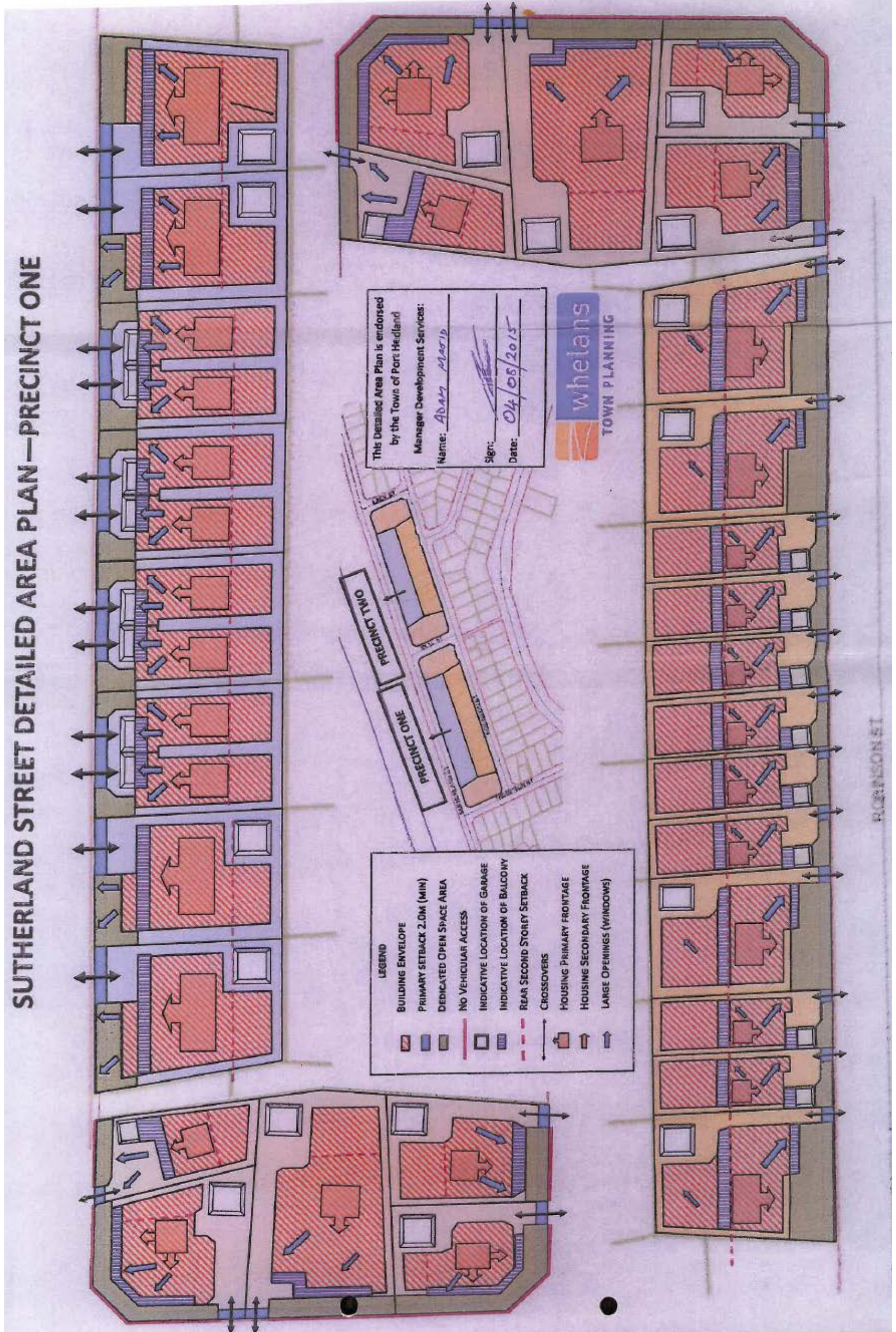
1. Locality Plan
2. DAP Sutherland Street Precincts 1 and 2
3. Proposal
4. DAP assessment or comments

31 August 2015

ATTACHMENT 1 TO ITEM 12.1.1

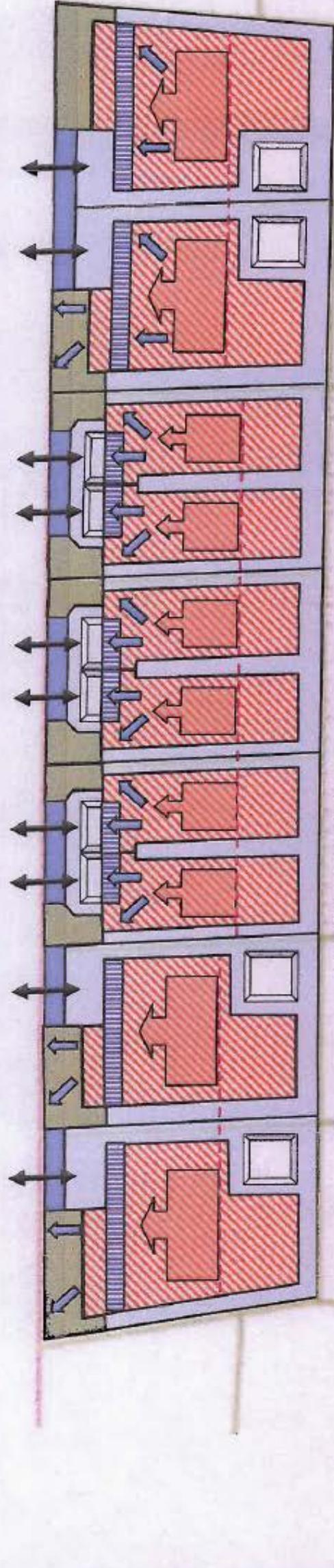


SUTHERLAND STREET DETAILED AREA PLAN — PRECINCT ONE



SUTHERLAND STREET DETAILED AREA PLAN—PRECINCT TWO

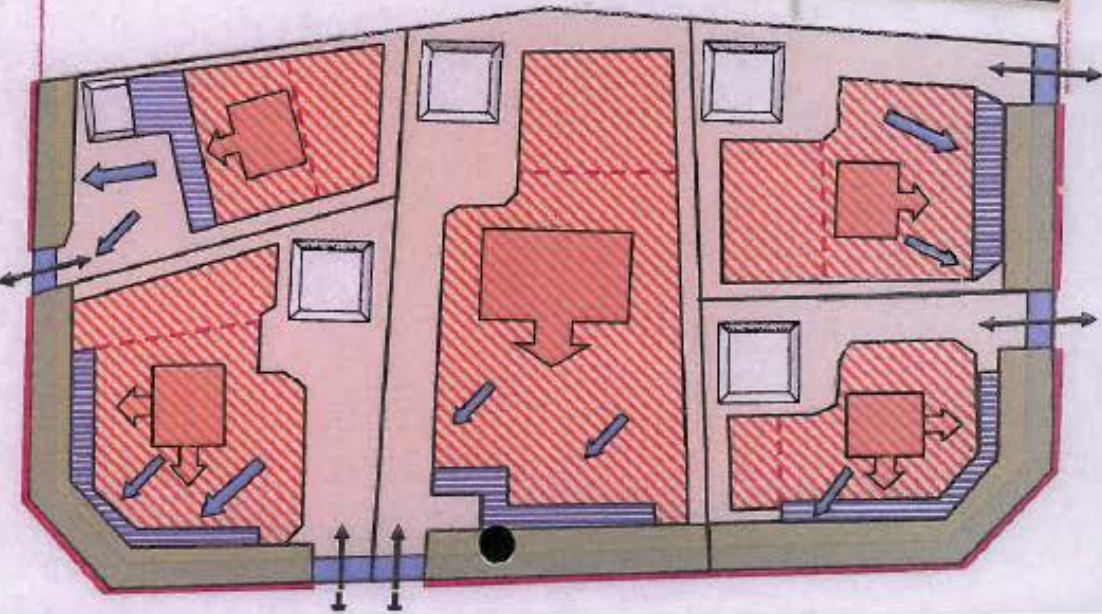
ATTACHMENT 2



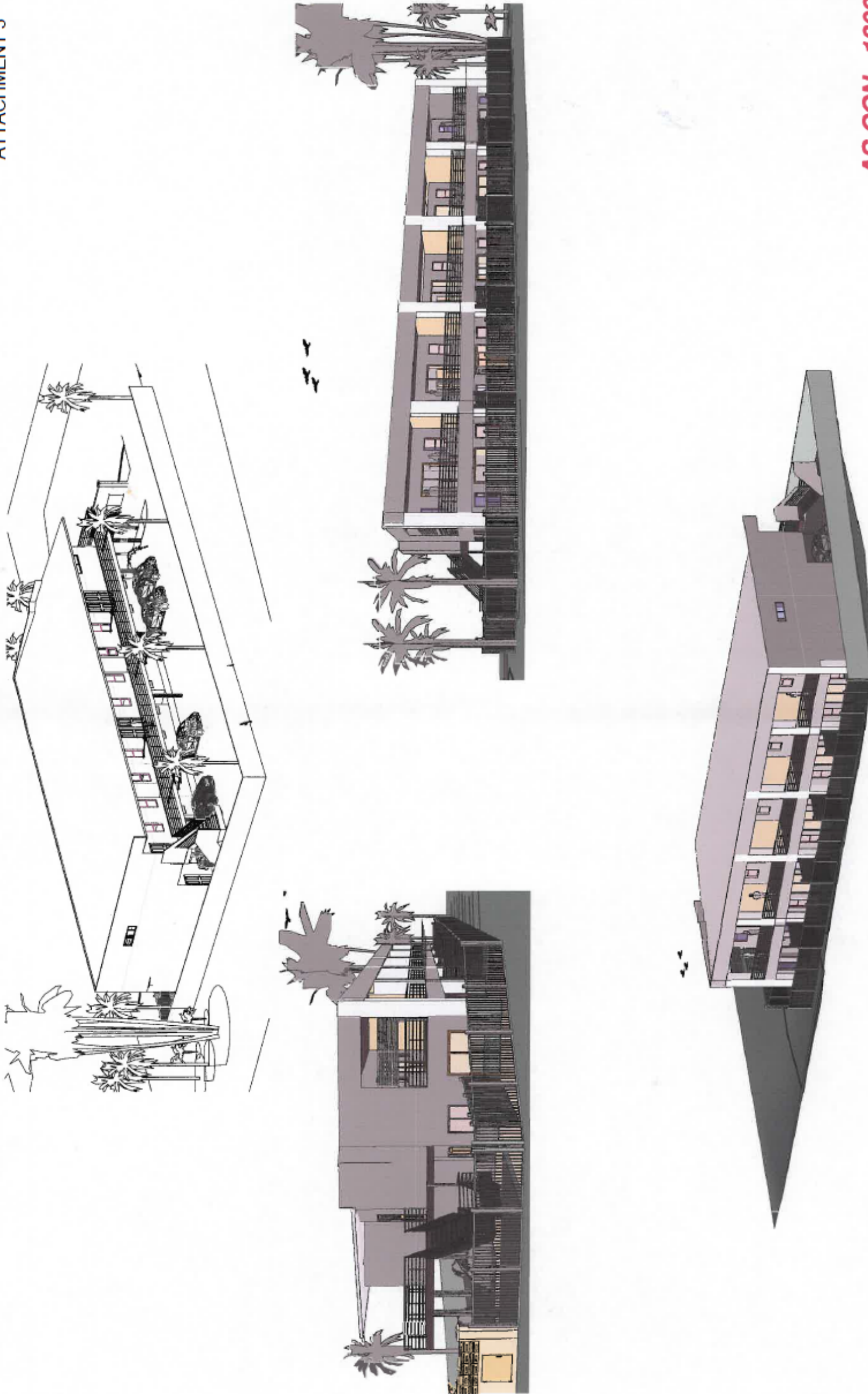
RESIDENTIAL DESIGN CODE VARIATIONS

The following variations to the R-Codes constitute Acceptable Development for all lots included within this Detailed Area Plan. All new development on lots contained within this DAP shall be required to comply with the provisions of the DAP, in addition to the provisions of the Scheme and R-Codes. Where there is an inconsistency between the DAP and the R-Codes, the provisions of the DAP shall prevail.

- 1. BUILDING SETBACKS**
 - 1.1 Primary street setback minimum is 2m, maximum 4m.
- 2. HOUSING TYPOLOGY**
 - 2.1 The preferred housing typologies for all new residential development shall be designed to present towards the primary street in a built form similar to a Duplex or Townhouse.
 - 2.2 Any future application for 'Multiple Dwellings' shall be required to provide a design and construct proposal which explores alternative medium density housing development options with the intent on stimulating diversity in the local housing market.
 - 2.3 All 'Multiple Dwelling' Applications shall provide diversity in unit types and sizes as follows:
 - Maximum 50 per cent two (2) bedroom dwellings;
 - One (1) bedroom dwellings are not permitted.
- 3. BUILDING HEIGHT**
 - 3.1 For those lots which have primary frontage to Sutherland Street (lots shaded blue on DAP) any proposal for residential development shall be in accordance with the 'Decoded-Go-Comply' provisions in the R-Codes with regards to 'Wall/Built Height'. Height variations would require formal correspondence from the Department of Parks and Wildlife detailing the specific variation and a response accordingly.
- 4. BUILT FORM EXPRESSION**
 - 4.1 Dwellings constructed on corner lots are to address the primary and secondary streets through the use of materials and major openings on at least two sides of the house.
 - 4.2 The desired design outcomes for future urban form require the proponent to explore alternative methods of construction, associated materials and finishes in an effort to provide a development which confirms and/or improves to the surrounding streetscape amenity.
 - 4.3 Large openings (windows) must be located on the north to north-west and east to south-east sides of the house, these openings shall contribute towards establishing the orientation of the dwelling into its main 'frontage'.
 - 4.4 Second Storey rear boundaries will be put in place to ensure privacy and access to natural light.
 - 4.5 Staggered second storey balconies shall be incorporated on top of garages along lots fronting Sutherland Street to ensure better levels of privacy, passive surveillance and street frontage activation.
 - 4.6 The maximum unbroken length of a dwelling, unit or group of dwelling unit wall is fifteen (15) metres in length.
 - 4.7 Building bulk is to be reduced through a combination of verandas, recesses and variations in building form and materials.
 - 4.8 Building facades shall make use of a variety of materials, colours and/or textures; and
 - 4.9 The design and finish of rooves are to be pitched, articulated, gabled or provided with other features to avoid single plane rooflines.
- 5. CHARACTER AND AMENITY**
 - 5.1 All applications for planning approval proposing residential development above the R30 density shall provide adequate justification in regards to the following:
 - Enhancement of the existing streetscape;
 - A high Quality Built Form;
 - Passive surveillance of the public realm (both streets and open space);
 - Integration of development at the higher density code with any adjoining/near by undeveloped lots; and
 - No second hand transportable buildings
- 6. LIGHTING**
 - 6.1 All dwellings shall utilise a structure to recesses light bulbs thus directing light downward
 - 6.2 No additional street lighting will be utilised in order to minimise light spill onto the beach
 - 6.3 Lighting on Sutherland street will utilise long wave length lighting between 550nm-700nm in accordance with DP/AV EAG 5 regarding the nesting areas of marine turtles.
 - 6.4 No decorative lighting will be permissible on second storey Sutherland Street housing, minimising light spill to the beach front.
- 7. GARAGES AND ACCESS**
 - 7.1 The DAP identifies the preferred location of garaging. Variations to the preferred location may be permitted by the Town.
 - 7.2 No vehicles access as shown on the DAP
- 8. OPEN SPACE**
 - 8.1 The minimum total % of open space on each lot is 40%
 - 8.2 No variations to outdoor living area size or dimension shall be supported where open space is below 40%.
 - 8.3 All residences shall have a shaded outdoor area adjacent to the main living area with a minimum width of 2.5m and a minimum area of 20m². It is also preferred that a proportion of the primary setback be utilised as open space to promote street surveillance and create an attractive streetscape as indicated on the DAP.
- 9. FENCING**
 - 9.1 Fencing within the Primary Street Setback is strongly discouraged, however where fencing is desired within the Primary Street Setback it shall be no higher than 1.2m and shall not be constructed from colour bond.
 - 9.2 Any landscaped hedge shall be no higher than 1.5m.
 - 9.3 Fencing along lot boundaries abutting Secondary Streets:
 - Is permitted to be solid where it abuts the primary outdoor living area of the site to a maximum 50% of the secondary street boundary length.
 - Uncapped colorbond fencing shall not be permitted along boundaries abutting Secondary Streets.
 - On corner lots where a front fence is provided, where the fence continues around the corner to the secondary street, the fence height shall not exceed 1.2m for a minimum of 2m behind the front setback.
- 10. INCIDENTAL DEVELOPMENT**
 - 10.1 Outbuildings are to be screened from public view unless constructed from similar materials as the dwelling.



ATTACHMENT 3



AS CON - 130214

© COPYRIGHT 2012 RAMM'S BUILDING DESIGN

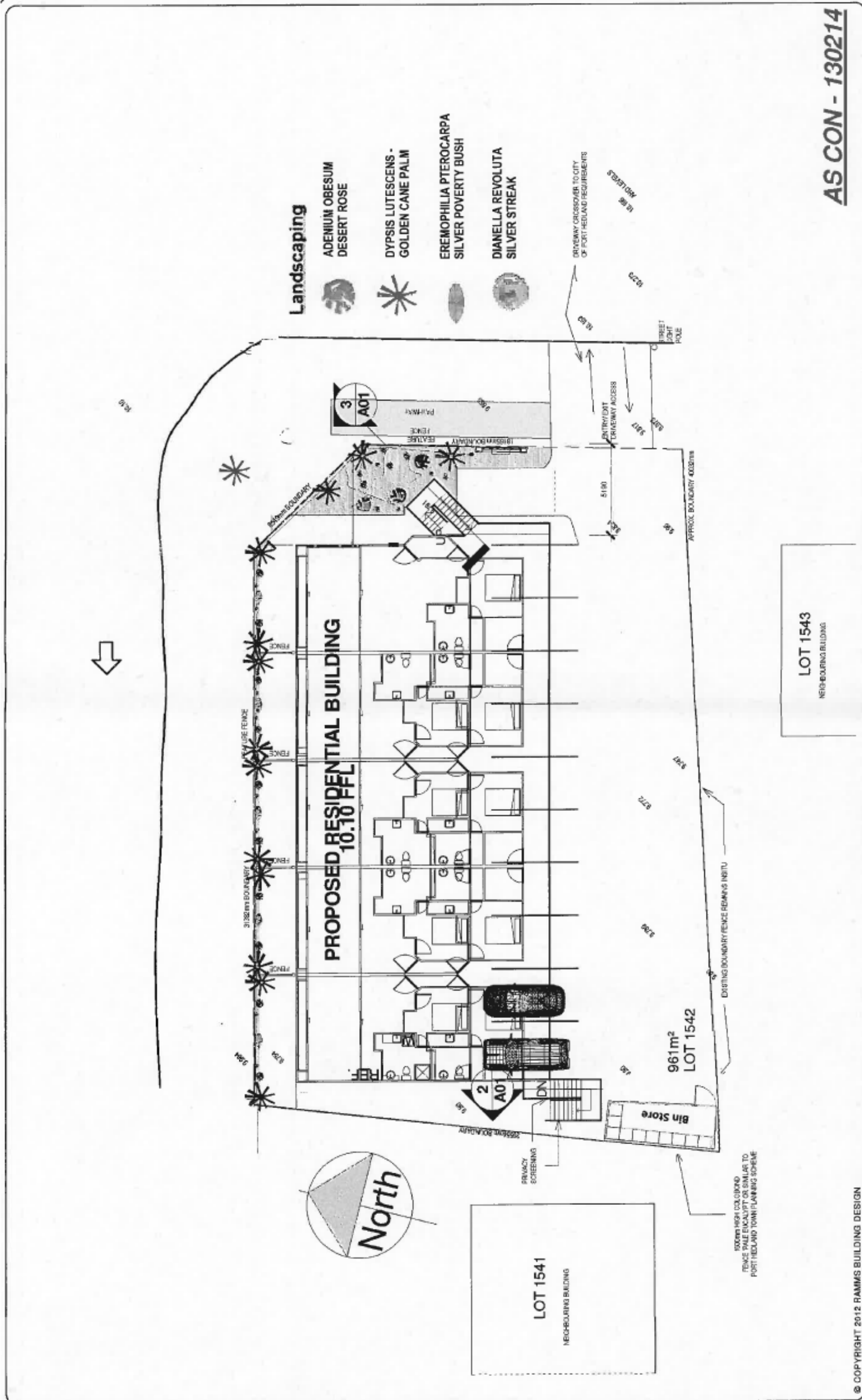
RAMM'S BUILDING DESIGN
 SUITE E 116 DEMPSTER ST ESPERANCE
 Ph: 90 715 881
 F: 90 716 848
 M: 0417 715 881
 Ei: gary@rammsbuildingdesign.com.au



**LOT 1542
 SUTHERLAND ST -
 PORT HEDLAND**

3D VIEWS

| | | | |
|-------------|------------------|-------|------------|
| PROJECT NO. | A11 | | SHEET SIZE |
| DATE | 13 FEBRUARY 2014 | | A3 |
| DRAWN BY | GARY/DFTG CREW | | |
| CHECKED BY | G RAMM | Scale | |



AS CON - 130214

| | | | | |
|------------------------------------|------------------|-------------|------------|------------|
| LANDSCAPING / BINSTORE PLAN | | PROJECT NO. | A01 | SHEET SIZE |
| DATE | 13 FEBRUARY 2014 | | | A3 |
| DRAWN BY | GARY/DFTG CREW | | | |
| CHECKED BY | G RAMM | Scale | | 1 : 200 |

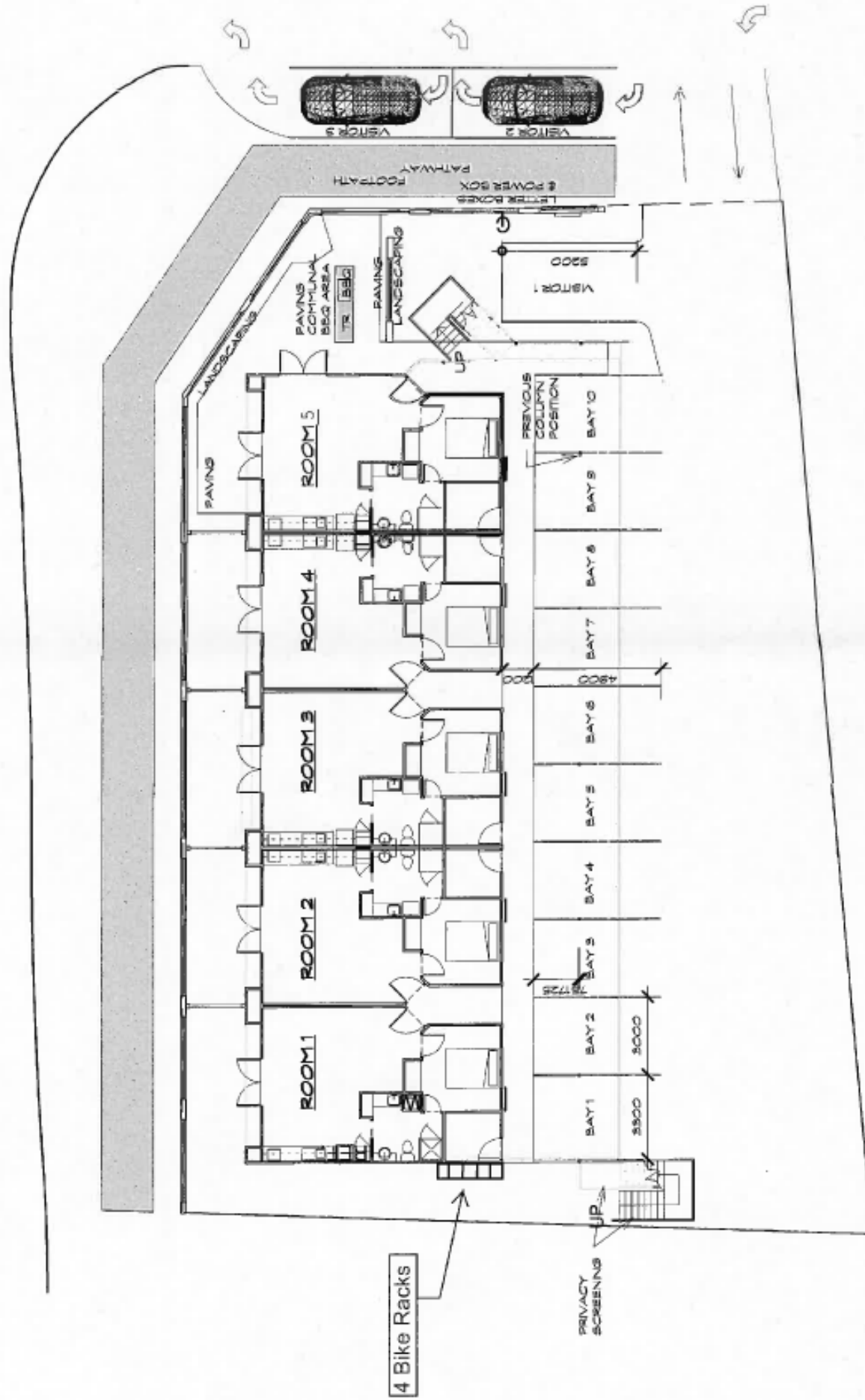
**LOT 1542
SUTHERLAND ST -
PORT HEDLAND**



RAMM'S BUILDING DESIGN
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ATTACHMENT 3



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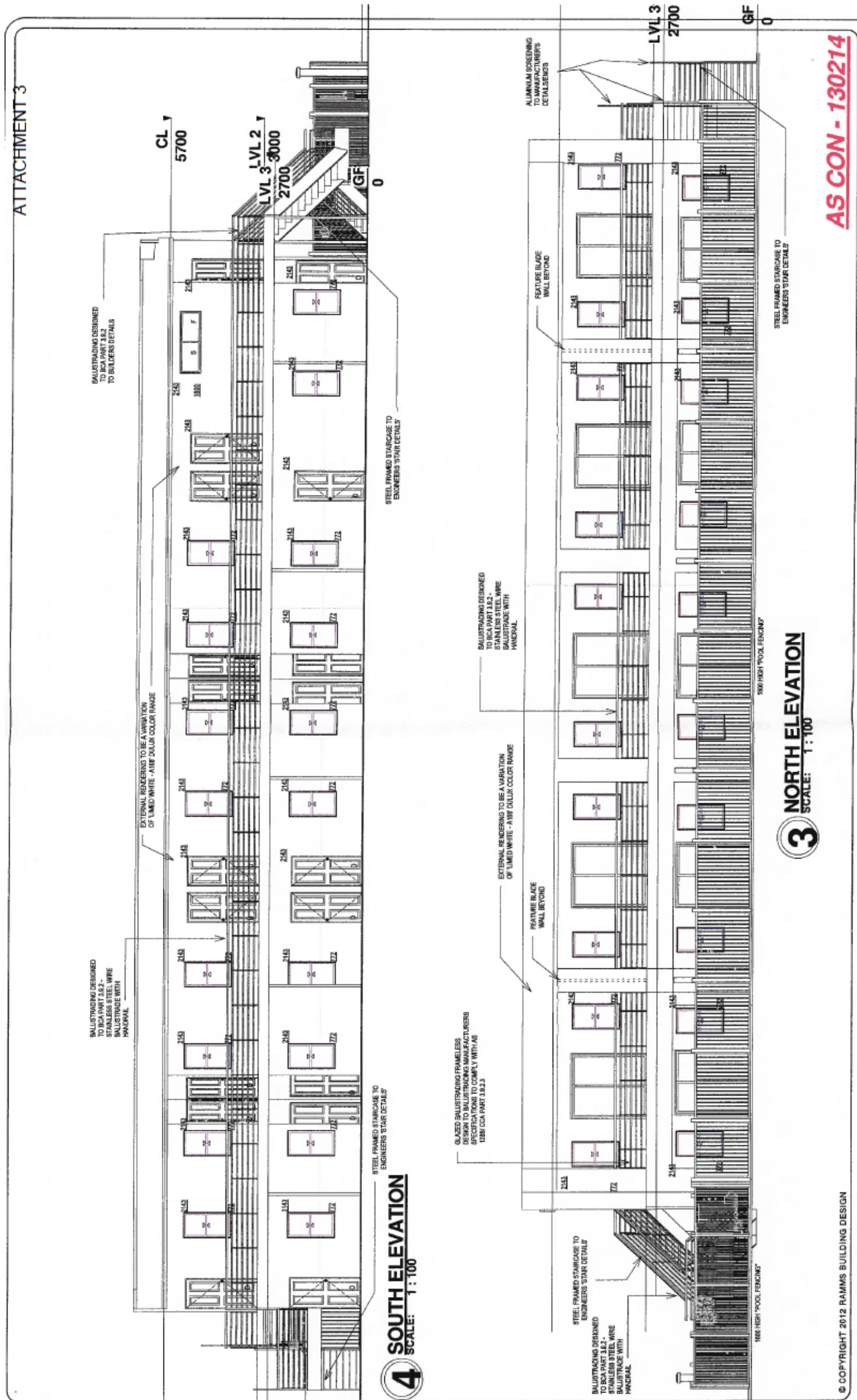
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 SUITE E 116 DEMPSTER ST ESPERANCE
 Ph: 90 715 881
 F: 90 716 848
 M: 0417 715 881
 Et: gary@rammsbuildingdesign.com.au



LOT 1542 SUTHERLAND PARKING LAYOUT
ST - PORT HEDLAND

| | | | |
|-------------|----------------|------------|-------------------------|
| PROJECT NO. | | A05 | SHEET SIZE A3 |
| DATE | AUG 2015 | | |
| DRAWN BY | GARY/DFTS CREW | | |
| CHECKED BY | G RAYM | | |
| | | | Scale 1:200 |

13/02/2014 12:19:01 PM



AS CON - 130214

ELEVATIONS

**LOT 1542
SUTHERLAND ST -
PORT HEDLAND**

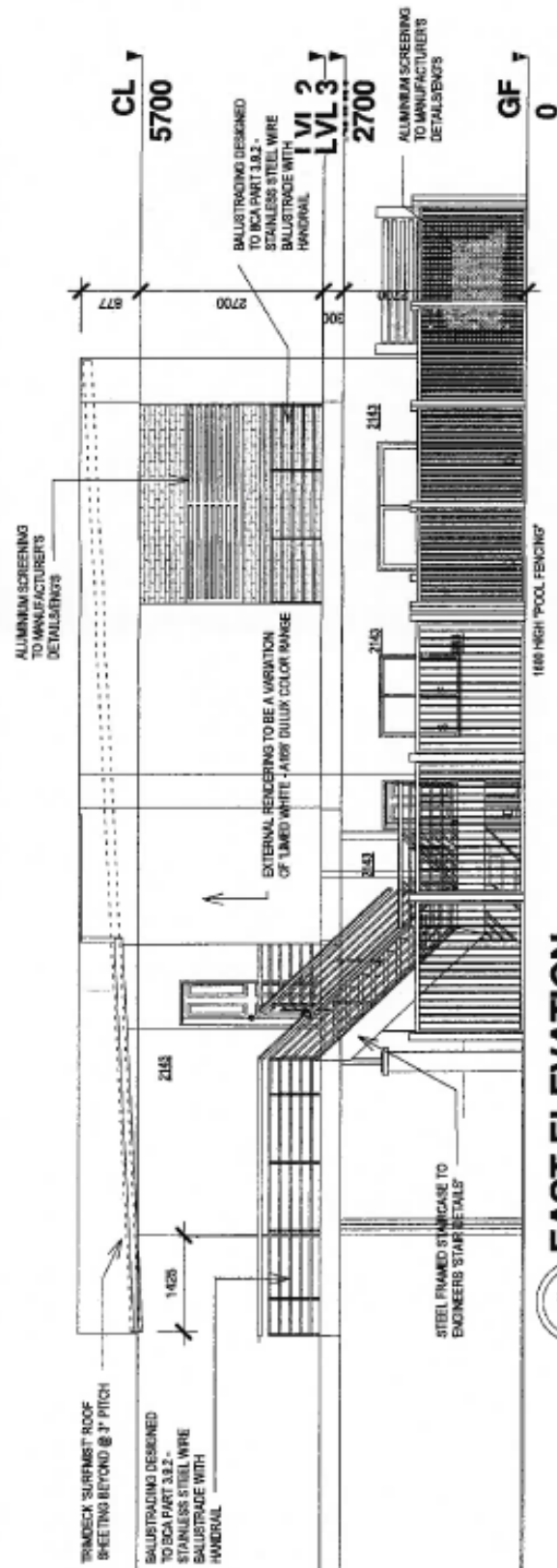


RAMM'S BUILDING DESIGN
SUITE E 116 DEMPSTER ST ESPERANCE
PH: 90 715 881
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EI: gary@rammsbuildingdesign.com.au

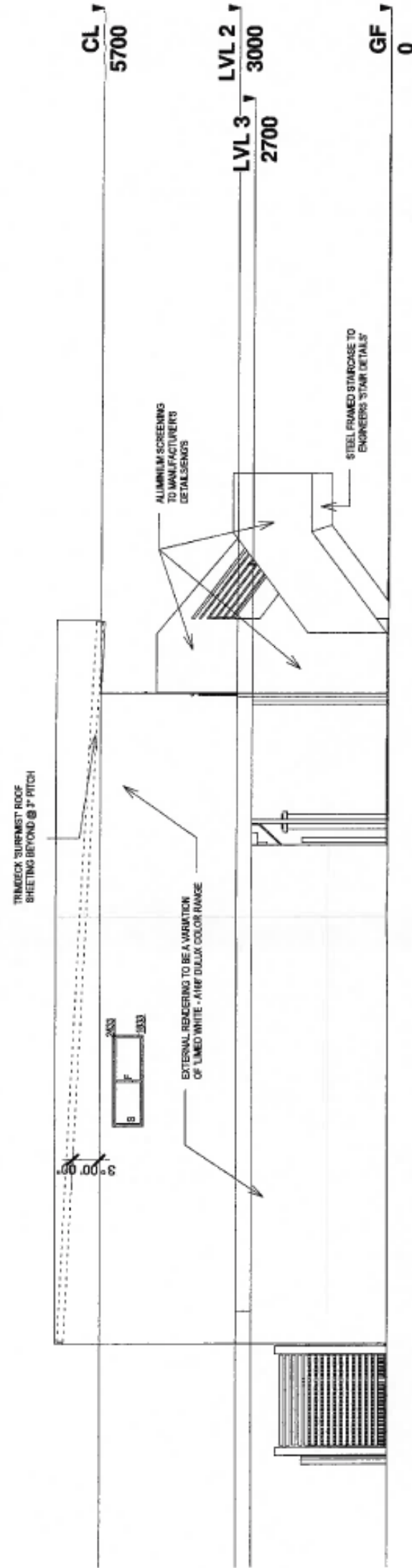
| | | | | |
|-------------|------------------|--|------------|----------------|
| PROJECT NO. | A09 | | SHEET SIZE | A3 |
| DATE | 13 FEBRUARY 2014 | | DRAWN BY | GARY/DFTG CREW |
| CHECKED BY | G RAMM | | | |

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ATTACHMENT 3



1 EAST ELEVATION
SCALE: 1:100



2 WEST ELEVATION
SCALE: 1:100

AS CON - 130214

ELEVATIONS 2

**LOT 1542
SUTHERLAND ST -
PORT HEDLAND**



RAMM'S BUILDING DESIGN
SUITE E 116 DEMPSTER ST ESPERANCE
Ph: 90 715 881
F: 90 716 848
M: 0417 715 881
Ei: gary@rammsbuildingdesign.com.au



| | | | |
|-------------|------------------|------------|------------|
| PROJECT NO. | | A10 | SHEET SIZE |
| DATE | 13 FEBRUARY 2014 | | A3 |
| DRAWN BY | GARY/DFTG CREW | | |
| CHECKED BY | G. RAMM | Scale | 1:100 |

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ATTACHMENT 4 TO ITEM 12.1.1

(Attachment 4) ASSESSMENT OF THE DAP

| Provisions of DAP | Comments | Yes | No | N/a |
|---|--|-------------------------------------|-------------------------------------|--------------------------|
| Building Setbacks <ul style="list-style-type: none"> Primary Street setback (minimum is 2m, maximum 4m) | The primary street setback is satisfied. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Housing Typology <ul style="list-style-type: none"> New residential development shall be designed to present towards the primary street in a built form similar to a duplex or Townhouse; Any future application for Multi Dwellings shall be required to provide a design and construct proposal which explores alternative medium density housing developments options with the intent on simulating diversity in the local housing market; All Multiple Dwelling Applications shall provide diversity in unit types and sizes as follows: <ul style="list-style-type: none"> Maximum 50 per cent two (2) bedroom dwellings; One (1) bedroom dwellings are not permitted. | <p>The existing development presents to the primary street but does not provide diversity as the units are all 'one bedroom'.</p> <p>The Residential Building has been designed taking account of the R-codes.</p> <p>Approving the existing development will be a variance to the DAP in particular with the housing typology expected in the DAP area which could have a negative effect creating an expectation that one bedroom units are permitted.</p> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Building Height Any proposal for Residential Development must be in accordance with the 'Deemed-to-comply' provisions of the R-Codes with regards to wall/Building Height. | Satisfies the requirements of the R-codes. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Built Form Expression <ul style="list-style-type: none"> Dwellings constructed on corner lots are to address the primary and secondary streets through the use of materials and major openings on at least two sides of the house; The desired design outcomes for future urban form require the proponent to explore alternative methods of construction, associated materials and finishes in an effort to provide a development which confirms and/or improves the surrounding streetscape amenity; Large openings (windows) must be located on the north to north-west and east to south-east sides of the house these opening shall contribute towards establishing the orientation of the dwelling and its main frontage; | <p>The existing development contains some of these components.</p> <p>Balconies for the upper storey front Sutherland Street.</p> <p>Balconies are not staggered but continuous refer to plan A07. Plan A09 shows the north elevation fronting Sutherland Street containing a feature blade.</p> <p>There is variance with colour.</p> <p>The roof is hidden by a facade.</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | | |
|---|--|---|---|---|
| <ul style="list-style-type: none"> • <i>Second storey rear boundaries will be put in place to ensure privacy and access to natural light;</i> • <i>Staggered second storey balconies shall be incorporated on top of garages along lots fronting Sutherland Street to ensure better levels of privacy, passive surveillance and street frontage activation;</i> • <i>The maximum unbroken length of a dwelling unit or group of dwelling unit wall is 15 metres in length;</i> • <i>Building bulk is to be reduced through a combination of verandas, recesses and variation in building form and materials;</i> • <i>Building facades shall make use of a variety of materials colours and /textures; and</i> • <i>The design and finish of rooves are to be pitched, articulated. Gabled or provided with other features to avoid single plane rooflines.</i> | <p>The stairwells at the eastern and western ends provide some variance to the site.</p> <p>The establishment of landscaping will add amenity to the site and this is conditioned if the development is approved.</p> | | | |
| <p>Character and Amenity</p> <p>All applications for planning approval proposing residential development above the R30 density shall provide adequate justification in regards to the following;</p> <ul style="list-style-type: none"> • <i>Enhancement of the existing streetscape;</i> • <i>A high quality built form;</i> • <i>Passive surveillance of the public realm (both streets and open space);</i> • <i>Integration of development at the higher density code with any adjoining/near by undeveloped lots; and</i> • <i>No second hand transportable buildings</i> | <p>The existing development was constructed new and provides passive surveillance of the public streets and open space areas.</p> <p>The site is developed and was advertised to surrounding neighbours and no objections were received.</p> <p>No second-hand buildings have been used.</p> <p>The development has been positioned to provide an adequate separation from nearby dwellings.</p> | ☒ | ☐ | ☐ |
| <p>Lighting</p> <ul style="list-style-type: none"> • <i>All dwellings shall utilise a structure to recesses light bulbs thus directing light downwards;</i> • <i>No additional street lighting will be utilised in order to minimise light infill onto the beach;</i> • <i>Lighting on Sutherland street will utilise long wave length lighting between 550nm-700nm in</i> | <p>From assessment the second storey level contains no decorative lighting.</p> <p>Lighting requirements have been satisfied.</p> | ☒ | ☐ | ☐ |

| | | | | |
|--|---|-------------------------------------|-------------------------------------|-------------------------------------|
| <p><i>accordance with DPAW EAC 5 regarding the nesting areas of marine turtles;</i></p> <ul style="list-style-type: none"> <i>No decorative lighting will be permissible on second storey Sutherland Street housing, minimising light infill to the beach front;</i> | | | | |
| <p>Garages and Access</p> <ul style="list-style-type: none"> <i>The DAP identifies the preferred location of garaging. Variations to the preferred location may be permitted in the Town;</i> <i>No vehicle access as shown on the DAP;</i> | <p>Vehicle parking is provided internal to the site. No garages are provided. Visitor parking bays are provided on Lacy Street.</p> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <p>Open Space</p> <ul style="list-style-type: none"> <i>The minimum total % of open space on each lots is 40%;</i> <i>No variations to outdoor living area size or dimension shall be supported where open space is below 40%;</i> <i>All residences shall have a shaded outdoor area adjacent to the main living area with a minimum width of 2.6m and a minimum area of 20m². It is also preferred that a proportion of the primary setback be utilised as open space to promote street surveillance and create an attractive streetscape as indicated on the DAP.</i> | <p>The upper storey units have a shaded outdoor area but the ground floor units have only a 0.5m recessed shaded area refer to plan A06.</p> <p>The upper level units outdoor areas satisfy the DAP provisions but the ground floor units have a minimum width of 2.4m and area of 16.9m².</p> <p>The primary street setback is utilised as open space along Sutherland street.</p> <p>The provision of landscaping along the northern boundary will enhance the amenity of each unit.</p> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <p>Fencing</p> <ul style="list-style-type: none"> <i>Fencing within the Primary Street Setback is strongly discouraged, however where fencing is desired within the Primary Street Setback it shall be no higher than 1.2m and shall not be constructed from colour bond;</i> <i>Any landscaped hedge shall be no higher than 1.5m;</i> <i>Fencing along lot boundaries abutting Secondary streets</i> <ul style="list-style-type: none"> <i>Is permitted to be solid where it abuts the primary outdoor living area of the site to a maximum 50% of the secondary street boundary length;</i> | <p>The fencing is not colour bond refer to plan A09.</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | | |
|--|--|--------------------------|--------------------------|-------------------------------------|
| <ul style="list-style-type: none"> - <i>Uncapped colour bond fencing shall not be permitted along abutting Secondary Streets;</i> - <i>On corner lots where a front fence is provided, where the fence continues around the corner to the secondary street, the fence height shall not exceed 1.2m for a minimum of 2m behind the front setback.</i> | | | | |
| <p>Incidental Development</p> <ul style="list-style-type: none"> • <i>Outbuildings are to be screened from public view unless constructed from similar materials as the dwelling.</i> | <p>There are no outbuildings on the site.</p> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <p>Comments</p> | <p>With the DAP most of the provisions can be satisfied apart from:</p> <ul style="list-style-type: none"> - lack of diversification in the type of units being provided (single bedroom units not permitted by the DAP); - the provision of a shaded area adjoining the habitable living areas for the ground floor units; - the ground floor units not satisfying the minimum dimension of 2.6m and 20m² area for the outdoor living area. | | | |

12.1.2 Delegated Planning & Building Approvals for August 2015

Carly Thompson, Executive Assistant – Community & Development
File No. 18/07/0002 & 07/02/0003

DISCLOSURE OF INTEREST BY OFFICER

Nil

201516/045 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HOOPER

SECONDED: CR MELVILLE

That Council receive the Schedule of Planning and Building Approvals, Building and Planning Orders issued by Delegated Authority and the listing of current legal actions for the month of August 2015.

CARRIED 7/0

EXECUTIVE SUMMARY

This item relates to the Planning and Building Approvals considered under Delegated Authority for the month of August 2015.

DETAILED REPORT

A listing of Planning and Building Approvals and Environmental Health, Building and Planning Orders issued by Council's Planning, Building and Environmental Health Services under Delegated Authority for the month of August 2015 are attached to this report. Further to Council's request a listing of current legal actions is also attached to this report.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND POLICY IMPLICATIONS

Town of Port Hedland Delegation Register outlines the limitations of delegated authority and requires a list of approvals made under it to be provided to Council. This report is prepared to ensure Council is advised of the details of applications which have been dealt with under delegated authority.

ATTACHMENTS

1. Statistics for Building, Planning and health Approvals for the month of August 2015.

3 September 2015

ATTACHMENT 1 TO ITEM 12.1.2

DELEGATED PLANNING APPROVALS FOR AUGUST 2015

| Application No. | Description | Lot | Property Address | Date approved | Applicants name | Development Value | Fee Charged | Authorisation Officer | Delegation |
|-----------------|---|------|--|---------------|-----------------------------------|-------------------|-------------|------------------------------|------------|
| 2015/118 | PUBLIC RECREATION | 2 | 12 ETRICK CIRCUIT SOUTH HEDLAND 6722 | 14/08/2015 | Jaxon Pty Ltd | \$ 212,000.00 | Yes | Senior Statutory Officer | 3.2 |
| 2015/119 | PUBLIC RECREATION | 4 | 25-27 BARRAMINE LOOP SOUTH HEDLAND 6722 | 14/08/2015 | Jaxon Pty Ltd | \$ 314,000.00 | Yes | Senior Statutory Officer | 3.2 |
| 2015/120 | PUBLIC RECREATION | 1 | 21 ETRICK CIRCUIT SOUTH HEDLAND 6722 | 14/08/2015 | Jaxon Pty Ltd | \$ 485,000.00 | Yes | Senior Statutory Officer | 3.2 |
| 2015/122 | RETROSPECTIVE SIGNAGE | 602 | 602 HAMILTON ROAD SOUTH HEDLAND 6722 | 13/08/2015 | Kingman Visual | \$ 105,834.29 | Yes | Senior Statutory Officer | 3.2 |
| 2015/125 | AERODROME - INCIDENTAL SHADE STRUCTURES TO ARRIVALS / DEPARTURES AREA | 9007 | L9007 AIRPORT PORT HEDLAND 6721 | 18/08/2015 | Shade Engineering | \$ 89,940.00 | Yes | Senior Statutory Officer | 3.2 |
| 2015/094 | CHANGE OF USE - ENTERTAINMENT VENUE AND OFFICE | 2 | UNIT 3&4 9 BYASS STREET SOUTH HEDLAND 6722 | 31/08/2015 | Pound Planning & Land Development | \$ - | Yes | Manager Development Services | 3.2 |
| TOTAL 6 | | | | | | \$ 1,206,774.29 | | | |

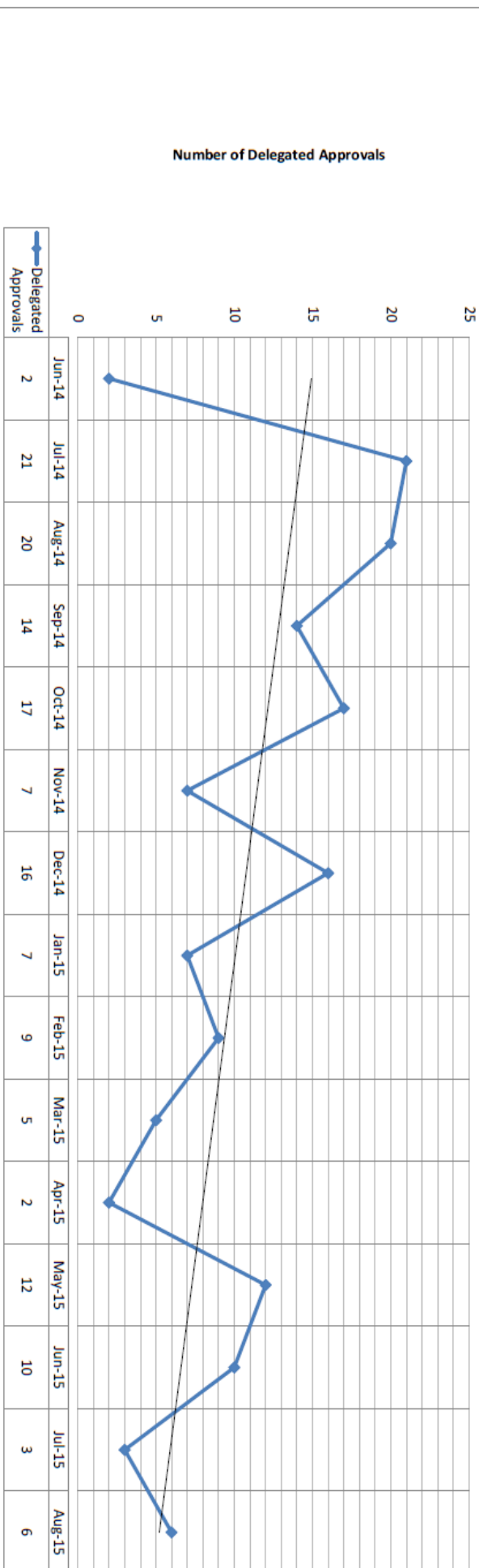
JDAP PLANNING APPROVALS FOR AUGUST 2015

| Application No. | Description | Lot | Property Address | Date approved | Applicants name | Development Value | Fee Charged | Authorisation |
|-----------------|---|-----|---|---------------|-----------------------------|-------------------|-------------|---------------|
| 2015/079 | MIXED USE DEVELOPMENT - 109 MULTIPLE DWELLINGS, FIVE (5) OFFICES AND CAFE | 452 | LOT 452 SUTHERLAND STREET PORT HEDLAND 6721 | 05/08/2015 | FINBAR PORT HEDLAND PTY LTD | \$ 33,000,000.00 | YES | JDAP |
| TOTAL 1 | | | | | | \$ 33,000,000.00 | | |

Note: There were no applications approved by Council in August.

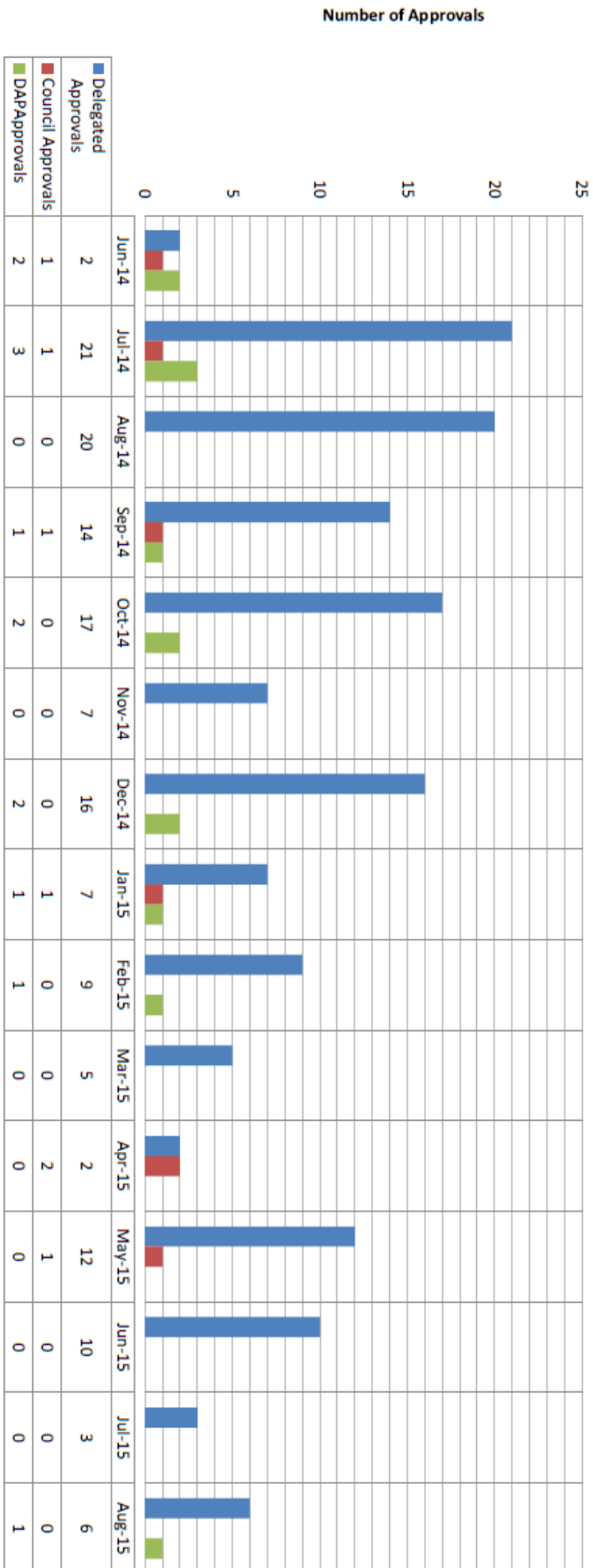
DELEGATED PLANNING APPROVALS FOR AUGUST 2015

Summary & Trendline of
Town Planning Delegated Approvals



COUNCIL, DELEGATED & DAP PLANNING APPROVALS FOR AUGUST 2015

Summary & Trendline of
Town Planning Council, Delegated & DAP Approvals



DELEGATED BUILDING APPROVALS FOR AUGUST 2015

| BUILDING PERMITS | | | | | | | | | | |
|------------------|---------------|---------------------------------|--------------------------|-------------------------------------|---|-----------------------------------|--------------------------|-------------------------|---------------------|------------|
| Permit Number | Decision Date | Property Address | Locality | Applicant | Description of Work | Estimated Construction Value (\$) | Floor area square metres | Building Classification | Authorising Officer | Delegation |
| 15-108 | 10.08.2015 | 11 BRODIE CRESCENT | SOUTH HEDLAND 6722 | Mark Roberts | UNAUTHORISED PATIO AND STORAGE AREA | \$ 7,700.00 | 40 | 10a | Building Surveyor | 4.1 |
| 15-128 | 20.08.2015 | 2 NICHOLLS RETREAT | PORT HEDLAND 6721 | Christna Vujevich | PATIO | \$ 19,000.00 | 45 | 10a | Building Surveyor | 4.1 |
| 15-114 | 20.08.2015 | UNIT USE 1 | LOT 2052 MCGREGOR STREET | Nextgen Networks Pty Ltd | CABLE LANDING STATION | \$ 600,000.00 | 100 | 10a | Building Surveyor | 4.1 |
| 15-120 | 24.08.2015 | 21 ETRICK CIRCUIT | SOUTH HEDLAND 6722 | Jaxon Pty Ltd | GOAL POSTS | \$ 9,629.00 | 0 | 10b | Building Surveyor | 4.1 |
| 15-125 | 25.08.2015 | 19007 AIRPORT | PORT HEDLAND 6721 | Southern Wire Pty Ltd | Chainlink Perimeter Fence | \$ 427,000.00 | 0 | 10b | Building Surveyor | 4.1 |
| 15-118 | 10.08.2015 | lot 5234 TWELVE MILE CREEK ROAD | PIPPINGARRA 6722 | Bradley Bruce | EXISTING SINGLE STOREY DWELLING AND SHED - UNAUTHORISED | \$ 58,500.00 | 36 | 1a | Building Surveyor | 4.1 |
| 15-121 | 24.08.2015 | 31 MOORE STREET | PORT HEDLAND 6721 | Pivot Way Pty Ltd T/A McGrath Homes | TWO STOREY UNITS (8) STORES FENCING | \$ 2,080,000.00 | 490 | 2 | Building Surveyor | 4.1 |
| 15-115 | 07.08.2015 | 13 COLLIER DRIVE | SOUTH HEDLAND 6722 | THOMAS BUILDING PTY LTD | STAGE 1 - 16 Residential Units associated carparking | \$ 5,338,663.00 | 1347 | 2 7a & 10a | Building Surveyor | 4.1 |
| TOTAL 8 | | | | | | \$ 8,540,492.00 | 2058 | | | |

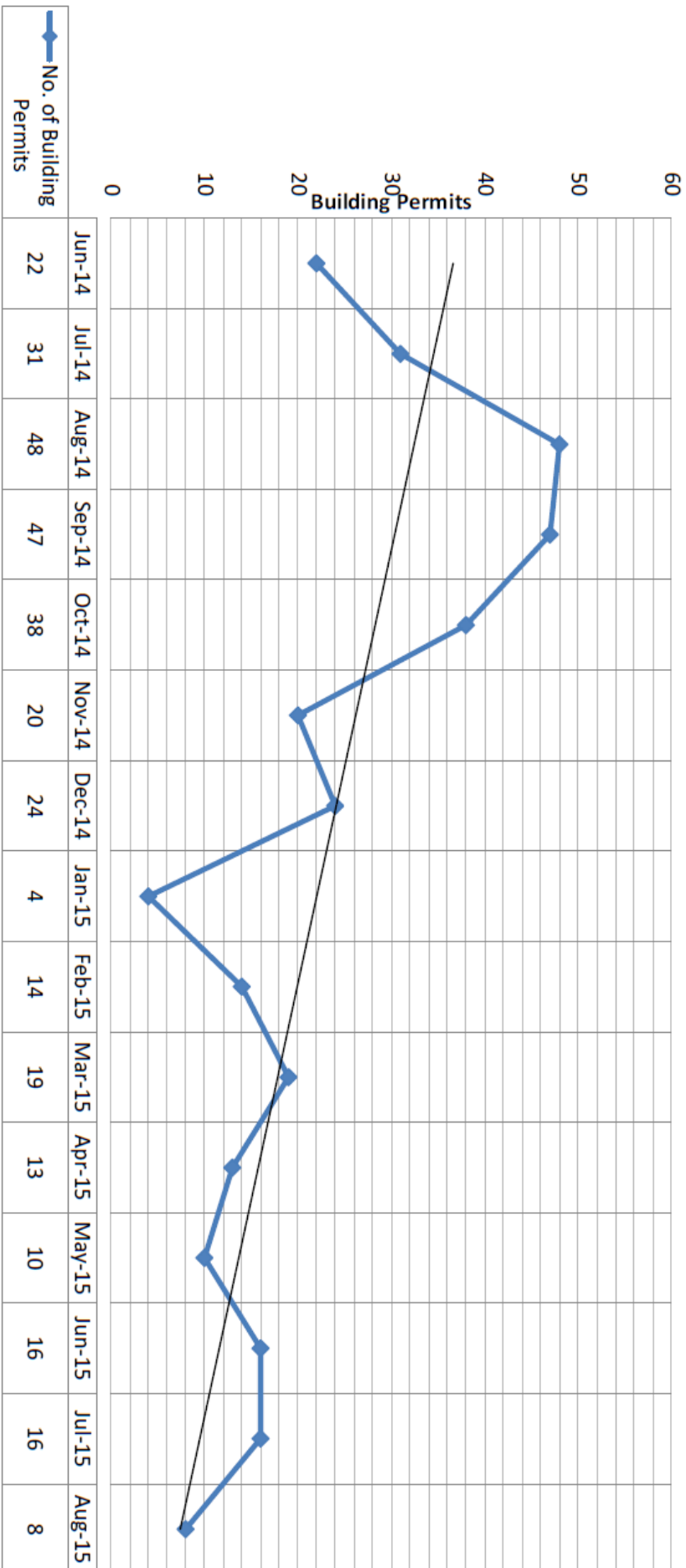
| TOWN OF PORT HEDLAND CERTIFICATION | |
|--|---------------|
| Certificate Type | Number Issued |
| Certificate of Design Compliance | 1 |
| Certificate of Construction Compliance | |
| Certificate Building Compliance | 1 |
| TOTAL | 2 |

OVERVIEW SUMMARY FOR AUGUST 2015

| SUMMARY | | | | |
|----------------------|--------------------|-------------------------------------|------------------------------------|--------------------------------------|
| No of Permits | Permit Type | Estimated Construction Value | Floor Area in square metres | Average cost per square metre |
| | Demolitions | \$0 | 0 | |
| 1 | Dwellings | \$58,500 | 36 | \$1,625.00 |
| 3 | Class 10a | \$626,700 | 185 | \$3,387.57 |
| 2 | Class 10b | \$436,629 | N/A | N/A |
| 2 | Commercial | \$7,418,663 | 1,837 | \$4,038.47 |
| | Occupancy | N/A | N/A | N/A |
| | Strata | N/A | N/A | N/A |
| 8 | | \$8,540,492 | 2,058 | |

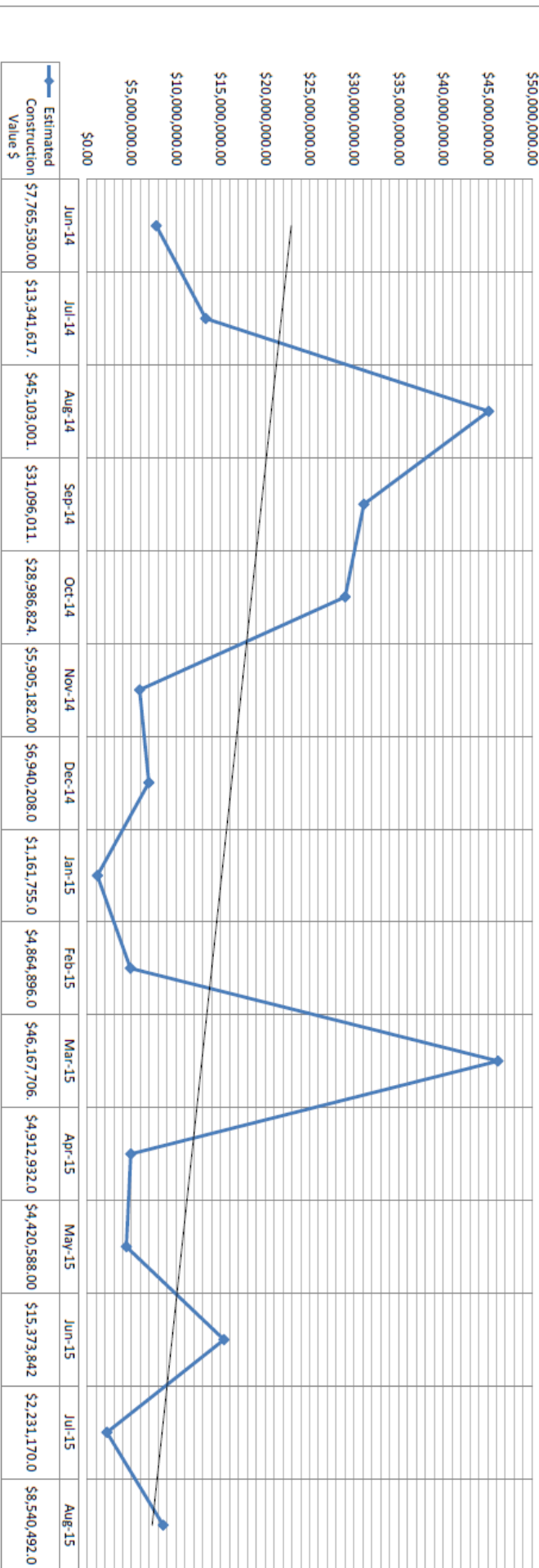
BUILDING APPROVALS FOR AUGUST 2015

Summary & Trendline for Building Permits



BUILDING APPROVALS FOR AUGUST 2015

**Summary & Trendline of
Estimated Construction Value of Building Permits Issued**



Ranger Services Monthly Statistical Information

| 2015 | Jan-15 | Feb-15 | Mar-15 | Apr-15 | May-15 | Jun-15 | July-15 | Aug-15 | Sept-15 | Oct-15 | Nov-15 | Dec-15 | Year Total |
|----------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|--------|--------|--------|------------|
| Camping Jobs | 0 | 4 | 2 | 2 | 2 | 3 | 1 | 3 | | | | | |
| Cat Jobs | 9 | 12 | 18 | 23 | 25 | 22 | 25 | 29 | | | | | |
| Dog Jobs | 78 | 67 | 71 | 82 | 114 | 84 | 98 | 108 | | | | | |
| Fire Jobs | 16 | 19 | 7 | 5 | 6 | 18 | 22 | 21 | | | | | |
| Litter Jobs | 22 | 30 | 38 | 13 | 33 | 28 | 29 | 36 | | | | | |
| Livestock Jobs | 0 | 2 | 1 | 1 | 0 | 0 | 0 | 2 | | | | | |
| Off road Vehicles Jobs | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | | | | | |
| Parking Jobs | 47 | 45 | 29 | 27 | 70 | 50 | 30 | 43 | | | | | |
| Abandoned Vehicles Jobs | 42 | 27 | 47 | 39 | 34 | 26 | 10 | 30 | | | | | |
| Wildlife Jobs (Snakes etc.) | 10 | 9 | 10 | 5 | 8 | 5 | 1 | 17 | | | | | |
| Dog Health Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Dogs Impounded | 34 | 38 | 40 | 30 | 44 | 29 | 49 | 43 | | | | | |
| Cats Impounded | 5 | 13 | 24 | 20 | 21 | 32 | 37 | 36 | | | | | |
| Total Infringements | 43 | 108 | 107 | 28 | 30 | 83 | 72 | 41 | | | | | |
| Animals Adopted | 10 | 5 | 4 | 4 | 12 | 1 | 6 | 6 | | | | | |
| Fires Overtime Hrs | 10.5 | 3.5 | 2 | 0 | 2 | 0 | 1 | 3 | | | | | |
| Overtime Hrs | 62 | 38 | 27 | 38.5 | 30 | 30 | 27 | 18 | | | | | |
| Additional hrs by Contract Staff | 43.5 | 21 | 17 | 19.5 | 36.5 | 24.5 | 12.5 | 23 | | | | | |
| *Total Jobs Attended | 227 | 215 | 227 | 177 | 311 | 243 | 237 | 306 | | | | | |

*Total jobs attended not reflective of the following: Patrols of parks, reserves, foreshores & pound duties NB: Cat Jobs relates to calls about lost, found, wanted, abandoned or feral trapped cats. Cats impounded relates to the total number of impounded cats.

CURRENT LEGAL MATTERS FOR AUGUST 2015

| CURRENT LEGAL MATTERS | | | | |
|------------------------------|---|-------------------------------------|--|-------------------------------|
| File No. | Address | Issue | Current Status | Responsible Officer |
| 117650G | Lot 2505 # 7 Moorambine Street, Wedgefield | Unauthorised Residential Structures | Trial adjourned until 11th September 2015. | Statutory Planning Officer |

12.1.3 Department of Sport and Recreation – Community Sport and Recreation Facilities Fund (CSRFF) Applications

Graeme Hall, Manager Recreation Services and Facilities
File No. 26/04/0018

DISCLOSURE OF INTEREST BY OFFICER

Nil

RECOMMENDATION

That Council:

1. Note that the Town of Port Hedland is required to prioritise all projects prior to them being forwarded to the Department of Sport and Recreation for consideration for funding as part of the Community Sport and Recreation Facilities Fund Program.
2. Endorse the following prioritised projects be forwarded to the Department of Sport and Recreation for consideration against the Community Sport and Recreation Facilities Fund:

| Priority | Project Name | Total Project Cost | Grant Requested |
|----------|--|--------------------|-----------------|
| 1 | South Hedland Aquatic Centre Stage Two - SHICF | \$3.45 million | \$1 million |
| 2 | Floodlighting of the new sporting oval at Osprey | \$318,000 | \$106,000 |

3. Endorse that both the South Hedland Aquatic Centre and the Osprey Oval Floodlighting projects receive a Project Rating-‘Well Planned and Needed by the Municipality’.
4. Endorse that subject to the outcome of the Community Sport and Recreation Facilities Fund deliberations that the balance of funds (\$3.45 million less any contribution from CSRFF) be included in the 2016/2017 budget, being the Towns contribution to the redevelopment of the South Hedland Aquatic Centre (South Hedland Integrated Community Facility).
5. Endorse that subject to the outcome of the Community Sport and Recreation Facilities Fund deliberations that \$212,000 be included in the 2017/2018 financial year as the Towns contribution to the installation of floodlighting at Osprey Oval.

201516/046 AMENDED RECOMMENDATION/ COUNCIL DECISION**MOVED: CR MELVILLE****SECONDED: CR HOOPER****That Council:**

1. Note that the Town of Port Hedland is required to prioritise all projects prior to them being forwarded to the Department of Sport and Recreation for consideration for funding as part of the Community Sport and Recreation Facilities Fund Program.
2. Endorse the following prioritised projects be forwarded to the Department of Sport and Recreation for consideration against the Community Sport and Recreation Facilities Fund:

| Priority | Project Name | Total Project Cost | Grant Requested |
|----------|--|--------------------|-----------------|
| 1 | South Hedland Aquatic Centre Stage Two - SHICF | \$3.45 million | \$1 million |
| 2 | Floodlighting of the new sporting oval at Osprey | \$318,000 | \$106,000 |

3. Endorse that both the South Hedland Aquatic Centre and the Osprey Oval Floodlighting projects receive a Project Rating-‘Well Planned and Needed by the Municipality’.
4. Endorse that subject to the outcome of the Community Sport and Recreation Facilities Fund deliberations that the balance of funds (\$3.45 million less any contribution from CSRFF) be included in the 2016/2017 budget, being the Towns contribution to the redevelopment of the South Hedland Aquatic Centre (South Hedland Integrated Community Facility).
5. Endorse that subject to the outcome of the Community Sport and Recreation Facilities Fund deliberations that \$212,000 be included in the 2017/2018 financial year as the Towns contribution to the installation of floodlighting at Osprey Oval.
6. Request the Chief Executive Officer, or his delegate(s), to investigate the provision of shade options at the South Hedland Youth Space and possible consideration of this project in a future round of the Community Sport and Recreation Facilities Fund grants.

CARRIED 7/0

EXECUTIVE SUMMARY

Every year Department of Sport and Recreation (the Department) invite Sporting Groups and Local Government Authorities to submit applications to the Community Sport and Recreation Facilities Fund (CSRFF). The CSRFF program seeks to increase participation in sport and recreation with an emphasis on physical activity and rational development of good quality, sustainable well-designed and well-utilized facilities. Local government authorities are required to prioritize and give project rating to each application. By endorsing projects for consideration there is an understanding that the local authority may be committing to a financial contribution to the project.

The Town of Port Hedland is required to rank in order of priority all projects (two projects may not be equally prioritized), all projects must be given a project rating.

It is recommended that the Council endorse the redevelopment of the South Hedland Aquatic Centre as its first priority and the installation of floodlighting at the new Osprey Oval in the 2017/2018 financial year as a second priority.

DETAILED REPORT

The CSRFF program is managed by the Department of Sport and Recreation. It is a requirement of the program guidelines that all applications be prioritized by the local government authority before being submitted to the Department's regional office.

CSRFF assistance is available for local sporting groups, associations and local governments to develop infrastructure that will encourage physical activity and healthy communities, through the development of recreation related facilities.

The role of the Town of Port Hedland within this process is to prioritize and rate each of the projects received. Each project needs to be rated against the following measures:

- Well planned and needed by municipality
- Well planned and needed by the applicant
- Needed by the municipality, more planning required
- Needed by the applicant, more planning required
- Idea has merit, more planning work needed
- Not recommended

All projects must be given a rating, two projects may not be equally ranked. The project rating reflects how worthwhile the project is considered to be, and indicate its importance, actual need and benefit to the community.

The Department of Sport and Recreation advertised the CSRFF round via all standard media avenues, including newspaper, email, written letters and website promotion. The Town also implemented a concurrent communications strategy to ensure community groups and organisations were fully aware of the funding program. This included media release, Facebook and clubs newsletter.

While no projects were received from external organisations, the Town has prepared applications for the following projects (in order of priority):

South Hedland Aquatic Centre (SHAC) Stage Two

1. Development of stage two of the facility proposes the construction of office accommodation, change rooms and ablutions, first aid facilities storage and club room facilities. The redevelopment of the South Hedland Aquatic Centre in conjunction with the South Hedland Integrated Community Facility will be a better, more efficient construction process. There is also significant value in integrated communal areas in this important community building.

The funds applied for from the CSRFF program can only relate to the aquatic facility portions of the project. The Town is actively pursuing funding for the South Hedland Integrated Community Facility, the funds for the aquatic facility element of the project are being applied for in the 2016/2017 financial year to fit with the Towns project planning.

Osprey Oval Lighting

2. Installation of 200 lux (Australian Standard for large ball sports) sports lighting at a new senior sized oval to be constructed as part of the new public open space at the Osprey Estate in South Hedland. This oval will be a shared community education department facility similar to the relationship between Colin Matheson Oval and the Port Hedland Primary School. The lighting will be positioned so that it can accommodate a number of different large ball field configurations. The open space being co-located with the community education department facility forms part of the osprey subdivision. As identified with the Town of Port Hedland Town Planning Scheme No. 5.

The Town currently has a shortfall of active open space and in particular sporting grounds/pitches with floodlights. The development of this oval and with the additional value of having it floodlit will be extremely beneficial to the community. The timing of this project is scheduled for the 2017/2018 financial year as the project is in development phase at the current time.

From a project rating and prioritization perspective this report recommends that the projects to be submitted to the Department be rated as 'Well Planned and Needed' by the Community'. From a prioritization perspective the recommendation is that the project will be presented in the following order:

Priority

1. South Hedland Aquatic Centre Stage Two
2. Floodlighting of the new sporting oval at Osprey

Consultation

The Town has discussed both projects with all relevant sporting associations. Specific discussions have been held with the Hedland Swimming Club, Water Polo WA and Swimming WA, feedback has been very positive around the Towns proposal to develop the aquatic centre in South Hedland.

Discussions have also been held all of the football codes with regard to making available additional playing areas. These negotiations have not be specific given that no discussions have occurred regarding possible relocation to the new Osprey Ground (this would only occur once the ground nears completion). All of the football codes are acutely aware of the shortage of playing areas in Port Hedland and would endorse more sporting grounds being available for use.

The Department of Sport and Recreation Pilbara Regional Manager has been consulted and has indicated their support for both of the projects. Both projects have been identified as feasible projects for Community Sporting and Recreation Facilities Fund for the 2016/2017 financial year.

FINANCIAL AND RISK IMPLICATIONS

The Department of Sport and Recreation is restricted to 33% of a project, with other funding to be sourced from additional avenues. The implication of making this application is that there is a perception the Town will provide the balance of these project funds in the relevant financial year. The maximum forward planning grants can commit for a single project is \$1 million.

The total project cost for South Hedland Integrated Community Facility is \$31.5 of which the aquatic centre component has been estimated by Ralph Beattie Bosworth (Quantity Surveyors) as being \$3.45 million. Therefore \$1 million can be requested from CSRFF, this is subject to the balance of the \$3.45million being funded by the Town of Port Hedland or other stakeholders. Similarly the project cost for the Osprey Oval Lighting is \$318,000. \$106,000 will be requested from CSRFF and is subject to \$212,000 being funded by the Town of Port Hedland or other stakeholders.

As an explanation for the cost breakdown for the redevelopment of the South Hedland Aquatic Centre, the current estimated cost for both the aquatic centre and library is 20,710,000. The construction of the aquatic facilities as part of the overall South Hedland Integrated Community Facility project has enabled the Town to make considerable savings, with the original cost of the aquatic facilities being estimated in the region of \$10 million. An estimated breakdown of the aquatic centre component is as follows:

Table 1-Aquatic Component Breakdown

| | TOTAL COST | Approx. SHAC Component |
|--|-------------------|-------------------------------|
| Demolition | \$785,000 | \$224,000 |
| Building | \$12,133,000 | \$1,975,000 |
| Plant Rooms | \$607,000 | \$127,000 |
| External Courts/Canopies | \$1,013,000 | - |
| Paving/Landscaping and interface with pool | \$948,000 | \$275,000 |
| External Services | \$869,000 | \$135,000 |
| Furniture and Fit out | \$1,400,000 | \$80,000 |
| Contingencies and Design Costs | \$2,955,000 | \$634,000 |
| Total (Excluding GST) | \$20,710,000 | \$3,450,000 |

This includes:

- Toilets
- Pool administration area
- First aid
- Store
- Club room
- Proportion of plant
- Proportion of crèche
- Proportion of the foyer entry
- Proportion of external works and services
- Proportion of design and contingency costs

The following are not included:

- Meeting rooms, along with associated toilets and foyer at the south end
- Café and courtyard
- Library
- Remaining 'proportion' areas

In the event that the Town is successful with either of these applications, the Town will consider both projects in the Towns capital works program for the 2016/2017 and 2017/2018 financial years. This will provide the elected members with the opportunity to deliberate further on their commitment to these two projects.

STATUTORY AND POLICY IMPLICATIONS*2014-2024 Strategic Community Plan*

1.1 A unified community across our townships

Ensure all members of the community can access our services and facilities.

One of the Town's biggest positives is the strong sense of community that exists. The Town's Council Plan's on building on this positive by providing a more extensive range of facilities, services and opportunities for community interaction.

Goal 1- Youth and Children

The parents and young people in the Town have access to a range of facilities and services that is comparable to a metropolitan area.

ATTACHMENTS

Nil

27 August 2015

12.2 Works and Services**12.2.1 WA Billboards – Request to Waive Fees**

Sara Bryan, Manager Property and Asset Strategy
File No. 20/01/0003

DISCLOSURE OF INTEREST BY OFFICER

Nil

201516/047 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HOOPER

SECONDED: CR GILLINGHAM

That Council write-off the following debts and apply the write-off to the Provision of Doubtful Debts:

| Debtor number | Invoice number | Amount (inc GST) |
|----------------------|-----------------------|-------------------------|
| 6306 | 65198 | \$254.93 |
| | 64836 | \$254.93 |
| | 64317 | \$254.93 |
| | 63915 | \$254.93 |

CARRIED 7/0

EXECUTIVE SUMMARY

This item requests Council to write-off \$1019.72 of Advertising Licence Fees for WA Billboards due to disruption to the power for one the advertising boards within the Port Hedland International Airport (PHIA) terminal building during interim improvement works within the international area.

DETAILED REPORT

WA Billboards are a licensee of the Town of Port Hedland for the provision of electronic advertising within the PHIA terminal building. The licence agreement allows WA Billboards to display 13 electronic light boards in various locations throughout the terminal, and on sell the advertising space to commercial clients.

Between November 2014 and March 2015, a number of improvement works were completed within the terminal building. During these works, a number of the electronic advertising boards were required to be removed and stored at different times to allow for construction works and painting.

On completion of the works, one of the electronic light boards was reinstated in a position which did not have a direct power supply. While this issue has now been rectified, WA Billboards have requested that Council consider a credit to the historical invoices equivalent to the monthly licence fee proportion for one electronic light box.

FINANCIAL AND RISK IMPLICATIONS

The annual licence fee for this agreement is \$41,420.52. The requested credit of \$1019.72 is not material to the overall position. It is recommended that Council resolve to proceed with the credit as a gesture of goodwill and to maintain good customer relations.

STATUTORY AND POLICY IMPLICATIONS

Council have the power to write off debts owed to the local government in accordance with section 6.12 of the *Local Government Act 1995*.

ATTACHMENTS

Nil

3 September 2015

12.2.2 Local Emergency Management Arrangements and Local Recovery Plan

Daniel Hendriksen, Emergency Service Officer
File No. OPP55701, OPP55702

DISCLOSURE OF INTEREST BY OFFICER

Nil

201516/048 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR MELVILLE

That Council endorse The Local Emergency Management Arrangements (LEMA) and Local Recovery Plan (LRP) as reviewed by the Local Emergency Management Committee.

CARRIED 7/0

EXECUTIVE SUMMARY

Under the Emergency Management Act 2005 local governments have a responsibility to prepare and maintain Local Emergency Management Arrangements (LEMA's) in conjunction with the Local Emergency Management Committee (LEMC).

Recently, our LEMA has been subject to a major review following a successful grant application and a minor review of the Local Recovery Plan (LRP) has also been undertaken. These documents are presented to Council for endorsement and both documents have been reviewed by our Local Emergency Management Committee (LEMC).

Our LEMA contains our local arrangements, emergency risk matrix, treatment plan for the risk, resource register, local recovery plan and evacuation plan. The LEMA provides an outline of actions to minimize the effect that a local hazard may have on our community and the LRP explains the process for recovery of our community following a hazardous event.

Once the plans are endorsed by Council they will be forwarded to the District and State Emergency Management committees for their record.

DETAILED REPORT

The plans outline the local risks, the prevention, preparedness, response and recovery to an emergency event. The two (2) documents are both a review of the original documents to bring them in line with current Local Government practices and State requirements. Some information in the documents cannot be changed as it is governed by legislation or set by State policy.

Consultation

- Manager Environmental Health, Local Recovery Coordinator (Internal)
- State Emergency Management Committee Secretariat
- Port Hedland Local Emergency Management Committee.

FINANCIAL AND RISK IMPLICATIONS

There is no additional financial or budget implications for the Town.

The documents are designed to reduce the effects of an event on the Town and outline its approach to prepare, prevent and recover from an emergency helping to create a safer community environment.

STATUTORY AND POLICY IMPLICATIONS

The *Emergency Management Act 2005* stipulates that Local Governments have a responsibility to their community to prepare arrangements for hazards that may affect the local area.

Under section 41 of the *Emergency Management Act 2005* the Town is required to have Local Emergency Management Arrangements.

The documents are created under the guideline set by Local Emergency Management Arrangements Guide for WA and complies with *State Emergency Management Policy 2.5*.

Under 3.1 Sustainable services and infrastructure of the 2014 - 2024 Strategic Community Plan. The Local Emergency Management Arrangements and subsidiary Local Recovery Plan are the town's local arrangements to deal with an emergency situation. Under the strategic plan the success indicators for section 3.1 are to prepare, prevent, respond and recover from emergencies such as cyclones.

ATTACHMENTS

1. Town of Port Hedland Local Emergency Management Arrangements (LEMA) (Under Separate Cover)
2. Town of Port Hedland Local Recovery Plan (LRP) (Under Separate Cover)
3. Town of Port Hedland Resource Register
4. Town of Port Hedland Evacuation Plan (Under Separate Cover)

2 September 2015

ATTACHMENT 3 TO ITEM 12.2.2

Town of
Port HedlandLocal Emergency Management
Resources Register 2015

This resources register has been created by the Emergency Management Officer from the Town of Port Hedland.

A copy of this Resources Register will be stored by WAPol South Hedland and the Town of Port Hedland

Name of Organisation**Resource****South Hedland Police - WAPol Units:**

| | |
|-------------------------------|--|
| Contact details – | 44 x Officers (42 x sworn officers; 2 x unsworn officers) |
| Senior Sergeant Dean Snashall | 2 x Mobile Phone |
| 9160 2100 / 0419 620 680 | 18 x Handheld UHF (Police) Radios and base radio |
| | 1 x GPS Magellan GPS 2000 |
| Sergeant Al Keogh | 3 x Satellite phones |
| 9160 2100 | 3 x Vehicles – marked four wheel drive PS101; PS102; PS105 |
| | 1 x Vehicles – unmarked four wheel drive PS103 |
| | 2 x Vehicles – unmarked sedans PS203, PS621 |
| | 2 x Vehicles – marked sedans PS202; PS104 |
| | Bolt cutters |
| | 2 x Video Cameras |
| | 2 x Cameras |
| | Fully functional operations room with VHF radios for all EM services. With back-up generator power. |
| | LED Torches – re-chargeable |

Town of Port Hedland**Units:**

| | |
|---------------------|-----------------------|
| CBCFO: Peter Wilden | 2 x Light Tankers |
| | Ranger LT1 |
| | Ranger LT2 |
| | 15,000Lt Water Tanker |
| | 10,000Lt Water Tanker |
| | Grader |
| | Bull Dozer |
| | Loader |
| | Back Hoe |
| | 2 x Bobcats |
| | Refuel Service Truck |
| | 22 Seater Bus |
| | Incident Control Bus |



Port Hedland Volunteer Fire Service

Units:

DBCFO & Captain: Roger Poetzi

2 x Light Tankers
 Port Hedland LT1
 Port Hedland LT2
 Medium Pump – Port Hedland Pump

South Hedland Volunteer Fire and Rescue Service

Units:

Captain: Vaughn Price

Light Pump – South Hedland Pump
 2 x Light Tankers – South Hedland Tankers

Airservices Australia Aviation Rescue and Fire Fighting

Units:

Fire Station Manager

Fire Control Centre: 9158 5910

Duty Fire Officer: 9158 5912

Laurie McMahon 9158 5920

0418 140 006

3 x Ultra Large Fire Tenders (6x6 drive) with –
 a) 8900 litres of water each;
 b) 1300 litres of foam compound each
 c) 225kg of Dry chemical powder each with
 45metre hose reel and applicator
 d) discharge rate 3400litres per min
 e) monitor throw of 95 metres plus

All are equipped with –

- a) Breathing Apparatus (9 x sets with spare cylinders)
- b) 50mm and 64mm fire hoses with BIC couplings
- c) Foam and water branches
- d) 45 metre hose reels
- e) Ladders
- f) Electric cutting and spreading gear
- g) Stihl disc cutter
- h) Thermal imaging camera
- i) ORE and Defibrillator and first aid kits
- j) Rescue and general purpose lines
- k) Various small tools and rescue equipment

1 x 4x4 Colorado ute with winch
 1 x AWD Ford Territory

St John Ambulance

Units:

6 x Permanent Ambulance Paramedics
 (4 x with HUET training – 1 being Ambulance Commander)
 3 x Fully operational Mercedes Ambulances
 1 x Fully operational 4x4 Ambulance
 1 x Emergency Support vehicle
 (manage mass casualty incident – non transport vehicle)
 1 x Mercedes Kit Servicing vehicle
 (Transportation Mass Casualty Kit – non transport vehicle)

Hedland Health Campus

Units:

12 x UHF Radios (programmed to Health channels only)



3 x Satellite Phones
 2 x Medical Resource teams
 (team composition dependant on incident)
 Multiple trained staff in MIMMS
 (Major Incident Medical Management and Support)
 2 x Medical Deployment kits and associated PPE for staff
 deployment
 3 x Toyota Prado
 2 x Hiace Bus 10 seater both wheelchair lift capable
 1 x Bus 8 seater
 1 x Isuzu 4T truck, covered load area with lift back
HHC Site specific
 12 ED bays with 2 x resus. bays
 1 x Theatres
 Onsite Xray with CT scanners and pathology departments
 44 bed hospital
 12 bay mortuary capacity
 Helipad
 2 x 500 Kva Power generator
 Ability to request additional emergency medical equipment from
 State Health Incident Centre as required

Atlas Iron – Pardoo Mine**Units:**

1 x 4WD Troop Carrier
 1 x Single berth Ambulance
 1 x Cert IV trained Medic

ADF - Army**Units:**

3 x RFSV – 4X4 Land Rover 110
 1 x LC100 – 4X4 Land Cruiser 100 series with country pack
 , long range fuel tanks, roof rack
 1 x Hiace – 2x4 Toyota Hiace
 80 x Combat Ration Packs
 6 x Knapsacks
 Sprayers
 2 x Full time and 6 x Part time personnel

Rio Tinto – Dampier Salt Operations**Units:****ERT Trailer:**

1 x first aid kit; vehicle extraction equipment;
 Spreader and Combi tool;
 2 x Floodlights; Breathing apparatus,
 Spinal stretcher/basket stretcher/scoop stretcher;
 Glass management kit; Spills kit;
 Portable Gen set;
 2 x Oxygen delivery and suction capable sets;
 6 x Fire-fighting clothing class 2 and hats;
 Belay bags and ropes for rope rescue

ERT Shed:
 2 x Breathing apparatus
 First Aid Room Redbank site:
 Defibrillator FR2;
 2 x Oxygen delivery and suction capable sets
 Scoop stretcher
 3 x First Aid kits
 First Aid room - Port
 Defibrillator heartstart 911
 2 x Oxygen delivery and suction capable sets
 Tripod for confined rescue
 First Aid Kit
 Heavy Mobile equipment:
 1 x 140H Graders (road licensed)
 2 x 16H Graders; 1 x Prime mover and side tipper
 Water truck with fire-fighting supply capabilities 30,000 litres
 35 tonne dozer, Heavy vehicle recovery slings

BHP Billiton - Port Hedland Operations

Emergency Number: 6321 1000

Combined Nelson Point, Finucane Island and surrounding operations

Finucane Island: 1 x Heavy Pump; 1 x Light Tanker; 1 x Bulk Foam Trailer; 1 x Ambulance
 Non-Emergency number: 9174 9956

Nelson Point: 1 x Heavy Pump; 1 x Medium Pump (4x4); 1 x Bulk Foam Trailer; 1 x Ambulance; 1 x Ambulance HiRail

Non-Emergency number: 9173 6201

Mooka: 1 x Medium Pump (4x4); 1 x Ambulance;
 Non-Emergency: 0409 305 151

Redmont: 1 x Medium Pump (4x4); 1 x Ambulance; 1 x Ambulance HiRail

Non-Emergency number: 9160 5555 or 0457 540 635

FMG Emergency Response Equipment

Rail:

Light Tanker: 600litre water and hose
 Rescue Trailer: 4 x B.A. sets, Hydraulic cutting equipment, Rope Rescue equipment
 Ambulance (troop carrier)
 Fire Trailer: 1000litre water/100litre AFFF

FMG Emergency Response Equipment

Port:

Light Tanker: 600litre water and hose
 Ambulance: Box Type
 3.4 Heavy Tender: 3000litre water and AFF Foam tank; 4 x B.A sets, vehicles extrication equipment



Rescue Vehicle: Rope Rescue equipment
 Fire Trailer: 1000litre water/100litre AFFF

Main Roads**Units:**

LOADER SKID STEER CAT 226
 LOADER TOOL CARRIER VOLVO L50D
 TRUCK 4T TIP TRAY
 UTILITY HOLDEN COMMODORE VY 2W/D
 WAGON TOYOTA PRADO 4WD
 UTILITY TOYOTA HILUX DUAL CAB
 UTILITY TOYOTA HILUX DUAL CAB
 UTILITY TOYOTA HILUX DUAL CAB
 UTILITY TOYOTA HILUX DUAL CAB
 TRUCK TRAY ISUZU 8 TONNE.
 TRUCK TRAY ISUZU 8 TONNE
 TRUCK ISUZU MAINTENANCE TRAY TOP
 TRUCK FLAT BED HINO FG 8T
 Cosmo Bitumen emulsion Trailer 1000ltr
 Sykes Solar Traffic Lights
 TRAILER 1 - AXLE
 EMERGENCY ACCIDENT TRAILER ACE 6J9T TANDEM 8X4
 EMERGENCY ACCIDENT TRAILER ACE 6J9T TANDEM 8X4
 TRAILER 1 - AXLE 8x 4
 TRAILER 1 - AXLE Pig Trailer
 TRAILER DOG CUSTOM MADE
 Toilet Block 6.0M x 3.0M
 Sewage Holding Tank 4.2M x 2.4M
 Steps Toilet Block
 Concrete Tie Downs - Rated - Cyclone
 Pump Starter Box

Blacks Earthmoving

23 Leehey Street, Wedgefield – PH: 9172 4470

Director Glen Holmes – 0407 992 164
 Operations Manager – Rob Mackesey – 0427 386 867
 Civil Works Supervisor – Bill Hamilton - 0457 309 130

Licensed Earthmoving Equipment available:
 BE52 – 12000litre Rigid Water Cart
 BE44/BE63 – 22000litre Semi Water Cart
 BE56 – 772d Grader
 BE08 – 772d Grader
 BE56 – 672 d Grader

Roy Hill Iron - Port**Response Vehicles:**

1 x Fully equipped off road Ambulance
 (includes oxygen resuscitation equipment)
 1 x Fire Truck (2000litre)
 1 x Rapid Intervention Vehicle (RIV)



Breathing Apparatus:

Ancillary Equipment - 2 x 6.8 litre Composite Cylinders

Open Circuit Type: 2 x SCOTT

First Aid and Resuscitation Equipment:

1 x Single Patient First Aid Room

– equipped with oxygen resuscitation equipment

1 x Biphasic Defibrillator with monitor capability

1 x Life pack 15 (monitor/defibrillator)

Rope Rescue Equipment:

2 x 50 metre rope

1 x Rescue stretcher

2 x Full body rescue harness

1 x Rescue Master 100metre

1 x Rope Rescue Accessory Kit bag with various ancillary equipment

Hazardous Materials Response Equipment:

2 x SCOTT BA - as previously listed

4 x Splash Suits (varying from small to over size)

Fire Fighting Equipment:**On Truck:**

1 x 38mm BIC Hose

4 x Level II turnout jackets and fire helmets

2 x Combination Branches

1 x Dividing Breaches

1 x Foam Branch and Inductor

2 x Rapid Response 30metre hose with Adjuster Branch

On RIV:

1 X Compressed Air Foam firefighting system

2 x SCOTT Open Circuit BA sets

with 2 spare cylinders (6.8litre composite)

Roy Hill Iron Rail Camp 1**Response Vehicles:**1 x Fully equipped off road Ambulance
(includes oxygen resuscitation equipment)

1 x Fire Truck (2000litre)

1 x Rapid Intervention Vehicle (RIV)

Breathing Apparatus:

Ancillary Equipment - 2 x 6.8 litre Composite Cylinders

Open Circuit Type: 4 x SCOTT

First Aid and Resuscitation Equipment:

1 x Single Patient First Aid Room



- equipped with oxygen resuscitation equipment
- 1 x Biphasic Defibrillator with monitor capability
- 1 x Life pack 15 (monitor/defibrillator)

Rope Rescue Equipment:

- 2 x 100 metre rope
- 2 x 50 metre rope
- 1 x Rescue stretcher
- 4 x Full body rescue harness
- 1 x Rescue Master 100metre
- 1 x Rope Rescue Accessory Kit bag with various ancillary equipment

Hazardous Materials Response Equipment:

- 4 x SCOTT BA - as previously listed
- 1 x Large Decontamination Tarps
- 4 x Splash Suits (varying from small to over size)
- 1 x fully encapsulated suit

Fire Fighting Equipment:**On Truck:**

- 2 x SCOTT Open Circuit BA sets with 2 x 64mm BIC hoses
- 2 x 38mm BIC Hose
- 4 x Level II turnout jackets and fire helmets
- 2 x Combination Branches
- 4 x 20litre drums fire aid 2000 concentrate
- 1 x Dividing Breaches
- 1 x Foam Branch and Inductor
- 2 x Rapid Response 30metre hose with Adjuster Branch

On RIV:

- 1 X Compressed Air Foam firefighting system
- 2 x SCOTT Open Circuit BA sets with 2 spare cylinders (6.8litre composite)
- 1 x Fire Trailer with 1000litre water , diesel pump and 30 metre hose on reel
- Various hose reels and extinguishers located around site

Roy Hill Iron Rail Camp 2**Response Vehicles:**

- 1 x Fully equipped off road Ambulance (includes oxygen resuscitation equipment)
- 1 x Fire Truck (2000litre)
- 1 x Rapid Intervention Vehicle (RIV)

Breathing Apparatus:

- Ancillary Equipment - 2 x 6.8 litre Composite Cylinders



Open Circuit Type: 4 x SCOTT

First Aid and Resuscitation Equipment:

1 x Single Patient First Aid Room

– equipped with oxygen resuscitation equipment

1 x Biphasic Defibrillator with monitor capability

1 x Life pack 15 (monitor/defibrillator)

Rope Rescue Equipment:

2 x 100 metre rope

2 x 50 metre rope

1 x Rescue stretcher

4 x Full body rescue harness

1 x Rescue Master 100metre

1 x Rope Rescue Accessory Kit bag with various ancillary equipment

Hazardous Materials Response Equipment:

4 x SCOTT BA - as previously listed

1 x Large Decontamination Tarps

4 x Splash Suits (varying from small to over size)

1 x fully encapsulated suit

Fire Fighting Equipment:

On Truck:

2 x SCOTT Open Circuit BA sets with 2 x 64mm BIC hoses

2 x 38mm BIC Hose

4 x Level II turnout jackets and fire helmets

2 x Combination Branches

4 x 20litre drums fire aid 2000 concentrate

1 x Dividing Breaches

1 x Foam Branch and Inductor

2 x Rapid Response 30metre hose with Adjuster Branch

On RIV:

1 X Compressed Air Foam firefighting system

2 x SCOTT Open Circuit BA sets

with 2 spare cylinders (6.8litre composite)

Roy Hill Iron Rail Camp 3

Response Vehicles:

1 x Fully equipped off road Ambulance (includes oxygen resuscitation equipment)



- 1 x Fire Truck (2000litre)
- 1 x Rapid Intervention Vehicle (RIV)

Breathing Apparatus:

Ancillary Equipment - 2 x 6.8 litre Composite Cylinders

Open Circuit Type: 2 x SCOTT

First Aid and Resuscitation Equipment:

1 x Single Patient First Aid Room – equipped with oxygen resuscitation equipment

1 x Biphasic Defibrillator with monitor capability

1 x Life pack 15 (monitor/defibrillator)

Rope Rescue Equipment:

2 x 100 metre rope

2 x 50 metre rope

1 x Rescue stretcher

4 x Full body rescue harness

1 x Rescue Master 100metre

1 x Mini Haul Tracks

1 x Rope Rescue Accessory Kit bag with various ancillary equipment

Hazardous Materials Response Equipment:

4 x SCOTT BA - as previously listed

1 x Large Decontaminated Tarps

4 x Splash Suits (varying from small to over size)

1 x fully encapsulated suit

Fire Fighting Equipment:

On Truck:

2 x SCOTT Open Circuit BA sets

2 x 64mm BIC hoses

2 x 38mm BIC Hose

4 x Level II turnout jackets and fire helmets

2 x Combination Branches

4 x 20litre drums fire aid 2000 concentrate

1 x Dividing Breaches

1 x Foam Branch and Inductor

2 x Rapid Response 30metre hose with Adjuster Branch

On RIV:

1 X Compressed Air Foam firefighting system

2 x SCOTT Open Circuit BA sets with 2 spare cylinders (6.8litre composite)

1 x Fire Trailer with 1000litre water, diesel pump and 30 metre hose on reel

Various hose reels and extinguishers located around site

Roy Hill Iron Rail Camp 4

Response Vehicles:

1 x Fully equipped off road Ambulance (includes oxygen resuscitation equipment)

1 x Fire Truck (2000litre)

1 x Rapid Intervention Vehicle (RIV)

Breathing Apparatus:

Ancillary Equipment - 2 x 6.8 litre Composite Cylinders

Open Circuit Type: 2 x SCOTT

First Aid and Resuscitation Equipment:

1 x Single Patient First Aid Room – equipped with oxygen resuscitation equipment

1 x Biphasic Defibrillator with monitor capability

1 x Life pack 15 (monitor/defibrillator)

Rope Rescue Equipment:

2 x 100 metre rope

2 x 50 metre rope

1 x Rescue stretcher

4 x Full body rescue harness

1 x Rescue Master 100metre

1 x Mini Haul Tracks

1 x Rope Rescue Accessory Kit bag with various ancillary equipment

Hazardous Materials Response Equipment:

4 x SCOTT BA - as previously listed

1 x Large Decontamination Tarps

4 x Splash Suits (varying from small to over size)

1 x fully encapsulated suit

Fire Fighting Equipment:

On Truck:



2 x SCOTT Open Circuit BA sets
2 x 64mm BIC Hoses
1 x 38mm BIC Hoses
4 x Level II turnout jackets and fire helmets
2 x Combination Branches
4 x 20litre drums fire aid 2000 concentrate
1 x Dividing Breaches
1 x Foam Branch and Inductor
2 x Rapid Response 30metre hose with Adjuster Branch

On RIV:

1 X Compressed Air Foam firefighting system
2 x SCOTT Open Circuit BA sets with 2 spare cylinders (6.8litre composite)

1 x Fire Trailer with 1000litre water, diesel pump and 30 metre hose on reel

Various hose reels and extinguishers located around site

12.3 Corporate Services**12.3.1 2015/16 Schedule of Fees and Charges – Amendments**

Lorraine Muzambwa, Management Accountant Treasury
File No. 12/13/0002

DISCLOSURE OF INTEREST BY OFFICER

Nil

RECOMMENDATION

That Council:

1. Adopt the following amendments to the 2015/16 Schedule of Fees and Charges:

| FEES AND CHARGES | 14/15 Adopted fee (\$) | 15/16 Proposed fee (\$) |
|--|-------------------------------|--------------------------------|
| COMMUNITY OVALS AND PARKS | | |
| Sports Ground Charges and Park for Casual Usage <i>including Civic Centre Gardens</i> | | |
| Miscellaneous Reserve Use (non-impact users e.g. Sky diving) per hour | | 15.00 |
| Colin Matheson Clubhouse | | |
| Commercial | | |
| Facility Rental - Daily hire rate (up to 10 hours) | 450.00 | 463.50 |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | |
| Facility Rental - Daily hire rate (up to 10 hours) | | 337.50 |
| Jim Caffey Memorial Hall- Port Hedland | | |
| Commercial | | |
| Facility Rental – All Inclusive Rate (per hour) | | 30.00 |
| Facility Rental – Half day (max 4 hours) | | 90.00 |
| Facility Rental – Full day (max 8 hours) | | 180.00 |
| Facility Rental - Outdoor Area (per hour) | | 20.00 |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | |
| Facility Rental – All Inclusive Rate (per hour) | | 22.50 |

| | | |
|--|--------|--|
| Facility Rental – Half day (max 4 hours) | | 67.50 |
| Facility Rental – Full day (max 8 hours) | | 135.00 |
| Facility Rental - Outdoor Area (per hour) | | 16.00 |
| ENVIRONMENTAL HEALTH | | |
| Assessing Lodging House Floor Plans Research Fee – Research required above normal service - first hour | 188.20 | 188.20 |
| BUILDING SERVICES | | |
| Certified application for Building Permit | | |
| a) for building work for a Class 1 or Class 10 building or incidental structure | | 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| b) for building work for a Class 2 to Class 9 building or incidental structure | | 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| Uncertified application for Building Permit | | 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| Application for a Demolition Permit | | |
| a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure | | \$95 |
| b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure | | \$95 for each storey |
| Application to extend the time during which a building or Demolition Permit has effect | | \$95 |
| Application for Occupancy Permits, Building Approval certificates | | |
| Application for an Occupancy Permit for a Completed Building | | \$95 |
| Application for a temporary Occupancy Permit for an incomplete Building | | \$95 |

| | | |
|--|--|--|
| Application for a modification of Occupancy Permit for additional use of a building on a temporary basis | | \$95 |
| Application for a replacement Occupancy Permit for permanent change of the building's use, classification | | \$95 |
| Application for an Occupancy Permit or Building approval Certificate for registration of Strata Scheme, plan of re-subdivision | | \$10.50 for each Strata unit covered by the application but not less than \$104.65 |
| Application for an Occupancy Permit for a Building in respect of which unauthorised work has been done. | | 0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 |
| Application for a Building Approval certificate for a Building in respect of which unauthorised work has been done. | | 0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 |
| Application to replace Occupancy Permit for an existing Building | | \$95 |
| Application for a Building Approval certificate for an existing building where unauthorised work has not been done. | | \$95 |
| Application to extend the time during which an Occupancy Permit or Building approval Certificate has effect | | \$95 |
| Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought) | | \$2100 |
| PLANNING SERVICES | | |
| Statutory Development Fees | | |
| (a) %0 - \$50,000 | | 147.00 |
| (b) \$50,000 - \$500,000 | | 0.32% of the estimated development cost |
| c) \$500,000 - \$2.5 million | | \$1,700 + 0.257% for every \$1 in excess of \$500,000 |
| (d) \$2.5 million - \$5 million | | \$7,161 + 0.206% for every \$1 in excess of \$2.5 million |
| e) \$5 million - \$21 million | | \$12,633 + 0.123% for every \$1 in excess of \$5 million |

| | | |
|--|---------------------|---|
| (f) More than \$21.5 million | | 34,196.00 |
| Determination of an extractive Industry | | 739.00 |
| Change of Use or Continuation of a Non-Conforming Use | | 295.00 |
| Home Business / Mobile Business | | |
| (a) Application Fee | | 222.00 |
| (b) Annual renewal fee (due 30th June) | | 73.00 |
| If development has commenced or is being carried out, by way of penalty twice the amount of the maximum fee payable for determination is applicable, in addition to the application fee (3 x standard fee) | | |
| Clearance of subdivision conditions | | |
| (a) Not more than 5 Lots | - | \$73.00 per Lot |
| (b) 5 Lots to 195 Lots | - | \$73.00 per Lot for the first 5 Lots then \$35.00 per Lot |
| (c) More than 195 Lots | - | 7,393.00 |
| Scheme Amendments/Development Plan | | |
| Scheme Amendments (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the <i>Planning and Development Regulations 2009</i>) | 10,162.15 | Price on Application |
| Request for adoption of Development Plans and Detailed Area Plans or variations thereto. | 2,563.20 | Price on Application |
| Amended Scheme Amendments/ Development Plans | 50% of original fee | Price on Application |
| TECHNICAL SERVICES | | |
| Subdivision Supervision Inspection Fee (Civil - engaged a consulting engineer) <i>Percentage of contract value</i> | | 1.50% |
| Subdivision Supervision Inspection Fee (Civil - not engaged a consulting engineer) <i>Percentage of contract value</i> | | 3.00% |
| WASTE MANAGEMENT | | |
| Batteries | | |
| Commercial disposal of batteries- <i>per tonne</i> | 180.00 | 185.40 |
| Hazardous Waste | | |
| Special document disposal- per tonne | | 74.00 |

| PORT HEDLAND INTERNATIONAL AIRPORT | | | | | | |
|--|----------------------|------------|--------------|----------------------|-----------------|--------------|
| | 14/15 Fee | GST | Total | 15/16 Fee | GS T | Total |
| Landing fees | | | | | | |
| All aircraft per 1000kgs MTOW or part thereof | 21.36 | 2.14 | 23.50 | 22.01 | 2.20 | 24.21 |
| Parking Fees | | | | | | |
| Per Overnight – Main Apron and Southern Apron applicable to all aircraft | 2.64 | 0.26 | 2.90 | 2.72 | 0.27 | 2.99 |
| Passenger Service Charge (PSC) | | | | | | |
| Applicable on services above 5,000kg as follows: | | | | | | |
| Full fare – one way | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Full fare – return | 42.18 | 4.22 | 46.40 | 43.45 | 4.34 | 47.79 |
| Half fare – one way | 10.55 | 1.05 | 11.60 | 10.86 | 1.09 | 11.95 |
| Half fare – return | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Use of common user check-in facilities | 1.36 | 0.14 | 1.50 | 1.41 | 0.14 | 1.55 |
| Passenger Security Screening Charge (per passenger) | 8.55 | 0.86 | 9.41 | 8.81 | 0.88 | 9.69 |

2. Endorse the advertising of the revised fees and charges pursuant to section 6.19 of the Local Government Act 1995, with the date of commencement of the revised fees and charges being 8 October 2015 excluding the Port Hedland International Airport fees and charges which will commence on 1 January 2016.

201516/049 AMENDED RECOMMENDATION/ COUNCIL DECISION

MOVED: CR DACCACHE

SECONDED: CR HUNT

That Council:

1. Adopt the following amendments to the 2015/16 Schedule of Fees and Charges:

| FEES AND CHARGES | 14/15 Adopted fee (\$) | 15/16 Proposed fee (\$) |
|---|-------------------------------|--------------------------------|
| COMMUNITY OVALS AND PARKS | | |
| Sports Ground Charges and Park for Casual Usage including Civic Centre Gardens | | |
| Miscellaneous Reserve Use (non-impact users e.g. Sky diving) per hour | | 15.00 |

| | | |
|---|---------------|---------------|
| Colin Matheson Clubhouse | | |
| Commercial | | |
| Facility Rental - Daily hire rate (up to 10 hours) | 450.00 | 463.50 |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | |
| Facility Rental - Daily hire rate (up to 10 hours) | | 337.50 |
| Jim Caffey Memorial Hall- Port Hedland | | |
| Commercial | | |
| Facility Rental – All Inclusive Rate (per hour) | | 30.00 |
| Facility Rental – Half day (max 4 hours) | | 90.00 |
| Facility Rental – Full day (max 8 hours) | | 180.00 |
| Facility Rental - Outdoor Area (per hour) | | 20.00 |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | |
| Facility Rental – All Inclusive Rate (per hour) | | 22.50 |
| Facility Rental – Half day (max 4 hours) | | 67.50 |
| Facility Rental – Full day (max 8 hours) | | 135.00 |
| Facility Rental - Outdoor Area (per hour) | | 16.00 |
| ENVIRONMENTAL HEALTH | | |
| Assessing Lodging House Floor Plans Research Fee – Research required above normal service - first hour | 188.20 | 188.20 |
| JD HARDIE CENTRE | | |
| Community and Concession Card Holders | | |
| Performing Arts Room – per hour | 29.00 | 30.00 |
| BUILDING SERVICES | | |
| Certified application for Building Permit | | |

| | | |
|--|--|--|
| a) for building work for a Class 1 or Class 10 building or incidental structure | | 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| b) for building work for a Class 2 to Class 9 building or incidental structure | | 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| Uncertified application for Building Permit | | 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 |
| Application for a Demolition Permit | | |
| a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure | | \$95 |
| b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure | | \$95 for each storey |
| Application to extend the time during which a building or Demolition Permit has effect | | \$95 |
| Application for Occupancy Permits, Building Approval certificates | | |
| Application for an Occupancy Permit for a Completed Building | | \$95 |
| Application for a temporary Occupancy Permit for an incomplete Building | | \$95 |
| Application for a modification of Occupancy Permit for additional use of a building on a temporary basis | | \$95 |

| | | |
|--|--|--|
| Application for a replacement Occupancy Permit for permanent change of the building's use, classification | | \$95 |
| Application for an Occupancy Permit or Building approval Certificate for registration of Strata Scheme, plan of re-subdivision | | \$10.50 for each Strata unit covered by the application but not less than \$104.65 |
| Application for an Occupancy Permit for a Building in respect of which unauthorised work has been done. | | 0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 |
| Application for a Building Approval certificate for a Building in respect of which unauthorised work has been done. | | 0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 |
| Application to replace Occupancy Permit for an existing Building | | \$95 |
| Application for a Building Approval certificate for an existing building where unauthorised work has not been done. | | \$95 |
| Application to extend the time during which an Occupancy Permit or Building approval Certificate has effect has effect | | \$95 |
| Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought) | | \$2100 |
| PLANNING SERVICES | | |

| | | |
|--|-----------|---|
| Statutory Development Fees | | |
| (a) %0 - \$50,000 | | 147.00 |
| (b) \$50,000 - \$500,000 | | 0.32% of the estimated development cost |
| c) \$500,000 - \$2.5 million | | \$1,700 + 0.257% for every \$1 in excess of \$500,000 |
| (d) \$2.5 million - \$5 million | | \$7,161 + 0.206% for every \$1 in excess of \$2.5 million |
| e) \$5 million - \$21 million | | \$12,633 + 0.123% for every \$1 in excess of \$5 million |
| (f) More than \$21.5 million | | 34,196.00 |
| Determination of an extractive Industry | | 739.00 |
| Change of Use or Continuation of a Non-Conforming Use | | 295.00 |
| Home Business / Mobile Business | | |
| (a) Application Fee | | 222.00 |
| (b) Annual renewal fee (due 30th June) | | 73.00 |
| If development has commenced or is being carried out, by way of penalty twice the amount of the maximum fee payable for determination is applicable, in addition to the application fee (3 x standard fee) | | |
| Clearance of subdivision conditions | | |
| (a) Not more than 5 Lots | - | \$73.00 per Lot |
| (b) 5 Lots to 195 Lots | - | \$73.00 per Lot for the first 5 Lots then \$35.00 per Lot |
| c) More than 195 Lots | - | 7,393.00 |
| Scheme Amendments/Development Plan | | |
| Scheme Amendments (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the <i>Planning and Development Regulations 2009</i>) | 10,162.15 | Price on Application |
| Request for adoption of Development Plans and | 2,563.20 | Price on Application |

| | | |
|---|---------------------|----------------------|
| Detailed Area Plans or variations thereto. | | |
| Amended Scheme Amendments/Development Plans | 50% of original fee | Price on Application |
| TECHNICAL SERVICES | | |
| Subdivision Supervision Inspection Fee (Civil - engaged a consulting engineer) <i>Percentage of contract value</i> | | 1.50% |
| Subdivision Supervision Inspection Fee (Civil - not engaged a consulting engineer) <i>Percentage of contract value</i> | | 3.00% |
| WASTE MANAGEMENT | | |
| Batteries | | |
| Commercial disposal of batteries- <i>per tonne</i> | 180.00 | 185.40 |
| Hazardous Waste | | |
| Special document disposal- <i>per tonne</i> | | 74.00 |

| PORT HEDLAND INTERNATIONAL AIRPORT | | | | | | |
|--|-----------|------|-------|-----------|------|-------|
| | 14/15 Fee | GST | Total | 15/16 Fee | GST | Total |
| Landing fees | | | | | | |
| All aircraft per 1000kgs MTOW or part thereof | 21.36 | 2.14 | 23.50 | 22.01 | 2.20 | 24.21 |
| Parking Fees | | | | | | |
| Per Overnight – Main Apron and Southern Apron applicable to all aircraft | 2.64 | 0.26 | 2.90 | 2.72 | 0.27 | 2.99 |
| Passenger Service Charge (PSC) | | | | | | |
| Applicable on services above 5,000kg as follows: | | | | | | |
| Full fare – one way | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Full fare – return | 42.18 | 4.22 | 46.40 | 43.45 | 4.34 | 47.79 |
| Half fare – one way | 10.55 | 1.05 | 11.60 | 10.86 | 1.09 | 11.95 |
| Half fare – return | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Use of common user check-in facilities | 1.36 | 0.14 | 1.50 | 1.41 | 0.14 | 1.55 |

| | | | | | | | |
|--|---------------------------------|------|------|------|------|------|------|
| Passenger Screening Charge (per passenger) | Security Charge (per passenger) | 8.55 | 0.86 | 9.41 | 8.81 | 0.88 | 9.69 |
|--|---------------------------------|------|------|------|------|------|------|

2. Endorse the advertising of the revised fees and charges pursuant to section 6.19 of the Local Government Act 1995, with the date of commencement of the revised fees and charges being 8 October 2015 excluding the Port Hedland International Airport fees and charges which will commence on 1 January 2016.

CARRIED 7/0

EXECUTIVE SUMMARY

The 2015/16 Schedule of Fees and Charges was adopted with the 2015/16 Annual Budget at the Special Council Meeting on Wednesday, 12 August 2015. A further review of fees and charges by Officers has necessitated additional amendments which are explained in the body of this report.

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 4/006 'Elections - Caretaker Policy'.

DETAILED REPORT

The tables below show the amendments to the schedule of fees and charges previously adopted. The amendments are necessary to include:

- Fees and charges that were not captured in the schedule presented with the 2015/16 Annual Budget;
- Rectify errors resulting from transposition of specific fees
- Clarify that certain charges will be based on "Price On application"; and
- Revised charges for the Port Hedland International Airport

The full schedule of the 2015/16 Fees and Charges (including amendments listed below) is attached to this report.

| FEES AND CHARGES | 14/15 Adopted fee (\$) | 15/16 Proposed fee (\$) | Explanation |
|---|------------------------|-------------------------|-------------|
| COMMUNITY OVALS AND PARKS | | | |
| Sports Ground Charges and Park for Casual Usage <i>including Civic Centre Gardens</i> | | | |
| Miscellaneous Reserve Use (non-impact users e.g. Sky diving) per hour | | 15.00 | |
| Colin Matheson Clubhouse | | | |
| Commercial | | | |

| | | | |
|--|--------|--------|---|
| Facility Rental - Daily hire rate (up to 10 hours) | 450.00 | 463.50 | To cover new charges that were not captured in the original Schedule |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | | |
| Facility Rental - Daily hire rate (up to 10 hours) | | 337.50 | |
| Jim Caffey Memorial Hall- Port Hedland | | | |
| Commercial | | | |
| Facility Rental – All Inclusive Rate (per hour) | | 30.00 | |
| Facility Rental – Half day (max 4 hours) | | 90.00 | |
| Facility Rental – Full day (max 8 hours) | | 180.00 | |
| Facility Rental - Outdoor Area (per hour) | | 20.00 | |
| Community Groups/ Not for Profit Organisations- receive 25% discount | | | |
| Facility Rental – All Inclusive Rate (per hour) | | 22.50 | |
| Facility Rental – Half day (max 4 hours) | | 67.50 | |
| Facility Rental – Full day (max 8 hours) | | 135.00 | |
| Facility Rental - Outdoor Area (per hour) | | 16.00 | |
| ENVIRONMENTAL HEALTH | | | |
| Assessing Lodging House Floor Plans Research Fee – Research required above normal service - first hour | 188.20 | 188.20 | To rectify transposition error |
| BUILDING SERVICES | | | |
| Certified application for Building Permit | | | |

| | | | |
|---|--|--|--|
| a) for building work for a Class 1 or Class 10 building or incidental structure | | 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 | To include the statutory fees which were not included in the original Schedule |
| b) for building work for a Class 2 to Class 9 building or incidental structure | | 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 | |
| Uncertified application for Building Permit | | 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$95 | |
| Application for a Demolition Permit | | | |
| a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure | | \$95 | |
| b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure | | \$95 for each storey | |
| Application to extend the time during which a building or Demolition Permit has effect | | \$95 | |
| Application for Occupancy Permits, Building Approval certificates | | | |
| Application for an Occupancy Permit for a Completed Building | | \$95 | |
| Application for a temporary Occupancy Permit for an incomplete Building | | \$95 | |

| | | | |
|--|--|--|--|
| Application for a modification of Occupancy Permit for additional use of a building on a temporary basis | | \$95 | |
| Application for a replacement Occupancy Permit for permanent change of the building's use, classification | | \$95 | To include the statutory fees which were not included in the original Schedule |
| Application for an Occupancy Permit or Building approval Certificate for registration of Strata Scheme, plan of re-subdivision | | \$10.50 for each Strata unit covered by the application but not less than \$104.65 | |
| Application for an Occupancy Permit for a Building in respect of which unauthorised work has been done. | | 0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 | |
| Application for a Building Approval certificate for a Building in respect of which unauthorised work has been done. | | 0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$95 | |
| Application to replace Occupancy Permit for an existing Building | | \$95 | |
| Application for a Building Approval certificate for an existing building where unauthorised work has not been done. | | \$95 | |
| Application to extend the time | | \$95 | |

| | | | |
|--|--|---|--|
| during which an Occupancy Permit or Building approval Certificate has effect has effect | | | |
| Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought) | | \$2100 | |
| PLANNING SERVICES | | | |
| Statutory Development Fees | | | |
| (a) %0 - \$50,000 | | 147.00 | |
| (b) \$50,000 - \$500,000 | | 0.32% of the estimated development cost | |
| (c) \$500,000 - \$2.5 million | | \$1,700 + 0.257% for every \$1 in excess of \$500,000 | |
| (d) \$2.5 million - \$5 million | | \$7,161 + 0.206% for every \$1 in excess of \$2.5 million | |
| (e) \$5 million - \$21 million | | \$12,633 + 0.123% for every \$1 in excess of \$5 million | |
| (f) More than \$21.5 million | | 34,196.00 | |
| Determination of an extractive Industry | | 739.00 | |
| Change of Use or Continuation of a Non-Conforming Use | | 295.00 | |
| Home Business / Mobile Business | | | |
| (a) Application Fee | | 222.00 | |
| (b) Annual renewal fee (due 30th June) | | 73.00 | |
| If development has commenced or is being carried out, by way of penalty twice the amount of the maximum fee payable for determination is applicable, in addition to the application fee (3 x standard fee) | | | |
| Clearance of subdivision conditions | | | |
| | | | To include the statutory fees which were not included in the original Schedule |

| | | | |
|--|---------------------|---|--|
| (a) Not more than 5 Lots | - | \$73.00 per Lot | |
| (b) 5 Lots to 195 Lots | - | \$73.00 per Lot for the first 5 Lots then \$35.00 per Lot | |
| (c) More than 195 Lots | - | 7,393.00 | |
| Scheme Amendments/Development Plan | | | |
| Scheme Amendments (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the <i>Planning and Development Regulations 2009</i>) | 10,162.15 | Price on Application | To clarify that the charge will be based on the application |
| Request for adoption of Development Plans and Detailed Area Plans or variations thereto. | 2,563.20 | Price on Application | |
| Amended Scheme Amendments/Development Plans | 50% of original fee | Price on Application | |
| TECHNICAL SERVICES | | | |
| Subdivision Supervision Inspection Fee (Civil - engaged a consulting engineer) <i>Percentage of contract value</i> | | 1.50% | To amend the fee as per the requirements of The Planning and Development Act 2005 |
| Subdivision Supervision Inspection Fee (Civil - not engaged a consulting engineer) <i>Percentage of contract value</i> | | 3.00% | To amend the fee as per the requirements of The Planning and Development Act 2005 |
| WASTE MANAGEMENT | | | |
| Batteries | | | |
| Commercial disposal of batteries- <i>per tonne</i> | 180.00 | 185.40 | To cover costs with the disposal fee for batteries which was not included in the original Schedule |

| Hazardous Waste | | | |
|--------------------------------------|--|-------|---|
| Special document disposal- per tonne | | 74.00 | To cover the cost of special disposal of confidential items which was not included in the original Schedule |

Port Hedland International Airport (PHIA) Fees and Charges

The adopted schedule of fees and charges for the PHIA included increases of 1% for landing fees, 3% for airport parking and 10% for passenger service charges. These increases were in line with recommendations contained in the UHY Haines Norton review of Airport Fees and Charges and were not adjusted to reflect the agreed 3% uniform price increase. It is recommended that they be amended accordingly, to ensure consistent price increases as advertised in the original community notice and mail out to stakeholders dated 14 April 2015.

The Port Hedland International Airport fees and charges are proposed to commence on 1 January 2016 as per the item considered by Council at the Special Meeting on 12 August 2015.

| PORT HEDLAND INTERNATIONAL AIRPORT | | | | | | |
|--|--------------|------|-------|--------------|---------|-------|
| | 14/15 Fee | GST | Total | 15/16 Fee | GS T | Total |
| Landing fees | | | | | | |
| All aircraft per 1000kgs MTOW or part thereof | 21.36 | 2.14 | 23.50 | 22.01 | 2.20 | 24.21 |
| Parking Fees | | | | | | |
| Per Overnight – Main Apron and Southern Apron applicable to all aircraft | 2.64 | 0.26 | 2.90 | 2.72 | 0.27 | 2.99 |
| Passenger Service Charge (PSC) | | | | | | |
| Applicable on services above 5,000kg as follows: | | | | | | |
| Full fare – one way | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Full fare – return | 42.18 | 4.22 | 46.40 | 43.45 | 4.34 | 47.79 |
| Half fare – one way | 10.55 | 1.05 | 11.60 | 10.86 | 1.09 | 11.95 |
| Half fare – return | 21.09 | 2.11 | 23.20 | 21.73 | 2.17 | 23.90 |
| Use of common user check-in facilities | 1.36 | 0.14 | 1.50 | 1.41 | 0.14 | 1.55 |
| Passenger Security Screening Charge (per passenger) | 8.55 | 0.86 | 9.41 | 8.81 | 0.88 | 9.69 |

FINANCIAL IMPLICATIONS

The Schedule of Fees and Charges is included in the 2015/16 Budget and used as a basis for income projections. No material changes to income are expected as a result of the amendments presented.

STATUTORY AND POLICY IMPLICATIONS

Fees and Charges are imposed under s 6.19 of the *Local Government Act 1995*.

After the budget has been adopted, a public notice is required before the implementation of any amended fees and charges. The intention to do so, as well as the date from which it is proposed the fees or charges will be imposed; should be advertised.

The Town has identified fiscal accountability as a core function in the Strategic Community Plan. The review of the Schedule of Fees and Charges falls in line with good corporate governance.

ATTACHMENTS

1. Consolidated 2015/16 Amended Schedule of Fees and Charges (Under Separate Cover)

02 September 2015

12.3.2 Statement of Financial Activity for the period ended 31 July 2015 and 31 August 2015

Jodi Marchant, Management Accountant Financial Reporting
File No. 12/14/0003

DISCLOSURE OF INTEREST BY OFFICER

Nil

201516/050 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR BUTSON

SECONDED: CR HOOPER

That Council:

1. **Receive the Statement of Financial Activity (and supporting information) for the period ended 31 July 2015 and 31 August 2015;**
2. **Receive the Port Hedland International Airport Statement of Financial Activity for the period ended 31 July 2015 and 31 August 2015;**
3. **Receive the Waste Management Statement of Financial Activity for the period ended 31 July 2015 and 31 August 2015;**
4. **Note the accounts paid during July 2015 and August 2015 under delegate authority.**

CARRIED 7/0

EXECUTIVE SUMMARY

This report presents the Statement of Financial Activity for the period ended 31 July 2015 and 31 August 2015. It should be noted that some of the figures presented in this report and the attachments may change pending adjustments made as a result of end of year finalisation of accounts and completion of the audit of the Town's annual financial reports for 2014/15.

Supplementary information has been presented to the Council to provide further information regarding the Town's activities.

DETAILED REPORT

The Statement of Financial Activity is presented in a similar format to the Rate Setting Statement as included in the 2015/16 Annual Budget.

The Town aims to reflect the timing of the cash flows associated with the Capital Works Program as part of the December Quarterly Budget Review. This will allow for more accurate and meaningful variance analysis to be undertaken.

The following commentary is provided on variances between year to date actuals and year to date budget for the period ended 31 August 2015:

| Account Description | YTD Variance | Comment |
|--|--------------|---|
| Operating Revenue – General Purpose Income | 373% | Rate Revenue totaling \$25.621m has been raised in the August period. |
| Operating Revenue – Community Amenities | 124% | Rubbish collection fees of \$2.876m have been raised. |
| Operating Revenue – Economic Services | 215% | Lease Income raised of \$986k compared to a yearly budget of \$2m; Swimming pool inspection levy of \$55k compared to a yearly budget of \$85k; Revenue for Economic Summit received of \$44.5k with no budget. |
| Operating Expenditure – Governance | 188% | Activity based costing journals have yet to be completed. This will redistribute governance expenditure to other business units. |
| Operating Expenditure – Education & Welfare | 62% | Property Insurance of \$65k raised compared to a yearly budget of \$130k; North West Festival expenditure of \$771k compared to a yearly budget of \$1.1m. |
| Operating Expenditure – Community Amenities | -58% | Rubbish collection \$0 actuals to date with YTD budgeted spend of \$102k due to timing; Landfill \$253k actuals to date with YTD budgeted spend of \$705k due to timing; Town Planning/Regional Development \$118k actuals to date with YTD budgeted spend of \$352k due to timing. |
| Operating Expenditure – Recreation & Culture | -68% | Depreciation expense not yet recognised compared to a YTD budget of \$909k; Expected activity based costing journals not yet completed with expected YTD actuals of \$445k; YMCA membership costs & operations not yet paid compared to YTD budget of \$121k due to timing. |
| Operating Expenditure – Transport | -78% | Depreciation expense not yet recognised compared to a YTD budget of \$961k; Expected activity based costing journals not yet completed with expected YTD actuals of \$371k; Airport actual expenditure of \$486k compared to a YTD budget of |

| | | |
|---|-------|---|
| | | \$1.32m due to timing for Security Screening Contract Fees, Electricity Charges and Aviation Compliance. |
| Non-Cash Items: Depreciation | -100% | Depreciation journals have yet to be completed |
| Capital Expenditure: Acquisition of Infrastructure, Property, Plant and Equipment | -83% | Due to timing of completion of capital works program which are currently in design and procurement phase. |
| New Loan Borrowings | -100% | No loan funds as budgeted have been drawn down. |

The net current asset position as at 31 August 2015 is \$31.195m. This balance is expected to decline significantly across the course of the year, as projects are delivered and operational budgets are expended.

The unrestricted cash position as at 31 August 2015 is \$837k and is calculated as follows:

| | |
|---|---------------------------|
| | 2015/16 Actual (000's) |
| Current Assets: Cash and Investments | \$80,324 |
| Restricted Cash – Reserves | (\$79,487) |
| Unrestricted Cash Position as at 31 August 2015 | \$837 |

It should be noted that the unrestricted cash position stated above is an interim cash position and may change pending finalisation and audit of the Town's annual financial reports for 2014/15.

FINANCIAL IMPLICATIONS

A municipal surplus occurs where revenue exceeds expenditure in a particular financial year. As per the adopted 2015/16 budget, the estimated municipal surplus was \$1.960m based on a carry forward surplus of \$2.950m.

The 2015/16 municipal surplus position projected as per the draft 2014/15 financial statements is \$4.074m due to a revised carry forward surplus of \$5.064m, however it should be noted that this is an interim position and may change pending the finalisation and audit of the Town's annual financial reports for 2014/15. The surplus can primarily be attributed to interim rate revenue, advanced payment of 50% of the Town's Annual Financial Assistance Grant for 2015/16, increased interest earnings and other revenue and to a number of capital projects that were budgeted however not completed the 2014/15 financial year.

The 2015/16 Capital Works Program will be reviewed in its entirety as part of the September Quarterly Budget Review and any carryovers will be identified.

The following reconciliation is provided:

| | 000's |
|--|-----------|
| Budget Municipal Surplus Brought Forward 30 June 2016 | \$1,960 |
| Municipal Surplus Carried Forward 1 July 2015 – Budget | (\$2,950) |
| Municipal Surplus Carried Forward 1 July 2015 – Interim Actual | \$5,064 |
| Amended Budget Municipal Surplus Brought Forward 30 June 2016 | \$4,074 |

RISK IMPLICATIONS

The Town of Port Hedland is exposed to a number of financial risks in both its Annual Budget and Long Term Financial Plan (which is underpinned by some key assumptions). Most of these risks exist in respect to recurrent revenue streams which are required to meet current service levels. Any reduction in these revenue streams into the future is likely to have an impact on the Town's ability to meet service levels or asset renewal funding requirements, unless the Town can replace this revenue or alternatively reduce costs.

- TWA Revenue (15/16 Budget) \$3,685,176
- Precinct 3 Lease Revenue (15/16 Budget) \$3,795,258
Lease expiry 21/06/2022
- Port Haven Lease Revenue (15/16 Budget) \$1,072,218
Lease expiry 19/03/2019
- Port Haven Car Park Lease Revenue (15/16 Budget) \$203,075
Lease expiry at end of any of the annual extended term options 19/03/2016 – 19/03/2019
- Mia Mia Lease Revenue (15/16 Budget) \$195,982
Lease expiry 09/12/2019
- Mia Mia Community Contribution \$464,844
Lease expiry 09/12/2019
- Interest on Investments (including all cash-backed Reserves with the exception of the BHP Reserve and Spoilbank Reserve) allocated to Muni (15/16 Budget) \$2.1m
- Airport dividend to Muni (15/16 Budget) \$3,383,415 (LTFP assumes an increase in dividend from 2018/19 of \$350k and again in 2019/20 of a further \$350k)
- \$40m in sale proceeds from Kingsford Smith Business Park to be achieved by 2022/23 (with proceeds to be transferred to Airport Reserve to meet CAPEX requirements)
- \$500k FMG Contribution to operational costs at Wanangkura Stadium

- Opening of new landfill site and closure/rehabilitation of current site \$96m investment over 20 years
- \$1.5m capital funding requirement and \$1.1m recurrent funding requirement over 3 years for Scotty's Café in the event that the project proceeds without external funding

A number of the risks identified will be addressed as part of the finalisation of the Port Hedland International Airport lease documentation and the setup of the stabilization fund structure.

STATUTORY AND POLICY IMPLICATIONS

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the Town to prepare a monthly Statement of Financial Activity. The monthly Statement of Financial Activity is to be presented to the Council at an ordinary meeting within 2 months after the end of the month to which the statement relates. The operating section of the Interim Statement of Financial Activity is shown by program in accordance with Regulation 34 (3)(b) of the Local Government (Financial Management) Regulations 1996.

The Grants Register has been incorporated into the supporting information provided to the Council.

ATTACHMENTS

1. Monthly Financial Health Check as at 31 August 2015 (tabled at the meeting)
2. Interim Statement of Financial Activity for the Period Ended 31 July 2015; (Under Separate Cover)
3. Port Hedland International Airport Interim Statement of Financial Activity for the Period Ended 31 July 2015
4. Waste Management Interim Statement of Financial Activity for the Period Ended 31 July 2015
5. Accounts paid under delegated authority for the month of July 2015 (Under Separate Cover)
6. Interim Statement of Financial Activity for the Period Ended 31 August 2015 (Under Separate Cover)
7. Port Hedland International Airport Interim Statement of Financial Activity for the Period Ended 31 August 2015
8. Waste Management Interim Statement of Financial Activity for the Period Ended 31 August 2015
9. Accounts paid under delegated authority for the month of August 2015 (Under Separate Cover)

8 September 2015

ATTACHMENT 1 TO ITEM 12.3.2 (TABLED AT THE MEETING)

MONTHLY FINANCIAL HEALTH CHECK



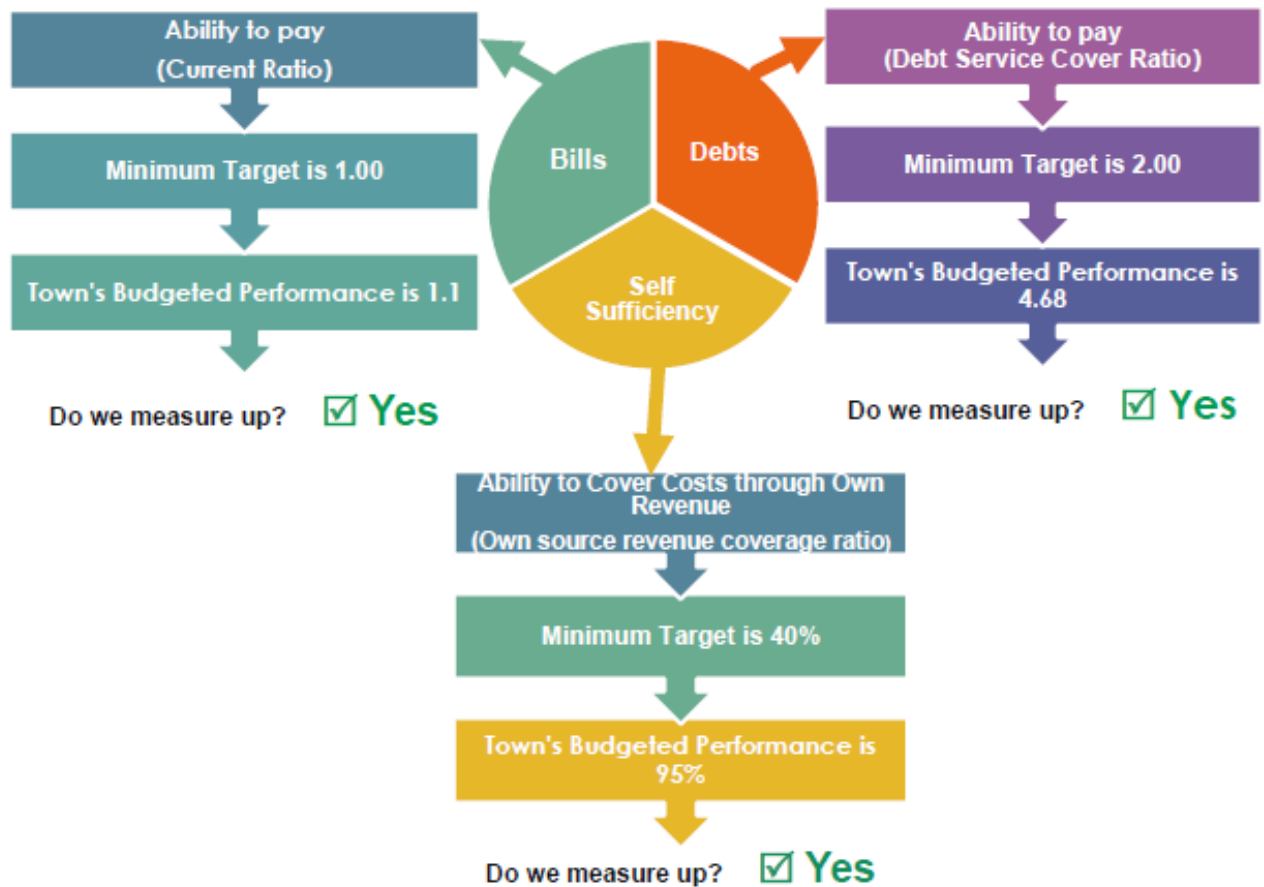
As at 31 August 2015

The Town aims to operate sustainably in the short and long term



| Financial Snapshot (Year to Date) | Actual (000's) |
|--|----------------|
| Operating Revenue | \$33,418 |
| Operating Expenditure (excl non-cash items) | -\$6,189 |
| Capital Revenue | \$285 |
| Capital Expenditure | -\$1,117 |
| Loan Repayments | -\$263 |
| Transfers to/from Reserves | -\$1 |
| Surplus Carried Forward 1 July 2015 | \$5,064 |
| Current Municipal Surplus Position at 31 August 2015 | \$31,195 |

▶ Financial health indicators



▶ Cash in the bank



▶ Is the Town financially sustainable?

Operating Surplus Ratio

A measure of the Town's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Town's Budgeted Performance is 1%

Do we measure up? Yes

Asset Sustainability Ratio

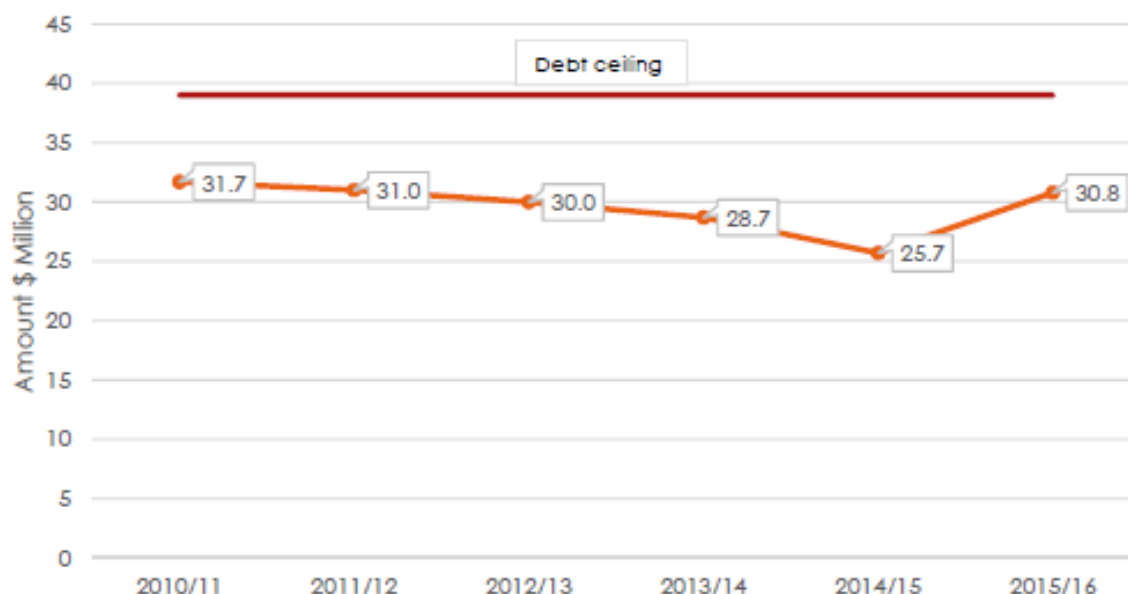
Measures if the Town is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Town's Budgeted performance is 90%

Do we measure up? Yes

▶ Debt levels



Debt ceiling = \$39M
Current debt = \$25.5M
New loans = \$5.32M

| Intergenerational Loans | | |
|-------------------------|--------------------|----------------|
| Loan Purpose | Outstanding Amount | Remaining Term |
| 1. Marquee Park | \$4.68M | 16 years |
| 2. JD Hardie Upgrade | \$2.72M | 16/18 years |
| 3. Wananagkura Stadium | \$9.3M | 16/18 years |
| 4. GP Housing | \$1.41M | 18 years |

Any feedback on this document is greatly appreciated and can be emailed to council@porthedland.wa.gov.au

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ATTACHMENT 3 TO ITEM 12.3.2

TOWN OF PORT HEDLAND
PORT HEDLAND INTERNATIONAL AIRPORT
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 JULY 2015

31/07/2015

| Account Description | Adopted Budget | YTD Budget | YTD Actuals | YTD Variance | |
|--|----------------|------------|-------------|--------------|---------|
| | \$000's | \$000's | \$000's | % | \$000's |
| Operating Revenue | 22,784 | 2,071 | 1,112 | -46% | 959 |
| Operating Expenditure | (14,663) | (1,333) | (207) | -84% | -1,126 |
| Operating Surplus/(Deficit) | 8,121 | 738 | 905 | 23% | -167 |
| Add Back Non Cash Items | | | | | |
| Depreciation on Assets - Airport Maintenance | 1,765 | 160 | 0 | -100% | 160 |
| Capital | | | | | |
| Capital Expenditure - Work in Progress - Solar Farm - Airport Administration | (4,726) | (430) | 0 | -100% | -430 |
| Capital Expenditure - Work in Progress - Carpark : Ground Transport Reconfiguration - Airport Administration | (800) | (73) | (0) | -100% | -73 |
| Capital Expenditure - Buildings: Airport - Terminal Precinct - Airport Administration | (790) | (72) | (1) | -99% | -71 |
| Capital Expenditure - Infrastructure: Airport - Re:Site Quarantine Facility - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Solar Farm Due Diligence & Feasibility - Airport Administration | (75) | (7) | (1) | -92% | -6 |
| Capital Expenditure - Work in Progress - International Terminal Works Expansion - Airport Administration | 0 | 0 | (0) | 0% | 0 |
| Capital Expenditure - Furniture & Equipment - IT Network Upgrade - Airport Administration | (20) | (2) | 0 | -100% | -2 |
| Capital Expenditure - Plant And Equipment: Airport - Plant Purchases - Airport Administration | 0 | 0 | (3) | 0% | 3 |
| Capital Expenditure - Work in Progress - Water & Sewer Services - Airport Administration | (2,375) | (216) | 0 | -100% | -216 |
| Capital Expenditure - Buildings: Airport - Staff Housing Refurbishment - Airport Administration | (16) | (1) | 0 | -100% | -1 |
| Capital Expenditure - Buildings: Airport - Building Upgrades - Airport Administration | (750) | (68) | 0 | -100% | -68 |
| Capital Expenditure - Infrastructure: Airport - Bus Parking - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Infrastructure: Airport - Taxiway Overlay - Airport Administration | (4,750) | (432) | 0 | -100% | -432 |
| Capital Expenditure - Infrastructure: Airport - Main Apron Strengthening - Airport Administration | (755) | (69) | 0 | -100% | -69 |
| Capital Expenditure - Work in Progress -Infra:Airport - Perimeter Fence Upgrade and Crash Gates - Airport Administration | (1,250) | (114) | 0 | -100% | -114 |
| Capital Expenditure - Infrastructure: Airport - Runway Resheet : Northern Apron Extension - Airport Administration | (400) | (36) | 0 | -100% | -36 |
| Capital Expenditure - Infrastructure: Airport - Electrical Infrastructure - Airport Administration | 0 | 0 | (3) | 0% | 3 |
| Capital Expenditure - Work in Progress -Infra: Airport - Apron Lighting Upgrades - Airport Administration | (1,050) | (95) | 0 | -100% | -95 |
| Capital Expenditure - Infrastructure: Airport - Storm Water Drainage - Airport Administration | (100) | (9) | 0 | -100% | -9 |
| Capital Expenditure - Furniture & Equipment: Airport - CCTV Network - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Freight & Logistics Zone - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Power in Push Back Equipment - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Plant & Equipment - Security Screening Equipment - Airport Administration | 0 | 0 | (135) | 0% | 135 |
| Capital Expenditure - Work in Progress - Security Upgrades CTO - Airport Administration | (400) | (36) | 0 | -100% | -36 |
| | | | | 0% | |
| Gain on Sale of Asset - Plant: Airport - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Operating Grants Subsidies & Contributions - Government Grants - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Funding | | | | | |
| Capital Expenditure - Repayment of Debentures - Loan Principal Payments : Airport Housing (131) - Airport Administration | (44) | (4) | 0 | -100% | -4 |
| Movement in Airport Reserve (Transfer Required from the Airport Reserve) | (8,415) | | 762 | | |
| Airport Reserve Opening Balance 1 July 2015 | 20,874 | | 20,874 | | |
| Airport Reserve Forecast Closing Balance 30 June 2016 | 12,459 | | 21,636 | | |

ATTACHMENT 4 TO ITEM 12.3.2

**TOWN OF PORT HEDLAND
WASTE MANAGEMENT
INTERIM STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 JULY 2015**

| Account Description | Adopted Budget | YTD Budget | YTD Actuals | YTD Variance | |
|--|----------------|--------------|--------------|--------------|--------------|
| | \$000's | \$000's | \$000's | % | \$000's |
| Operating Revenue | | | | | |
| Fees & Charges: Discretionary - Classic Collection Fees - Classic Collection | 2,206 | 184 | 0 | -100% | 184 |
| Gain on Sale of Asset - Plant: Landfill - Classic Collection | 35 | 3 | 0 | -100% | 3 |
| Fees & Charges: Discretionary - Premium Collection Fees - Premium Collection | 647 | 54 | 0 | -100% | 54 |
| Fees & Charges: Discretionary - Charges: Replacement Bins & Bin Hire - Premium Collection | 15 | 1 | 1 | -21% | 0 |
| Total Operating Revenue - Collection | 2,903 | 242 | 1 | -100% | 241 |
| Fees & Charges: Discretionary - Tyres - Landfill Business Unit | 80 | 7 | 11 | 63% | (4) |
| Fees & Charges: Discretionary - Washdown - Landfill Business Unit | 13 | 1 | 1 | -34% | 0 |
| Fees & Charges: Discretionary - General Tipping Fees & Scrap Metal - Landfill Business Unit | 4,000 | 333 | 270 | -19% | 64 |
| Fees & Charges: Discretionary - Hazardous Waste/Asbestos - Landfill Business Unit | 1,500 | 125 | 90 | -28% | 35 |
| Fees & Charges: Discretionary - Scrap Metal Sales & Recyclables Revenue - Landfill Business Unit | 5 | 0 | 1 | 57% | (0) |
| Fees & Charges: Discretionary - Liquid Waste - Landfill Business Unit | 2,000 | 167 | 179 | 7% | (12) |
| Non Operating Grants Subsidies & Contributions - Department of Planning Funding - Landfill Business Unit | 380 | 32 | 0 | -100% | 32 |
| Other Revenue - Reimbursement: Staff Housing Rent - Landfill Business Unit | 6 | 1 | 0 | -8% | 0 |
| Total Operating Revenue - Landfill | 7,984 | 665 | 551 | -17% | 114 |
| Total Operating Revenue | 10,888 | 907 | 552 | -89% | 355 |
| Operating Expenditure | | | | | |
| Depreciation on Assets - Classic Collection | (42) | (4) | 0 | -100% | (4) |
| Materials and Contracts - Classic Collection - Classic Collection | (252) | (21) | (23) | 4% | 1 |
| Materials and Contracts - Recovery of Plant Operating Costs: Garbage & Sanitisation - Classic Collection | (315) | (26) | 0 | -100% | (26) |
| Materials and Contracts - Classic MGB's Repairs Delivery - Classic Collection | (77) | (6) | (4) | -35% | (2) |
| Materials and Contracts - Bin Purchases (New, Premium, Replacement, Damaged, Stolen, Parks & Reserves) - Classic Col | (102) | (9) | 0 | -100% | (9) |
| Other Expenditure - Admin Costs Distributed - Classic Collection | (103) | (9) | 0 | -100% | (9) |
| Materials and Contracts - Waste Collection - Premium Collection | (324) | (27) | (23) | -15% | (4) |
| Materials and Contracts - Premium MGB Repairs & Delivery - Premium Collection | (59) | (5) | (4) | -28% | (1) |
| Other Expenditure - Admin Costs Distributed - Premium Collection | (50) | (4) | 0 | -100% | (4) |
| Total Operating Expenditure - Collection | (1,326) | (110) | (53) | -52% | (58) |
| Materials and Contracts - Landfill Management - Landfill Business Unit | (1,294) | (108) | (59) | -46% | (49) |
| Employee Costs - Superannuation - Landfill Business Unit | (148) | (12) | (3) | -95% | (12) |
| Employee Costs - Superannuation Co Contribution - Landfill Business Unit | (29) | (2) | 0 | -100% | (2) |
| Employee Costs - Workers Compensation Insurance - Landfill Business Unit | (43) | (4) | (2) | 500% | 18 |
| Materials and Contracts - Building Maintenance - Landfill Business Unit | (25) | (2) | 0 | -100% | (2) |
| Insurance - Property Insurance & Pollution Legal Liability - Landfill Business Unit | (3) | (0) | (26) | 11257% | 27 |
| Materials and Contracts - Cleaning - Landfill Business Unit | (6) | (1) | 0 | -100% | (1) |
| Materials and Contracts - Washdown Bay Maintenance - Landfill Business Unit | (25) | (2) | (0) | -84% | (2) |
| Materials and Contracts - Road, Ground, Litter Maintenance & Repairs - Landfill Business Unit | (68) | (6) | (3) | -52% | (3) |
| Utilities - Utility Charges - Landfill Business Unit | (12) | (1) | (1) | -2% | (0) |
| Materials and Contracts - Supply Clean Fill - Landfill Business Unit | (500) | (42) | (12) | -70% | (29) |
| Materials and Contracts - Office Expenses - Landfill Business Unit | (14) | (1) | (0) | -89% | (1) |
| Materials and Contracts - Recovery of Plant Operating Costs: Heavy - Landfill Business Unit | (743) | (62) | 0 | -100% | (62) |
| VEHICLE - CATERPILLAR TRACKLOADER | 0 | 0 | 0 | 0% | 0 |
| Materials and Contracts - External Plant Hire - Landfill Business Unit | (50) | (4) | (1) | -77% | (3) |
| Materials and Contracts - Fire Suppression Expenses - Landfill Business Unit | (95) | (8) | 0 | -100% | (8) |
| Materials and Contracts - Monitoring & Licensing - Landfill Business Unit | (150) | (13) | (7) | -46% | (6) |
| Materials and Contracts - Management & Business Plans - Landfill Business Unit | (55) | (5) | 26 | -675% | (31) |
| Materials and Contracts - Weighbridge Maint Costs - Landfill Business Unit | (25) | (2) | 0 | -100% | (2) |
| Materials and Contracts - Recovery of Plant Operating Costs - Landfill Business Unit | (78) | (7) | 0 | -100% | (7) |
| Materials and Contracts - Development of Landfill Master Plan - Landfill Business Unit | (380) | (32) | 0 | -100% | (32) |
| Employee Costs - Staff Housing Rental Costs - Landfill Business Unit | 0 | 0 | 0 | 0% | 0 |
| Other Expenditure - Admin Costs Distributed - Landfill Business Unit | (490) | (41) | 0 | -100% | (41) |
| Total Operating Expenditure - Landfill | (4,233) | (353) | (106) | -70% | (247) |
| Materials and Contracts - Sanitation Services CBD - Sanitation Other | 0 | 0 | 0 | 0% | 0 |
| Materials and Contracts - Litter Collection - Sanitation Other | (723) | (60) | (47) | -22% | (13) |
| Materials and Contracts - Illegal Dumping Clean Up - Sanitation Other | (12) | (1) | (15) | 1339% | 14 |
| Other Expenditure - Admin Costs Distributed - Sanitation Other | (95) | (8) | 0 | -100% | (8) |
| Material and Contracts - Pre Cyclone Clean Up - Waste Management & Recycling | (182) | (15) | (1) | -92% | (14) |
| Materials and Contracts - Cyclone Response Expenditure - Waste Management & Recycling | (18) | (2) | 0 | -100% | (2) |
| Materials and Contracts - Street Cleaning - Waste Management & Recycling | (294) | (25) | (36) | 48% | 12 |
| Materials and Contracts - Footpath Sweeping - Waste Management & Recycling | (202) | (17) | (16) | -5% | (1) |
| Total Operating Expenditure - Other | (1,528) | (127) | (115) | -10% | (12) |
| Total Operating Expenditure | (7,087) | (591) | (274) | -54% | (317) |
| OPERATING SURPLUS / (DEFICIT) | 3,801 | 317 | 279 | -12% | 88 |
| Add Back Non Cash Items | | | | | |
| Depreciation on Assets - Classic Collection | 42 | 4 | 0 | -100% | 4 |
| Gain on Sale of Asset - Plant: Landfill - Classic Collection | (35) | (3) | 0 | -100% | (3) |
| Capital | | | | | |
| Capital Expenditure - Plant And Equipment - Rubbish Collection Truck: Classic Collection - Classic Collection | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Infrastructure - Site Infrastructure - Landfill Business Unit | 0 | 0 | (6) | 0% | 6 |
| Capital Expenditure - Plant And Equipment - Heavy Plant Purchases - Landfill Business Unit | (300) | (25) | 0 | -100% | (25) |
| Capital Expenditure - Work In Progress - Waste Water Reuse System - Waste Management & Recycling | (650) | (54) | (0) | -100% | (54) |
| Capital Income - Proceeds from Sale of Assets: Plant - Landfill Business Unit | 60 | 5 | 0 | -100% | 5 |
| MOVEMENT IN WASTE MANAGEMENT RESERVE (Transfer required from the Waste Management Reserve) | 2,918 | | 272 | | |
| Waste Management Reserve Opening Balance 1 July 2015 | 10,704 | | 10,704 | | |
| Waste Management Reserve Forecast Closing Balance 30 June 2016 | 13,622 | | 10,976 | | |

ATTACHMENT 7 TO ITEM 12.3.2

**TOWN OF PORT HEDLAND
PORT HEDLAND INTERNATIONAL AIRPORT
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 AUGUST 2015**

31/08/2015

| Account Description | Adopted Budget | YTD Budget | YTD Actuals | YTD Variance | |
|--|----------------|------------|-------------|--------------|---------|
| | \$000's | \$000's | \$000's | % | \$000's |
| Operating Revenue | 22,784 | 4,142 | 1,763 | -57% | 2,379 |
| Operating Expenditure | (14,663) | (2,666) | (486) | -82% | -2,180 |
| Operating Surplus/(Deficit) | 8,121 | 1,476 | 1,277 | -14% | 200 |
| Add Back Non Cash Items | | | | | |
| Depreciation on Assets - Airport Maintenance | 1,765 | 321 | 0 | -100% | 321 |
| Capital | | | | | |
| Capital Expenditure - Work in Progress - Solar Farm - Airport Administration | (4,726) | (859) | 0 | -100% | -859 |
| Capital Expenditure - Work in Progress - Carpark : Ground Transport Reconfiguration - Airport Administration | (800) | (145) | (20) | -86% | -126 |
| Capital Expenditure - Buildings: Airport - Terminal Precinct - Airport Administration | (790) | (144) | (52) | -64% | -91 |
| Capital Expenditure - Infrastructure: Airport - Re:Site Quarantine Facility - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Solar Farm Due Diligence & Feasibility - Airport Administration | (75) | (14) | (3) | -77% | -10 |
| Capital Expenditure - Work in Progress - International Terminal Works Expansion - Airport Administration | 0 | 0 | (2) | 0% | 2 |
| Capital Expenditure - Furniture & Equipment - IT Network Upgrade - Airport Administration | (20) | (4) | 0 | -100% | -4 |
| Capital Expenditure - Plant And Equipment: Airport - Plant Purchases - Airport Administration | 0 | 0 | (3) | 0% | 3 |
| Capital Expenditure - Work in Progress - Water & Sewer Services - Airport Administration | (2,375) | (432) | 0 | -100% | -432 |
| Capital Expenditure - Buildings: Airport - Staff Housing Refurbishment - Airport Administration | (16) | (3) | 0 | -100% | -3 |
| Capital Expenditure - Buildings: Airport - Building Upgrades - Airport Administration | (750) | (136) | 0 | -100% | -136 |
| Capital Expenditure - Infrastructure: Airport - Bus Parking - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Infrastructure: Airport - Taxiway Overlay - Airport Administration | (4,750) | (864) | 0 | -100% | -864 |
| Capital Expenditure - Infrastructure: Airport - Main Apron Strengthening - Airport Administration | (755) | (137) | 0 | -100% | -137 |
| Capital Expenditure - Work in Progress - Infra: Airport - Perimeter Fence Upgrade and Crash Gates - Airport Administration | (1,250) | (227) | (0) | -100% | -227 |
| Capital Expenditure - Infrastructure: Airport - Runway Resheet : Northern Apron Extension - Airport Administration | (400) | (73) | 0 | -100% | -73 |
| Capital Expenditure - Infrastructure: Airport - Electrical Infrastructure - Airport Administration | 0 | 0 | (3) | 0% | 3 |
| Capital Expenditure - Work in Progress - Infra: Airport - Apron Lighting Upgrades - Airport Administration | (1,050) | (191) | 0 | -100% | -191 |
| Capital Expenditure - Infrastructure: Airport - Storm Water Drainage - Airport Administration | (100) | (18) | 0 | -100% | -18 |
| Capital Expenditure - Furniture & Equipment: Airport - CCTV Network - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Freight & Logistics Zone - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Work in Progress - Power in Push Back Equipment - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Plant & Equipment - Security Screening Equipment - Airport Administration | 0 | 0 | (135) | 0% | 135 |
| Capital Expenditure - Work in Progress - Security Upgrades CTO - Airport Administration | (400) | (73) | 0 | -100% | -73 |
| | | | | 0% | |
| Gain on Sale of Asset - Plant: Airport - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Operating Grants Subsidies & Contributions - Government Grants - Airport Administration | 0 | 0 | 0 | 0% | 0 |
| Funding | | | | | |
| Capital Expenditure - Repayment of Debentures - Loan Principal Payments : Airport Housing (131) - Airport Administration | (44) | (8) | 0 | -100% | -8 |
| Movement in Airport Reserve (Transfer Required from the Airport Reserve) | | | | | |
| | (8,415) | | 1,059 | | |
| Airport Reserve Opening Balance 1 July 2015 | 20,874 | | 20,874 | | |
| Airport Reserve Forecast Closing Balance 30 June 2016 | 12,459 | | 21,933 | | |

ATTACHMENT 8 TO ITEM 12.3.2

**TOWN OF PORT HEDLAND
WASTE MANAGEMENT
INTERIM STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 AUGUST 2015**

| Account Description | Adopted Budget | YTD Budget | YTD Actuals | YTD Variance | |
|---|----------------|----------------|--------------|--------------|----------------|
| | \$000's | \$000's | \$000's | % | \$000's |
| Operating Revenue | | | | | |
| Fees & Charges: Discretionary - Classic Collection Fees - Classic Collection | 2,206 | 968 | 2,229 | 506% | (1,862) |
| Gain on Sale of Asset - Plant: Landfill - Classic Collection | 35 | 6 | 0 | -100% | 6 |
| Fees & Charges: Discretionary - Premium Collection Fees - Premium Collection | 647 | 108 | 647 | 500% | (539) |
| Fees & Charges: Discretionary - Charges: Replacement Bins & Bin Hire - Premium Collection | 15 | 3 | 2 | -30% | 1 |
| Total Operating Revenue - Collection | 2,903 | 484 | 2,878 | 495% | (2,394) |
| Fees & Charges: Discretionary - Tyres - Landfill Business Unit | 80 | 13 | 13 | 0% | 0 |
| Fees & Charges: Discretionary - Washdown - Landfill Business Unit | 15 | 2 | 1 | -37% | 1 |
| Fees & Charges: Discretionary - General Tipping Fees & Scrap Metal - Landfill Business Unit | 4,000 | 667 | 545 | -18% | 122 |
| Fees & Charges: Discretionary - Hazardous Waste:Asbestos - Landfill Business Unit | 1,500 | 250 | 463 | 85% | (213) |
| Fees & Charges: Discretionary - Scrap Metal Sales & Recyclables Revenue - Landfill Business Unit | 5 | 1 | 1 | -19% | 0 |
| Fees & Charges: Discretionary - Liquid Waste - Landfill Business Unit | 2,000 | 333 | 374 | 12% | (41) |
| Non Operating Grants Subsidies & Contributions - Department of Planning Funding - Landfill Business Unit | 380 | 63 | 0 | -100% | 63 |
| Other Revenue - Reimbursement: Staff Housing Rent - Landfill Business Unit | 6 | 1 | 1 | -31% | 0 |
| Total Operating Revenue - Landfill | 7,984 | 1,331 | 1,398 | 5% | (67) |
| Total Operating Revenue | 10,888 | 1,815 | 4,276 | 136% | (2,461) |
| Operating Expenditure | | | | | |
| Depreciation on Assets - Classic Collection | (42) | (7) | 0 | -100% | (7) |
| Materials and Contracts - Classic Collection - Classic Collection | (252) | (42) | (45) | 7% | 3 |
| Materials and Contracts - Recovery of Plant Operating Costs: Garbage & Sanitation - Classic Collection | (315) | (53) | 0 | -100% | (53) |
| Materials and Contracts - Classic MGB's Repairs Delivery - Classic Collection | (77) | (13) | (10) | -25% | (3) |
| Materials and Contracts - Bin Purchases (New, Premium, Replacement, Damaged, Stolen, Parks & Reserves) - Classic Coll | (102) | (17) | 0 | -100% | (17) |
| Other Expenditure - Admin Costs Distributed - Classic Collection | (108) | (17) | 0 | -100% | (17) |
| Materials and Contracts - Waste Collection - Premium Collection | (324) | (54) | (40) | -26% | (14) |
| Materials and Contracts - Premium MGB Repairs & Delivery - Premium Collection | (59) | (10) | (8) | -16% | (2) |
| Other Expenditure - Admin Costs Distributed - Premium Collection | (50) | (8) | 0 | -100% | (8) |
| Total Operating Expenditure - Collection | (1,326) | (221) | (103) | -54% | (118) |
| Materials and Contracts - Landfill Management - Landfill Business Unit | (1,294) | (216) | (123) | -43% | (92) |
| Employee Costs - Superannuation - Landfill Business Unit | (148) | (25) | (1) | -95% | (23) |
| Employee Costs - Superannuation Co Contribution - Landfill Business Unit | (29) | (5) | 0 | -100% | (5) |
| Employee Costs - Workers Compensation Insurance - Landfill Business Unit | (43) | (7) | (21) | 200% | 14 |
| Utilities - Telephone - Landfill Business Unit | 0 | 0 | 0 | 0% | 0 |
| Materials and Contracts - Building Maintenance - Landfill Business Unit | (28) | (4) | (0) | -98% | (4) |
| Insurance - Property Insurance & Pollution Legal Liability - Landfill Business Unit | (3) | (0) | (28) | 5578% | 27 |
| Materials and Contracts - Cleaning - Landfill Business Unit | (6) | (1) | 0 | -100% | (1) |
| Materials and Contracts - Washdown Bay Maintenance - Landfill Business Unit | (25) | (4) | (1) | -85% | (4) |
| Materials and Contracts - Road, Ground, Litter Maintenance & Repairs - Landfill Business Unit | (68) | (11) | (5) | -56% | (6) |
| Utilities - Utility Charges - Landfill Business Unit | (12) | (2) | (3) | 45% | 1 |
| Materials and Contracts - Supply Clean Fill - Landfill Business Unit | (900) | (83) | (34) | -59% | (49) |
| Materials and Contracts - Office Expenses - Landfill Business Unit | (14) | (2) | (0) | -84% | (2) |
| Materials and Contracts - Recovery of Plant Operating Costs: Heavy - Landfill Business Unit | (243) | (124) | 0 | -100% | (124) |
| VEHICLE - CATERPILLAR TRACKLOADER | 0 | 0 | 0 | 0% | 0 |
| Materials and Contracts - External Plant Hire - Landfill Business Unit | (50) | (8) | (1) | -88% | (7) |
| Materials and Contracts - Fire Suppression Expenses - Landfill Business Unit | (96) | (16) | (19) | 18% | 3 |
| Materials and Contracts - Monitoring & Licensing - Landfill Business Unit | (150) | (25) | (16) | -35% | (9) |
| Materials and Contracts - Management & Business Plans - Landfill Business Unit | (55) | (9) | 0 | -100% | (9) |
| Materials and Contracts - Weighbridge Maint Costs - Landfill Business Unit | (25) | (4) | 0 | -100% | (4) |
| Materials and Contracts - Recovery of Plant Operating Costs - Landfill Business Unit | (78) | (13) | 0 | -100% | (13) |
| Materials and Contracts - Development of Landfill Master Plan - Landfill Business Unit | (380) | (63) | 0 | -100% | (63) |
| Employee Costs - Staff Housing Rental Costs - Landfill Business Unit | 0 | 0 | 0 | 0% | 0 |
| Other Expenditure - Admin Costs Distributed - Landfill Business Unit | (490) | (82) | 0 | -100% | (82) |
| Total Operating Expenditure - Landfill | (4,333) | (706) | (253) | -64% | (453) |
| Materials and Contracts - Sanitation Services CBD - Sanitation Other | 0 | 0 | 0 | 0% | 0 |
| Materials and Contracts - Litter Collection - Sanitation Other | (723) | (120) | (86) | -28% | (34) |
| Materials and Contracts - Illegal Dumping Clean Up - Sanitation Other | (12) | (2) | (15) | 619% | 13 |
| Other Expenditure - Admin Costs Distributed - Sanitation Other | (96) | (16) | 0 | -100% | (16) |
| Materials and Contracts - Pre Cyclone Clean Up - Waste Management & Recycling | (182) | (30) | (1) | -96% | (29) |
| Materials and Contracts - Cyclone Response Expenditure - Waste Management & Recycling | (18) | (3) | 0 | -100% | (3) |
| Materials and Contracts - Street Cleaning - Waste Management & Recycling | (294) | (49) | (47) | -4% | (2) |
| Materials and Contracts - Footpath Sweeping - Waste Management & Recycling | (202) | (34) | (20) | -40% | (13) |
| Total Operating Expenditure - Other | (1,528) | (253) | (169) | -34% | (85) |
| Total Operating Expenditure | (7,087) | (1,181) | (525) | -56% | (656) |
| OPERATING SURPLUS / (DEFICIT) | 3,801 | 633 | 3,751 | 492% | (3,118) |
| Add Back Non Cash Items | | | | | |
| Depreciation on Assets - Classic Collection | 42 | 7 | 0 | -100% | 7 |
| Gain on Sale of Asset - Plant: Landfill - Classic Collection | (35) | (6) | 0 | -100% | (6) |
| Capital | | | | | |
| Capital Expenditure - Plant And Equipment - Rubbish Collection Truck: Classic Collection - Classic Collection | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Infrastructure - Site Infrastructure - Landfill Business Unit | 0 | 0 | (13) | 0% | 13 |
| Capital Expenditure - Furniture & Equipment - ICT Hardware Landfill - Landfill Business Unit | 0 | 0 | 0 | 0% | 0 |
| Capital Expenditure - Plant And Equipment - Heavy Plant Purchases - Landfill Business Unit | (900) | (50) | 0 | -100% | (50) |
| Capital Expenditure - Work In Progress - Waste Water Reuse System - Waste Management & Recycling | (650) | (108) | (42) | -61% | (66) |
| Capital Income - Proceeds from Sale of Assets: Plant - Landfill Business Unit | 60 | 10 | 0 | -100% | 10 |
| MOVEMENT IN WASTE MANAGEMENT RESERVE (Transfer required from the Waste Management Reserve) | 2,918 | | 3,696 | | |
| Waste Management Reserve Opening Balance 1 July 2015 | 10,704 | | 10,704 | | |
| Waste Management Reserve Forecast Closing Balance 30 June 2016 | 13,622 | | 14,400 | | |

12.4 Office of the CEO

Nil

ITEM 13 LATE ITEMS AS PERMITTED BY PRESIDING MEMBER/ COUNCIL**13.1 Chief Executive Officer – Key Performance Indicators**

Julie Rouse, Executive Assistant
File No. PER-8842

DISCLOSURE OF INTEREST BY OFFICER

Nil

RECOMMENDATION

That Council:

1. **Receive the report on the CEO Key Performance Indicators including the attached Key Performance Indicators for Mr Osborne;**
2. **Note that the Elected Members have reviewed the attached Key Performance Indicators and deemed them to be satisfactory; and**
3. **Confirm the CEO Key Performance Indicators for 2016.**

201516/051 AMENDED RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR HOOPER

That Council:

1. **Receive the report on the CEO Annual Appraisal, including the attached Key Performance Indicators for Mr Osborne;**
2. **Note and confirm that the Elected Members have reviewed the report's recommendations and attached Key Performance Indicators and deemed them to be satisfactory;**
3. **Endorses commencement of the 2016 review process by April 2016, with the appraisal to be completed before the June 2016 Ordinary Council Meeting; and**
4. **Confirm the CEO Key Performance Indicators for 2016.**

CARRIED 5/2

Record of votes

| For | Against |
|---------------------|-----------------------|
| Councillor Jacob | Councillor Gillingham |
| Councillor Daccache | Councillor Butson |
| Councillor Hooper | |
| Councillor Hunt | |
| Councillor Melville | |

EXECUTIVE SUMMARY

The attached set of key performance indicators (KPI's) have been discussed and produced by Elected Members during a workshop held on 17 September 2015 and are now being presented to Council for affirmation.

DETAILED REPORT

Earlier this month Elected Members, Town of Port Hedland senior officers, and external stakeholders were invited to participate in a confidential survey in relation to the CEO's Performance over the past 12 months. The results of these surveys were forwarded to Mr John Phillips of JCP Consulting in order for him to prepare a report of the outcomes of the surveys and workshopped by him with the CEO and Elected Members on 17 September 2015 to develop the CEO's new KPI's for 2016 (Attachment 1).

Elected Members were also provided with an information pack prepared by the CEO containing a written summary report and evidence of achievements against past KPI's.

Elected Members were requested to review this document and be prepared to provide input at the workshop.

There is no remuneration component under consideration with the adoption of the 2016 CEO KPI's as the renewal of the CEO's contract was adopted by Council at the Ordinary Council Meeting held on 17 December 2014.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND POLICY IMPLICATIONS

Section 5.38 and 5.39 of the Local Government 1995 apply. As this matter is confidential, section 5.23(2)(a) of the Local Government Act 1995 applies as the matter affects an employee. Town officers have previously sought advice from WALGA and Department of Local Government and Communities confirming that in accordance with section 5.39(4) this matter does not require an absolute majority as it is not a requirement under the Act to form KPI's.

Section 6.4.1 'Strategic' under Local Leadership of the Strategic Community Plan applies as it outlines that the Town is to deliver high quality corporate governance, accountability and compliance and fiscal accountability.

ATTACHMENTS

1. 2015/16 KPIs

16 September 2015

ATTACHMENT 1 TO ITEM 13.1

Key Result Areas 2015/16

Key Result Area 1: Strategic Programs and Projects

| Focus | Key Performance Indicators |
|---|--|
| <p>1.1. Ensure the delivery of the Corporate Business Plan (CBP) in accordance with the outcomes of the Strategic Community Plan (SCP).</p> | <ul style="list-style-type: none"> • Further develops external partnerships to support Council initiatives, projects and funding requirements in line with Corporate Business Plan requirements. This will be supported by an external partnership framework that covers commercial and government entities such as BHP, FMG, Hancock Prospecting, Atlas Iron, Northwest Iron Ore Alliance, Pilbara Regional Council, State Government and Federal Government. • Provide a review and adjustment of the CBP to inform the preparation of the 2016/17 budget. • Facilitate the four year full review of the Strategic Community Plan |
| <p>1.2. Ensure that the discipline of maintaining the current responsible fiscal approach continues</p> | <ul style="list-style-type: none"> • Rating Strategy and Long Term Financial Plan • Presentation of Quarterly Budget Reviews (Sept, Dec, Mar) targeting balanced budgets • Demonstrated evidence of external grant applications for projects aligned with Town SCP and CBP. • Present a four year budget that delivers a sound short to medium term financial position for the Town, with Key Financial Performance Indicators (as required by DLG) meeting or exceeding benchmark targets. Where benchmark targets are not achieved, strategies identified for improving results. • Long Term Financial Plan updated and endorsed by Council annually • Implementation of Rating Strategy improvement program 2016/17 |
| <p>1.3. Continue with performance and process improvements that make business sense, assist our stakeholders to do business with us, create operational efficiencies and save us money.</p> | <ul style="list-style-type: none"> • Prepare report of planned and funded process improvements to be targeted through to June 2016 • Ensure that there is a comprehensive and accurate risk management system in place that can supply up to date reports on a quarterly basis. • Development of a Change Management Strategy • Report on alternative revenue streams (business opportunities) available to the Town. • Implementation of new system platforms for GIS and Records Management |

| Focus | Key Performance Indicators |
|--|--|
| <p>1.4. Further promotion of Port Hedland as a strategic player in the Pilbara and in WA and building on the Region's role on the national and international stage.</p> | <ul style="list-style-type: none"> • Effective participation and support for a Port Hedland rebranding/reimaging campaign. • Positional statements developed on key issues that affect Port Hedland, the Pilbara and the LG sector (eg: Defence White Paper) are put to Council. • Ensure our on-going involvement in the economic development of Northern Australia. • Presentation of a report detailing immediate projects, funding requirements and an implementation plan to support tourism in Port Hedland • Delivery of economic development conference in conjunction with PHCCI; Facilitate Tourism Working Group. • Keynote presentations organised for high profile events. • Demonstrated evidence of working towards a "Friendship City" relationship. • High level Council delegation received or visit made, for economic development purposes |
| <p>1.5. Deliver on a concerted effort to improve our Town's amenity and aesthetics including roads, drains, verges, footpaths, litter collection, building and gardens presentations, signage and the greening of Port Hedland.</p> | <ul style="list-style-type: none"> • Town works and maintenance program is planned, costed and funded to achieve 100% completion (eg: final clean-up and landscaping). • Interim documented levels of service for Town infrastructure and amenity functions (eg: CBD clean up) • Implementation of Design Guidelines. • Increase in community satisfaction regarding infrastructure and amenity. • Evidence of commencement of whole of organisation levels of service review for Town infrastructure |
| <p>1.6. Involve the Town and Council in further improved Community engagement processes that explain fully and openly what that Town is aiming to achieve, the reason why those targets have been set, and additionally, what are the implications of not achieving those goals.</p> | <ul style="list-style-type: none"> • Delivery of a report on community engagement activities currently undertaken and those proposed for 2015/16. • Customer engagement and satisfaction: <ul style="list-style-type: none"> ○ Report to Council on trends in satisfaction by the community with the Town's engagement processes, including outcomes from the Community Perception Survey; • Achieve an increase against the key indicators of community engagement. |

| Focus | Key Performance Indicators |
|---|---|
| <p>1.7. Major Projects:</p> <p>1.7.1 Port Hedland International Airport (PHIA)</p> | <ul style="list-style-type: none"> • Present Wealth Management Framework to community, and then to Council for adoption. • Complete the Town's capital works obligations for 2015/16; • Provide the annual audit of the lessees obligations including capital works under the terms of the lease; • Complete the lease transaction of the PHIA to the Lessee. |
| 1.7.2 Waste | <ul style="list-style-type: none"> • Report to Council in Feb 2016 on progress for the transfer station, tip shop and waste diversion measures for the existing site put to Council. • Assessment report on a new site for future landfill put to Council. |
| 1.7.3 Waterfront Development | <ul style="list-style-type: none"> • Presentation of the Town's Business Plan to March 2016 Ordinary Council Meeting. |
| 1.7.4 Town's Priorities | <ul style="list-style-type: none"> • Advocate strongly for: <ul style="list-style-type: none"> ○ South Hedland Integrated Communities Facility ○ South Hedland Sports Precinct ○ JD Hardie Centre ○ Port Hedland Arts and Cultural Enterprise Centre ○ Colin Matheson Oval Master Plan |
| 1.7.5 Development Issues | <ul style="list-style-type: none"> • Finalise and report on matters relating to: <ul style="list-style-type: none"> ○ LPS No. 6 ○ SCA West End ○ Municipal Heritage Inventory |
| 1.7.6 Land Issues | <ul style="list-style-type: none"> • Finalise and report on matters relating to: <ul style="list-style-type: none"> ○ Catamore Court ○ Butler Way ○ Sutherland Street |
| 1.7.7 Solar Farm | <ul style="list-style-type: none"> • Complete projects subject to all financial, engineering and risk matters being addressed. |
| 1.7.8 Enterprise Bargaining Agreement (EBA) | <ul style="list-style-type: none"> • Commence EBA process by 30 June 2016, with the aim of concluding by July 2017. |

Key Result Area 2: Behavioural

| Focus | Key Performance Indicators |
|---------------------|--|
| 2.1 Lead oneself | <ul style="list-style-type: none"> Evidenced by an approach to the role which is professional, collaborative, knowledgeable and engaged. This is supported by an ongoing commitment to the acquisition of skills and competencies which reflect contemporary business and organisation leadership. |
| 2.2 Live the values | <ul style="list-style-type: none"> Leading by example by displaying the Town's value propositions, including: Quality, Unity, Integrity, Accountability and Sustainability |
| 2.3 Lead our people | <ul style="list-style-type: none"> Evidenced by developing effective relationships with stakeholders; managing the Town's financial affairs in a cost effective manner, high order management of the Town's projects and taking accountability for its physical and human resources. Undertake annual organisational culture (staff satisfaction) survey |

13.2 Syrian Refugee Resettlement to Australia

Julie Rouse, Executive Assistant Office of CEO
File No. 14/03/0002

DISCLOSURE OF INTEREST BY OFFICER

Nil or provide explanation

201516/052 RECOMMENDATION/ COUNCIL DECISION

MOVED: CR HUNT

SECONDED: CR DACCACHE

That Council:

1. **States its sympathy and empathy to all individuals and families affected by the Syrian refugee crisis.**
2. **Offers support from the Port Hedland Community to participate in the Syrian refugee settlement program and further offers to do its part to “be part of a solution” where possible.**
3. **Advises both the State and Australian Governments that two potential facilities in Port Hedland, the Beachfront accommodation facility at Cooke Point and the Pundulmurra facility in South Hedland, are vacant and could be made available for temporary and long term accommodation use for refugees and others being resettled.**

CARRIED 4/3

Record of votes

| For | Against |
|---------------------|-----------------------|
| Councillor Jacob | Councillor Gillingham |
| Councillor Daccache | Councillor Butson |
| Councillor Hooper | Councillor Melville |
| Councillor Hunt | |

201516/053 COUNCIL DECISION

MOVED: CR BUTSON

SECONDED: CR HOOPER

That Council suspend Standing Order.

CARRIED 7/0

Deputy Mayor advised Standing Orders were suspended at 8:24pm.

201516/054 COUNCIL DECISION

MOVED: CR HOOPER

SECONDED: CR GILLINGHAM

That Council resume Standing Orders.

CARRIED 7/0

Deputy Mayor advised Standing Orders were resumed at 8:28pm.

201516/055 COUNCIL DECISION

MOVED: CR MELVILLE

SECONDED: CR BUTSON

That Council ensure that Federal and State assistance is sought for any resettlement program and community integration program in relation to Syrian refugees.

CARRIED 6/1

Record of votes

| For | Against |
|-----------------------|-------------------|
| Councillor Melville | Councillor Butson |
| Councillor Daccache | |
| Councillor Gillingham | |
| Councillor Hooper | |
| Councillor Hunt | |
| Councillor Jacob | |

EXECUTIVE SUMMARY

Last week the Australian Federal Government announced its intention to welcome and resettle 12,000 Syrian refugees into Australia. This action is also supported by the State Government of Western Australia and the Town of Port Hedland.

DETAILED REPORT

Over the past 4 years large-scale civil war affecting more than 12 million people across the Syrian region has raged on and the conflict continues to worsen.

Given the large number of refugees trying to reach borders to avoid the conflict zone the Australian Government announced last week that it would resettle 12,000 Syrian refugees into Australia.

The Town of Port Hedland wishes to offer assistance in regards to the humanitarian crisis and wishes to see Port Hedland being considered as part of the solution for this problem.

The Town also recognises the potential economic benefits that Port Hedland could benefit from, including the additional care and counselling services required, the additional employment and maintenance opportunities, as well as demonstrating that Port Hedland is a welcoming community in line with the Town's vision, "A Nationally Significant Friendly City Where People are Proud to Call Home"

It is proposed that Port Hedland could offer great assistance in providing temporary and long-term accommodation to asylum seekers with the recommissioning of the Beachfront Accommodation Village in Cooke Point or the use of accommodation facilities at Pundulmurra Village in South Hedland.

The Town also acknowledges that other parts of the local community have expressed an interest to assist (Attachment 1).

Consultation

Elected Members
Executive Leadership Team

FINANCIAL and risk IMPLICATIONS

As both facilities are Federal and State owned there will be no cost to the Town in the recommissioning or fit out of each facility

The resettlement of asylum seekers into Port Hedland could, in addition to a humanitarian solution, potentially bring much economic benefit to the region through the provision of services and support networks.

STATUTORY AND POLICY IMPLICATIONS

The Australian Human Rights Commission Act 1986 applies through the promotion and protection of human rights within Australia and ensuring that its statutory responsibilities are delivered around education and public awareness, policy and legislative development, human rights compliance, and discrimination and human rights complaints.

The Town's Local Laws under the Health Act 1911 would apply should either facility be used to resettle refugees. The Town of Port Hedland Health Local Laws 1999 Arrangement states the management of sanitary conveniences of dwellings and the maintenance of the said dwelling/s.

Section 1.1 and 1.2 of the Town's 2014-2024 Strategic Community Plan apply by providing a unified community across our townships and contributing towards becoming a vibrant community rich in diverse cultures. Section 4.2 Engage our Community and Stakeholders also applies with the Town being a powerful voice and influential partner with Federal and State Governments and major industries for the development of Port Hedland.

ATTACHMENTS

1. South Hedland Business Association Media Release

15 September 2015

ATTACHMENT 1 TO ITEM 13.2



South Hedland
Business Association

PO Box 2153
South Hedland, WA 6722
Phone: 0417902717 Fax: 08 91722365
E-Mail: SHBA6722@gmail.com.au

MEDIA STATEMENT

Issued in response to Prime Minister Tony Abbotts announcement to resettle 12,000 Syrian refugees to Australia and Premier Colin Barnett's statement that WA could and should take in 1000 refugees.

9 September, 2015

SHBA, President, Gloria Jacob:

The South Hedland Business Association (SHBA) welcomes and supports the announcements by the Prime Minister and Premier Colin Barnett, emphasising that in a time of such despair it is only fitting that our nation act in this appropriate way.

The Association also proposes that the Town of Port Hedland could be of great assistance in the temporary and long-term accommodation of the asylum seekers. "We've got the facilities on the ground, the Beach Front Village is a 438 room fully refurbished accommodation facility which is owned by the federal government and is currently unoccupied and immediately available for use."

Ms Jacob also the Deputy Mayor is calling for the federal government to consider the re-commissioning of the facility for this specific use and requesting Premier Barnett and Minister Redman to support the Association's proposal.

The Association believes the facility can be cost effectively re-commissioned, "Port Hedland is a well serviced regional centre with good health and educational facilities, and much of the support agencies, add to this our international airport and things start to make sense.

We are a multicultural community who are inclusive and welcoming, the town has the infrastructure and amenities to service their needs, bring them to Port Hedland."

ITEM 14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

ITEM 15 REPORTS OF COMMITTEES

Note: The Minutes of this Committee meeting are enclosed under separate cover.

15.1 Airport Committee Minutes – 12 August 2015**201516/056 RECOMMENDATION ONE/ COUNCIL DECISION****MOVED: CR DACCACHE****SECONDED: CR BUTSON**

That Council receive the Minutes of the Ordinary Meeting of the Airport Committee held on 12 August 2015 at 12:30pm inclusive of the following decisions:

8.1 Confirmation of Minutes of the Airport Committee Meeting held on Wednesday 1 July 2015

11.1.1 Airport Management Report

CARRIED 7/0

201516/057 RECOMMENDATION TWO/ COUNCIL DECISION**MOVED: CR DACCACHE****SECONDED: CR GILLINGHAM**

That Council:

- 1. Note Airport Committee Decision AC201516/004 made at the 12 August 2015 Airport Committee Meeting;**
- 2. Accept Mr Chris McMahon's resignation;**
- 3. Thank Mr Chris McMahon for his contributions to the community whilst on the committee; and**
- 4. Carry the Community Member vacancy until after the 17 October 2015 Local Government Election.**

CARRIED 7/0

15.2 Airport Committee Minutes – 2 September 2015**201516/058 RECOMMENDATION ONE/ COUNCIL DECISION****MOVED: CR DACCACHE****SECONDED: CR MELVILLE**

That Council receive the Minutes of the Ordinary Meeting of the Airport Committee held on 2 September 2015 at 12:30pm inclusive of the following decisions:

8.1 Confirmation of Minutes of the Airport Committee Meeting held on Wednesday 12 August 2015

11.1.1 Airport Management Report

CARRIED 7/0

201516/059 RECOMMENDATION TWO/ COUNCIL DECISION**MOVED: CR DACCACHE****SECONDED: CR MELVILLE**

That Council:

- 1. Note Airport Committee Decision AC201516/011 made at the 2 September 2015 Airport Committee Meeting; and**
- 2. Change the October Airport Committee Meeting from Wednesday 7 October 2015 to Thursday 8 October 2015 at 12:30pm in Council Chambers.**

CARRIED 7/0

ITEM 16 CONFIDENTIAL ITEMS

Nil

ITEM 17 APPLICATIONS FOR LEAVE OF ABSENCE**201516/060 RECOMMENDATION/ COUNCIL DECISION****MOVED: CR HOOPER****SECONDED: CR MELVILLE**

That Council approve the following applications for leave of absence:

- Councillor Daccache 29 September to 6 October 2015;**
- Councillor Gillingham 2 October to 9 October 2015;**
- Councillor Melville 14 October to 18 October 2015;**
- Councillor Melville 11 November to 24 November 2015;**
- Councillor Jacob 24 September to 27 September 2015; and**
- Councillor Jacob 29 September to 6 October 2015.**

CARRIED 7/0

**ITEM 18 ATTENDANCE BY TELEPHONE/ INSTANTANEOUS
COMMUNICATIONS**

Nil

ITEM 19 CLOSURE**19.1 Date of Next Meeting**

The next Ordinary Meeting of Council will be held on Wednesday 28 October 2015, commencing at 5:30pm, with the Public Agenda Briefing being held on Wednesday 21 October 2015, commencing at 5:30pm.

Councillors Daccache, Hunt and Jacob thanked the Town's administration for the support received over their past term, as this might be their last Council meeting if they are not re-elected on 17 October 2015.

19.2 Closure

There being no further business, the Mayor declared the meeting closed at 8:44pm.