

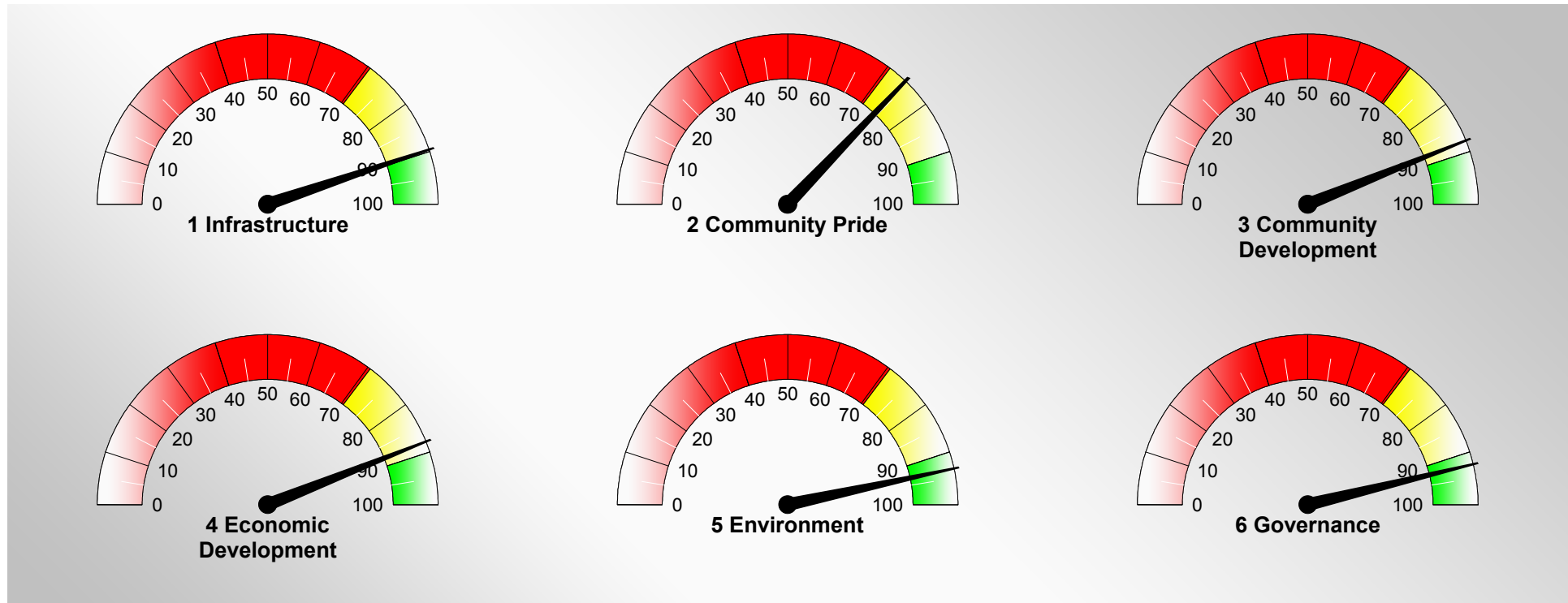
Quarterly Report to Council

1 April to 30 June 2012



headland

Action Progress Against Goals



GOAL AREA	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET
1 Infrastructure	48	24	9	3	2	12
2 Community Pride	31	13	0	6	1	12
3 Community Development	60	36	12	5	0	7
4 Economic Development	48	26	16	2	0	4
5 Environment	14	8	3	0	0	3
6 Governance	86	47	19	1	7	19
TOTAL	287	47	59	1	10	57

The Town of Port Hedland is working hard to meet the needs of the community. This update provides you with an insight into the progress of some of the Town's major projects during the fourth quarter of 2011/12.



Vision for the Future

A nationally significant, friendly city where people want to live and are proud to call home.

<p>Investing in our Community</p>	<p>This financial year alone the Town spent over \$149 million in providing our community with effective and innovative services and key infrastructure. Many of our projects are designed to meet the needs of a growing population. Because rates alone do not pay for what our community needs, funding these projects can be a real test, so the Town pursues a number of external funding sources, including State and Federal grants, and contributions from industry partners, to stretch your rates dollar further.</p>	
<p>More Housing for Local Residents</p>	<p>The Town has identified a number of areas where residential densities could be increased. After extensive community consultation, Council has amended its Town Planning Scheme No. 5 to allow for increased densities in designated areas. Development at higher densities is now able to occur. Continue to work with and lobby State Government and agencies for release of more land, and housing opportunities.</p>	
<p>Underground Power for all</p>	<p>Significant improvements are being made to power supplies and streetscapes through the connection of underground power to 1,540 lots in South Hedland and Wedgefield. This involves the laying of 200m of cables and the installation of 1,026 new street lights. Underground power makes our community safer and helps insulate residents from power outages in cyclone season.</p>	
<p>A New Town Centre Debuts</p>	<p>Over 4,000 community members flocked to the new open-air amphitheatre in South Hedland for the 'Welcome to Hedland' night in May. Over 40 market stalls, local performers and festival favourites, the Rick Steele band, were on hand to commemorate the transformation of what was a dull and outdated town centre into a pedestrian-friendly and welcoming space.</p>	
<p>A Strategic Plan for the Future</p>	<p>Port Hedland's rapid growth, coupled with a lack of national and State re-investment, has created a town that is industrial in nature, home to a high cost of living, and lacking in social capital and infrastructure. It is recognised that the social dynamic here is significantly impacted by FIFO and shift work. To address this, Council has adopted a 10 year Strategic Community Plan (SCP) to ensure its policies and services are aligned with the aspirations of local residents. The SCP contains the needs, desires and wants of the wider Hedland community along with a targeted suite of strategic priorities that will immediately drive practical short and medium-term planning, without losing sight of long-term objectives over the coming decade.</p>	

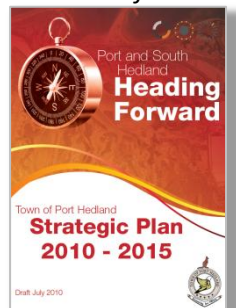


Key Result Areas








<p>1. Infrastructure</p>	<p>A Town that is growing into a City needs improved civil and civic infrastructure. The Council is committed to maintaining, upgrading and expanding its infrastructure network.</p>
<p>2. Community Pride</p>	<p>A key component of the Town's Vision for the future is developing a City where people are 'proud to call home.' Council will improve community pride through developing a cleaner and more connected community.</p>
<p>3. Community Development</p>	<p>One of the Town's biggest positives is the strong sense of community that exists. The Town Council plans on building on this positive by providing a more extensive range of facilities, services and opportunities for community interaction.</p>
<p>4. Economic Development</p>	<p>A key element in the transformation from a regional Town to a regional City is the development of diverse, sustainable economic base. To achieve this support is required for other industries including tourism, agriculture, light industrial and small business operators.</p>
<p>5. Environment</p>	<p>The Town of Port Hedland needs and wants to part of the global response to climate change. The Council recognises that by acting locally it can assist globally.</p>
<p>6. Governance</p>	<p>The Town of Port Hedland has developed to become a medium/large sized West Australian Local Government Authority. Council recognises that, as a significant business, it must have the governance structures, systems and procedures in place to lead this community to a bigger, better, brighter and more sustainable future.</p>

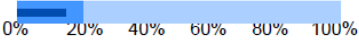
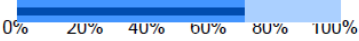
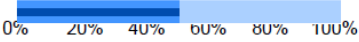
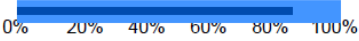

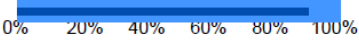
Extracted from:



Financial Management of Major Projects



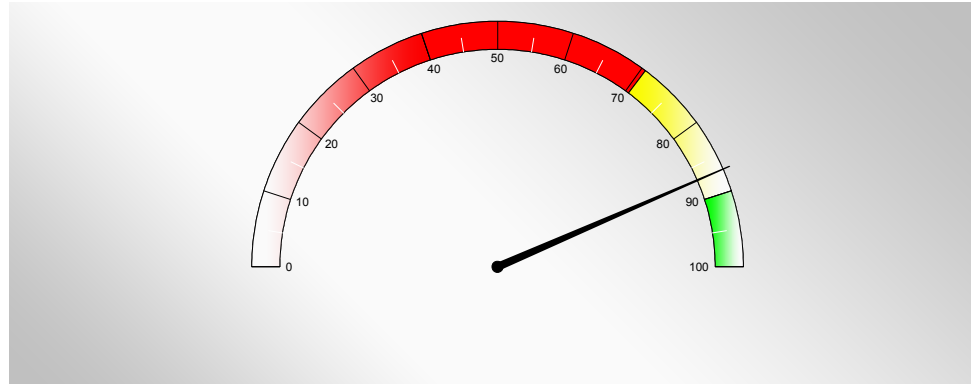
-  At least 90% of action target achieved
 -  Between 70 and 90% of action target achieved
 -  Less than 70% of action target achieved
-  Target
 -  % Complete

Action	Start Date	End Date		Annual Budget	YTD Budget	Actual Expenditure	% Variance
1.1.3.1 Construct the Wallwork Road Bridge	01/07/11	30/06/13		\$1,634,757.00	\$1,634,757.00	\$1,589,594.00	-2.76%
2.1.3.2 Construct expansion of Cemetery Beach Community Park	01/09/11	31/08/12		\$2,000,000.00	\$2,000,000.00	\$1,350,670.00	-32.47%
3.2.2.1 Construct Stage 1 of South Hedland Aquatic Centre redevelopment	01/07/11	15/11/12		\$2,936,157.00	\$2,936,157.00	\$2,265,450.00	-22.84%
2.1.2.1 Construct Marquee Park	01/07/10	30/12/11		\$7,643,316.00	\$7,643,316.00	\$5,893,760.00	-22.89%
3.2.1.1 Complete the construction of Wanangkura Stadium on budget and on time	01/07/11	31/05/12		\$16,793,667.00	\$16,793,667.00	\$14,158,243.00	-15.69%
1.2.3.1 Investigate needs and prepare concept design for the upgrade of the Port Hedland International Airport (PHIA) Terminal	01/08/10	30/11/11		\$2,000,000.00	\$2,000,000.00	\$0.00	-100.00%

Interim actuals to 30 June 2012. Accruals may impact.

“Projects focused on strengthening local communities, providing growth opportunities, and diversifying the economic base.”

Corporate Plan Actions



Total actions and projects	266
Total operating actions	208
Projects without targets	0
Projects greater than 90% of target	41
Projects greater than 70% of target	9
Projects less than 70% of target	8

CORPORATE ACTION PROGRESS



At least 90% of action target achieved



Between 70 and 90% of action target achieved



Less than 70% of action target achieved

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Infrastructure

1.1.1 Undertake road works in South Hedland to improve road permeability (particularly in the CBD)

Prepare strategy for the improvement of road permeability in South Hedland

Technical Services

In Progress



PROGRESS COMMENTS

The reconstructed Forrest Circle is now open. New 40km signs, No Stopping signs and Taxi Only signs have been installed in SH CBD area. Opening of Forrest Circle has reduced the traffic volumes significantly on Wise Terrace. Realignment of Collier Drive is being carried out.

Updated By: *Jenella Voitkevich - Manager Infrastructure Development*

1.1.2 Implement Council's 5 year infrastructure maintenance and development plans across each infrastructure asset type

Implement Council's 5 year Reseal program

Engineering Services

In Progress

Targets Not Yet Determined

PROGRESS COMMENTS

2011/12 program scheduled for June was deferred to July due to the asphalt and spray seal contract availability and lack of accommodation.

Updated By: *Gavin Pollock - Manager Engineering Services*

Development of Asset Management Framework with associated policies

Technical Services

In Progress






PROGRESS COMMENTS




A draft Asset Management Policy is ready to be presented to the Council; Framework is being modified by the consultant KPMG.

Updated By: *Anup Paudel - Manager Technical Services*




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Provide contract management for cleaning services for all Council owned and operated buildings and facilities PROGRESS COMMENTS	Infrastructure Development	Ongoing	
<p><i>Management of the cleaning contract is ongoing. Contract expiry date 3 April 2013 with option to extend for a further year if performance satisfactory.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>			
Undertake resheeting and drainage improvements on Yandeyarra road PROGRESS COMMENTS	Engineering Services	Completed	
<p><i>All works completed this quarter</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
Implement Council's 5 year Light Vehicle Replacement Program PROGRESS COMMENTS	Technical Services	Completed	
<p><i>5 year light vehicle replacement program has been updated and has been proposed to the Council for approval.</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			
Review Council's Engineering 5 year programs PROGRESS COMMENTS	Technical Services	Completed	
<p><i>5 year program has been reviewed and has been proposed to the Council for adoption</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Manage and undertake building maintenance on Council owned commercial and community facilities</p> <p>PROGRESS COMMENTS</p> <p><i>Scheduled maintenance work (air conditioner service, pest inspections and treatments, fire extinguisher and electrical audits) complete. Day to day maintenance and repairs ongoing as per inspections and officer requests. Five year program has been reviewed in conjunction with asset management practices and budget procedures.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>Ongoing</p>	
<p>Undertake resheeting and drainage improvements on Hillside-Woodstock road</p> <p>PROGRESS COMMENTS</p> <p><i>Minor works have been completed prior to the cyclone season, with the remainder of the program scheduled for last quarter of 2012/13 (after cyclone season).</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>	<p>Engineering Services</p>	<p>In Progress</p>	
<p>Manage and undertake all building and garden maintenance on Council owned staff housing</p> <p>PROGRESS COMMENTS</p> <p><i>All scheduled maintenance (air conditioner service and pest inspection/treatment) on Council housing is complete. Other maintenance and repairs ongoing as per inspections or requests. Five year program has been reviewed in conjunction with asset management practises and budget requirements. A new position to assist in the role of Council building management has been requested in the 2012/13 budget.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>In Progress</p>	
<p>Provide tender and contract management services for Engineering Directorate Period Contracts</p> <p>PROGRESS COMMENTS</p> <p><i>Supply and delivery of asphaltic concrete surfacing awarded to BGC Asphalt. Contract for supply and delivery of spray bitumen surfacing has been awarded</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>	<p>Technical Services</p>	<p>Completed</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Undertake resheeting and drainage improvements on Council's unsealed road network PROGRESS COMMENTS	Engineering Services	Completed	 GREEN
<i>Works completed in accordance with budget allocation.</i>		Updated By: Gavin Pollock - Manager Engineering Services	
Implement Council's 5 Year Kerbing Construction program PROGRESS COMMENTS	Technical Services	Deferred	
<i>This years program was deferred until the 2012/2013 Financial Year due to budgetary constraints.</i>		Updated By: Anup Paudel - Manager Technical Services	
Implement Council's 5 year Footpath construction program PROGRESS COMMENTS	Engineering Services	In Progress	 YELLOW
<i>5 year footpath construction program has been deferred because of budget reduction.</i>		Updated By: Gavin Pollock - Manager Engineering Services	
Implement Council's Regional Road Group Main Roads WA Road Grant Program PROGRESS COMMENTS	Technical Services	Completed	 GREEN
<i>Deck replacement of bridges in Hamilton Road and North Circular Road is being carried out by Main Roads on behalf of Town of Port Hedland</i>		Updated By: Anup Paudel - Manager Technical Services	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Implement Council's Blackspot funding Grant</p> <p>PROGRESS COMMENTS</p> <p><i>Upgrades on Limpet Crescent have been completed this quarter.</i></p>	<p>Engineering Services</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Updated By: Gavin Pollock - Manager Engineering Services</p>			
<p>Construct dual lanes and roundabout to Wanangkura Stadium on Hamilton road</p> <p>PROGRESS COMMENTS</p> <p><i>Detailed design and cost estimates are complete. Pre-tender estimate indicated that budget is insufficient. Additional funds offered from Regional Road Group (Main Roads WA) pending Council contribution. To be considered during 2012/13 budget process. Project to be carried forward to 2012/13. Alternative access to Wanangkura Stadium has been constructed until this project is complete.</i></p>	<p>Infrastructure Development</p>	<p>Deferred</p>	 <p>RED</p>
<p>Updated By: Jenella Voitkevich - Manager Infrastructure Development</p>			
<p>Implement Roads to Recovery Program</p> <p>PROGRESS COMMENTS</p> <p><i>Tenders have been awarded for spray seal and asphalt. Buttwell Road reconstruction is scheduled to be upgraded in July.</i></p>	<p>Technical Services</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Updated By: Jenella Voitkevich - Manager Infrastructure Development</p>			
<p>Improve public lighting in Council's POS and walkways</p> <p>PROGRESS COMMENTS</p> <p><i>The installation of the underground power program and new lighting along Murdoch Drive has impacted on this project. The location and frequency of the road lighting may reduce the need to provide additional lighting along the pathway. Staff are currently liaising with Horizon Power for more details as the new lights are not yet commissioned. This project may not be required, pending further investigation. Potential to reallocate funding to another lighting project.</i></p>	<p>Infrastructure Development</p>	<p>In Progress</p>	 <p>GREEN</p>
<p>Updated By: Jenella Voitkevich - Manager Infrastructure Development</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Reconstruct Buttweid road

Infrastructure Development

In Progress



PROGRESS COMMENTS

Contractors have confirmed availability for commencement early July 2012. All road closure approval and advertising requirements are complete. All materials have been ordered, with delivery to site to commence in the new financial year. Project dates and road closure have been confirmed in consultation with BHP due to access to railway.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

Construct road modifications to Limpet Crescent

Infrastructure Development

Completed



PROGRESS COMMENTS

This project is now complete, with the installation of drainage, signage, traffic calming devices and clearer linemarking.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

1.1.3 Construct a bridge on Wallwork Road to improve traffic access between Port and South Hedland

Construct the Wallwork Road Bridge

Infrastructure Development

In Progress



PROGRESS COMMENTS

The tender award for the design and construction of Wallwork Road Bridge is on hold pending notification of State funding pending submissions to the Minister for Transport.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

1.1.4 Ensure that the \$200 M Port Hedland Road Project progresses in a timely manner

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Participate in Project Control Group meetings for the MRWA \$200M Port Hedland road project

Technical Services

Completed



PROGRESS COMMENTS

Project is being delayed by MRWA due to state budget shortfall. Cost effective design is being considered by the Main Roads.

Updated By:

Anup Paudel - Manager Technical Services

1.1.5 Review current and future public transport needs within the Town and commence planning for improvements

Review current and future public transport needs in conjunction with the City Growth Plan

Technical Services

In Progress



PROGRESS COMMENTS

Future public transport need is captured in the City Growth Plan.

Updated By:

Anup Paudel - Manager Technical Services

1.1.8 Undertake traffic study

Monitor traffic data throughout the town and identify requirements for traffic management, improvements and calming

Technical Services

Completed






PROGRESS COMMENTS

Schedule to collect the traffic data from various road is completed. Regular data collection is being carried out in different roads in the town as per the requirements. Data for local roads is being collected from Main Roads to update the traffic database.





Updated By:

Anup Paudel - Manager Technical Services



CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Monitor and provide assessment for the provision of Restricted Access Vehicle networks throughout the Town</p> <p>PROGRESS COMMENTS</p> <p><i>No applications for restricted road train access received this year.</i></p>	<p>Technical Services</p>	<p>Completed</p>	
<p><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			
<p>1.2.1 Complete the development of the Airport Land Development Plan and commence implementation of the key initiatives that are identified.</p>			
<p>Investigate and design sewerage disposal plan and works for Transit Worker Accommodation located within the Airport</p> <p>PROGRESS COMMENTS</p> <p><i>The design of a sewerage treatment unit is progressing well and will cater for current and future requirements of the airport. Installation costs will be considered as part of the 2012/13 budget.</i></p>	<p>Airport</p>	<p>In Progress</p>	
<p><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>			
<p>Development and Implementation of Airport Land Development Plan</p> <p>PROGRESS COMMENTS</p> <p><i>Airport Land Developed Plan has been endorsed by Council and a strategy is being developed with a view to fuelling regional economic growth.</i></p>	<p>Investment and Business Development</p>	<p>In Progress</p>	
<p><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Investigate and plan for the relocation of hire car storage/workshop areas</p> <p>PROGRESS COMMENTS</p> <p><i>The planning and investigation stage of this project is now complete. A subdivision plan has been submitted to WAPC for approval prior to proceeding to the next stage of detailed design and construction of the hire car lots. The construction budget for this development is pending approval in the 2012/13 budget.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>Completed</p>	
<p>.....</p>			
<p>1.2.2 Upgrade runways, taxiways and aprons to facilitate efficient aircraft movement</p>			
<p>Develop and implement a 5 year Airport Maintenance Plan</p> <p>PROGRESS COMMENTS</p> <p><i>5 year maintenance plan is complete.</i></p>	<p>Airport</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			
<p>.....</p>			
<p>Strengthen main apron parking bays 1 to 5 to accommodate 230,000kg aircraft</p> <p>PROGRESS COMMENTS</p> <p><i>This task is in the design stage for future aircraft types planning to utilise the airport.</i></p>	<p>Airport</p>	<p>In Progress</p>	
<p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			
<p>.....</p>			
<p>Extend main apron 20 metres south and reposition taxiway lights and centreline markings</p> <p>PROGRESS COMMENTS</p> <p><i>Design is complete for this project. Works will begin in the next financial year.</i></p>	<p>Airport</p>	<p>In Progress</p>	
<p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			
<p>.....</p>			


CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Extend main apron (West) to maximise aircraft parking bays PROGRESS COMMENTS	Airport	In Progress	 GREEN
<p><i>Design is complete for this project. Works will begin in the next financial year.</i></p> <p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p> <hr/>			
<p>1.2.4 Undertake upgrades to the terminal and surrounds to improve the functionality of the facility including:</p>			
<p>a. Creating more common-user check in points</p> <p>b. Improving airport security screening arrangements</p> <p>c. Review parking options and implement an agreed Airport Parking Plan</p>			
Undertake works to the new RFDS Hangar PROGRESS COMMENTS	Airport	In Progress	 YELLOW
<p><i>RFDS has completed construction of their new hangar.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p> <hr/>			
Upgrade Airport electronic security gates PROGRESS COMMENTS	Airport	In Progress	 YELLOW
<p><i>Upgrde in progress. Airport upgrades will effect the current fenceline which in turn will effect the status of the security coded and remote access gates.</i></p> <p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p> <hr/>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Construct airport parking expansion, including lighting, CCTV, shade, expansion of paid parking system into new carpark</p> <p>PROGRESS COMMENTS</p> <p><i>This stage of the project is now complete, with the installation of the shade structure over the pay stations finished to close out the project.</i></p>	<p>Infrastructure Development</p>	<p>Completed</p>	
<p><i>Updated By:</i></p>		<p><i>Jenella Voitkevich - Manager Infrastructure Development</i></p>	
<p>Replace secondary emergency power generators</p> <p>PROGRESS COMMENTS</p> <p><i>Replacement scheduled for next quarter.</i></p>	<p>Airport</p>	<p>In Progress</p>	
<p><i>Updated By:</i></p>		<p><i>Bob Couzens - Manager Airport</i></p>	
<p>Upgrade Airport residence 12 - construct and erect carport</p> <p>PROGRESS COMMENTS</p> <p><i>Project cancelled. Residence to be demolished.</i></p>	<p>Airport</p>	<p>Completed</p>	
<p><i>Updated By:</i></p>		<p><i>Bob Couzens - Manager Airport</i></p>	
<p>Upgrade Airport Terminal PA system</p> <p>PROGRESS COMMENTS</p> <p><i>This project is complete.</i></p>	<p>Airport</p>	<p>Completed</p>	
<p><i>Updated By:</i></p>		<p><i>Bob Couzens - Manager Airport</i></p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Manufacture and install weather protection roofing over exposed CBS conveyor system</p> <p>PROGRESS COMMENTS</p>	<p>Airport</p>	<p>In Progress</p>	 <p>RED</p>
<p><i>Protection complete over electrical sensors. Roofing will be installed as part of the terminal upgrade.</i></p> <p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			
<p>Create more common use check-in points</p> <p>PROGRESS COMMENTS</p> <p>Create more common user check-in points</p> <p><i>The creation of additional check in points is subject to amendments to existing Qantas leases and upcoming terminal upgrades.</i></p>	<p>Airport</p>	<p>Not Started</p>	<p>Targets Not Yet Determined</p>
<p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			
<p>1.2.5 Develop a Capital Improvement Plan for airport infrastructure that ensures Airport infrastructure can cater for projected growth</p>			
<p>Develop a Capital Improvement Plan for the airport</p> <p>PROGRESS COMMENTS</p> <p><i>Plan has been completed.</i></p>	<p>Airport</p>	<p>Completed</p>	 <p>GREEN</p>
<p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Community Pride

2.1.1 Undertake projects that upgrade the appearance of verges and streetscapes along major thoroughfares within the District

Maintain street verges

Engineering Services

Completed



PROGRESS COMMENTS

Street verge maintenance completed as per budget allocation. Public recognition of works undertaken.

Updated By:

Gavin Pollock - Manager Engineering Services

Implement the Boulevard Tree Planting project

Infrastructure Development

Completed



PROGRESS COMMENTS

Project is now complete with the delivery of a purpose built water truck that is able to utilise treated effluent water to irrigate the boulevard trees.

Updated By:

Jenella Voitkevich - Manager Infrastructure Development

Implement Royalties for Regions Public Infrastructure Upgrade Programs

Infrastructure Development

Completed



PROGRESS COMMENTS

Royalties for Regions funding on public infrastructure upgrades complete. The project included footpath construction, installation of street and park furniture, bus shelters installation and playground improvements.

Updated By:

Jenella Voitkevich - Manager Infrastructure Development

2.1.2 Construct the Marquee Park and ensure that a new park is built in Koombana

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Management and operation of the Marquee Water Park

Recreation

In Progress



PROGRESS COMMENTS

Opening and operation of Marquee Park delayed in final construction phase (water park splashpad). Solutions and way forward approved by Council.

Updated By:

Gordon MacMile - Director Community Development

Develop and regularly report on the Business Plan for Marquee Park

Community Development

In Progress



PROGRESS COMMENTS

Business and operational plan adopted by Council, with reporting delayed as a result of ongoing construction completion.

Updated By:

Gordon MacMile - Director Community Development

2.1.3 Develop plans for the upgrades of existing parks (Cemetery Beach, Rock of Ages and Marrapikurinya) plus the development of new parks. Install public art to improve sense of place.

Construct expansion of Cemetery Beach Community Park

Infrastructure Development

In Progress



PROGRESS COMMENTS

Construction of the Cemetery Beach Park expansion is progressing well, with the completion of car parking area, concrete footpaths, limestone walls and all underground services and irrigation. Shade structures have been delivered to site and construction commenced. Final preparation for plant installation has commenced. The project has experienced some delays due to the long lead times in delivery to site of some items. It's likely that the contractor will request an extension of the original completion date (27 July 2012).

Updated By:

Jenella Voitkevich - Manager Infrastructure Development

2.1.5 Install more shade in parks and public areas (both trees and shade structures), including shade facilities at skate parks.

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Improve shade and lighting at Civic Centre park

Infrastructure Development

Deferred



PROGRESS COMMENTS

This project has been deferred due to lack of resources and budget.

Updated By:

Jenella Voitkevich - Manager Infrastructure Development

- 2.1.6 Implement a whole-of-community anti litter education, information and action campaign, including:**
- a. Allocate more Council resources towards the enforcement of the Litter Act.**
 - b. Explore additional statutory alternatives to achieve Council's Local Laws with a focus on Litter Act**
 - c. Tidy Towns**

Introduce 'Litter Report Cards' as a mechanism for Council and community to enforce the Litter Act

Environmental Health

Ongoing

PROGRESS COMMENTS

This initiative is ongoing and all staff are able to participate in reporting litter offences.

Updated By:

Eber Butron - Director Planning and Development

Implement a whole of community anti-litter education, information and action campaign to support Council's participation in the Tidy Town Awards

Community Development

Completed






PROGRESS COMMENTS

No further action - complete.

Updated By:

Gordon MacMile - Director Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Proactively investigate illegal dumping with a view to gaining evidence to prosecute the offender</p> <p>PROGRESS COMMENTS</p> <p><i>All littering reports are investigated. Training was undertaken this quarter to authorise Rangers and Environmental Health Officers under the EP Act.</i></p>	<p>Environmental Health</p>	<p>Completed</p>	
<p><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>Undertake a review of the Town of Port Hedland Local Laws</p> <p>PROGRESS COMMENTS</p> <p><i>This project will be undertaken in the new financial year pending approval of required budget.</i></p>	<p>Environmental Health</p>	<p>Not Started</p>	
<p><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>2.1.8 Ensure that regular audits of the functionality of streetlights and other public lighting are undertaken, with faulty lights being repaired in a timely manner.</p>			
<p>Liaise with Horizon Power regarding ongoing auditing, reporting and repair of public lighting</p> <p>PROGRESS COMMENTS</p> <p><i>Information on faulty street lights reported to the Council continues to be forwarded to Horizon Power to repair.</i></p>	<p>Technical Services</p>	<p>Completed</p>	
<p><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			
<p>Undertake regular audit of Council's lighting infrastructure and repair faults as required</p> <p>PROGRESS COMMENTS</p> <p><i>All reported faulty lighting infrastructures are being repaired depending on contractor availability.</i></p>	<p>Technical Services</p>	<p>Completed</p>	
<p><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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2.1.10 Upgrade the appearance of Council's Cemeteries.

Prepare masterplan for the long term development of the South Hedland Cemetery

Infrastructure Development

Deferred



PROGRESS COMMENTS

This project is on hold pending outcomes of the Growth Plan report and Precinct 3 (Airport) development. Cemetery development must include buffer area to separate future Precinct 3 commercial/industrial area.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

Progress the upgrade of the Old Port Hedland Cemetery

Community Development

In Progress



PROGRESS COMMENTS

Stage 1 plan adopted by Council, obtaining quotations for development of landscape masterplan and works.

Updated By: Gordon MacMile - Director Community Development

- 2.2.1 Play an integral role in the coordination, operation and communication of community events by:**
- a. Assisting Celebrate Hedland Inc. in the management and operation of major community events per annum.**
 - b. Developing and operating series of smaller community events.**
 - c. Supporting community groups who are operating community events through training, support, advice and, where appropriate, financial support.**
 - d. Operating neighbourhood events and competitions.**

Prepare and deliver an annual calendar of events presented by the Town of Port Hedland

Community Development

Completed







PROGRESS COMMENTS




Portbound, Spinifex Spree, and other major events completed successfully.

Updated By: Lorna Secrett - Manager Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Assisting Celebrate Hedland Inc in the management and operation of major annual community events</p> <p>PROGRESS COMMENTS</p> <p><i>Complete</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p><i>Gordon MacMile - Director Community Development</i></p>	
<p>Developing and operating a series of smaller community events</p> <p>PROGRESS COMMENTS</p> <p><i>Complete</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p><i>Gordon MacMile - Director Community Development</i></p>	
<p>Support community groups operating community events through training, support and advice</p> <p>PROGRESS COMMENTS</p> <p><i>Community Development Officer providing support and advice to Mens Shed and Community Garden groups. Monthly brochure and web site updates refined through implementation of new system.</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p><i>Lorna Secrett - Manager Community Development</i></p>	
<p>Operate neighbourhood events and competitions</p> <p>PROGRESS COMMENTS</p> <p><i>The annual calendar of these events and competitions are complete.</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p><i>Lorna Secrett - Manager Community Development</i></p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Facilitate funding and support to community groups through the implementation of Council's Community Donation Policy</p> <p>PROGRESS COMMENTS</p> <p><i>June round conducted successfully within budget, approved by Audit & Finance Committee, and Council.</i></p>	Community Development	Completed	 GREEN
<i>Updated By: Gordon MacMile - Director Community Development</i>			
<hr/>			
<p>2.2.2 Install new signage on thoroughfares that promotes upcoming events</p>			
<p>Install new signage on thoroughfares that promotes upcoming events</p> <p>PROGRESS COMMENTS</p> <p><i>Effective use of variable message board (VMB) for Welcome to Hedland and Portbound.</i></p>	Community Development	Completed	 GREEN
<i>Updated By: Lorna Secrett - Manager Community Development</i>			
<hr/>			
<p>2.2.3 Actively seek to attract 'draw card' entertainers and events to the Town of Port Hedland.</p>			
<p>Actively promote and encourage drawcard entertainers and events to the Town of Port Hedland</p> <p>PROGRESS COMMENTS</p> <p><i>Date set for high profile music event, performers secured and planning well underway. Tripod booked for Spinifex Spree.</i></p>	Community Development	Completed	 GREEN
<i>Updated By: Gordon MacMile - Director Community Development</i>			
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<p>2.2.4 Actively seek to attract or establish a nationally significant event to Port Hedland.</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Tender for an events management business to deliver the 'high profile event' as per the feasibility study

Community Development

Completed



PROGRESS COMMENTS

Tender awarded for Year 1 to Sunset Events, with the North West Festival to be held 18-19 August 2012.

Updated By:

Gordon MacMile - Director Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Community Development

3.1.1 Convert the JD Hardie Centre into an integrated Youth Centre

Develop and regularly report on business plans for the JD Hardie Centre

Community Development

Completed



PROGRESS COMMENTS

Business Plan approved by Council. JD Hardie commencing operations as Youth Centre in accordance with Business Plan from 01 July 2012.

Updated By:

Gordon MacMile - Director Community Development

Transition JD Hardie Youth Centre

Community Development

Completed



PROGRESS COMMENTS

Transition planning complete and is well underway. JD Hardie to commence Youth Centre operations from 1 July 2012.

Updated By:

Gordon MacMile - Director Community Development

3.1.2 Support and operate Youth Leadership and Development programs

Initiate and develop programs and activities for youth development

Community Development

Completed







PROGRESS COMMENTS

FMX workshops held during NAIDOC Week and Youth Zone at Portbound a great success. Youth engagement as part of North West festival employing a buddy system for young people to gain experience.





Updated By:

Gordon MacMile - Director Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Work with community representatives to increase Aboriginal and multi cultural participation in youth programs and activities</p> <p>PROGRESS COMMENTS</p> <p><i>NAIDOC Week event at skatepark, in conjunction with Population Health, Wirraka Maya and South Hedland Library presented elders story telling, artwork with Spinifix Hill Artists and traditional cooking.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p>3.1.3 Attract and retain young people in our Town through operating a series of events, information and activities</p>			
<p>Operate a series of events, provide information and activities that attract and retain young people in our town</p> <p>PROGRESS COMMENTS</p> <p><i>Youth Development Officer working with North West Festival on event management workshops and performers competition.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p>Develop an engagement strategy to facilitate the detailed design ready for calling of construction tenders for the South Hedland Skate Park</p> <p>PROGRESS COMMENTS</p> <p>Participate in the development of an engagement strategy to facilitate the detailed design ready for calling of construction tenders for the South Hedland Skate Park <i>Engagement strategy on hold until project construction can be secured.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	<p>Recreation</p>	<p>In Progress</p>	
<p>Develop an engagement strategy to facilitate the detailed design ready for calling of construction tenders for the South Hedland Skate Park</p> <p>PROGRESS COMMENTS</p> <p><i>Engagement strategy on hold until project construction can be secured.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	<p>Community Development</p>	<p>Completed</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Coordinate Youth Week event</p> <p>PROGRESS COMMENTS</p> <p><i>Portbound successfully complete.</i></p>	<p>Community Development</p>	<p>Completed</p>	 <p>GREEN</p>
		<p><i>Updated By:</i></p>	<p><i>Gordon MacMile - Director Community Development</i></p>
<hr/>			
<p>3.1.5 Plan for the development of a new library and community centre in South Hedland</p>			
<p>Undertake detailed design and costings for the proposed construction of the South Hedland Community Centre and Library to be tender ready by July 2012</p> <p>PROGRESS COMMENTS</p> <p><i>Concept designs and costing endorsed by Council March 2012, securing project funding.</i></p>	<p>Community Development</p>	<p>In Progress</p>	 <p>RED</p>
		<p><i>Updated By:</i></p>	<p><i>Gordon MacMile - Director Community Development</i></p>
<hr/>			
<p>Develop a business plan for the operations of the proposed new South Hedland Community Centre and Library</p> <p>PROGRESS COMMENTS</p> <p><i>Concept designs and costing endorsed by Council March 2012, securing project funding.</i></p>	<p>Community Development</p>	<p>In Progress</p>	 <p>YELLOW</p>
		<p><i>Updated By:</i></p>	<p><i>Gordon MacMile - Director Community Development</i></p>
<hr/>			
<p>Develop an interim plan for the temporary relocation of library services during construction of the new facility</p> <p>PROGRESS COMMENTS</p> <p><i>Concept designs and costings endorsed by Council March 2012, securing project funding.</i></p>	<p>Community Development</p>	<p>In Progress</p>	 <p>GREEN</p>
		<p><i>Updated By:</i></p>	<p><i>Gordon MacMile - Director Community Development</i></p>

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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3.1.6 Pursue improved education facilities and additional education choice within the Town

Lobby State Government to improve educational facilities and choices within the Town

Community Development

Completed



PROGRESS COMMENTS

Meetings with DoE scheduled for August 2012.

Updated By:

Gordon MacMile - Director Community Development

3.2.1 Build the Multi Purpose Recreation Centre

Construct Wanangkura Stadium civil works and oval

Infrastructure Development

In Progress



PROGRESS COMMENTS

All civil works around the immediate vicinity of the Recreation Centre is now complete, with the installation of an access road, carpark, linemarking, bus drop off bay, drainage and landscaping. Stage 2 of civil works to extend road, parking and drainage around the oval will commence following official opening of Wanangkura Stadium on 29 July 2012.

Updated By:

Gordon MacMile - Director Community Development

Complete the construction of Wanangkura Stadium on budget and on time

Recreation

In Progress



PROGRESS COMMENTS

Practical completion being finalised, Stadium officially opening in July.

Updated By:

Gordon MacMile - Director Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Develop and regularly report on the Business Plan for Wanangkura Stadium

Community Development

In Progress



PROGRESS COMMENTS

Reporting to commence next quarter.

Updated By:

Gordon MacMile - Director Community Development

Management and operation of Wanangkura Stadium

Recreation

In Progress



PROGRESS COMMENTS

Management and operation of the Multi Purpose Recreation Centre
Operations to commence in September 2012.

Updated By:

Gordon MacMile - Director Community Development

- 3.2.2 Undertake sports facility developments including:**
- **Construction of the Colin Matheson Oval Clubhouse.**
 - **Construction of a new Tennis/Bowling Club in South Hedland.**
 - **Stage I of the South Hedland Aquatic Centre re-development.**
 - **Upgrading of lighting at sports facilities.**

Undertake a feasibility study for the co-location of the Port Hedland Turf Club, the Port Hedland Golf Club with a Caravan Park

Recreation

In Progress







PROGRESS COMMENTS

Consultant engaged with key findings and recommendations to Council August 2012.

Updated By:

Gordon MacMile - Director Community Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Construct Stage 1 of South Hedland Aquatic Centre redevelopment</p> <p>PROGRESS COMMENTS</p> <p><i>The installation of new pool lining in the main 50m pool, leisure pool and learn to swim pool is now complete. Installation of the pool filtration system has commenced. Construction of the new plant room has commenced. Off-site fabrication of the wave machine and water playground is complete, with all elements delivered to site. The onsite installation of the wave machine has commenced. The project is approximately 1 week behind schedule, therefore minor delay to re-opening is likely. The installation of compliant lighting will require additional funding and is part of the 2012/13 budget submission.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>In Progress</p>	
<p>Upgrade to the exterior of the existing change room facility at the CMO</p> <p>PROGRESS COMMENTS</p> <p><i>The project scope of works has been finalised and approved by Council. A tender for the design and construction of refurbishments has been awarded, with works due to commence once all designs, approvals and licenses are complete. This is likely to be after the football season to minimise interruption to the sporting groups.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>In Progress</p>	
<p>Complete internal fitout of the CMO clubhouse</p> <p>PROGRESS COMMENTS</p> <p><i>Fit out complete.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	<p>Recreation</p>	<p>Completed</p>	
<p>Prepare detailed designs for the redevelopment of the South Hedland Bowls and Tennis Club</p> <p>PROGRESS COMMENTS</p> <p><i>Concept designs, budget estimates and project scope have now been confirmed and approved by Council. This project can't commence further (to a Design and Construct Tender) until all funding has been confirmed in the 2012/13 financial year. Delays in funding announcements have delayed the overall project.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	<p>Infrastructure Development</p>	<p>In Progress</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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3.2.3 Plan for the development of fishing wharfs/jetties within the Town and expand costal recreational opportunities

Develop a plan to provide additional opportunities for coastal recreation inclusive of fishing wharfs and jetties

Economic Development and Strategic Planning

Completed



PROGRESS COMMENTS

The Town's identified a \$50,000 fund to address coastal access issues. The Pilbara's Port City Growth Plan endorsed by Council subject to further investigation.

Updated By: David Westbury - Manager Economic Development and Strategy

3.2.4 Operate a range of programs and initiatives that promote an active, integrated community

Operate a range of programs and initiatives that promote an active, integrated community

Recreation

Completed



PROGRESS COMMENTS

Ongoing initiatives

Updated By: Gordon MacMile - Director Community Development

Work with the Community Committee to establish a Men's Shed

Community Development

Completed






PROGRESS COMMENTS




Work underway with working group meeting regularly.

Updated By: Gordon MacMile - Director Community Development




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Work with the community committee to progress plans for a community garden</p> <p>PROGRESS COMMENTS</p>	<p>Community Development</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p><i>Community Garden Working Group reviewing appropriate locations.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>			
<hr/>			
<p>3.2.5 Establish plans for the managed public access to key coastal areas</p>			
<p>Prepare plans for improved coastal access and managed camping</p> <p>PROGRESS COMMENTS</p>	<p>Infrastructure Development</p>	<p>In Progress</p>	 <p>GREEN</p>
<p><i>Project is on hold pending Council direction in conjunction with Growth Plan and Pilbara Regional Council proposal. This project will be reviewed in conjunction with tourism strategies and assessment of caravan park locations. The preparation of a camping management plan is required to complete this project.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>			
<hr/>			
<p>3.2.6 Develop plans for future recreation and leisure facility upgrades to accommodate population growth</p>			
<p>Complete maintenance associated with the implementation of the recommendations from the Sports Facilities Audit</p> <p>PROGRESS COMMENTS</p>	<p>Infrastructure Development</p>	<p>Completed</p>	 <p>GREEN</p>
<p><i>All maintenance requirements for this financial year have been addressed. The Sports Facilities Audit shall be reviewed in conjunction with the development of the asset management strategy.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>			
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CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Plan for the redevelopment of McGregor Street Reserve</p> <p>PROGRESS COMMENTS</p> <p>Plan for the redevelopment of the McGregor Street Reserve <i>Funding allocated in Budget 12/13 - awaiting adoption of Budget for project to commence.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	Recreation	In Progress	 RED
<p>Manage the implementation of the recommendations from the Sports Facilities Audit</p> <p>PROGRESS COMMENTS</p> <p><i>Of the 24 recommendations, six projects can be considered finalised. Four of the recommendations are in the implementation phase. A further 11 recommendations are considered un-controllable or no longer relevant. The status of some of the recommendations is impacted upon by either a) a change in in the organisational perspective, or (b) as a result of funding no longer being available.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	Recreation	Completed	 GREEN
<p>3.2.7 Actively seek funding for implementing Stages 2 and 3 of Redevelopment Plan for South Hedland Aquatic Centre.</p> <p>Actively seek funding for implementing Stages 2 and 3 of Redevelopment Plan for South Hedland Aquatic Centre</p> <p>PROGRESS COMMENTS</p> <p><i>No progress.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	Recreation	In Progress	 YELLOW
<p>3.3.1 Work with stakeholders to develop an Aboriginal Arts and Culture Centre</p>			




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Participate on the Aboriginal Cultural Centre Working Group	Community Development	Completed	 GREEN
PROGRESS COMMENTS			
<i>Development application to be submitted regarding Spinifex Hill Studio in South Hedland - August 2012.</i> <i>Updated By: Gordon MacMile - Director Community Development</i>			
.....			
3.3.2 Undertake a feasibility study on the potential development of an entertainment complex/cinema in South Hedland			
Undertake a feasibility study into entertainment facilities in Port and South Hedland	Community Development	Completed	 GREEN
PROGRESS COMMENTS			
<i>Feasibility report complete and adopted by Council.</i> <i>Updated By: Gordon MacMile - Director Community Development</i>			
.....			
3.3.3 Implement the recommendations of the Library Services Plan			
Implement actions from the Library Services Plan	Community Development	Completed	 GREEN
PROGRESS COMMENTS			
Implement recommendations from the Library Services Plan. <i>Library Activity Plan submitted and approved by State Library WA. Productive meeting held with State Library CEO and Board Chairman to discuss proposed new South Hedland Library.</i> <i>Updated By: Gordon MacMile - Director Community Development</i>			
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CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Implement, monitor and review Library policies	Community Development	Completed	 GREEN
PROGRESS COMMENTS			
<i>Amended library policies adopted by Council. Complete.</i> <i>Updated By: Gordon MacMile - Director Community Development</i>			
<hr/>			
3.3.4 Work with the Port Hedland Authority to develop the Marrapikurinya Tower project			
Negotiate the development of the Marrapikurinya Tower project	Investment and Business Development	In Progress	 YELLOW
PROGRESS COMMENTS			
<i>The Town has been in discussions with the Port Authority who have advised that this project has been included as one of the issues under the Port's Review process and PHPA will wait for its conclusion and recommendations before progressing the project any further.</i> <i>Updated By: Sara Bryan - Manager Investment and Business Development</i>			
<hr/>			
3.4.1 Implement plans for the development of subsidised housing for General Practitioners			
Stage 1 - Construct six houses for health professionals	Infrastructure Development	In Progress	 GREEN
PROGRESS COMMENTS			
<i>The construction of housing is progressing well, with the first few houses reaching lock up stage. Initial earthworks for road, drainage and landscaping are complete. WAPC approval has been finalised, therefore service connections have commenced. The project is due for completion in December 2012 and is tracking well.</i> <i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i>			
<hr/>			
3.4.2 Establish a program for control of unwanted dogs in disadvantaged communities			


CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Implement the Dog Health program for the control of unwanted dogs in disadvantaged communities PROGRESS COMMENTS	Environmental Health	Completed	 GREEN
<p><i>This is an ongoing program and remote communities are visited every 3 months.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>3.4.3 Implement the Public Health Plan, including the Town's mosquito Management Plan</p>			
Monitor food safety PROGRESS COMMENTS	Environmental Health	Completed	 GREEN
<p><i>Officers conduct an ongoing food monitoring programme and all food complaints are investigated. Regular food premise inspections are undertaken.</i></p> <p style="text-align: right;"><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
Monitor waste disposal activities PROGRESS COMMENTS	Environmental Health	In Progress	 YELLOW
<p><i>Waste disposal activities at our landfill facility monitored and all complaints investigated.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
Process waste water disposal applications PROGRESS COMMENTS	Environmental Health	Completed	 GREEN
<p><i>Officers administer applications for on-site sewerage disposal and provide advice in this area.</i></p> <p style="text-align: right;"><i>Updated By: Eber Butron - Director Planning and Development</i></p>			




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Monitor water quality</p> <p>PROGRESS COMMENTS</p> <p><i>The Town samples public swimming pools to check microbial content of the water for compliance to the standards. This programme has been put on hold due to staff shortages but should recommence in September 2012.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>	<p>Environmental Health</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Minimise mosquitoes</p> <p>PROGRESS COMMENTS</p> <p><i>Localised treatments of re-tanks and sewerage overflows have been undertaken to inhibit mosquito breeding.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>	<p>Environmental Health</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Undertake public health promotions</p> <p>PROGRESS COMMENTS</p> <p><i>Free on-line food handling training is provided. Promotion of public health programs continue.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>	<p>Environmental Health</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Provide support for Aboriginal public health initiatives</p> <p>PROGRESS COMMENTS</p> <p><i>The Town's Environmental Health Officers provide expert advice to service agencies including Pilbara Meta Maya who manage environmental health in remote Aboriginal communities.</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>	<p>Environmental Health</p>	<p>Completed</p>	 <p>GREEN</p>




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Ensure community is informed about the dangers of Cyclones and other emergency arrangements</p> <p>PROGRESS COMMENTS</p> <p><i>New signage pertaining to cyclone precautions has been erected at the Wedgefield entry. A post 2011/12 Cyclone season briefing will be presented to the Council in the next quarter.</i></p>	<p>Environmental Health</p>	<p>Completed</p>	 <p>GREEN</p>
<p><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>Develop an Environmental Health Plan for the Yandeyarra Community</p> <p>PROGRESS COMMENTS</p> <p><i>The Yandeyarra Environmental Health Plan was prepared by the Town on behalf of the Department of Health. This plan, once endorsed by the Department, will be implemented in the community.</i></p>	<p>Environmental Health</p>	<p>Completed</p>	 <p>GREEN</p>
<p><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>3.4.5 Explore opportunities for the development of a lifestyle/retirement village within the Town</p>			
<p>Undertake feasibility study into the development of a lifestyle/retirement village within the Town</p> <p>PROGRESS COMMENTS</p> <p><i>No activity in this quarter.</i></p>	<p>Investment and Business Development</p>	<p>Not Started</p>	<p>Targets Not Yet Determined</p>
<p><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			
<p>3.5.1 Work with State Government and Federal Government's to develop and implement a sustainable model for the delivery of municipal services to Aboriginal Communities</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Work with State Government and Federal Government to develop and implement a sustainable model for the delivery of municipal services to Aboriginal Communities</p> <p>PROGRESS COMMENTS</p> <p><i>Pilbara Regional Council has been representing the Town of Port Hedland along with other Pilbara Councils on a working group between State and Local Government organisations to scope out the issues and costs of services to Aboriginal communities. Pilbara CEOs have received a briefing from the Department of Local Government with a report being presented to Council outlining proposals and funding in the next quarter</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	CEO Office	In Progress	 YELLOW
<hr/>			
<p>3.5.2 Develop and implement new mechanisms for the engagement and involvement of traditional owners and Aboriginal people in the Town of Port Hedland related activities</p>			
<p>Develop and implement engagement strategies to increase the involvement of Aboriginal people in Town of Port Hedland related activities</p> <p>PROGRESS COMMENTS</p> <p><i>Quarterly forums ongoing.</i></p>	Community Development	Completed	 GREEN
<hr/>			
<p>Develop and implement engagement strategies to increase the involvement of Aboriginal people in sport and recreation activities</p> <p>PROGRESS COMMENTS</p> <p><i>Quarterly forums ongoing.</i></p>	Recreation	Completed	 GREEN
<hr/>			
<p>3.5.3 Engage in forums that seek to develop tangible strategies relating to reducing the gap between Indigenous and non-Indigenous Australians</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Facilitate quarterly forums to discuss issues of importance identified by Aboriginal people	Community Development	Completed	 GREEN
PROGRESS COMMENTS			
<i>Quarterly forums continue to receive strong support / attendance. May Forum focused on Aboriginal community input to Strategic Community Plan</i> <i>Updated By: Gordon MacMile - Director Community Development</i>			
.....			
3.6.1 Ensure that CCTV network is working at its optimum and identify further CCTV growth opportunities			
Establish CCTV network for Wedgefield	Infrastructure Development	Deferred	 RED
PROGRESS COMMENTS			
<i>Funding has not been received for this project, however Landcorp are incorporating CCTV within the LIA and Transport precincts currently under construction. These will be connected to Council's current CCTV system. Council project unlikely to proceed due to unavailability of funding.</i> <i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i>			
.....			
Monitor and action activities covered by CCTV cameras	Environmental Health	Completed	 GREEN
PROGRESS COMMENTS			
<i>The CCTV network is jointly monitored by the South Hedland Police and TOPH Rangers.</i> <i>Updated By: Darryal Eastwell - Manager Environmental Health</i>			
.....			
3.6.2 Develop and implement a new Community Safety Crime Prevention Plan which supports achievable grass roots outcomes to benefit members of the community			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Implement the Community Safety Crime Prevention Plan

Environmental Health

Completed



PROGRESS COMMENTS

The current Community Safety Crime Prevention Plan continues to be implemented. An update on all progress will be presented to the next Community Safety Crime Prevention Committee meeting.

Updated By: Darryal Eastwell - Manager Environmental Health

3.6.3 Investigate community security alternatives and implement agreed action plan

Upgrade street lighting

Infrastructure Development

Completed



PROGRESS COMMENTS

This project was completed in 2010/11.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

3.6.4 Continue working with the police and the courts to provide avenues to ensure that offenders help fix the damage they cause

Implement the Young Offenders Graffiti Removal Program

Environmental Health

Completed



PROGRESS COMMENTS

The Young Offenders Graffiti Removal programme has re-commenced following staff changeover. The programme is undertaken most Wednesday afternoons in conjunction with Corrective Services.

Updated By: Darryal Eastwell - Manager Environmental Health

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Economic Development

4.1.1 Ensure that new caravan park/backpacker facilities are developed within the Town

Undertake a feasibility study into the creation of a backpackers facility on the Gratwick Aquatic Centre grounds

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

AEC Group has been retained to developing a caravan park/backpackers feasibility study which will be delivered by end of September.

Updated By:

David Westbury - Manager Economic & Land Development

4.1.2 Progress the development of the Spoilbank Marina Precinct

Identify and develop long term customer relationships with all stakeholders

CEO Office

In Progress



PROGRESS COMMENTS

Identify and develop long-term customer relationships with all stakeholders

Recent funding commitment of \$112 million by the State Government, together with the Council's contribution of \$40 million, will provide for a marina of 250 boat pens, boat ramps, marina support services and support a surrounding precinct of mixed use development, accommodation, recreation, leisure and cultural facilities. The planning, design and consultation process will ensure stakeholder relationships are maximised.

Updated By:

Ian Hill - Acting Chief Executive Officer

4.1.3 Construct the Turtle Boardwalk project and the Stairway to the Moon project and work with stakeholders to identify other tourism product development initiatives

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Construct the Turtle Interpretive Loop (additional scope)

Infrastructure Development

In Progress



PROGRESS COMMENTS

Construction of ramp access to Cemetery Beach park pavillion has been delayed pending building licence. Audio commentary scope has been finalised. Expect completion first quarter 2012/13.

Updated By: Jenella Voitkevich - Manager Infrastructure Development

Work with stakeholders to identify additional tourism initiatives

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Work with stakeholders to identify additional tourism initiatives

Economic Development staff have been actively engaged in an upgrade of the Visitors' Centre and the proposed development of a new caravan park in Pretty Pool. Planning for cruise ship visits and other initiatives to grow Port Hedland and the region's tourism profile are being developed and will foster economic diversification.

Updated By: Ian Hill - Acting Chief Executive Officer

4.1.4 Develop additional tourist information at Town entry points and other focal points within the Town

Improve tourist information at entry points and other areas within the Town

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

The Council is currently exploring management options for the Visitors' Centre that will address these issues.

Updated By: Eber Butron - Director Planning and Development

4.1.5 Develop camping facilities at popular coastal and river bed recreation areas

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Plan for additional camping facilities at popular coastal and river bed areas

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Plan for additional camping facilities at popular coastal and river bed areas
 Council has engaged AEC Group to prepare a Caravan Backpackers Feasibility Study.

Updated By: David Westbury - Manager Economic Development and Strategy

4.1.6 Develop a Tourism Plan that focuses on the tourism strengths that exist within the Town such as industrial/port tourism, ecology/biology and indigenous culture

Develop a Tourism Plan that focuses on existing and newly identified tourist opportunities

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

A 6.8 Hectare caravan park site has been identified within Pretty Pool. A Request for Proposals is being designed to attract a tourist operator to the site.

Updated By: Eber Butron - Director Planning and Development

4.2.1 Actively seek funding partnerships with mining companies and contractors on the development of services and facilities within the community

Continue to seek funding partnerships with industry partners for the development of future services and facilities within the community

Community Development

In Progress



PROGRESS COMMENTS

2012/13 funding partnership with BHP Billiton underway, as well as timeframe for new Partnership discussion to start in mid 2013. Agreement with FMG over Marquee Park cafe (funding signed) and MPRC operational funding. Negotiations commenced on potential funding of SH Skate facility. Funding agreement reached with Atlas Iron.

Updated By: Gordon MacMile - Director Community Development

4.2.2 Actively pursue integration of FIFO workers into the local community

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Facilitate the PHIA TWA Integration Working Group

Community Development

Completed



PROGRESS COMMENTS

Ongoing working group meetings being held.

Updated By:

Gordon MacMile - Director Community Development

4.2.3 Ensure that integrated accommodation options are available for resource related projects that do not artificially inflate the local real estate market

Negotiate additional Transient Workers Accommodation in South Hedland

Investment and Business Development

In Progress



PROGRESS COMMENTS

Negotiate additional Transit Workers Accommodation in South Hedland

The expression of interest process for the development of a TWA on the South Hedland Recreation Reserve was presented to Council who, taking into account community feedback resolved not to proceed any further with the process.

Updated By:

Sara Bryan - Manager Investment and Business Development

Negotiate additional Transit Workers Accommodation in precinct 2 and precinct 3 on Airport land

Investment and Business Development

Completed



PROGRESS COMMENTS

Negotiate additional Transient Workers Accommodation in precinct 2 and precinct 3 on Airport land

Completed Major Land Transactions for extension to lease term for Auzcorp - Mia Mia camp and Mineral Resources Limited within precinct 2.

Updated By:

Sara Bryan - Manager Investment and Business Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Finalise negotiations and contractual arrangements with Mineral Resources Limited for lease of land at the Airport

Investment and Business Development

In Progress



PROGRESS COMMENTS

Major Land Transaction process completed. Ground lease document currently in negotiation with Mineral Resources Limited.

Updated By:

Sara Bryan - Manager Investment and Business Development

4.3.1 Participate in the development of a Port Hedland Economic Development Strategy

Develop a Port Hedland Economic Development Strategy

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Council endorsed the Pilbara's Port City Growth Plan which addressed Economic issues. The Implementation Plan will commence prioritising what strategies might be implemented.

Updated By:

David Westbury - Manager Economic Development and Strategy

4.3.2 Review the alternatives for additional business opportunities at the PHIA including air freight, aircraft maintenance, tourism and industrial uses

Implementation of the Airport Development Masterplan

Airport

Completed



PROGRESS COMMENTS

Implementation of the Airport Development Masterplan
Masterplan complete.

Updated By:

Bob Couzens - Manager Airport

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Negotiate the relocation of the hire car operations at the PHIA

Investment and Business Development

In Progress



PROGRESS COMMENTS

Negotiate the relocation of the hire car operations at the Port Hedland International Airport

Relocation of the hire cars complete on first stage of car park development. Next stage initiated with subdivision plans submitted to WAPC for new hire car operational lots.

Updated By:

Sara Bryan - Manager Investment and Business Development

Seek expressions of interest for the development of a hotel on Airport land

Investment and Business Development

Completed



PROGRESS COMMENTS

Request for Proposal for the development of an Airport hotel forwarded to respondents of the expression of interest stage. Only applicant was non conforming. Item to Council has approved further advertising of the RFP document.

Updated By:

Sara Bryan - Manager Investment and Business Development

4.3.3 Actively seek extension of air services with a focus on additional interstate and international services

Pursue extension of additional interstate and international air services

Investment and Business Development

In Progress



PROGRESS COMMENTS

Continuing to work to launch a direct flight between Port Hedland and Singapore. This direct flight will work in conjunction with an international freight service. There has been a positive take-up by major airlines and steady progress with freight hub concept.

Updated By:



Bob Couzens - Manager Airport

4.3.4 Investigate new business/revenue streams for the Town

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Seek expressions of interest for the operations of a commercial restaurant/coffee shop in 'the Greenhouse'</p> <p>PROGRESS COMMENTS</p>	<p>Investment and Business Development</p>	<p>Completed</p>	
<p><i>A request for proposal to be forwarded to Dome to address outstanding issues related to their expression of interest submission.</i></p> <p style="text-align: right;"><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			
<p>Develop a Developer Contribution Policy</p> <p>PROGRESS COMMENTS</p>	<p>Economic Development and Strategic Planning</p>	<p>In Progress</p>	
<p><i>A draft developer contribution policy is being developed by the Manager of Planning which includes a summary of expected revenue.</i></p> <p style="text-align: right;"><i>Updated By: David Westbury - Manager Economic Development and Strategy</i></p>			
<p>Investigate the opportunities of a Solar Farm</p> <p>PROGRESS COMMENTS</p>	<p>Investment and Business Development</p>	<p>In Progress</p>	
<p><i>No activity this quarter.</i></p> <p style="text-align: right;"><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			
<p>Actively pursue new business opportunities and increased revenue streams for the Town</p> <p>PROGRESS COMMENTS</p>	<p>Investment and Business Development</p>	<p>In Progress</p>	
<p><i>The Business Unit has continued to liaise with the Planning and Development and Community Development directorates to identify new business opportunities and other alternative revenue streams to diversify the Town's income stream.</i></p> <p style="text-align: right;"><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Conduct ongoing audit and review of property leases</p> <p>PROGRESS COMMENTS</p> <p><i>Continuation of strategy to audit current leases held with the Town to manage portfolio effectively. Ongoing project continues to ensure all leases are current and in line with Council objectives. New focus to ensure income from outgoings identified within leases.</i></p>	<p>Investment and Business Development</p>	<p>In Progress</p>	 <small>GREEN</small>
<p><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			
<p>Provide internal stakeholder advice and support in identifying new business and revenue streams for the Town</p> <p>PROGRESS COMMENTS</p> <p><i>Officers have continued to educate internal stakeholders as to the purpose of this Business Unit.</i></p>	<p>Investment and Business Development</p>	<p>In Progress</p>	 <small>GREEN</small>
<p><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>			
<p>4.3.5 Identify land areas for the development of market gardens, aquaculture and agriculture development</p>			
<p>Incorporate opportunities for the development of market gardens, aquaculture and agriculture development in the Town's Strategic Land Use Plan</p> <p>PROGRESS COMMENTS</p> <p><i>No activity this quarter.</i></p>	<p>Economic Development and Strategic Planning</p>	<p>In Progress</p>	 <small>YELLOW</small>
<p><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
<p>4.3.6 Provide support and incentives for entrepreneurs who are interested in establishing tourism related within the Town</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Identify strategies to support and provide incentives to encourage establishment of tourism based businesses within the Town

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

The development of the Tourism strategy has been identified, however is waiting for funding from Council.

Updated By:

Eber Butron - Director Planning and Development

4.4.1 Fast-track the release and development of commercial, industrial and residential land

Provide timely support to internal and external stakeholders on the proposed use and development of commercial, industrial and residential land

Planning Services

Completed



PROGRESS COMMENTS

Counter telephone and written services remain effective. Consultation continues with developers and state agencies regarding land release throughout Port Hedland.

Updated By:

Eber Butron - Director Planning and Development

Negotiate with relevant stakeholders to facilitate timely release of land for commercial, industrial and residential development

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Economic Development Business Unit staff have identified 11 parcels of land for urban development and will be working towards a outcome to deliver staff housing.

Updated By:

David Westbury - Manager Economic Development and Strategy

Promote Stage 2 South Hedland CBD with Developers

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

No activity this quarter.




Updated By:

Eber Butron - Director Planning and Development





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>4.4.2 Develop and maintain a register of development sites and project opportunities within the municipality. Promote this register widely.</p> <p>Develop maintain and promote a register of development sites and development opportunities</p> <p>PROGRESS COMMENTS</p> <p>Develop, maintain and promote a register of development sites and development opportunities <i>Council has developed the Land Availability Study and the Land Rationalisation Plan. Council is also preparing its own investment prospectus.</i></p> <p style="text-align: right;"><i>Updated By: Eber Butron - Director Planning and Development</i></p>	Economic Development and Strategic Planning	Completed	 GREEN
<p>4.4.3 Undertake Council operated land and building projects including:</p> <ul style="list-style-type: none"> a. Catamore Court housing development b. Airport Housing c. Land Rationalisation Land Projects d. Relocation of the Wedgefield Depot to the Airport e. Civic Centre Redevelopment Project <p>Undertake housing development at Catamore Court</p> <p>PROGRESS COMMENTS</p> <p><i>Environmental investigations have been completed to the site and infrastructures provisions and funding are nearing completion. A Request for Proposals should be delivered by next quarter.</i></p> <p style="text-align: right;"><i>Updated By: David Westbury - Manager Economic & Land Development</i></p>	Economic Development and Strategic Planning	In Progress	 YELLOW

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Implement land rationalisation projects	Economic Development and Strategic Planning	Completed	 GREEN
PROGRESS COMMENTS			
<i>Council staff has been facilitating the Land Rationalisation Plan through rezoning, subdivision, Planning Approvals, road closures and changing reservation vestings and types.</i>			
<i>Updated By: Eber Butron - Director Planning and Development</i>			
.....			
4.4.4 Regularly update the community on the status of key land development projects			
Implement a communication strategy to regularly inform the community on the status of key land development projects	Economic Development and Strategic Planning	Completed	 GREEN
PROGRESS COMMENTS			
<i>'Gearing Up' functions to inform residents have been had in consultation with the Community on a regular basis.</i>			
<i>Updated By: Eber Butron - Director Planning and Development</i>			
.....			
4.4.5 Work with the State Government to enact civil infrastructure projects that will enable additional land developments to occur including:			
a. Port Hedland Infill Sewerage			
b. Relocation of the Port Hedland Sewerage Treatment Ponds			
c. Upgrading water pressure in the West End			
Work with Watercorp to facilitate the completion of the Port Hedland Infill Sewerage Project	Economic Development and Strategic Planning	In Progress	 YELLOW
PROGRESS COMMENTS			
<i>This project is underway and should be completed in 2014</i>			
<i>Updated By: David Westbury - Manager Economic & Land Development</i>			
.....			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Work with Watercorp to facilitate the relocation of the Port Hedland Sewerage Treatment Ponds</p> <p>PROGRESS COMMENTS</p> <p><i>This project is underway and should be completed by 2014.</i></p>	<p>Economic Development and Strategic Planning</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p><i>Updated By: David Westbury - Manager Economic & Land Development</i></p>			
<p>Work with Watercorp to facilitate the upgrade to waterpressure in the West End</p> <p>PROGRESS COMMENTS</p> <p><i>Council officers are in discussions with Watercorp to address water issues in the Town. Watercorp are currently progressing the infield sewerage upgrades in parts of the West End.</i></p>	<p>Economic Development and Strategic Planning</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
<p>Work with key State Government agencies to enact civil infrastructure projects that will enable additional land developments</p> <p>PROGRESS COMMENTS</p> <p><i>Council is in constant communication with Watercorp, Horizon Power, Pilbara Cities, Main Roads etc to address infrastructure issues across the Town.</i></p>	<p>Economic Development and Strategic Planning</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
<p>4.4.6 Ensure that the South Hedland Underground Power Project proceeds in a timely manner</p>			
<p>Work with Horizon Power to ensure the timely implementation of the South Hedland Underground Power Project</p> <p>PROGRESS COMMENTS</p> <p><i>This project is currently underway and should be completed ahead of schedule.</i></p>	<p>Economic Development and Strategic Planning</p>	<p>Completed</p>	 <p>GREEN</p>
<p><i>Updated By: David Westbury - Manager Economic Development and Strategy</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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- 4.5.1 Develop a Town Plan that identifies opportunities for the following initiatives:**
- a. Identification of new areas for future growth (urban and industrial)**
 - b. Bulky goods retail area development along Port Hedland Rd**
 - c. New entry ways into South Hedland**
 - d. Water related developments in South Hedland**
 - e. The re-zoning of Wedgefield in accordance with the Land Use Master Plan**
 - f. Location of community and government facilities**
 - g. Ensure that provision is made for industrial and transport corridors within the District.**

Develop a Town Plan to transition the Town of Port Hedland into a regional city

Economic Development and Strategic Planning

Completed



PROGRESS COMMENTS

Pilbara's Port City Growth Plan was adopted by Council in May 2012, and has been endorsed by WAPC subject to minor changes.

Updated By:

Eber Butron - Director Planning and Development

4.5.2 Develop Structure Plans for key precinct areas with a particular focus on the Spoilbank Precinct, Airport and Pretty Pool

Develop Structure Plans for key precinct areas

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS





Various Structure Plans are being progressed through relevant agencies. These include plans for: The East End, The Western Edge, Osprey Precinct, Hamilton Precinct, Spoilbank Marina Precinct. Funding is being sought to undertake more structure plans for other localities.

Updated By:

Eber Butron - Director Planning and Development

4.5.3 Review building and planning resources and ensure that turn-around times for applications are at or above industry best practice

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide an timely and effective building approval service</p> <p>PROGRESS COMMENTS</p> <p><i>This criterion is generally working well now, however as with all newly implemented legislation there are some dififculties but these are being managed and are improving continuously.</i></p>	<p>Building Services</p>	<p>Completed</p>	 <p>GREEN</p>
<p style="text-align: right;"><i>Updated By: Mark Riordan - Manager Building Services</i></p>			
<p>Provide an timely and effective planning approval service</p> <p>PROGRESS COMMENTS</p> <p><i>Officers are currently reviewing procedures with a view to improving service to the development industry and the community.</i></p>	<p>Planning Services</p>	<p>Completed</p>	 <p>GREEN</p>
<p style="text-align: right;"><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
<p>Conduct statutory swimming pool inspection program</p> <p>PROGRESS COMMENTS</p> <p><i>The Building Services Business Unit is in final stages of employing two new staff. Once resourced, it is planned to advertise and implement the pool inspection programme as required in the Building Act.</i></p>	<p>Building Services</p>	<p>Deferred</p>	 <p>YELLOW</p>
<p style="text-align: right;"><i>Updated By: Mark Riordan - Manager Building Services</i></p>			
<p>Conduct inspections on newly constructed class 2 - 9 buildings</p> <p>PROGRESS COMMENTS</p> <p><i>This criterion is being reviewed as the Building Services Business Unit gains better understanding of the recently introduced Building Act. Present understanding is that the new legislation places the onus on the builder to self certify the as-constructed works.</i></p>	<p>Building Services</p>	<p>Completed</p>	 <p>GREEN</p>
<p style="text-align: right;"><i>Updated By: Mark Riordan - Manager Building Services</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Provide appropriate support and advice to the private sector to ensure building developments proceed in a timely manner

Building Services

Completed



PROGRESS COMMENTS

Building Services Business Unit works continuously to do this function with the use of technology via web based services and in person. Telephone and email services are also performed regularly. It is our understanding that customers are appreciative of service levels to date.

Updated By:

Mark Riordan - Manager Building Services

4.5.4 Play a leadership role in good design by building Council facilities that are aesthetically pleasing, environmentally sustainable and promote new technology within the District

Participate on and provide support and advice to internal project teams responsible for the design and construction of Council facilities

Building Services

Completed



PROGRESS COMMENTS

Building Services Business Unit provides this service as required. Recent projects the Unit has participated in are the MPRC, South Hedland CBD upgrade and the construction of GP housing.

Updated By:

Mark Riordan - Manager Building Services

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Environment

5.1.1 Progressively re-develop the South Hedland Landfill Facility in accordance with the Landfill Strategic Plan

Redevelop the South Hedland Landfill Facility in accordance with the Landfill Strategic Plan

Engineering Services

In Progress



PROGRESS COMMENTS

Discussions held with New Energy Corporation to discuss possible impacts of future landfill requirements.

Updated By:

Gavin Pollock - Manager Engineering Services

5.1.2 Develop strategies that encourage separation of waste by ratepayers to promote more effective and efficient landfill management and additional reuse/recycling opportunities

Develop strategies that encourage more effective landfill management inclusive of reuse/recycling opportunities

Engineering Services

Completed



PROGRESS COMMENTS

Develop strategies that encourage more effective landfill management inclusive of reuse/recycling opportunities




The Town of Port Hedland is investigation funding options for a future reuse/recycling program. In addition, the Town is exploring the possibility of diverting 65% of its current landfill waste to a new Waste-to-Energy plant proposed by New Energy Corporation that would handle any type of waste that contains carbon. New Energy has also committed to investing in a Materials Recovery Facility to remove recyclable items such as concrete, bricks and metals. This initiative will be carried forward into the next financial year.

Updated By:



Gavin Pollock - Manager Engineering Services

5.1.3 In conjunction with other Pilbara Regional Council's review the feasibility of establishing a domestic recycling service

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Undertake a feasibility study into the establishment of a regional domestic recycling service PROGRESS COMMENTS	Engineering Services	Not Started	Targets Not Yet Determined
<p><i>This year's program was deferred until the 2012/13 Financial Year due to budgetary restraints.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
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<p>5.1.4 Install improved waste water re-use facilities to Baler Primary School, Cassia Primary School, Hedland Senior High School and South Hedland Primary School</p>			
Install improved waste water reuse facilities - Baler Primary School PROGRESS COMMENTS	Engineering Services	Completed	
<p>Install improved waste water reuse facilities - Baler Primary School <i>The pump, sprinklers, electrical cabinet and control gear has all been replaced, improving the waste water reuse facilities at Baler Primary School. Job complete.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
<hr/>			
Install improved waste water reuse facilities - Cassia Primary School PROGRESS COMMENTS	Engineering Services	Completed	
<p><i>The pump, sprinklers, electrical cabinet and control gear has all been replaced, improving the waste water reuse facilities at Cassia Primary School. Job complete.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
<hr/>			
Install improved waste water reuse facilities - Hedland Senior High School PROGRESS COMMENTS	Engineering Services	Completed	
<p>Install improved waste water reuse facilities - Hedland Senior High School <i>The sprinklers, electrical cabinet and control gear has all been replaced, improving the waste water reuse facilities at Hedland Senior High School. Job complete.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Install improved waste water reuse facilities - South Hedland Primary School PROGRESS COMMENTS	Engineering Services	Completed	
<p><i>The sprinklers, electrical cabinet and control gear has all been replaced, improving the waste water reuse facilities at South Hedland Primary School. Job complete.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
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<p>5.1.5 Explore opportunities for the expansion of the Town's waste water re-use scheme</p>			
Expand the Town's waste water re-use scheme PROGRESS COMMENTS	Engineering Services	In Progress	Targets Not Yet Determined
<p><i>Current negotiation with Watercorp to secure a MOU to facilitate an allocation of re use water. This initiative will be taken forward in the new financial year in conjunction with upgrade of the new waste water system in 2013/2014.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
<hr/>			
<p>5.2.1 Implement reticulation projects where bore water is used as an alternative to mains water</p>			
Implement bore water based reticulation projects PROGRESS COMMENTS	Engineering Services	Completed	
<p><i>Bore water based reticulation projects have been implemented. No further action required.</i></p> <p style="text-align: right;"><i>Updated By: Gavin Pollock - Manager Engineering Services</i></p>			
<hr/>			
<p>5.2.2 Actively protect dune, creek and wetland eco-systems from degradation by off-road vehicles and other inappropriate uses</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Undertake beach and foreshore upgrade and maintenance

Technical Services

Completed



PROGRESS COMMENTS

Regular maintenance occurs with emergency issues receiving priority treatment.

Updated By:

Anup Paudel - Manager Technical Services

Continue to protect foreshore areas through the ongoing implementation of fencing programs to restrict the entry of offroad vehicles

Environmental Health

Completed



PROGRESS COMMENTS

Major works have been completed in the Goode Street and repairs to existing fencing is currently being considered. Rangers continue to monitor off road vehicle activity and administer the Off Road Vehicles Act.

Updated By:

Eber Butron - Director Planning and Development

5.2.3 Explore opportunities for the installation of additional solar lighting

Investigate additional use of solar lighting

Technical Services

Completed



PROGRESS COMMENTS

All new developments with POS are encouraged to install the Solar lighting for low maintenance and operations cost.

Updated By:

Anup Paudel - Manager Technical Services

5.2.4 Partner with other agencies on foreshore rehabilitation/protection projects

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Implement the Dune Rehabilitation Program in partnership with BHP Billiton

Environmental Health

In Progress



PROGRESS COMMENTS

This project is now approximately 75% complete and further works are planned for August 2012. Additional materials have now arrived and will be installed during the next month. The funds identified in the joint funding arrangement of \$40,000 have nearly expired.

Updated By: Eber Butron - Director Planning and Development

5.2.5 Water Planning - partner with SG to implement water initiatives to support the growing community and industry based in Town

Work with Water Corp to implement water initiatives to support the growing needs of community and industry

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Water Corp is actively exploring new bore fields and efficiency programs which should increase water supply within Port Hedland.

Updated By: David Westbury - Manager Economic & Land Development

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Governance

6.1.1 Actively market the achievements that the Town has made and the plans that are in place for the future

Actively market the achievements of the Town of Port Hedland

CEO Office

In Progress



PROGRESS COMMENTS

Continued promotion of Town's projects and achievement through regular communication channels as well as targeting new media outlets, such as WA Today, Western Councillor and Australian Financial Review. Increased coverage through LG Focus, a nationally distributed Local Government publication.

Updated By:

Ian Hill - Acting Chief Executive Officer

6.1.2 In conjunction with other stakeholders, develop and implement a coordinated, lobbying campaign for additional resources from the State and Federal Governments for infrastructure and community projects that are needed to transform the Town into a City

Develop and maintain effective channels of communications and networks with various government bodies

CEO Office

In Progress






PROGRESS COMMENTS

Elected Members and Senior Officers are in constant communication with State and Australian Government agencies and representatives, particularly through memberships of local, regional and State-wide boards, committees and working groups. These working relationships are generally strong and effective and build synergies and funding opportunities.




Updated By:

Ian Hill - Acting Chief Executive Officer





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Develop a Town of Port Hedland local, intrastate and interstate marketing campaign</p> <p>PROGRESS COMMENTS</p> <p><i>The Town of Port Hedland has fostered local and intrastate marketing through a range of channels and opportunities including advertising, advertorial, festivals and events and through visits by corporate and community leaders including the Governor, Premier and Cabinet and regular Ministerial visits.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	In Progress	 YELLOW
<p>6.1.3 Ensure that the Pilbara Regional Council grows and develops into an organisation that clearly delivers value for money for Pilbara residents</p> <p>Contribution of best practice input into PRC initiatives</p> <p>PROGRESS COMMENTS</p> <p><i>The Town of Port Hedland has participated in reviewing the Pilbara Regional Council's Operational Plan and other documentation, as well as in studies for regional and remote services for member Councils. Detailed input was provided to a study on costs and benefits of transient workforces/FIFO.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	In Progress	 GREEN
<p>Identify and agree upon one action for coordinated implementation by more than one local government in the Pilbara.</p> <p>PROGRESS COMMENTS</p> <p>Identify and agree upon one action for coordinated implementation by more than one local government in the Pilbara <i>Opportunities are being considered through the Pilbara Regional Council and the review of its Operational Plan, particularly, the possibilities for shared administrative services.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	In Progress	 YELLOW
<p>6.1.4 Ensure that the Town of Port Hedland continues to grow and develop into an organisation that supports the changing demands of its community</p>			



CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide people leadership and management services in accordance with management KPIs - Community Development</p> <p>PROGRESS COMMENTS</p> <p><i>Supporting and attending all relevant meetings across Directorate and organisation, performance appraisals completed on time, actively participating in Intergrated Planning and Reporting Framework and supporting professional development opportunities across the community development team.</i></p> <p style="text-align: right;"><i>Updated By: Lorna Secrett - Manager Community Development</i></p>	<p>Community Development</p>	<p>Completed</p>	
<p>Provide people leadership and management services in accordance with management KPIs - Airport</p> <p>PROGRESS COMMENTS</p> <p>Provide people leadership and management services in accordance with management KPIs- Airport <i>In conjunction with all airport staff, following major taxiway lighting circuit failure, instituted trenching, recabling and electrical fit out to reinstate installation. Enrolled Coordinator Airport Compliance into frontline management course. Liased with CASA aerodrome inspector for annual audit. Instituted new Safety Management System for Airport.</i></p> <p style="text-align: right;"><i>Updated By: Bob Couzens - Manager Airport</i></p>	<p>Airport</p>	<p>Completed</p>	
<p>Provide people leadership and management services in accordance with management KPIs - Investment and Business Development</p> <p>PROGRESS COMMENTS</p> <p><i>Continuation of people leadership in communciations across organisation to ensure consistency in approach and position for the organisation as a whole. Continuation of management services both within and beyond Business Plan, providing assistance, information, guidance and sharing knowledge to educate the organisation on business development objectives.</i></p> <p style="text-align: right;"><i>Updated By: Sara Bryan - Manager Investment and Business Development</i></p>	<p>Investment and Business Development</p>	<p>Completed</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Review and implement the Town of Port Hedland Code of Conduct</p>	<p>Organisational Development</p>	<p>In Progress</p>	
<p>PROGRESS COMMENTS</p>			
<p><i>Draft Code of Conduct has been developed. To ensure relevance to the organisation and Elected Members it is proposed to hold workshops in the next quarter.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>			
<p>Provide people leadership and management services in accordance with management KPIs - Building Services</p>	<p>Building Services</p>	<p>Completed</p>	
<p>PROGRESS COMMENTS</p>			
<p><i>The Building Services Business Unit have attended management meetings representing the department with internal and external stakeholders, providing mentoring and assistance to staff as required. A priority this quarter has been to recruit resources for the unit. There has also been a focus on investigating income opportunities for the unit provided by new legislation.</i></p> <p style="text-align: right;"><i>Updated By: Mark Riordan - Manager Building Services</i></p>			
<p>Provide people leadership and management services in accordance with management KPIs - Environmental Health Services</p>	<p>Environmental Health</p>	<p>Completed</p>	
<p>PROGRESS COMMENTS</p>			
<p><i>Statutory functions are being completed in accordance with our Environmental Health Plan</i></p> <p style="text-align: right;"><i>Updated By: Darryal Eastwell - Manager Environmental Health</i></p>			
<p>Review records policy and procedure documents</p>	<p>Information Services</p>	<p>Completed</p>	
<p>PROGRESS COMMENTS</p>			
<p><i>All records current procedures and plans have been reviewed and are up to date. The existing Record Keeping Plan is valid until 2013 and will be reviewed and updated prior to December 2012.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>			




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Update the Towns Engineering Civil and POS standard drawings and developer guidelines</p> <p>PROGRESS COMMENTS</p> <p>Update the Town's Engineering Civil and POS standard drawings and developer guidelines <i>AutoCAD software has been installed in the Technical services computer, will start to update the standards once vacant position is filled.</i></p>	<p>Technical Services</p>	<p>In Progress</p>	<p>Targets Not Yet Determined</p>
<p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			
<p>Provide payroll service</p> <p>PROGRESS COMMENTS</p> <p><i>Usual payroll functions have been undertaken and preparations commenced for payroll to roll over into the 2012/13 financial year, particularly relating to the issuing of Group Certificates and agreed EBA conditions to commence from 1 July 2012.</i></p>	<p>Financial Services</p>	<p>Ongoing</p>	
<p style="text-align: right;"><i>Updated By: Natalie Octoman - Director Corporate Services</i></p>			
<p>Provide people leadership and management services in accordance with management KPIs - Engineering Services</p> <p>PROGRESS COMMENTS</p> <p>Provide people leadership and management services in accordance with management KPIs - Economic Development and Strategic Planning <i>The Economic Development unit has established a Project Plan that will ensure KPI's and major projects are addressed.</i></p>	<p>Engineering Services</p>	<p>In Progress</p>	
<p style="text-align: right;"><i>Updated By: Eber Butron - Director Planning and Development</i></p>			
<p>Provide people leadership and management services in accordance with management KPIs - Recreation</p> <p>PROGRESS COMMENTS</p> <p><i>YMCA - management KPIs adopted by Council June 2012.</i></p>	<p>Recreation</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>			


CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Implement the Service Management software through the intranet that will record and prioritise the number of requests for assistance by the ICT staff.</p> <p>PROGRESS COMMENTS</p> <p><i>This IT requirement has been captured as a requirement in the ICT strategy that is currently being produced by Dell. Implementation will be decided based on the Integrated Strategic Planning and Reporting Framework documentation pertaining to Workforce Planning.</i></p>	<p>Information Services</p>	<p>Not Started</p>	<p>Targets Not Yet Determined</p>
<p style="text-align: right;"><i>Updated By:</i></p>		<p style="text-align: right;"><i>Natalie Octoman - Director Corporate Services</i></p>	
<p>Introduce best practice process and procedures for Recruitment through the implementation of revised forms and workflows</p> <p>PROGRESS COMMENTS</p> <p>Introduce best practice process and procedures for Recruitment through the implementation of revised forms and work flows</p> <p><i>A best practice work flow for the recruitment process has been implemented which is supported through online access to all required documentation.</i></p>	<p>Organisational Development</p>	<p>Completed</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p style="text-align: right;"><i>Debra Summers - Manager Organisational Development</i></p>	
<p>Provide general financial operations services</p> <p>PROGRESS COMMENTS</p> <p><i>Annual FBT return completed. Normal activities for BAS undertaken.</i></p>	<p>Financial Services</p>	<p>Ongoing</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p style="text-align: right;"><i>Natalie Octoman - Director Corporate Services</i></p>	
<p>Implement a new standard operating environment upgrade to Windows 7 and Office 2010</p> <p>PROGRESS COMMENTS</p> <p><i>Network upgrade has been designed to be completed in 2 Stages. This particular component will take place during Phase 1. Implementation has been scheduled for completion in 2012.</i></p>	<p>Information Services</p>	<p>In Progress</p>	
<p style="text-align: right;"><i>Updated By:</i></p>		<p style="text-align: right;"><i>Kate Reid - Manager Information Services</i></p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Development of a Corporate Business Planning Framework that support the 10 year Strategic Community Plan</p> <p>PROGRESS COMMENTS</p> <p><i>The development of the Corporate Business Planning Framework has been completed. The Annual Corporate Plan has been adopted, supported by Directorate Plans and Business Unit Plans.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>	Organisational Development	Completed	 GREEN
<p>Provide people leadership and management services in accordance with management KPIs - Financial Services</p> <p>PROGRESS COMMENTS</p> <p><i>Business unit is developing well, however staff turnover is a continuous issue.</i></p> <p style="text-align: right;"><i>Updated By: Natalie Octoman - Director Corporate Services</i></p>	Financial Services	Completed	 GREEN
<p>Develop aligning policies and processes to support the organisation and each business unit</p> <p>PROGRESS COMMENTS</p> <p><i>A review of Delegations received formal Council approval on 25 July. This review will maximise Elected Member endorsement of high risk applications and decisions. This revised register will need to be supported by some updated or additional policies. This workload will be undertaken in the next quarter. The Staff Consultative Committee is currently reviewing several draft Internal Operating Procedures.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>	Organisational Development	Completed	 GREEN





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide rating service</p> <p>PROGRESS COMMENTS</p> <p><i>Council has endorsed rebates for Pilbara Underground Power (PUPP) charges for Small Business, Pensioners, and Not for Profit's, as per current concessions and exemptions. Council adopted concessions and exemptions for a two year period beginning financial year 2012/13. Legal action for non-payment of rates commenced for installment payers.</i></p>	<p>Financial Services</p>	<p>Ongoing</p>	<p>Updated By: Jodie McMahon - Manager Financial Services</p>
<p>Undertake ongoing staff training in Records Management</p> <p>PROGRESS COMMENTS</p> <p><i>Quarterly records training is offered to all ToPH staff by the Records Coordinator. This training includes introductory or refresher based training. A records induction pack has been created and provided to HR to assist new staff with understanding their legislative requirements.</i></p>	<p>Information Services</p>	<p>Ongoing</p>	<p>Updated By: Kate Reid - Manager Information Services</p>
<p>Investigate the implementation of an on-line leave application process</p> <p>PROGRESS COMMENTS</p> <p>Investigate the implementation of an online leave application process <i>Investigation has been undertaken on the software, however the project is now deferred for consideration until the 2012/13 Financial Year.</i></p>	<p>Financial Services</p>	<p>Deferred</p>	<p>Updated By: Natalie Octoman - Director Corporate Services</p>
<p>Develop a Retention and Destruction of Records Plan</p> <p>PROGRESS COMMENTS</p> <p><i>As per the GDA (General Disposal Authority) all records within the ToPH will be archived and sentenced accordingly. After July of each financial year, records that have been identified for destruction will be dealt with as the legislative guidelines defined by the SRO. Complete destruction lists will be created and signed off by the Director Corporate Services and the CEO so that the destruction process can be completed.</i></p>	<p>Information Services</p>	<p>Completed</p>	<p>Updated By: Kate Reid - Manager Information Services</p> 





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Develop a performance management framework</p> <p>PROGRESS COMMENTS</p> <p><i>A Performance Management Framework and supporting Internal Operating Procedures have been developed. Staff Consultative Committee is reviewing the Framework which will be implemented in the next quarter.</i></p>	<p>Organisational Development</p>	<p>Completed</p>	 <p>GREEN</p>
<p>Updated By: Debra Summers - Manager Organisational Development</p>			
<p>Investigate the Implementation of an on-line purchase requisition process</p> <p>PROGRESS COMMENTS</p> <p>Investigate the Implementation of an online purchase requisition process <i>Project will commence in the 2012/13 Financial Year following the network upgrade.</i></p>	<p>Financial Services</p>	<p>Deferred</p>	
<p>Updated By: Jodie McMahon - Manager Financial Services</p>			
<p>Review Town of Port Hedland Records Keeping Plan</p> <p>PROGRESS COMMENTS</p> <p><i>The existing Records Keeping Plan is valid until 2013. This item has been diarised for completion by December 2012. Part of this process includes providing the draft plan to SR for approval prior to endorsement by the ToPH.</i></p>	<p>Information Services</p>	<p>Deferred</p>	 <p>YELLOW</p>
<p>Updated By: Kate Reid - Manager Information Services</p>			
<p>Review Customer Service Charter and associated internal operating procedures</p> <p>PROGRESS COMMENTS</p> <p>Review Customer Service Charter and associated internal operating procedures <i>A review of the existing ToPH Customer Service Charter has been identified as a body of work that will be completed in the new financial year. Input from all Business Units will be required to ensure accurate SLA's and business outcomes are allocated correctly.</i></p>	<p>Information Services</p>	<p>In Progress</p>	 <p>YELLOW</p>
<p>Updated By: Kate Reid - Manager Information Services</p>			





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Undertake a financial risk and efficiency assessment	Financial Services	Deferred	 YELLOW
PROGRESS COMMENTS			
<i>This project has been deferred to the 2012/13 Financial Year.</i>			
		<i>Updated By:</i>	<i>Jodie McMahon - Manager Financial Services</i>
Establish and maintain financial procedures	Financial Services	Completed	 GREEN
PROGRESS COMMENTS			
<i>Compilation of procedures documentation is in progress.</i>			
		<i>Updated By:</i>	<i>Jodie McMahon - Manager Financial Services</i>
Provide people leadership and management services in accordance with management KPIs - Engineering Services	Engineering Services	Completed	 GREEN
PROGRESS COMMENTS			
<i>Manager Engineering Services worked closely with his Coordinators and Senior Administration staff to ensure key works were carried out in a safe manner and within each project's budget allocation.</i>			
		<i>Updated By:</i>	<i>Gavin Pollock - Manager Engineering Services</i>
Manage the organisation's balance sheet	Financial Services	In Progress	 GREEN
PROGRESS COMMENTS			
<i>Normal ongoing activity this quarter.</i>			
		<i>Updated By:</i>	<i>Jodie McMahon - Manager Financial Services</i>





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Review and implement an Induction Program to ensure new employees have the skills and knowledge to support organisational practices and procedures</p> <p>PROGRESS COMMENTS</p> <p><i>A review of the induction process has been commenced by identifying best practice and undertaking a benchmarking audit against current practice. A new process will be developed in the next quarter inclusive of activities identified in the Equal Employment Opportunity Plan.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>	Organisational Development	In Progress	 YELLOW
<p>Conduct regular staff meetings</p> <p>PROGRESS COMMENTS</p> <p><i>Weekly Executive meetings held. Quarterly organisational sundowners and meetings were held during the year with all staff invited. Directorate meetings were also regularly held.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	In Progress	 GREEN
<p>Development of a 10 year Strategic Community Plan</p> <p>PROGRESS COMMENTS</p> <p><i>SCP adopted by Council July 2012.</i></p> <p style="text-align: right;"><i>Updated By: Gordon MacMile - Director Community Development</i></p>	Community Development	Completed	 GREEN
<p>Provide people leadership and management services in accordance with management KPIs - Technical Services</p> <p>PROGRESS COMMENTS</p> <p><i>People management and leadership services is being provided according to the Managment KPIs.</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>	Technical Services	Completed	 GREEN




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide people leadership and management services in accordance with management KPIs - Infrastructure Development</p> <p>PROGRESS COMMENTS</p> <p><i>All KPI requirements have been completed satisfactorily as per performance review assessment. Staff performance reviews have been completed, including revision of position descriptions and reassessment of salary matrix to incorporate into 2012/13 budget.</i></p> <p style="text-align: right;"><i>Updated By: Jenella Voitkevich - Manager Infrastructure Development</i></p>	Infrastructure Development	Completed	 GREEN
<p>Provide information technology support</p> <p>PROGRESS COMMENTS</p> <p><i>Support of the organisation is provided on a daily basis. Current state of infrastructure is unstable and requires constant monitoring. IT Upgrade is in progress and due for completion September 2012.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>	Information Services	In Progress	 YELLOW
<p>Implement the recommendations of the ICT Strategy</p> <p>PROGRESS COMMENTS</p> <p><i>The ICT Strategy is currently being formulated with completion set for September 2012. It is a 5 year Strategy that will be reviewed quarterly in line with budgetary requirements.</i></p> <p style="text-align: right;"><i>Updated By: Natalie Octoman - Director Corporate Services</i></p>	Information Services	In Progress	 RED
<p>Provide corporate governance service - Organisation Development</p> <p>PROGRESS COMMENTS</p> <p><i>A review of Delegations was undertaken in consultation with the organisation and received formal Council approval on 25 July. The focus of the work required to implement the Integrated Strategic Planning and Reporting Framework this quarter was finalising community consultation on the Draft Strategic Community Plan, development of the Corporate Business Plan and progressing the Workforce Plan. The Annual Community Survey was also undertaken this quarter.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>	Organisational Development	Completed	 GREEN





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
Provide investment and loan management service	Financial Services	Completed	 GREEN
PROGRESS COMMENTS			
<i>Normal ongoing activity this quarter.</i>			
		Updated By:	Jodie McMahon - Manager Financial Services
Encourage continuous improvement in project management processes and outcomes	Infrastructure Development	Completed	 GREEN
PROGRESS COMMENTS			
<i>Improvements in project management across the organisation are ongoing and progressing well. Changes to structure and roles within the organisation has encouraged other staff to become more involved in project management. Implementation of IPM is progressing well, with reporting templates to be finalised.</i>			
		Updated By:	Jenella Voitkevich - Manager Infrastructure Development
Review and update Council's Engineering Directorate policies	Technical Services	Completed	 GREEN
PROGRESS COMMENTS			
<i>Engineering Policies are being reviewed and updated to reflect corporate branding and technical standards.</i>			
		Updated By:	Anup Paudel - Manager Technical Services
Provide accurate & timely advice to Council	CEO Office	Completed	 GREEN
PROGRESS COMMENTS			
Provide accurate and timely advice to Council			
<i>The Chief Executive Officer and Senior Officers provide reports, briefings and updates to ensure Council receives accurately and timely advice, in line with industry practice for good governance. Efforts have been made to ensure all Elected Members and the community are informed regarding the status of major projects and other important initiatives.</i>			
		Updated By:	Ian Hill - Acting Chief Executive Officer





CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Assess and monitor developments for compliance with Engineering Directorate policies, standard drawings and guidelines</p> <p>PROGRESS COMMENTS</p>	<p>Technical Services</p>	<p>Completed</p>	
<p><i>All the sub division applications have been assessed, monitored and verified according to the relevant Australian Standards, Council's policies and best industry practices.</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>			
<p>Provide grant management service</p> <p>PROGRESS COMMENTS</p>	<p>Financial Services</p>	<p>Completed</p>	
<p><i>Financial acquittal reporting to various departments has been undertaken within the required time frames.</i></p> <p style="text-align: right;"><i>Updated By: Jodie McMahon - Manager Financial Services</i></p>			
<p>Ensure Directors acknowledge budget requirements</p> <p>PROGRESS COMMENTS</p>	<p>CEO Office</p>	<p>In Progress</p>	
<p><i>Quarterly budget reviews undertaken. Budget remained in balance.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>			
<p>Develop and implement a Housing Strategy to provide affordable accommodation to support the Workforce Plan</p> <p>PROGRESS COMMENTS</p>	<p>Organisational Development</p>	<p>In Progress</p>	
<p><i>A baseline of existing TOPH owned houses has been developed. A review of land availability and capability has been commenced by KPMG in consultation with relevant Town officers.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>			




CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide people leadership and management services in accordance with management KPIs - Organisation Development</p> <p>PROGRESS COMMENTS</p> <p><i>Performance appraisals of Business Unit staff has been undertaken this quarter. Budget submission have been progressed to increase resource capacity in the Unit to undertake required workload. Temporary resources have been sourced in the interim. Manager Organisational Development reported successfully against allocated KPIs.</i></p> <p style="text-align: right;"><i>Updated By: Debra Summers - Manager Organisational Development</i></p>	<p>Organisational Development</p>	<p>Completed</p>	
<p>Provide general financial management service</p> <p>PROGRESS COMMENTS</p> <p><i>Normal activities completed withing the quarter, monthly Council financial reporting completed.</i></p> <p style="text-align: right;"><i>Updated By: Jodie McMahon - Manager Financial Services</i></p>	<p>Financial Services</p>	<p>Completed</p>	
<p>Ensure Engineering queries, complaints and minor works requests are actioned in accordance with Council's Customer Service policy and relevant asset management plans</p> <p>PROGRESS COMMENTS</p> <p><i>All the customer requests are being actioned according to the priority and feasibility list. Long-term actions have been factored into 2012/13 Budget to be undertaken in future works programs.</i></p> <p style="text-align: right;"><i>Updated By: Anup Paudel - Manager Technical Services</i></p>	<p>Technical Services</p>	<p>Completed</p>	
<p>Process FOI requests</p> <p>PROGRESS COMMENTS</p> <p>Process Freedom of Information (FOI) Requests</p> <p><i>All FOI's received by the ToPH have been actioned and responded to within statutory timeframes. Correct record keeping procedures have been applied. An annual review of existing internal procedures will be undertaken in the 12/13 financial year.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>	<p>Information Services</p>	<p>In Progress</p>	



CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Ensure that the Executive Management team has the skills to implement effective management</p> <p>PROGRESS COMMENTS</p> <p><i>Meetings held with Directors to discuss performance and professional development issues. Directors allocated Key Performance Indicators (KPIs), inclusive of a bonus system, reported to Council in July.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	<p>CEO Office</p>	<p>Completed</p>	
<p>Prepare a Business Continuity Plan</p> <p>PROGRESS COMMENTS</p> <p><i>The development of a Business Continuity Plan will be completed in the 2012/13 financial year. All business units will be required to provide input into the plan to ensure that services offered by the ToPH continue to be provided and available to the wider community.</i></p> <p style="text-align: right;"><i>Updated By: Natalie Octoman - Director Corporate Services</i></p>	<p>Information Services</p>	<p>In Progress</p>	
<p>Provide budget development and monitoring service</p> <p>PROGRESS COMMENTS</p> <p><i>Third Quarter Budget Review completed. Budget process for the 2012/13 financial year ongoing.</i></p> <p style="text-align: right;"><i>Updated By: Natalie Octoman - Director Corporate Services</i></p>	<p>Financial Services</p>	<p>Completed</p>	
<p>Progress and implement Council's top 10 priority projects</p> <p>PROGRESS COMMENTS</p> <p><i>Priority projects presentation and booklet professionally prepared for Regional Cabinet meeting. Further update being prepared for 2012/13 and leading in to 2013 State Election in March.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	<p>CEO Office</p>	<p>In Progress</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Provide asset management service</p> <p>PROGRESS COMMENTS</p> <p><i>Normal ongoing activity this quarter. This activity is being reviewed as part of the Asset Management Framework developed as part of the Integrated Strategic Planning and Reporting Framework.</i></p>	Financial Services	Completed	 GREEN
<i>Updated By:</i>		<i>Jodie McMahon - Manager Financial Services</i>	
<p>Develop and commence implementation of a Workforce Plan that ensures the organisational resource capacity to meet the services and programs required by the Community.</p> <p>PROGRESS COMMENTS</p> <p><i>Current organisational baseline has been captured and future resource implications have been identified as part of the development of the Corporate Business Plan to support the objectives of the Strategic Community Plan. Resource implications on activities as part of business as usual has also been captured in work undertaken this quarter.</i></p>	Organisational Development	In Progress	 GREEN
<i>Updated By:</i>		<i>Debra Summers - Manager Organisational Development</i>	
<p>Implement desktop computer replacement program in line with Council's current ICT Strategy</p> <p>PROGRESS COMMENTS</p> <p><i>Existing replacement plan is currently being adhered to and computers and screens are identified and replaced as required. Replacement programs will be adjusted to reflect the current organisational needs and reflected in the ICT Strategy.</i></p>	Information Services	In Progress	 GREEN
<i>Updated By:</i>		<i>Kate Reid - Manager Information Services</i>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Manage the day to day operations of the CEO's Office</p> <p>PROGRESS COMMENTS</p> <p><i>Day to day management of the CEO's office, including CEO, Mayor and Councillors has continued effectively this quarter. User-resourcing issues reviewed and prepared new structure for CEO and Mayoral offices to be implemented for new CEO's commencement.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	<p>CEO Office</p>	<p>Ongoing</p>	
<p>Implement a photocopier and printer replacement program in line with Council's current ICT Strategy</p> <p>PROGRESS COMMENTS</p> <p><i>All existing photocopiers have contracted agreements spanning from 2013 - 2015. Planning printer service agreement expires in September 2012. Quotes have been obtained. Due to high costs associated with printers a replacement strategy will need to be implemented as current contracts start to expire.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>	<p>Information Services</p>	<p>In Progress</p>	
<p>Provide accounts payable service (creditors)</p> <p>PROGRESS COMMENTS</p> <p><i>Normal ongoing activity this quarter.</i></p> <p style="text-align: right;"><i>Updated By: Jodie McMahon - Manager Financial Services</i></p>	<p>Financial Services</p>	<p>Ongoing</p>	
<p>Design and implement a backup plan for all sites so that the system can be restored to these locations with minimal disruption</p> <p>PROGRESS COMMENTS</p> <p><i>A Disaster Recovery component of the Network upgrade has been included in Phase 1 and 2 of the upgrade project. The details of the strategy and the proposed DR site are yet to be confirmed.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>	<p>Information Services</p>	<p>In Progress</p>	

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Provide accounts receivable service (debtors)

Financial Services

Ongoing

PROGRESS COMMENTS

Normal ongoing activity this quarter.

Updated By:

Jodie McMahon - Manager Financial Services

Develop and implement a leadership program

Organisational Development

In Progress



PROGRESS COMMENTS

Coordinators will be undertaking training in Front-Line Management and Managers will be offered an opportunity to undertake a Diploma of Management during the next quarter. This initiative was funded by the Local Government Managers Association

Updated By:

Debra Summers - Manager Organisational Development

6.2.2 Town of Port Hedland corporate style guidelines that ensure a consistent clear image of the Town is being delivered

Ensure organisational compliance with the Town of Port Hedland Style Guide

CEO Office

Completed



PROGRESS COMMENTS

All corporate, marketing and promotional material continues to be reviewed by the Publicity Officer to ensure the style guide is applied consistently.

Updated By:

Nur Halik - Publicity Officer

6.2.3 Redevelop and regularly update the Town of Port Hedland website and other social networking mechanisms, ensuring that it is both interactive and contemporary

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Improve internal web presence through upgrading current website

Information Services

Deferred



PROGRESS COMMENTS

Allocation of funds has been requested through the 2012/2013 budget process. This will be a priority task scheduled for completion after the network upgrade has been completed.

Updated By:

Kate Reid - Manager Information Services

Develop and Implement a Social Media Policy

CEO Office

Completed



PROGRESS COMMENTS

A Social Media Policy has been endorsed by Council and was updated this quarter.

Updated By:

Ian Hill - Acting Chief Executive Officer

Improve external web presence through upgrading current website

Information Services

Deferred



PROGRESS COMMENTS




Allocation of funds has been requested through the 2012/2013 budget process. This will be a priority task scheduled for completion after the network upgrade has been completed.

Updated By:




Kate Reid - Manager Information Services

6.2.4 Continue to inform and consult with the community regarding local events, issues and decisions through a variety of communication mechanisms

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Develop and implement a Communication and Consultation Strategy to ensure the community is informed and engaged on local events, issues and decisions</p> <p>PROGRESS COMMENTS</p> <p><i>A Community Engagement Strategy has been developed and following community feedback has been endorsed. A Social Media policy has also been endorsed. Recruitment has been undertaken this quarter and a Manager Marketing commences August 2012.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	Completed	 GREEN
<p>Generate regular media opportunities to inform and engage with the community</p> <p>PROGRESS COMMENTS</p> <p><i>Information distributed through regular media channels, including the popular 'Town Talk' feature. Relationships with intrastate media outlets being developed through regular email/phone contact to facilitate increased publicity/media coverage for Council.</i></p> <p style="text-align: right;"><i>Updated By: Ian Hill - Acting Chief Executive Officer</i></p>	CEO Office	Completed	 GREEN
<p>6.3.1 Work with other Pilbara LGA's to develop a standard Information Technology platform as the precursor to potentially regionalisation of some local government service delivery</p> <p>Work with other Pilbara LGA's to develop a standard information technology platform that supports the potential for future shared service delivery</p> <p>PROGRESS COMMENTS</p> <p>Work with other Pilbara LGAs to develop a standard information technology platform that supports the potential for future shared service delivery <i>Awaiting further feasibility and consultation with Pilbara Regional Council.</i></p> <p style="text-align: right;"><i>Updated By: Kate Reid - Manager Information Services</i></p>	Information Services	In Progress	 YELLOW
<p>6.3.2 Expand opportunities for community to interact with Council via the internet including electronic lodgement of applications, GIS expanded payment alternatives and customer comments/complaints</p>			

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
<p>Upgrade network servers</p> <p>PROGRESS COMMENTS</p> <p><i>The technical, physical and logical build of the network has been submitted by Dell and is currently in the review process. Completion of the server upgrade is scheduled for September/October 2012.</i></p>	<p>Information Services</p>	<p>In Progress</p>	 YELLOW
<p>Updated By: Kate Reid - Manager Information Services</p>			
<p>Upgrade network communications infrastructure</p> <p>PROGRESS COMMENTS</p> <p><i>The technical, physical and logical build of the network has been submitted by Dell and is currently in the review process. Completion of the server upgrade is scheduled for September/October 2012.</i></p>	<p>Information Services</p>	<p>In Progress</p>	 YELLOW
<p>Updated By: Kate Reid - Manager Information Services</p>			
<p>Investigate eCouncil opportunities to increase community interaction with Council via the internet</p> <p>PROGRESS COMMENTS</p> <p><i>The ICT Strategy that is currently being completed by Dell is due for completion September 2012. Dell has spoken to all Business Units to ensure that interaction with the community and the required ICT tools and strategies that can assist with this will be captured and detailed in the Strategy. The Strategy will be reviewed quarterly in line with the Strategic Community Plan and the budget process.</i></p>	<p>Information Services</p>	<p>In Progress</p>	 YELLOW
<p>Updated By: Kate Reid - Manager Information Services</p>			

6.3.3 Redesign the financial system to allow for more effective and efficient financial management

CORPORATE ACTION PROGRESS

ACTION	BUSINESS UNIT	STATUS	PROGRESS
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Evaluate Council's economic values

Economic Development and Strategic Planning

In Progress



PROGRESS COMMENTS

Evaluate Councils economic values

Council finalised the first stages of the Precinct 3 Project. Officers are now investigating avenues to sell commercial/industrial/bulky goods land. Council officers are liaising with Pilbara Cities officers regarding Lazy Lands project. Officers liaising with Pilbara Cities and Landcorp regarding the Spoilbank Marina. Ongoing investigations over the Airport Land regarding a new terminal, hotel and freight hub. Officers liaising with regards to the development of a Common User Facility at Lumsden Point - Port Authority Land. Liaising with Pilbara Cities and Department of Housing concerning key worker housing. Council officers reviewing economic diversity projects to encourage small and large business into Port Hedland. Council is currently undertaking a feasibility study for caravan parks and backpacker accommodation in Town.

Updated By:

Eber Butron - Director Planning and Development

6.3.4 Review Council's Standing Orders Local Law

Review Council's Standing Orders and Local Laws

Organisational Development

In Progress



PROGRESS COMMENTS

2012/13 budget submission for a consultancy to undertake a full review of Local Laws other than the Standing Orders (which will be reviewed internally). A scope of works is currently being prepared for the consultancy to be advertised.

Updated By:

Debra Summers - Manager Organisational Development