



Town of Port Hedland

MINUTES

OF THE

AIRPORT COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

**WEDNESDAY 6 FEBRUARY 2013
AT 12:30PM**

IN

**COUNCIL CHAMBERS
MCGREGOR STREET, PORT HEDLAND**

DISCLAIMER

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*M.J. (Mal) Osborne
Chief Executive Officer*

Terms of Reference**Aim/Purpose**

The Airport Committee is established to ensure that the Port Hedland International Airport is recognised as a leading regional airport in the area of passenger and freight movements and customer satisfaction and to:

- Develop a comprehensive Airport Master Plan and commence implementation of key initiatives that are identified;
- Actively pursue the generation of income from a variety of sources at the Airport including through leases, rentals, advertising, freight and any other means; and
- Upgrade terminal facilities including baggage screening and departure lounges.

Membership

Elected Members:

Councillor Arnold A Carter
Councillor Jan M Gillingham
Councillor Michael B Dziombak
Councillor Julie E Hunt
Councillor Gloria A Jacob

Community Members:

Ms Florence Bennett
Ms Michelle Cook – tendered her resignation on 8 January 2013
Mr Serge Doumergue
Mr Chris Whalley

Quorum

The quorum for the Committee is to be a minimum of 50% of its membership.

Delegation

- To determine whether a tender is required to be sought or not as specified in LG (F&G) Reg 11F.
- To choose tenderers for products services on behalf of the local government in accordance with LG (F&G) Reg 18.

Tenure

Ongoing

Meeting frequency

Every 4 weeks

Dates of Meetings

The following dates have been set and advertised in accordance with the Local Government Act 1995 for Airport Committee Meetings to be held at 12:30 pm in Council Chambers:

- Wednesday, 6 February 2013
- Wednesday, 6 March 2013
- Wednesday, 3 April 2013
- Wednesday, 1 May 2013
- Wednesday, 5 June 2013
- Wednesday, 3 July 2013
- Wednesday, 7 August 2013
- Wednesday, 4 September 2013
- Wednesday, 2 October 2013
- Wednesday, 6 November 2013
- Wednesday, 4 December 2013

Responsible Officer

Director Engineering Services

(Terms of reference adopted by Council at its Ordinary Meeting held 25 January 2012. Meeting dates adopted and membership amended by Council at its Ordinary Meeting held on 14 March 2012. Additional community members appointed by Council at its Ordinary Meeting held on 9 May 2012. Dates of Meetings amended by Council at its Ordinary Meeting held on 24 October 2012. Dates of Meetings amended by Council at its Ordinary Meeting held on 23 January 2013.)

OUR COMMITMENT

To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.

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ITEM 1 OPENING OF MEETING

1.1 Opening

The Presiding Member declared the meeting open at 12:30 and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

Elected Members:

Councillor Arnold A Carter - Presiding Member
Councillor Michael B Dziombak – Deputy Presiding Member
Councillor Julie E Hunt
Councillor Gloria A Jacob
Councillor Jan M Gillingham entered the meeting at 12:35pm

Community Members:

Mr Serge Doumergue
Mr Chris Whalley
Ms Florence Bennett

Officers:

Mr Malcolm Osborne	Chief Executive Officer
Ms Natalie Octoman	Director Corporate Services
Mr Russell Dyer	Director Engineering Services
Mr Gordon MacMile	Director Community Development
Mr Eber Butron	Director Planning and Development Services
Miss Josephine Bianchi	Minute Taker/Governance Coordinator

2.2 Apologies

Nil

2.3 Approved Leave of Absence

Nil

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE

3.1 Questions from Public at Airport Committee Meeting held on Monday 14 January 2013

Nil

3.2 Questions from Elected Members at Airport Committee Meeting held on Monday 14 January 2013

Nil

ITEM 4 PUBLIC TIME

The Presiding Member opened Public Question Time at 12:32pm

4.1 Public Question Time

Nil

The Presiding Member closed Public Question Time at 12:32pm

The Presiding Member opened Public Statement Time at 12:32pm

4.2 Public Statement Time

Nil

The Presiding Member closed Public Statement Time at 12:32pm

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE

5.1 Mr Serge Doumergue

I have received information which makes reference to a government paper where allegedly the Town of Port Hedland has brought to Council a discussion item which recommends to sell the airport to fund future works for Port Hedland. Is this something that the Town eventually intends to do? Or does the Town intend to keep the airport forever?

Chief Executive Officer advised that he has not seen a document containing with this specific recommendation.

Through the work that the Town has done to develop its Long Term Financial Plan there has been a review of all of its assets and of the best way to manage them for the long term benefit of the Town of Port Hedland. As part of this exercise comment was made as to whether the Town could achieve a greater return from the disposal of the airport if it could not get the right rate of return on its investment.

Chief Executive Officer advised he is aware of a report generated at a state government level from the Productivity Commission that considers whether certain infrastructure such as ports and airports are better off in the private rather than in the government sector. Council has never considered this matter formally, although moving forward with the new Integrated Planning and Reporting framework all local governments are required to look at their income producing assets and make sure they are getting the best possible return they can out of them. At the moment the airport is one of the best income producing assets which the Town should be looking at maximising.

NOTE: Councillor Gillingham entered the meeting at 12:35pm.

I have been asked by developers that are considering tendering on the airport hotel about the possible impact on their development if the hotel was to be build and then sold off.

Councillor Jacob advised that she is aware of other discussions that have taken place at a federal level, which also surround the revenue generated by Pilbara ports, airports and other infrastructure areas. These discussion have been included as part of a report for further consideration but did not represent a formal recommendation to Council.

Chief Executive Officer further advised that if an infrastructure investment was to made with a third party a legal agreement would have to be put in place. Currently, no model has been established to find out what it would mean for the Town to sell the airport, but this matter could be investigated in the future.

NOTE: In order to clarify the document in question Mr Doumergue advised he will endeavour to source it and circulate it to all Airport committee members.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Cr Carter	Cr Dziombak
Cr Hunt	Cr Jacob
Cr Gillingham	S Doumergue
F Bennett	C Whalley

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**AC201213/037 Airport Committee Decision****Moved: Cr Dziombak****Seconded: Cr Jacob**

That the Minutes of the Airport Committee Meeting held on Monday 14 January 2013 be confirmed as a true and correct record of proceedings.

CARRIED 8/0**ITEM 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Presiding Member advised that Airport Committee members will visit the Port Hedland International Airport for an inspection and to discuss its upgrade on 13 February at 9am.

ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

ITEM 10 REPORTS OF OFFICERS

Nil

ITEM 11 LATE ITEMS AS PERMITTED BY PRESIDING MEMBER/COMMITTEE

Nil

ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil

ITEM 13 CONFIDENTIAL ITEMS

Nil

ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 15 CLOSURE

15.1 Date of Next Meeting

The next Airport Committee Meeting of Council will be held on Wednesday 6 March 2013 at 12:30pm.

15.2 Closure

There being no further business, the Presiding Member declared the meeting closed at 12:40 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the Airport Committee at its Ordinary Meeting held on _____.

CONFIRMATION:

CHAIRPERSON

DATE