



**Town of Port Hedland**

**MINUTES**

**OF THE**

**ORDINARY MEETING  
OF THE TOWN OF PORT HEDLAND COUNCIL**

**HELD ON**

**WEDNESDAY 11 APRIL 2012**

**AT 5.30 PM**

**IN COUNCIL CHAMBERS  
McGREGOR STREET, PORT HEDLAND**

*Paul Martin  
Chief Executive Officer*



## OUR COMMITMENT

*To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.*

<b>ITEM 1</b>	<b>OPENING OF MEETING .....</b>	<b>5</b>
1.1	OPENING .....	5
<b>ITEM 2</b>	<b>RECORDING OF ATTENDANCE AND APOLOGIES.....</b>	<b>5</b>
2.1	ATTENDANCE.....	5
2.2	APOLOGIES .....	5
2.3	APPROVED LEAVE OF ABSENCE.....	5
<b>ITEM 3</b>	<b>RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE .....</b>	<b>6</b>
3.1	QUESTIONS FROM PUBLIC AT ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 14 MARCH 2012 .....	6
3.1.1	<i>Mr Camilo Blanco</i> .....	6
3.2	QUESTIONS FROM ELECTED MEMBERS AT ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 14 MARCH 2012 .....	9
3.2.1	<i>Councillor Jan M Gillingham</i> .....	9
3.3	QUESTIONS FROM PUBLIC AT ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 11 APRIL 2012.....	9
3.3.1	<i>Mr Chris Whalley</i> .....	9
3.3.2	<i>Mr Camilo Blanco</i> .....	11
3.3.3	<i>Mr Frank Weir</i> .....	14
3.4	QUESTIONS FROM ELECTED MEMBERS AT ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 28 MARCH 2012 .....	15
3.4.1	<i>Councillor Michael B Dziombak</i> .....	15
3.4.2	<i>Councillor Gloria A Jacob</i> .....	17
<b>ITEM 4</b>	<b>PUBLIC TIME .....</b>	<b>19</b>
4.1	PUBLIC QUESTION TIME .....	19
4.1.1	<i>Mr Wayne Ness</i> .....	19
4.1.2	<i>Mr Camilo Blanco</i> .....	21
4.2	PUBLIC STATEMENT TIME .....	26
4.2.1	<i>Mr Wayne Ness</i> .....	26
4.2.2	<i>Mr Camilo Blanco</i> .....	28
4.2.3	<i>Mr David Read</i> .....	29
<b>ITEM 5</b>	<b>QUESTIONS FROM MEMBERS WITHOUT NOTICE.....</b>	<b>30</b>
5.1	<i>Councillor Michael B Dziombak</i> .....	30
5.2	<i>Councillor Julie E Hunt</i> .....	32
<b>ITEM 6</b>	<b>DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING .....</b>	<b>32</b>
<b>ITEM 7</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....</b>	<b>33</b>
7.1	CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28 MARCH 2012 .....	33
<b>ITEM 8</b>	<b>ANNOUNCEMENTS BY CHAIRPERSON WITHOUT DISCUSSION .....</b>	<b>34</b>
<b>ITEM 9</b>	<b>REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION.....</b>	<b>36</b>
<b>ITEM 10</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....</b>	<b>36</b>
<b>ITEM 11</b>	<b>REPORTS OF OFFICERS .....</b>	<b>37</b>
<b>11.1</b>	<b>PLANNING AND DEVELOPMENT SERVICES .....</b>	<b>37</b>
11.1.1	<i>Delegated Planning, Building &amp; Environmental Health Approvals and Orders for February 2012 (File No.: 18/07/0002 &amp; 07/02/0003) .....</i>	<i>37</i>
11.1.2	<i>Proposed Eight (8) - "Multiple Dwelling" on Lot 3109 (18) Lovell Place, South Hedland (File No.: 128740G) .....</i>	<i>51</i>
11.1.3	<i>Proposed Adoption of the Pilbara's Port City Growth Plan. (File No.: 18/12/0020).....</i>	<i>75</i>
11.1.4	<i>Proposed Section 70A Notification for Lot 98 Kingsmill Street, South Hedland (File No.: 405760G).....</i>	<i>79</i>

11.1.5	<i>Proposed Development Plan over Lot 330 Hamilton Road, South Hedland (File No.: 2012/65).</i>	81
11.1.6	<i>Proposed Scheme Amendment No. 54 to the Town of Port Hedland Town Planning Scheme No. 5 to Recode Lots 3984, 4150, 5497 Osprey Drive, Lot 5496 Goshawk Way and Lot 556 on Deposited Plan 72058, to Residential R30, R40 and Other Purposes including – Education and Parks and Recreation (File No.: 18/09/0068)</i>	91
<b>11.2</b>	<b>ENGINEERING SERVICES</b>	<b>103</b>
11.2.1	<i>Authorisation of Airport Parking Officers (File No.: .../...)</i>	103
<b>11.3</b>	<b>COMMUNITY DEVELOPMENT</b>	<b>105</b>
11.3.1	<i>Active Open Space Strategy – Request for Endorsement (File No.: 21/05/0005)</i>	105
11.3.2	<i>Community Funding and Donations - Endorsement of Funding Requests (File No.:02/05/0003)</i>	117
11.3.3	<i>JD Hardie Youth Centre – Endorsement of Management Plan (File No: 03/01/0023)</i>	166
11.3.4	<i>Multi Purpose Recreation Centre – Proposed Naming (File No. 02/09/0005)</i>	174
<b>11.4</b>	<b>CORPORATE SERVICES</b>	<b>179</b>
11.4.1	FINANCE AND CORPORATE SERVICES	179
11.4.2	GOVERNANCE AND ADMINISTRATION	179
<b>ITEM 12</b>	<b>LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL</b>	<b>180</b>
<b>ITEM 13</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN</b>	<b>180</b>
<b>ITEM 14</b>	<b>CONFIDENTIAL ITEMS</b>	<b>180</b>
14.1	<i>South Hedland Library and Well Women’s Centre - Location Options for the Short Term Relocation and Long Term Development Progression (File No.: 26/04/0018)</i>	180
<b>ITEM 15</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>183</b>
<b>ITEM 16</b>	<b>CLOSURE</b>	<b>183</b>
16.1	DATE OF NEXT MEETING	183
16.2	CLOSURE	183



**ITEM 1      OPENING OF MEETING****1.1          Opening**

The Mayor declared the meeting open at 5:32 pm and acknowledged the traditional owners, the Kariyarra people.

**ITEM 2      RECORDING OF ATTENDANCE AND APOLOGIES****2.1          Attendance**Elected Members:

Mayor Kelly A Howlett  
Councillor George J Daccache  
Councillor Arnold A Carter  
Councillor Michael (Bill) Dziombak  
Councillor Julie E Hunt  
Councillor Gloria A Jacob

Officers:

Mr Paul Martin	Chief Executive Officer
Mr Gordon Macmile	Director Community Development
Mr Russell Dyer	Director Engineering Services
Ms Debra Summers	Acting Director Corporate Services
Mr Mark Riordan	Acting Director Planning and Development
Mr Ayden Férdeline	Administration Officer Governance

Public Gallery:

Members of the Public	3
Members of the Media	2
Members of Staff	4

**2.2          Apologies**

Councillor David W Hooper

**2.3          Approved Leave of Absence**

Councillor Stan R Martin  
Councillor Jan M Gillingham

**ITEM 3      RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE****3.1            Questions from Public at Ordinary Council Meeting held on Wednesday 14 March 2012****3.1.1        *Mr Camilo Blanco***

*At the Ordinary Council meeting on 25 January 2012 I asked a number of questions that have not been included in the confirmed minutes; can I have a reason for that?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*At the Ordinary Council meeting on 25 January 2012 I asked about questions not being presented and answered in the December agenda and tonight I am again asking why questions have not been presented and answered in the January agenda. When will I receive answers to all questions asked at each of these Council meetings?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Why did my statement read out in public statement time on 25 January not present in the January agenda?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*According to the verbal answer I received on 25 January 2012 that Council was aware Local Government Regulations required each question and answer to be presented in the agenda, why then did the January questions not present in the February agenda?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*I have read the unconfirmed minutes of the January Council meeting, all questions and statements were in those minutes, who authorised to delete the content?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*Is the Town broke?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*What is the balance in the Town's municipal fund as of today?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*Are we into overdraft?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*Three years ago the Town had a footpath program, why has that program stopped?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*When is it starting again?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Three years ago the Town had a road upgrade, reseal and repair program, why has that program stopped?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*If the program has not stopped then why are our roads in such a sad state of repair?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Is the town actively seeking funding to upgrade the road system?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Did Council authorise a compliance audit on Wedgefield at the last meeting?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Three years ago the Town had an intersection upgrade program in place for Wedgefield, why did that program not finish?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*Have all roads in Wedgefield been changed to 'Network 10 without conditions'?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 14 March 2012.

*When was that change authorised?*

Director Engineering Services advised that the Town is awaiting a response from Main Roads Western Australia regarding the correct date.

*Is the Town responsible for the dangers it has created, by allowing 53 meters of road train to navigate the small roads of Wedgefield?*

This question was responded to in the Minutes of the Ordinary Meeting of Council held on 28 March 2012.

*NOTE: Mayor K A Howlett asked Mr Blanco, who was seated in the public gallery, if he was happy with the answers provided. Mr Blanco advised in the negative. Mayor advised that as a courtesy she could go through Mr Blanco's queries now if he wanted something further explained or if he felt any of his questions did not get answered correctly. Alternatively, Mayor advised Mr Blanco he could ask his questions again during Public Question Time. Mr Blanco advised that he would like to be run through the procedure for recording public questions as there are a number of questions that were responded to on the night of 28 March, but the responses have not been displayed in the Agenda for tonight's meeting, which states 'This question was responded to at the meeting and the answer is recorded in the Minutes of 28 March 2012.' Mr Blanco reiterated that he has mentioned on a number of occasions that this breaches the Local Government Act. Mr Blanco said the Act specifies that questions and answers must be displayed. Mayor asked if the Chief Executive Officer could outline this process. Chief Executive Officer explained that the questions that are answered on the night are recorded in the minutes and the questions that are taken on notice are recorded and responded to in the following agenda. Chief Executive Officer advised that the Town recognized that when responding to questions taken on notice sometimes they are not recorded in the flow of the meeting because the question that was answered on the night was already recorded in the minutes. Chief Executive Officer stated that the Town is trying to find a way forward and explain this process in a more easy to understand manner. Chief Executive Officer confirmed that the process followed by the Town in relation to Public Question Time is in line with the Department of Local Government's suggestions on how this should be recorded. Chief Executive Officer also advised Mr Blanco that if he has particular matters he wanted to raise, the Chief Executive Officer would be happy to respond to him in writing, as he had done in the past. Mr Blanco advised that he would rather have correspondence dealt with through the meeting process so it would go on the public record.*

### 3.2 Questions from Elected Members at Ordinary Council Meeting held on Wednesday 14 March 2012

#### 3.2.1 *Councillor Jan M Gillingham*

*Councillor Gillingham advised she has received a number of calls from members of the public regarding Council's advertising in the North West Telegraph. We seem to have very big spreads; can Council have a break down as to how much they cost? Is there a cheaper way to get the information out? I have done my home work and it seems that a whole page ad could cost about \$500,000 a year. We seem to be repeating the same information in the paper, this is what people are saying to me. Can we bring this back to the table so Council can look at this matter? I know that we also have letter box deliveries for the same information. Are we doubling up on information and is there a way we can put some money to produce something else, maybe via email?*

Director Corporate Services advised that the year to date expenditure, as at 14 March 2012, is approximately \$148,107.30 in relation to advertising in the North West Telegraph for the current financial year. A breakdown of those costs is as follows:

<b>Advertising Category</b>	<b>Amount</b>
Events	1,500.00
Gearing Up	3,741.42
General Media	27,317.49
Lifestyle	40,536.93
Recruitment	6,643.19
Statutory	44,983.68
Town Talk	23,384.59
<b>Total</b>	<b>148,107.30</b>

Statutory advertisements are required by legislation and include all public notices relating to any committee meeting, scheme amendments, applications under the Planning and Development Act 1995 and Tenders etc. Lifestyle advertising includes advertising of community events and school holiday programs. If Cr Gillingham would like any further information in relation to this matter, Director Corporate Services is willing to discuss further.

### 3.3 Questions from Public at Ordinary Council Meeting held on Wednesday 11 April 2012

#### 3.3.1 *Mr Chris Whalley*

*I would like to point out that it is a lovely projector screen that the Town has installed. I can see everything now. The downside to that is that we cannot see the portrait of Queen Elizabeth II or the Coat of Arms. It is my understanding that every Shire nationwide should display the monarchy so that members of the public can see her Majesty along with the relevant Town or Shire crest.*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Does Council know when the trees affected by Tropical Cyclone Heidi in South Hedland, around Forest Circle and Hamilton Road, will be either replaced or repaired?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Does Council know when Forrest Circle will be re-opened again for traffic?*

Director Engineering Services advised that practical completion is scheduled for the end of March 2012 and will re-open shortly thereafter.

*Tomorrow there is going to be a very important meeting here. When does that meeting start and can members of the community attend?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*So only a short statement?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*NOTE: Mayor K A Howlett asked Mr Whalley, who was seated in the public gallery, if he was happy with the answers provided. Mr Whalley responded in the affirmative.*

**3.3.2 Mr Camilo Blanco**

*The Town has just done the biggest and best deal in it's history. We are on the road to self-sustainability, according to the Mayor and the Chief Executive Officer, so can I get a reason behind the Chief Executive Officer leaving?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Will a full audit be carried out immediately to identify the real financial position of our town?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Yes, but you are leaving, so are we going to get one done before you leave?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*For those not aware, the Bomag is the machine that pushes and compacts the rubbish at the landfill site. What is wrong with and how long will it take to fix the Bomag?*

Director Engineering Services advised that the Bomag has had a major engine failure. It is currently being repaired and it is anticipated that it will be back in operation by the end of April.

*Can I get an approximate cost to repairing the Bomag?*

Director Engineering Services advised that the repairs are estimated to be up to \$25,000 plus freight.

*What is the average weekly cost to hire the machinery in place of the Bomag at the tip?*

Director Engineering Services advised that it depends what machinery is hired. Wet hire for a dozer is \$200 per hour and dry hire for a loader is \$550 per day.

*How many working hours on the Bomag?*

Director Engineering Services advised approximately 7,000 hours.

*What is the life expectancy of this machine?*

Director Engineering Services advised up to 10,000 hours.

*Why has this machine not been replaced yet? On Notice?*

Director Engineering Services advised that the Bomag was originally scheduled to be replaced next financial year, although with the possibility of the construction of the gasification plant, the replacement of the machine has been placed on hold.

*Is there a plan in place to replace the machine?*

Please refer to the question above.

*Are you aware of the costs associated with hiring alternative machinery over the last two years while the Bomag has not been in operation?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Are you able to state the number?*

Director Engineering Services advised that there have been several hire costs associated whilst the Bomag has not been in operation. It is estimated that the costs are \$550 per day minimum.

*Our leading hand mechanic is leaving; do we have a replacement and a reason for his departure?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*On the corner of Crawford and Sutherland Street there is a development under construction. Who authorised this development?*

Manager Planning Services advised that the development was authorised under delegated authority by the Acting Chief Executive Officer on 7 December 2010.

*This development is owned by Terry Sargent. Can somebody explain why local people are finding it so hard to deal with the Planning and Building Department with their rules and regulations, but this development has been passed and obviously is not in line with our Town Planning Scheme?*

Manager Planning Services advised that the application is in accordance with the relevant legislation, and has been dealt with as any other application would be.

*Will there be an investigation into this breach of misconduct?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.



*Will there be an investigation?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Cyclone Heidi caused damage to the new Recreation Centre basketball courts. How much was the repair bill?*

Director Community Development advised that Cyclone Heidi didn't cause damage to the Multi-Purpose Recreation Centre basketball courts. The works that were redone on these courts was due to an error in levels by the contractor. There are no costs to Council associated with this.

*Cyclone Lua has just come through and the basketball courts went under water again. What is the cost to repair these?*

Director Community Development advised that there has been no damage to basketball courts from Cyclone Lua, therefore there are no costs associated with repairs.

*Should I just give you this list of questions? Obviously you cannot answer any of my questions.*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*What is the cost associated with Council workers and machinery pumping water off the Recreation Centre site over the last two weeks?*

Director Engineering Services advised that it took one Officer five working days to complete, inclusive of cyclone clean-up and Water Corporation's overflow.

*Why is there no drainage at the new Recreation Centre project?*

Director Community Development advised that drainage is included in the design and has been partially constructed. The remaining works will be completed when Doric has handed over the site as it is separate to their scope.

*When is the drainage problem going to be rectified at the new Recreation Centre project?*

Director Community Development advised drainage construction will continue when Doric has completed the building works and will be completed as part of the anticipated 2012/13 budget.

*Are ratepayers going to foot the bill for the construction of the drainage?*

Director Community Development advised that drainage and civil construction has always been part of the project and is funded by several partners.

*Who is constructing the car park at the new Recreation Centre?*

Director Community Development advised that quotes for all civil construction, including parking and drainage, are currently being sourced.

*How much will those works cost?*

Director Community Development advised the budget for all civil construction works is estimated at \$2.8 million.

*Are ratepayers going to foot the bill for the construction of the car park?*

Director Community Development advised that civil construction has always been part of the project and is funded by several partners.

*Why is this not in the complete cost of the project?*

Director Community Development advised this cost has always been identified as a project cost.

*NOTE: Mayor K A Howlett asked Mr Blanco, who was seated in the public gallery, if he was happy with the answers provided. Mr Blanco advised in the negative.*

### **3.3.3 Mr Frank Weir**

*In light of no action on the South Hedland Bowls and Tennis Club Project for the last nine months, could the Council put it out as a design and construct tender as soon as possible?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Essentially, what is happening here is we put forward a proposal. It goes away to some anonymous surveyor. It comes back over. We've gone and got quotes on different aspects of the carpark and a basic building. They all come in well under. For some reason we have to add 70%. I spoke to Chris Gleeson from Pilbara Constructions and he said, 'Why not just put it out to design and construct?' and whoever comes in underneath, gets the job. That's the easiest way.*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Colin Matheson Oval was constructed as part of a design and construct tender. Why can't we do that here?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*So it's not going to go to design and construct?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*For six years this has been happening.*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*So when's the next meeting?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*We had a meeting with some members of Council in early February. They were going to go away and do all their designs and stuff. It was going to take them two days to put the contract for design in the paper. I'm still waiting for this to happen. I'm not impressed.*

Director Community Development advised that the previous resolution of Council determined that detailed design would occur via the normal procurement process. This procurement process for design cannot occur until there is assurance that project costs are within budget.

### **3.4 Questions from Elected Members at Ordinary Council Meeting held on Wednesday 28 March 2012**

#### **3.4.1 Councillor Michael B Dziombak**

*In relation to the briefing on tug pens today, held at Council by BHP Billiton and the Port Hedland Port Authority, can the Town of Port Hedland write to both organisations quantifying what stage of the process we are at of this proposal – and I underline, proposal – and can the Town of Port Hedland formalise the other significant questions that could not be asked at the briefing due to time constraints. I also request another briefing be organised soon which would allow sufficient time to ask more of these significant questions and have sensible and predictable two-way dialogue.*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*Can the Town of Port Hedland clarify the rules and regulations it imposes around public consultation to adjoining and neighbouring residences prior to any development being approved by the Town?*

Manager Planning Services advised that the following consultation processes are followed in the assessment of planning applications:

1. For Development Applications – R-Codes variations

Clause 4.2 of the Residential Design Codes (R-Codes) states that where a variation or issue is identified by Council to potentially affect the surrounding landowners or properties are to be notified and are given a 14 day period to provide comments.

2. For Development Applications – SA uses

In accordance with Section 4.3 of the Port Hedland Town Planning Scheme No. 5 (TPS5), Council is required to advertise SA uses for a minimum period of 14 days. Holidays and other calendar events must be taken into consideration and therefore extended to accommodate the effectiveness of the advertising and preparation of submissions.

There are three levels of notice required that may involve one or more of the following:

- i) Letters to the adjoining land owners and occupiers
- ii) A newspaper advertisement
- iii) Sign(s) onsite

The level of advertising and the length of period required for development applications are at the discretion of Council and its Officers however the minimum period is 14 days.

3. For Development Applications – Use not Listed

In accordance with Section 3.2.6(b), “Use Not Listed” applications are to be advertised in accordance with Section 4.3 of the Scheme (above).

4. For Local Planning Policies

In accordance with Section 5.1.4 of TPS5, Council is required to advertise a proposed local planning policy for a minimum period of 21 days and must be published in the newspaper once a week for 2 consecutive weeks.

5. For Development Plans

In accordance with Section 5.2.8 of TPS5, Council is required to advertise a proposed Development Plan or any alterations in accordance with Section 4.3 of the Scheme.

#### 6. For Scheme Amendments

In accordance with the Planning and Development Act 2005, the advertising requirements for Scheme Amendments are outlined in Regulation 25 of the Town Planning Regulations 1967.

The minimum advertising period required is 42 days (Regulation 25(2)(j)(v)) however this period can be reduced to 21 days if requested by Council and consent given by the WAPC.

As part of the advertising process Council is required to notify adjoining owners and the community by way of:

- i) Letters to the adjoining and affected land owners and occupiers
- ii) A newspaper advertisement; and
- iii) Sign(s) onsite.

#### 7. For Road Closures

In accordance with Section 58 of the Land Administration Act 1997, Council is required to advertise for a period of 35 days before requesting the State Government consent to close the road. Council is required to place an advertisement within the local newspaper and must consider all objections received that relate to the proposal.

#### 8. For Pedestrian Access Way (PAW) Closures

In accordance with Section 87 of the Land Administration Act 1997, Council is required to advertise for a period of 35 days before requesting the State Government consent to close the road. Council is required to place an advertisement within the local newspaper and must consider all objections received that relate to the proposal.

*NOTE: Mayor K A Howlett asked Councillor M B Dziombak if he was happy with the answers provided. Councillor Dziombak advised in the affirmative.*

### **3.4.2 Councillor Gloria A Jacob**

*One question, from the Port Hedland Touch Association, is in regards to a query on the change of play dates – which they have had for the past several seasons – from Thursdays to Wednesdays. This decision was made against the club's feedback and is impacting upon membership numbers. How did that decision come about?*

This question was responded to at the Meeting and the answer is recorded in the Minutes of 28 March 2012.

*The second question I have is regarding the availability for the Touch Association to move back to the new Recreation Centre in South Hedland, which is where they had originated from and required them to come to town, can we look into this?*

Director Community Development advised that the Town's Recreation department met with both Rovers and Touch Football on 1 February. A variety of solutions were workshopped in order to see if the needs of both parties could be accommodated.

Neither party was prepared to compromise with regard to the use of Colin Matheson Oval on a Thursday night.

The outcome required by the Touch Association is that they ultimately sought to return to a venue in South Hedland, based on that information and no other compromise situations being apparent, a decision of the Manager Recreation Services and Facilities to not disrupt the Rovers Football Club and to work with Touch to relocate them to a permanent venue in South Hedland.

*The Finucane Island Club, for which I have got some answers back from the Director tonight, still wanting to highlight that there is an issue with the drainage next door which is now spilling in to their carpark. It is now flooding a quarter of their carpark.*

Director Engineering Services advised that the flooding was caused by a miscommunication between Water Corporation and the Town of Port Hedland, where Water Corporation continued pumping into tanks that were already full.

*NOTE: Mayor K A Howlett asked Councillor G A Jacob if she was happy with the answers provided. Councillor Jacob clarified that, in regards to her second question, she was looking for a timeframe. Mayor advised that this question will be looked into.*

**ITEM 4 PUBLIC TIME**

5:38pm Mayor opened Public Question Time

**4.1 Public Question Time****4.1.1 *Mr Wayne Ness***

*I have eleven questions here and if I do breach any codes, please let me know and I'll rephrase the question.*

*2 Grant Place, Port Hedland, owned as joint tenants as per the title deeds from Landgate, by Catherine Lesley Burse and Terrence Ray Sargent (Mr Sargent was previously the Director of Regulatory and Community Services at the Town of Port Hedland) was authorised by delegated authority by the Acting Chief Executive Officer on 7 December 2010, approximately six months after Council advised the applicant from the property next door at 8 Crawford Street that he was refused a second dwelling because it didn't meet acceptable levels of some codes of the Residential Design Code of Australia, as per the Council letter reference 2010/88 117540G. How does the development at 2 Grant Place, which is for a multiple development of approximately nine dwellings, meet conditions that 8 Crawford Street was found not compliant with, and be acceptable for delegated authority approval?*

Mayor advised that this question is taken on notice.

*How did the property at 8 Crawford Street not meet Residential Design Code 6.3.2 – Buildings on Boundary, when there are in fact no buildings on the boundary, and the buildings are a distance from the boundary which it will be alleged also meet the setbacks? I also have a copy of the application that was submitted.*

Mayor advised that this question is taken on notice and said she will accept the documentation that Mr Ness has brought to the meeting.

*The rejection of the application for 8 Crawford Street was also additionally noted that it did not present to the Crawford Streetscape in an acceptable manner, so how does the double storey, compacted development in-progress next door meet the streetscape?*

Mayor advised that this question is taken on notice.

*A Councillor commented to me that the Council had received many complaints regarding the development. If this is true, how many complaints have been made and how many have been recorded, and what has been done to address any of the issues raised? And if Council has done nothing about it, why not?*

Mayor advised that this question is taken on notice.

*The Residential Design Codes have certain car bay allocations depending on the size and number of bedrooms of a development. There is provision for variation depending on High Frequency Public Transport being available within proximity. The Town of Bayswater, and other reports that I have, indicate that a high frequency public transport system would be somewhere in the range of a bus or train every 20 minutes. As this is not the case here then it would be expected that parking would be calculated to the Residential Design Codes 7.3.3 – A3 (as acceptable) in the nearest whole number, being 12 car bays and four bike spaces. So I ask: does the parking fit all and meet the requirements, considering that the property next door only requires four bays, and had parking issues as part of the rejection reason and can the Council demonstrate in consideration of its being ‘fair and open’ that in fact all the criteria for 2 Grant Place was met?*

Mayor advised that this question is taken on notice.

*The Council has published proposed Planning and Development notices in the local newspaper, and today it cites a number of developments including an eight unit development at 8 Mosley Place, Port Hedland, that can be accessed via the Council’s website under “Proposed Development Applications (as advertised)”. So why isn’t it available on there?*

Mayor advised that this question is taken on notice. The Mayor also informed Mr Ness that the Town has recently had some issues with its website.

*Following the installation of the closed-circuit surveillance system around the Town of Port Hedland, can you advise if the cameras meet all the specifications as specified in the tender, and are they operating to the full requirements of the tender?*

Mayor advised that this question is taken on notice.

*How did the pool at the Chief Executive Officer’s residence get passed and filled with water if it has incorrect fencing, as per Australian Standards?*

Mayor advised that the fencing situation has been resolved and it is to Australian Standards.

*Was an audit done on the installation before the pool was filled, as Council does have pool and spa regulations?*

Chief Executive Officer advised that this question is taken on notice.

*Did it have another compliance audit check after the installation of the new section of fence?*

Mayor advised that this question is taken on notice.



*If it did, then why hasn't the fence been corrected to Standards and why is the pool still full of water?*

Mayor advised the fence is fine now but that this question is taken on notice so that Mr Ness can be stepped through this process.

#### **4.1.2 Mr Camilo Blanco**

*Can Council provide questions and answers together, as required by the Act, in the Agenda? If not, why?*

Mayor advised that this question is taken on notice.

*My research into a number of previous Council meetings suggests*

*NOTE: Mayor K A Howlett advised Mr Blanco that this is Public Question Time and that if he is going to make a statement, it must be made during Public Statement Time.*

*Considering the amount of times I have quoted the Act to you, is this a case of discrimination directed towards members of the public that ask hard questions about our town?*

Mayor advised certainly not.

*Can you explain why this does not happen with other people asking questions about things like the naming of the Court House, graffiti clean-up, street lights, tree planting, turtle talk?*

Chief Executive Officer advised Mr Blanco that Officers have gone to every length to answer the questions that Mr Blanco has asked. The Chief Executive Officer said that the Town has gone so far as to change the format in which responses are provided so to answer every question in an open and transparent manner.

Mayor refutes Mr Blanco's question, and accordingly advised that as chair of this meeting she always endeavours to take the time to accept every question.

*Would you like a copy of the five months of Council Minutes questions and answers which actually shows this?*

Mayor advised no.

*On 28 March 2012 I asked this question:*

*"On the corner of Crawford and Sutherland Street there is a development under construction. Who authorised this development?"*

*Manager Planning Services advised that the development was authorised under delegated authority by the Acting Chief Executive Officer on 7 December 2010.*

*I also asked:*

*“This development is owned by Terry Sargent. Can somebody explain why local people are finding it so hard to deal with the Planning and Building Department with their rules and regulations, but this development has been passed and obviously is not in line with our Town Planning Scheme?”*

*Manager Planning Services advised that the application is in accordance with the relevant legislation, and has been dealt with as any other application would be.*

*Why are we all being misled by these answers?*

Mayor advised that no one is being misled, and that this question is taken on notice.

*Are any other planning or building applications from the Town’s people dealt with across the desk of the Chief Executive Officer?*

Mayor advised she is not sure of what Mr Blanco means by this question.

Chief Executive Officer advised the Mayor to take this question on notice.

Mayor advised that this question is taken on notice.

*Planning and building authorisation under delegated authority can only apply if the application meets all the criteria needed by the Act, the Town Planning Scheme and is not objected to by the public or neighbouring land owner, is that correct?*

Mayor advised in the affirmative.

*Can the people of Hedland now get their planning and building authorisation under delegated authority by the Chief Executive Officer?*

Chief Executive Officer advised that there are a range of delegations given to staff by Council to approve planning applications.

*By the Chief Executive Officer, not staff?*

Chief Executive Officer advised that Council delegates authorities to him and he then subdelegates to other staff where required.

Chief Executive Officer advised that the Delegation Register is signed off by Council once a year. Mayor then asked Mr Blanco if his question is asking for a copy of the Delegation Register.

*I actually would like that, yes.*

Mayor advised that this question is taken on notice and that a copy of the Delegation Register will be supplied.

*I'm going to quote from the Code of Conduct, section 2.2 'Role of Councillors.'*

*Council members translate the community's needs and aspirations into the future direction of the Town. Councillors are leaders, policy makers and direction setters. Town of Port Hedland Councillors are part of a team in which the community has placed its trust to make decisions on its behalf.*

*The community does not want these tug pens at Hunt Point, I think we can all agree on that. So the question is; when was the Town notified about the tug pen proposal at Hunt Point?*

Chief Executive Officer advised that this question is taken on notice.

*Mrs Mayor, are you still the chair of the Care for Hedland group?*

Mayor advised that she has numerous extracurricular involvements, one of which is chair and founder of the Care for Hedland Environmental Association.

*When was the Care for Hedland group notified about the Hunt Point tug pen proposal?*

As this question does not relate to Council business, the Mayor advised that she will not respond to it tonight as part of this Meeting. She is, however, happy to respond in writing outside of this Meeting.

*If that's the case, the meeting with the Environmental Protection Authority (EPA) on 28 November 2011, what time was that in?*

Mayor advised that she was not certain, but said not in a role she fulfils as Mayor of the Town of Port Hedland.

*I have here an EPA document that states, on page 26, the Care for Hedland group were engaged specifically about the Hunt Point Marine Precinct on the 28 November 2011. That was about three months earlier to the Port Authority's announcement. So can you tell me why the staff of the Town, the Councillors of the Town and most importantly of all, the people of the town, were not informed until February 2012?*

Mayor advised that this matter has nothing to do with her.

*So you didn't know about this Meeting, being chair of the Care for Hedland Environmental Association?*

Mayor advised that she is happy to write to Mr Blanco regarding this matter as chair of the Care for Hedland Environmental Association to confirm whether or not she was in attendance at this meeting. As she does not attend all meetings, she will clarify Care for Hedland's involvement in this matter. The Mayor further clarified that she likes to keep a strong divide between her role as Mayor and her involvements in other organisations.

*I'd disagree with you right there.*

Mayor advised Mr Blanco that this is not a debate session and that any further questions must relate to Council business.

*I think they are relevant to Council business.*

Mayor advised Mr Blanco to continue.

*Does the Care for Hedland group receive funding of any kind from BHP?*

Mayor advised that she will not be answering this question.

*In this EPA document the Care for Hedland group have raised no concerns about this tug pen proposal, is that true?*

Mayor advised that she will take this question on notice.

Chief Executive Officer suggested to the Mayor, as has happened on other occasions when questions have been asked about other organisations not relating to Council business, that the Town write to this external organisation with the questions raised at the Council meeting for them to provide a response.

*In your position as the Mayor, the chair of the Care for Hedland group and all the other "hats" that you wear, as you have stated on ABC radio, now you are running for the Labour seat, does that put a huge conflict of interest in the decision making process when it comes to your influence, and vote, on this Council?*

Mayor advised in the negative.

*Which one of your interests comes first: State, Town of Port Hedland or campaigning for the Labour seat?*

Mayor advised the Town of Port Hedland.

*Will the boat ramp in Port Hedland be relocated after the tug pen is built?*

Mayor advised that she is unsure, but the Town will write to the Port Hedland Port Authority to find out.

*NOTE: Mr Blanco advised that the boat ramp is a Town of Port Hedland facility.*

Chief Executive Officer advised the Mayor that the boat ramp is indeed a Town of Port Hedland facility.

Chief Executive Officer advised that there will be an item presented to Council regarding what it would like the \$40 million, allocated towards the Spoilbank Marina Development as part of the Precinct 3 business plan, to be spent on. The Chief Executive Officer further advised that the concept plan that Council has adopted pertaining to the Spoilbank Marina development include creating four boat ramps with the idea, as discussed informally with Councillors, that boat ramps would not be required in other locations. Council will be asked to make a decision in the coming months as to whether or not it wishes to retain the Richardson Street boat ramp after the Spoilbank is redeveloped.

*Who will fund it?*

Chief Executive Officer advised that the preferred concept plan that Council has endorsed and forwarded to Landcorp for the development of the Spoilbank Marina includes the creation of four boat ramps. Council has recently resolved to allocate \$40 million to go towards the redevelopment of the Spoilbank. The State has not committed to this yet and part of the resolution of Council was that a report come back to say how Council would like its \$40 million directed towards. That may be a decision that Council makes in the future, or it may not be.

*The Town of Port Hedland put an advertisement in the North West Telegraph on 21 December 2011:*

*Local Public Notice  
Section 6.11*

*Redirect \$40 million from the Airport Redevelopment Reserve to the Spoilbank Precinct, with the intent that the \$40 million from the Airport Redevelopment Reserve will be reinstated over a period of 5 years.*

*How is that going to be possible and where is that money going to come from?*

Chief Executive Officer advised that this was the subject of the Special Council Meeting where Council considered the proposal from BHP Billiton for the development of Precinct 3 at the Airport. The concept included the capacity for the lease or sale of any blocks that are created as part of the industrial land to repay that reserve.

*Has there been a water allocation for the Precinct 3 camp proposal by the Water Authority?*

Chief Executive Officer advised that this question is taken on notice.

*I'll just say these other ones then. Does the water allocation include the lots that will be sold by Council and fund the supposed second \$40 million?*

Chief Executive Officer advised in the affirmative.

*I have been informed by a high ranking member of Water Corporation that the water allocation has not been authorised. Can I get confirmation of this by the Town?*

Chief Executive Officer said that, at this time, he would agree with this statement because water is not allocated until approvals are in place and the application was only just submitted. Significant upgrades of headworks are required to facilitate bringing water to the site. This matter will be raised with the Precinct 3 Working Group next week to ensure that BHP Billiton is committed to funding this for both the camp and industrial lots. Further, the Chief Executive Officer advised, it will be a condition in the lease that the industrial lots be serviced with water.

5:55pm Mayor closed Public Question Time

## **4.2 Public Statement Time**

5:56pm Mayor opened Public Statement Time

### **4.2.1 Mr Wayne Ness**

*My statement today is just a general overview of things that I've got bottled up, and I think that if I do not present them at this Meeting, I will not have another way of presenting them.*

*I have some concerns about the way the Town of Port Hedland is going. I have some concerns about how some developments are going and, since my issues with the Town Planning Scheme regarding my development at 4 Pilkington Street, I have had a number of people come to me and I am absolutely overwhelmed by the stuff that is happening and I have taken that further. As it is all too big for me so I have had to pass it on to other people.*

*Some of the things that concern me and I could write to the Council about these, but I don't think they ever get addressed. It's like the caravan parks. We had three caravan parks and we saw the South Hedland one turn into a motel. We're now seeing the Landing being turned into a motel. And we've got nothing like the caravan park design that is supposed to be there. We seem to be fudging and fudging stuff all around the place, and we have Blackrock out. Now we're seeing in*

*some proposals in the masterplan, we're seeing additional caravan parks. So one wonders if we're building caravan parks or just getting additional motel sites? It does seem to be a concern for many people coming through the town, and we don't seem to be addressing it, we're just fudging it off.*

*This problem is compounded by the processes. For example at 30 Moorambine Street, they've got three non-approved accommodations. It's been there for three years. There's another company out there that's got 40 units. Nobody has done anything about it. But I did hear yesterday that someone rushed out there and said, 'You've got all these units, what are you doing building all these things?' and they were told they were actually there for Fortescue Metals Group (FMG) for storage. So there seems to be some inconsistencies with what is happening.*

*I asked Landcorp when they were up here, having a sunset clause for accommodation to override this, as our local businesses are going down the tube, and when we have another glitch in quantum, we're going to go straight down to HBI. And the Town's going to go down this time. At least 30% of this town is Fly-In, Fly-Out. Our local residents are leaving. You go down to Woolworths and you see 30-odd jobs down there. It's becoming widespread. There's nobody to fill positions. So the town is totally becoming transient. It's not going to be sustainable. It won't be a city, because a city has to have a sustainable workforce. We have no where near that. Now Landcorp stated that to have a sustainable city of 50,000, you need a minimum permanent workforce of 4,500 people. We don't have anywhere near that. This concerns me as a resident. I've been here 43 years and I think that certain people are getting favouritism in certain departments. Now I won't bring them up during Public Question Time now because I am dealing with this through the appropriate government departments, through the Minister's office, and other areas.*

*I do have some other concerns, though, and it does reflect in some of the comments made by people here, concerning developments. I asked people about the six storey redevelopment of the Hospitality Inn. People were objecting to it, my neighbours came around asking for objections, and they said 'What are we going to do for parking?' The comment was made, 'We'll just put the parking on the beach.' Why don't we just bulldoze the town and give it to BHP Billiton? Because that's where we are going, sadly. They're getting all the projects that they want and BHP Billiton, yes, they've got a business, but we've also got a town. They'll go in 20 years. The town has been here for 150 years, they've been here for 25 years. They'll go, and the town will die.*

*I don't think that this Council is standing up enough and doing the right thing.*

**4.2.2 Mr Camilo Blanco**

*At the last Ordinary Council Meeting, Ms Mayor, you cast a doubt on my statement, basically calling me a liar. I cannot quote from the Unconfirmed Minutes because it is not in there.*

*But it was stated like "I have been patient with you, Mr Blanco, but you must be truthful in your statements read out."*

*Now, by saying what you have said, I would think you would have researched the areas I was referring to and have the figures to dispute my findings.*

*Because you have set the precedent to comment on public statements, which I have no problem with, I am after an apology for your suggestion that I was ether lying or misleading the Council with my figures.*

*In the Code of Conduct, 3.2 'Personal Behaviour,' Members will;*

- d) Make no allegations which are improper or derogatory (unless true and in public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment;*

*If you cannot give me an apology for your attempt to discredit me, I would like you to suspend standing orders so we all can discuss the figures, which I have here to show anyone that wants to see them, or the rest of my statement which I'm happy to take questions on by Councillors.*

*A few weeks ago I asked how much money we had in the municipal fund, this is the account the Town pays its bills from; wages, operating costs. \$16 million was the answer. Did any one ask if that month's expenditure of \$4.5 million was already subtracted from the \$16 million?*

*Do you know the Town spends between five and 10 million dollars a month? This year's rates are due in September, five months to go. How much will rates rise this year?*

*Councillors, what are you doing to our town? Can you see what is happening? Road damage all over town. Drainage problems which lead to mosquito infestations. TWA camps going up all over the place. People of the town are not being consulted about major changes to our town.*

*The Wedgefield Association was involved in the public discussions which had the tug pens at the back of the harbour and, without involvement from the people, it changes to Hunt Point.*



*The Hunt Point tug pen proposal is a done deal with no public consultation. BHP Billiton has not answered questions that the public have put to them.*

*Is this Council protecting its people and assets? Are you doing all you can? You need to ask yourself, Councillors - have I the best interests of my town at heart?*

### **4.2.3 Mr David Read**

*This deputation is to support the officer recommendation on Agenda Item 11.1.5 in relation to the proposed Development Plan over Lot 330 Hamilton Road, South Hedland with the exception of one minor alteration that is required to part 1d of the recommendation.*

*Firstly, I wish to thank the Town of Port Hedland's Planning Department whom we have been working closely with on the Development Plan for the site which will ultimately deliver nearly 300 lots to Port Hedland in line with the Pilbara Cities vision.*

*The Officers have not only been helpful in ensuring that the Town's planning objectives are being met, but have also been integral in coordinating and chasing relevant agencies to ensure that this Development Plan is assessed in a timely manner. Their efforts are greatly appreciated.*

*There is one minor error that has inadvertently occurred in the recommendation that needs to be modified to assist in the determination of the Development plan by the WAPC. Part 1d of the recommendation states that:*

*"The width of the central east-west spine amended to 18m all the way through the Development Plan."*

*This needs to be amended to read:*

*"The width of the central east-west spine amended to 18m from Hamilton Road through to the roundabout on the central north-south spine.*

*The 18m road width is required west of the drain to accommodate a drainage swale which will take water east to the main north-south drain. This swale is not required east of the drain due to the smaller catchment and drainage design which can take the smaller storm waters via the road network without a separate swale, and therefore a narrower road width of 15m as shown on the Development Plan is possible.*

*Thank you for your cooperation on this matter and we look forward to continuing to work with the Town in delivering this project.*

6:06pm Mayor closed Public Statement Time

ITEM 5      **QUESTIONS FROM MEMBERS WITHOUT NOTICE****5.1      *Councillor Michael B Dziombak***

*My questions all relate to the Hunt Point tug pen proposal.*

*Is the Mayor of the Town of Port Hedland, and the Chief Executive Officer of the Town of Port Hedland, happy with the outcome from the confidential question and answer tug pen issue session which took place last Monday, 2 April 2012 between the Town of Port Hedland, BHP Billiton, and the Port Hedland Port Authority? I ask this question especially in regards to the stage at which the proposal was. Basically, a fait accompli. Dredging was to start in just over a week.*

Chief Executive Officer advised that the view of Officers will be presented in the report which Council will consider at its Ordinary Meeting on Thursday, 26 April 2012.

Mayor advised that she chaired and facilitated the meeting, and took the time to ensure no question was left unasked. The Mayor said a lot of learnings had come from the process.

*Is the Mayor of the Town of Port Hedland, and the Chief Executive Officer of the Town of Port Hedland, satisfied that the correct process and procedure has been followed, especially considering the fact that the Town was not involved in the Environmental Protection Authority (EPA) submission which was lodged by BHP Billiton on 12 December 2011?*

Mayor agreed that there could have been further public consultation on the proposal; but, at the end of the day, the applicant has met the State regulatory requirements necessary for the proposal.

Chief Executive Officer advised that his comments are the same as before.

*It is noted, in the Environmental Protection Authority's submission, which is a public document, that one of the organisations that was involved; namely, and I reiterate a previous question, the Care for Hedland Environmental Association, was consulted in December 2011, and for some unknown reason none of that information was discussed or conveyed to Councillors or the majority of the community until February 2012 when all the opportunities for public questions or concerns had closed. My question is; does the Mayor of the Town of Port Hedland, who is also the chair of the Care for Hedland Environmental Association, think this was appropriate and acting in the best interest of the Town of Port Hedland?*

Mayor advised in the affirmative and said there were many opportunities for this to filter among various stakeholders.

Mayor also reminded Councillor M B Dziombak that the BHP Billiton Community Consultative Working Group, of which he is Council's representative on this group, was briefed on this matter in November 2011.

*It is also noted in the EPA submission that the Care for Hedland Environmental Association had no concerns with the proposal. Can the Chief Executive Officer of the Town of Port Hedland write to the Care for Hedland Environmental Association asking if this was the consensus of the whole group, and obtain any background documentation in finalising that decision?*

Chief Executive Officer advised that he will not write such a letter without a resolution from Council to do so. The Chief Executive Officer suggested that Councillor M B Dziombak, in his first instance, direct this question to BHP Billiton or the Environmental Protection Authority.

Mayor advised Councillor M B Dziombak that you cannot tell a not-for-profit, community organisation what to do and what not to do. They can only operate within their means.

*Can the Chief Executive Officer please notify Council when the BHP Billiton Noise Management Plan, which was not included in the EPA submission, will be considered by Council?*

Chief Executive Officer advised that this document has been submitted to Council but has not yet been approved.

*My final question; in response to letters sent by the Town of Port Hedland on 20 February 2012 to the Minister for Transport and the Minister for Environment, did both these Ministers refuse to meet with the Chief Executive Officer of the Town of Port Hedland, and if so, why? And has any reply to these letters been received or pursued by the Town of Port Hedland.*

Chief Executive Officer advised that he wrote to the Ministers and a copy of this correspondence was circulated to Councillors. The Chief Executive Officer then made applications for meetings with the Ministers in line with protocol. Those meetings were declined and the Town was advised that the letters would be responded to in writing. Subsequently to that, the Chief Executive Officer followed up with the Minister's policy advisors and he recently met with the Minister for Transport's policy advisor when in Perth.

*Has any reply to these letters been received?*

Chief Executive Officer advised that this question is taken on notice.

*Again regarding the Hunt Point tug pen proposal, will the item coming to Council at the next meeting have any impact or sway in the decision making process of the proposal?*

Chief Executive Officer advised that the scope and breadth for the Town to make comment on is very limited. BHP Billiton is entering into a lease with the Port Hedland Port Authority. The Town of Port Hedland has relayed its concerns surrounding the lack of community consultation, and advice from the Ministers office will be included in the item presented to Council at its next Ordinary Meeting.

Chief Executive Officer reminded Councillor M B Dziombak that the Town has attempted to provide opportunities where BHP Billiton and the Port Hedland Port Authority can answer questions from elected members. These sessions have taken place on two occasions now; one where there was not sufficient question time provided, and a subsequent session where there was enough time.

## **5.2 Councillor Julie E Hunt**

*I have a question from a member of the public. They want to know if the Town of Port Hedland can look at the possibility of apprentices doing their training block at TAFE in South Hedland, rather than being sent to Perth for six weeks at a time? This seems sensible; we have this training facility that is not being utilised.*

Mayor advised that the Town of Port Hedland will write to Pilbara TAFE regarding this matter.

In addition, the Mayor advised that she has been in discussions recently with Lyn Farrell, Managing Director, Pilbara TAFE, and she is going to speak before Council at its Ordinary Meeting to be held on Wednesday, 9 May 2012. The Mayor suggested that Councillor J E Hunt repeat her question on the night.

## **ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

Mayor K A Howlett	Cr G J Daccache
Cr A A Carter	Cr M B Dziombak
Cr G A Jacob	Cr J E Hunt

**ITEM 7      CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1           Confirmation of Minutes of Ordinary Meeting of Council held on  
Wednesday 28 March 2012**

**201112/399 Council Decision**

**Moved:    Cr A A Carter**

**Seconded: Cr G A Jacob**

**That the Minutes of the Ordinary Meeting of Council held on  
Wednesday 28 March 2012 be confirmed as a true and correct  
record of proceedings.**

***CARRIED 6/0***

**ITEM 8 ANNOUNCEMENTS BY CHAIRPERSON WITHOUT DISCUSSION**

Mayor Kelly A Howlett's Activity Report for the April 2012 period to date is as follows:

**March 2012**

Tuesday, 20th March

- Flight To Melbourne

Wednesday, 21st March

- Attended Social Media For The Public Sector Conference

Thursday, 22nd March

- Attended Social Media For The Public Sector Conference
- Participated As A Panellist – Panel Discussion 8: Transforming The Daily Dialogue – A Socialising Revolution!

Tuesday, 27th March

- Flight To Port Hedland
- Meeting With CEO + Deputy Mayor + Cr Carter + Cr Dziombak + Cr Jacob + Cr Hunt

Wednesday, 28th March

- Meeting With Civic Centre Staff Re: CEO Resignation + Deputy Mayor
- Meeting With Airport Staff Re: CEO Resignation + Deputy Mayor
- Meeting With Depot Staff Re: CEO Resignation + Deputy Mayor
- Attended Special Audit & Finance Committee Meeting + Cr Carter + Cr Dziombak + Cr Jacob + CEO + DCORP + DCD
- Attended Informal Agenda Briefing Session + Deputy Mayor + Cr Carter + Cr Dziombak + Cr Jacob + Cr Gillingham + Cr Hunt + CEO + DCORP + DCD + DENG + DPD
- Chair OCM

Thursday, 29th March

- Town Tour & Presentation FIFO Inquiry + CEO
- Evidence To FIFO Inquiry
- Flight To Perth

Friday, 30th March

- Attended Port Hedland Implementation Steering Group Meeting + CEO + DPD
- Attended PRC Strategic Planning Workshop + Deputy Mayor + CEO
- Attended Sundowner Event For Pilbara/Kimberley Joint Forum

Saturday, 31st March

- Attended Pilbara/Kimberley Joint Forum

**April 2012**

Sunday, 1st April

- Flight To Port Hedland

Monday, 2nd April

- Informal Precinct 3 Briefing + Deputy Mayor + Cr Carter + CEO + DCORP + DENG + A/DPD
- TOPH Precinct 3 Working Group Meeting + Deputy Mayor + Cr Carter + Cr Gillingham + CEO + DCORP + DENG + A/DPD
- Confidential Q&A Session For Councillors Re Hunt Point Tug Point Issues + Deputy Mayor + Cr Carter + Cr Dziombak + CEO + A/DPD
- Meeting With Department Child Protection (Natasha Bargeus)
- Meeting With Resident Bob Neville

Tuesday, 3rd April

- Flight To Perth
- Attended PDC's Pilbara Dialogue (Perth)

**ITEM 9      REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION**

Nil

**ITEM 10     PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil





**Budget Implications**

Nil

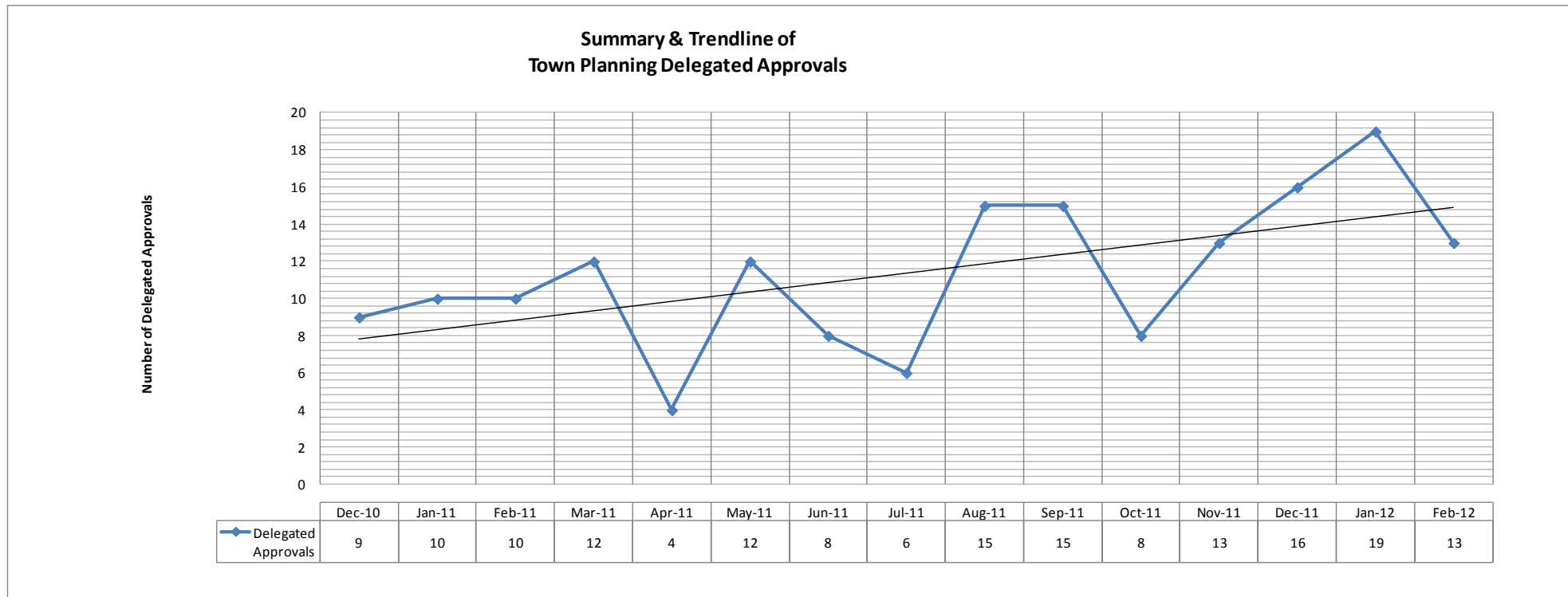
**Officer's Comment**

Nil

## DELEGATED PLANNING APPROVALS FOR FEBRUARY 2012

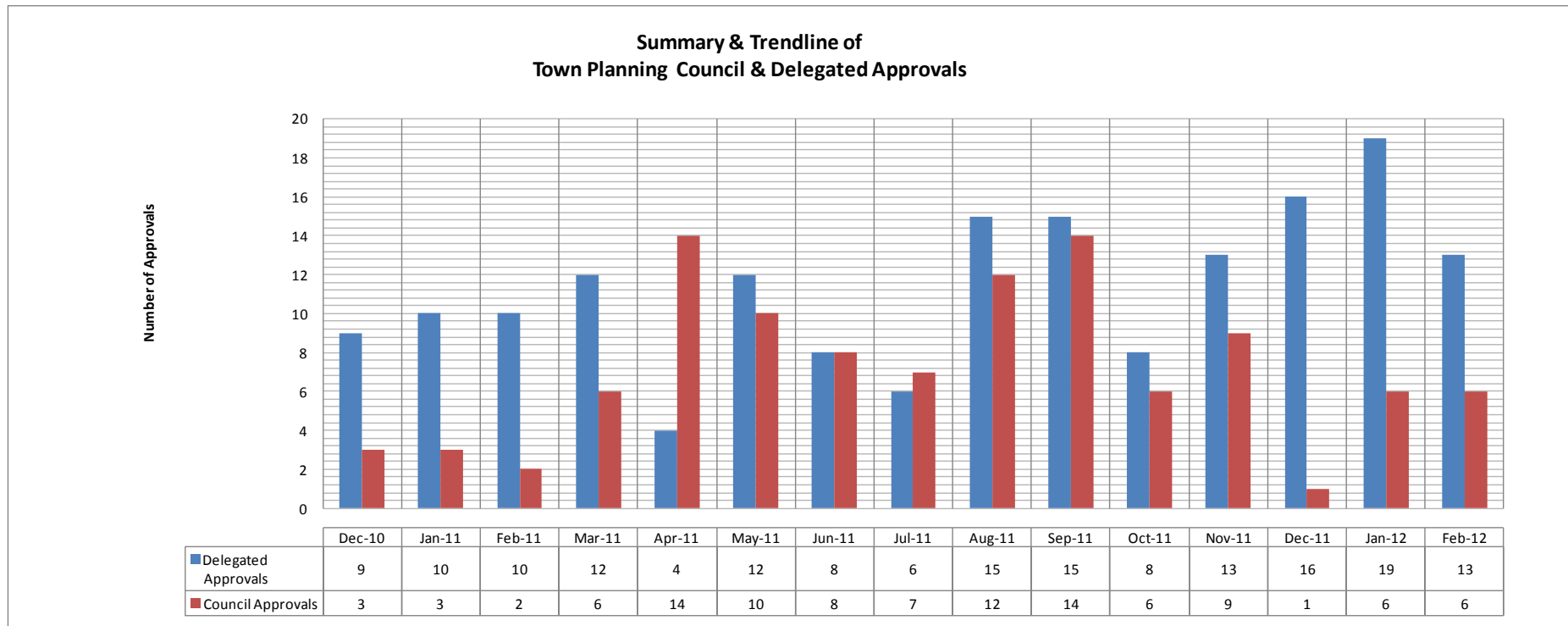
Applic No	Applic Date	Date Approved	Description	Location	Owner	Applicants Name	Development Value
2011/616	19/12/2011	08/02/2012	FOUR (4) MULTIPLE DWELLINGS	SOUTH HEDLAND	JESSICA PETA ELLIS	BRAVO DEVELOPMENTS	\$ 800,000.00
2011/629	20/12/2011	07/02/2012	STORAGE FACILITY/DEPOT/LAYDOWN AREA - SHED AND INCIDENTAL OFFICES	WEDGEFIELD	G.J JOHNSON & CO PTY LTD	PHILLIP JAMES BROWNE/KRSP	\$ 500,000.00
2011/633	21/12/2011	02/02/2012	STORAGE FACILITY/DEPOT/LAYDOWN AREA - PROPOSED "WORKSHOP"	WEDGEFIELD	SABRECHIEF PTY LTD	FREO MACHINERY	\$ 725,000.00
2012/3	05/01/2012	23/02/2012	PROPOSED MOBILE PHONE BASE STATION	BOODARIE	BHP BILLITON MINERALS PTY LTD	TELSTRA CORPORATION LIMITED	\$ 95,000.00
2012/16	09/01/2012	24/02/2012	SINGLE HOUSE - PATIO	SOUTH HEDLAND	PAUL JAMES VARTY	PAUL JAMES VARTY	\$ 15,000.00
2012/19	19/01/2012	23/02/2012	FOUR (4) SINGLE BEDROOM MULTIPLE DWELLINGS	SOUTH HEDLAND	CHARLES WILLIAM SCALES	ESAM WILLIAMS	\$ 595,000.00
2012/27	18/01/2012	20/02/2012	GROUPED DWELLING - ONE (1) EXISTING AND ONE (1) PROPOSED	SOUTH HEDLAND	PATRICK LAWRENCE CORNWELL	WADE ROBINSON TOTAL RESIDENTIAL & COMMERCIAL	\$ 320,000.00
2012/28	17/01/2012	27/02/2012	TWENTY FOUR (24) MULTIPLE DWELLINGS	SOUTH HEDLAND	GJL & DEH INVESTMENT PTY LTD	HODGE COLLARD PRESTON ARCHITECTS	\$ 6,000,000.00
2012/34	25/01/2012	08/02/2012	ADDITIONAL USE "MOTOR VEHICLE AND/OR MARINE REPAIR"	WEDGEFIELD	MIRO & HELEN CECICH	MIGUEL ROBERT GRIMA	\$ 595,000.00
2012/36	27/01/2012	01/02/2012	ANCILLARY DWELLING	SOUTH HEDLAND	DEPARTMENT OF HOUSING	RPS	\$ 380,710.00
2012/37	27/01/2012	01/02/2012	ANCILLARY ACCOMODATION	SOUTH HEDLAND	DEPARTMENT OF HOUSING	RPS	\$ 378,543.00
2012/38	27/01/2012	01/02/2012	ANCILLARY ACCOMODATION	SOUTH HEDLAND	DEPARTMENT OF HOUSING	RPS	\$ 379,043.00
2012/39	27/01/2012	01/02/2012	ANCILLARY ACCOMODATION	SOUTH HEDLAND	DEPARTMENT OF HOUSING	RPS	\$ 373,918.00

DELEGATED PLANNING APPROVALS FOR FEBRUARY 2012 Cont'd....

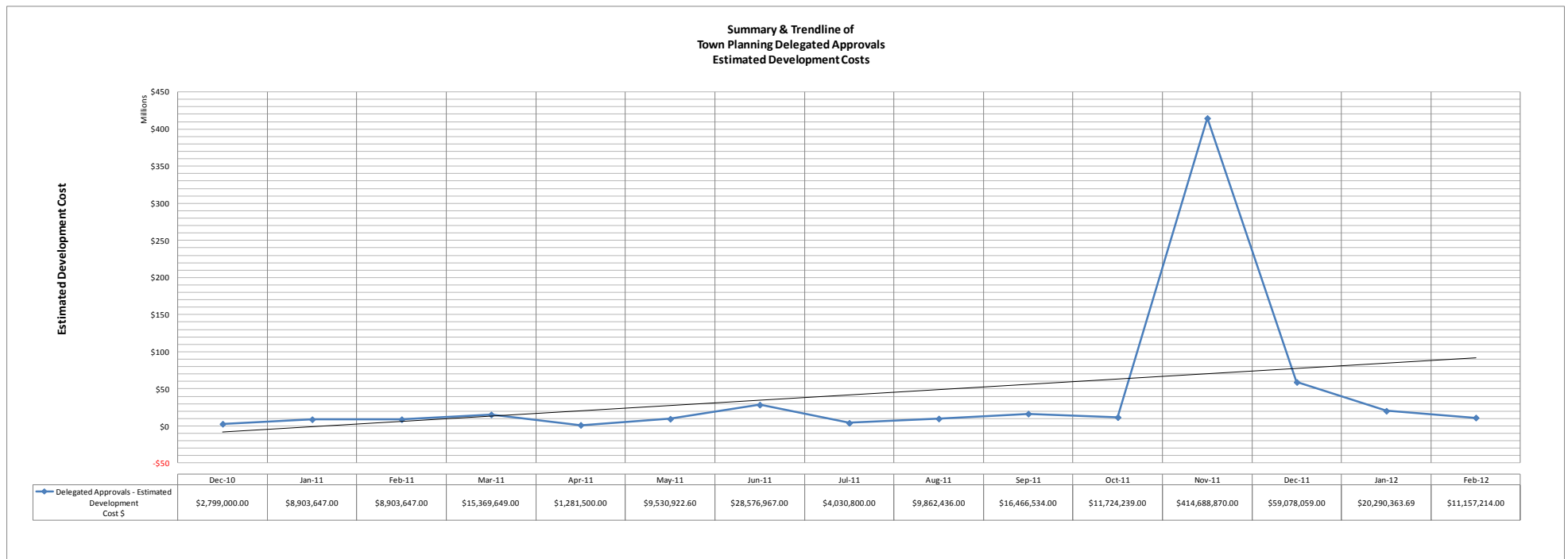


\* PLEASE NOTE THE ABOVE STATISTICS FOR 2010 HAVE BEEN UPDATED DUE TO A PLANNING ADMINISTRATION ERROR  
 \* STATISTICS FOR APRIL 2011 ARE LOW DUE TO 14 APPROVALS BEING GRANTED BY COUNCIL

DELEGATED PLANNING APPROVALS FOR FEBRUARY 2012 Cont'd...



DELEGATED PLANNING APPROVALS FOR FEBRUARY 2012 Cont'd...



\*PLEASE NOTE THE ABOVE STATISTICS FOR 2010 HAVE BEEN UPDATED DUE TO A PLANNING ADMINISTRATION ERROR

\* STATISTICS FOR APRIL 2011 ARE LOW DUE TO 14 APPROVALS BEING GRANTED BY COUNCIL

## DELEGATED BUILDING APPROVALS FOR FEBRUARY 2012

Licence Number	Decision Date	Locality	Description of Work	Estimated Construction Value (\$)	Floor area square	Building Classification
100518	02.02.2012	PIPPINGARRA	All Concrete Footing & Slabs and Underground	\$ 5,000,000.00	N/A	Class 5 and 7b
100506	03.02.2012	SOUTH HEDLAND	Replacement of Steelwork frame and Roof	\$ 15,880.00	37	Class 10a
100519	03.02.2012	WODGINA MINE	50 x Accomodation Blocks (200 Rooms) 50	\$ 10,000,000.00	4780	Class 1b
N/A	06.02.2012	SOUTH HEDLAND	Strata Title (2 Units)	\$ -	N/A	Class 1a
N/A	06.02.2012	SOUTH HEDLAND	Strata Title (2 Units)	\$ -	N/A	Class 1a
N/A	06.02.2012	SOUTH HEDLAND	Strata Title (2 Units)	\$ -	N/A	Class 1a
N/A	06.02.2012	SOUTH HEDLAND	Strata Title (4 Units)	\$ -	N/A	Class 1a
N/A	07.02.2012	PORT HEDLAND	Strata Application	\$ -	N/A	Class 1a
100520	07.02.2012	SOUTH HEDLAND	Rectification of Firewall	\$ 12,000.00	N/A	Class 10b
105084	08.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 34,000.00	28	Class 10b
100521	08.02.2012	PORT HEDLAND	1 x Kitchen/Dining 1 x Laundry 5	\$ 280,000.00	291	Class 1b
100522	08.02.2012	SOUTH HEDLAND	9 x Sole Occupancy Units	\$ 2,660,000.00	498	Class 2
100523	09.02.2012	SOUTH HEDLAND	1 x Single Dwelling 1 x Carport	\$ 515,000.00	182	Class 1a 10a and 10b
102042	09.02.2012	VIA PORT HEDLAND	148 Accomodation Rooms & 1 x Mess Building	\$ 3,375,000.00	2250	Class 1b
105085	09.02.2012	SOUTH HEDLAND	1 x Above Ground Swimming Pool	\$ 2,000.00	28	Class 10b
100524	10.02.2012	WEDGEFIELD	1 x Warehouse 1 x Office	\$ 550,000.00	492	Class 5 and 7b
100525	13.02.2012	SOUTH HEDLAND	1 x Carport 1 x Patio	\$ 18,840.00	52	Class 10a
100527	13.02.2012	SOUTH HEDLAND	1 x Sea Container for Dangerous Goods	\$ 15,840.00	5	Class 10a
100526	13.02.2012	SOUTH HEDLAND	4 x Single Dwellings 4 x Carports 4	\$ 1,709,745.00	426	Class 1a 10a and 10b
100528	14.02.2012	SOUTH HEDLAND	2 x Grouped Dwellings	\$ 770,000.00	476	Class 1a
100529	14.02.2012	PORT HEDLAND	Bulk Earth Works	\$ 1,732,085.00	12	Class 5
100530	15.02.2012	PORT HEDLAND	3 Offices	\$ 50,000.00	180	Class 5
100531	15.02.2012	PORT HEDLAND	Dental Surgery	\$ 10,000.00	150	Class 5
102044	15.02.2012	SOUTH HEDLAND	3 x Shade Structures	\$ 564,520.00	174	Class 10a
	16.02.2012	SOUTH HEDLAND	1 x Dwelling including Garage and Patio	\$ 534,776.00	189	Class 1a
100532	17.02.2012	SOUTH HEDLAND	Front and Boundary Fence	\$ 8,000.00	N/A	Class 10b
100402	20.02.2012	SOUTH HEDLAND	Grouped Dwelling (104 Units)	\$ 48,400,000.00	14300	Class 2
105091	23.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 35,000.00	24	Class 10b
105087	23.02.2012	PORT HEDLAND	1 x Below Ground Swimming Pool	\$ 36,000.00	26	Class 10b

## DELEGATED BUILDING APPROVALS FOR FEBRUARY 2012 Cont'd...

105088	23.02.2012	PORT HEDLAND	1 x Below Ground Swimming Pool	\$ 36,000.00	26	Class 10b
105086	23.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 34,000.00	30	Class 10b
105089	23.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 40,000.00	52	Class 10b
105090	23.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 38,000.00	20	Class 10b
100535	23.02.2012	PORT HEDLAND	Footings & Earth Works	\$ 300,000.00	N/A	Class 7b
105092	23.02.2012	SOUTH HEDLAND	1 x Below Ground Swimming Pool	\$ 24,000.00	13	Class 10b
100534	23.02.2012	SOUTH HEDLAND	1 x Patio and 1 x Deck	\$ 7,000.00	23	Class 10a
100533	24.02.2012	PORT HEDLAND	129 x Accomodation Units (519 SOU's) 2	\$ 71,200,000.00	84597	Class 1b
100537	27.02.2012	PIPPINGARRA	1 x Switchroom 1 x Bucket Elevator Tower	\$ 5,000,000.00	N/A	Class 10b
100536	27.02.2012	PORT HEDLAND	1 x BBQ Hut	\$ 19,950.00	17	Class 10a
100541	28.02.2012	SOUTH HEDLAND	2 x Patio's & 1 x Carport	\$ 19,600.00	55	Class 10a
100540	28.02.2012	SOUTH HEDLAND	1 x Patio	\$ 6,300.00	18	Class 10a
100538	28.02.2012	SOUTH HEDLAND	1 x Carport and Extensions	\$ 19,200.00	54	Class 10a
100539	28.02.2012	SOUTH HEDLAND	1 x Storeroom Under Existing Patio	\$ 25,000.00	12	Class 10a
100542	29.02.2012	SOUTH HEDLAND	Re-Roof of Existing Carport and Store	\$ 14,280.00	40	Class 10a
100543	29.02.2012	SOUTH HEDLAND	Fencing and Retaining Wall	\$ 150,000.00	N/A	Class 10b
	<b>Total</b>		<b>45</b>	<b>\$ 153,262,016.00</b>		

## DEMOLITION LICENCES FOR FEBRUARY 2012

DEMOLITION LICENCES					
Licence Number	Approval Date	Locality	Description of Work	Estimated Construction Value (\$)	Classification
103066	02.02.2012	PORT HEDLAND	Demolition of Existing Dwelling	\$ 20,000.00	Class 1a
103067	13.02.2012	PORT HEDLAND	Demolition Building	\$ 35,000.00	Class 1a
103068	14.02.2012	SOUTH HEDLAND	Demolition	\$ 17,500.00	Class 7b
103069	17.02.2012	SOUTH HEDLAND	Demolition of Existing Plant Room	\$ 120,000.00	Class 5
103071	23.02.2012	SOUTH HEDLAND	Demolition of House	\$ 20,000.00	Class 1a
103070	17.02.2012	PORT HEDLAND	Demolition of Existing Accomodation Unit	\$ 20,000.00	Class 1b
<b>Total</b>		<b>6</b>	<b>Demolition Licences Issued</b>	<b>\$ 232,500</b>	



## REFUSED BUILDING APPLICATIONS FOR FEBRUARY 2012

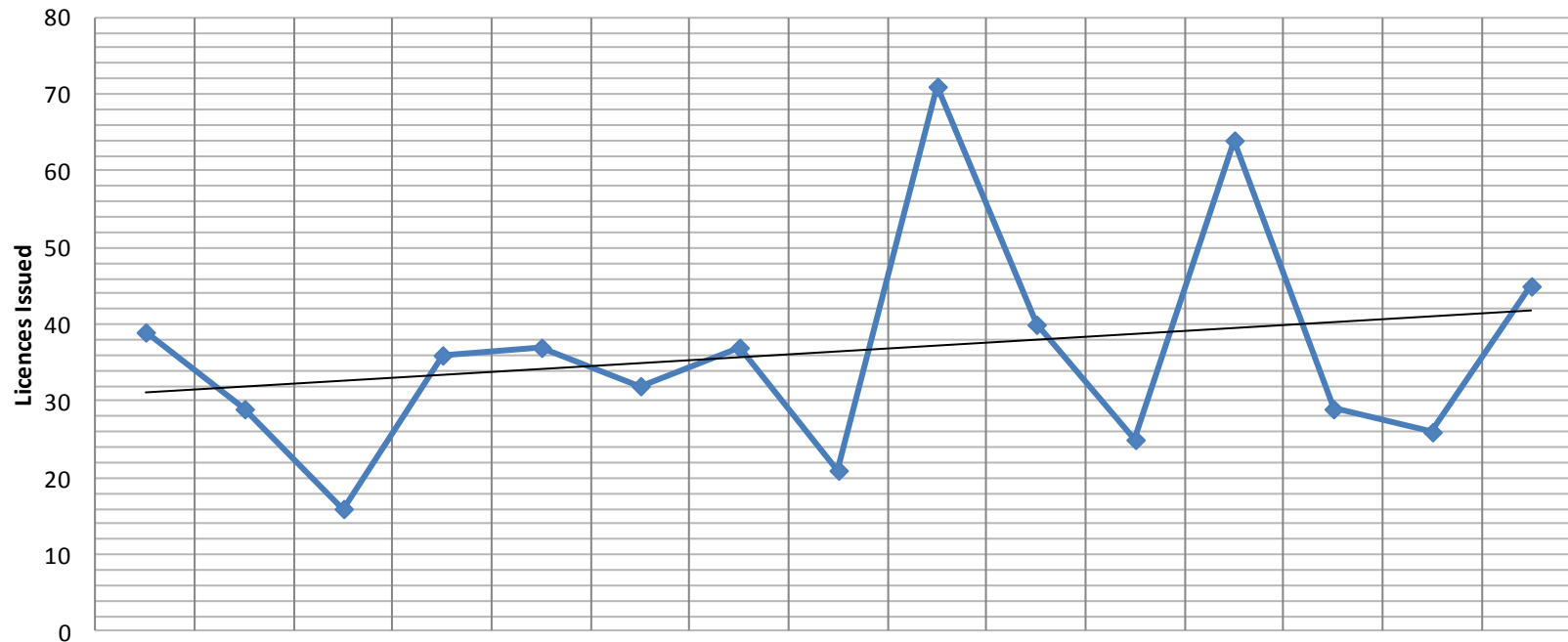
<b>REFUSED BUILDING APPLICATIONS</b>					
<b>Application Number</b>	<b>Refused/Withdrawn Date</b>	<b>Locality</b>	<b>Description of Work</b>	<b>Estimated Construction Value (\$)</b>	<b>Classification</b>
10595	23.02.2012	PORT HEDLAND	1 x extension and additions	\$ 50,000.00	Class 1a
10664	17.02.2012	PORT HEDLAND	See application 10665	\$ 20,000.00	
10609	16.02.2012	SOUTH HEDLAND	1 x Dwelling including Garage and Patio	\$ 534,776.00	Class 1a
10412	14.02.2012	PORT HEDLAND	1 x Patio	\$ 24,000.00	Class 10a
10530	06.02.2012	PORT HEDLAND	Grouped Dwelling (8 Units)	\$ 1,877,377.00	Class 2
10594	02.02.2012	WEDGEFIELD	2 x Offices 2 x Warehouses	\$ 1,750,000.00	Class 5
10504	01.02.2012	PORT HEDLAND	Ancillary Accomodation	\$ 86,000.00	Class 1b
<b>Total</b>		<b>7 Refused Building Applications</b>		<b>\$ 4,342,153.00</b>	

## OVERVIEW SUMMARY FOR FEBRUARY 2012

<b>SUMMARY</b>				
<b>No of Licences</b>	<b>Licence Type</b>	<b>Estimated Construction Value</b>	<b>Floor Area in square metres</b>	<b>Average cost per square metre</b>
6	Demolitions	\$232,500		
13	Dwellings	\$16,932,521	93,191	\$182
11	Class 10a	\$726,410	489	\$1,486
13	Class 10b	\$5,299,000	260	
8	Commercial	\$53,702,085	1,646	\$32,626
7	Other			
<b>58</b>		<b>\$76,892,516</b>	<b>95,586</b>	<b>\$34,293</b>

DELEGATED BUILDING APPROVALS FOR FEBRUARY 2012

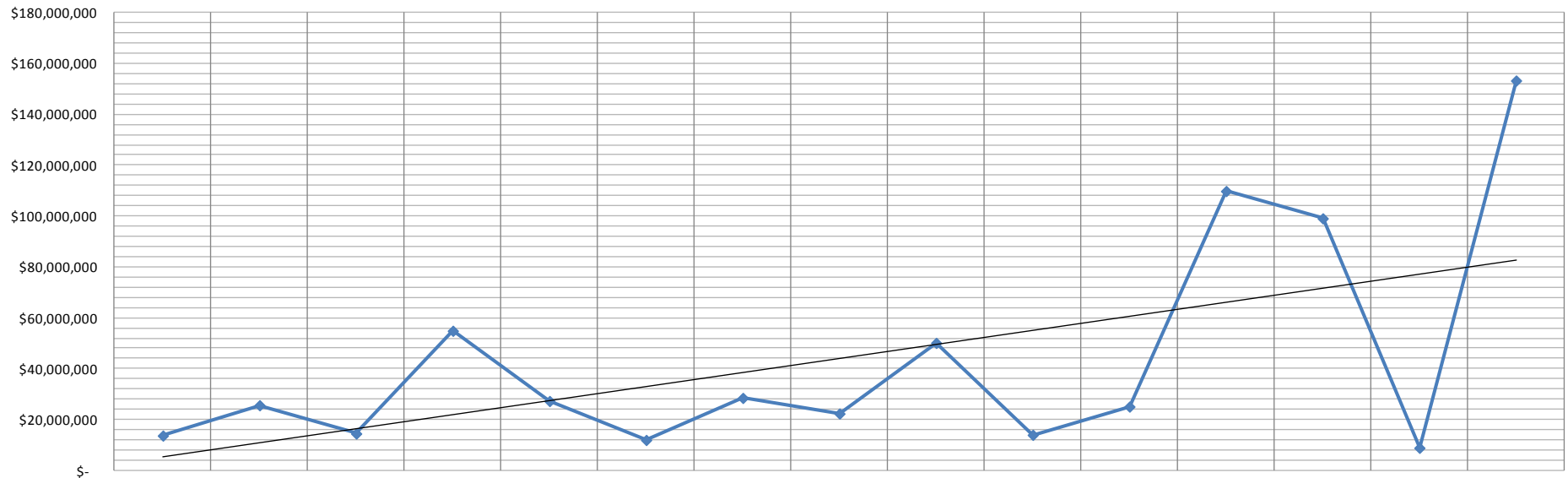
**Summary & Trendline for Building Licence Approvals**



	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12
◆ No of Licences Issued	39	29	16	36	37	32	37	21	71	40	25	64	29	26	45

DELEGATED BUILDING APPROVALS FOR FEBRUARY 2012

Summary & Trendline of  
Estimated Construction Value of Building Licences Issued



	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12
Estimated Construction Value \$	\$13,670,432	\$25,604,162	\$14,473,282	\$54,872,646	\$27,255,020	\$11,942,146	\$28,472,138	\$22,332,452	\$50,109,780	\$13,960,896	\$25,069,333.0	\$109,817,975.	\$99,078,721.0	\$8,861,015.00	\$153,262,016.

CURRENT LEGAL MATTERS					
File no.	Address	Issue	First Return Date	Current Status	Officer
Wedgefield					
121670G	Lot 3 Trig Street (JYujnovich)	Non-compliance with planning conditions	First return date – 21/01/2009	<ul style="list-style-type: none"> <li>- Trial set down for 13 &amp; 14 September 2010 in Perth. ToPH witnesses to attend.</li> <li>- Magistrate has found J Yujnovich guilty sentencing will be in +/- 3 weeks</li> <li>- Fine imposed of approx \$20,000</li> <li>- Fine paid in full</li> <li>- Appointment of compliance office has been completed, matter is being investigated</li> <li>- No improvement made to property</li> <li>- Letter requesting commitment to remove materials prepared by Geoff Owen</li> <li>- If commitment not received within 14 days of issue further proceeding to commence</li> <li>- A meeting is being organised onsite with J Yujnovich</li> <li>- Mr Yujnovich has demonstrated a willingness to comply with planning condition. Has been given 3 months to comply.</li> <li>- Mr Yujnovich is in the process of clearing property F/up in 2 weeks to ensure compliance matter has been resolved</li> <li>- Development Application has been submitted. Compliance on hold until Application has been processed.</li> <li>- Panning Application was submitted. Has been refused. Compliance procedures to resume</li> </ul>	BM
Turner River					
800043G	Lot 13 Manilha Drive	Unauthorized Development – Storage Facility/ Depot/ Laydown Area, Sea Containers, Outbuildings, 2 Movable Dwellings		- Referred to Council Solicitors	BM

South Hedland					
804485G	Lot 503 Forrest Circle	Commenced bulk earthworks prior to obtaining Building Approval.		- Trial set down for 16 <sup>th</sup> April 2012	BM

CURRENT HEALTH ORDERS AS OF FEBRUARY 2012

Current Health Orders under Delegated Authority by Environmental Health Services			
File No.	Address	Issue	Current Status
803367G	Lot 2052 McGregor St Port Hedland	Metal frame spectator/ grand stand seating	~ Health order placed on temporary spectator stand ~ No public building application received by Town of Port Hedland, as such No approval has been granted for use as a temporary spectator stand ~ Town has notified Turf Club of issue

**Attachments**

Nil

**201112/400 Officer's Recommendation / Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr J E Hunt**

**That the Schedule of Planning and Building approvals, Environmental Health Orders issued by Delegated Authority and the listing of current legal actions for the month of February 2012 be received.**

***CARRIED 6/0***

**11.1.2 Proposed Eight (8) - "Multiple Dwelling" on Lot 3109 (18) Lovell Place, South Hedland (File No.: 128740G)**

**Officer** Michael Pound  
Senior Planning Officer

**Date of Report** 30 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

Council received an application from Wilcox & Associates Pty Ltd on behalf of Crawford Property Constructions Pty Ltd to construct eight (8) Multiple Dwellings on Lot 3109 Lovell Place, South Hedland (site).

An objection to the development was raised at the Councilor Briefing Session held on 14 March 2012. As a result the application is presented to Council to Consider.

The concerns raised have been addressed by the applicant, Council Officers recommend approval.

**Background***Site Description (Attachment 1)*

The site is generally rectangular in shape and has frontage and access to Lovell Place. The subject site covers an area of approximately 760m<sup>2</sup>.

There is an existing dwelling onsite that will be removed subject to approval of this proposal. The site is zoned "Residential R30" under the Town of Port Hedland Town Planning Scheme No. 5 (TPS5).

*Proposal (Attachment 2)*

The applicant is proposing to construct eight (8) Multiple Dwellings on Lot 3109 Lovell Place, South Hedland.

**Consultation***Internally:*

The application, including comments received, has been circulated to the following Town of Port Hedland Officers:

- Manager Technical Services
- Manager Building Services
- Manager Environmental Health Services

The application was presented at the 14 March 2012 Councillor Briefing Session, as a result one (1) objection was received.

Summary of Comments / Objections Received

<b><i>Objection Received (Attachment 3)</i></b>	<b><i>Applicant's Response (Attachment 4)</i></b>
<p><i>Privacy –</i></p> <p>Concerns about overlooking and intrusions into neighbours properties.</p>	<p><i>Consistency with the R-Codes –</i></p> <p>Privacy to neighbours was raised as a primary concern and has been addressed in the revised application. All windows facing boundaries are screened with semi permeable timber battens. The balconies to Units 4, 5, 7 &amp; 8 now all have solid walls to balcony sides facing boundaries. The major openings to Units 7 &amp; 8 have now also been moved from the side boundary walls to the street facing walls.</p>
<p><i>Building Appearance –</i></p> <p>Concerns regarding the colour, scale, materials bulk of the proposed development.</p>	<p>The building aesthetics have been reviewed in line with comments received. The major change is relevant to the first floor where the contrasting panels have been removed and replaced with single colour panels with counter battens fixed at random intervals. This tropical style of facade treatment is believed to be representative of the desired revitalisation of South Hedland and will contribute positively to the existing streetscape.</p>
<p><i>Streetscape –</i></p> <p><i>Is the Development appropriate to its location, respecting the adjoining development and existing streetscape</i></p>	<p>The revised aesthetics contribute in a desired manner to the existing streetscape providing a contemporary, attractive design appropriate for the region. The master planning of the site allows for significant articulation in the built form, with Units 1 &amp; 3 projecting into the street setback. The roofed structure to car parking being setback 5.7m from the front boundary, also provides good articulation between both major elements on either side of the central driveway. While the design of the proposed development is not consistent with the current streetscape or adjoining properties, it is believed the design is appropriate to the desired revitalisation of the South Hedland precinct and will set a benchmark for future development in this street.</p>

*Externally:*

Agencies:

- Horizon Power,
- Water Corporation,



Adjoining owners:

- Lot 2 (16) Lovell Place, South Hedland;
- Lot 3110 (20) Lovell Place, South Hedland; and
- Lot 3098 (4) Jibson Close, South Hedland.

The application was advertised in the North West Telegraph on 7 and 14 March 2012, and a notice placed on site allowing for a 14 day period for any interested parties to provide comments / objections to the proposal.

No objections were received during the advertising period.

### **Statutory Implications**

In accordance with the Planning and Development Act 2005, the proposed development is subject to the provisions of TPS5.

### **Strategic Planning Implications**

The following sections of Council's Plan for the Future 2010-2015 are considered relevant to the proposal:

Key Result Area 4:	Economic Development
Goal 1:	Land Development Projects
	Fast-track the release and development of commercial, industrial and residential land.

### **Budget Implications**

An application fee of \$4,170.00 has been received as per the prescribed fees approved by Council.

### **Officer's Comment**

In terms of TPS5, the site is identified as "Residential R30". Under the zoning table the proposed land use is specified as follows:

Multiple Dwellings:	"SA" (the development is not permitted unless the Council has granted planning approval after giving notice in accordance with clause 4.3)
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### *R-Code Assessment for Multiple Dwellings*

The proposed "Multiple Dwellings" have been assessed in accordance with Part 7 of the Residential Design Codes of Western Australia (R-Codes).

*Clause 7.1.3 – Street Setbacks*

The proposed development is required to have a minimum setback of 4m from Lovell Place. The applicant is proposing to have a minimum setback of 3.0m from Lovell Place. The applicant is seeking a variation to the primary street setback in accordance with Clause 7.1.3 of the R-Codes which states:

*P3 Buildings are set back from street boundaries (primary and secondary) an appropriate distance to ensure they:*

- *Contribute to the desired streetscape;*
- *Provide articulation of the building on the primary and secondary streets;*
- *Allow for minor incursions that add interest and reflect the character of the street without impacting on the appearance of bulk over the site;*
- *Are appropriate to its location, respecting the adjoining development and existing streetscape; and*
- *Facilitate the provision of weather protection where appropriate.*

The aesthetics contribute in a desired manner to the existing streetscape providing a contemporary, attractive design appropriate for the region.

The master planning of the site allows for significant articulation in the built form, with Units 1 & 3 projecting into the street setback. The roofed structure to car parking being setback 5.7m from the front boundary also provides good articulation between both major elements on either side of the central driveway.

While the design of the proposed development is not consistent with the current streetscape or adjoining properties, it is considered appropriate to the desired revitalisation of the South Hedland precinct and will set a benchmark for future development in this street.

In light of the above, it is recommended the proposed variation is supported.

*Clause 7.1.4 – Side Setbacks*

The applicant is seeking a variation to the side setback for units 3 & 4 (west elevation). The west elevation requires a minimum side setback of 2.0m. The applicant has provided a setback of 1.5m. In order to support the variation, the applicant must be able to address this in accordance with Clause 7.2.3 which states:

*“Building setback from the boundaries or adjacent buildings so as to:*

- *Ensure adequate daylight, direct sun and ventilation for buildings and the open space associated with them;*

- *Moderate the visual impact of building bulk on a neighbouring property;*
- *Ensure adequate to daylight and direct sun for adjoining properties; and*
- *Assist in protecting privacy between adjoining properties.”*

The incursion into the setback area does not significantly reduce the quantity of daylight, direct sun and ventilation into the adjoining building (No. 6 on the west boundary) which is oriented with its long axis facing the street and openings positioned to capture Northerly breezes.

To moderate the visual impact of building bulk, the proposed development is split into two buildings, with an open area adjacent to the residence on the neighbouring property and its associated open space.

Furthermore, the proposed development was advertised to adjoining neighbours and no comments were received.

In light of the above, it is recommended the proposed variation is supported.

#### *Clause 7.3.3 – On-site Parking provisions*

In accordance with the Appendix 7 of TPS5 and Clause 7.3.1 of the R-Codes, the applicant is required to provide a minimum of ten (10) car parking bays. The applicant has provided ten (10) car parking bays on-site.

<b>Access &amp; Parking – Appendix 7 of TPS5</b>			
NLA – Nett Lettable Area			
Acceptable Development Standards	Units	Required	Provided
Multiple Dwellings Unit size: <75m <sup>2</sup> = 1.0 Visitors: 0.25 bays per unit	8	8 2	8 2
<b>Total</b>		10	10

#### *Clause 7.4.1 – Visual Privacy*

In terms of visual privacy to the adjoining neighbours, the proposed development is consistent with Clause 7.4.1 of the R-codes. The applicant has also provided privacy screens along the balconies of Units 3 & 4 to assist in addressing any privacy concerns.

### **Options**

Council has the following options when considering the application.

1. Approve the application subject to conditions.

Approval will ensure the property is developed to its full potential and act as a catalyst for further development in the area.

2. Refuse the application.

Refusal of the proposal will restrict the development of the site.

Option one (1) is recommended.

#### **Attachments**

1. Locality Map
2. Site Plan, Floor Plan and Elevations
3. Applicant's response

#### **201112/401 Officer's Recommendation / Council Decision**

**Moved: Cr G A Jacob**

**Seconded: Cr A A Carter**

**That Council:**

- i. **Approves the application submitted by Wilcox & Associates Pty Ltd on behalf of Crawford Property Constructions Pty Ltd to construct eight (8) Multiple Dwellings on Lot 3109 Lovell Place, South Hedland, subject to the following conditions:**
  1. **This approval relates only to the proposed Eight (8) "MULTIPLE DWELLINGS" and other incidental development, as indicated on the approved plans (DWG2012/90/1 – DWG2012/90/9). It does not relate to any other development on this lot.**
  2. **The development shall only be used for the purposes which are related to "Multiple Dwelling". In terms of the Town of Port Hedland's Town Planning Scheme No. 5, a "Multiple Dwelling" is defined as:**

***"Multiple Dwelling"***

***"a dwelling in a group of more than one where any part of a dwelling is vertically above part of any other."***
  3. **This approval shall remain valid for a period of twenty-four (24) months if development is commenced within twelve (12) months, otherwise this approval shall remain valid for twelve (12) months only.**
  4. **A minimum of 10 car bays shall be provided on-site in accordance with the approved site plan.**
  5. **No parking bays shall be obstructed in any way or used for any purposes other than parking.**

- 6. Front walls and fences within the primary street setback area and / or adjoining any public area shall be no higher than 1.8m measured from natural ground level and be visually permeable above 1.2m.**
- 7. Fences shall be reduced to no higher than 0.75m from the natural ground level when within 1.5m of where the Vehicle Access Point (driveway) meets a street and where two (2) streets intersect**
- 8. Stormwater shall be retained onsite in accordance with Council's Technical Services Guidelines to the satisfaction of the Manager Technical Services.**
- 9. Roof mounted or freestanding plant or equipment such as air conditioning units shall be located and/or screened to the satisfaction of the Manager Planning Services.**
- 10. Dust and sand to be contained on site with the use of suitable dust suppression techniques to the satisfaction of the Manager Environmental Health Services.**
- 11. Alterations or relocation of existing infrastructure within the road reserve shall be carried out and reinstated to the satisfaction of the Manager Technical Services, at the developer's expense.**

**Conditions to be complied with prior to the submission of a Building License application.**

- 12. Prior to the submission of a building licence application, an Erosion Prevention and Sediment Control plan shall be submitted and approved by the Manager Planning Services.**
- 13. Prior to the submission of a building licence application a detailed landscaping and reticulation plan including adjoining street verges and / or common area, shall be submitted and approved by the Manager Technical Services. The plan to include location, species and planting details with reference to Council's list of Recommended Low-Maintenance Tree and Shrub Species for General Landscaping included in Council Policy 10/001.**

14. Prior to the submission of a building licence application, a Rubbish Collection Strategy/Management Plan shall be submitted for approval by the Manager Technical Services. The strategy/plan shall consider service vehicle manoeuvring on the internal roads of the development. Any alterations to the approved plans required as a result of the strategy/plan shall be incorporated into the building licence plans. The approved strategy/plan shall be implemented to the satisfaction of the Manager Technical Services.
15. Prior to the submission of a building licence application, a construction site management plan shall be submitted and approved by the Manager Planning Services. The construction site management plan shall indicate how it is proposed to manage the following during construction:
  - a. The delivery and storage of materials and equipment to the site;
  - b. The parking arrangements for the contractors and subcontractors;
  - c. Impact on traffic movement;
  - d. Operation times including delivery of materials; and
  - e. Other matters likely to impact on the surrounding residents / businesses;

Conditions to be complied with prior to the occupation of the development.

16. Prior to the occupation of any part of development landscaping and reticulation shall be established with the use of mature trees and shrubs in accordance with the approved plan and thereafter maintained to the satisfaction of the Manager Planning Services.
17. Prior to the occupation of any part of the development, access way(s), parking area(s), turning area(s) shall be constructed, kerbed, formed, graded, drained, line marked and finished with a sealed or paved surface by the developer to an approved design in accordance with Port Hedland Town Planning Scheme No. 5, and Australian Standards, to the satisfaction of the Manager Technical Services.
18. Prior to the occupation of any part of the development, the driveways and crossover shall be designed and constructed in accordance with Council's Crossover Policy 9/005, to the satisfaction of the Manager Technical Services.

- 19. Prior to the occupation of any part of the development, lighting shall be installed along all driveway(s), access way(s), parking area(s), turning are(s) and pedestrian pathways by the developer. Design and construction standards shall be in accordance with relevant Australian Standards and to the satisfaction of the Manager Technical Services.**
- 20. Prior to the occupation of any part of the development, the applicant shall provide aged/disabled access to the existing Council path network in accordance with Austroads Part 13 – Pedestrians to the satisfaction of the Manager Technical Services.**
- 21. Prior to the occupation of the development, the development shall be connected to reticulated mains sewer.**

**FOOTNOTES:**

- 1. You are reminded that this is a Planning Approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements.**
- 2. Waste receptacles shall be stored in a suitable enclosure to be provided to the specifications of Council's Health Local Laws 1999.**
- 3. The development must comply with the Environmental Protection (Noise) Regulations 1997 at all times.**
- 4. Waste disposal and storage shall be carried out in accordance with Council's Health Local Laws 1999.**
- 5. The owner / developer will be required to obtain a Demolition Licence prior to the demolition of the existing dwelling.**
- 6. The proposed development is to comply with Part D3 of Vol 1 of the BCA – Access for people with disabilities.**
- 7. The proposed development is to comply with Section c of Vol 1 of the BCA – Fire separation between each sole occupancy unit.**

- 8. The developer shall take note the area of this application may be subject to rising sea levels, tidal storm surges and flooding. Council has been informed by the State Emergency Services the one hundred (100) year Annual Recurrence Interval cycle of flooding could affect any property below the ten (10)-metre level AHD. Developers shall obtain their own competent advice to ensure measures adopted to avoid that risk shall be adequate. The issuing of a Planning Consent and/or Building Licence is not intended as, and must not be understood as, confirmation the development or buildings as proposed will not be subject to damage from tidal storm surges and flooding.**
  
- 9. Applicant shall comply with the requirements of Worksafe Western Australia in the carrying out of any works associated with this approval.**

***CARRIED 6/0***



ATTACHMENT 1 TO ITEM 11.1.2



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# SCHEMATIC DESIGN DRAWINGS

## ISSUE FOR PLANNING APPROVAL

Friday, 30 March 2012

Drawing No.	Drawing Title	Rev.
SK3.00	COVER SHEET	A
SK3.01	SITE SURVEY	A
SK3.02	SITE & LOCATION PLANS	A
SK3.03	GROUND FLOOR PLAN	A
SK3.04	FIRST FLOOR PLAN	A
SK3.05	ELEVATIONS 01	A
SK3.06	ELEVATIONS 02	A
SK3.07	ELEVATIONS 03	A
SK3.08	SECTIONS	A
SK3.09	DEVELOPMENT INFORMATION	A



**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

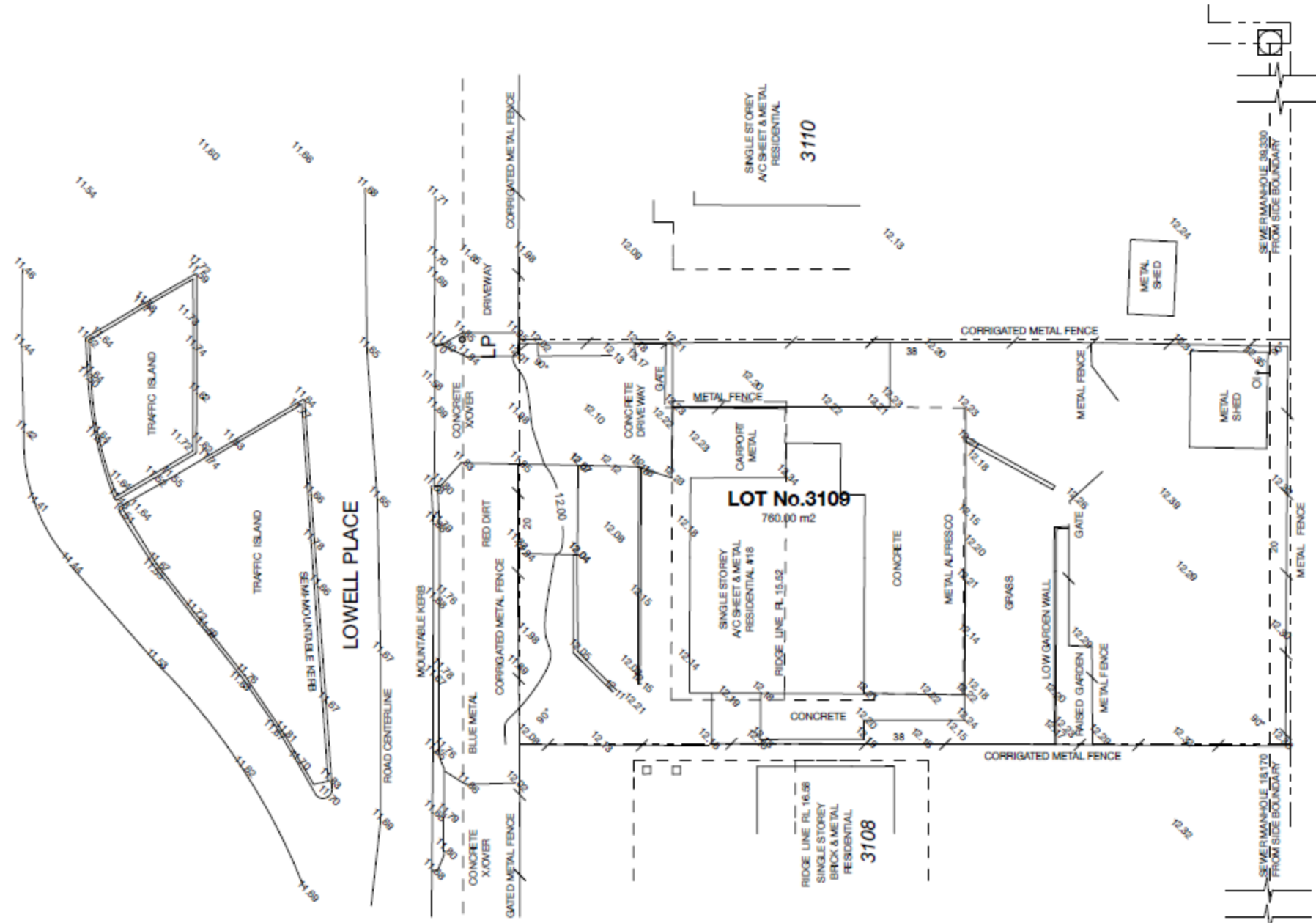
WILCOX & ASSOCIATES PTY LTD. ACN 008 628 146 ABN 93 077 944 372 MARGARET RIVER UNIT 7 119 BURNELL HWY MARGARET RIVER WA T +61 8 9473 2111 F +61 8 9473 2110  
BALL J. BARRKILL 26 BUNWORTH KILDE HENON DRIVE BARRKILL T +61 8 9473 29601 F +61 8 9473 29601 PO BOX 122 MARGARET RIVER WA 6205 E ADMIN@WILCOXARCH.COM

ARCHITECTURE  
INTERIOR  
LANDSCAPE  
PROJECT ADVISORY

**willcox.**

SK3.00 REV A  
COVER SHEET

Project No: 2011P003  
Date: 30/03/12  
Drawn By: DD  
Internal Revision: 04



**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY. LTD. ACN 930 823 149 ABN 93 027 944 373 MARGARET RIVER UNIT 7 116 BUSHILL HWY MARGARET RIVER WA T +61 8 9475 2111 F +61 8 9475 2110  
 BALI J. SAGRA 11 26 SUNGATA HILLO RENON DR PASAR BALI T +62 361 236021 F +62 361 236021 PO BOX 122 MARGARET RIVER WA 6285 E 82010@wilcoxassociates.com

ARCHITECTURE  
INTERIOR  
SURVEYING  
PROJECT ADMIN

**willcox.**

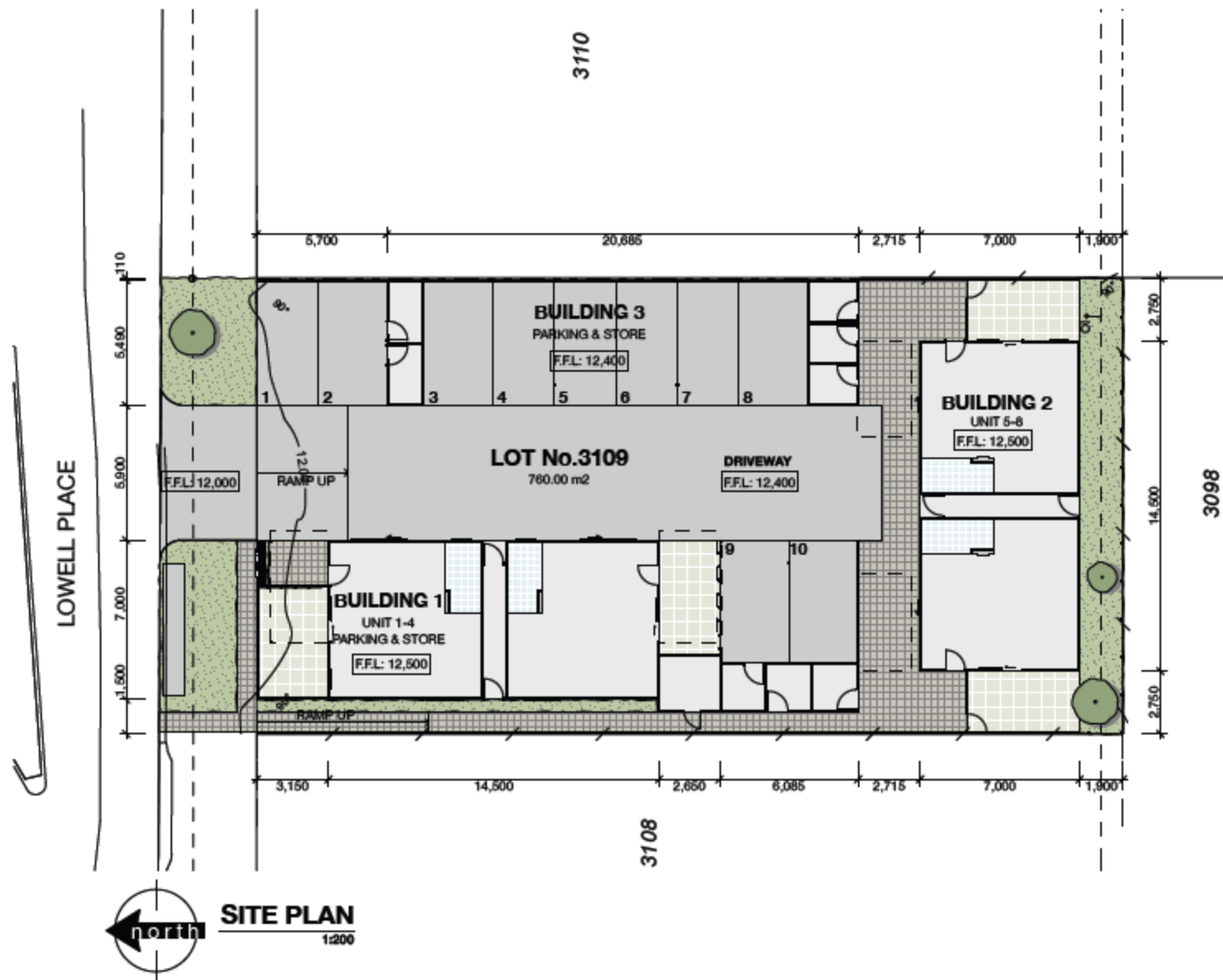
SK3.01 A  
SITE SURVEY

Project No: 2011/P033  
Date: 30/03/12

Drawn By: DD  
Internal Revision: 04







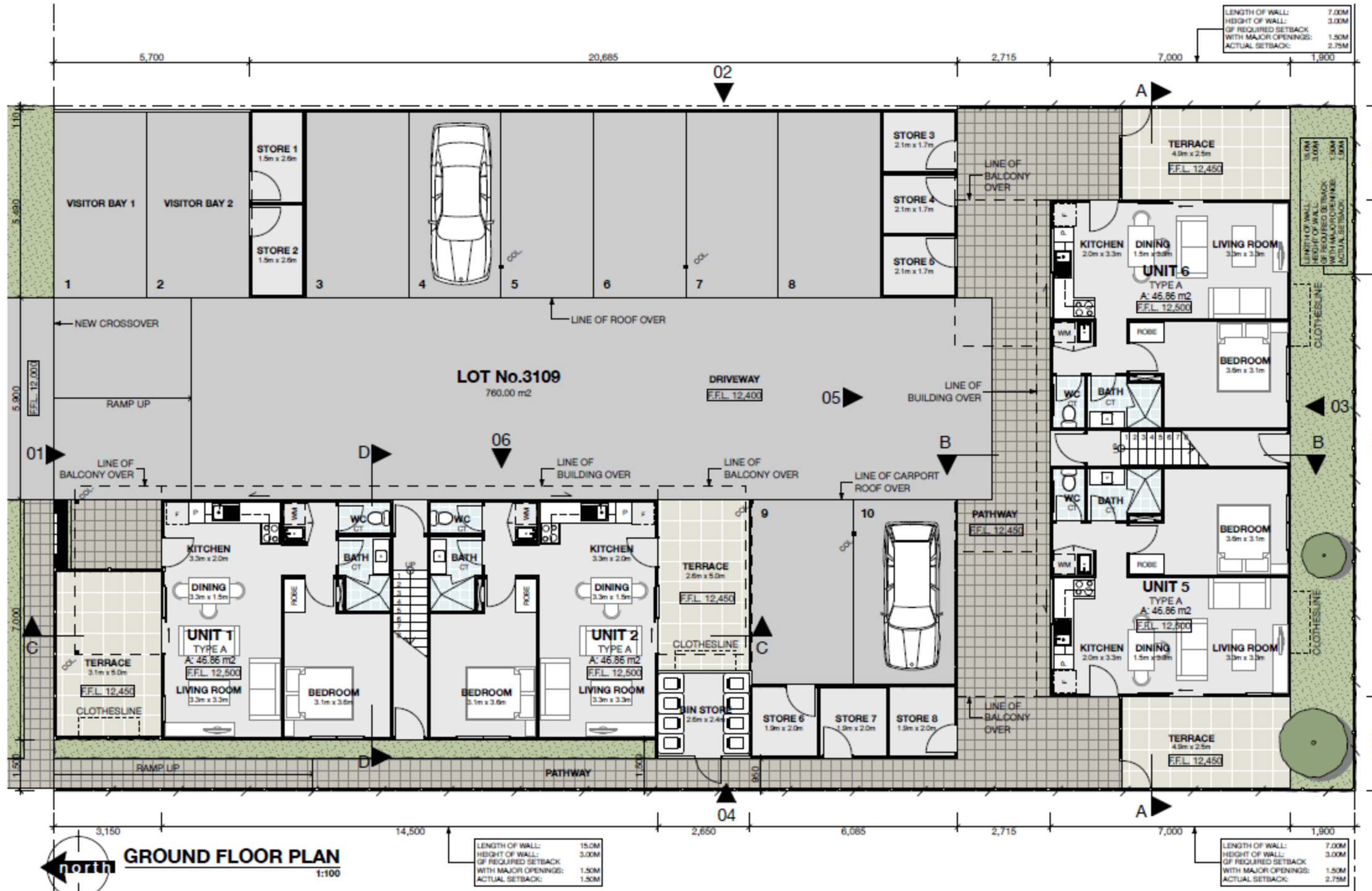
**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILLCOX & ASSOCIATES PTY LTD. ACN 090 820 140 ABN 50 077 944 372 MARGARET RIVER UNIT 7 110 BUNDELL HWY MARGARET RIVER WA T +61 8 9787 3111 F +61 8 9787 3110  
BALI J. SAKAKI 11 28 ELAMBERTA RELOO RENON DR PASAR BALI T +62 361 239601 F +62 361 239601 M PO BOX 122 MARGARET RIVER WA 6206 E willco@willcoxs.com

ARCHITECTURE	MARGARET RIVER	<b>willcox.</b>	<b>SK3.02 A</b> SITE & LOCATION PLANS
INTERIORS	BALI		
LANDSCAPE ARCHITECTURE	PROJECT ADVISORY		

Project No: 2011P038  
Date: 30/03/12  
Drawn By: DD  
Internal Revisions: 04

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metres



**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY. LTD. ACN 933 623 149 ABN 93 077 944 373 MARGARET RIVER UNIT 7 116 RUSSELL HWY MARGARET RIVER WA T +61 8 9757 3111 F +61 8 9757 3110  
BALI J. SAGRAJ (126 SUNGATA) HILOLO HONON DRIPANAR BALI T +62 81 236021 F +62 81 236021 PO BOX 122 MARGARET RIVER WA 6235 E info@wilcoxassociates.com

ARCHITECTURE: MARGARET RIVER  
INTERIOR: BALI  
SURVEILLING: PROJECT ANDREW

**willcox.**

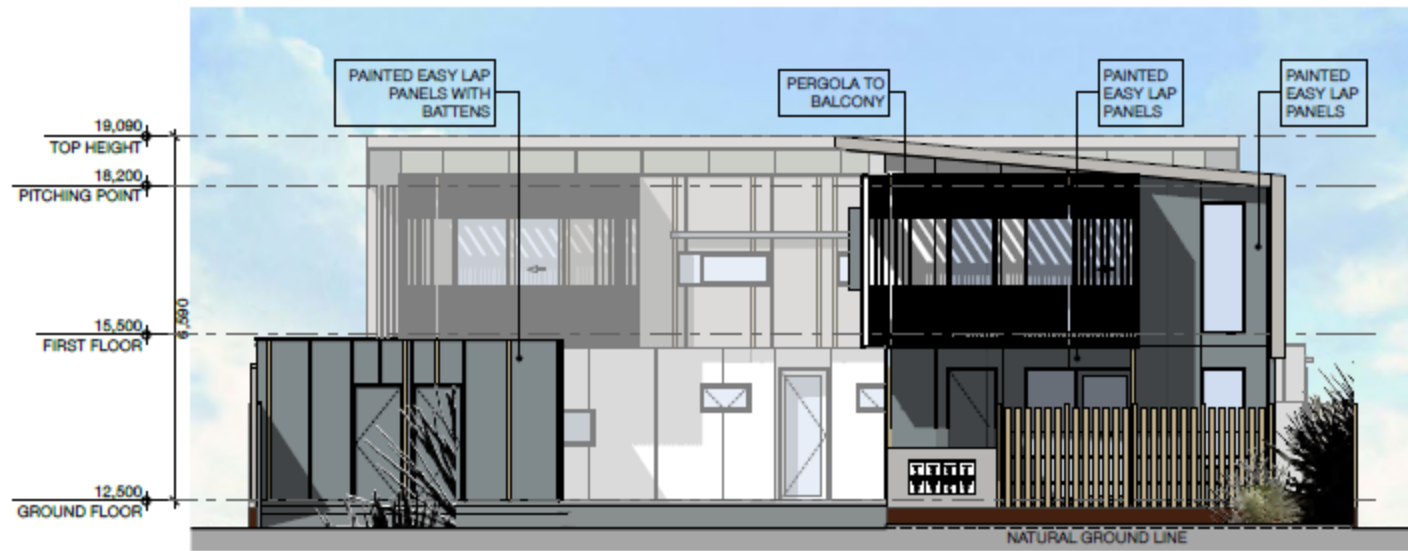
Project No: 20111003  
Date: 30/03/12

Drawn By: DD  
Internal Revision: 04

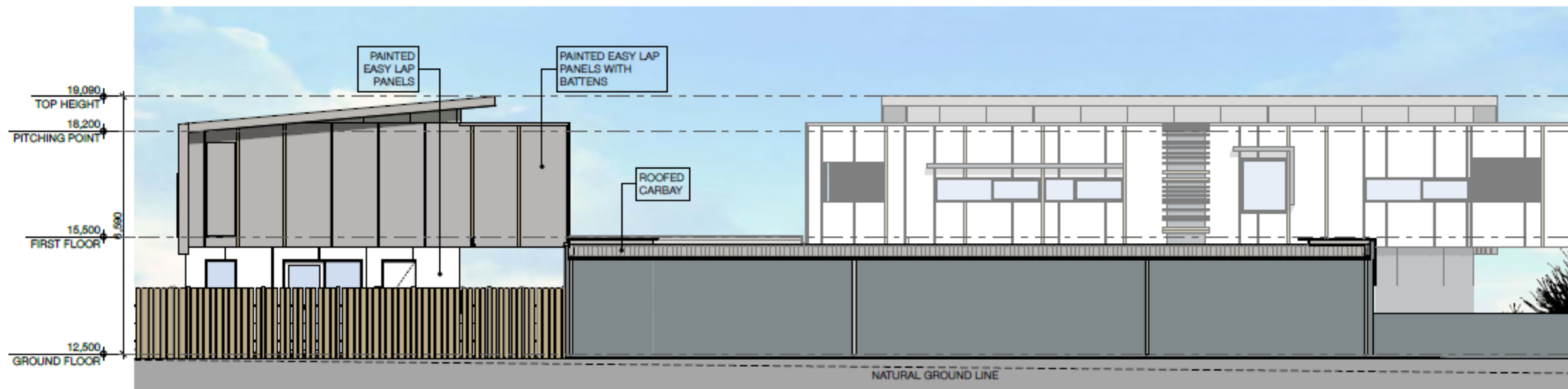
**SK3.03 A**  
GROUND FLOOR PLAN

0 1 2 3 4 5





01 NORTH ELEVATION  
1:100



02 EAST ELEVATION  
1:100

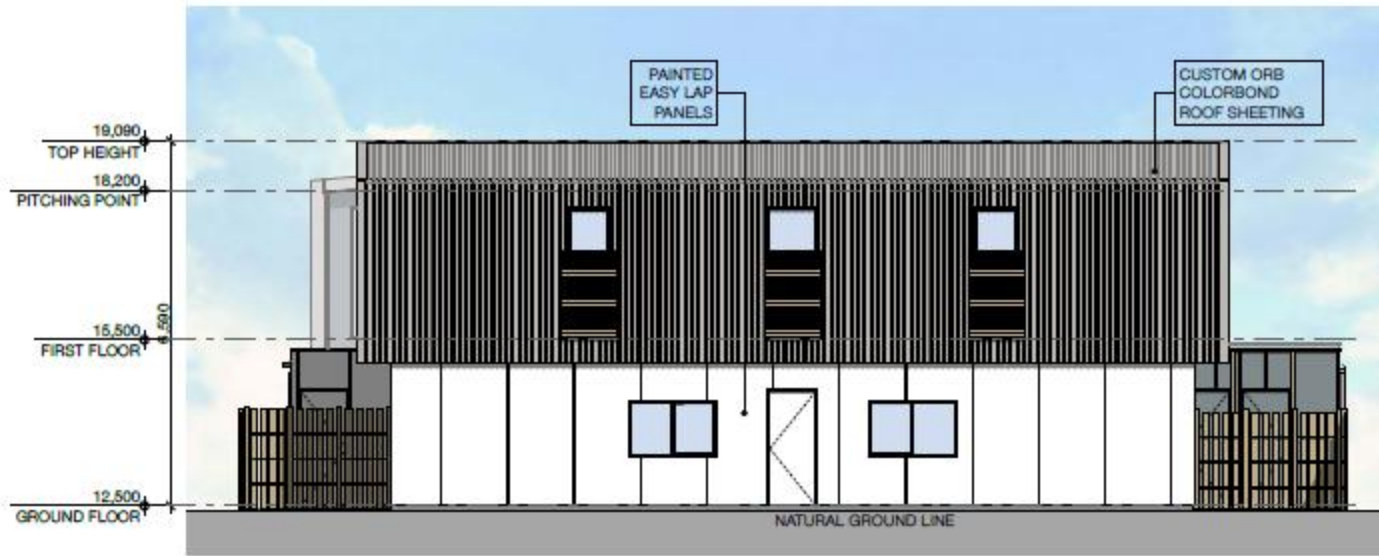
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18 LOVELL PLACE, SOUTH HEDLAND

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BALI J. SARDJI 18 SUNGATA HILLOH RD NOKO DENPASAR BALI T +62 361 236601 F +62 361 236601 PO BOX 122 MARGARET RIVER WA 6285 E info@wilcoxarchitects.com

ARCHITECTURE	MARGARET RIVER	<b>willcox.</b>	SK3.05 A ELEVATIONS 01
INTERIOR	BALI		
LANDSCAPE	PROJECT ADVISOR		
Project No:	2011F033	Drawn By:	DD
Date:	30/03/12	Internal Revision:	04







03 SOUTH ELEVATION  
1:100

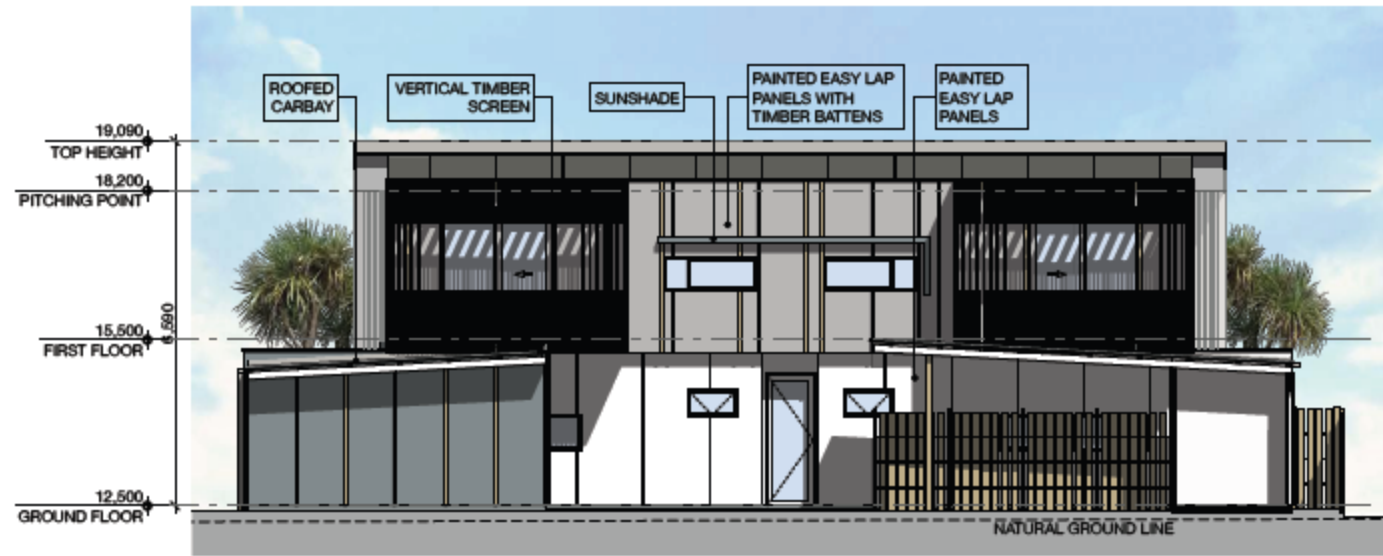


04 WEST ELEVATION  
1:100

**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY. LTD. ACN 059 823 146 ABN 90 077 944 373 MARGARET RIVER UNIT 7 119 RUSSELL HWY MARGARET RIVER WA T +61 8 9757 3111 F +61 8 9757 3110  
BALL J. SARAYI 26 SUNSHINE HILL RD DENMARK SA T +61 81 236021 F +61 81 236021 PO BOX 122 MARGARET RIVER WA 6205 E ADMIN@WILCOXARCHITECTURE.COM

ARCHITECTURE INTERIOR EXTERIOR PROJECT ADVISORY	MARGARET RIVER BALL	<b>willcox.</b>	REV SK3.06 A ELEVATIONS 02
Project No: Date:	2011 F023 30/03/12	Drawn By: Internal Revisior:	DD 04
			0 1 2 3 4 5



05 NORTH ELEVATION - UNITS 5-8  
1:100



06 EAST ELEVATION - UNITS 1-4  
1:100

**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY LTD. ACN 090 820 140 ABN 90 877 944 372 MARGARET RIVER UNIT 7 110 BUNDELL HWY MARGARET RIVER WA T +61 8 9787 3111 F +61 8 9787 3110  
BALI J.L. SAKAKI 11 25 ELAMBERTA RELOO RENON DENPASAR BALI T +62 361 239601 F +62 361 239601 PO BOX 122 MARGARET RIVER WA 6206 E info@wilcoxandassociates.com

ARCHITECTURE  
INTERIORS  
LANDSCAPE ARCHITECTURE  
PROJECT ADVISORY

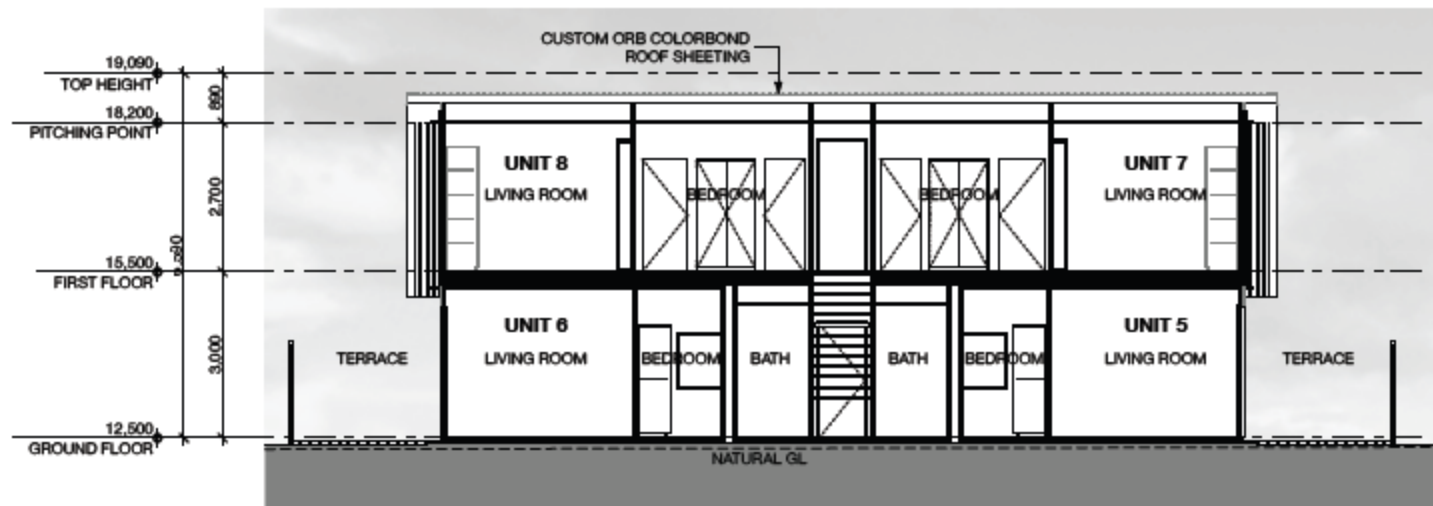
**wilcox.**

SK3.07 A  
ELEVATIONS 03

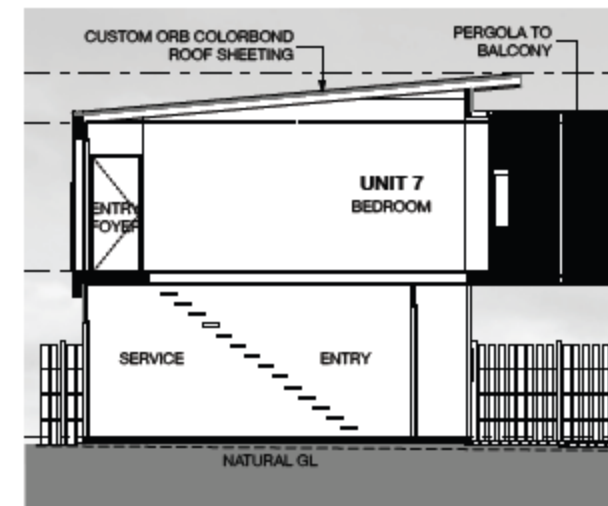
Project No: 2011P030  
Date: 30/03/12

Drawn By: DD  
Internal Revisions: 04

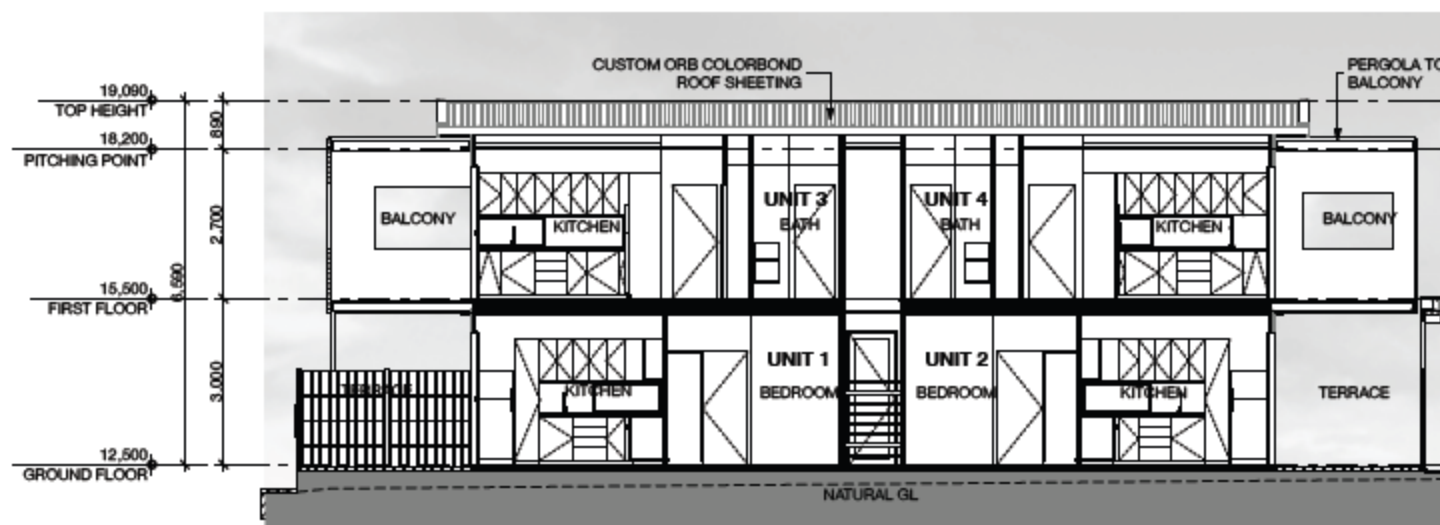




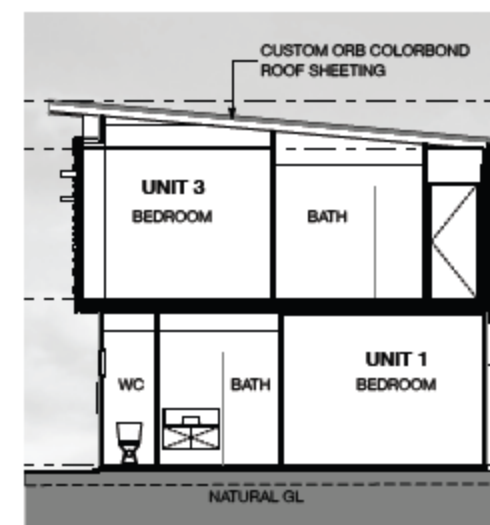
**A SECTION**  
1:100



**B SECTION**  
1:100



**C SECTION**  
1:100



**D SECTION**  
1:100

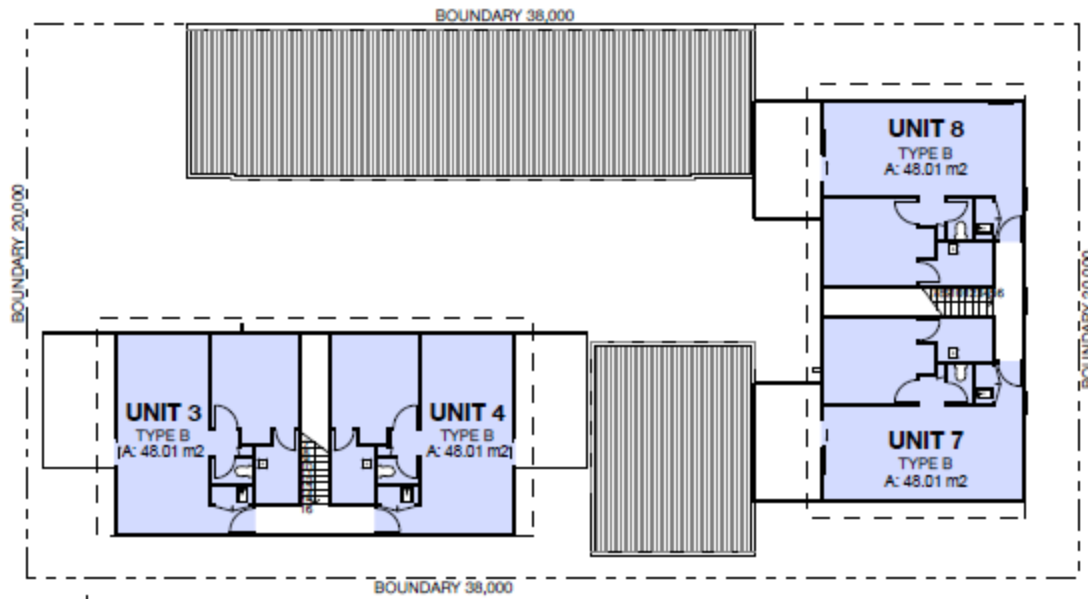
**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY LTD. ACN 090 820 140 ABN 50 077 944 372 MARGARET RIVER UNIT 7 110 BURRELL HWY MARGARET RIVER WA T +61 8 9787 2111 F +61 8 9787 2110  
 BALI AL BAKAR 11 28 ELAMETHA KELCO RENON DENPASAR BALI T +62 361 239601 F +62 361 239601 PO BOX 122 MARGARET RIVER WA 6206 E admin@wilcoxarch.com

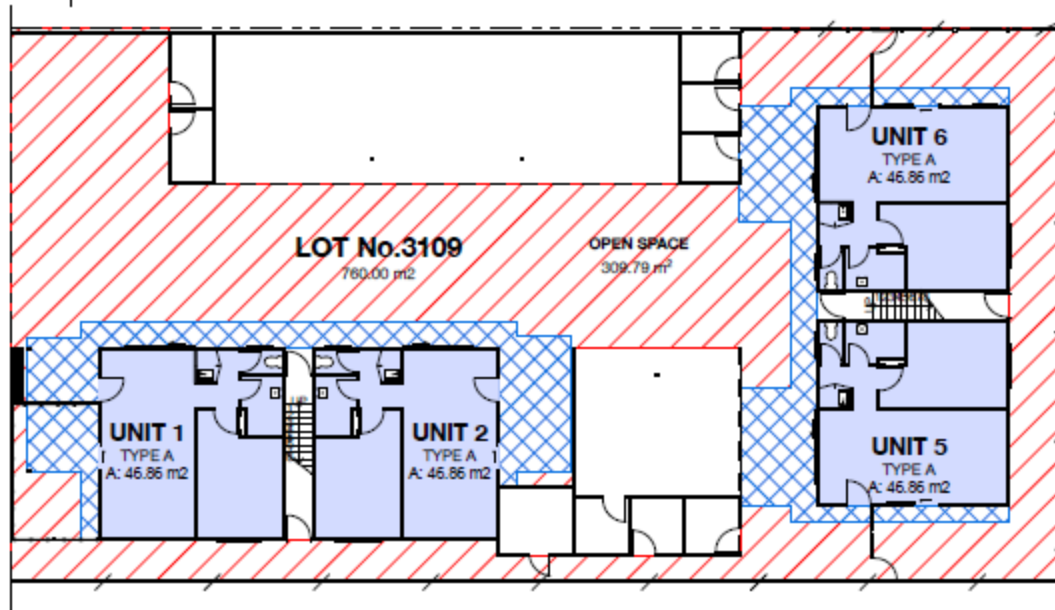
ARCHITECTURE INTERIORS LANDSCAPE PROJECT ADVISORY

**willcox.** SK3.08 A SECTIONS

Project No: 2011P030 Date: 30/03/12 Drawn By: DD Internal Review: 04



**FIRST FLOOR PLOT RATIO PLAN**  
1:200



**GROUND FLOOR PLOT RATIO PLAN**  
1:200

**LOVELL PLACE**  
18 LOVELL PLACE, SOUTH HEDLAND

WILCOX & ASSOCIATES PTY. LTD. ACN 939 623 149 ABN 93 623 149 373 MARGARET RIVER UNIT 7 116 BUSSELL HWY MARGARET RIVER WA T +61 8 9475 2111 F +61 8 9475 2110  
 BALI J. SARDJATI 26 SUNGATA KELOD HENON DENPASAR BALI T +62 361 236621 F +62 361 236621 PO BOX 122 MARGARET RIVER WA 6285 E info@wilcoxassociates.com

ARCHITECTURE MARGARET RIVER  
 INTERIOR BALI



SK3.09 A  
 DEVELOPMENT INFORMATION

Project No: 2011/P033  
 Date: 30/03/12  
 Drawn By: DD  
 Internal Revision: 04



**DEVELOPMENT INFORMATION**

**SITE ZONING:** R30

**SITE AREA :** 760 m<sup>2</sup>

8 x 1 BED UNITS (UNITS 1, 2, 3, 4, 5, 6, 7, 8)

**UNIT FLOOR AREA**

UNITS 1, 2, 5, & 6 46.86m<sup>2</sup>  
 UNITS 3, 4, 7, & 8 48.01m<sup>2</sup>

**TOTAL FLOOR AREA** 379.48 m<sup>2</sup>  
 (MAXIMUM 380m<sup>2</sup> ALLOWED)

**TOTAL OPEN SPACE** 309.79m<sup>2</sup>  
 INCLUDES 50m<sup>2</sup> BENEATH  
 BALCONIES (MINIMUM 342m<sup>2</sup> REQUIRED)

**CARPARKING**  
 8 CARBAYS FOR DWELLINGS  
 2 VISITOR CARBAYS

**TOTAL 10 PARKING BAYS PROVIDED**  
 (MINIMUM 10 PARKING BAYS REQUIRED)

**LEGEND**

- PLOT RATIO AREA FOR 1 BED UNITS
- OPEN SPACE AS DEFINED BY R CODES
- AREA OF OPEN SPACE UNDER BALCONIES/DECKES (MAX 50m<sup>2</sup> INCLUDED)

## ATTACHMENT 3 TO ITEM 11.1.2

**Pound Michael**

---

**From:** David Willcox [willcox@mac.com]  
**Sent:** Friday, 30 March 2012 2:36 PM  
**To:** Pound Michael  
**Subject:** Re: plot ratio

Michael,

Have copied statements from my previous email, as I think generally they are responses to these issues raised....

Attached are revised elevations so you can see changes made.

**Privacy Intrusion;**

Privacy to neighbours was raised as a primary concern and has been addressed in the revised application. Within the previous application, all windows facing boundaries were screened with semi permeable timber battens, this remains. The balconies to Units 4, 5, 7 & 8 now all have solid walls to balcony sides facing boundaries significantly reducing the impact on neighbours. The major openings to Units 7 & 8 have now also been moved from the side boundary walls to the street facing walls significantly improving privacy to neighbours and street surveillance.

**Look of Finished Product**

The building aesthetics have been reviewed inline with comment received. The major change is relevant to the first floor where the contrasting panels have been removed and replaced with single colour panels with counter battens fixed at random intervals. This tropical style of facade treatment is believed to be representative of the desired revitalisation of south hedland and will contribute positively to the existing streetscape.

**Adjoining Developments**

The revised aesthetics contribute in a desired manner to the existing streetscape providing an contemporary aesthetically pleasing design appropriate for the region. The master planning of the site allows for significant articulation in the built form, with Units 1 & 3 projecting into the street setback and the roofed structure to car parking being setback 5.7m from the front boundary, providing good articulation between both major elements on either side of the central driveway. While the design of the proposed development is not consistent with the current streetscape or adjoining properties, it is believed that the design is appropriate to the desired revitalisation of the South Hedland precinct and will set a benchmark for future development in this street.

David Willcox  
General Manager

**willcox.**

**MARGARET RIVER - BALI**

I: +61 8 9757 3111  
M: +61 4 1799 4366  
F: +61 8 9757 3110  
P: P.O. Box 122  
Margaret River  
WA 6285  
E: [david@willcoxassociates.com](mailto:david@willcoxassociates.com)

On 30/03/2012, at 2:09 PM, Pound Michael wrote:



Please advertise to the following:

Multiple Dwelling – 8 Multiple Dwellings



DELTA CAVE PTY LTD  
P O Box 2316  
MANDURAH WA 6210

A803380 – LOT 2 (16) LOVELL PLACE SOUTH HEDLAND 6722

SHARACK LAMES TULLOCK & NATALIE LEIGH GILLESPIE  
20 LOVELL PLACE  
SOUTH HEDLAND WA 6722

A112070 – LOT 3110 (20) LOVELL PLACE SOUTH HEDLAND 6722

Department Of Housing  
FINANCE 3RD FLOOR  
199 PLAIN STREET  
EAST PERTH WA 6982

A112040 – LOT 3098 (4) JIBSON CLOSE SOUTH HEDLAND 6722

**11.1.3 Proposed Adoption of the Pilbara's Port City Growth Plan. (File No.: 18/12/0020)**

**Officer** Leonard Long  
Manager Planning

**Date of Report** 30 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

Council's consultants (RPS and sub consultants) in conjunction with the Council Officers, Pilbara Cities and the Department of Planning have completed the preparation of the Pilbara's Port City Growth Plan. The Plan establishes a framework by which to deliver a sustainable city of 50,000 persons.

The purpose of this report is to adopt the Pilbara's Port City Growth Plan as the Towns Local Planning Strategy to enable its endorsement by the Western Australian Planning Commission.

**Background**

The Pilbara's Port City Growth Plan is an important document, and together with the implementation plan, will guide the Town of Port Hedland into realizing the vision of both Local and State government to see the Town grow into a sustainable City of 50,000 persons.

The preparation of the document began in November 2010, with the appointment of RPS as the Lead Consultant on the project.

**Consultation**

In addition to advertising the Pilbara's Port City Growth Plan in the North West Telegraph allowing for a 42 day commentary period, consultation has been undertaken in various manners during the course of the project. This has included:

- Regular working group meetings (all consultants)
- Consultant with Executive Group
- Briefing sessions with Councillors
- One on one briefings with Councillors
- Monthly progress meetings with Steering Group (Pilbara Cities, Department of Planning, LandCorp, Council and Lead Consultants, RPS)
- Individual meetings with relevant stakeholders (State Government agencies, industry, local community groups and other stakeholders)
- Meetings with Stakeholder Reference Group
- Growth Forum

Through the consultation process a number of submission were received, with the main issue identified being the lack and affordability of residential housing within the Town. The issues raised were addressed by the Lead Consultants and workshopped with Council.

### **Statutory Implications**

The document is to comply with the requirements of the *Planning and Development Act 2005*.

### **Policy Implications**

Nil at this point in time, however, it is envisaged the recommendations arising from the Pilbara's Port City Growth Plan will inform future policy direction.

### **Strategic Planning Implications**

The Pilbara's Port City Growth Plan will supersede the current Land Use Master Plan (LUMP) by providing a framework to encourage and manage development within the Town over the next 20+ years, facilitating the transformation of the Town of Port Hedland into the City of Port Hedland.

The document will be considered the Local Planning Strategy which forms the basis on which the revision of the Town Planning Scheme No 5 is done, and will guide future non planning documents.

The Pilbara's Port City Growth Plan is a vital strategic document which will also supersede the current Hedland's Future Today document and will form the vision for Council for the next 20 years.

### **Budget Implications**

The preparation of the Pilbara's Port City Growth Plan has been jointly funded by the Town, Pilbara Cities through the Royalties for Regions scheme and the Department of Planning's Northern Planning Program.

### **Officer's Comment**

RPS and sub consultants have completed the preparation of the Pilbara's Port City Growth Plan, after taking into consideration the submissions received through the various forms of consultation.

The Pilbara's Port City Growth Plan, addresses a variety of issues including:

- Economic diversity
- Housing supply and diversity
- Community, cultural heritage and landscape character
- Infrastructure (water, sewer, roads, power etc)
- Climate and environment



The Pilbara's Port City Growth Plan provides a framework to manage development and other issues over the next 20+ years facilitating the transformation of Port Hedland from a Town to a city of 50,000 people.

The Pilbara's Port City Growth Plan is to be supported by technical working papers detailing all the technical reports compiled by the consultants.

Importantly the Pilbara's Port City Growth Plan establishes a vision for Port Hedland. The document is to be supported by an Implementation Plan which has and will be further workshopped with Council. It is anticipated this document will be presented to Council for adoption in June / July this year. The Implementation Plan is a critical document as it provides the mechanism by which to deliver the vision established by the Pilbara's Port City Growth Plan. It addresses the following:

- Governance
- Prioritisation of projects
- Staging
- Funding
- Responsible Authorities to deliver projects
- Communication and engagement.

To enable the preparation of the scheme review Council is, at this stage, only requested to consider the adoption of Pilbara's Port City Growth Plan. The Implementation plan is currently being finalised and will be workshopped with Councillors prior to it being presented to Council for adoption.

### **Attachments**

1. Pilbara's Port City Growth Plan  
(Attached under separate cover)

### **Officer's Recommendation**

That Council:

1. Adopts the Pilbara's Port City Growth Plan as the Town's Local Planning Strategy,
2. Pursuant to Regulation 12B(3)(c) of the Town Planning Regulations 1967, forward the Pilbara's Port City Growth Plan to the WAPC requesting it be endorsed as the Towns Local Planning Strategy.
3. Notes the priorities, outcomes, locations, costings, staging/timing contained in the Pilbara's Port City Growth Plan will inform and be considered within the Integrated Strategic Planning and Reporting Framework currently being developed.

**201112/402 Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr M B Dziombak**

**That the the Pilbara's Port City Growth Plan go out to the communit for two weeks of public consultation before it is presented back to Council.**

*REASON: Council believes that the community needs to be given the opportunity to provide feedback on the final draft of the Pilbara's Port City Growth Plan before Council considers its endorsement.*

**11.1.4 Proposed Section 70A Notification for Lot 98 Kingsmill Street, South Hedland (File No.: 405760G)**

**Officer** Caris Vuckovic  
Lands Officer

**Date of Report** 19 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

Council received a request from Kim Venn on behalf of the owner of Lot 98 Kingsmill Street, Port Hedland, to affix the Towns Common Seal to a Section 70A notification form, which will enable lodgement of the form with the Registrar of Titles.

**Background**

A Development Approval (2011/413) was granted by Planning Services on 4 December 2011. The following condition was imposed as part of the approval:

*“12. Prior to the submission of a building licence application, the landowner is to prepare a notification under Section 70A of the Transfer of Land Act 1983, in a form acceptable to the Town, to be lodged with the Registrar of Titles for endorsement on the Certificate of Title for the subject Lot. This notification is to be sufficient to alert prospective landowners or occupiers that:*

- a. The Western Australian Department of Health has advised in a preliminary investigation that it does not support medium density residential development in this area due to a potential causal link between the dust generated by nearby ore mining processes and port facilities, and increased likelihood of respiratory health impacts;*
- b. Seniors, children, and persons with existing heart or lung disease appear to be at an elevated risk of dust-related health impacts.*

*Should additional information be required in regard to part (a) or (b), the prospective landowners should contact the Western Australian Department of Health.”*

In order to finalise the Section 70A form and obtain the Town's Common Seal, a Council resolution is required.

**Consultation**

Nil

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Strategic Planning Implications**

Nil

**Budget Implications**

Nil

**Officer's Comment**

The required Section 70A notification is an important mechanism to ensure any prospective owners / buyers of the lot / unit are alluded to the restrictions / conditions pertaining to the lot / unit.

The use of the Town's Common Seal will only enable the lodgement of the application with the Registrar of Titles and will not complete the land owner / developers obligations under the conditions. To complete their obligation, a copy of the documentation confirming the registration of the notification must be supplied to the Town.

In light of the above, Council is requested to grant approval for the use of the Town's Common Seal.

**Attachments**

Nil

**201112/403 Officer's Recommendation / Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr G A Jacob**

**That Council:**

- 1. Approves the request from Kim Venn on behalf of the owner of Lot 98 Kingsmill Street, Port Hedland, to affix the Town's Common Seal to a Section 70A Notification form;**
- 2. Advises the applicant, once the notification is registered and a copy of the documentation confirming the registration is provided to the Town, Condition 12 of the Development Approval (2011/413) will be deemed as been satisfactorily complied with.**

***CARRIED 6/0***

**11.1.5 Proposed Development Plan over Lot 330 Hamilton Road, South Hedland (File No.: 2012/65)**

**Officer** Steve de Meillon  
Planning Officer

**Date of Report** 30 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

At the Ordinary Council Meeting of 14 December 2011 Council approved to initiate advertising for the Development Plan prepared by TPG Town Planning and Urban Design Consultants (the applicant) on behalf of the State of Western Australia, over Lot 330 Hamilton Road, South Hedland (the site).

As part of the consultation process the Development Plan was amended to ensure compliance with internal and external requirements.

The amended Development Plan (Development Plan) is considered consistent with the objectives and outcome of the original Development Plan. Further, it is considered the modifications will rationalise potentially underutilised land.

It is being recommended the Development Plan is adopted.

**Background***Site Description and Locality (Attachment 1)*

The site is situated on the northern fringe of South Hedland and approximately 1.4km northeast of the South Hedland Town Centre. The site is predominately surrounded by undeveloped land to the north, east and west. The Hedland Senior High School is located directly south of the site across North Circular Road.

The site will have direct access to existing road infrastructure from North Circular Road to the south and Hamilton Road to the east.

*Current Zoning*

In terms of the Town of Port Hedland Town Planning Scheme No.5 (TPS5) the majority of the site is zoned Urban Development.

The Development Plan includes Reserve 32698 on Lot 2944 which runs north – south along the eastern boundary of the site.

Lot 2944 is zoned Other Purposes – Infrastructure.

*The proposal*

The Development Plan proposes a mixture of medium and high residential densities, public open space, and limited commercial development as identified.

Lot 2944 is included within the Development Plan in order to rationalise potentially underutilised land. Lot 2944 has been identified for potential future open space.

*Amended Plan*

On the 14 December 2011 Council at its Ordinary Meeting resolved to initiate advertising of the Development Plan covering Lot 330 Hamilton Road, South Hedland.

As part of continued liaison with the applicant, the Development Plan has been amended comprising the following:

- The inclusion of Reserve 32698 on Lot 2944.
- Alterations to the road network to the east of the site to improve passive surveillance opportunities.
- Three (3) metres of road widening incorporated into the southwestern boundary.
- Width of the central east-west spine increased to 18m all the way through the Development Plan.
- Redesign of the northeast corner to provide a road interface with the drain and allow for a cul-de-sac turning head.
- Provision of an alternative walking trail with 3m path provided along the drainage routes.

**Consultation***Internal*

The amended Development Plan was circulated to all the relevant internal Town of Port Hedland Officers, with no objections.

*External*

As per the resolution at the Ordinary Council Meeting on the 14 December 2011, external advertising was undertaken in accordance with Section 5.2.8 of TPS 5.

The amended Development Plan has been prepared to meet the requirements of all external service agencies.

**Statutory Implications**

Once endorsed by Council, a Development Plan becomes a policy statement under the statutory provision of TPS 5.

**Policy Implications**

Nil

**Strategic Planning Implications**

Town of Port Hedland Strategic Plan 2010/2015

Key Result Area 4:	Economic Development
Goal 4:	Land Development Projects
Immediate Priority 1:	Fast track the release and development of commercial, industrial and residential land.

Draft Pilbara Port City Growth Plan

Precinct 10 – South Hedland West

Implementation Indicators:

- Immediate land release requirements of 120ha (western edge) requires fast-track 'intervention' approach to bring forward standard agency approval timeframes and facilitate a 0-2 year development and lot release timeframe.
- Immediate traffic planning required for western ring road.
- Landfill relocation planning required to remove buffer impacts to urban development land in southeast.
- Precinct encapsulated in TPS5 as a 'Development Plan' area(s).
- Structure Plan to be prepared over priority development areas (leaving land bank areas).
- Flexible approaches to immediate/short term water and wastewater infrastructure provision required.

**Budget Implications**

The applicant has paid the prescribed application fee of \$7,556.20.

**Officer's Comment**

The site is strategically important due to its size (25.462ha) and prominent location.

It is important to ensure proper and orderly planning principles are maintained when planning the development of such a large site. The applicant has worked closely with Council Officers to ensure the best possible outcome is achieved.

*Amended Development Plan*

As part of the consultation process the Development Plan was amended to resolve all internal and external requirements.

The Development Plan proposes no modification to either the zoning or residential densities of the original design. Therefore, the Development Plan is generally consistent with both the design and scale of the original proposal.

The applicant has provided the following justification for the modification to the Development Plan:

- The inclusion of Reserve 32698 on Lot 2944.

*Redesign of the eastern section of the plan and the inclusion of Lot 2944 in the Development Plan area. Water Corporation was concerned at the possibility of having the backs of lots fronting the reserve and the resultant retaining wall and fencing that would be required to ensure drainage flowed back westward towards the drain. The design has therefore been altered to a series of loop roads which will allow for pedestrian access through the reserve and surveillance over the reserve. It will also result in a better at grade interface with the reserve as the stormwater can now discharge across the drain to a swale that can be constructed on the opposite side of the reserve.*

- Alterations to the road network to the east of the site.

*Three (3) metres of road widening has been incorporated into the south western boundary of the site to allow for safety distances to the power lines which run along Hamilton Road.*

- Width of the central east-west spine amended to 18m all the way through the Development Plan.

*The width of the central east-west spine has been amended to 18m all the way through to Development Plan to allow for a drainage swale on the southern side and footpaths on both sides of the road. This has resulted in a slight reduction in the area of the northern grouped dwelling site and lots abutting the northern boundary of the road.*

- Redesign of the northeast corner to provide a road interface with the drain and allow for a cul-de-sac turning head.

*Redesign of the north east corner to provide a road interface with the drain and allow for a cul-de-sac turning head and parking at the head of the cul-de-sac.*

- Provision of an alternative walking trail with 3m path provided along the drainage routes.

*Provision of an alternative walking trail with 3m path now being provided along the drainage routes to provide greater amenity and linkages to future walking trails contemplated as part of future Stage 2 areas.*



In light of the above, it is considered the proposed modifications improve both the efficiency and amenity of the Development Plan area and adjoining land.

**Attachments**

1. Location Plan
2. Development Plan

**Options**

1. Adopt the Development Plan.

This would allow the Development Plan to be forwarded to the Department of Planning for endorsement.

2. Adopt the Development Plan with modifications.

This option should be resolved if Council requires further consideration of the proposed design.

3. Refuse to endorse the Development Plan.

Refusing to adopt the Development Plan would be in direct conflict with the Town's current Strategic Plan and Draft Growth Plan.

Option 1 is recommended.

**Officer's Recommendation**

That Council:

1. Adopts the Development Plan over Lot 330 Hamilton Road, South Hedland including the following modifications:
  - a. Inclusion of Reserve 32698 on Lot 2944 directly adjoining Lot 330 Hamilton Road to the northeast.
  - b. Alterations to the road network and lot layout to the east of the site.
  - c. Three (3) metres of road widening incorporated into the southwestern boundary.
  - d. Width of the central east-west spine amended to 18m all the way through the Development Plan.
  - e. Redesign of the northeast corner to provide a road interface with the drain and allow for a cul-de-sac turning head.
  - f. Provision of an alternative walking trail with 3m path provided along the drainage routes.

2. Forwards to the Western Australian Planning Commission for endorsement in accordance with clause 5.2.7 of TPS 5.
3. Advises the applicant of Council's decision.

**Alternative Officer's Recommendation**

That Council:

1. Adopts the Development Plan over Lot 330 Hamilton Road, South Hedland including the following modifications:
  - a. Inclusion of Reserve 32698 on Lot 2944 directly adjoining Lot 330 Hamilton Road to the northeast.
  - b. Alterations to the road network and lot layout to the east of the site.
  - c. Three (3) metres of road widening incorporated into the southwestern boundary.
  - d. Width of the central east-west spine amended to 18m from Hamilton Road through to the roundabout on the central north-south spine.
  - e. Redesign of the northeast corner to provide a road interface with the drain and allow for a cul-de-sac turning head.
  - f. Provision of an alternative walking trail with 3m path provided along the drainage routes.
2. Forwards to the Western Australian Planning Commission for endorsement in accordance with clause 5.2.7 of TPS 5.
3. Advises the applicant of Council's decision.

**201112/404 Council Decision**

**Moved: Cr G A Jacob**

**Seconded: Cr J E Hunt**

**That Council:**

1. **Adopts the Development Plan over Lot 330 Hamilton Road, South Hedland including the following modifications:**
  - a. **Inclusion of Reserve 32698 on Lot 2944 directly adjoining Lot 330 Hamilton Road to the northeast.**
  - b. **Alterations to the road network and lot layout to the east of the site.**

- c. Three (3) metres of road widening incorporated into the southwestern boundary.
  - d. Width of the central east-west spine amended to 18m from Hamilton Road through to the roundabout on the central north-south spine.
  - e. Redesign of the northeast corner to provide a road interface with the drain and allow for a cul-de-sac turning head.
  - f. Provision of an alternative walking trail with 3m path provided along the drainage routes.
2. Forwards to the Western Australian Planning Commission for endorsement in accordance with clause 5.2.7 of TPS 5.
  3. Advises the applicant of Council's decision.

***CARRIED 6/0***

*REASON: Council adopted the Alternative Officer's Recommendation as point 1(d) better clarifies the location of the proposed spine.*

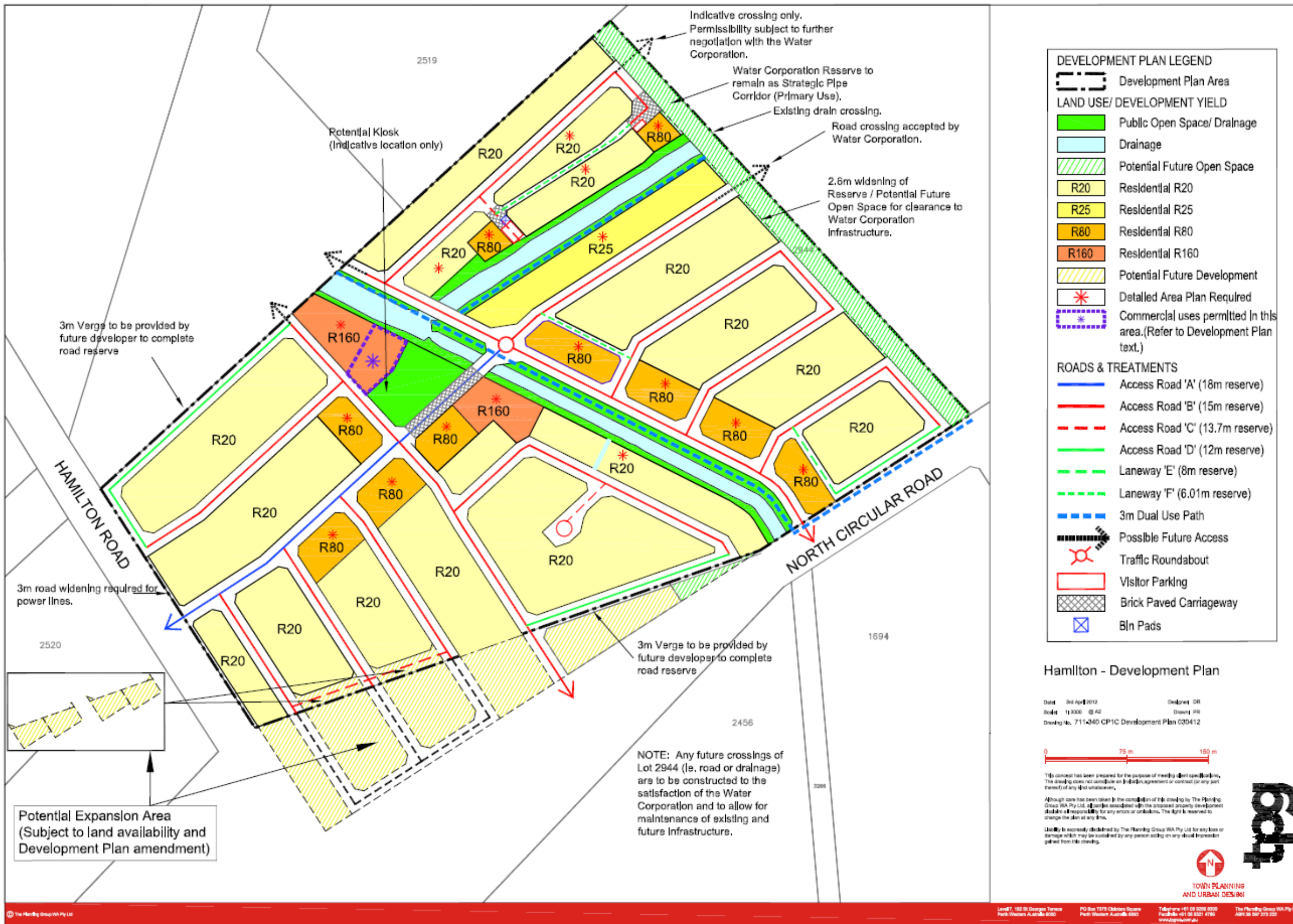
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# Location Plan







**11.1.6 Proposed Scheme Amendment No. 54 to the Town of Port Hedland Town Planning Scheme No. 5 to Recode Lots 3984, 4150, 5497 Osprey Drive, Lot 5496 Goshawk Way and Lot 556 on Deposited Plan 72058, to Residential R30, R40 and Other Purposes including – Education and Parks and Recreation (File No.: 18/09/0068)**

**Officer** Steve de Meillon  
Planning Officer

**Date of Report** 20 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

Council received a request from Taylor Burrell Barnett (TBB) to initiate an amendment to the *Town of Port Hedland Town Planning Scheme No. 5* (TPS5) to amend the coding of Lots 3984, 4150, 5497 Osprey Drive, Lot 5496 Goshawk Way and Lot 556 Deposited Plan 72058, South Hedland (the site) from “Urban Development – R20” to “Residential R30 and R40, “Education” and “Parks and Recreation”.

Council Officers recommend the initiation of the scheme amendment.

**Background**

The site is located to the east of Masters Way, to the north of Collier Drive and to the south of Osprey Drive. The site comprises an area of approximately 56.4 hectares of undeveloped land. *Attachment 1*

The site comprises a combination of Unallocated Crown Land and Reserves. The site is currently zoned “Urban Development – R20” with the intention to be developed into a future residential area.

The site forms part of an overall project site to be developed as part of the South Hedland New Living Project (SHNL), an initiative of the Department of Housing with the cooperation of the Town of Port Hedland, State Government, and local community.

The proposed amendment (Attachment 2) will provide the following land uses and approximate development yield:

- approximately 293 Traditional Residential Lots with a R30 density coding;
- approximately 71 Cottage Lots with a R40 density coding;
- 2 Grouped Housing sites with a R40 density coding;
- 1 Service Workers Accommodation site with a R30 density coding;
- 1 Primary School;
- 3 Drainage Reservations; and

- Public Open Space Reservations.

### **Consultation**

Should Council resolve to initiate this amendment to TPS5 as recommended, the documentation is to be submitted to the Environmental Protection Authority (EPA) for consideration pursuant to Section 81 of the Planning and Development Act 2005 and then advertised for public comment.

On completion of the consultation, Council is to consider any objections and determine whether to adopt the amendment with or without modifications or to abandon the amendment.

### **Statutory Implications**

The *Planning and Development Act 2005* and the *Town Planning Regulations 1967* provide Council the authority to amend its Local Planning Scheme and establish the procedure required to make this amendment.

### **Policy Implications**

Nil

### **Strategic Planning Implications**

The following section of Council's Strategic Plan 2010-2015 is considered relevant to the proposal:

Key Result Area 4:	Economic Development
Goal 4:	Land Development Projects
Immediate Priority 1:	Fast track the release and development of commercial, industrial and residential land.

The following section of the draft "Pilbara's Port City Growth Plan" is considered relevant to the proposal:

Section 5.7.12	Precinct 12 – South Hedland East
Precinct Highlight 4:	Immediate / short term expansion of residential land supply east of Koombana.

### **Budget Implications**

The applicant has paid the prescribed fee of \$7,556.20 for the initiation of the scheme amendment and advertising.



### Officer's Comment

The applicant is proposing to recode the site from "Urban Development – R20" to a mixture of "Residential R30 and R40", "Education" and "Parks and Recreation" in order to support the intended land uses anticipated in the lodged plan of subdivision.

#### *Residential Density*

The site is identified as an immediate term housing supply opportunity within the draft Pilbara Port City Growth Plan (Growth Plan). Strategically, the estimated development potential of the site contributes to the Town achieving the Key Figures outlined for Precinct 12 within the Growth Plan.

The amendment proposes a mixture of R30 and R40 residential zoning. The proposed density is considered to complement existing development within the vicinity of the site predominately comprised of medium residential developments.

Furthermore the proposal is in accordance with the Town's future plans to increase the residential density in South Hedland.

#### *Public Open Space*

The amendment identifies four (4) locations to be recoded to "Parks and Recreation". These areas strategically utilise land to provide both Public Open Space (POS) and necessary drainage reserves.

The largest area of POS abutting the proposed "Education" site is approximately 2.85 hectares and will provide recreational open space to the benefit of both the future proposed primary school and the larger residential area.

The remaining areas of "Parks and Recreation" will be utilised predominately for drainage reserves essential to the development of the site. The proposed subdivision plan for the site specifies these drainage reserves will be designed to provide interaction with the public.

#### *Primary School Site*

The applicant has provided the following justification in relation to the proposed "Education" zoning:

*A primary school site has been located central to this new development to provide for the Koombana catchment. The site is flat and framed by three proposed local roads, providing a high level of passive surveillance and site access. Detailed discussions with the DoE (Department of Education) have confirmed the acceptability of this site for a new primary school.*

In light of the above, it is considered the amendment provides an adequate solution for the future development of the site consistent with both the statutory and strategic direction of the Town.

Furthermore, specific design details for the site will be dealt with as part of the subdivision application.

### **Options**

Council has the following options when considering the matter:

1. Initiate the Scheme Amendment.

The rezoning of the site will allow for future “Residential” “Education” and “Parks and Recreation”

2. Refuse to initiate the Scheme Amendment.

Refusal of the proposed Scheme Amendment will prolong the development of the site and reduce the ability to respond to the ongoing demand for housing.

Option 1 is recommended.

### **Attachments**

1. Scheme Amendment Report
2. Scheme Amendment Plan

### **201112/405 Officer’s Recommendation / Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr G A Jacob**

### **That Council:**

1. **Approve the request from TBB to initiate an amendment to the Town of Port Hedland Town Planning Scheme No.5 to amend the zoning of Lots 3984, 4150, 5497 Osprey Drive, Lot 5496 Goshawk Way and Lot 556 on Deposited Plan 72058, South Hedland from “Urban Development – R20” to “Residential R30 and R40, “Education” and “Parks and Recreation”.**
2. **Advise the applicant accordingly and request the applicant prepare the formal amendment documents to enable referral to the Environmental Protection Authority (EPA).**

- 3. Following approval from the EPA, advertise the amendment in accordance with section 83 of the Planning and Development Act 2005 to consult persons likely to be affected by the amendment, and also advertise the amendment for a minimum of 42 days pursuant to section 84 of the Planning and Development Act 2005.**
- 4. Should there be no objections received during the statutory advertising period, Council formally adopts Scheme Amendment 54, in accordance with the provisions of the Planning and Development Act 2005,**
  - i. The date of Council adoption shall be the date of the next Council Ordinary Meeting following the closing date of the advertising period.**
- 5. Delegates the Manager Planning Services to forward Amendment 54 to the Town Planning Scheme No 5, to the Planning Commission for final approval.**

***CARRIED 6/0***

ATTACHMENT 1 TO ITEM 11.1.6

Our Ref: 11/016 AP:ct

13 February 2012

Attention: Leonard Long

Chief Executive Officer  
Town of Port Hedland  
PO Box 41  
PORT HEDLAND WA 6721



Document #: IPA23756  
Date: 16.02.2012  
Officer: LEONARD LONG  
File: 18/09/0068



Scanned/Processed by: IRI NEW 11/016/004K

Dear Sir

**PROPOSED SCHEME AMENDMENT TO REZONE VARIOUS LOTS IN SOUTH HEDLAND OSPREY DEVELOPMENT SITE**

We write to you on behalf of the South Hedland New Living Project (SHNL) to request that the Town of Port Hedland initiate an amendment to the *Town of Port Hedland Planning Scheme No 5 (TPS 5)* to rezone a number of lots, generally bounded by Murdoch Drive, Lot 5904, Collier Drive, Masters Way, Osprey Drive, and Broilga Way.

In accordance with Council's adopted Fees and Charges, we have also enclosed a cheque for \$7556.20 being the fee for a scheme amendment application.

The land subject to this request is currently zoned 'Urban Development' with a residential density of R20. On 25 January 2012, the enclosed plan (Plan 11/016/004K) was lodged with the Western Australian Planning Commission for subdivision approval; this plan provides the basis for the proposed scheme amendment.

It is anticipated that the WAPC subdivision approval will be completed well before the Council considers this proposed amendment for final approval, thereby ensuring adequate opportunity to account for any variations to the plan of subdivision with regard to new zonings, density codings, or Scheme reserves resulting from the subdivision referral and approval process.

**SUBJECT AREA**

The land subject to this proposal is formally described as:

Lot No.	DP	Tenure	Management
3984	215416	UCL	Crown
4150	185336	UCL	Crown
5496	185336	Reserve 40052 (SEC)	State Energy Commission
5497	215416	Reserve 40053 (SEC)	State Energy Commission
556	72058	UCL	Crown

For the purpose of this request, the subject land is described in terms of the proposed subdivision (Plan 11/016/004K).

The purpose of this amendment is to:

1. Rezone the subject land from 'Urban Development' to 'Residential' and 'Local Road';

/2

## 2. Recode the following lots accordingly:

Lot No.	Current Zoning	Proposed zoning
9	Urban Development R20	Residential R40
17 - 22	Urban Development R20	Residential R40
36 - 40	Urban Development R20	Residential R40
48 - 52	Urban Development R20	Residential R40
57 - 61	Urban Development R20	Residential R40
67 - 71	Urban Development R20	Residential R40
76 - 81	Urban Development R20	Residential R40
91 - 96	Urban Development R20	Residential R40
111 - 115	Urban Development R20	Residential R40
132 - 137	Urban Development R20	Residential R40
197 - 202	Urban Development R20	Residential R40
219 - 224	Urban Development R20	Residential R40
244	Urban Development R20	Residential R40
282 - 286	Urban Development R20	Residential R40
360	Urban Development R20	Community - Education
361	Urban Development R20	Residential R40

## • Reserve the following lots accordingly:

Scheme Reserves		
POS A - E	Urban Development R20	Parks and Recreation
POS & Drainage A - B	Urban Development R20	Parks and Recreation
Drainage	Urban Development R20	Parks and Recreation

## • Recode all remaining lots from 'R20' to 'R30'

**BACKGROUND**

These lots form part of an overall project site to be developed as part of the South Hedland New Living Project (SHNL), an initiative of the Department of Housing with the cooperation of the Town of Port Hedland, the State Government, and the local community. The aims of the SHNL are to improve the physical and social capital in South Hedland through the subdivision and development of vacant Crown land, the renovation of existing public housing stock, and significant contribution to community organisations and events.

**Native Title**

The Native Title claimants are negotiating to acquire a site within the subject area. At this time it is yet to be determined if this will be an englobo parcel, or whether an agreement will be reached with the South Hedland New Living Project to provide a similar number of developed lots within the development area, or elsewhere in South Hedland.

Should an englobo site be required, the subdivision design for that land parcel may differ from the plan enclosed with this application depending on the design intention of the new landowner. In this case, a new Scheme Amendment request will need to be submitted to accommodate the new design.



/3

Given the lengthy process required for a Scheme Amendment, it is anticipated that the negotiations required to settle the options currently under discussion regarding this matter will be either finalised or at a stage where a high degree of certainty may be achieved for this proposed amendment prior to Council considering final adoption.

#### **General Purpose of Amendment**

As described in the tables above, this amendment proposes to create new residential and community zones that respond to the intended land uses anticipated in the lodged plan of subdivision. New stormwater drainage swales are also to be constructed servicing the new subdivision, with these drains landscaped into functional public open space.

A number of the lots proposed in Plan 11/016/004K currently do not satisfy the minimum lot size established in the *Residential Design Codes*. Accordingly, this proposed amendment will modify the density codes to ensure that the lots being created via the associated subdivision application will meet the standards set in the *Residential Design Codes* Table 1.

#### **Location**

The land subject to this request generally comprises the southeast corner of the existing South Hedland Townsite and is bordered by Masters Way at its western edge, and Osprey Drive to the north with these two roads providing the only existing road access.

The southern boundary of the subject land is adjacent to the Collier Road road reserve with this road as yet unconstructed east of the Masters Way intersection.

#### **Increased Density Coding**

The new density codings are intended to maximise the variety of lot types and make efficient use of the existing serviceable urban land. The sites are located in positions that are easily accessible from the internal roads and also have separate pedestrian access via laneways. This makes them ideal in terms of proximity to transport routes, public open spaces and other resources. This design is also congruous with the pattern of the surrounding area.

Along with the related plan of subdivision, this proposal creates a number of rear-serviced cottage lots in strategically located positions that take advantage of public open space and drainage reserves that are to be landscaped by the developer into usable open space, while retaining their primary function as stormwater drainage. The inclusion of these lots offers a new residential lot product in South Hedland that increases density at key locations with improved amenity within the subdivision design.

A number of grouped housing sites are also included in the subdivision design and these are proposed to be coded at an R40 density to allow for built design flexibility and efficient use of land.

The new base code of R30 is proposed for the single residential lots to provide greater flexibility in building design and is accordance with the principles of Amendment 51 to TPSS, initiated by Council at its Ordinary Meeting on 14 December 2011.

#### **Public Open Space and Drainage**

The public open spaces at the site are located at POS A - E. Sites A - D are located adjacent to dual-purpose drainage/POS reserves that will be landscaped to integrate and add useable space to the public open space reserves. Notwithstanding the recreation use of the land, stormwater drainage will remain the primary function and landscape design will ensure this is not compromised.



/4

The public open ~~space~~ reserve located adjacent to the primary school site (POS E) is to be developed as district level open space, providing a level of amenity not currently available in this part of South Hedland. This will be a facility shared by the wider community and Department of Education (DoE). Preliminary discussions with the DoE confirm that this is an acceptable proposal.

#### Primary School Site

A primary school site has been located central to this new development to provide generally for the Koombana catchment. The site is flat and framed by three proposed local roads, providing a high level of passive surveillance and site access. Detailed discussions with the DoE have confirmed the acceptability of this site for a new primary school.

#### Port Hedland Land Use Master Plan and Pilbara's Port City Growth Plan

Both of these texts address the need for housing that is affordable, of good quality and provides a range of dwellings types. Increased density in housing is also promoted where it can be supported and maintained by the services and amenities in the area.

Increasing the density from R20 to R30 as the base code, and to R40 for the proposed cottage lots and grouped housing sites addresses this strategic goal.

#### CONCLUSION

Based on the information presented above, it is requested that the Town of Port Hedland initiate an amendment to TPS 5 to:

- Rezone Lots 3984, 4150, 5496, 5497 and portion of Lot 556 from 'Urban Development' to 'Residential';
- Reserve POS sites A-E for 'Parks and Recreation';
- Reserve POS & Drainage sites A – B for 'Parks and Recreation';
- Reserve Drainage site for 'Parks and Recreation'
- Rezone Lot 361 from 'Urban Development' to 'Community – Education';
- Recode the following lots from 'R20' to 'R30':

- 9
- 17-22
- 36-40
- 48-52
- 57-61
- 67-71
- 76-81
- 91-96
- 111-115
- 132-137
- 197-202
- 219-224
- 244
- 282-286
- 361

As depicted on the amendment map.

Upon initiation of this amendment, Taylor Burrell Barnett will prepare the necessary documentation and report for submission to the EPA and subsequent advertising.



/s

Should you have any queries, please do not hesitate to contact the undersigned or Roger Stein on 9382 2911.

Yours faithfully  
TAYLOR BURRELL BARNETT



ROGER STEIN  
ASSOCIATE

CC: Jaxon





# TOWN OF PORT HEDLAND

## Town Planning Scheme No.5

### Amendment No. XX



- LEGEND**
- LOCAL SCHEME RESERVES**
- DISTRICT ROAD
  - LOCAL ROAD
  - OTHER PUBLIC PURPOSES DENOTED AS FOLLOWS:
    - WD WATER AND DRAINAGE
    - WTD WATER SUPPLY AND TREATMENT
  - PARKS AND RECREATION
- ZONES**
- RESIDENTIAL
  - URBAN DEVELOPMENT
  - COMMUNITY DENOTED AS FOLLOWS:
    - ED EDUCATION
- OTHER**
- R CODES
  - NO ZONE

scale:  
1:7500@A3  
plan:  
11/016/006C  
date:  
09/02/2012



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**11.2 Engineering Services****11.2.1 Authorisation of Airport Parking Officers (File No.: .../...)**

<b>Officer</b>	<b>Bob Couzens Manager Airport Operations</b>
<b>Date of Report</b>	<b>3 February 2012</b>
<b>Disclosure of Interest by Officer</b>	<b>Nil</b>

**Summary**

This item seeks Council approval to authorise the position title of Airport Parking Officer to act on behalf of Council and enforce Local Laws relating to parking and *Litter Act 1979*.

**Background**

The Town has recently appointed Airport Parking Officers to monitor parking activities and litter at the Port Hedland International Airport (PHIA).

The current process in practice to enforce Local Laws regarding parking and Litter Act 1979 at PHIA, requires the Airport Parking Officers to relay information to already authorised personnel within the Rangers Department.

This is not an efficient process and involves double handling of information between two directorates. The Airport Parking Officers can only take details and note any breaches of the local parking and litter laws in force within the Town. This information is then fed through to the Rangers Department who action and process any notice of breach.

Under a range of legislative obligations it is a requirement that Council authorises Officers to act on behalf of Council to enforce local laws.

**Consultation***Internal*

- Engineering Officers
- Ranger Services

**Statutory Implications**

Council authorisation is required for officers to enforce Local Laws relating to parking and the *Litter Act 1979*.

**Policy Implications**

Nil

**Strategic Planning Implications**

Nil

**Budget Implications**

Nil

**Officer's Comment**

Historically, Officers have requested authorisation to enforce Local Laws on an individual basis. This report requests that the position title of Airport Parking Officer be authorised to act on behalf of Council to enforce laws relating to parking and litter offences at PHIA. These authorisations are required for Airport Parking Officers to manage and control parking and litter at PHIA.

**Attachments**

Nil

**201112/406 Officer's Recommendation / Council Decision**

**Moved: Cr G A Jacob**

**Seconded: Cr J E Hunt**

**That Council:**

1. **Authorises delegation to the position title of Airport Parking Officer to enforce the:**
  - a) ***Litter Act 1979* and Regulations appointed as Authorised Persons, and to prosecute on behalf of Council for the purpose of the Act; and**
  - b) **Town of Port Hedland Local Laws relating to Parking.**

***CARRIED 6/0***

**11.3 Community Development****11.3.1 *Active Open Space Strategy – Request for Endorsement (File No.: 21/05/0005)***

**Officer** **Graeme Hall  
Manager Recreation  
Services**

**Date of Report** **22 March 2012**

**Disclosure of Interest by Officer** **Nil**

**Summary**

The Town of Port Hedland contracted CCS Strategic in November 2010 to complete the Active Open Space Strategy.

The purpose of this report is to seek Council endorsement of the key recommendations within the Strategy as guiding principles. It is also recommended that the Active Open Space Strategy is used to guide future sporting developments within the Town and inform the Strategic Community Plan, as well as Pilbara's Port City Growth Plan and Implementation Framework.

**Background**

The Town of Port Hedland contracted CCS Strategic to complete the Active Open Space Strategy (AOSS) in November 2010. This study was commissioned in response to the announcement of the Pilbara Cities Initiative by the Premier in November 2009, proposing the transformation of Port Hedland into a city of more than 40,000 people by 2025 and subsequently to 50,000 by 2040.

Accordingly, this report:

- Details the required size and location of active open space (recreational) for a predicted population of 50,000 residents
- Provides a plan for the development of recreational facilities within that active open space
- Addresses accommodation and servicing issues affecting sport and recreation groups in the Town of Port Hedland that have arisen since the adoption of the Recreational Facilities Audit in 2006.

The specific deliverables contained within this report are:

- The future requirement for public open space with a focus on active open space in Port and South Hedland
- A summary of the stakeholder engagement process and findings

- A philosophical and strategic rationale for the provision of public open space throughout the Town to demonstrate and justify Public Open Space (POS) provision
- A graphical representation of the potential public open space allocation by location, orientation, catchment and connectivity in response to the rationale
- A revised master plan for the South Hedland Sporting Precinct, including the development of a master plan for the entire site
- A potential plan for the redevelopment of the McGregor Street Reserve
- An investigation into, and recommendations related to, the feasibility of installing a cricket wicket and small ball lighting at Colin Matheson Oval for night cricket
- A cost schedule outlining the order of probable cost for all facility provision and land allocation/acquisition
- An implementation strategy showing proposed acquisition/construction times for land and facilities and the resultant cost escalation over time, subject to further detailed evaluation.

The Active Open Space Strategy includes a number of recommendations to guide and inform the development of the Growth Plan. With the subsequent finalisation of Pilbara's Port City Growth Plan and Implementation Framework, as well as Council's Strategic Community Plan, some of these recommendations will be modified in the context of the more recent overarching planning.

### **Consultation**

A detailed consultation process was conducted as part of the development of the Active Open Space Strategy. A detailed overview of the consultation process is outlined below:

Individual club meetings or telephone interviews were held with:

- Port Hedland Cricket Association
- Port Hedland Softball Association
- Port Hedland Baseball Association
- Port Hedland Rovers Football Club
- South Hedland Swans Football Club
- Port Hedland Turf Club
- Port Hedland Tennis Club
- South Hedland Tennis Club
- Port Hedland BMX Club
- Equestrian Association.

Two community workshops were also conducted:

- Workshop 1 - 10 March 2011
- Workshop 2 - 10 May 2011.

Attendees included representatives from:

- Port Hedland BMX Club
- Port Hedland Turf Club
- Hedland Junior Rugby League Club
- Port Hedland Junior Rugby League Club
- Hedland Touch Association
- Rovers Football Club
- South Hedland Owners and Trainers Association
- Port Hedland Netball Association
- Port Hedland Softball Association
- Port Hedland Water Polo Association.

Clubs were also invited to complete a written questionnaire, from which background information was collected and assessed in terms of player numbers, competition and training requirements, and aspirations for the future. Responses were received from the following:

- Cricket
- Turf Club
- Touch
- Water Polo
- Kart Club
- Rugby League.

#### *Town of Port Hedland Staff*

A number of Town of Port Hedland staff were involved in the development and review of the Active Open Space Strategy including:

- Chief Executive Officer
- Director Planning and Development
- Director Engineering
- Director Community Development
- Manager Planning
- Manager Recreation Services and Facilities
- Recreation Coordinator
- Senior Planning Officer
- Project Coordinator
- Club and Project Development Officer.

#### *Consultants*

CCS Strategic also met with the project team from RPS Asia Pacific, the consultants managing Council's Growth Plan. The aim of these meetings was to ensure that there was maximum integration between the Growth Plan, the Growth Plan Implementation Framework, and the Active Open Space Strategy.

Council received a presentation regarding the Active Open Space Strategy at the Concept Forum on 21 March 2012. The key point raised in that presentation, was that the cost estimates included in the strategy document would allow Council to plan for development of open space within the following processes:

- Ten Year Long Term Financial Plan
- Annual Budget
- Developer Contributions Plan
- All funding submissions

It was also noted that recommendations, priorities, timing and costs would be subject to further feasibility and detailed planning, to be considered by Council on each occasion.

### **Policy Implications**

Planning WA Policy DC 2.3 POS in Residential Areas (May 2002).

The basic tenet of this policy is the requirement that 10% of the gross sub divisible area of a conditional subdivision shall be given up free of cost by the sub divider for public open space (POS).

This 10% rule is based on an allocation of 3.36 hectares per 1,000 population, excluding school playing fields, determined by Stephenson Hepburn in the 1955 Metropolitan Region Plan. The 10% figure has been applied consistently throughout Western Australia since then.

The policy details special provisions for foreshore reserves and regional open space. Generally these reserves are to be provided in addition to the 10% POS allocation and not included in the calculation of sub divisible area. In instances where regional open space can be demonstrated to serve a local function, it can be included in the 10% POS allocation and either vested in the Crown as a recreation reserve, or transferred to the Planning Commission in fee simple.

Land for community facilities (recreation centres, halls, libraries) is generally secured separate to POS, however a local government can seek to have a portion of the 10% POS allocation designated as a community facilities site (not less than 2000m<sup>2</sup>) and transferred to it in fee simple.

This basic planning requirement generally delivers adequate POS for local level sport and recreation. It does not however tend to deliver satisfactory outcomes for district or regional level POS. More creative approaches to co-location and shared facilities, as well as broader multiple sub-division approaches are required in this case.



## Strategic Planning Implications

Key Result Area 3

Community Development

One of the Town's biggest positives is the strong sense of community that exists. The Town Council plans on building on this positive by providing a more extensive range of facilities, services and opportunities for community interaction.

Goal 2

Sports and Leisure

That the community has access to sports and leisure facilities at or above the quality that they would be able to access in the metropolitan area.

2. Develop plans for future recreation and leisure facility upgrades to accommodate population growth.

## Budget Implications

Cost estimates have been prepared for the development of the recommended reserves, as part of this report. There has been no allowance made for land acquisition on the basis that active open space should be provided as part of the 10% POS requirement for future residential land release, noting the additional requirements for district and regional POS previously detailed.

In the development of the Active Open Space Strategy, CCS worked with Quantity Surveyor Neil Butler to prepare a cost schedule for the development of all recommendations arising from the strategy.

The schedule is based on the cost of development in Perth in May 2011. Project delivery costs including design and construction contingencies, professional fees, and a location allowance for Port Hedland, have subsequently been added.

Table 2 indicates that the total cost of delivery of items in current day values is \$112,223,568. This is anticipated to be expended over the period to 2040 as facilities are progressively developed.

*NOTE – The recommendations of the AOSS were prepared based on extensive consultation of the sport and recreation community throughout 2010 and 2011. Priorities, outcomes, locations, costings and staging / timing contained in the AOSS will inform and be considered within the broader, overarching context of the Strategic Community Plan, Pilbara's Port City Growth Plan, and Implementation Framework.*

*Table 1: Allowances Over and Above Construction*

Project delivery allowances over and above construction costs	
Design Contingency	5%
Construction Contingency	5%
Location Allowance (lower than usual 65% due to a major proportion being Civil Works)	40%
Professional Fees/Management Fees	10%
Total project delivery cost percentage (allowing for cumulative effect of allowance loadings)	65%

The year to develop column in Table 2 provides an indication of when facilities will be needed by the community, and therefore when they should be developed. To enable a more realistic estimate of cost over time, the current day costs have been escalated by an average 4% per annum to provide some indication of cash flow over the period to 2040. In real dollar value terms, including the escalated cost of projects undertaken in the future, the cost of active open space development, and the facilities included in those spaces, is \$174,952,162.

Table 2: Project Delivery and Cost Schedule

	Project delivery cost in Port Hedland	Year to develop
<b>McGregor Street - Cooke Point Drive</b>		
Sub-Total Item 1: McGregor Street Playing Fields	\$ 12,303,844	2012
Sub-Total Item 2: Cooke Point Playing Fields	\$ 3,286,635	2018
Sub-Total Item 3: Carparking	\$ 959,558	2019
Sub-Total Item 4: Dual Use and Pedestrian Paths	\$ 240,797	2014
Sub-Total Item 5: Hardcourts	\$ 400,422	2020
Sub-Total Item 6: Sports Lighting	\$ 412,500	2025
Sub-Total Item 7: Clubrooms and Changerooms	\$ 2,247,300	2020
Sub-Total Item 8: BMX Facility	\$ 913,770	2016
Sub-Total Item 9: BMX Track	\$ 1,485,000	2013
Sub-Total Item 10: Landscaping	\$ 429,000	2013
Sub-Total Item 11: Site Services	\$ 206,250	2012
<b>Total McGregor Street Cooke Point Drive Developments</b>	<b>\$ 22,885,075</b>	
<b>Marie Marland Reserve</b>		
Sub-Total Item 1: Refurbish Rugby Field	\$ 1,488,960	2012
Sub-Total Item 2: Extend Softball Fields	\$ 2,649,570	2015
Sub-Total Item 3: New Clubhouse	\$ 2,643,300	2017
Sub-Total Item 4: Permanent diamond sports infrastructure	\$ 996,600	2017
Sub-Total Item 5: Relocation of baseball and sundry demolitions	\$ 932,972	2018

Sub-Total Item 6: Redevelop Finucane Island Club area	\$ 973,931	2024
<b>Total Marie Marland Reserve Developments</b>	<b>\$ 9,685,333</b>	
Hedland Senior High School (HSHS) Oval: Events Space		
Sub-Total Item 1: New Oval and Landscaping	\$ 2,524,583	2013
Sub-Total Item 2: Events Site	\$ 1,489,290	2013
Sub-Total Item 3: Lighting to Playing Field	\$ 678,150	2017
<b>Total HSHS Oval: Events Space Developments</b>	<b>\$ 4,692,023</b>	
Combined K-12 campus and District Active Open Space		
Sub-Total Item 1: New Oval and Carparking (North - East Corner)	\$ 4,197,092	2020
Sub-Total Item 2: Middle Ovals	\$ 6,117,375	2025
Sub-Total Item 3: Indoor Recreation Centre	\$ 16,077,600	2025
Sub-Total Item 4: Hockey Complex	\$ 5,872,226	2035
<b>Total K-12 campus &amp; District Active Open Space Developments</b>	<b>\$ 32,264,293</b>	
Collier Drive near Hospital Site		
Sub-Total Item 1: Carpark, Changerooms and playing fields	\$ 11,422,950	2030
Sub-Total Item 2: Basketball Half Court and Cricket Practice Nets	\$ 1,473,863	2030
Sub-Total Item 3: Bowling Rinks & Tennis Courts	\$ 2,114,475	2030
<b>Total Collier Drive Developments</b>	<b>\$ 15,011,288</b>	
Golf and Equestrian Precinct		
Sub-Total Item 1: Racecourse Track Construction	\$ 5,760,480	2012
Sub-Total Item 2: Relocate Temporary Facilities	\$ 165,000	2014
Sub-Total Item 3: Clubrooms and Changerooms	\$ 5,800,740	2016
Sub-Total Item 4: Members Facilities	\$ 3,729,000	2018
Sub-Total Item 5: Central Equestrian Areas	\$ 5,750,250	2020
<b>Total Golf / Equestrian Precinct Developments</b>	<b>\$ 21,205,470</b>	
Rehabilitated Refuse Site		
Sub-Total Item 1: Revegetation of landfill site	\$ 3,692,081	2030
Sub-Total Item 2: Site services and new buildings	\$ 2,788,005	2030
<b>Total Rehabilitated Refuse Site Developments</b>	<b>\$ 6,480,086</b>	
<b>Total Active Open Space</b>		

<b>Developments (May 2011)</b>	<b>\$112,223,568</b>	
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*NOTE - Recommendations, priorities, timing / staging and costs are indicative only and subject to further feasibility and detailed planning, to be considered by Council on each occasion.*

### **Officer's Comment**

Public Open Space (POS) can be defined into three open space categories:

- Passive Recreation Spaces: public parks, playgrounds etc.
- Active Spaces: enable formal sporting competitions e.g. sporting ovals
- Nature Spaces: bush land, lake, river and wetland etc.

The mandated rule for POS allocations is 10% of the gross sub divisible area in new residential developments. Calculations in this report reveal an ultimate requirement of 168 hectares of public open space for 50,000 residents.

The Active Open Space Strategy report is mindful of recommendations from the Land Availability Plan which proposes the disposal of approximately 61 hectares of undeveloped land pockets for residential purposes.

#### *Active Open Space*

The Active Open Space Strategy advocates that 60% of the 168 hectares of POS should be identified as active open space (100 hectares) while the remaining 40% (68 hectares) should be passive open space.

Table 3 below identifies that there is currently 56 hectares of active open space in both Port and South Hedland.

*Table 3: Current active open space provision following the disposal of land specified in the Land Availability Plan*

Port Hedland Active Open Space	20 hectares
South Hedland Active Open Space	36 hectares
<b>Total</b>	<b>56 hectares</b>

Table 4 below articulates the recommendations of the Active Open Space Strategy. The table details 91.5 hectares of the required 100 hectares required for a population of 50,000 residents.

*Table 4: Future active open space provision in Port and South Hedland*

<b>Port Hedland</b>	
Colin Matheson Oval	3.0 hectares
McGregor Street reserve	12.0 hectares
Cooke Point Drive Reserve	16.5 hectares
<b>Active Open Space Port Hedland</b>	<b>31.5 hectares</b>

<b>South Hedland</b>	
Kevin Scott and Marie Marland	32.4 hectares
South Hedland Bowling and Tennis Club	3.6 hectares
New south east fields	12.0 hectares
New south west fields	12.0 hectares
<b>Active Open Space South Hedland</b>	<b>60.0 hectares</b>
<b>Total Active Open Space</b>	<b>91.5 hectares</b>

*Passive Recreation Space (Recreation and Nature)*

For a population of 50,000 residents, the Town will require 68 hectares of public open space (recreation and nature). Following the disposal of land advocated by the Town of Port Hedland Land Availability Plan, there will only be approximately 44 hectares of public open space (recreation and nature) available in Port and South Hedland. Therefore, an additional 24 hectares of public open space will need to be allocated.

The Active Open Space Strategy report recommends that 5,000 square metres should be a minimum park size where possible for all future parks. This reflects the environmental conditions and the cost of maintenance of multiple small parks as opposed to fewer, slightly larger, more developed and better maintained parks. Furthermore, the Department of Sport and Recreation's draft Public Open Space Classification Framework recommends neighbourhood open space of 1 – 5 hectares, should be located within 800 metres, or a 10 minute walk, of all residences.

The underlying philosophy adopted in the Active Open Space Strategy is for the creation of fewer, larger public open spaces that combine sporting areas with recreation and bush land.

To ensure that high quality sporting amenities, that suit the needs of the community, are available to residents as the Town grows, it is important that the key recommendations and philosophies from this report are adopted by Council and are used to guide all future developments.

**Attachments**

1. Active Open Space Strategy Final Report.

**Officer's Recommendation**

That Council:

1. Adopts the recommendations of the Active Open Space Strategy as a guide to future planning and decision making
2. Notes that in adopting the Active Open Space Strategy, the following principles will be used to guide future planning and ensure quality community outcomes:
  - a. Considers the proposed active open space allocations in all future plans, noting the focus on larger district facilities
  - b. Supports the size, orientation and layout of sporting reserves identified within the plan and that these concepts should be retained
  - c. Supports the inclusion of public open space allocations within future structure plans for Port and South Hedland in a manner as to support the Livable Neighbourhoods Policy
  - d. Supports the development of a Passive Public Open Space Strategy to compliment the recommendations of the Active Open Space Strategy
  - e. Advises existing sporting groups that this strategy will be used to guide future development of active open space in the Town; subject to further consultation, a more detailed needs analysis and feasibility study for each site based on current concepts, and the availability of funding
3. Notes that the further feasibility and detailed investigation will be required for the individual recommendations contained in the Active Open Space Strategy and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of:
  - Pilbara's Port City Growth Plan / Implementation Framework
  - Ten Year Long Term Financial Plan
  - Annual Budget
  - Developer Contributions Plan
  - All funding submissions
4. Sets the following Active Open Space Strategy priorities for the immediate future:

- McGregor Street Reserve Masterplanning (including considerations of the outcomes of the Equestrian / Port Hedland Turf Club planning)
  - Osprey Development, Eastern Edge, South Hedland – Feasibility and Masterplanning
  - Western Edge, South Hedland – Feasibility and Masterplanning
5. Requests the Chief Executive Officer include estimates of the priorities identified in Recommendation 4 above in the 2012/2013 budget considerations.

**201112/407 Council Decision****Moved: Cr A A Carter****Seconded: Cr G A Jacob****That Council suspend Standing Orders.*****CARRIED 6/0***

6:20pm Mayor advised that Standing Orders are suspended.

**201112/408 Council Decision****Moved: Cr M B Dziombak****Seconded: Cr G J Daccache****That Council resume Standing Orders.*****CARRIED 6/0***

6:27pm Mayor advised that Standing Orders are resumed.

**201112/409 Council Decision****Moved: Cr G A Jacob****Seconded: Mayor K A Howlett****That Council:**

1. **Endorses the recommendations of the Active Open Space Strategy as a guide to future planning and decision making**
2. **Notes that in adopting the Active Open Space Strategy, the following principles will be used to guide future planning and ensure quality community outcomes:**
  - a. **Considers the proposed active open space allocations in all future plans, noting the focus on larger district facilities**
  - b. **Supports the size, orientation and layout of sporting reserves identified within the plan and that these concepts should be retained**

- c. Supports the inclusion of public open space allocations within future structure plans for Port and South Hedland in a manner as to support the Livable Neighbourhoods Policy
  - d. Supports the development of a Passive Public Open Space Strategy to compliment the recommendations of the Active Open Space Strategy
  - e. Advises existing sporting groups that this strategy will be used to guide future development of active open space in the Town; subject to further consultation, a more detailed needs analysis and feasibility study for each site based on current concepts, and the availability of funding
3. Notes that the further feasibility and detailed investigation will be required for the individual recommendations contained in the Active Open Space Strategy and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of:
- Pilbara's Port City Growth Plan / Implementation Framework
  - Ten Year Long Term Financial Plan
  - Annual Budget
  - Developer Contributions Plan
  - All funding submissions
4. Sets the following Active Open Space Strategy priorities for the immediate future:
- McGregor Street Reserve Masterplanning (including considerations of the outcomes of the Equestrian / Port Hedland Turf Club planning)
  - Osprey Development, Eastern Edge, South Hedland – Feasibility and Masterplanning
  - Western Edge, South Hedland – Feasibility and Masterplanning
5. Requests the Chief Executive Officer include estimates of the priorities identified in Recommendation 4 above in the 2012/2013 budget considerations.

***CARRIED 6/0***

*REASON: Council changed the first word of part 1 of the original Officer's Recommendation from 'Adopt' to 'Endorse' for clarification.*



6:29pm Councillors J E Hunt and A A Carter declared an impartiality interest in Item 11.3.2 'Community Funding and Donations - Endorsement of Funding Requests (File No.:02/05/0003)' as they have an association with an applicant.

Councillors J E Hunt and A A Carter remained in the room.

6:30pm Councillor G A Jacob declared an impartiality interest in Item 11.3.2 'Community Funding and Donations - Endorsement of Funding Requests (File No.:02/05/0003)' as she has an association with an applicant.

Councillor G A Jacob remained in the room.

### **11.3.2 *Community Funding and Donations - Endorsement of Funding Requests (File No.:02/05/0003)***

**Officer** Gordon MacMile  
Director Community  
Development

**Date of Report** 30 March 2012

**Disclosure of Interest by Officer** Nil

#### **Summary**

Applications for funding under the Community Funding and Donations policy have previously been considered by the Donations Working Group, in turn providing recommendations to Council.

Recent changes have reallocated this responsibility to the Audit and Finance Committee.

Council is requested to support the recommendation of the Audit and Finance Committee and allocate funding to donations requested from TS Pilbara, Andrew McLaughlin Community Centre, JaBaT Dance Inc, Port Hedland Historical Society, and the Youth Involvement Council.

#### **Background**

The Community Funding and Donations Policy was reviewed and updated in November 2010. The Policy established a framework that facilitates collaboration with the community to support the delivery of events, celebrations and community activities which reflect the unique identity of Port Hedland.

Council (OCM 16 November 2011) endorsed a review of Town of Port Hedland's Committees and Working Groups Terms of Reference and Elected Member Representation on Council's Committees, Working Groups and External Organisations.

In accordance with the new Committees and Working Group process, the Audit and Finance Committee (28 March 2012) considered requests for donations from TS Pilbara, Andrew McLaughlin Community Centre, JaBaT Dance Inc, Port Hedland Historical Society, Youth Involvement Council and Drovers Rodeo Equestrian Centre.

The Audit and Finance Committee meeting on 28 March 2012 recommended:

*“That the Audit and Finance Committee:*

1. *Recommends to Council that it consider allocating funding of \$13,027.33 from GL Account 813274 (Community Funding and Donations) to donations requested from:*
  - a. *TS Pilbara for the amount of \$2,000 for the purchase of an outboard motor*
  - b. *Andrew McLaughlin Community Centre for the amount of \$2,000 for the cost of hiring children’s entertainment*
  - c. *JaBaT Dance Inc for the amount of \$4,000 for additional production equipment (\$2,000) and venue hire fee waiver (\$2,000)*
  - d. *Port Hedland Historical Society for the amount of \$3,027.33 for promotion / advertising (\$2,000) and logistics (\$1,027.33 – rubbish bins, venue and reserve hire fee waiver)*
  - e. *Youth Involvement Council for the waiving of hire fees for Matt Dann Cultural Centre (\$2,000)*
2. *Request Officers correspond / liaise with the proponents Drovers Rodeo Equestrian Centre to identify alternative opportunities for funding / support.”*

### **Consultation**

1. Director Community Development
2. Manager Community Development
3. Manager Recreation Services and Facilities.

### **Statutory Implications**

Nil

### **Policy Implications**

6/003 Community Funding and Donations Policy applies to this report.

### Strategic Planning Implications

Key Result Area 2: Community Pride  
Goal 2: Events  
Supporting Community groups who are operating community events, through training, support, advice and, where appropriate, financial support.

### Budget Implications

Should the recommendation of the Audit and Finance Committee meeting be adopted by Council, \$13,027.33 will be allocated from GL Account 813274, with an estimated \$6,811.67 remaining balance of funds for 2011/12.

### Officer's Comment

The recent round of the Community Funding and Donations process closed on 15 February 2012, with 6 applications being received from Unit Committee TS Pilbara, Drovers Rodeo Equestrian Centre, Andrew McLaughlin Community Centre, JaBaT Dance, Port Hedland Historical Society and Youth Involvement Council.

Requested funding is summarised below (full copies of the Donation Requests are included as Attachment 2 to Attachment 7).

#### *Unit Committee TS Pilbara*

Application for donation is to purchase an outdoor motor for Cadets to participate in safety and rescue training. Training is designed to allow Cadets to gain Recreational Skipper's Ticket.

In kind labour and cash will be provided by TS Pilbara.

#### *Drovers Rodeo Equestrian Centre*

Application for donation to support the development of an Equestrian Centre in Port Hedland.

Project is not sufficiently developed at this stage and detail not provided regarding use of requested Council donation. The project could be supported in the future when more information is available about the status of the Drovers Rodeo Equestrian and linkages with equestrian sports in the Town of Port Hedland.

Drovers Rodeo Equestrian Centre could be encouraged to participate in the Turf Club Needs Assessment, Concept Design and Implementation Study and aligning funding applications with effective planning. Future funding support could be considered through Council's annual Community Request process.

*Andrew McLaughlin Community Centre*

Application for a donation to provide free event open to the community offering children's entertainment.

*JaBaT Dance Inc.*

Application to support a 2 night annual stage production that showcases dance to families, friends and the Town of Port Hedland community. Funding requested to offset cost of hire / transport of additional lighting and cost of venue hire (Matt Dann Theatre).

*Port Hedland Historical Society*

Application for donation to commemorate the 100 year anniversary of the loss of the *SS Koombana*.

Funding requested for the support the promotion of the event, as well as in kind / fee waiver of logistical arrangements (rubbish bins, PA system, venue and reserve hire).

*Youth Involvement Council*

Application is for the waiving of hire fees for the Matt Dann Cultural Centre to host 'Hedland's Got Talent' as part of Youth Week 2012.

**Attachments**

1. Summary of Community Funding Applications and Officer's Comment / Recommendation (March 2012)
2. TS Pilbara. - Request for Donation (Outboard Motor)
3. Drivers Rodeo Equestrian Centre – Request for Donation
4. Andrew McLaughlin Community Centre – Request for Donation (Children's Community Event)
5. JaBaT Dance – Request for Donation (Production assistance and venue hire)
6. Port Hedland Historical Society – Request for Donation (100 yr anniversary SS Koombana)
7. Youth Involvement Council – Request for waiving of MDCC hire fees (Hedland's Got Talent)

**201112/410 Officer's Recommendation / Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr G J Daccache**

**That Council:**

1. **Endorse the recommendation of the Audit and Finance Committee (28 March 2012) and allocate funding of \$13,027.33 from GL Account 813274 (Community Funding and Donations) to donations requested from:**

- a. **TS Pilbara for the amount of \$2,000 for the purchase of an outboard motor**
  - b. **Andrew McLaughlin Community Centre for the amount of \$2,000 for the cost of hiring children's entertainment**
  - c. **JaBaT Dance Inc for the amount of \$4,000 for additional production equipment (\$2,000) and venue hire fee waiver (\$2,000)**
  - d. **Port Hedland Historical Society for the amount of \$3,027.33 for promotion / advertising (\$2,000) and logistics (\$1,027.33 – rubbish bins, venue and reserve hire fee waiver)**
  - e. **Youth Involvement Council for the waiving of hire fees for Matt Dann Cultural Centre (\$2,000)**
- 2. Requests the Chief Executive Officer liaise with the proponents of Drovers Rodeo Equestrian Centre to identify opportunities for local and State Government funding and that a report on potential support be provided to Council.**

***CARRIED 6/0***

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**SUMMARY OF COMMUNITY FUNDING APPLICATIONS  
TO BE ASSESSED AT ORDINARY COUNCIL MEETING  
ON 11 APRIL 2012**



2011 – 2012 Financial Year Budget for Donations:	\$45,000
Donations Approved To Date:	
Automatic Venue Hire Fee Waivers:	nil
Independent Council Resolutions	nil
<b>Amount Remaining in Budget:</b>	<b>\$19,839.00</b>

	Organisation	Event	Assistance Requested	Value of Request	Officer's Recommendation	Officer's Rationale / Comment
1	Andrew McLaughlin Community Centre	Sat 9th June	Family Friends and Fun Day. Support towards costs of hiring professional entertainment	\$2,000	Supported - \$2,000	A free event open to the community which offers children's entertainment and adds to the event calendar of Port Hedland.
2	Port Hedland Historical Society (PHHS)	Fri 16 <sup>th</sup> - Sat 17 <sup>th</sup> March	Activities to commemorate the loss of the SS Koombana  Provision of bins & PA system. Waving of fees: Koombana Lookout & Gratwick Hall	\$2,000 (for promotion)  \$ 2,500 approx for in-kind support and fee waivers	Partially supported-  Cash \$2,000 (promotion)  In kind / Fee waiver \$1,027.33  Not supported – PA system	Supported items related to costs of promotion / printing, provision of bins and waiver of fees.  Provision of PA system not supported as equipment and resources required are not currently available. Suggest that applicants hire local commercial production supplier.
3	JaBat Dance Inc	16 <sup>th</sup> – 17 <sup>th</sup> Nov	Support for annual stage production and waiving of MDCC hire fees	\$2,000 for additional lighting – hire and transport  \$8,500 for total fee waiver	Partially supported- \$2,000 in cash towards additional lighting equipment  \$2,000 waiver of fees for MDCC.	Appropriate to provide support to enhance the quality of production, as this provides benefit to the local performers.  Complete waiver of fees would exceed the amount available per request under Donations Policy– support up to \$2000, in context of a ticketed fundraising event.
4	Unit Committee TS Pilbara Inc	24- 25th March	New motor for dingy for cadets to learn power boating	\$2,000	Supported - \$2,000	The TS Pilbara was established in 1982 and has a membership of up to 20 young people. The capacity to provide this important training is something that should be encouraged.

5	Drovers Rodeo Equestrian Centre	n/a	Rodeo equestrian, horse and pony rides	\$2,000	Not supported / more investigation required.  Recommended to apply for funding through Council's Annual Community Request process	<p>This project is not sufficiently developed at this stage and detail not provided regarding use of requested Council donation.</p> <p>The project could be supported in the future when more information is available about the status of the Drovers Rodeo Equestrian and its linkages with equestrian sports in the Town of Port Hedland.</p> <p>Drovers Rodeo Equestrian Centre should be encouraged to participate in the Turf Club Needs Assessment, Concept Design and Implementation Study and aligning funding applications with effective planning.</p> <p>Future funding support could be considered through Council's annual Community Request process.</p>
6	Youth Involvement Council	20 April	Hedland's Got Talent – Youth Week initiative	\$2,000	Supported - \$2,000	Youth activity initiative, during National Youth Week, linking into Portbound Youth and Health Festival. Will be an asset to the event calendar.
<b>Total</b>				<b>Requested: \$23,000</b>	<b>Recommended: \$13,027.33</b>	

Amount remaining in budget if Officer's recommendations are followed \$ 6,811.67





**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**  
**FORM A**

*Please submit completed form to [council@portheadland.wa.gov.au](mailto:council@portheadland.wa.gov.au)*

**Part 1: Applicant Details**

*Please identify who is applying for this funding / donation:*

Individual Person  or;

Community Organisation

*Community Organisation is defined as a group of community members not classified with the ATO as a "Not for profit" organisation. "Not for profit" organisations are to fill out FORM B.*

Name of Organisation (if applicable): UNIT COMMITTEE TS PILBARA INC

Contact Person: First Name: ILSE Surname: GOSPER

Street Address: SUTHERLAND ST, PORT HEDLAND Postcode: 6721

Postal Address: PO BOX 855, PORT HEDLAND Postcode: 6721

Telephone: 9173 2106 / 0427 894 883 Facsimile: 9173 3430

Email: ilse.gosper@cadetnet.gov.au

Website: <http://www.cadetnet.gov.au>

Does your group have Public Liability Insurance? Yes  No

*If answered Yes please refer to Part 2. If answered No please answer questions below.*

a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?

Yes  No  If yes, by who? \_\_\_\_\_

b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?

Yes  No  If yes, by who? \_\_\_\_\_



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**

**FORM A**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 2: Bank Account Details**

*Please provide details of where monies are to be transferred if your application is successful:*

Account Name: TS PILBARA UNIT ACCOUNT  
 BSB No.: 066 528 Account No.: 0090 3555

**Part 3: Application Details**

*Please provide details as required about why you are applying for funding / donation:*

What is the name of Project / Event / Activity / Celebration you are planning:

RECREATIONAL SKIPPERS TICKET (POWER BOATING) FOR CADETS

Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.

TO PROVIDE AN 8 HP OUTBOARD FOR NAVAL CADETS TO USE WHEN ACTING AS SAFETY + RESCUE BOAT FOR CADET SAILING + CANOE ACTIVITIES. TO USE THE POWER BOAT TO LEARN SKILLS TO ENABLE CADETS TO GAIN RECREATIONAL SKIPPER'S TICKET.

Who can be a part of your project / event?

AUSTRALIAN NAVY CADETS AGED BETWEEN 12½ YEARS TO 19 YEARS AND NAVY CADET STAFF.

Where will your project / event be held?

TS PILBARA + YACHT CLUB BASIN

Proposed Start Date & Start Time for Event:

YEAR ROUND WITH A

Proposed Finish Date & Finish Time for Event:

PLANNED W'END 24-25/3/12



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**

**FORM A**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 3: Application Details cont...**

Will catering / food, consumption of alcohol or sale of alcohol be provided? If yes, please provide details below.

Yes  No

Have relevant licenses been applied for? If yes, please provide details below and attach license approvals. (Copies only please do not send originals)

Yes  No

What are your plans for advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.

NAVY CADETS, UNIT COMMITTEE, PARENTS OF CADETS  
AND STAFF WILL ACKNOWLEDGE THE COUNCIL'S CONTRIBUTION  
COUNCIL WILL BE INVITED TO ANNUAL INSPECTION + ACTIVITIES

How will your project/event benefit the Town of Port Hedland Community?

TS PILGARA IS A YOUTH ORGANISATION WHERE YOUNG ADULTS  
LEARN LIFE SKILLS WHICH INCLUDE BOATING ACTIVITIES.

What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**  
**FORM A**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 3: Application Details cont...**

What type of support do you require from the Town of Port Hedland for your project / event?  
 Please tick

i) Cash up to the value of \$2000

Please provide details of how much are you applying for:



\$ 2567-00

Please specify exactly what the funds would be spent on:

NEW OUTBOARD  
MOTOR FOR 10' DINGHY FOR CADETS TO LEARN  
POWER BOATING SKILLS

ii) Waiving of hire fees for Council owned or operated venues

Please provide details of Council venue and dates required:

Venue: \_\_\_\_\_

Dates: \_\_\_\_\_

iii) In-Kind Contributions

*For example provision of additional bins, tree lopping, gravel on parking areas, help from TOPH staff etc. Please list below assistance you are requiring for inkind contributions:*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part 4: Project / Event Budget**

*Please provide estimated details of Budget for your project/event:*

Total cost of your project / event	Contributed by you or your organisation (both cash & In-kind support)	Contributed by Other Funding Sources (both cash & In-kind support)	Requesting to be contributed by Town of Port Hedland (both cash & In-kind support)
<u>\$2567-</u>	<u>\$ 567 -</u>	<u>\$ -</u>	<u>\$ 2000 -</u>

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**Town of Port Hedland  
Community Funding & Donations Application  
For Individuals & Community Organisations  
FORM A**

Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)

**Part 5: Authorisation**

I, ILSE GOSPEL, certify that the I have information provided on this application for funding is correct to the best of my knowledge

Signed:  Date: 15/2/12

*If you are unsure about any item or have further questions please contact the Customer Service Team on 9158 9300 or [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Office Use Only - Officers Recommendation**

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**  
**FORM A**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 1: Applicant Details**

*Please identify who is applying for this funding / donation:*

Individual Person  or;

Community Organisation

*Community Organisation is defined as a group of community members not classified with the ATO as a "Not for profit" organisation. "Not for profit" organisations are to fill out FORM B.*

Name of Organisation (if applicable): DROVERS RODEO EQUESTRIAN CENTRE

Contact Person: First Name: FRANK Surname: EDWARDS

Street Address: LOT 5213 GREAT NORTHERN HWY Postcode: \_\_\_\_\_

Postal Address: P.O. BOX 737 PORT HEDLAND Postcode: 6721

Telephone: 91401306 Facsimilie: 0891401856

Email: DROVERSRODEO@HOTMAIL.COM

Website: http://www.

Does your group have Public Liability Insurance? Yes  No

*If answered Yes please refer to Part 2. If answered No please answer questions below.*

a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?

Yes  No  If yes, by who? \_\_\_\_\_

b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?

Yes  No  If yes, by who? \_\_\_\_\_



**Town of Port Hedland  
Community Funding & Donations Application  
For Individuals & Community Organisations  
FORM A**

Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)

**Part 2: Bank Account Details**

Please provide details of where monies are to be transferred if your application is successful:

Account Name: FRANK EDWARDS  
BSB No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
I will DISCUSS PLACE FOR PAYMENT

**Part 3: Application Details**

Please provide details as required about why you are applying for funding / donation:

What is the name of Project / Event / Activity / Celebration you are planning:  
Dancers Rodeo EQUINESTRIAN CENTRE  
HOUSE & PONY RODEO

Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.

RODEO EQUINESTRIAN & HOUSE & PONY RODEO

Who can be a part of your project / event?

ALL OF THE PUBLIC & OTHER COMMUNITY GROUPS

Where will your project / event be held?

LOT 5213 CURT NORTHCOAST HWY

Proposed Start Date & Start Time for Event:

UNKNOWN YET

Proposed Finish Date & Finish Time for Event:

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**  
**FORM A**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 3: Application Details cont...**

Will catering / food, consumption of alcohol or sale of alcohol be provided? If yes, please provide details below.

Yes  No

Have relevant licenses been applied for? If yes, please provide details below and attach license approvals. (Copies only please do not send originals)

Yes  No

They will be when they are ready

What are your plans for advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.

COUNCIL WILL BE PUT ON ALL ADVERTISING RADIO FLYERS

How will your project/event benefit the Town of Port Hedland Community?

IT WILL BE ANOTHER ENTERTAINMENT CENTRE FOR THE TOWN OF PORT HEDLAND AS WELL AS THE PILBARA

What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)

I HAVE LETTERS OF SUPPORT FROM MANY BUSINESSES AS WELL AS COUNCILS SUPPORT ALREADY (WILL SUPPLY)





**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Individuals & Community Organisations**  
**FORM A**

*Please submit completed form to council@portheadland.wa.gov.au*

**Part 3: Application Details cont...**

What type of support do you require from the Town of Port Hedland for your project / event?  
 Please tick

i) Cash up to the value of \$2000

Please provide details of how much are you applying for:

\$200000

Please specify exactly what the funds would be spent on:

LICENCES VOLUNTARY STAFF SECURITY

ii) Waiving of hire fees for Council owned or operated venues

Please provide details of Council venue and dates required:

Venue: \_\_\_\_\_

Dates: \_\_\_\_\_

iii) In-Kind Contributions

*For example provision of additional bins, tree lopping, gravel on parking areas, help from TOPH staff etc. Please list below assistance you are requiring for inkind contributions:*

**Part 4: Project / Event Budget**

*Please provide estimated details of Budget for your project/event:*

Total cost of your project / event	Contributed by you or your organisation (both cash & in-kind support)	Contributed by Other Funding Sources (both cash & in-kind support)	Requesting to be contributed by Town of Port Hedland (both cash & in-kind support)
<u>\$800,000.00</u>	<u>\$500,000.00</u>	<u>\$300,000.00</u>	<u>\$2000.00</u>

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**Town of Port Hedland  
Community Funding & Donations Application  
For Individuals & Community Organisations  
FORM A**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 5: Authorisation**

I, FRANK EDWARDS, certify that the information provided on this application for funding is correct to the best of my knowledge

Signed: 

Date: 16/1/12

*If you are unsure about any item or have further questions please contact the Customer Service Team on 9158 9300 or council@porthedland.wa.gov.au*

**Office Use Only - Officers Recommendation**

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 1: Applicant Details**

**Not For Profit**

*Not for profit uses all monetary surplus solely for the purpose of its objectives and not to financially benefit its members in any way. Has a wind up clause in its constitution or memorandum of articles of association that provides for assets to be distributed to a 'like' organisation and not to its own members. (Source: Lotteries West FAQ)*

**Name of Organisation:** Andrew McLaughlin Community Centre Inc. (AMCC)

**Contact Person:** **First Name:** Becky Poole **Surname:** Poole

**Street Address:** LOT 3278, Keesing St, Port Hedland **Postcode:** 6721

**Postal Address:** PO BOX 157 Port Hedland **Postcode:** 6721

**Telephone:** AMCC: 0427 814 303  
BECKY POOLE: 0800 123 677 **Facsimile:** -

**Email:** amcccommunitycentre@gmail.com

**Website:** http://www.

**Incorporated:** Yes  No  **Year of Incorporation:** 1978

*If Yes, please attach a copy of your Certificate of Incorporation*

**ABN:** 18 992 633 080

**Registered for GST:** Yes  No

**Does your group have Public Liability Insurance:** Yes  No

*If answered Yes please continue to Part 2. If answered No please answer questions below.*

**a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?**

Yes  No  If yes, by who? \_\_\_\_\_

**b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?**

Yes  No  If yes, by who? \_\_\_\_\_



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 2: Event / Project Details**

**What is the name of Project / Event / Activity / Celebration you are planning:**

"Family + Friends Fun Day" (FFFD)

**Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.**

The AMCC's 2012 FFFD will be our 4<sup>th</sup> annual event which aims to provide the opportunity for NFP community groups, services + schools to fundraise and promote themselves to the wider community. It's also an opportunity to showcase the AMCC facilities + promote the centre's profile within the community. The event will feature a public "Swap meet", market stalls, face painting, bouncy castles, games, musical buskers, competitions + giveaways, hot food, coffee + cake + other treats. Also provided will be displays + performances from local groups and AMCC hopes to bring professional children's entertainers from Perth.  
**Who can be a part of your project / event?**

All community groups, sporting groups, music and drama groups, schools, government services, community members as stall holders, + all community focused service providers.

**Where will your project / event be held?**

at the AMCC premises, Keating St.

**Proposed Start Date & Start Time for Event:**

Saturday, 9<sup>th</sup> June 2012 4pm

**Proposed Finish Date & Finish Time for Event:**

Saturday, 9 June 2012 8p.

**Will catering / food, consumption of alcohol or sale of alcohol be provided?**

Yes  No

If yes, please provide details:

Food permits will be obtained by relevant stall holders closer to the date and the AMCC Management Committee will ensure correct permits are obtained.

**Have relevant licenses been applied for?**

Yes  No

If yes, please provide details below and attach license approvals. *(Copies only, not originals)*



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to [council@portheadland.wa.gov.au](mailto:council@portheadland.wa.gov.au)*

**Part 2: Event / Project Details cont...**

**What are your plans of advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.**

*The FFFD will be promoted and advertised through the Northwest Telegraph, Pilbara Echo, flyers, email circulation, banners, roadside signage + Facebook.*

*The TDPH will be acknowledged on all promotional material used for the event. Should the AMCC be successful in our application, some exceptions may apply if some advertising is finalised prior to AMCC being notified by TDPH.*

**What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)**

*Being an annual event, many FFFD stakeholders are aware of the upcoming event + have indicated their ongoing support in 2012. Early planning for the event has commenced + once the AMCC has fulfilled our commitment to the TDPH Cruise Ship Markets, we will immediately commence the formal process of securing participants for the FFFD event.*

**How will your project/event benefit the Town of Port Hedland Community?**

*The FFFD will provide a forum for all community members to socialise and meet new acquaintances. While doing so they will also benefit from the information available from many different aspects of our community and the services available.*



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 3: Support from the Town of Port Hedland**

What type of support do you require from the Town of Port Hedland for your project / event?  
 Please tick

i) Cash up to the value of \$2000

Please provide details of how much are you applying for:

\$2000

Please specify exactly what the funds would be spent on:

Contribution to the costs to hire professional entertainers. (Estimated value \$4,800 including two professional entertainers, fares, accommodation)

Based on overwhelming positive feedback from the community our aim is to provide this form of entertainment again in 2012.

ii) Waiving of hire fees for Council owned or operated venues

Venue: \_\_\_\_\_

Dates: \_\_\_\_\_

iii) In-Kind Contributions

*e.g provision of additional bins, tree lopping, gravel on parking areas, help from TOPH staff etc.*

Please list below assistance you are requiring for in-kind contributions:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part 4: Project / Event Budget**

Please provide estimated details of Budget for your project/event (please give combined value of both cash and in-kind support):

Contributed by you / your organisation	Contributed by other funding sources	Requesting to be contributed by Town of Port Hedland	Total Cost of Event / Project
\$ <u>6000</u>	\$ <u>2000</u>	\$ <u>2000</u>	\$ <u>10,000</u>

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6.



Town of Port Hedland
Community Funding & Donations Application
For Not For Profit Organisations
FORM B

Please submit completed form to council@porthedland.wa.gov.au

Part 7: Authorisation

I, Rebekah Poole, certify that the attached application for funding was approved by the Management Committee of Andrew McLaughlin Community Centre this not-for-profit organisation on 8th February 2012.

(Please attach a copy of the minutes of the meeting where this application was approved) (Item 8b).

Signed:

[Handwritten signature of Rebekah Poole]

Date: 15/02/2012

If you are unsure about any item or have further questions please contact the Customer Service Team on 9158 9300 or council@porthedland.wa.gov.au

Office Use Only - Officers Recommendation

[Dashed lines for Officers Recommendation]

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 5: Bank Account Details**

*Please provide details of where monies are to be transferred if your application is successful:*

**Account Name:** Andrew McLaughlin Community Centre  
**BSB No.:** 036183 **Account No.:** 188134

**Part 6: Application Checklist**

*Prior to submitting an application, please use the following checklist to ensure that all of the necessary information has been included with your submission.*

- \* **Proof of incorporation** is attached
- \* **Public Liability Insurance - Certificate of Currency** is attached
- \* **Australian Business Number** details: 
  - \* Your group's ABN (Australian Business Number) is on the first page; or
  - \* If your group does not have an ABN, a Statement by Supplier form has been completed and attached.
- \* **Supporting documents** have been attached (e.g. letters of support)
- \* **Application has been signed** by an appropriate office bearer
- \* **Licenses** has been applied for and attached (if relevant)



**TOWN OF PORT HEDLAND**  
Community Funding & Donations Application  
Not For Profit Organisation

**Attachment – Andrew McLaughlin Community Centre Application**

**PART 2: Event / Project Details**

**Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.**

The AMCC's 2012 Family and Friends Fun Day (FFFD) will be our fourth annual event which aims to provide the opportunity for not-for-profit community groups, services and schools to fundraise and promote themselves to the wider community. It's also an opportunity to showcase the AMCC facilities and promote the centre's profile within the community.

The event will feature a public "Swap Meet" and markets stalls, face painting, bouncy castle, games, musical buskers, competitions and giveaways, hot food, coffee, cakes and other treats.

Entertainment will also be provided by various local sporting, fitness and music groups through displays and performances. Based on 2011's success, the AMCC Management Committee hope to bring professional entertainers from Perth, catering specifically for children.

**Who can be a part of your project / event?**

All community groups, sporting groups, music and drama groups, schools, government departments such Population Health, community members as stall holders and community focused service providers.

**TOWN OF PORT HEDLAND**  
Community Funding & Donations Application  
Not For Profit Organisation

**Attachment – Andrew McLaughlin Community Centre Application**

**Part 2: Event / Project Details cont...**

**What are your plans of advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.**

The FFFD will be promoted and advertised through the Northwest Telegraph, Pilbara Echo, flyers, email circulation, banners, roadside signage and Facebook.

The TOPH will be acknowledged on all promotional material used for the event. Should AMCC be successful, some exceptions may apply if some advertising is finalised prior to AMCC being notified by TOPH.

**What support do you have from other groups? Please attach letters of support.**

Being an annual event, many FFFD stakeholders are aware of the upcoming event and have indicated their ongoing support in 2012. Early planning for the event has commenced and once the AMCC Committee has fulfilled our commitment to TOPH Cruise Ship Markets, we will immediately commence the formal process of securing participants for the event.

At this early stage, we have attached just the one letter of support from Cooke Point Playgroup. Some previous FFFD participants include: Hedland Gymnastics Club Inc; Cooke Point Playgroup Inc; Zumba Fitness Hedland; Jabat Dance Inc; Care for Hedland; Hedland Toy Library, Hedland Playgroup, Pilbara & Family Daycare Scheme; Australian Breastfeeding Assoc, Childcare Links; Len Taplin Childcare; Hedland Junior Football; Relay for Life; Spectres Netball Club; Pilbara Population Health; Port Hedland Primary School; Town of Port Hedland Kids Club; South Hedland High School, and Hedland Tae Kwon Do.

**How will your project/event benefit the Town of Port Hedland Community?**

The FFFD will provide a forum for all community members to socialise and meet new acquaintances. In doing so, they will also benefit from the information available from many different aspects of our community and services available.



**Town of Port Hedland  
Community Funding & Donations Application  
For Not For Profit Organisations**



**FORM B**

Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)

**Part 1: Applicant Details**

**Not For Profit**

Not for profit uses all monetary surplus solely for the purpose of its objectives and not to financially benefit its members in any way. Has a wind up clause in its constitution or memorandum of articles of association that provides for assets to be distributed to a 'like' organisation and not to its own members. (Source: Lotteries West FAQ)

Name of Organisation: JABAT Dance Inc

Contact Person: First Name: Jolie Surname: Braks

Street Address: Cl- Hedland Christian Church Postcode: \_\_\_\_\_

\*Postal Address: JABAT Dance Inc Postcode: 6721  
PO BOX 654, Port Hedland

Telephone: 91731986 or 0439257878 Facsimile: \_\_\_\_\_

Email: jabatdance@gmail.com

Website: http://www.

Incorporated: Yes  No  Year of Incorporation: 2004

\* If Yes, please attach a copy of your Certificate of Incorporation

ABN: 71803 832 200

Registered for GST: Yes  No

Does your group have Public Liability Insurance: Yes  No

If answered Yes please continue to Part 2. If answered No please answer questions below.

a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?

Yes  No  If yes, by who? \_\_\_\_\_

b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?

Yes  No  If yes, by who? \_\_\_\_\_



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 2: Event / Project Details**

**What is the name of Project / Event / Activity / Celebration you are planning:**

JABAT Dance Inc Annual Stage Production

**Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.**

Our Production is a 2 night event showcasing the progression & talents of the students of JABAT Dance Inc to their families, friends & the Hedland Community. It provides students the opportunity to perform in front of a live audience & gain valuable stage experience, building confidence & self esteem in a theatre environment

**Who can be a part of your project / event?**

See attachments.

The students & families of JABAT Dance as participators  
The Hedland Community will be able to purchase tickets to the show.

**Where will your project / event be held?**

Matt Dann Cultural Centre

**Proposed Start Date & Start Time for Event:**

7pm 16th November 2012

**Proposed Finish Date & Finish Time for Event:**

10pm 17th November 2012

**Will catering / food, consumption of alcohol or sale of alcohol be provided?**

Yes  No

**If yes, please provide details:**

Matt Dann kiosk normally open for event

No alcohol

**Have relevant licenses been applied for?**

Yes  No

**If yes, please provide details below and attach license approvals. (Copies only, not originals)**

N/A - Not selling alcohol.



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 2: Event / Project Details cont...**

**What are your plans of advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.**

Recognition of the TOPH council by way of advertising flyers of the production & via the local newspaper. We are happy to display signage at the event & discuss other opportunities of recognition that may be available. Voice overs thanking sponsors prior to the show commencing are possible.

**What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)**

At this early stage we have not yet commenced our sponsorship drive.

**How will your project/event benefit the Town of Port Hedland Community?**

Besides giving children in the TOPH the opportunity to perform in a venue unlike that of their city counterparts, it provides the TOPH Community a local production as a form of entertainment. JaBat Dance Inc has been a platform for several young dancers to continue successful careers from Perth to interstate & now overseas.



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 3: Support from the Town of Port Hedland**

What type of support do you require from the Town of Port Hedland for your project / event?  
 Please tick

i) Cash up to the value of \$2000

Please provide details of how much are you applying for:



\$2000

Please specify exactly what the funds would be spent on:

Hiring & transport of lighting equipment from Perth, not available at the MDCC or locally. In 2011 lighting cost JABAT \$3570 (not including late fees for it not arriving back to Perth in time) see attachments.

ii) Waiving of hire fees for Council owned or operated venues

Venue:

Math Dann Cultural Centre

Dates:

3, 4, 10, 11, 15, 16, 17<sup>th</sup> November 2012.

In 2011 JABAT was invoiced \$8748.95 for costs associated with similar rehearsal & concert venue bookings.

iii) In-Kind Contributions

e.g provision of additional bins, tree lopping, gravel on parking areas, help from TOPH staff etc.

Please list below assistance you are requiring for in-kind contributions:

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**Part 4: Project / Event Budget**

Please provide estimated details of Budget for your project/event (please give combined value of both cash and in-kind support):

Contributed by you / your organisation	Contributed by other funding sources	Requesting to be contributed by Town of Port Hedland	Total Cost of Event / Project
\$ 11600	\$ TBA	\$ 2000.00	\$ 13600

(Costumes covered by students not included)

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 5: Bank Account Details**

*Please provide details of where monies are to be transferred if your application is successful:*

Account Name: Jabat Dance Inc  
 BSB No.: 016-790 Account No.: 1079 40019

**Part 6: Application Checklist**

*Prior to submitting an application, please use the following checklist to ensure that all of the necessary information has been included with your submission.*

- \* Proof of incorporation is attached
- \* Public Liability Insurance - Certificate of Currency is attached
- \* Australian Business Number details: 
  - \* Your group's ABN (Australian Business Number) is on the first page; or
  - \* If your group does not have an ABN, a Statement by Supplier form has been completed and attached.
- \* Supporting documents have been attached (e.g. letters of support)
- \* Application has been signed by an appropriate office bearer
- \* Licenses has been applied for and attached (if relevant)





Town of Port Hedland  
Community Funding & Donations Application  
For Not For Profit Organisations  
FORM B

Please submit completed form to council@porthedland.wa.gov.au

Part 7: Authorisation

I, MICHELLE COOK  
CHAIRPERSON., certify that the attached application for funding was approved  
by the Management Committee of JARAT DANCE  
INC this  
organisation on .

(Please attach a copy of the minutes of the meeting where this application was approved)

Approval to apply for funding ongoing since Feb 2011 - Jolie Brooks  
Committee Member.

Signed: [Signature]

Date: 14/2/12

If you are unsure about any item or have further questions please contact the  
Customer Service Team on 9158 9300 or council@porthedland.wa.gov.au

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)

**Part 1: Applicant Details**

**Not For Profit**

*Not for profit uses all monetary surplus solely for the purpose of its objectives and not to financially benefit its members in any way. Has a wind up clause in its constitution or memorandum of association that provides for assets to be distributed to a 'like' organisation and not to its own members. (Source: Lotteries West FAQ)*

**Name of Organisation:** Port Hedland Historical Society (PHMS)

**Contact Person:** First Name: FREDA Surname: BAJROVIC

**Street Address:** 6 Anderson St Port Hedland Postcode: 6721

**Postal Address:** P.O. Box 217 Port Hedland Postcode: 6721

**Telephone:** 0402 757 826 Facsimile: -

**Email:** freda29@iinet.net.au

**Website:** http://www.

**Incorporated:** Yes  No  **Year of Incorporation:** \_\_\_\_\_  
*If Yes, please attach a copy of your Certificate of Incorporation*

**ABN:** 48 645 160 230

**Registered for GST:** Yes  No

**Does your group have Public Liability Insurance:** Yes  No   
*If answered Yes please continue to Part 2. If answered No please answer questions below.*

**a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?**

Yes  No  If yes, by who? \_\_\_\_\_

**b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?**

Yes  No  If yes, by who? \_\_\_\_\_



**Town of Port Hedland  
Community Funding & Donations Application  
For Not For Profit Organisations**

**FORM B**

Please submit completed form to council@portheadland.wa.gov.au

**Part 2: Event / Project Details**

What is the name of Project / Event / Activity / Celebration you are planning:

Commemoration of the loss of the SS Koombang

Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.

see attached

Who can be a part of your project / event?

see attached

Where will your project / event be held?

see attached

Proposed Start Date & Start Time for Event:

11

Proposed Finish Date & Finish Time for Event:

11

Will catering / food, consumption of alcohol or sale of alcohol be provided?

Yes

No

If yes, please provide details:

see attached

Have relevant licenses been applied for?

Yes

No

If yes, please provide details below and attach license approvals. (Copies only, not originals)

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 2: Event / Project Details cont...**

**What are your plans of advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.**

Brochure, entry in Monthly community events program published by TOPM. poster. - media stories on SS Koombarin

TOPM will be listed as a sponsor

**What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)**

WA Museum organising exhibition, sponsorship from PMPA.  
~~WA~~ scriptmist providing alcohol catering at dinner. Involvement of Seafarers & Ts Albarin on the Sunday event.

**How will your project/event benefit the Town of Port Hedland Community?**

- Promote Port Hedland historical significance.  
 - Educate local community about this significant event in its past.





**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 5: Bank Account Details**

*Please provide details of where monies are to be transferred if your application is successful:*

Account Name: Loombana Commercial Working Party  
 BSB No.: 306-062 Account No.: 019-909-3

**Part 6: Application Checklist**

*Prior to submitting an application, please use the following checklist to ensure that all of the necessary information has been included with your submission.*

- \* Proof of incorporation is attached
- \* Public Liability Insurance - Certificate of Currency is attached
- \* Australian Business Number details: 
  - \* Your group's ABN (Australian Business Number) is on the first page; or
  - \* If your group does not have an ABN, a Statement by Supplier form has been completed and attached.
- \* Supporting documents have been attached (e.g. letters of support)
- \* Application has been signed by an appropriate office bearer
- \* Licenses has been applied for and attached (if relevant)

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## **Activities to commemorate the loss of the SS Koombana**

### **Friday 16 March 2012**

The opening of an exhibition on the loss of the SS Koombana is to be held at the Cottage in the grounds of Dalgety House. The exhibition is being prepared by the WA Museum. The Port Hedland Port Authority has been approached to sponsor the exhibition. The Opening will commence at 6.00pm until 8.00pm. The event will have finger food and drinks provided. Alcohol will be served.

### **Saturday 17 March 2012**

The Cottage and Dalgety House will be opened for the public to see the exhibition. The opening hours for viewing the exhibition will be 9.00am to 4.00pm.

Guest speakers will talk on the SS Koombana. Form has been approached requesting the use of the Courthouse Gallery to hold the talks. All talks will be open to the public. Tea and coffee will be provided. Times have not been set for the talks at this stage.

A formal sit down dinner will be held on Saturday night. Tickets for this event will be sold to the general public. Alcohol will be available for purchase and the Soroptimist Society will be catering and serving the alcohol at this event as a fund raiser for their group. Entertainment will be provided by a band.

### **Sunday 18 March 2012**

The Cottage and Dalgety House will be opened for the public to see the exhibition. The opening hours for viewing the exhibition will be 10.00am to 4.00pm.

A ceremony to remember the loss will be held at Koombana Lookout. This will start at 6.00pm to conclude at 6.45pm. A service is to be held and the general public will be invited to attend and lay a floral tribute to mark their respect. The Seafarers Club and TS Pilbara have agreed to be involved in this event.

## **Assistance requested from Town of Port Hedland**

1. Funds for promotion and printing - \$2,000.  
Printing costs include but not limited to:
  - Tickets for opening event
  - Tickets for formal dinner
  - Brochure advertising all events to be held to commemorate the events.
  - Pamphlet listing the service to be held on the Sunday 18 March 2012.
2. Provision of 6 additional bins for Dalgety House for Friday 16 March 2012
3. Waiver of any fees for use of Koombana Lookout for evening of Sunday 18 March 2012.
4. Provision of PA system for Sunday event at Koombana Lookout
5. Waiver of any fees for use of Gratwick Hall on Saturday 17 March 2012 for formal dinner.



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**  
**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 1: Applicant Details**

**Not For Profit**

*Not for profit uses all monetary surplus solely for the purpose of its objectives and not to financially benefit its members in any way. Has a wind up clause in its constitution or memorandum of articles of association that provides for assets to be distributed to a 'like' organisation and not to its own members. (Source: Lotteries West FAQ)*

**Name of Organisation:** YOUTH INVOLVEMENT COUNCIL

**Contact Person:** First Name: VICKI -TREE Surname: STEPHENS

**Street Address:** 34 LANSON ST, SOUTH HEDLAND Postcode: 6722

**Postal Address:** PO BOX 2543, SOUTH HEDLAND Postcode: 6722

**Telephone:** 9140 1272 0418 952 535 Facsimilie: 9172 1009

**Email:** manager@yic.com.au

**Website:** <http://www.yic.com.au>

**Incorporated:** Yes  No  **Year of Incorporation:** 1990  
*If Yes, please attach a copy of your Certificate of Incorporation*

**ABN:** 17 342 353 411

**Registered for GST:** Yes  No

**Does your group have Public Liability Insurance:** Yes  No

*If answered Yes please continue to Part 2. If answered No please answer questions below.*

**a) If your organisation does not have public liability insurance, are you covered under another association eg State Sporting Association?**

Yes  No  If yes, by who? \_\_\_\_\_

**b) If your organisation does not have public liability insurance and is not covered by another associations insurance, will you be obtaining cover for this event?**

Yes  No  If yes, by who? \_\_\_\_\_





**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 2: Event / Project Details**

**What is the name of Project / Event / Activity / Celebration you are planning:**

HEDLAND'S GOT TALENT - YOUTH WEEK 2012

**Please provide a brief outline of what your project / event / activity involves and what you would like to achieve? Please include details of entertainment.**

Three heats at Lawson Street Youth Centre leading up to the finals to be held at the Matt Dann on 20 April 2012. We wish to achieve a successful event in partnership with H4LC promoting the various talents that Hedland Youth have during Youth Week. A maximum of 15 acts will proceed to the finals.

**Who can be a part of your project / event?**

Any young person aged 10-25 is able to register + perform. Any community member is welcome to attend the heats + the final.

**Where will your project / event be held?**

Matt Dann

**Proposed Start Date & Start Time for Event:**

6pm

**Proposed Finish Date & Finish Time for Event:**

9pm

**Will catering / food, consumption of alcohol or sale of alcohol be provided?**

Yes  No

If yes, please provide details:

We have invited any organisation of H4SAG to run a BBQ out the front on the night.

**Have relevant licenses been applied for?**

Yes  No

If yes, please provide details below and attach license approvals. (Copies only, not originals)

Up to the organisation who may take up the opportunity.



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to [council@porthedland.wa.gov.au](mailto:council@porthedland.wa.gov.au)*

**Part 2: Event / Project Details cont...**

**What are your plans of advertising your project/event to the community? Please outline below how Council's contribution will be recognised in advertising.**

We are in the final stages of completing a poster with our graphic designer. This will be hung in various locations around town including schools, shopping centres, doctors surgeries, JD, MIC & more. This will also be emailed around & put in the local papers. The ToPH logo will feature on these.

**What support do you have from other groups? Please attach letters of support (Copies only please do not send originals)**

HYLC - Hedland Youth Leadership Coalition

**How will your project/event benefit the Town of Port Hedland Community?**

By giving the community an event by which to celebrate our youth and their various talents. Also to showcase the confident/competent contestants to inspire other young people.



**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 3: Support from the Town of Port Hedland**

What type of support do you require from the Town of Port Hedland for your project / event?  
 Please tick

i) Cash up to the value of \$2000   
 Please provide details of how much are you applying for: \_\_\_\_\_  
 Please specify exactly what the funds would be spent on: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii) Waiving of hire fees for Council owned or operated venues   
 Venue:           Matt Dann Cultural Centre            
 Dates:           20 April 2012          

iii) In-Kind Contributions   
*e.g provision of additional bins, tree lopping, gravel on parking areas, help from TOPH staff etc.*  
 Please list below assistance you are requiring for in-kind contributions:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part 4: Project / Event Budget**

*Please provide estimated details of Budget for your project/event (please give combined value of both cash and in-kind support):*

Contributed by you / your organisation	Contributed by other funding sources	Requesting to be contributed by Town of Port Hedland	Total Cost of Event / Project
\$ 5000	\$ 5000	\$ Matt Dann Costs	\$ 10,000

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**Town of Port Hedland**  
**Community Funding & Donations Application**  
**For Not For Profit Organisations**

**FORM B**

*Please submit completed form to council@porthedland.wa.gov.au*

**Part 5: Bank Account Details**

*Please provide details of where monies are to be transferred if your application is successful:*

Account Name: YOUTH INVOLVEMENT COUNCIL INC  
 BSB No.: 066-528 Account No.: 000903600

**Part 6: Application Checklist**

*Prior to submitting an application, please use the following checklist to ensure that all of the necessary information has been included with your submission.*

- \* Proof of incorporation is attached
- \* Public Liability Insurance - Certificate of Currency is attached
- \* Australian Business Number details: 
  - \* Your group's ABN (Australian Business Number) is on the first page; or
  - \* If your group does not have an ABN, a Statement by Supplier form has been completed and attached.
- \* Supporting documents have been attached (e.g. letters of support) Will send in next week
- \* Application has been signed by an appropriate office bearer
- \* Licenses has been applied for and attached (if relevant)





Town of Port Hedland  
Community Funding & Donations Application  
For Not For Profit Organisations

FORM B

Please submit completed form to council@porthedland.wa.gov.au

**Part 7: Authorisation**

I, Fran Haintz, certify that the attached application for funding was approved by the Management Committee of YIC this Non Government organisation on 17 Jan 2012.

(Please attach a copy of the minutes of the meeting where this application was approved)

Signed: [Signature] Date: 16/2/12  
TREASURER.

If you are unsure about any item or have further questions please contact the Customer Service Team on 9158 9300 or council@porthedland.wa.gov.au

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COPY

SANDRA ROTHWELL  
P.O. BOX 2722  
SOUTH HEDLAND WA

6722

ASSOCIATIONS INCORPORATIONS ACT 1987  
SECTION 9 (1)

Registered no. : A1000342E

CERTIFICATE OF INCORPORATION

THIS IS TO CERTIFY THAT  
YOUTH INVOLVEMENT COUNCIL INCORPORATED

HAS THIS DAY BEEN INCORPORATED UNDER THE ASSOCIATIONS  
INCORPORATION ACT 1987.

DATED THIS 30TH DAY OF APRIL 1990



*R.M.*  
FOR COMMISSIONER FOR  
CORPORATE AFFAIRS

**INSURANCE ADVISERNET  
AUSTRALIA PTY LIMITED**AUSTRALIAN FINANCIAL SERVICES LICENCE NUMBER 240549  
ABN 81 072 343 643[www.insuranceadviser.net](http://www.insuranceadviser.net)

30/05/2011

To Whom It May Concern

**CONFIRMATION OF INSURANCE CERTIFICATE**

This is to certify that the undermentioned Insurance Policy has been issued and current until 4:00pm on 31/05/2012.

<b>Insured's Name:</b>	Youth Involvement Council Inc
<b>Interested Parties:</b>	N/A
<b>Insurers:</b>	Ansvar Insurance Ltd
<b>Policy Number:</b>	T/B/A
<b>Class of Risk:</b>	Business Insurance
<b>Brief Details of Cover:</b>	Public Liability - \$20,000,000 Product Liability - \$20,000,000
<b>Premium Paid Date:</b>	

*This is to certify that the above policy is current to the expiry date shown above unless cancelled in the meantime, subject to Terms and Conditions of the policy*

**Disclaimer**

The information provided is a summary only and does not amend, extend, alter or set out the full terms of the policy referred to nor do we confirm or warrant the Insurance cover is in force at the date of this advice. You must always refer to the policy for full details and to the extent of any inconsistency the policy prevails. The policy is also subject to the operation of the Insurance Contracts Act 1984 (cth), including in particular, the insurer's rights under section 28 in relation to pre contractual non disclosure or misrepresentation. We will not provide any updates in relation to the policy to any third party unless we specifically agree to do so in writing with that third party.

Yours Faithfully,

Lisa Izydorski

Authorised Representative No: 395795

603-C600066250-P600606246-1  
PO Box 795, CANNINGTON WA 6987

**Board of Management Meeting Minutes**

JD Hardie Centre, South Hedland

Tuesday 17 January 2012 - 4pm

Meeting open: 4.10pm

Present: Gloria Jacob, Trish Barron, Fran Haintz, Mayor Kelly Howlett, Vicki Stephens

Apologies: Tabarena Waddaman, Mark Davis

**1. CONFIRM MINUTES FROM PREVIOUS MEETING**

- 1.1. General 15/11/11 Moved: Gloria Secinded: Fran  
1.2. Presentation of minutes from YIC Executive Board meeting 13/1/12

**2. BUSINESS ARISING**

- 2.1. Flipperball proved to be popular with clients but pools are closed for now so connecting young people with this sport will be revisited next year.

**3. NEW BUSINESS**

- 3.1. There will be a special meeting called for the Board to meet with Liam from Right Foot Forward (RFF) in regards to the development of the Lawson Street premises. The Board are all of the opinion that the block could be developed to achieve the aims of our strategic plan and be of more benefit to the operation of YIC in the long term. Initial plans will be discussed with Liam this afternoon.

**4. MANAGER UPDATE**

- 4.1. NGO housing update - [REDACTED]
- 4.2. Hedland's Got Talent will be run by YIC during youth week. Vick will be coordinating the event. Heats will be run at LSYC 17, 18 and 19 April (3-6pm) and the final will be at the Matt Dann on Friday 20 April (6-9pm). Vick has Board approval to go ahead and submit an application to the Town of Port Hedland to get the fees waived for the use of the Matt Dann.

**5. MEETING DATES**

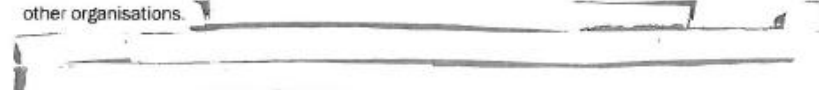
- 5.1. Executive - 7 Feb 2012, 6 Mar 2012 (Gloria away), 3 Apr 2012, 1 May 2012, 5 June 2012, 3 July 2012, 7 August 2012, 4 September 2012, 2 October 2012, 6 November 2012, 4 December 2012.



5.2. General - 17 Jan 2012, 13 Mar 2012 (Gloria away), 8 May 2012, 10 July 2012, 11 September 2012, 13 November 2012.

6. OTHER

6.1. Vick was asked if YIC had anything to do with Pilbara Girl last year and Vick advised that we were a vital part of the execution of the event. Six YIC staff helped set up the chairs, transport young people, supervise at the event and help the girls prepare and change backstage. The event is positive for Aboriginal young women however only two people run it and require support from other organisations.




6.2. Vick thanked Mayor Kelly Howlett for her continued support of YIC and for referring various people to us when they express a desire to invest in the community. The latest approach was from the South Hedland Shopping Centre wishing to invest into Mingle Mob so they can have a greater presence at the late night shopping but also includes ESS, Soroptomists and Rotary. Kelly suggested that we also connect with Brett who is the new manager at All Seasons.

6.3. Meeting concluded with a tour of YAP and LSYC on board the YIC 21 seater bus and an opportunity for all Board members to ask questions and see recent improvements.

Next Meeting: 13 March 2012

Close: 5.20pm

Minutes confirmed by:

Name: GLORIA JACOB Sign: 

AND

Name: FRANCES HAINJE Sign: 

**11.3.3 JD Hardie Youth Centre – Endorsement of Management Plan (File No: 03/01/0023)**

**Officer** Veronica Clarke  
**Coordinator Community & Cultural Development**

**Date of Report** 31 March 2012

**Disclosure of Interest by Officer** Nil

**Summary**

Council is requested to adopt the JD Hardie Youth Centre (JDHYC) Management Plan; Attachment 1 to this report.

The Management Plan is a guiding document that outlines how the Centre will be managed and operated as a youth centre from 1 July 2012.

The Plan describes the transition of the Centre from the current function as a recreation centre to a dedicated youth and family centre.

**Background**

The Management Plan is a guiding document to assist in the establishment of the JD Hardie Youth Centre as a youth, family and children's community hub for the Town of Port Hedland. The Plan builds on the Interim Management Plan that was adopted by Council (22 June 2011) and the subsequent report on 21 September 2011, adopting the recommendation to lease office space to local organizations including:

- Youth Involvement Council
- Department for Communities
- HYLC (Hedland Youth Leadership Council).

The Management Plan will guide the operations of the Centre in accordance with previous consultation / work undertaken with stakeholders and tenants to provide a youth specific facility for the Town of Port Hedland.

The key vision and priorities for the Centre remain as they were when the initial concept plan was developed. Some aspects however, have evolved, including the recognition to promote the facility as a youth and family centre, and encourage a range of customers reflective of the dominant demographics being families, children and young people, to participate in activities and programs at the Centre.

The Centre will be directly managed by Council, with the operational model based on a community development approach, rather than a service delivery model. The team managing the Centre will play a facilitation role, working with tenants and other local community groups and agencies to activate the Centre and provide a broad range of activities and programs for young people, families and children.

### Consultation

#### *Internal*

- Director Community Development
- Acting/Manager Investment and Business Development
- Manager Community Development
- Manager Recreation Services
- Coordinator Community and Cultural Development
- Coordinator Recreation Services
- Youth Development Officer
- JD Hardie Centre – Facility Manager
- Manager Organizational Development
- Coordinator Human Resources.

#### *External*

- HYSAG
- YIC
- Department for Communities
- HYLC
- YMCA
- Lifestyle Solutions
- Previous members of the JD Hardie Centre stakeholders working group.

### Statutory Implications

#### Local Government Act 1995

##### *“6.16. Imposition of fees and charges*

*(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*\* Absolute majority required.*

*(2) A fee or charge may be imposed for the following —*

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*

- (c) *subject to section 5.94, providing information from local government records;*
- (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) *supplying goods;*
- (f) *such other service as may be prescribed.*

(3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed\* during a financial year; and*
- (b) *amended\* from time to time during a financial year.*

*\*Absolute majority required.”*

6.19 . *Local government to give notice of fees and charges*

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—*

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

### **Policy Implications**

8/001 Community Service Provision

### **Strategic Planning Implications**

Key Result Area 3: Community Development  
Goal 1: Youth and Children

Immediate Priority 1: Convert the JD Hardie Centre into an integrated Youth Centre.

Immediate Priority 3: Attract and retain young people in our Town through operating a series of events, information and activities.

### **Budget Implications**

The indicative budget is summarised below, and detailed in Attachment D in the Management Plan, showing a deficit of \$470,015 that will be included in the 2012/2013 budget.

Attachment E in the Management Plan outlines the Proposed Fees and Charges.

PROPOSED ANNUAL BUDGET			
OPERATING COSTS		OPERATING REVENUE	
Salaries	\$439,300	Tenancy income	\$110,360
General Operating	\$466,000	Program fees, room hire	\$109,210
		Grant income	\$75,000
		Other income (kiosk, workshops and holiday activities)	\$140,715
TOTAL	\$905,300		\$435,285
DEFICIT			\$470,015

### Officer's Comment

The JDHYC Management Plan outlines in greater detail the key points which are summarised below:

#### *Financial Plan*

The indicative budget, included as Attachment D to the Management Plan, is a new budget for 2012/13. Many aspects of the budget have been built from the knowledge and experience gained during the past 9 months as a recreation centre, particularly in relation to fixed, facility operational costs. While the income generating areas of the Centre (gym and team sports) will change, youth centre operations will provide additional spaces for hire and activities to assist in offsetting any deficit.

The transition from operating as a user pays recreation facility, to a youth/community centre will mean there are different budget parameters, but no greater deficit. However, as with all local government youth and community facilities, the JDHYC will require subsidizing by Council.

The budget has not changed significantly from the current JD Hardie Centre budget. The current budget for the JD Hardie Youth Centre will progress through a gearing down phase as activities prepare to relocate to the MPRC. Concurrent to this gearing down phase, the JDHYC operations will gear up with the appointment of the Supervisor prior to 1 July 2012. The current JD Hardie Centre budget can accommodate this short term salary impact.

*Fees and Charges*

The proposed Fees and Charges, included as Attachment E of the Management Plan, has been built from the JD Hardie Centre Fees 2011/2012 with new items listed to cover the new spaces at the JDHYC which will be activated from 1 July 2012.

A review of fees and charges of similar youth centres in the metropolitan area has also been undertaken. This benchmarking has been adapted in consideration of the fees currently being charged at the JD Hardie Centre and is considered to be financially sound for users. Council's Donations Policy is available to non-funded youth agencies to enable waiving of fees for room hire.

*Staffing and Operations*

The Staff Structure, Attachment B of the Management Plan, has been developed to ensure adequate staff coverage across the opening hours of the Centre, which total 70 hours a week. The structure contains a total of 5 FTE including 45 hours of casual staff a week.

This staff allocation is similar to the JD Hardie Centre current staff allocations (although currently casual because of short term recreation operations).

This coverage takes into account some of the current programs that will be retained at the JD Hardie Centre, such as dance programs, as well as additional hours for specific youth programs, including the Youth Lounge to be supervised by JDHYC staff. Casual staff will be employed at peak times to support the full time staff structure.

The opening hours will be:

Monday to Thursday	8:00am – 7:30pm
Friday	8:00am – 9:00pm
Saturday	9:00am - 8:00pm
Sunday and Public Holidays	CLOSED

Hire / usage outside of these times will be available subject to booking.

Collectively, the team will demonstrate strong background experience and knowledge in the youth, family and children's services area.

The staff structure demonstrates the spread of skills/expertise required to manage the Centre and deliver on objectives agreed on over the past few years. The team will aim to reflect the demographic of the Town, consisting of a mix of age groups and cultural backgrounds.

The JDHYC Supervisor will be offered as a 2 year contract position and will be the key to establishing a positive team culture, and ensuring the vision is delivered. This person will have high level interpersonal skills and leadership skills. Experience in managing a venue and staff will also be essential.

Program Officers will have expertise in the areas of youth, families and children, as well community development in general. They will be required to have experience in successfully sourcing grant funding that will enable new programs and initiatives to be offered to the community.

The opportunity for a trainee to come into this new team and new Centre will be exciting and rewarding for both the trainee and the Town.

A Recruitment Plan is outlined in the table below:

Position	Action	Process	Comments
JDHYC Supervisor	Recruitment to begin immediately after Council endorsement of the Management Plan.	<ul style="list-style-type: none"> <li>• Advert advertised from 12 April 2012, closing 26 April 2012.</li> <li>• Shortlist, interview and offer position by 30 April 2012.</li> <li>• Position starts mid to late May.</li> </ul>	Enable the Supervisor to have one month in the Centre with the current staff to ensure a smooth transition. Supervisor would begin recruiting his/her team
JDHYC Program Officers (Families & Children)	Recruitment once Supervisor has begun, Supervisor to conduct interviews.	Advertise 1 July 2012.	If staff are local, we aim to initiate the team as soon as possible.
JDHYC Community Development Trainee	Recruit in line with traineeship process.		
JDHYC casual seniors and juniors	Review current casual staff at JD Hardie. Those who wish to stay, or choose to move to MPRC.		

The existing staffing structure (sport and recreation focused) and employment arrangements (with current staff) will cease to operate on 30 June 2012, with discussions already underway to consider the options of:

- Redeployment within Council
- Opportunities for employment outside of Council
- Redundancy.

*Activation Plan*

The JDHYC Activation Plan is included as Attachment A to the Management Plan. The current tenants are providing the first stage of activation to the JD Hardie Centre, as it transitions to a Youth Centre.

The Youth Development Officer is beginning pilot programs to test activation ideas with young people. The Slam, Friday night basketball, and Circus Skills workshops have proven very successful and popular.

New spaces will be activated for the purpose of music rehearsal and recording which has been identified in previous consultations as a gap in services to young people.

A Floor Plan highlighting the new spaces can be found in the Management Plan as Attachment C.

Additional funding will be sought from funding bodies such as Lotterywest to pay for fit out items that are beyond the budget allocated to the JD Hardie for 2012/13.

**Attachments**

1. JD Hardie Youth Centre Management Plan
  - a. JDHYC Activation Plan
  - b. JDHYC Staffing Structure
  - c. JDHYC Floor Plan
  - d. JDHYC 2012/2013 Operational Budget
  - e. JDHYC Schedule of Fees and Charges 2012/2013

*(These documents attached under separate cover)*

**Officer's Recommendation**

That Council:

1. Adopts JDHYC Management Plan (Attachment 1) as a guiding document from July 1 2012; and
  - a. endorses the indicative net 2012/2013 budget of \$470,015, Attachment D to the plan to be incorporated into the annual budget process
  - b. endorses the Staff Structure and FTE's (5 FTE's including 45 hrs of casual staff per week), Attachment B to the plan
  - c. endorses the proposed Fees and Charges outlined in Attachment E to the JD Hardie Youth Centre Management Plan
  - d. provides public notice of the endorsed fees in accordance with section 6.19 of the Local Government Act 1995



2. Endorses immediate recruitment of the JDHYC Supervisor within this year's budget using a budget allocation of \$10,000 as will be identified in the Third Quarter Budget Review.

#### **201112/411 Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr G A Jacob**

**That Council:**

1. **Adopts JDHYC Management Plan (Attachment 1) as a guiding document from July 1 2012; and**
  - a. **endorses the indicative net 2012/2013 budget of \$470,015, Attachment D to the plan to be incorporated into the annual budget process**
  - b. **endorses the Staff Structure and FTE's (5 FTE's including 45 hrs of casual staff per week), Attachment B to the plan**
  - c. **endorses the proposed Fees and Charges outlined in Attachment E to the JD Hardie Youth Centre Management Plan**
  - d. **provides public notice of the endorsed fees in accordance with section 6.19 of the Local Government Act 1995**
2. **Endorses immediate recruitment of the JDHYC Supervisor within this year's budget using a budget allocation of \$10,000 as will be identified in the Third Quarter Budget Review.**
3. **Requests a quarterly budget review be submitted to Council from the 1 July 2012 to the Audit and Finance Committee.**

***CARRIED BY ABSOLUTE MAJORITY 6/0***

*REASON: Council felt that the management plan contained projected budget information that would need to be responded to on a quarterly basis.*

### **11.3.4 Multi Purpose Recreation Centre – Proposed Naming (File No. 02/09/0005)**

**Officer** Graeme Hall  
**Manager Recreation Services  
and Facilities**

**Date of Report** 15 March 2012

**Disclosure of Interest by Officer** Nil

#### **Summary**

A working group was established to seek suggestions from the community and recommend the proposed naming of the Multi-Purpose Recreation Centre.

Council is request to endorse the Naming Group's [**Preferred Name**] as confidentially detailed in Attachment 1 and that the [**Preferred Name**] remain confidential until promotional logo's, marketing material and media announcements are organised.

#### **Background**

Since the inception of the MPRC project, there has been no formal name given to the new facility. The use of 'Multi-Purpose Recreation Centre' or 'MPRC' has become a commonly used working title.

The Ordinary Council Meeting of 24 March 2010 resolved:

*"That Council:*

- 1. Undertake the community consultation for the official name of the Multi Purpose Recreation Centre as part of the community engagement process of the construction process*
- 2. Consider all submissions for the official name of the Multi Purpose Recreation Centre to select the most appropriate (if any)*
- 3. Make the official announcement at the Grand Opening of the Multi Purpose Recreation Centre*
- 4. That Council adopt a Working Group for naming of the recreation centre and report back to Council for consideration with the following elected members: Mayor K A Howlett, Councillor A A Carter, Councillor S J Coates, Councillor J M Gillingham."*

A community engagement process was run following this resolution and failed to gain a great deal of interest. There were only 2 names suggested from this initial consultation.

In late 2011, the process of finding a name for the building recommenced. This process included representatives of the major stakeholders including:

- Town of Port Hedland
- BHP Billiton Iron Ore
- Pilbara Development Commission
- ESS/Compass Group
- Auzcorp.

### Consultation

The Working Group engaged with the community and developed a short-list of possible names for the new recreation centre. A range of strategies were used to obtain community suggestions. This process was driven by Council and included:

- Town of Port Hedland e-newsletter
- Town of Port Hedland 'Council News @ Your Fingertips'
- 'Town Talk' featured in the North West Telegraph newspaper.

Overall consultation has involved:

- Town of Port Hedland staff
- Multi - Purpose Recreation Centre Naming Committee including key stakeholder representatives
- Wangka Maya Pilbara Aboriginal Language Centre
- Community members.

Preliminary consultation has been undertaken with Wangka Maya (Pilbara Aboriginal Language Centre) regarding the spelling and meaning of the [**Preferred Name**]. This consultation has confirmed the correct spelling and interpretation of the [**Preferred Name**].

### Statutory Implications

Town of Port Hedland Local Laws (Standing Orders)

*“Confidential Documents (Section 20.5)*

*Any document which is to be placed before a meeting and which is in the opinion of the CEO of a confidential nature, may at the CEO's discretion be marked as such and shall be treated as strictly confidential and shall only be disclosed by a member or officer to another person (whether that other person is a member or officer or not) to the extent that it is necessary for that member or officer to do so in the performance of his or her duties.”*

Attachments 1 and 2 containing the [**Preferred Name**] have been made confidential to comply with Council's previous resolution (24 March 2010).

### Policy Implications

Nil

### Strategic Planning Implications

Key Result Area 3: Community Development  
Goal 2: Sports and Leisure  
Immediate Priorities 1: Build the Multi Purpose Recreation Centre

### Budget Implications

Funds to prepare relevant logos, promotional material, and signage are included in the 2011/12 budget.

### Officer's Comment

#### *MPRC Naming Process*

The MPRC Naming Group developed key criteria to be used as a guide for selection and included the following points:

- To be reflective of Port Hedland
- To be timeless
- To be modern and innovative
- To connect to sport and recreation.

A total of 55 names were submitted by members of the community, this included all previous suggestions forwarded to Council. Attachment 2 provides a full list of submissions received. Based on the number of submissions received, the community has embraced being consulted about the name of their new facility.

#### *MPRC Naming Outcome*

The Naming Committee came to agreement on the [**Preferred Name**], with the justification for the selection detailed in Confidential Attachment 1. Final approval from the Kariyarra Working Group would be required regarding the [**Preferred Name**] subject to Council endorsement.

#### *MPRC Naming – Way Forward*

The MPRC is due for completion in late May 2012. An opening event is being planned. It is anticipated that in accordance with Council's previous resolution, the name will be officially announced at the opening event.

Endorsement of the [**Preferred Name**] by Council, along with appropriate approval from the Kariyarra Working Group (meeting scheduled for 11 April 2012), will allow for signage and promotional material to be developed in time for the opening event. This signage and promotional material will be in accordance with the MPRC Recognition and Sponsorship Strategy recently adopted by Council.

The Naming Working Group believed that it would be appropriate to recognize the person that suggested the [**Preferred Name**] with an appropriate prize. Given that the name and gender of the person suggesting the name is now known, an appropriate prize is suggested within the recommendations.

#### *Key Stakeholder Confirmation*

Formal confirmation of support has been received from the Pilbara Development Commission and BHP Billiton regarding the recommended [**Preferred Name**] detailed in Confidential Attachment 1.

#### **Attachments**

1. Proposed Name and Background - Naming of Multi-Purpose Recreation Centre  
**(Confidential Attachment)**
2. Complete list of nominated names for the Multi-Purpose Recreation Centre.  
**(Confidential Attachment)**

#### **Officer's Recommendation**

That Council:

1. Endorses the [**Preferred Name**] for the Multi-Purpose Recreation Centre as detailed in Confidential Attachment 1 to this report
2. Notes that final approval from the Kariyarra working group will be required
3. Notes that logos, marketing material, and media announcements will be prepared once approval in recommendation 2 is granted.
4. Officially announces the [**Preferred Name**] at the facility opening
5. Endorses the awarding of a 12 month gym membership to the community person who suggested the [**Preferred Name**].

**Council Motion****Moved: Cr A A Carter****Seconded: Cr J E Hunt****That Council lay this item on the table for two weeks.****3/3**

*NOTE: As the votes were equally divided, the Mayor cast a second vote for the motion.*

**MOTION LOST 4/3 ON THE CASTING VOTE OF THE MAYOR****201112/412 Officer's Recommendation / Council Decision****Moved: Mayor K A Howlett****Seconded: Cr G A Jacob****That Council:**

- 1. Endorses the *[Preferred Name]* for the Multi-Purpose Recreation Centre as detailed in Confidential Attachment 1 to this report**
- 2. Notes that final approval from the Kariyarra working group will be required**
- 3. Notes that logos, marketing material, and media announcements will be prepared once approval in recommendation 2 is granted.**
- 4. Officially announces the *[Preferred Name]* at the facility opening**
- 5. Endorses the awarding of a 12 month gym membership to the community person who suggested the *[Preferred Name]*.**

**CARRIED 4/2**

Record of Vote:

FOR	AGAINST
Mayor K A Howlett	Cr A A Carter
Cr G J Daccache	Cr M B Dziombak
Cr G A Jacob	
Cr J E Hunt	

**11.4 Corporate Services**

**11.4.1 Finance and Corporate Services**

Nil

**11.4.2 Governance and Administration**

Nil

**ITEM 12 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL**

Nil

**ITEM 13 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

Nil

**ITEM 14 CONFIDENTIAL ITEMS**

*NOTE: Section 5.23 of the Local Government Act 1995 states:*

*“(1) Subject to subsection (2), the following are to be open to members of the public —*

*(a) all council meetings; and*

*(b) all meetings of any committee to which a local government power or duty has been delegated.*

*(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*

*(e) a matter that if disclosed, would reveal —*

*(ii) information that has a commercial value to a person;*

**201112/413 Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr G A Jacob**

**That the meeting be closed to members of the public as prescribed in Section 5.23 (2)(e)(ii) of the Local Government Act 1995, to enable Council to consider the following Item:**

- 1. ‘South Hedland Library and Well Women’s Centre - Location Options for the Short Term Relocation and Long Term Development Progression (File No.: 26/04/0018)’**

***CARRIED 6/0***

6:40pm Mayor advised the meeting is closed to members of the public.

6:40pm Councillor J E Hunt declared an impartiality interest in Item 14.1 ‘South Hedland Library and Well Women’s Centre - Location Options for the Short Term Relocation and Long Term Development Progression (File No.: 26/04/0018)’ as she has an association with an applicant.

Councillor J E Hunt remained in the room.

**14.1 *South Hedland Library and Well Women’s Centre - Location Options for the Short Term Relocation and Long Term Development Progression (File No.: 26/04/0018)***



**201112/414 Council Decision****Moved: Cr A A Carter****Seconded: Cr G A Jacob****That Council suspend Standing Orders.*****CARRIED 6/0***

6:41pm Mayor advised that Standing Orders are suspended.

**201112/415 Council Decision****Moved: Cr A A Carter****Seconded: Cr G A Jacob****That Council resume Standing Orders.*****CARRIED 6/0***

7:05pm Mayor advised that Standing Orders are resumed.

**201112/416 Council Decision****Moved: Cr A A Carter****Seconded: Cr G A Jacob****That Council:**

- 1. Supports the outright purchase of Lot 3826 (10) Hedditch Street, South Hedland by Landcorp as the preferred option for the potential short term location for the South Hedland Library Service and Well Women's Centre subject to:
  - a. Landcorp providing a long term lease (10 years plus 10 year option) to the Town of Port Hedland, over Lot 3826 (10) Hedditch Street, South Hedland at an annual peppercorn rate**
  - b. Confirmation that any funding provided towards the temporary relocation would be considered as part of Council's contribution towards the long-term provision of library and community facilities in the South Hedland CBD****
- 2. Considers funding to a maximum of \$500,000 towards temporary relocation upon commitment of point 1-3.**
- 3. Advises Landcorp that the Town of Port Hedland vacating existing facilities in the South Hedland is subject to:
  - a. Confirmation of lease arrangements in 1a to the satisfaction of Council****

- b. Written commitment (within a 6 month period) of funding of the long term construction of the new consolidated community facilities (Library, Community Centre and Well Women's Centre) within the South Hedland CBD**
- 4. Notes that a business plan will be required for this transaction.**

***CARRIED 6/0***

*REASON: Council wants a firm commitment to the long-term strategy for the funding for the construction of the new South Hedland Library and Well Women's Centre and a firm commitment on a location for this new facility.*

**201112/417 Council Decision**

**Moved: Cr A A Carter**

**Seconded: Cr J E Hunt**

**That the Meeting be opened to members of the public.**

***CARRIED 6/0***

7:06pm Mayor advised that the meeting is now open to members of the public.

**ITEM 15      APPLICATIONS FOR LEAVE OF ABSENCE**

**201112/418 Council Decision**

**Moved:    Cr A A Carter**

**Seconded: Cr G A Jacob**

**That the following leave of absence:**

- **Mayor K A Howlett – 2 May 2012 to 23 May 2012**

**be approved.**

***CARRIED 6/0***

**ITEM 16      CLOSURE**

**16.1          Date of Next Meeting**

The next Ordinary Meeting of Council will be held on Thursday, 26 April 2012, commencing at 5.30pm.

**16.2          Closure**

There being no further business, the Mayor declared the meeting closed at 7:08pm.

**Declaration of Confirmation of Minutes**

I certify that these Minutes were confirmed by the Council at its Ordinary Meeting of \_\_\_\_\_.

CONFIRMATION:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE