



Town of Port Hedland

MINUTES

OF THE

ORDINARY MEETING OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

WEDNESDAY, 22 NOVEMBER 2006

COMMENCING AT 5.33 PM

**IN COUNCIL CHAMBERS
McGREGOR STREET, PORT HEDLAND**

UNCONFIRMED MINUTES

"WITHOUT PREJUDICE"

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*Chris Adams
Chief Executive Officer*

OUR COMMITMENT

To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.

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ITEM 1 OPENING OF MEETING**1.1 Opening**

The Mayor declared the meeting open at 5:33 pm and acknowledged the traditional owners, the Kariyarra people.

NOTE: Chief Executive Officer introduced Mrs Cheryl Crick, who was recently appointed as Council's Manager Corporate Support.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**2.1 Attendance**

Mayor S R Martin
Cr A A Carter
Cr G D Bussell
Cr G J Daccache
Cr J M Gillingham

Mr Chris Adams	Chief Executive Officer
Mr Matthew Scott	Directory Corporate Services
Mr Grant Logie	Director Engineering Services
Mr Terry Sargent	Director Regulatory and Community Services
Ms Gaye Stephens	Executive Assistant

Members of Public	4 (including Manager Planning Services, Manager Corporate Support)
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Members of the Media	1
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2.2 Apologies

Cr D R Pike
Cr S F Sear

2.3 Approved Leave of Absence

Nil.

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE**3.1 Questions from Public at Ordinary Council Meeting held
Wednesday 26 July 2006**

Nil

3.2 Questions from Members at Ordinary Council Meeting held Wednesday 26 July 2006

Nil.

ITEM 4 PUBLIC TIME**4.1 Public Question**

5:35pm Mayor opened Public Question Time.

Nil

5:35pm Mayor closed Public Question Time.

4.2 Public Statements

5:35pm Mayor opened Public Statement Time.

Nil

5:35pm Mayor closed Public Statement Time.

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE**5.1 Councillor Arnold Carter**

In relation to the discussion/report relating to small businesses and contractors utilising BHP Billiton's site as their base premises, hence not paying rates to Council, weren't Council considering such BHP Billiton site-based operations being ceased?

Director Community and Regulatory Services advised this question will be taken on notice.

5.2 Councillor Jan Gillingham

On behalf of Mr Mike Green who resides in Tinder Street, Port Hedland:

When will shade be placed over the playground equipment at Colin Matheson Oval, especially in light of new daylight saving coming into effect? Mr Green offered that if the shade was made available, he would personally assist the installation.

Will lighting be improved at the Colin Matheson Oval playground, as Mr Green is concerned by some undesirables frequently visiting the area at night?

Mayor advised that these works can be considered by Council at the time of its next quarterly budget review.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

The following Members verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting.

Cr S R Martin	Cr G J Daccache
Cr A A Carter	Cr J M Gillingham
Cr G D Bussell	

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Confirmation of Minutes of Ordinary Meeting of Council held on Wednesday 25 October 2006.

200607/104 Council Decision/Officer's Recommendation

Moved: Cr A A Carter **Seconded:** Cr G J Daccache

That the Minutes of the Ordinary Meeting of Council held on Wednesday 25 October 2006 be confirmed as a true and correct record of proceedings.

CARRIED 5/0

ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION

17 November 2006 – Mayor was invited by BHP Billiton Iron Ore to attend a very inspirational presentation on the topic of climate change by former US President Al Gore. Mayor encouraged elected members to read Al Gore's book or view the DVD.

ITEM 9 REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION

9.1 *Councillor Arnold Carter*

4 November 2006 – Deputy Mayor attending a farewell function held at Mirtanya Maya, as the transfer of residents to Karlarra House approaches.

October 2006 – Deputy Mayor tabled a summary of the Airport Owners Conference held at Cairns Airports and Aviation Outlook 2006

9.2 *Councillor Grant Bussell*

15 November 2006 – Councillor Bussell attending a public meeting for all interested community members to discuss the possibility of developing a community bank in South Hedland. A model was presented by Bendigo Bank representatives at the meeting, which would require the proposal to be driven by the people of the Town. A Steering Committee will now be established, and investors will be asked to pledge interest in investing in the company.

**ITEM 10 PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS**

Nil

- (a) *oversee the allocation of the local government's finances and resources; and*
- (b) *determine the local government's policies."*

Policy Implications

Nil

Strategic Planning Implications

KRA 6 – Governance

Goal 6 – Systems Development

That the Towns internal operating systems are structured in a manner that assists in providing timely accurate information to the community.

Budget Implications

Nil

200607/105 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That the 'Status of Council Resolutions' Report as presented to the Council's Ordinary Meeting held on 22 November 2006 be received.

CARRIED 5/0

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
<p>Ordinary Meeting held 28 September 2005</p>				
10.2.3.6	Hire Car Operations	<p>200607/108 Council Decision/Officer's Recommendation</p> <p>That:</p> <ul style="list-style-type: none"> i) the Chief Executive Officer and the Airport Manager commence negotiations with Hire Car operators regarding the possible relocation and consolidation of facilities; and ii) a report be presented for Council's consideration following negotiations being undertaken with Hire Car operators, and drainage investigations being completed at the Port Hedland International Airport. 	<p>RESPONSIBLE OFFICER: Airport Manager Discussed at CI briefing session 130906. Further discussions required DES/Hire Car Operators.</p>	
<p>Ordinary Meeting held 26 October 2005</p>				
10.1.3.6	Proposed Scheme Amend't – Portion of Crowe St Road Reserve	<p>200607/151 Council Decision</p> <p>That Agenda Item 10.1.3.6 'Proposed Scheme Amendment – Portion of Crowe Street Road Reserve' requesting for rezoning of portion of Crowe Street Road Reserve from 'Local Road' to 'Residential R12.5/50' lay on the table pending further information being provided to Council, including –</p> <ul style="list-style-type: none"> i) any potential obstruction to public access the intended purpose for the scheme amendment rezoning may cause; and ii) advice on the affect of legal ownership that the requested rezoning may have. 	<p>RESPONSIBLE OFFICER: Planning Officer Still pending. Applicant has written to CI re: seeking the services of a surveyor. If still unsuccessful in 2 mths, will withdraw application. Oct. – Surveyor drawing plans for submission. Nov – Awaiting plans for submission. Report to Jan CI Mtg.</p>	
10.2.2.1	Lease of Southern Aircraft Hangar and Surrounding Land at PHIA	<p>200607/154 Council Decision/Officer's Recommendation</p> <p>That:</p> <ul style="list-style-type: none"> i) Council advertise its intention to dispose of the Southern Apron Hangar as per the requirements of Section 3.58 of the Local Government Act 1995; ii) if no objections are received during the advertising period, a lease agreement be entered into with Polar Aviation Pty Ltd for the Southern Apron Hangar and Land at an initial cost of \$7,000 + gst per annum; iii) the Common Seal be affixed and the Mayor and Chief Executive Officer be authorised to sign the Lease Agreement; and iv) if the transportable building located on the Western Edge of the leased are is not removed by the current lessee, that Council dispose of this building. 	<p>RESPONSIBLE OFFICER: Airport Manager</p> <p>Lease negotiations are still in progress. Draft Lease being considered.</p>	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
10.2.2.2	School of the Air Request to Lease Airport Building	200607/155 Council Decision/Officer's Recommendation That: i) Council advertise its intention to dispose of Building 158 (ex Air BP) as per the requirements of Section 3.58 of the Local Government Act 1995; ii) if no objections are received during the advertising period, a lease agreement be entered into with Port Hedland School of the Air at the valuation rate. iii) the Mayor and Chief Executive Officer be authorised to sign and execute Lease Agreement documents once it has been prepared.	RESPONSIBLE OFFICER: Airport Manager Draft Lease being considered.	August 06
Ordinary Meeting held 14 December 2005				
10.2.4.2	Impounded Shopping Trolleys	200607/218 Council Decision That Council rejects the offer of \$4,500 in lieu of impounding fees for the shopping trolleys currently held at the depot and commences disposal by public tender of the impounded trolleys in accordance with the provisions of the Local Laws in January 2006.	RESPONSIBLE OFFICER: Director Regulatory and Community Services Have been advertised. No tenders received quotes sought from scrap metal dealers	October 06
Ordinary Meeting held 22 March 2006				
11.2.2.5	Proposed Pedestrian Access Way (PAW) Closure At Lot 1699 (18-20) Logue Crt. SH	200607/343 Council Decision/Officer's Recommendation That Council: i) Resolve to close the pedestrian access way between lots 1699 and 2091 Logue Court, South Hedland; ii) advertise the proposed road closure in accordance with section 58 of the <i>Land Administration Act 1997</i> ; iii) request advise from relevant service providers with regard to required easements; iv) provide any easements as required by service providers; v) amalgamate the closed Pedestrian Access Way with Lot 1699 Logue Court, South Hedland; and vi) allocate \$3000 from unallocated funds to account 901400 (Purchase of Land) for the purchase of the PAW if required.	RESPONSIBLE OFFICER: Planning	COMPLETE
Ordinary Meeting held 24 May 2006				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.2.4	Municipal Heritage Inventory Review	200607/415 Council Decision/Officer's Recommendation That Council: i) distribute the Town of Port Hedland Municipal Inventory of Heritage Places Review 2006 for the purpose of public advertising; ii) advertise in the North West Telegraph that copies of the Draft Heritage Inventory will be available for viewing until 28 June 2006 at the: a) Port Hedland Library b) South Hedland Library c) Dalgety House d) Courthouse Art Gallery; iii) provide a copy of the Draft Heritage Inventory to the Port Hedland Historical Society with a request for comment to be received by the Town of Port Hedland before 28 June 2006; and iv) forward all submissions to the consultant for assessment and inclusion into the Municipal Heritage Inventory.	RESPONSIBLE OFFICER: Planning Officer Submissions being collated and report prepared for consultant.	
14.1	Confidential Matter – Qantas Lease	200607/442 Council Decision That Council's lawyers be requested to draft correspondence to Qantas advising – i) Council does not enter into an agreement with Qantas; and ii) commencing 1 July 2006 Council intends on developing a lease with Qantas for use of the Port Hedland International Airport with the rent being set at the value established by an independent valuer; for review by Councillors prior to dispatch to Qantas.	RESPONSIBLE OFFICER: Chief Executive Officer Letter sent awaiting response.	October 06
14.2	Confidential Matter : Legal Matter – Wellard Industries	200607/443 Council Decision/Officer's Recommendation That Council rescind Council decisions 200607/149 (October 2005) and 200607/290 (February 2006) relating to Council objection to the storage of manganese ore on Lot 842 and the proposed leasing of Lot 5909. 200607/444 Council Decision/Officer's Recommendation That Council write to LAMS advising that ... providing that: ...	RESPONSIBLE OFFICER: Chief Executive Officer Awaiting reply from Wellards re: acceptance of CI decision.	
Ordinary Meeting held 28 June 2006				
11.2.2.3	Proposed Scheme A'ment to Rezone Portion Lot 313 Anderson St, PH from R12.5/50 to "Public Purposes – Telecom."	200607/451 Council Decision/Officer's Recommendation That Council initiates a scheme amendment to the Town of Port Hedland Town Planning Scheme No. 5 to rezone a portion of Lot 313 Anderson Street, Port Hedland from "Residential R12.5/50" to "Public Purposes – Telecommunications" as outlined in the application received 4 May 2006.	RESPONSIBLE OFFICER: Planning Officer Applicant advised of resolution. Documents submitted to EPA for assessment prior to advertising. Advertising commenced.	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
Ordinary Meeting held 26 July 2006				
11.4.2.3	Port Hedland Cattle Yards	200607/504 Council Decision That Item 11.4.2.3 Port Hedland Cattle Yards lay on the table.	RESPONSIBLE OFFICER: Chief Executive Officer Tender being Drafted	
11.4.2.5	Street Names for Pretty Pool Subdivision	200607/506 Council Decision That Item 11.4.2.5 Street Names for Pretty Pool Subdivision lay on the table.	RESPONSIBLE OFFICER: Chief Executive Officer Item discussed at CI briefing session 130906. LandCorp to present names.	
Ordinary Meeting held 23 August 2006				
11.2.2.3	Revised Pretty Pool Development Plan	200607/005 Council Decision/Officer's Recommendation That Council: a) initiate an amendment to Town Planning Scheme No. 5 to rezone an area of land from "Rural" and "Urban Development R20" to "Urban Development", to the area of land adjacent to 'Balance Project Area' to facilitate the subdivision and development of the land in accordance with the Revised Pretty Pool Development Plan; b) advise the applicant accordingly and request that the applicant prepare the formal amendment documentation to enable referral to the Environmental Protection Authority; and c) adopt the Revised Pretty Pool Development Plan (excluding the 'Balance Project Area') for the purpose of public advertising in conjunction with the associated Town Planning Scheme No.5 Scheme Amendment.	RESPONSIBLE OFFICER: Manager Planning Application referral to EPA, and planning is currently awaiting a response to the referral.	
11.2.2.4	Proposed Vesting of Crown Land in the ToPH for the Purpose of Recreation	200607/006 Council Decision/Officer's Recommendation That Council advises the Department for Planning and Infrastructure (State Land Services) that: i) it is NOT prepared to accept the management of lot 122 Cottier Drive South Hedland for the purpose of RECREATION as the land is not considered suitable for a recreation reserve due to its physical dimensions and close proximity to a main road; and ii) it is prepared to accept the management of lot 122 Cottier Drive South Hedland for the purpose of DRAINAGE.	RESPONSIBLE OFFICER: Planning Officer SLS advised, no response to date.	✓ COMPLETE

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.2.5	Proposed Scheme Amendment to Allow the Development of Grouped Dwellings at Lot 501 Byass St, SH	200607/007 Council Decision/Officer's Recommendation That Council: i) initiate an Amendment to Town Planning Scheme No. 5 to rezone Lots 501 and 502 Byass Street South Hedland from "Mixed Business" to "Mixed Business" with an Additional Use for Multiple Dwellings; and ii) advise the applicant accordingly and request the applicant to prepare the amendment document in accordance with this resolution.	RESPONSIBLE OFFICER: Planning Officer Applicant preparing documents prior to submission to EPA. Submitted to EPA for assessment prior to advertising.	
11.3.1.2	Tender 06/06 Wedge and Edgar St Streetscape Enhancem'ts	200607/018 Council Decision/Officer's Recommendation That: i) Council rejects all Tenders for 06/06 Wedge and Edgar street Streetscape Enhancements. ii) Engineering Services to re-assess the contract documentation and specifications and then prepare a detailed schedule of works and cost estimates to present to Council and the Port Hedland Enhancement Scheme in order to complete the project in-house.	RESPONSIBLE OFFICER: Director Engineering Services Tenderers notified. Assessment in progress.	
11.3.1.3	Waste Management Plan	200607/019 Council Decision/Officer's Recommendation That: i) the draft Waste Management Plan is accepted; and ii) Mr Harold McKenzie, Specialist Consultant in Solid Waste Management, is advised in writing of the following comments to enable him to finalise the Waste Management Plan: a) More attention to be given to recycling, particularly allocation of space for community recycling centre b) Consultant to provide a summary, priority listing and approximate costs of resolving issues identified c) Verification of current Waste Levy amount (1.4.3) d) Verification of current rate charges for refuse collection (2.1) e) Verification of waste quantities disposed of at Landfill (3.5) f) Verification of number of residents in each area and distance from Landfill (4.6) g) Plan to include actual budget amounts for 2005/06 (7.2) h) Plan to be revised to identify issues that have been resolved since original consultation	RESPONSIBLE OFFICER: Director Engineering Services Info. To be compiled and forwarded to consultant.	September 06
11.3.2.2	EOI for Advertising Options at the Port Hedland International Airport	200607/023 Council Decision/Officer's Recommendation That i) the CEO or his nominated delegate be authorised to develop an Expression of Interest calling for an advertising plan and options for Port Hedland International Airport using one or a combination of advertising mediums available; ii) the Expression of interest be advertised in the Australian and West Australian Newspapers; and iii) following the close of expression of interests, a report be presented to Council for further consideration.	RESPONSIBLE OFFICER: Airport Manager To be advertised September 06	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE						
11.4.2.1	Lease Option - Pearl Aviation Australia Pty Ltd Lot 2444 G't Northern Hwy, PH	200607/029 Council Decision/Officer's Recommendation That: i) in accordance with the Lease agreement with Pearl Aviation Australia Pty Ltd effective 1 July 2001 a further term of five years be granted on the same terms and conditions as the existing lease agreement, except the rental charge be adjusted to reflect CPI; and ii) the option be signed and sealed by Council.	RESPONSIBLE OFFICER: Manager Administration Ltr to be sent.							
11.4.2.2	Lease Option - Rose Nowers Child Care Centre Lot 2791 Boronia Close, SH.	200607/030 Council Decision/Officer's Recommendation That: i) in accordance with the lease document, Rose Nowers Child Care Centre Incorporated be granted a further term of five years on the same terms and conditions as the existing lease agreement, except the rental charge be adjusted to reflect CPI; and ii) this extension be signed and sealed by Council.	RESPONSIBLE OFFICER: Manager Administration Ltr to be sent.							
11.4.2.3	Lease Variation - Chalkwest Pty Ltd (Budget Rent A Car) Pt Lot 2444 G't Northern Hwy, PH	200607/031 Council Decision That Agenda Item 11.4.2.3 'Lease Variation - Chalkwest Pty Ltd (Budget Rent A Car) Part Lot 2444 Great Northern Highway, Port Hedland.' Lay on the table, pending the completion of outstanding matters, including revaluation as resolved by Council (Agenda Item 10.2.3.6) at it's Ordinary Meeting held in September - Agenda Item 10.2.3.6.	RESPONSIBLE OFFICER: Manager Administration Discussed at CI briefing session 130906. Further negotiations required with DES							
Ordinary Meeting held 27 September 2006										
11.2.2.2	Application to Amend TPS 5 to Rezone Lot 5197 Harper St, PH from Residential R15 to R30	200607/043 Council Decision/Officer's Recommendation That: i) Amendment No.8 to Town Planning Scheme No.5 be adopted without modification; ii) the following Schedule of Submissions and recommendations be forwarded to the Western Australian Planning Commission for the Minister's consideration: <table border="1" data-bbox="577 1142 1774 1257"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Submission</th> </tr> </thead> <tbody> <tr> <td>TN and MH Brodie</td> <td>28 Harper Street Port Hedland</td> <td>Supplicant does not oppose rezoning, however is concerned with potential overlooking issues should a 2-storey dwelling be constructed opposite their home.</td> </tr> </tbody> </table> and iii) the Mayor and Chief Executive Officer be authorised to execute three (3) copies of the amendment documents in accordance with the <i>Town Planning Regulations 1967</i> (as amended), including the fixing of the Council's seal in the event that the Minister for Planning and Infrastructure approves the Amendment without modification.	Name	Address	Submission	TN and MH Brodie	28 Harper Street Port Hedland	Supplicant does not oppose rezoning, however is concerned with potential overlooking issues should a 2-storey dwelling be constructed opposite their home.	RESPONSIBLE OFFICER: Planning Officer Amendment submitted to WAPC for determination.	
Name	Address	Submission								
TN and MH Brodie	28 Harper Street Port Hedland	Supplicant does not oppose rezoning, however is concerned with potential overlooking issues should a 2-storey dwelling be constructed opposite their home.								

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.2.3	Request to Divest a Portion of Lot 5209 (Reserve 28372)	200607/044 Council Decision/Officer's Recommendation That: i) the applicant be advised that it is prepared to divest itself of a portion of lot 5209 (Reserve 38272) subject to: a) the applicant submitting a survey diagram describing the land subject to this approval; b) the applicant making application to the Department for Planning and Infrastructure (State Land Services) to purchase the subject land; c) the applicant granting any easements in respect of this land to any Service Provider at no cost; The process to be at no cost to Council; and ii) the Department for Planning and Infrastructure (State Land Services) be advised that it wishes to excise a portion of lot 5209 (Reserve 38272).	RESPONSIBLE OFFICER: Planning Officer Applicant advised, waiting for survey diagram.	
11.2.2.7	Request to Rezone a Portion of Lot 2202 (4) Reynolds Place, SH From Residential R20 to R30	200607/048 Council Decision/Officer's Recommendation That i) Pursuant to section 75 of the <i>Planning and Development Act 2005</i> (as amended), Council resolves to amend Town of Port Hedland Town Planning Scheme No.5 by: a) rezoning the portion of lot 2202 Reynolds Place South Hedland currently zoned Residential R 20 to Residential R 30; and b) amending the Scheme Map accordingly; the Mayor and Chief Executive Officer be authorised to execute three (3) copies of the amendment documents in accordance with the <i>Town Planning Regulations 1967</i> (as amended); ii) the proposed amendment be numbered Amendment No.12 of <i>Town of Port Hedland Town Planning Scheme No.5</i> and be forwarded to the Environmental Protection Authority for assessment in accordance with section 81 of the <i>Planning and Development Act 2005</i> prior to advertising in accordance with the <i>Town Planning Regulations 1967</i> ; and iii) the applicant be advised that all costs associated with advertising and preparing the amendment will be borne by the applicant.	RESPONSIBLE OFFICER: Planning Officer Applicant advised to prepare documents for submission to EPA. Awaiting receipt of documents to forward to EPA prior to advertising.	
11.2.2.8	Proposed Partial Rd Closure of Traine Cres, SH	200607/049 Council Decision/Officer's Recommendation That Council: i) advertise the proposed closure of the portion of Traine Crescent South Hedland identified in the application received from Taylor Burrell Barnet on 30 August 2006 pursuant to section 58 of the <i>Land Administration Act 1997</i> , and section 9 of the <i>Land Administration Regulations 1998</i> ; ii) request that the Honorable Minister for Lands to close the portion of Traine Crescent South Hedland; and iii) advise the applicant that all costs associated with advertising the road closure will be borne by the applicant.	RESPONSIBLE OFFICER: Planning Officer Currently advertised.	
11.3.2.1	Tender 06-08 Provision of Cleaning Services PHIA	200607/055 Council Decision/Amended Officer's Recommendation That: i) the tender submission from Kestrel Contracting Pty Ltd trading as Pilbara Dustbusters for Tender 06/08 – Provision of Cleaning Port Hedland International Airport be accepted; ii) general ledger expenditure account 1211262 Building Cleaning be increased from \$70,000 to \$85,000; and iii) general ledger income account 1210234 be increased from \$780,000 to \$840,000. iv) \$45,000 be transferred to Port Hedland International Airport's Reserve Fund.	RESPONSIBLE OFFICER: Airport Manager	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.2.2	Tender 06-09 Supply & Install Security & Boundary Fencing PHIA	200607/056 Council Decision/Officer's Recommendation That the tender submission from Southern Wire for Tender 06/09 – Security and Boundary Fencing Port Hedland International Airport be accepted.	RESPONSIBLE OFFICER: Airport Manager	
11.3.3.1	Recreation Facilities Audit Draft Report	200607/057 Council Decision That the Recreation Facilities Audit be received subject to: i) further financial and legal discussions; and ii) the Strategic Plan guidelines.	RESPONSIBLE OFFICER: Sport and Recreation Officer	
11.4.1.4	Underground Power Charge Adjustment	200607/062 Council Decision/Officer's Recommendation That Council: i) amend the Service Charge for underground power to \$500.00 to the following properties: a) 8, 9, 10, 11, 12, & 13 Nereus Court b) 1, 2, 3, 4, 5, & 6 Thetis Place c) 1, 2, 3, 4, 5, & 6 Oceanus Court d) 1, 2, 3, 4, 5, 6, 8, & 10 Neptune Place e) 7, 9, 11, 13, 15, 16, 19, & 21 Thompson Place f) 52, 53, 54 Clark Street g) Lot 1414 & 1415 Wilson Street ii) that the 2006/07 Budget not be amended until after the September quarterly review, and discussions with Horizon Power have be finalised; and iii) that the Director, Corporate Service prepare a report for a future Council meeting detailing options for Council to fund the short fall resulting from (1).	RESPONSIBLE OFFICER: Director Corporate Services Amendments made. iii) to be actioned.	
14.2	Legal Issue - Qantas Lease	200607/067 Council Decision That: i) Council's lawyers write to Qantas advising that the Town of Port Hedland is willing to sign and seal a lease document for the use of the Port Hedland International Airport for the period from 1 July 2002 – 30 June 2007 (with a potential five year extension) subject to the lease documentation including a rent review provision whereby rental is set at market rental from 1 July 2007 subject to: a) a rent valuation review to be carried out on a bi-annual basis with Consumer Price Index (CPI) applicable yearly; and b) a valuation to be determined by an independent valuer selected by Council; ii) assuming that Qantas agrees with the above, the Mayor and Chief Executive Officer be authorised to sign and seal the lease documentation.	RESPONSIBLE OFFICER: CEO Letter sent 4.10.06	
Ordinary Meeting held 25 October 2006				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.2.1	Proposed Temp Carpark Associated With the SHNL Project – Display Home , SH	200607/72 Council Decision/Officer's Recommendation That Planning Consent be granted to Taylor Burrell Barnett for the construction of a Temporary Carpark at Lot 6161 Cottier Drive, South Hedland as outlined in the Application received 4 October 2006 (Application 2006/128) and indicated on the approved plans, subject to the following conditions:	RESPONSIBLE OFFICER: Manager Planning Services	
11.2.2.2	Reconsideration of Condition Imposed on the Transient Workforce Accommodation at Lot 2444 Great Northern Hwy	200607/75 Council Decision/Officer's Recommendation Planning Consent be granted to The Pilbara Infrastructure Pty Ltd for the construction of a Transient Workforce Accommodation Village at Lot 2444 Great Northern Highway Port Hedland as outlined in the Application received 12 January 2006 (Application 2006/112.1) and indicated on the approved plans, subject to the following conditions:	RESPONSIBLE OFFICER: Manager Planning Services	
11.2.2.3	Proposed Five Grouped Dwellings at Lot 250 (70) Morgans St, PH	200607/76 Council Decision/Officer's Recommendation That Planning Approval be granted, subject to the following conditions	RESPONSIBLE OFFICER: Planning Officer	✓ COMPLETE
11.2.2.4	Proposed Drainage Works Associated With the South Hedland Health Campus	200607/77 Council Decision/Officer's Recommendation That the Department for Planning and Infrastructure (State Land Services) and the Department of Health be advised in writing that: a) the Town of Port Hedland endorses the <i>Drainage Strategy: South Hedland Health Campus Colbatch Way, South Hedland</i> prepared by Porter Consulting Engineers and received by Council on 11 October 2006; and b) Council accepts the written undertaking from the Department of Health committing to fund all required road and drainage works relating to the Health Campus to the satisfaction of Council's Director Engineering.	RESPONSIBLE OFFICER: Planning Officer	✓ COMPLETE

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.3.1	Emergency Overflow Camping Area	200607/78 Council Decision/Officer's Recommendation That Agenda Item 11.2.3.1 'Emergency Overflow Camping Area' Lay on the table, pending further information from Staff.	RESPONSIBLE OFFICER: Environmental Health Services	
11.2.4.1	Claim for Consideration – Retaining Wall Lot 798 (16) Gratwick St, PH	200607/79 Council Decision/Officer's Recommendation That: i) the request from the owner of Lot 798 Gratwick Street, Port Hedland to install a retaining wall to the front boundary of the property be refused; and ii) the owner of Lot 798 Gratwick Street, Port Hedland be advised in writing that after due deliberation no further consideration can be given to this request, as Council is of the opinion that having met the cost of supplying and installing a new front fence, the cost of installing a retaining wall should be met by the property owner.	RESPONSIBLE OFFICER: Manager Building Services	
11.2.4.2	Purchase Of Automatic Public WC Lot 25 Wedge St, PH	200607/80 Council Decision That: i) Due to the single supplier circumstance Council set aside the provisions of Policy 2//007 Procurement Policy in the purchase of an automated public WC for Lot 25 Wedge Street, Port Hedland; and ii) Pursuant to Part 4 Regulation 11(2)(f) Local Government (Functions and General) Regulations 1996 authorise the Chief Executive Officer to place an order with W.C. Convenience Management Pty Ltd for the supply and delivery of an Exeloo III 01 Automated Public WC with a stainless steel façade in the amount of \$82,218.00 + GST.	RESPONSIBLE OFFICER: Manager Building Services	
11.2.5.1	Request to Waive Rental Fees – Youth Involvement Council – 34 Lawson St	200607/81 Council Decision/Officer's Recommendation That the rental arrears of \$2,500.00 owed by the Youth Involvement Council for the Council property located at 34 Lawson Street, South Hedland be waived.	RESPONSIBLE OFFICER: Manager Human Services	
11.3.1.2	Waiver of Landfill fees for Beach Clean Up	200607/83 Council Decision/Officer's Recommendation That landfill disposal fees for the Care for Hedland Environmental Association's 'Welcome the Turtles back to Hedland Beach Clean Up' event, to be held on Saturday 28 October 2006 at Cemetery Beach and Pretty Pool Beach be waived.	RESPONSIBLE OFFICER: Director Engineering Services	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.1.3	Installation of Turtle Conservation Signage	200607/84 Council Decision/Officer's Recommendation i) the installation of Informative Turtle Conservation signage at the following locations: <ul style="list-style-type: none"> • Entrance to Cemetery Beach at Community Park, Sutherland Street • Adjacent to Sutherland street footpath, between Community Park and the All Seasons Motel • In the dune area in front of the All Seasons Motel • Koombana Lookout • Sutherland Street dune walkway, near Gratwick Aquatic Centre • Pretty Pool Park main car park • Pretty Pool beach car park • 3 locations along Pretty Pool beach be approved; ii) approval be sought from the Department for Planning and Infrastructure for signage erection on Crown land; iii) Council staff erect the Informative Turtle Conservation signs at the locations identified in Clause i) above; and iv) the Informative Turtle Conservation signage remains the property of the Care for Hedland Environmental Association.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.4	Tender 06/06 Wedge and Edgar Streets Streetscape Enhancem'ts	200607/85 Council Decision That: i) the revised schedule of works for the Wedge Street and Edgar Street Streetscape Enhancement be approved, subject to the approval of the Pilbara Development Commission; ii) the budget allocation for the project, fully funded by the Port Hedland Enhancement Scheme be approved.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.5	Tender 06/10 Supply & Delivery of New Rubber Tyred Excavator	200607/86 Council Decision/Officer's Recommendation That Tender 06/10 Supply & Delivery of New Rubber Tyred Excavator be awarded to Earthwest for the supply and delivery of Hyundai R200W-7 Rubber Tyred Excavator for total price of \$239,792.17 (excluding GST).	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.6	Tender 06/11 Supply & Delivery of New or Used Landfill Compactor Unit	200607/87 Council Decision That Tender 06/11 for the Supply & Delivery of New or Used Landfill Compactor Unit be awarded to BT Equipment for the supply and delivery of new Bomag BC572RB Compactor for total price of \$495,000 (ex gst)	RESPONSIBLE OFFICER: Director Engineering Services	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.1.7	Tender 06/12 Supply & Delivery of New or Used Grader (Min. 12ft Blade)	200607/88 Council Decision/Officer's Recommendation That Tender 06/12 Supply & Delivery of New or Used Grader (Min. 12ft Blade) be awarded to Hitachi Construction Machinery for the following: i) supply and delivery of John Deere 770D Grader for total price of \$300,500.00 (ex gst); and ii) supply and delivery of extras being spare tyre and winch on A frame carrier (\$6550 + gst), slope meter (\$693 + gst), 40 channel UHF radio (\$480 + gst) for the total purchase price of \$308,223.00 + gst.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.8	Tender 06/13 Supply & Delivery of New Street Sweeper	200607/89 Council Decision/Officer's Recommendation That Tender 06/13 Supply & Delivery of New Street Sweeper be awarded to Applied Cleansing Solutions for the following: i) Supply and delivery of 636HS Green Machine Street Sweeper for total price of \$145,500 (ex gst) ii) Supply and delivery of optional extras being LED rear mounted arrow bar (2,980 + gst), high pressure wash system (\$3,250 + gst) and rear reverse activated flood lights (\$520 + gst) for the total purchase price of \$151,750 (ex gst).	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.9	Tender 06/14 Supply & Delivery of Loader/Backhoe	200607/90 Council Decision That Tender 06/14 Supply & Delivery of Loader/Backhoe be awarded to MacIntosh and Sons for the supply and delivery of Case 580 SR Loader/Backhoe for total price of \$109,000 (ex gst).	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.10	Tender 06/17 Supply & Delivery of Fully Enclosed Single Operator Side Loading Refuse Collection Vehicle	200607/91 Council Decision/Officer's Recommendation That Tender 06/17 Supply & Delivery of Fully Enclosed Single Operator Side Loading Refuse Collection Vehicle be awarded to Purcher International for the supply and delivery of Fully Enclosed Single Operator Side Loading Refuse Collection Vehicle (model) for total price of \$262,000.00 (ex gst), including trade of vehicle as per replacement policy.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.1.11	Tender 06/18 Supply & Delivery of One 4WD Utility Tractor (Min. 100 draw bar hp)	200607/92 Council Decision/Officer's Recommendation That Tender 06/18 Supply & Delivery of One 4WD Utility Tractor be awarded to CJD Equipment for supply and delivery of 4WD Tractor (John Deere 6520 SE) for total price of 79,775.00 (ex gst).	RESPONSIBLE OFFICER: Director Engineering Services	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.1.12	Tender 06/19 Supply & Delivery of Two (2) 3 Tonne Dual Cab Trucks and One (1) 3 Tonne Single Cab Truck	200607/93 Council Decision/Officer's Recommendation That Tender 06/19 Supply & Delivery of Two (2) 3 Tonne Dual Cab Trucks and One (1) 3 Tonne Single Cab Truck be awarded to Purcher International, for the supply and delivery of two (2) Dual Cab (Mitsubishi Canter 3.5), and one (1) Single Cab (Mitsubishi Canter 2.0) Trucks for total price of \$117,500.00 (ex gst), including trade of vehicles as per tender documents.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.2.1	Port Hedland Cricket Association Reimbursement	200607/94 Council Decision/Officer's Recommendation That the Port Hedland Cricket Association be reimbursed an amount of \$59.40 for the loss of use of grounds due to reticulation upgrades.	RESPONSIBLE OFFICER: Acting Senior Sports and Recreation Officer	
11.3.2.2	Port Hedland Skatepark	200607/95 Council Decision/Officer's Recommendation That the location for the Port Hedland Skatepark be changed from the area adjacent the Scout Hall, to an area at the Hockey/ Soccer/Rugby Oval on McGregor Street.	RESPONSIBLE OFFICER: Acting Senior Sports and Recreation Officer	
11.4.1.2	Community Bank Steering Committee	200607/97 Council Decision That Council: i) Nominates Cr G D Bussell and Cr A A Carter proxy to be a member of Community Bank Steering Committee to further the proposal put forward by Pilbara Native Title Service, and ii) Provide in kind support, at the Chief Executive's discretion to assist in the administration of this steering committee.	RESPONSIBLE OFFICER: Director Corporate Services	
11.4.1.3	Proposed Change to Civic Centre Office Opening Hours	200607/98 Council Decision That: i) That Council amend opening hours of the front Counter at the Civic Centre to 8.00am to 4pm; and ii) this amendment be published in the North West Telegraph.	RESPONSIBLE OFFICER: Director Corporate Services	
11.4.2.1	PHES - Approval for Additional Car Parking	200607/99 Council Decision/Officer's Recommendation That Council support the recommendation to allocate up to \$80,000 from the Port Hedland Enhancement Scheme fund for the provision of car parking and garaging facilities at the two Council Staff houses adjacent to the Port Hedland Civic Centre, be endorsed.	RESPONSIBLE OFFICER: Chief Executive Officer	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.4.2.2	Tender 06-20 : Management of South Hedland and Gratwick Aquatic Centres	200607/100 Council Decision That: i) Council appoint YMCA as its preferred contractor to undertake the services specified in Tender 06-20 Management of the Gratwick Aquatic Centre and the South Hedland Aquatic Centre; ii) Council authorise the Chief Executive Officer and the Deputy Mayor to enter into negotiations with YMCA with the view of reducing the two-year cost to Council down to levels that are within the 06/07 Council Budget and are in accordance with the Town’s 5year Financial Plan; and. iii) The Chief Executive Officer report back the outcomes of the negotiations to Council prior to the contract documentation being finalised.	RESPONSIBLE OFFICER: Chief Executive Officer	
11.4.2.3	BHP Sustainability Partnership Projects - Update	200607/101 Council Decision/Officer’s Recommendation That Council support the following recommendations from the BHP Sustainability Partnership: i) withdraw the \$100,000 funding allocation from the proposed Native Plant Nursery as the project is likely to proceed using alternative funding sources; ii) utilise a portion of the \$100,000 saving for the implementation of the following two new projects: a) Don Rhodes Museum Park Upgrade (\$35,000); and b) installation of a Community Sign/Billboard (\$20,000); iii) utilise the \$500,000 allocation for Sports Facility developments on the upgrading of facilities at all sporting grounds to meet a minimum standard as recommended in the Towns recently completed Sports Facility Study; and iv) Council request the BHP Sustainability Partnership to consider the allocation of \$50,000 for free native plants to Local Residents.	RESPONSIBLE OFFICER: Chief Executive Officer	
12.1.1	Land Use Master Plan – Draft Discussion	200607/102 Council Decision That Council approve the release of the Land Use Master Plan discussion papers as a pre-cursor to the conduct of a Community Summit on Sunday 3 rd of December with the following amendments; Discussion Paper No 6 – West End; i) define the “West End” area as the area west of the Port Hedland Regional Hospital site; ii) defined the remaining area to the east of the Port Hedland Regional Hospital site “as Cemetery Beach”; iii) be renamed “West End/Cemetery Beach”; and iv) be updated to reflect the required changes detailed in i), ii) and iii)	RESPONSIBLE OFFICER: Chief Executive Officer	

11.2 REGULATORY AND COMMUNITY SERVICES

11.2.1 Director Regulatory and Community Services

11.2.1.1 *Monthly Report – Regulatory and Community Services (File No: ADM-091)*

Officer Sarah Hepburn
Administration Officer

Regulatory Services

Date of Report 9 November 2006

Disclosure of Interest by Officer Nil

Summary

For Council’s information.

Background

Regulatory and Community Services Monthly Report to Council.

Consultation Nil

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer’s Comment

. *Library and Information Services*

Port Hedland Library	September
Issues and Renewals	1032
Reservations	23
New Borrowers	15
Internet Users	185

South Hedland Library	September
Issues and Renewals	1989
Reservations	61
New Borrowers	41
Internet Users	368

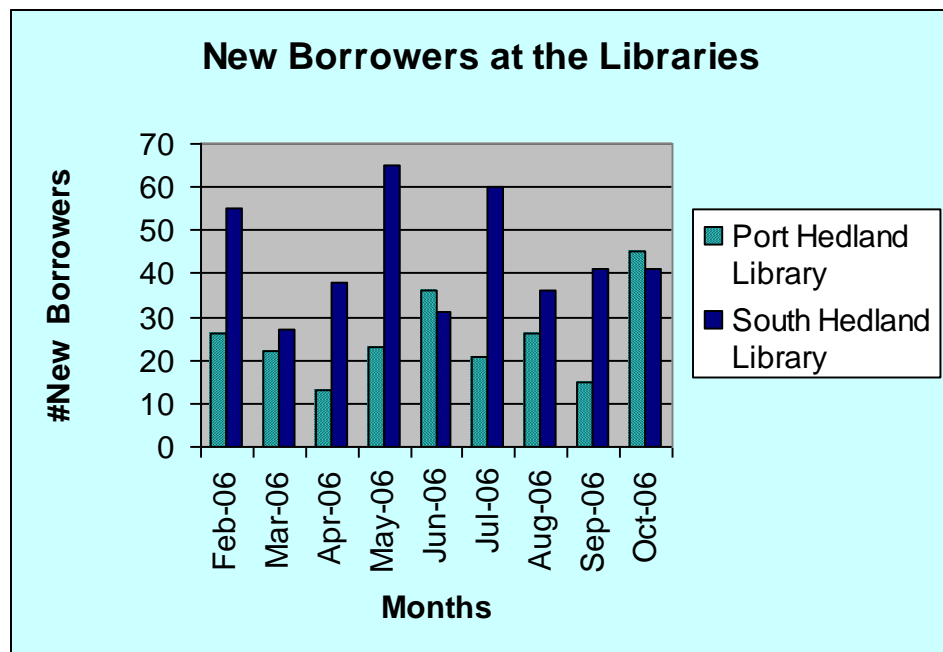
Port Hedland and South Hedland Libraries participated in Adult Learner’s Week (1-8 September). The sessions included scrap booking, art appreciation, photography, internet and email training.

Most sessions were held in South Hedland library with approximately 40 participants. Funding was received from the Department of Education and Training to cover the cost of fees for guest speakers (approximately \$300).

Port Hedland Library	October
Issues and Renewals	1239
Reservations	31
New Borrowers	45
Internet Users	138

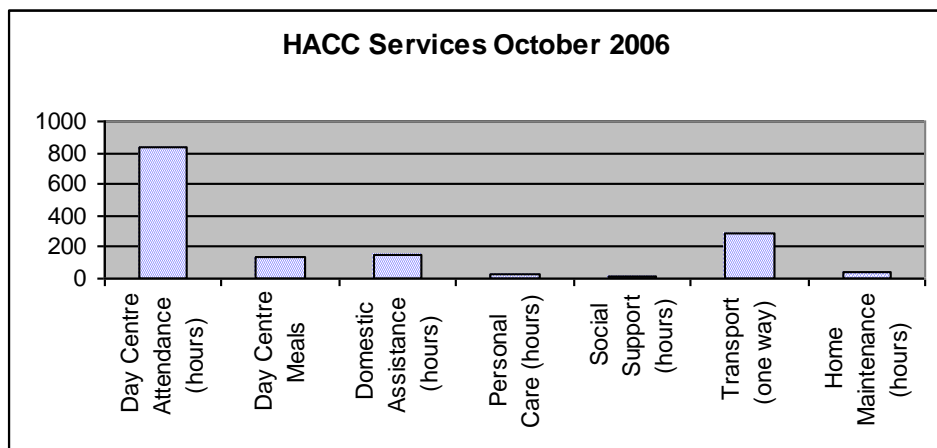
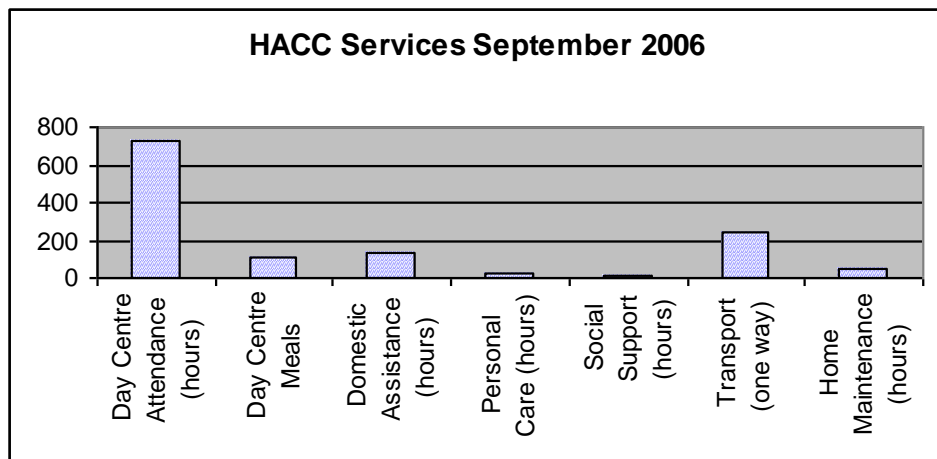
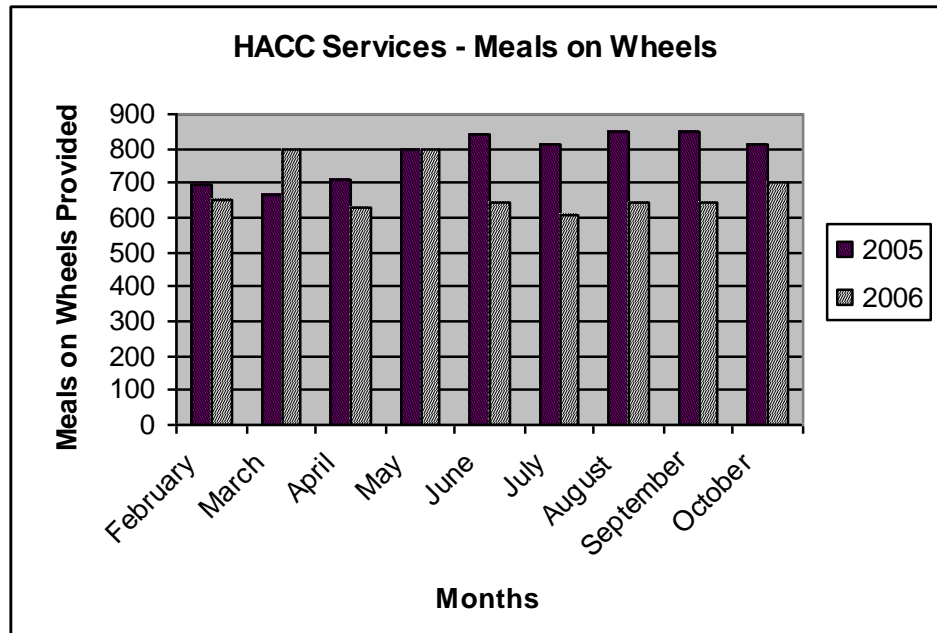
South Hedland Library	October
Issues and Renewals	2114
Reservations	93
New Borrowers	41
Internet Users	337

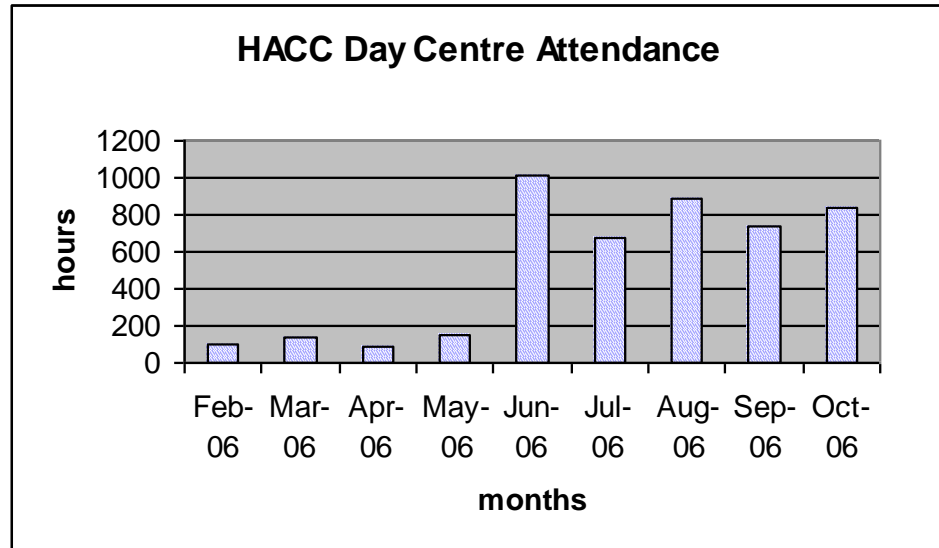
Refurbishment of the South Hedland Library continued, with the installation of automatic doors at the new entrance. Progress was made towards tiling and painting the old Well Women’s Centre, which has been allocated as the staff work facility, and a doorway has been cut to provide access to the public area of the library.



Human Services

HACC Programme





Mirtanya Maya

During September there was occupancy of 8 permanent residents for long term low residential care. The respite beds were occupied for 23 days.

October had occupancy of 6 permanent residents, and the respite beds were maintained at full capacity. These beds have remained vacant due to the impending closure of Mirtanya Maya and relocation of residents to Karlarra House.

The anticipated date for resident relocation to Karlarra House is 20th January 2007.

Pilbara Family Day Care

An average of 40 children (average EFT's 17) were utilizing Family Day Care for September and October, with an average of 30 children (average EFT's 36) in the In Home Care Scheme.

An applicant has been chosen for the Woodside project in Karratha. This will see a company provided house used as an incentive for a Carer to provide family day care services. This is believed to be a first in Australia and is being monitored for its application in Port Hedland.

Matt Dann Cultural Centre

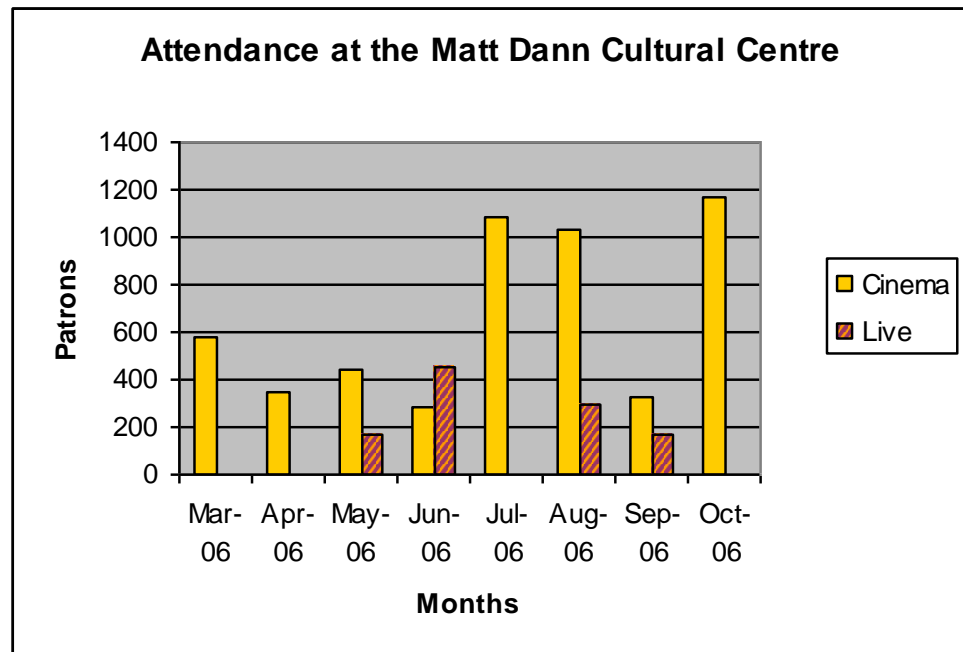
Events	September	Year to Date
Cinema (sessions)	14	47
Live (e.g. Theatre)	2	3

Attendance	September	Year to Date
Cinema	327	2440
Live (e.g. Theatre)	167	465

Events	October	Year to Date
Cinema (sessions)	18	65
Live (e.g. Theatre)	0	3

Attendance	October	Year to Date
Cinema	1172	4212
Live (e.g. Theatre)	0	465

October saw the Matt Dann very busy with school holiday programs for 2 weeks, information evenings and the ‘Big Screen’ Film Festival Weekend. This was the first time that Port Hedland hosted the “Big Screen” event, and was a huge success.

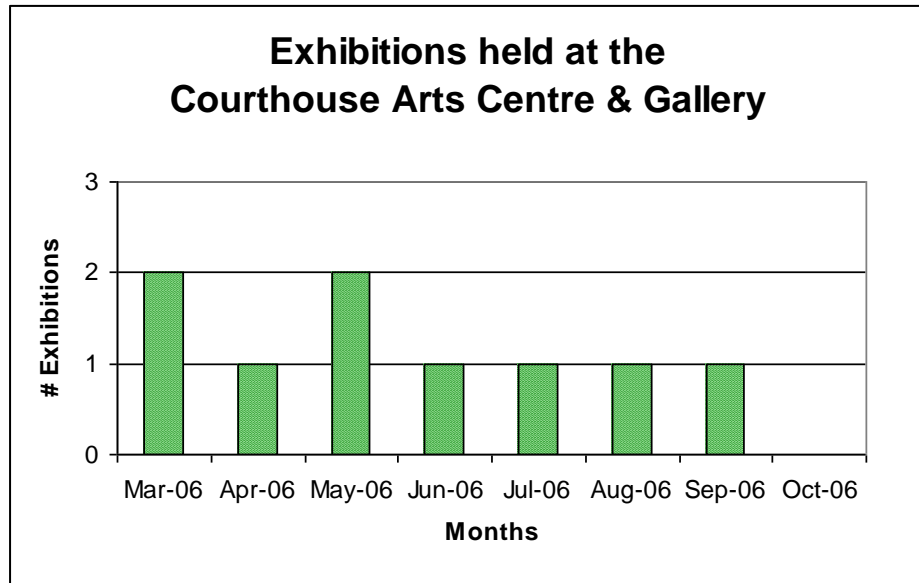


Courthouse Arts Centre and Gallery

	September
Exhibitions held	1
Attendance at Exhibitions	0
Workshops held	540
Total Attendance	1114

	October
Exhibitions held	0
Attendance at Exhibitions	0
Workshops held	0
Total Attendance	150

The gallery has closed to facilitate the art precinct redevelopment and will re-open at the beginning of February 2007 with a major exhibition.



Events Coordination

Community Events Guide

The Town of Port Hedland Community Event Guide has been launched. The 4 page monthly brochure features upcoming training workshops, hints and tips in managing events, the monthly edition of 'What's on Where: The Port Hedland Calendar of Events' and upcoming local grant opportunities.

It is emailed out to over 150 community groups, businesses and non-government organisations at the beginning of each month. Previous editions are available at: www.porthedland.wa.gov.au/community/community_events/communityeventguides/

The Alliance

The Alliance Small Grants Scheme: Round 2 was launched on 5th October 2006. An information session regarding the grant scheme was held on 1st November 2006. Applications are due 16th November 2006. The Alliance Advisory Committee will meet on 29th October 2006 to discuss the applications.

Performing Arts Stage

The Town of Port Hedland are currently organising a training workshop for Council staff on how to erect the stage. At this workshop, a structural engineer will certify the stage so that it can be made available for public use. Fees and charges will then be established

Volunteer Recognition Night

Nominations are now open for community groups to recommend individuals for Volunteer Recognition Night on 15th December 2006. Successful nominees will be invited to attend a closed movie screening at Matt Dann Cultural Centre, and will receive a certificate of recognition and a small gift. Nominations close 30th November 2006.

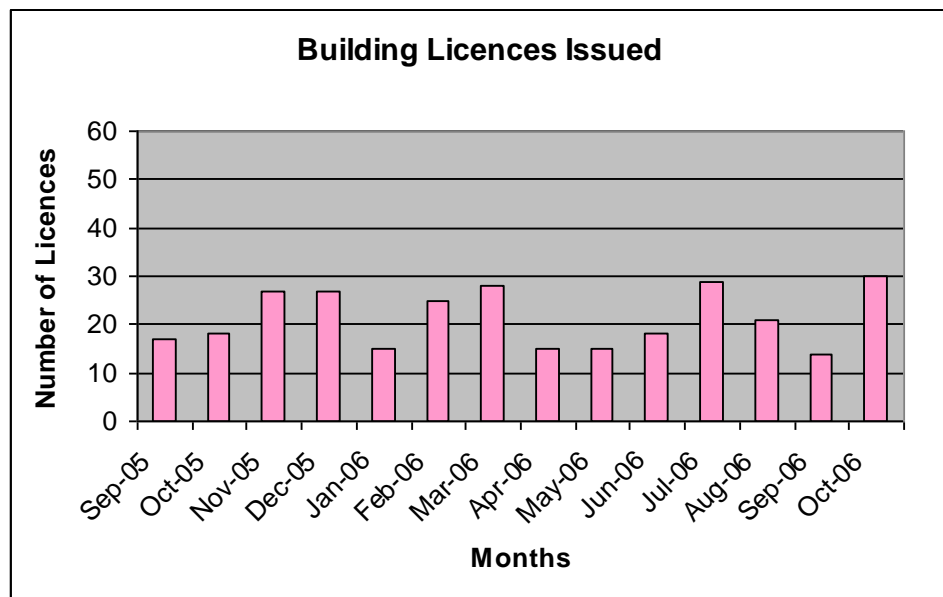
Events Section at Library

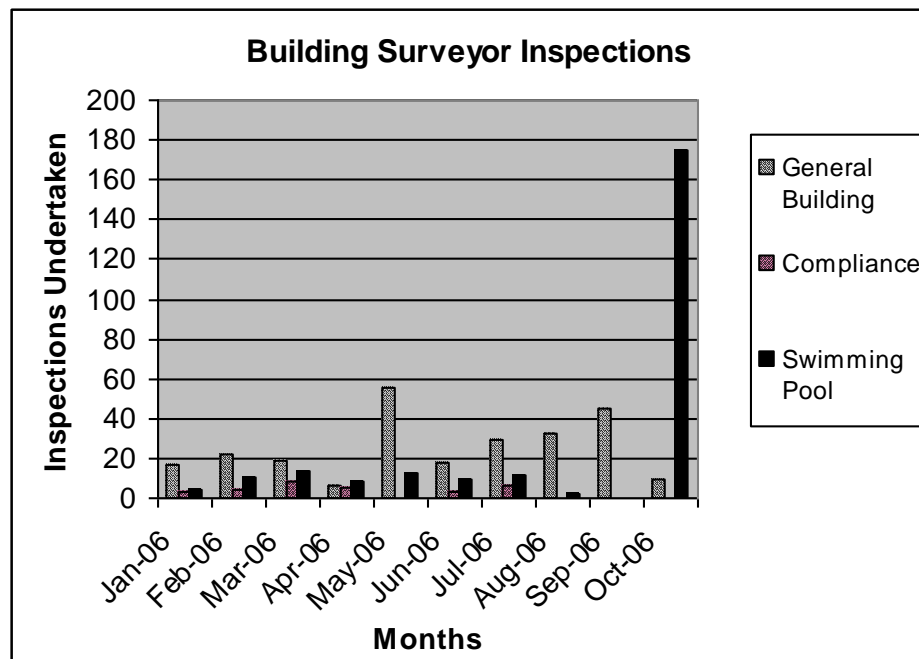
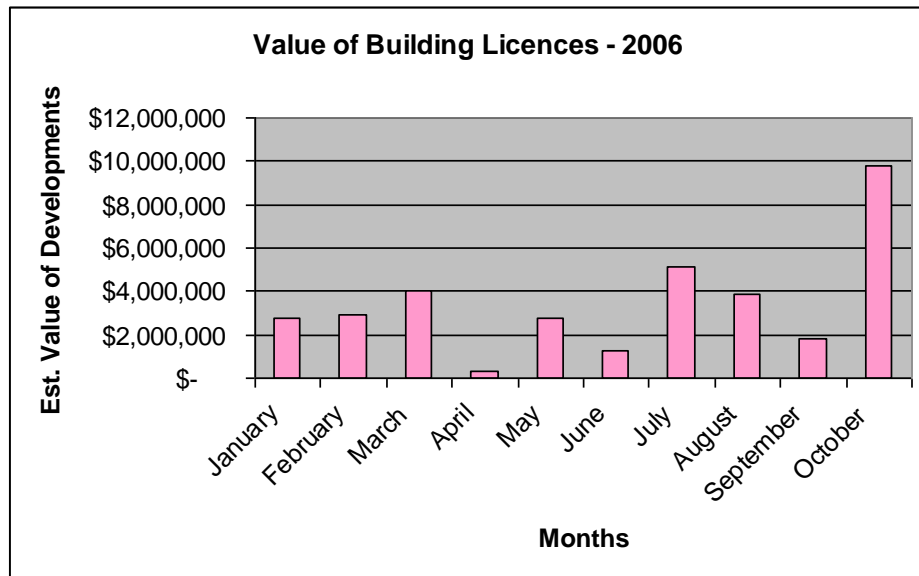
An 'events' section has been established at the South Hedland Library. The section contains hard copies of events management manuals that are generally available from the internet and relevant events-related agencies.

Venue and Catering Databases

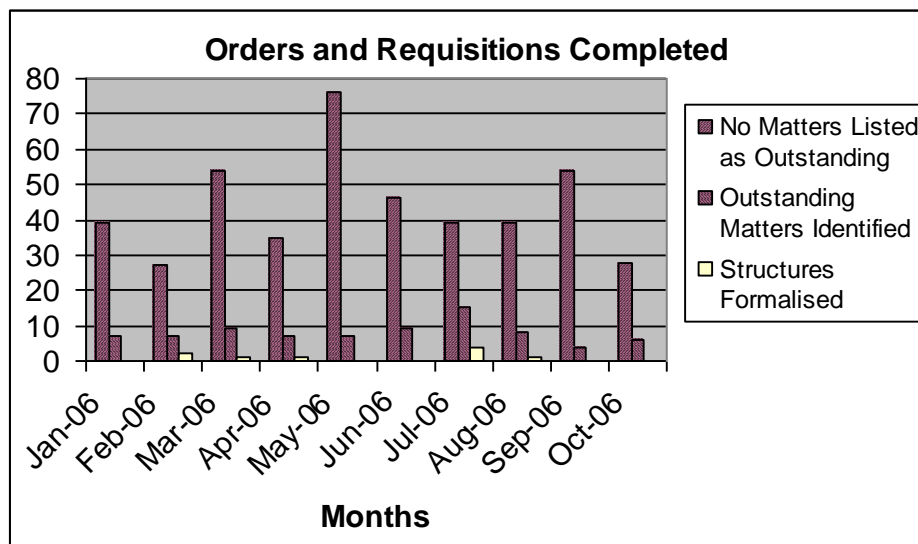
A venue and catering database is currently being established for in-house use and distribution to the wider community. This will be completed by mid-November.

Building Services

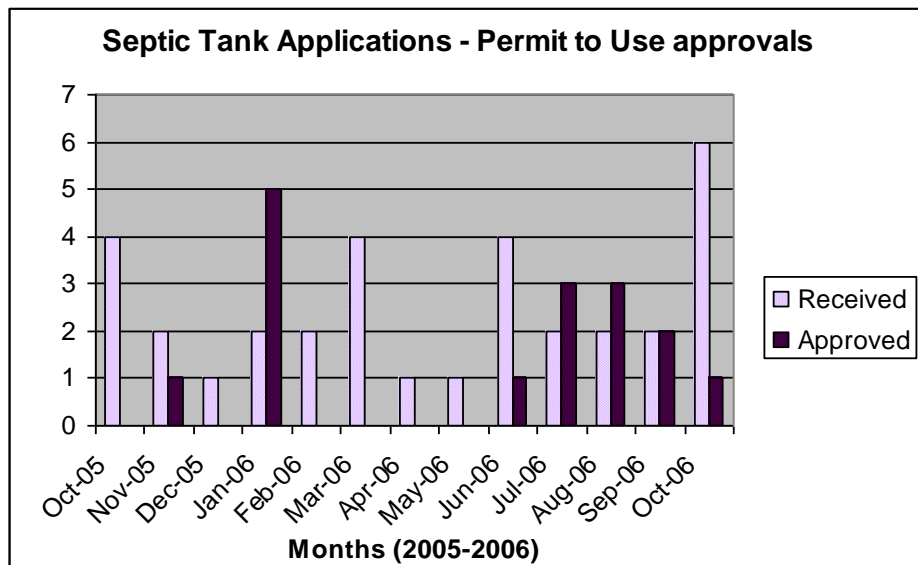
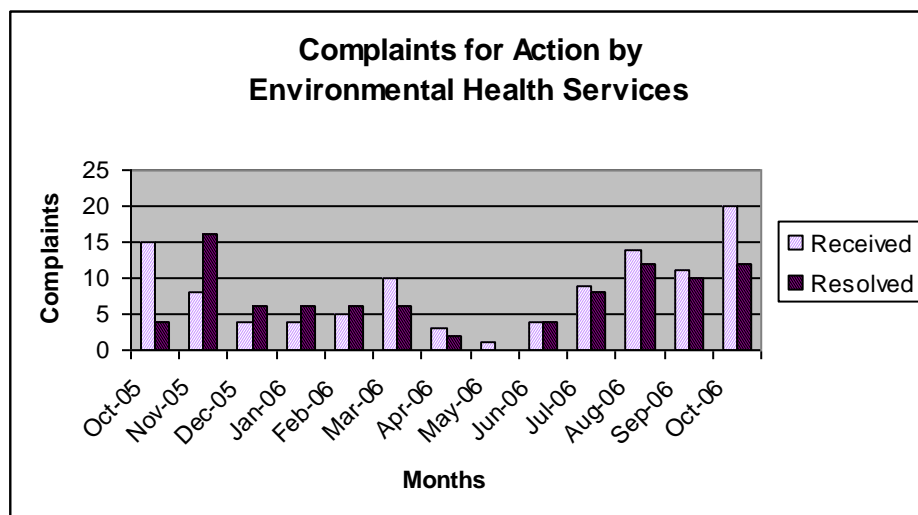


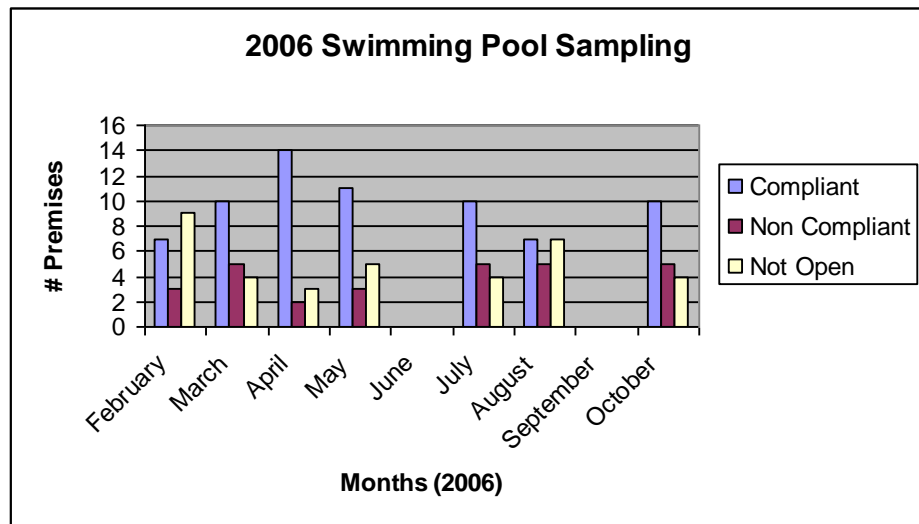


Due to computer errors some inspections, mainly pool inspections, carried out during September are not recorded here.

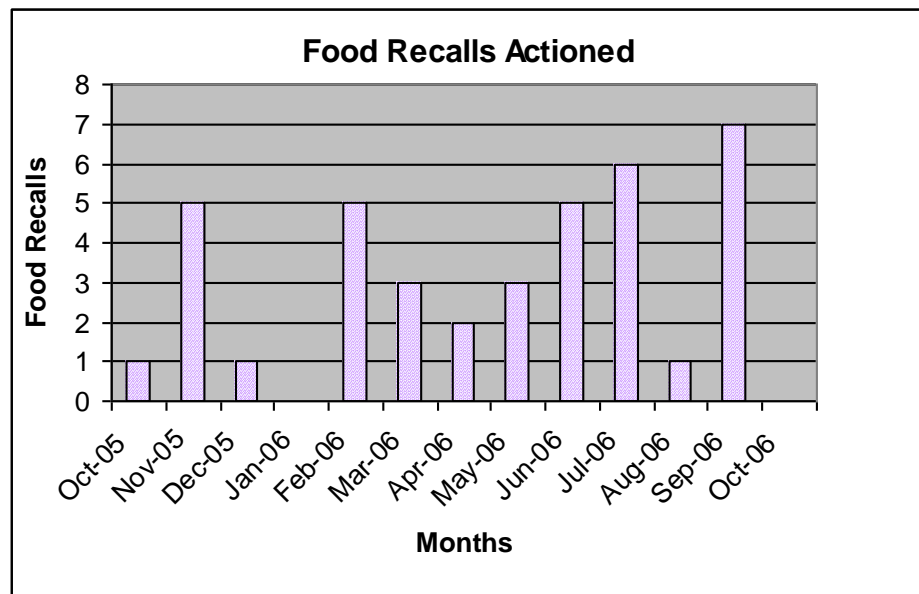


Environmental Health Services

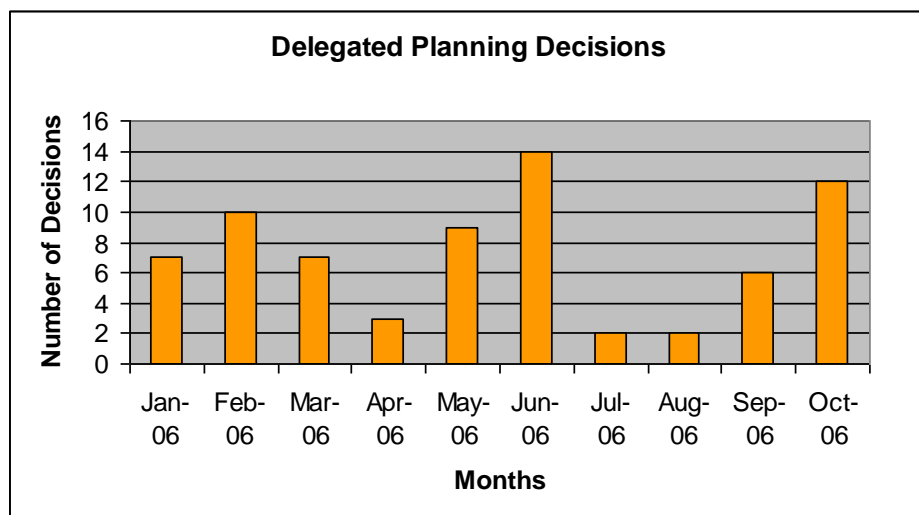




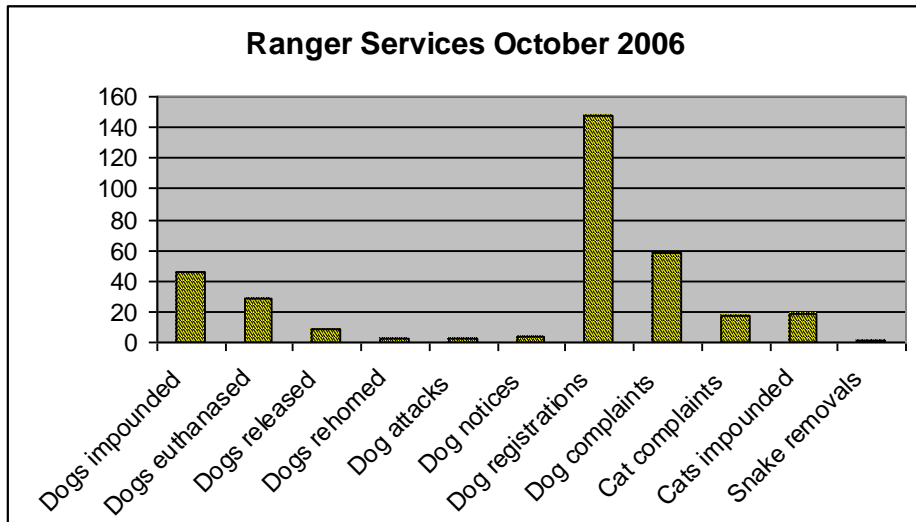
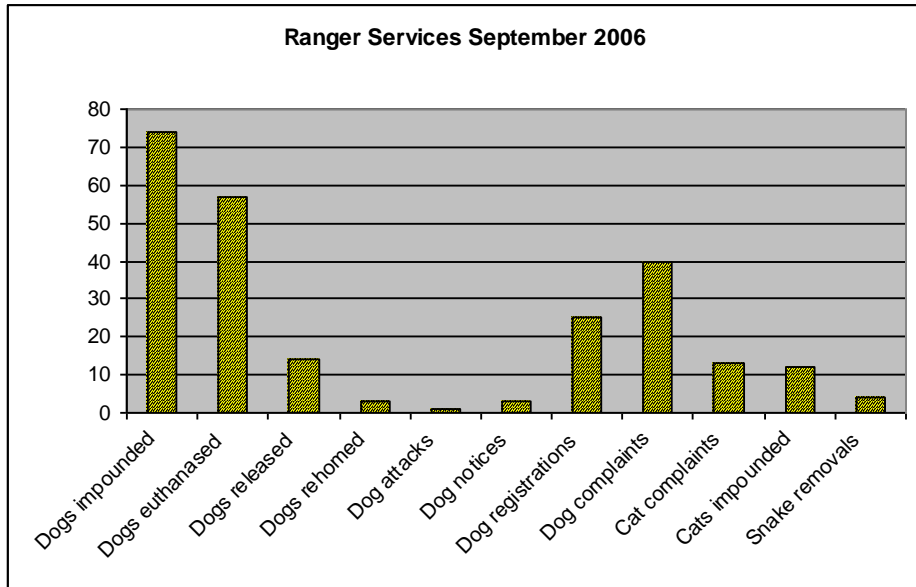
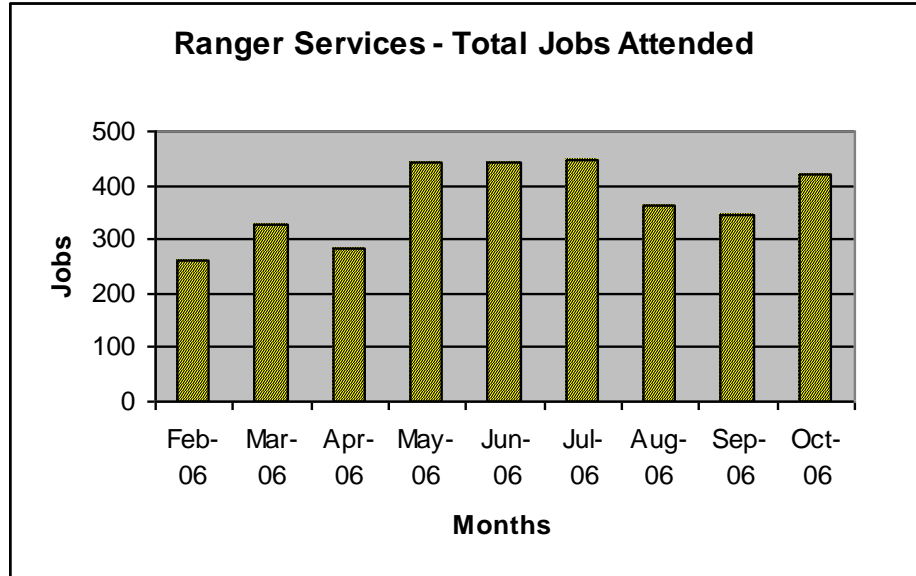
The officer responsible for sampling the public swimming pools was on leave during September so no sampling was undertaken.

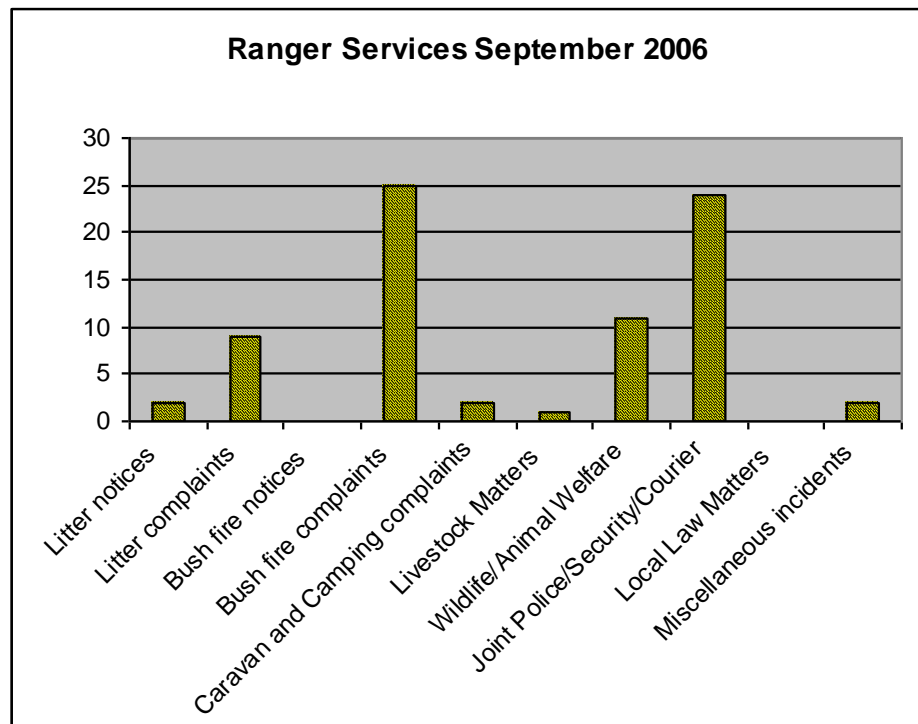
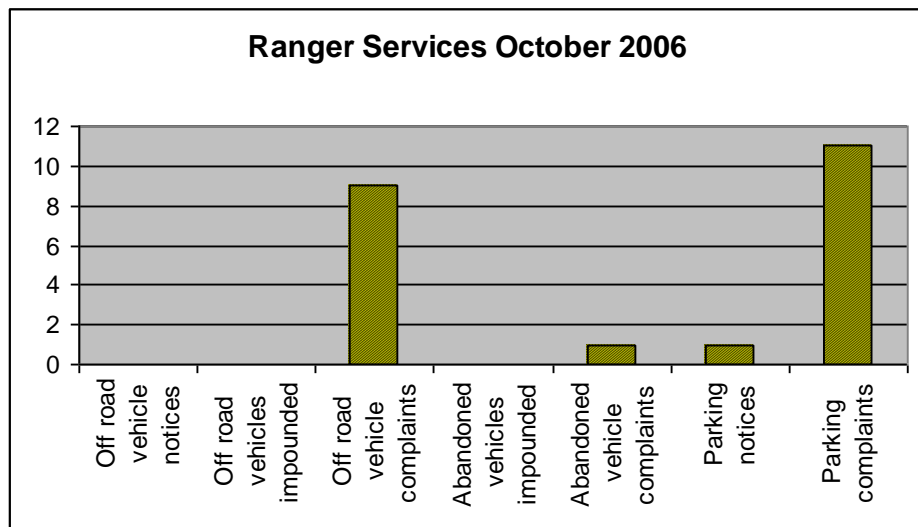
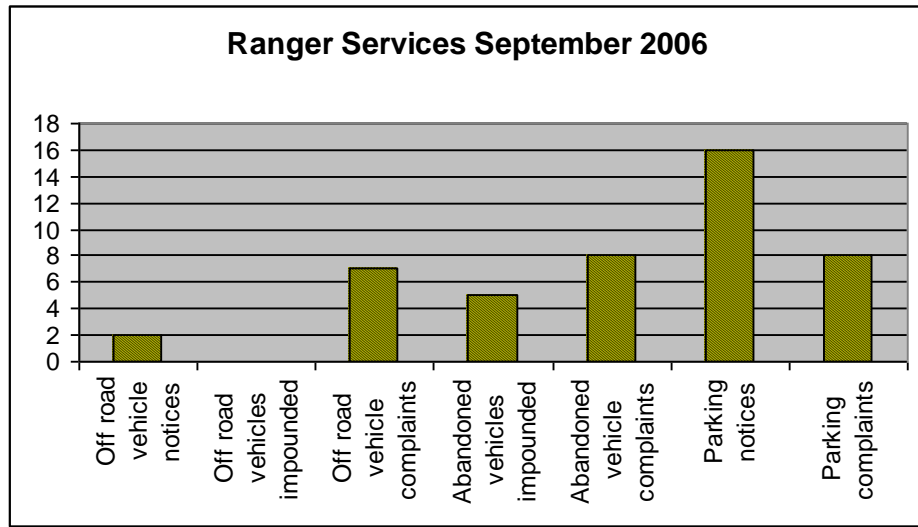


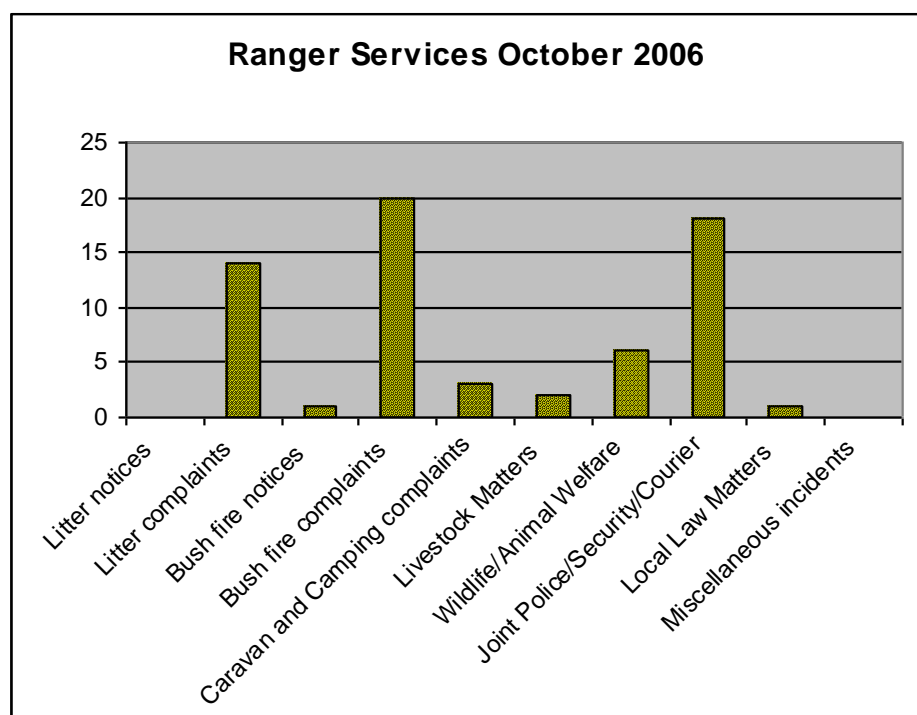
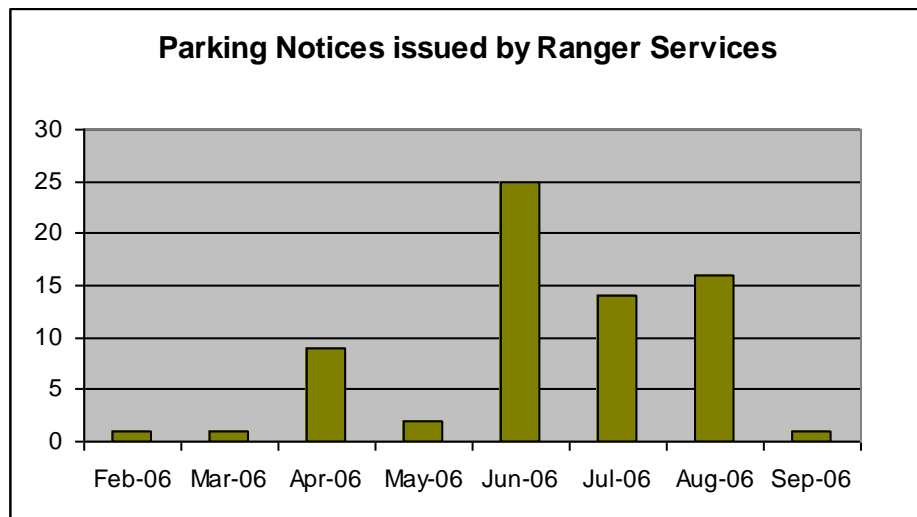
Planning Services



Ranger Services







200607/106 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That Council receives the Regulatory and Community Services Report for September and October 2006.

CARRIED 5/0

11.2.1.2 Hedland Community Safety and Crime Prevention Plan 2006 – 2009 (File No.: SAF-002)

Officer Terry Sargent
Director Community &
Regulatory Services

Date of Report 12 November 2006

Disclosure of Interest by Officer Nil

Summary

This report considers adoption of the recently completed draft Hedland Community Safety and Crime Prevention Plan 2006 - 2009.

Background

In 2003, the Town of Port Hedland entered into a Community Safety and Crime Prevention (CSCP) partnership with the Office of Crime Prevention as part of a new State Government initiative for reducing crime and improving community safety.

The first element in the partnership was the development of a CSCP Plan that highlighted evidence-based issues and concerns in the community. This was undertaken in 2003, and the result was the development of the Town of Port Hedland Safer Community and Crime Prevention plan for 2003 – 2005.

The 2003 – 2005 plan was reviewed at a meeting held in Port Hedland on the 2 December 2005. An initial planning workshop was held subsequently held on 3 February 2006. The purpose of the workshop was to:

- “i) review the current planning and thinking in relation to the community’s concerns about crime and anti-social behaviour in Port Hedland.*
- ii) establish where the community safety and crime prevention planning process was at with the Government and non-government agencies in the Town.*
- iii) get a better understanding of the ‘on-the-ground’ difficulties that impede productive inter agency/community partnerships achieving realistic targets in reducing crime and anti-social behaviour.*
- iv) meet with individual stakeholders and gauge their interest, concerns, challenges, frustrations,*

achievements and vision for the their work in, and the future of, the Port Hedland and South Hedland.”

In meetings with key stakeholders and regular contact with the Office of Crime Prevention review of the plan has been finalized and strategies developed for implementation. These are included in the draft Hedland Community Safety and Crime Prevention Plan 2006 – 2009 (attached).

Both Ongoing and new initiatives have been identified in the areas of:

- Drug and Alcohol Initiatives
- Youth and Youth Activity Initiatives
- Designing Out Crime, Housing and Infrastructure
- Strategic Interagency Collaboration

From these a “top five” have been identified as achievable high priority items that can realistically be completed acknowledging the constraints felt by many agencies in Hedland. They are summarized as:

	Priorities	Lead Agencies
1	Establish a Youth Drop in Centre	ToPH
2	Truancy Programme	Police Pept Education and Training
3	Collaborative Youth Development	Dept. Community Development
4	Identify and address CPTED issues at South Hedland Shopping Centre	
5	a) Alternative learning delivery to primary & secondary students b) Creation of independent alternate school, hostels for education and development	Pilbara Indigenous Women’s Aboriginal Corp. Indigenous Coordination Centre

The Town of Port Hedland will ensure there is review and progress reporting against the strategies in the plan.

Consultation

The draft plan has been developed after extensive consultation was undertaken with:

- The Office of Crime Prevention
- WA Police Service
- Department for Community Development
- Department of Education and Training
- Department of Corrections
- Department of Indigenous Affairs

- Department of Housing and Works – HomesWest
- WA Country Health Service
- Indigenous Coordination Centre
- Department of Sport and Recreation
- BHP Billiton Iron Ore

and community groups including - Wirraka Maya Health Services, Well Women's Centre, Youth Involvement Council, Pilbara Association of Non-Government Organisations, Pilbara Native Title Services.

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

KRA 3 – community development; Goal 6: Community Safety; strategy 1:

“In conjunction with other stakeholders, develop and implement a new Community Safety/Crime Prevention Plan”

Budget Implications

Implementation of the plan, if adopted will be undertaken within existing resources.

Adoption of the plan renders Council eligible for a grant of \$20,000 from the Office of Crime Prevention.

Officer's Comment

Adoption of the draft plan, and sign off by key agencies, will put in place a number of sensible measures, which key agencies will commit to, in order to reduce the incidence of crime and antisocial conduct within this community. These measures will not of themselves solve all the problems that exist in this community but are steps that have been recognized as part of the solution.

The separate issue of a suitable government funded coordinator for the implementation of the plan is to be pursued separately.

As mentioned above, funding is available to Council upon adoption of the plan, towards its implementation. This grant will enable the funding of costs associated with the research and development of a suitable management model for the establishment of a youth drop in centre at the JD Hardie Centre.

200607/107 Council Decision/Officer's Recommendation

Moved: Cr G J Daccache

Seconded: Cr A A Carter

That:

- 1) the draft Hedland Community Safety and Crime Prevention Plan 2006 – 2009 be adopted with the inclusion of 'Blue Light Discos' or the like in the Youth Development Priority in the Plan; and**
- 2) the \$20,000 Community Safety Crime Prevention Grant from the Office of Crime Prevention and the funds towards development costs associated with establishment of a youth drop in centre at the JD Hardie Centre be applied for.**

CARRIED 5/0

11.2.1.3 SBS Radio Services (File No.: COM-002)

Officer Terry Sargent
Director Community and
Regulatory Services

Date of Report 8 November 2006

Disclosure of Interest by Officer Nil

Summary

To consider the opportunity to enable SBS radiobroadcast within the town site of Port & South Hedland. The broadcast during the day will be in diverse range of languages then at night revert to BBC World News.

Background

Richardson Electronics submitted a proposal to the Town of Port Hedland on the 11 October to seek funding on behalf of Council to the Value of \$49,500 to install a Receiver to receive SBS radio via Optus Satellite.

Commitment from Council would be limited to providing a transmitter site, running cost of equipment, which is anticipated to be no more than a power bill of approximately \$400 per annum.

The SBS Radio Self Help Scheme provides for all the capital costs of such an installation for eligible communities.

The equipment as installed will be covered by a five-year warranty from Richardson Electronics after which Council would become responsible for all maintenance & repair. These costs have been estimated to be less than \$1000 per year at current costs. The equipment generally lasts for a period of 10-15 years without significant maintenance issues.

Consultation

Richardson Electronics
SBS Broadcasting Service

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

The project does not come within the scope of Council's Strategic Plan.

Budget Implications

Would require the creation of capital income and expense accounts for SBS radio operation to the value of \$50,500 to cover the equipment cost (net cost = \$0) and an additional operational account of \$400 to cover the power usage.

Officer's Comment

The proposal from Richardson Electronics is contingent upon Council qualifying for a grant from SBS Radio to cover the cost of the equipment. It is likely that Council would qualify, but it is yet to be demonstrated that there is the demand for this service within the Town of Port Hedland.

The SBS Television transmitter area could adequately accommodate the radio transmitter without any significant additional capital cost.

In considering this matter Council needs to be mindful of the potential costs if there is unforeseen equipment failure. These costs are not likely to be catastrophic but won't represent good value for money if there is low demand for the service.

The value of the service clearly hinges on the potential usage.

A survey or poll of potential users would be a reasonable gauge of demand for the purpose of committing to this project. This could be done simply, by advertising the potential for SBS Radio to be transmitted, if enough people register their interest.

Officer's Recommendation

That:

- i) registrations of interest be sought from persons interested in receiving SBS Radio broadcasts; and
- ii) the offer from Richardson Electronics to install SBS Radio transmitting equipment for Port and South Hedland be accepted, subject to Council receiving registrations of interest from 200 residents of the Town of Port Hedland and SBS Radio funding the project through its grant scheme.

200607/108 Council Decision

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That:

- i) registrations of interest be sought from persons interested in receiving SBS Radio broadcasts; and**
- ii) the offer from Richardson Electronics to install SBS Radio transmitting equipment for Port and South Hedland be considered, subject to Council receiving registrations of interest from 200 residents of the Town of Port Hedland and SBS Radio funding the project through its grant scheme.**

CARRIED 5/0

REASON: Council preferred to 'consider' the offer from Richardson Electronics to install SBS Radio transmitting equipment for the Town.

11.2.1.4 Community Support Funding Round 1: 06/07 (File No.: GR027)

Officer Claire Roberts
Events Co-ordinator

Date of Report 14 November 2006

Disclosure of Interest by Officer Nil

Summary

For Council to consider applications that have been received for Community Support Funding.

Background

The Town of Port Hedland offers Community Support Funding to encourage and support activities and events that promote and enhance the well being of the Port Hedland Community.

Community Support Funding rounds are advertised twice a year. The budget is \$7,000 each round, with a maximum amount of \$750.00 available per organisation.

Requests were received from 14 applicants for this funding round. A balance of \$7,000 was available for distribution assuming that Council wishes to retain \$7,000 for the second funding round.

A review panel comprising Director Community and Regulatory Services, Events Coordinator and Councillor Pike has considered the applications and the recommendation was that 10 of the 14 applicants were to be approved, with 4 to be rejected.

Consultation

The first round of Community Support Funding (CSF) for 2006/07 was advertised:

- Through the North-West Telegraph on 13 September 2006
- Through the North-West Telegraph in *Town Talk* on 18 October 2006
- In the Town of Port Hedland's *Community Events Guide*, October Edition

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

Nil

Budget Implications

GL Account 811292 'Community Support Funding'
Grants recommended to the value of \$7,000.

Officer's Comment

The projects proposed in the majority of applications were of good merit, however the value of applications exceeded funding available, so final recommendations were based on the completeness and appropriateness of information provided in the applications.

Several of the applicants recommended for approval failed providing an incorporation certificate, which is a requirement of the application. In these instances approval is subject to the provision of a current certificate of incorporation.

Those applicants whose submissions are not recommended for approval will be contacted and will receive recommendations on how to improve future submissions. The applications considered by the panel were as follows:

1. Australian Breastfeeding Association
(Breastfeeding Community Educator Workshop)
Grant requested \$750
Grant amount recommended \$750*
* Pending supply of correct incorporation certificate
2. Hedland Tri sports Association
(Funding towards hosting Corporate Triathlon)
Grant requested \$650
Grant amount recommended \$650
3. Volunteer Marine Rescue
(Stump Replacement in Building)
Grant requested \$750
Grant amount recommended \$750*
*Pending supply of incorporation certificate
4. Hedland Sporting Shooters Association
(Workshops on range development, facility refinement and safe operating procedures)
Grant requested \$2 850
Grant amount recommended \$750*
* Pending supply of incorporation certificate

5.	Jabat Dance (End of year concert) Grant requested \$750 Grant amount recommended *Pending supply of incorporation certificate	\$750*
6.	Pilbara & Kimberley Care (Install new garden at facility) Grant requested \$750 Grant amount recommended	\$750
7.	Hedland Gymnastics Club Inc. (Trainee coaches to attend courses at State Conference to become fully qualified) Grant requested \$750 Grant amount recommended	\$750
8.	Port Hedland Tennis Club (Garden development of facility) Grant requested \$750 Grant amount recommended	\$750
9.	Port Hedland Youth and Family Centre (Improving external fence lines and interior gardens) Grant requested \$750 Grant amount recommended	\$750
10.	Treleor Child Care Centre Inc. (Garden development of facility) Grant requested \$654 Grant amount recommended	\$350
TOTAL RECOMMENDED:		\$7,000

Funding is not recommended for:

1. Hedland Junior Football Association
(Football Coaching Clinic - \$750)
No copy of incorporation certificate and incomplete budget supplied, with no supporting documentation or explanation. The applicant will be advised to re-submit with appropriate information in the next funding round.
2. Hedland Teeball Association
(Teeball State Championships - \$750)
No copy of incorporation certificate and incomplete budget supplied, with no supporting documentation or explanation. The applicant will be advised to re-submit with appropriate information in the next funding round.

3. Hedland Touch Association
(State Touch Football Titles in Perth - \$750)
No copy of incorporation certificate and incomplete budget supplied, with no supporting documentation or explanation. The applicant will be advised to re-submit with appropriate information in the next funding round.
4. Hedland Junior Soccer Association
(Team Uniforms - \$750)
Not an incorporated organisation and no sponsoring organisation details provided. The applicant will be advised to re-submit with appropriate sponsorship next funding round.

For information of Council, this is part of Council's standing support mechanisms for the Community Activities.

200607/109 Council Decision/Officer's Recommendation**Moved: Cr G J Daccache****Seconded: Cr G D Bussell**

That the distribution of the following Community Support Funding for Round 1: 2006/07 be approved.

1. **Australian Breastfeeding Association
(Breastfeeding Community Educator
Workshop) \$750***
* Pending supply of correct incorporation certificate
2. **Hedland Tri sports Association
(Funding towards hosting Corporate Triathlon) \$650**
3. **Volunteer Marine Rescue
(Stump Replacement in Building) \$750***
* Pending supply of incorporation certificate
4. **Hedland Sporting Shooters Association
(Workshops on range development, facility
refinement and safe operating procedures) \$750***
* Pending supply of incorporation certificate
5. **Jabat Dance
(End of year concert) \$750***
* Pending supply of incorporation certificate
6. **Pilbara & Kimberley Care
(Install new garden at facility) \$750**
7. **Hedland Gymnastics Club Inc.
(Trainee coaches to attend courses at
State Conference to become fully qualified) \$750**

- | | |
|--|--------------|
| 8. Port Hedland Tennis Club
(Garden development of facility) | \$750 |
| 9. Port Hedland Youth and Family Centre
(Improving external fence lines and interior
gardens) | \$750 |
| 10. Treleor Child Care Centre Inc.
(Garden development of facility) | \$350 |

CARREID 5/0

11.2.2 Planning Services**11.2.2.1 *Delegated Planning Approvals for September and October 2006 (File No.: 18/07/0002)***

Officer Sarah Hepburn
Administration Officer
Development & Regulatory
Services

Date of Report 30 October 2006

Disclosure of Interest by Officer Nil

Summary

This item relates to the Planning Applications considered under Delegated Authority for the month of September and October 2006.

Background

A list of Planning Consents issued by Council's Planning Services under Delegated Authority for the months of September and October are attached to this report.

Consultation Nil

Statutory Implications

Town of Port Hedland Delegation Register 2005 outlines the limitations of delegated authority and requires a list of approvals made under it to be provided to Council.

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment Nil

200607/110 Council Decision/Officer's Recommendation

Moved: Cr A A Carter **Seconded:** G D Bussell

That the Schedule of Planning Consents issued by Delegated Authority for the months of September and October 2006 be received.

CARRIED 5/0

ATTACHMENT TO AGENDA ITEM 11.2.1.1

Applic No	Date Determined	Description	Applicant	Owner	Address	Lodge ment Date	Delegation	Zoning
2006/46	07/09/2006	LIGHT INDUSTRY - storage shed and carport	Pilbara Constructions P/L	As per applicant	5 BYASS ST SOUTH HEDLAND 6722	20/03/2006	40 (1) (b)	Mixed Business
2006/63	01/09/2006	SINGLE HOUSE - Shed addition	B. Bickford	Islamic Assoc of NW Aust	54 TRUMPET WAY SOUTH HEDLAND WA 6722	17/05/2006	40 (6)	Residential
2006/83	04/09/2006	CARETAKER'S DWELLING - Patio addition	L. Oreo	W. Nicholls	7 PARDOO ST WEDGEFIELD 6724	03/07/2006	40 (6)	Industry
2006/88	28/09/2006	STORAGE FACILITY/DEPOT/LAYDOWN AREA - Storage Shed addition	Shidaz P/L	Pilbara Logistics WA P/L	3 MURRENA ST WEDGEFIELD 6724	18/07/2006	40 (1) (b)	Industry
2006/92	06/09/2006	GROUPED DWELLING - Storage Shed addition	Shidaz P/L	A. Riegert	UNIT 7, 4 HAINES ST SOUTH HEDLAND 6722	03/08/2006	40 (6)	Residential
2006/106	10/09/2006	WAREHOUSE - 2 x Sea Container Storage	C. Pearce	Fleuron Holdings	5 MURRENA ST WEDGEFIELD 6724	22/08/2006	40 (6)	Industry
2006/45.01	30/10/2006	MOTEL - Revised approval incorporating 456 rooms	Karribi Developments P/L	As per applicant	77-95 HAMILTON RD SOUTH HEDLAND 6722	02/10/2006	40 (1) (b)	Tourism
2006/100	27/10/2006	RURAL SETTLEMENT - Transportable Classroom Addition	Strelley Housing Society Inc	Quality Builders P/L	LOC 179 FORREST LOCATION PORT HEDLAND AREA 6721	11/08/2006	40 (1) (b)	Rural
2006/101	20/10/2006	GENERAL INDUSTRY - Caretaker's Dwelling	I Bright ATF The Bright Family Trust	As per applicant	27-29 LEEHEY ST WEDGEFIELD 6724	10/08/2006	40 (1) (a)	Industry
2006/104	19/10/2006	SINGLE HOUSE - Garage addition	P. Wittosch	As per applicant	11 LIMPET CRES SOUTH HEDLAND 6722	23/08/2006	40 (6)	Residential
2006/107	10/10/2006	STORAGE FACILITY DEPOT/LAYDOWN AREA - Cement Storage and Loadout Facility	Cockburn Cement Ltd	As per applicant	12 PEAWAH ST WEDGEFIELD 6724	23/08/2006	40 (1) (b)	Industry
2006/118	30/10/2006	GENERAL INDUSTRY - Additional Workshop	Vathjunker's Contractors P/L	M. Dziombiak	6 ABYDOS PL WEDGEFIELD 6724	06/09/2006	40 (1) (b)	Industry

Applic No	Date Determined	Description	Applicant	Owner	Address	Lodge ment Date	Delegation	Zoning
2006/120	10/10/2006	SINGLE HOUSE AND OUTBUILDING	A. Paine	A & S Paine	39-41 GREENFIELD ST BOODARIE 6722	07/09/2006	40 (1) (a)	Rural Residential
2006/123	31/10/2006	STORAGE FACILITY/DEPOT/LAYDOWN AREA - Temporary area for corrugated steel pipe manufacture and associated works.	BGC Contracting	K & N Stubbs	LOC 126 GREAT NORTHERN HIGHWAY (TWELVE MILE NTH) VIA PORT HEDLAND 6721	29/09/2006	40 (1) (b)	Rural
2006/124	06/10/2006	CONSULTING ROOMS - Dental Surgery	P. Dawson	Mega Holding P/L	10 WEDGE ST PORT HEDLAND 6721	28/09/2006	40 (1) (a)	Town Centre
2006/131	24/10/2006	GROUPED DWELLING - Upgrade of existing units	John Kannis & Assoc	Dept of Housing and Works	18 MITCHIE CRES SOUTH HEDLAND 6722	09/10/2006	40 (1) (a)	Residential
2006/134	27/10/2006	SINGLE HOUSE - Shed (11m x 7m x 4m) addition	Shidaz P/L	G. Robertson	6 KABBARLI LOOP SOUTH HEDLAND 6722	16/10/2006	40 (1) (a)	Residential
2006/140	17/10/2006	RESTAURANT - Customer order display & awning roof addition	McDonald's Australia	Perpetual Trustees	9-31 THROSSELL RD SOUTH HEDLAND 6722	17/10/2006	40 (1) (a)	

5:57 pm Cr G J Daccache declared a financial interest in Agenda Item 11.2.2.2 'Road Closure of Portion of Whim Creek Road' as he owns BHP Billiton shares and is employed by BHP Billiton.

NOTE: Chief Executive Officer advised Council that it did not have a quorum in the event Councillor George Daccache left the room.

Cr G J Daccache did not leave the room.

200607/111 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That Agenda Item 11.2.2.2 'Proposed Road Closure of Portion of Whim Creek Road' be deferred, as Council will not have a quorum to consider the matter when Cr Daccache leaves the room.

CARRIED 5/0

11.2.2.2 Proposed Road Closure of Portion of Whim Creek Road (File No.: 30/17/0001)

Officer Andrew Patterson
Planning Officer

Date of Report 9 November 2006

Disclosure of Interest by Officer Nil

Summary

Council has received an application from Team 45: The Pilbara Iron Ore & Infrastructure Project to close a portion of Whim Creek Road.

The point of origin for the proposed road closure is the intersection with the BHP Rail Depot Access Road, and the point of termination being the intersection with Boodarie Drive (the HBI Access Road – see attachment 2).

Background

Whim Creek Road is an unsealed, gazetted road originating at the Great Northern Highway and extending 78.85 km through Munda Station towards Karratha.

The applicant has requested that this portion of the road be closed to avoid traffic safety concerns arising with the construction of the FMG rail loop in this area.

Train lengths on the FMG rail line are expected to reach 2.73 km, and during unloading, the trains will extend up to 100 metres beyond Whim Creek Road, leading to extensive delays for road traffic. In addition, slow and intermittent train speeds when entering and leaving the unloading facility will lead to additional traffic management and safety issues.

It is noted that the existing road network would not be significantly compromised by this road closure and only access to FMG lease areas would be restricted with this road closure.

Should Council support this application and the Minister agree to the road closure, the applicant undertakes to rip the entire length of the closure to allow vegetation regrowth and rehabilitation.

Consultation

Section 58 (3) of the *Land Administration Act 1997* requires that, prior to requesting that the Minister close a road, the local authority advertise the proposal in a local newspaper with a public submission period not less than 35 days.

In addition, it is recommended that signs be placed at either end of proposed closure with request for submissions regarding the proposed closure.

Engineering Services have not objected to this proposal.

Statutory Implications

Section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998* establish the procedure for closing a road.

The Town of Port Hedland Delegation 40 (12) states:

“The Director Regulatory and Community may forward Road Closure Applications direct to the Department of Land Administration in the event of:

- (i) there being no comment received during the statutory advertising period; and*
- (ii) the proposal being of an uncontentious nature.”*

The date of Council's adoption of the Road Closure Action following conclusion of the advertising period shall be the date of the next Council Ordinary Meeting.

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications

No fees have been submitted with this application, and a relevant condition is included in the Officer's Recommendation requiring the payment of \$110 application fee to be deposited into account 1006326 – Town Planning Fees. In addition, at the close of the submission period, should the application be supported, an additional \$165 fee will be required in accordance with Council's Fees and Charges.

As this is a local road, Council is currently responsible for its care and maintenance. Should the road be closed, Council will no longer be responsible for its maintenance.

Officer's Comment

Anecdotal evidence suggests that this portion of Whim Creek Road is currently underutilised. It is also noted that the intersection with the HBI Access Road is signposted with a "Road Closed" sign, although this appears to be an unauthorised sign as the road is not officially closed.

Once the FMG rail line is constructed, the road will be effectively cut for normal traffic use and it is considered that this road closure is an appropriate response to this rail development.

In order to ensure adequate public consultation, it is recommended that in addition to the required newspaper advertising, signs advertising the proposed closure are also placed at both closure points.

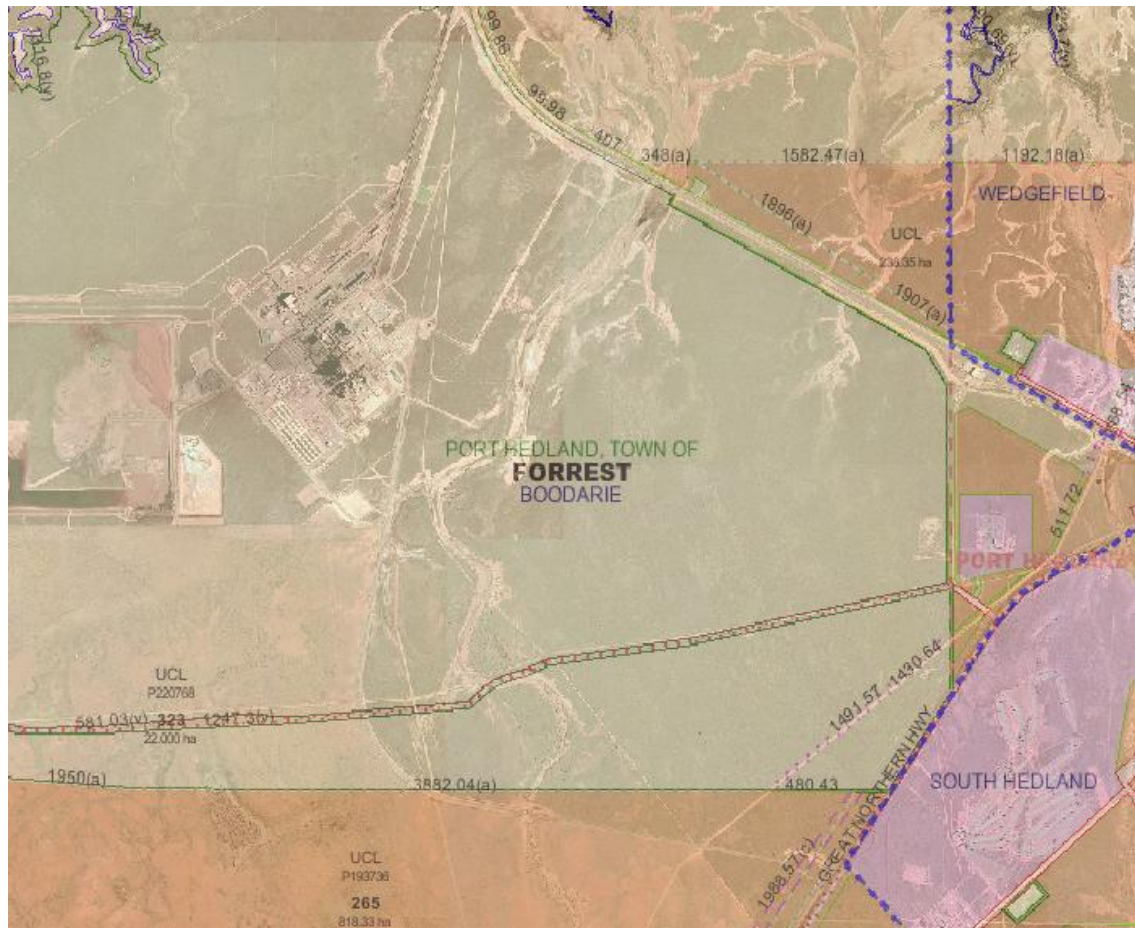
Officer's Recommendation

That Council request the Minister for Planning and Infrastructure to permanently close the portion of Whim Creek Road Boodarie indicated on the plans dated 23 October 2006, subject to:

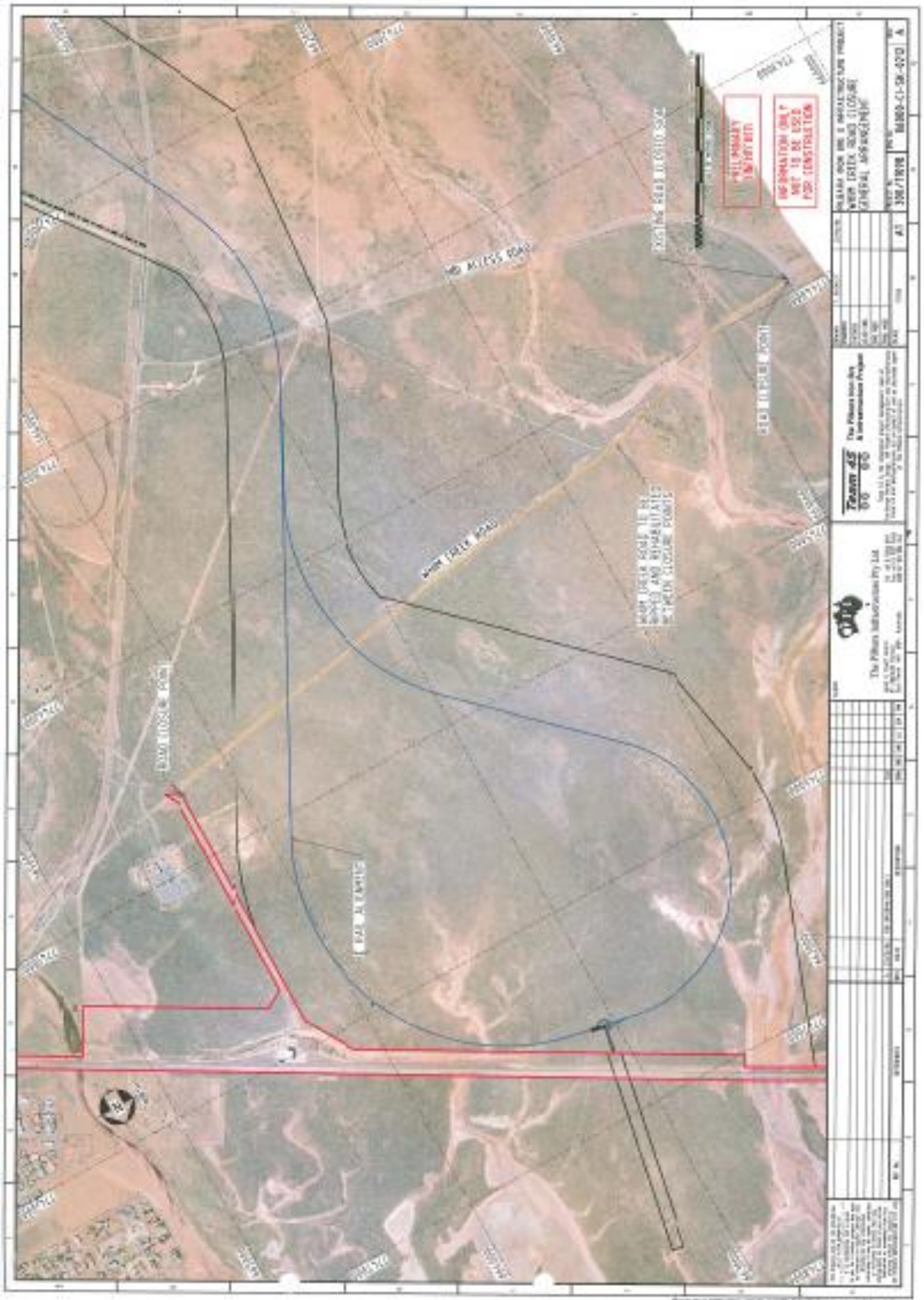
- i) the proposed road closure being advertised in accordance with s. 58 (3) of the *Land Administration Act 1997*;
- ii) signs advertising the proposal being placed at both ends of the proposed road closure;
- iii) any easements required by service providers being provided at no cost;
- iv) the road closure being at no cost to Council; and
- v) payment of Planning Fees in accordance with Council's Schedule of Fees and Charges.

NOTE: Agenda Item 11.2.2.2 'Proposed Road Closure of Portion of Whim Creek Road' was deferred, as Council did not have a quorum to consider the matter.

ATTACHMENT 1 TO AGENDA ITEM 11.2.2.2



ATTACHMENT 2 TO AGENDA ITEM 11.2.2.2



**11.2.2.3 Proposed Temporary Builders' Yard at Lot 1331
(21) Tinder Street Port Hedland (File No.: 130148G)**

Officer Andrew Patterson
Planning Officer

Date of Report 9 November 2006

Disclosure of Interest by Officer Nil

Summary

Council has received an application from Pilbara Constructions on behalf of the landowner, BHP Billiton, to construct temporary construction site facilities at lot 1331 (21) Tinder Street Port Hedland.

The subject land consists of 899 m² and is zoned "Residential R 15" in the Town of Port Hedland Town Planning Scheme No. 5.

This item is referred for Council consideration as the proposed use is not listed on the TPS 5 Zoning Table and delegated Officers do not have the authority to determine applications where a use is not listed.

Background

Pilbara Constructions Pty Ltd have been awarded contracts to construct 19 infill dwellings in Cooke Point and are proposing this development to provide centralised facilities servicing these development sites.

The applicant is proposing to construct temporary facilities comprising:

- Site office
- Toilet Block
- Air-conditioned Crib Room
- Three (3) sea containers
- One (1) ice machine

If approved, the Builders' Yard will provide required facilities for the various constructions sites in the area, thereby relieving the necessity of constructing these facilities on each of the individual construction sites.

Consultation

Building Services have not objected to the application and advised that a Building Licence is not required provided that the structures are removed at the completion of the construction of the 19 dwellings.

Environmental Health Services have not objected to the application subject to: connection to mains sewer; waste receptacles stored in a suitable enclosure complying with Health Local Laws; consideration of dust and noise generation during construction and use.

Engineering Services have not objected to the application and requested additional detail regarding access and crossovers and storm water drainage management.

Section 4.3.1 of TPS 5 requires that a “use not listed” be advertised prior to Council determination any application for planning approval. This advertising can consist of serving notice on affected owners and occupiers, publishing notice of the proposal in a newspaper, erecting signs on the land, or a combination of these methods.

The Town of Port Hedland has been provided with a set of plans endorsed by each adjoining landowner with no objections to the proposed development.

Statutory Implications

The Town of Port Hedland Town Planning Scheme No. 5 zones the land “Residential R 15.”

Section 3.2.6 of TPS 5 describes the process Council must follow in determining an application for planning approval for a use that is not listed on the zoning table.

Policy Implications

9/005 – Crossovers
9/007 – Roadside, Verge and Reserve Parking Policy
12/007 – Shipping And/Or Sea Container Policy

Strategic Planning Implications

Nil.

Budget Implications

Planning application fee of \$100 reflecting a development cost of \$4500.00 has been received and deposited into account 1006326 – Town Planning Fees.

Officer’s Comment

The issues Council should consider with regard to this proposal are the impact on amenity, the use, and the extent of advertising conducted with regard to the proposal.

As this is a prominent location is a desirable residential area, constructing a builders' yard is not considered an ideal land use. As this development is proposed as a strictly temporary use however, visual amenity will only be impacted for a relatively short period. An appropriate condition is included in the Officer's recommendation to ensure that this proposed use, if approved, does not become a permanent use without further approval from Council.

Of greater concern is the use of the site as a builders' yard, particularly with regard to traffic movements. As the personnel from a number of construction sites are likely to use this yard, consideration should be made of the number of traffic movements generated by this development. To ensure traffic movements are appropriately regulated, a condition is included in the Officer's recommendation requiring the applicant to submit an approved traffic management plan.

The advertising conducted with regard to this proposal, consisted of notices being provided to all affected land owners/occupiers. Considering that the development is only to be a temporary use however, this minimum level of consultation is considered adequate to address the requirements of the scheme and provide adequate feedback.

200607/112 Council Decision/Officer's Recommendation

Moved: Cr G J Daccache

Seconded: Cr A A Carter

That Planning Consent be granted to Pilbara Constructions Pty Ltd for the construction of a Temporary Builder's Yard at Lot 1331 (21) Tinder Street Port Hedland as outlined in the Application received 3 October 2006 (Application 2006/129) and indicated on the approved plans, subject to the following conditions:

GENERAL

- i) This approval to remain valid for a period of twenty-four (24) months if development is commenced within twelve (12) months, otherwise this approval to remain valid for twelve (12) months only (PS).**
- ii) No materials to be stored in the front setback area. This area may be used for car parking or landscaping only.**
- iii) The applicant is to submit detailed plans and specifications relating to the disposal of storm water for the development being submitted and approved by Council's Engineering Services (ES).**

- iv) All vehicle crossings to be designed and constructed to the specification of Council's Engineering Services to the satisfaction of the Manager Planning.**
- v) All buildings to be set back six (6) metres from the front boundary (PS).**
- vi) The proposed development shall be connected to reticulated mains sewer.**
- vii) All dust and sand to be contained on site with the use of suitable dust suppression techniques to the satisfaction of the Manager Planning.**
- viii) This approval is limited to a period ending 31/12/2007 at which time this development is to be removed from the site and the land made good to the satisfaction of the Manager Planning.**

USE OF DEVELOPMENT

- ix) Air conditioner units to be located so as not to create a noise nuisance to bedroom areas of adjoining dwellings (PS).**
- x) Prior to commencing use of the site, the applicant is to submit a traffic management plan detailing the number and type of traffic movements expected on the site to the satisfaction of the Manager Planning.**
- xi) The premises to be kept in a neat and tidy condition at all times by the owner/occupier to the satisfaction of Council.**
- xii) This approval does not permit residential habitation within the Temporary Builder's Yard at any time.**
- xiii) No retail or wholesale trade to be permitted from the premises or site.**
- xiv) Waste receptacles are to be stored in a suitable enclosure to be provided to the specifications of Council's Health Local Laws 1999 and to the satisfaction of the Manager Planning.**

ADVICE TO DEVELOPER

- xvi) The development must comply with the Environmental Protection (Noise) Regulations 1997 at all times including the construction and operation phases.**

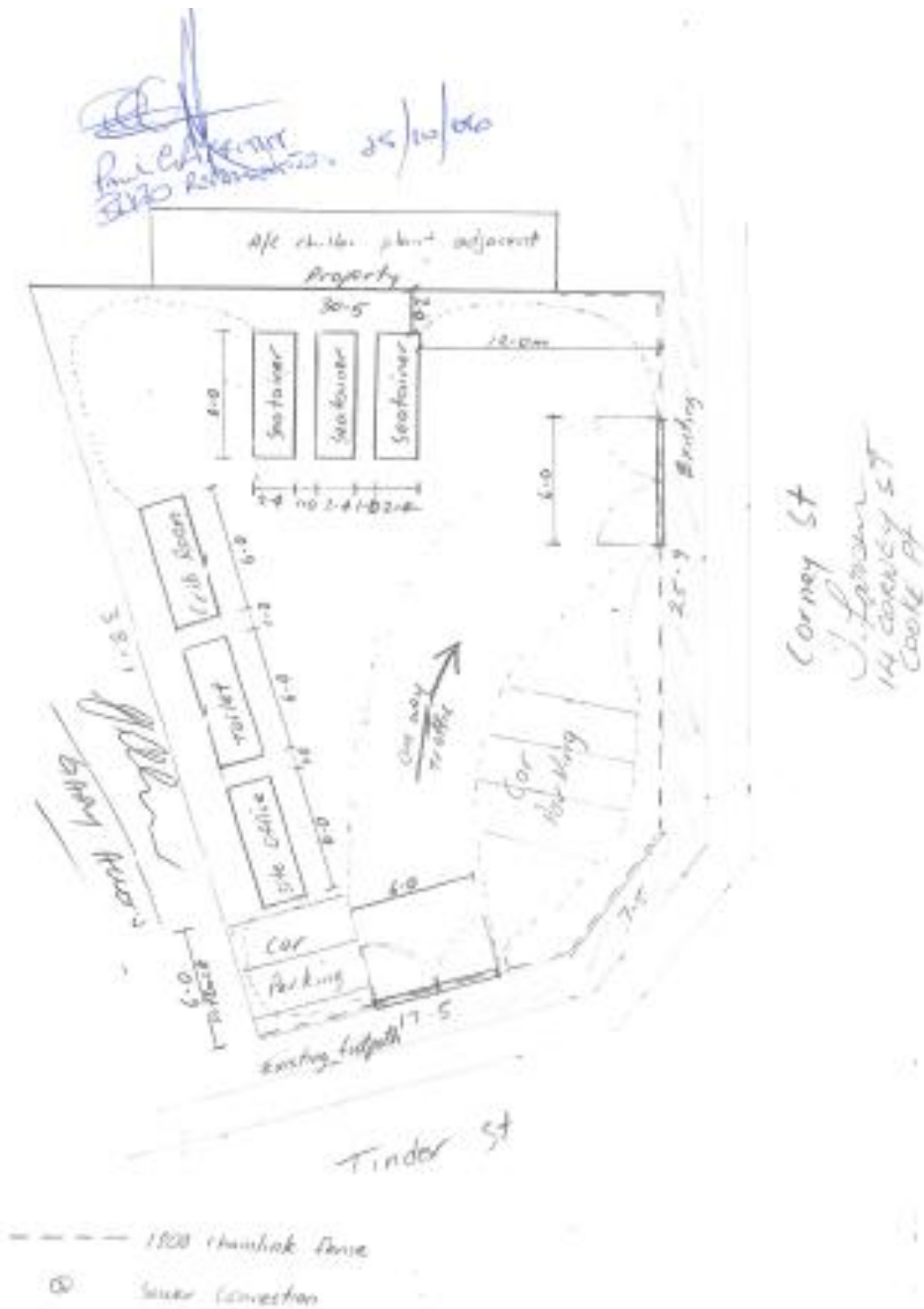
- xvii) The development to comply with the provisions of Council's Town Planning Scheme No.5, the Health Act 1911, Building Code of Australia, Residential Design Codes and any other relevant Acts, Regulations, Local Laws and Council Policies (except where varied by this approval).
- xviii) The developer to take note that the area of this application may be subject to rising sea levels, tidal storm surges and flooding. Council has been informed by the State Emergency Services that the one hundred (100) year cycle of flooding could affect any property below the ten (10) metre level AHD. Developers shall obtain their own competent advice to ensure that measures adopted to avoid that risk will be adequate. The issuing of a Planning Consent and/or Building Licence is not intended as, and must not be understood as, confirmation that the development or buildings as proposed will not be subject to damage from tidal storm surges and flooding.
- xix) Approval from the Water Corporation is required prior to the establishment of any land use, which involves the storage, or use of any chemical, petroleum or other substance or any process which is capable of producing any waste or discharge.

CARRIED 5/0

ATTACHMENT 1 TO AGENDA ITEM 11.2.2.3



ATTACHMENT 2 TO AGENDA ITEM 11.2.2.3



Proposed Site Facilities, Industrial Building
Port Hedland Lot 1331 Tinder St
Pillaro Construction Pty Ltd
29/9/06 Scale 1:200

11.3 ENGINEERING SERVICES**11.3.1 Director Engineering Services****11.3.1.1 *Monthly Report – Engineering Services (File No.: 13/04/0001)***

Officer Grant Logie
Director Engineering
Services

Date of Report 11 November 2006

Disclosure of Interest by Officer Nil

Summary

For Council's Information

Background

Engineering Services monthly report to Council.

Consultation Nil

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment***Engineering Services Works***

PROJECT	STATUS
South Hedland Cemetery Upgrade	Cement lintels are currently being installed by P & A Concrete Contractors. Kerbing construction commences mid November. Quotes are currently being obtained for the installation of seating and replacement of fencing. Reticulation, planting & top soil is yet to be completed.
Playgrounds	Engineering Works Crew have removed old equipment at Daylesford Park. Engineering Staff have marked out the area for the installation of the new equipment. The new playground equipment and rubber softfall is due to be installed mid November.
Black Spot Funding	Designs have been received for intersection improvements at North Circular/Murdoch and North Circular/Hamilton. Currently waiting on designs for Throssell Road
Roads to Recovery Funding	Buttweld road construction preparation is now complete. Two coat seal scheduled for late November. Future funding submissions have been approved by Council.

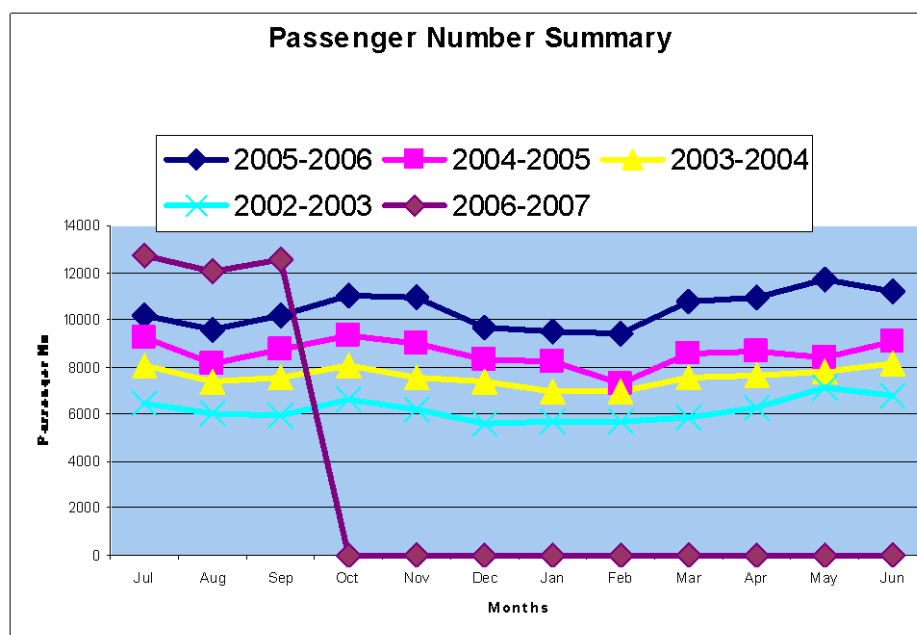
PROJECT	STATUS
Regional Road Group Funding	Quotes currently being obtained from local contractors to extend culverts on North Circular Road. Quotes currently being obtained for the installation of guardrails on North Circular Road. Future submissions have been approved by Council and submitted to the RRG Technical Committee.
Landfill	Implementation of the Waste Management Proposal has commenced. New signage is currently being ordered to meet licensing requirements. Contractors currently installing internal 35m buffer and fire breaks.
Walkway Lighting	Quotes have been received from Horizon Power to upgrade walkway lighting as per program. HP to take over assets of lights.
Drainage Maintenance	Storm water lids installed in Pinnacles street.
Kerbing Maintenance	Damaged kerbing is currently being removed in both South & Port Hedland. Contractors will be replacing damaged kerbing as part of the 06/07 Kerbing Maintenance Program.
Footpath Maintenance	Trumpet and Roberts street footpath maintenance currently taking place where stay poles removed and Telstra covers relocated
Heavy Plant	Purchase orders have been sent to awarded tenderers for Heavy Plant
Graffiti	Graffiti is currently being identified and issued for cleaning using the Minor Works Requests.
Sutherland Street Storm Damage	Stone protection completed by BGC. Fence has been reinstalled. Walkways to beach are currently being reinstated by CBF contractors.
Depot	Currently obtaining quotes to install a ramp to Ranger Services and a divider between Engineering Services.
Wedge & Edgar street Streetscape Enhancements	Currently seeking availability for contractors to commence works.
Wedge Street Sweeper	Delivery of new sweeper expected in late November. Currently obtaining interest from works crew to operate new street sweeper.
Airport Upgrade	Parks and Gardens crews are working in conjunction with Airport staff on landscaping and planting as part of the airport upgrade. Resealing of the car park is complete.

Parks and Gardens

Litter	Litter pickup on Council verges and parks average of 30 bags per day
Tree Pruning	As per Councils program for pre cyclone and tree maintenance

Airport

Regular Passenger Transport Services Passenger Information as at 31 October 2006.



The Bureau of Transport & Regional Economics (BTRE) have released the official aviation statistics for August 2006. The below table provides a comparison between the major regional airports in WA for the month of August 2006.

Perth –Port Hedland	47	11633	15715	74	138
Karratha- Perth	31	25955	33149	78.3	243
Kalgoorlie-Perth	37	19238	29162	66	253
Broome-Perth	30	27670	33189	83.4	233

Source : BTRE August 2006

Other

Both Qantas and Skywest had schedule changes in the month of September. Qantas reintroduced the “Lunchtime” flight during weekdays and this appears to be supported well by the traveling public.

Skywest amended its route to incorporate Broome after pulling out of Karratha in September. The October figures when received should provide some firm indication as they will be the first complete months information since the schedule changes for both airlines.

Recreation Services***Presidents Breakfast***

The second Presidents Breakfast was held on the 2nd of November 2006, for all committee members of sporting associations within Hedland. Topics discussed included: User Fees, reticulation upgrades, staffing structure, the JD Hardie Centre and skatepark updates. More than 20 people attended the breakfast, and feedback indicated that the Breakfast's are a popular communication tool for recreation updates.

Responsible Service of Alcohol Course

As part of Council's hiring agreement, a Responsible Service of Alcohol course will be taking place on Saturday the 18th November, facilitated by Aragon Education and Training. This course has been provided for all sporting groups who wish to sell or consume alcohol on council reserves and will assist in providing the attendees with knowledge and confidence to serve alcohol responsibly.

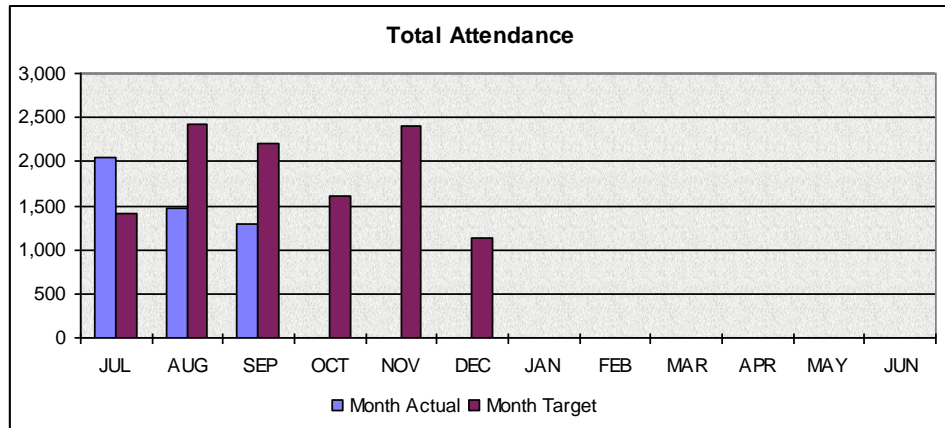
Australia Day Sports Awards

Nominations have now opened for the Australia Day Sports Awards. Awards available are the 2007 ITOCHU Junior Sports Person of the Year, Sports Star of the Year Award (Senior) and the Percy Gratwick VC Sports Excellence Trophy. Nominations close Thursday 21st December 2006.

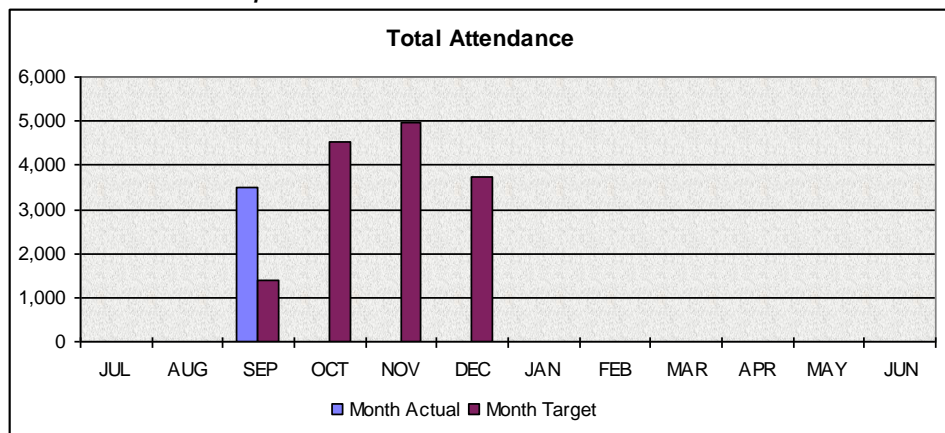
Turf Management Plan

In conjunction with the Shire of Roebourne, John Forrest, a Turf Management Specialist from Challenger Tafe came to Hedland and commenced the initial process of setting up a Turf Management Maintenance plan. On-site maintenance checks were conducted at all sporting reserves, and a report with recommendations will be produced. A practical maintenance session for the Parks and Gardens staff was also held.

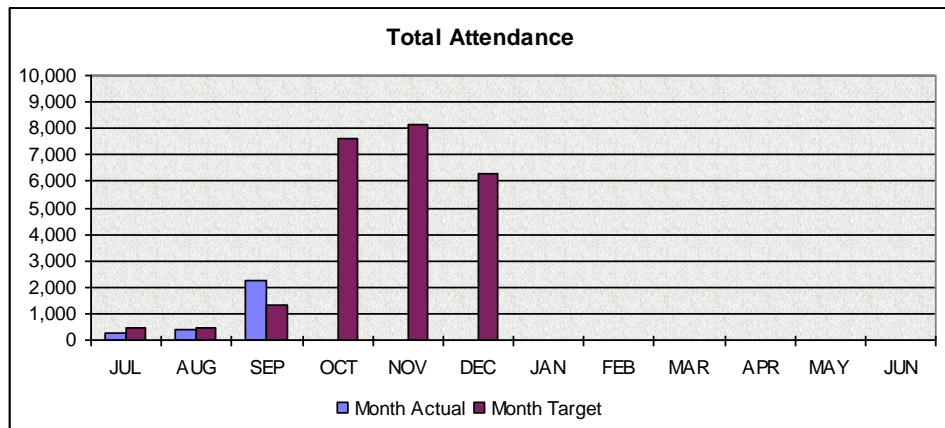
Y @ the JD



South Hedland Aquatic Centre



Gratwick Aquatic Centre



200607/113 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That Council receives the Engineering Services Report for October 2006.

CARRIED 5/0

11.3.1.2 Walkway Lighting Expenditure (File No.: 28/03/0003)

Officer Grant Logie
Director Engineering
Services

Date of Report 7 November 2006

Disclosure of Interest by Officer Nil

Summary

The purpose of this report is to seek Council approval for the Walkway Lighting upgrade program being contracted to Horizon Power without following the standard tender processes.

Background

Council has previously been advised of Engineering Service's 2006/07 program for the upgrade of walkway lighting throughout the Port Hedland town site. The 2006/07 adopted budget allocation for this project is \$180,000. The table below indicates the program, including costings:

Location	Quote
Surrounding Cassia Primary School, Boronia to Kennedy, Souey, Acacia	\$61,810.91
Cone Place to Baler Primary School	\$18,475.45
Shay Gap Park walkway & playground	\$35,179.09
Daylesford Park walkway & playground	\$25,417.27
Smith Street to Corboys Place	\$2,320.91
Trumpet Park walkways	TBA
Total (to be confirmed)	\$143,203.63

The walkway lighting upgrade project involves the lighting throughout parks and along walkways being upgraded to current Australian Standards. All the lighting programmed in this project is currently Town of Port Hedland assets, however the project includes Horizon Power taking over the lighting as their own assets. For this reason, Horizon Power is the sole supplier of services to carry out this project.

Consultation

Council's staff has consulted with Horizon Power to obtain information and quotes for this project.

Statutory Implications

Tenders would normally be called in accordance to the Local Government Act (1995):

"3.57. Tenders for providing goods or services

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.”*

However, the Local Government (Functions and General) Regulations 1996 states:

- “11. Tenders to be invited for certain contracts*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Part if - ...*
 - (f) *the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.*

Policy Implications

Council’s Procurement Policy 2/007 states that:

“Where possible, unless by Council resolution, or by requirement of legislation, Officers should follow the following guidelines for inviting quotes prior to purchasing any good or service.

<i>Purchase Value</i>	<i>Quotes Required (minimum)</i>
<i>Less than \$500</i>	<i>1 Verbal Quote</i>
<i>\$500 to \$1000</i>	<i>2 Verbal Quotes</i>
<i>\$1,000 to \$5,000</i>	<i>2 Written Quotes</i>
<i>\$5,000 to \$49,999</i>	<i>3 Written Quotes</i>
<i>\$50,000 and over</i>	<i>Tender</i>

It is the Officer’s responsibility to provide evidence (if required) that a reasonable attempt has been made to meet the above guidelines.”

The legislation listed in the above section outline that this policy could be overwritten for goods or services with a sole supplier.

Strategic Planning Implications Nil

Budget Implications

2006/07 adopted budget has allocated \$180,000 to the upgrade of walkway lighting (account 1201481).

Officer’s Comment

As Horizon Power will be taking over the assets of the walkway lighting in the proposed upgrade program, they are the sole supplier of services required to complete the project to Australian Standards and Horizon Power requirements.

It is therefore recommended to set aside the provisions in Council's Procurement Policy 2/007 and authorise the contract to be awarded in accordance with the Local Government (Functions and General) Regulations 1996 part 11 (2) (f).

200607/114 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That the 2006/07 Walkway Lighting Upgrade contract be awarded to Horizon Power for the programmed works up to the budget allocation of \$180,000.

CARRIED 5/0

11.3.1.3 Tender 06-21 Supply and Delivery of Readymixed Concrete (File No.: 23/08/0017)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the supply and delivery of readymixed concrete.

Background

The current contract for the supply and delivery of readymixed concrete is due to expire on 31st December 2006. As a result new tenders were recently called for the Supply & Delivery of Readymixed Concrete to the Town of Port Hedland for various construction projects, with the main requirements being for the construction of concrete in-situ paths. The tender is for a contract period of 18 months ending 30 June 2008.

Consultation

Council's staff has reviewed all the tender submissions prior to recommending Council's resolution. This item is an integral part of Council's Path Construction Program.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

"3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders."*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications

Key Result Area 1 - Infrastructure
Goal 1 – Roads, Footpaths and Drainage

Strategy 7 – Progressively develop and upgrade footpaths in accordance with a comprehensive footpath maintenance, upgrade and extension program.

Budget Implications

Funding for concrete is included in the budget of each project. Projects requiring the supply of concrete consist of kerbing construction, kerbing maintenance, footpath construction, footpath maintenance, drainage construction, drainage maintenance and various other projects.

The submitted tendered rates are approximately 44% higher than the current contract rates, which will impact on the remainder of the 2006/07 programs.

Officer's Comment

Tenders were received from Boral C.M.G and Hanson Construction Materials. Tenders as detailed in table 1 below:

Table 1: (Prices Ex GST)

Description	Unit	Boral C.M.G	Hanson Construction Materials	Hanson Construction Materials (alt)
N20 Concrete	m ³	\$225.00	\$211.50	\$201.50 (20mm)
N25 Concrete	m ³	\$231.00	\$216.50	\$206.50 (20mm)
N25 Kerb Mix Concrete	m ³	\$279.00	\$227.00	\$227.00
N32 Concrete	m ³	\$281.00	\$228.00	\$218.50 (20mm)
Delivery – Port Hedland	m ³	\$40.00	\$39.30	\$39.30
Delivery – South Hedland	m ³	\$40.00	\$28.50	\$28.50
Compressive Strength Testing	Ea	\$160.00	\$200.00	\$200.00
Slump Testing	Ea	\$60.00	\$40.00	\$40.00
Min Delivery Charge	Ea	\$40.00 or part thereof	\$45.00	\$45.00
Minimum Quantity	m ³	3.0	0.4	0.4

Tenderers also provided the following information:

Boral CMG

- No early payment discount will be given for the supply and delivery of readymixed concrete
- BGC's Depot is located in Wedgefield

Hanson Construction Materials

- No early payment discount will be given for the supply and delivery of Readymixed concrete
- Hanson Construction Material's Depot is located in Wedgefield
- Hanson has offered an alternative rate for 20mm aggregate, however 14mm aggregate is specified in the tender documentation

Table 2 below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (e.g. Plant & Equipment)	10%
Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

Table 3 below indicates the weighting applied to Tenderers as per tender evaluation criteria:

Evaluation Criteria	Boral C.M.G	Hanson Construction Materials	Hanson Construction Materials
Price (60%)	54	57	60
Experience (10%)	10	10	10
Resources (10%)	10	10	10
Demonstrated Understanding (10%)	10	10	5
Local Supplier (10%)	10	10	10
TOTAL	94	97	95

The current contract for supply and delivery of readymixed concrete is awarded to Boral CMG, however Hanson Construction Materials have supplied Council with concrete when concrete from Boral CMG was unavailable. Hanson Construction Materials held the contract with Council for supply and delivery on readymixed concrete in 2003/04/05.

200607/115 Council Decision/Officer's Recommendation**Moved:** Cr A A Carter**Seconded:** Cr G J Daccache

That Tender 06/21 for Supply and Delivery of Readymixed Concrete be awarded to Hanson Construction Materials as per the following schedule of rates for the period 1/1/07 to 30/6/08:

Description	Unit	Hanson Construction Materials
N20 Concrete	m ³	\$211.50
N25 Concrete	m ³	\$216.50
N25 Kerb Mix Concrete	m ³	\$227.00
N32 Concrete	m ³	\$228.00
Delivery – Port Hedland	m ³	\$39.30
Delivery – South Hedland	m ³	\$28.50
Compressive Strength Testing	Each	\$200.00
Slump Testing	Each	\$40.00
Min Delivery Charge	Each	\$45.00
Minimum Quantity	m ³	0.4

CARRIED 5/0

11.3.1.4 Tender 06/28 Provision of Freight Services (File No.: 23/08/0024)

Officer Grant Logie
Director Engineering
Services

Date of Report 9 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for Provision of Freight Services.

Background

The current contract for Provision of Freight Services is due to expire on 31st December 2006. As a result, tenders were recently called for Provision of Freight Services for a period ending 30th June 2008.

Consultation

Council's Engineering staff has reviewed all the tender submissions prior to recommending Council's resolution. This item is an integral part of Council's day-to-day operations.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications Nil

Budget Implications

Funding for freight is included in the budget of each project.

Officer's Comment

Tenders were received from two (2) Tenderers, N & L Transport and Centurion Transport as detailed in table 1 below:

Table 1: Prices Exclusive of GST

		N&L Transport To Perth	N&L Transport To Port Hedland	Centurion To Perth	Centurion To Port Hedland
Rates	Small Items (up to 1kg)	\$14.40	\$14.40	\$0.40 c/kg	\$0.40 c/kg
	Boxes/Parcels (1kg - 10kg)	\$14.40	\$14.40	\$0.40 c/kg	\$0.40 c/kg
	Goods (10kg – 50kg)	\$30.00	\$30.00	\$0.35 c/kg	\$0.35 c/kg
	Goods (over 50kg)	51kg-500kg \$30.00	51-1000kg \$27.6c/kg 1001-5000kg \$21.6c/kg	\$0.20 c/kg	\$0.20 c/kg
	Large Heavy Items	501kg-over kg \$70.40/tonne	5001-10000kg \$15.4c/kg 10001-over \$15.6c/kg	\$75.00 / t	\$130.00 / t
	Large Bulk Items (can't be top loaded)	3 cubic metres = 1000kg \$70.40/tonne, \$23.46/m ³ Full trailers 24t in gauge \$1540.00/trl	3 cubic metres – 1000kg \$156.00/tonne,\$52.00/m ³ Full trailers 24t in gauge \$3100.00/trl	\$25.00 / m ³	\$44.00 / m ³
		Within Perth	Within Hedland	Within Perth	Within Hedland
Additional Collection / Delivery Charges	Small Items (up to 1kg)	\$14.40	Nil Charge	\$20.00 each	\$20.00 each
	Boxes/Parcels (1kg – 10kg)	\$14.40	Nil Charge	\$20.00 each	\$20.00 each
	Goods (10kg – 50kg)	\$30.00	Any hourly hire required within Port Hedland Semi \$140.00/hour 8 T \$85.00/hour 8 T + Forklift \$95.00/hour	\$20.00 each	\$20.00 each
	Goods (over 50kg)	50-8000kg \$30.00 8001-24000kg \$75.00		\$30.00 each	\$30.00 each
	Large Heavy Items	Over 8001kg \$75.00		\$85.00 p/hr	\$100.00 p/hr
	Large Bulk Items (can't be top loaded)	\$75.00		\$85.00 p/hr	\$100.00 p/hr
Overnight Charges	Small Items (up to 1kg)	Do Not Deliver Overnight		\$0.90 / kg	\$0.90 / kg
	Boxes/Parcels (1kg – 10kg)			\$0.90 / kg	\$0.90 / kg
	Goods (10kg – 50kg)			\$0.90 / kg	\$0.90 / kg
	Goods (over 50kg)			\$0.90 / kg	\$0.90 / kg
	Large Heavy Items			\$0.70 / kg	\$0.70 / kg
	Large Bulk Items (can't be top loaded)			\$235.00 / m ³	\$235.00 / m ³

		N&L Transport To Perth	N&L Transport To Port Hedland	Centurion To Perth	Centurion To Port Hedland
Daily Collection/Delivery Times	Perth	Before 10am day of departure		Up to 4.30pm	
	Port Hedland			AM	
	South Hedland			AM	
	Wedgefield			AM	
	Port Hedland International Airport	Not submitted		AM	
	Perth to Port Hedland	Not Submitted		Mon / Tues / Wed / Thurs / Fri	
	Port Hedland to Perth	Tuesday / Thursday / Friday		Tues / Wed / Thurs / Fri / Sat	
	Freight of trees from Darwin in refrigerated pantech van	Not submitted		Not Able to Quote	
Additional Information	N & L Transport	- Fuel Levy Charged on every invoice (currently 11.25%) -Overnight Services are Not Applicable. - Early Payment discount of 2% applies if full payment received within 21 working days			
	Centurion Transport	-			

The following table was produced as a means of comparison and is only a proportional reflection of the quantities that may be required.

Item	Centurion Transport To Port Hedland	N & L Transport To Port Hedland
1kg	\$20.40	\$16.02
10kg	\$23.50	\$16.02
50kg	\$37.50	\$33.37
100kg	\$40.00	\$30.70
500kg	\$120.00	\$153.25
1000kg	\$152.00	\$173.55
Total	395.40	422.91

Tenderers also provided the following information:

Centurion Transport

- No early payment discount will be given for the supply
- Centurion Transport operates an extensive fleet of vehicles (in excess of 600 items of equipment)
- Prices submitted are based on Centurion’s current month buying price. In the event that the diesel buying price increases, Centurion reserves the right to apply a fuel levy which will be calculated as being 20% of the percentage difference (i.e. (new price / old price – 1) x 20%)

- Centurion Transport provided correspondence after the tender closing date to advise of additional information. All prices are subject to a consignment fee of \$10.00 per consignment note, the minimum charge being \$20.00. These additional charges are reflected in the comparison table above

N&L Transport

- N&L offer a 2% early payment discount if full payment is received within 21 working days.
- N&L Transport do not offer overnight freight
- Fuel levy is charged on every invoice (currently 11.25%)

Table 2: below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (eg Plant & Equipment)	10%
Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

Table 3: below indicates the weighting applied to Tenderers as per tender evaluation criteria:

Evaluation Criteria	N & L Transport	Centurion
Price (60%)	56	60
Experience (10%)	7	10
Resources (10%)	10	10
Demonstrated Understanding (10%)	5	10
Local Supplier (10%)	5	5
Total	83	95

Centurion is the current contractor for freight services for the Town of Port Hedland. Centurion has received the highest weighting base on evaluation criteria and offer an overnight service (N&L Transport does not offer an overnight service).

200607/116 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That Tender 06/28 Provision of Freight Services be awarded to Centurion as per the following schedule of rates for the period 1/1/07 to 30/6/08:

		Centurion To Perth	Centurion To Port Hedland
Rates	Small Items (up to 1kg)	\$0.40 c/kg	\$0.40 c/kg
	Boxes/Parcels (1kg - 10kg)	\$0.40 c/kg	\$0.40 c/kg
	Goods (10kg – 50kg)	\$0.35 c/kg	\$0.35 c/kg
	Goods (over 50kg)	\$0.20 c/kg	\$0.20 c/kg
	Large Heavy Items	\$75.00 / t	\$130.00 / t
	Large Bulk Items (can't be top loaded)	\$25.00 / m ³	\$44.00 / m ³
		Within Perth	Within Hedland
Additional Collection /	Small Items (up to 1kg)	\$20.00 each	\$20.00 each
	Boxes/Parcels (1kg – 10kg)	\$20.00 each	\$20.00 each
	Goods (10kg – 50kg)	\$20.00 each	\$20.00 each
	Goods (over 50kg)	\$30.00 each	\$30.00 each
	Large Heavy Items	\$85.00 p/hr	\$100.00 p/hr
	Large Bulk Items (can't be top loaded)	\$85.00 p/hr	\$100.00 p/hr
Overnight Charges	Small Items (up to 1kg)	\$0.90 / kg	\$0.90 / kg
	Boxes/Parcels (1kg – 10kg)	\$0.90 / kg	\$0.90 / kg
	Goods (10kg – 50kg)	\$0.90 / kg	\$0.90 / kg
	Goods (over 50kg)	\$0.90 / kg	\$0.90 / kg
	Large Heavy Items	\$0.70 / kg	\$0.70 / kg
	Large Bulk Items (can't be top loaded)	\$235.00 / m ³	\$235.00 / m ³
Daily Collection/Delivery Times	Perth	Up to 4.30pm	
	Port Hedland	AM	
	South Hedland	AM	
	Wedgefield	AM	
	Port Hedland International Airport	AM	
	Perth to Port Hedland	Mon / Tues / Wed / Thurs / Fri	
	Port Hedland to Perth	Tues / Wed / Thurs / Fri / Sat	
	Freight of trees from Darwin in refrigerated pantech van	Not Able to Quote	

CARRIED 5/0

11.3.1.5 Tender 06/22 Supply & Delivery of Roadbase (File No.: 23/08/0018)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the Supply & Delivery of Roadbase.

Background

The current contract for the supply & delivery of roadbase is due to expire on the 31st December 2006. As a result new tenders were recently called for the Supply & Delivery of Roadbase to the Town of Port Hedland for various road construction projects for a period of 18 months ending 30th June 2008.

Consultation

Council's Engineering staff.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications

Key Result Area 1 – Infrastructure
Goal 1 – Roads, Footpaths and Drainage
Strategy 1 – Develop a comprehensive road maintenance and road development program that identifies Council's priorities and program for the next 10 years.

Budget Implications

Funding for roadbase is included in the budget of each project.

Officer's Comment

No tenders were received for the Supply and Delivery of Roadbase.

Records indicate that a minimal amount of roadbase has been purchased during the last financial year, as Council has been utilising its own gravel and pindan pits for roadbase materials. It is anticipated that this method will continue in the future and that the purchasing of roadbase will be kept at a minimum (below \$50,000) and would not require a contract.

200607/117 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That Council's staff obtain quotes for the purchase of roadbase if and when it is required in accordance with Council's Procurement Policy 2/015.

CARRIED 5/0

11.3.1.6 Tender 06/23 Supply & Delivery of Aggregate (File No.: 23/08/0019)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the Supply & Delivery of Aggregate.

Background

The current contract for the supply and delivery of aggregate is due to expire on the 31st December 2006. As a result tenders were recently called for the Supply & Delivery of Aggregate to the Town of Port Hedland for various road maintenance and construction projects throughout the municipality for a period of 18 months ending 30th June 2008.

Consultation

Council's Engineering staff.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications

Key Result Area 1 – Infrastructure
Goal 1 – Roads, Footpaths and Drainage
Strategy 1 – Develop a comprehensive road maintenance and road development program that identifies Council's priorities and program for the next 10 years.

Budget Implications

Funding for aggregate is included in the budget for each project. It is anticipated that the cost of supply and delivery of aggregate will exceed \$50,000 in the financial year.

Officer's Comment

No tenders were received for the Supply and Delivery of Aggregate.

This item is an integral part of Council's road maintenance and construction program for spray bitumen surfacing and is therefore important that Council have contracted a supplier. The current contract is awarded to Boral Quarries, who were the only tenderers in the previous tender. Council staff have contacted Boral Quarries regarding the contract and have been advised that only 14mm aggregate is available until further notice.

Included in this Council meeting is the report for submissions received for tender 06/25 Supply and Delivery of Spray Bitumen Surfacing, which does not include the supply of aggregate required to complete the works (specifications state to be supplied by the Town of Port Hedland). Spray bitumen surfacing cannot be performed without the supply of aggregate. Is staff's recommendation that these tenders be combined to ensure that a single contractor is responsible for both aspects of the project.

200607/118 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That a new tender for Supply and Delivery of Spray Bitumen Sealing including supply and delivery of Aggregate be advertised in accordance with Section 3.57 of the Local Government Act 1995.

CARRIED 5/0

11.3.1.7 Tender 06/24 Supply & Delivery of Asphaltic Concrete (File No.: 23/08/0020)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the Supply & Delivery of Asphaltic Concrete.

Background

The current contract for the supply and delivery of asphaltic concrete is due to expire on 31st December 2006. As a result tenders were recently called for the Supply & Delivery of Asphaltic Concrete surfacing on various Council road construction and maintenance projects for a period ending 30th June 2008.

Consultation

Council's Engineering staff has reviewed all the tender submissions prior to recommending Council's resolution.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

"3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders."*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications

Key Result Area 1 - Infrastructure
Goal 1 – Roads, Footpaths and Drainage
Strategy 1 – Develop a comprehensive road maintenance and road development program that identifies Council's priorities and program for the next 10 years.

Budget Implications

Funding for asphaltic concrete is included in the budget of each project. The tendered rates are comparable to the rates of the current contract.

Officer's Comment

Tenders were received from BGC Asphalt, Pioneer Road Services Pty Ltd and Works Emoleum, as detailed in table 1 below:

Table 1: (Prices ex GST)

Mass-T	BGC Asphalt	Pioneer Road Services	Works Emoleum
Class 170 Bitumen, 50 Blow (25mm)			
25-100	NA	\$312.00	\$270.81
101-200	\$250.00	\$224.00	\$265.87
201-300	\$216.00	\$204.00	\$258.45
301-500	\$195.00	\$192.00	\$238.48
501-1000	\$195.00	\$189.00	\$215.65
1000 Plus	\$190.00	\$187.00	\$206.52
Class 320 Bitumen, 75 Blow (25mm)			
25-100	NA	\$312.00	\$270.81
101-200	\$250.00	\$224.00	\$265.87
201-300	\$216.00	\$204.00	\$258.45
301-500	\$195.00	\$192.00	\$238.48
501-1000	\$195.00	\$189.00	\$215.65
1000 Plus	\$190.00	\$187.00	\$206.52
Depth (m ² /T)			
15mm	NA	28.0	27.78
20mm	21	20.5	20.84
25mm	17	17.0	16.67
30mm	14.2	14.0	13.89
35mm	12.5	12.0	11.91
40mm	10.6	10.5	10.42
Mobilisation	\$6,000.00	\$7,500.00	\$18,400
Demobilisation	\$6,000.00	\$7,500.00	\$18,400

Tenderers also provided the following information:

BGC Asphalt

- Batching plant is situated at Wedgefield, however mob/demob costs still apply for crews and equipment
- No early payment discount is offered for the supply and delivery of asphaltic concrete.

Pioneer Road services Pty Ltd

- Batching plant is situated at Peewah St, Wedgefield, however mob/demob costs still apply for crews and equipment
- No early payment discount is offered for the supply and delivery of asphaltic concrete.

- Wherever possible mobilisation charges shall be minimised should they be undertaking other works in the region or if there is potential for other works in the region they will gladly pro rata applicable rates.
- Rates include traffic control and are fixed for the term of the contract.
- The 24-hour clause will only be able to be implemented when crew is in the Port Hedland region.
- Have extensive experience in the North West region, having successfully supplied dense graded asphalts to Shires and Government Authorities in the region over recent years.

Works Emoleum

- Batching plant is situated at Karratha.
- No early payment discount is offered for the supply and delivery of asphaltic concrete.
- Traffic control if required will be charged at \$275.00 per hour and has not been allowed for in the submitted tonnage rates.

The following information is regarding non-conformance of tenders:

Works Emoleum

Minimum compaction per lot will be 93%, instead of specified 97%

BGC Asphalt

Tender document 16.0 Acquaintance with Environs has not been signed, however previous contracts indicate BGC's experience with the Port Hedland area

The following table is a cost comparative analysis of all tenderers based on a typical works program:

Product	Mass (T)	BGC Asphalt	Pioneer Road Services	Works Emoleum
Class 170 Bitumen (50 blow) Asphaltic Concrete (nom 25mm depth)	2000	\$380,000	\$374,000	\$413,040
Class 170 Bitumen (50 blow) Asphaltic Concrete (nom 25mm depth)	500	\$97,500	\$96,000	\$119,240
Mobilisation		\$6,000	\$7,500	\$18,400
Demobilisation		\$6,000	\$7,500	\$18,400
Area covered (m2)		42,500	42,500	41,675
TOTAL		\$489,500	\$485,000	\$569,080

Table 2 below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (eg Plant & Equipment)	10%

Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

Table 3 below indicates the weighting applied to Tenderers as per tender evaluation criteria:

Evaluation Criteria	BGC Asphalt	Pioneer Road Services	Works Emoleum
Price (60%)	59	60	51
Experience (10%)	10	10	10
Resources (10%)	10	10	10
Demonstrated Understanding (10%)	10	10	10
Local Supplier (10%)	10	10	5
TOTAL	99	100	86

Pioneer Road Services has scored the highest weighting based on evaluation criteria for price and overall rating and would therefore be the recommended contractor.

200607/119 Council Decision/Officer’s Recommendation

Moved: Cr G J Daccache **Seconded:** Cr A A Carter

That Tender 06/24 Supply and Delivery of Asphaltic Concrete be awarded to Pioneer Road Services as per the following schedule of rates for the period 1/1/07 to 30/6/08:

Mass-T	Pioneer Road Services
Class 170 Bitumen, 50 Blow (25mm)	
25-100	\$312.00
101-200	\$224.00
201-300	\$204.00
301-500	\$192.00
501-1000	\$189.00
1000 Plus	\$187.00
Class 320 Bitumen, 75 Blow (25mm)	
25-100	\$312.00
101-200	\$224.00
201-300	\$204.00
301-500	\$192.00
501-1000	\$189.00
1000 Plus	\$187.00
Depth (m2/T)	
15mm	28.0
20mm	20.5
25mm	17.0
30mm	14.0
35mm	12.0
40mm	10.5
Mobilisation	\$7,500.00
Demobilisation	\$7,500.00

CARRIED 5/0

11.3.1.8 Tender 06/25 Supply & Delivery of Spray Bitumen Surfacing (File No.: 23/08/0021)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the Supply & Delivery of Spray Bitumen Surfacing.

Background

The current contract for the supply and delivery of spray bitumen surfacing is due to expire on 31st December 2006. As a result tenders were recently called for the Supply & Delivery of Spray Bitumen Surfacing for various Town of Port Hedland projects for a period ending 30th June 2008.

Consultation

Council's Engineering staff has reviewed all the tender submissions prior to recommending Council's resolution. This item is an integral part of Council's road construction and maintenance program.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

"3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders."*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications

Key Result Area 1 - Infrastructure
Goal 1 – Roads, Footpaths and Drainage

Strategy 1 – Develop a comprehensive road maintenance and road development program that identifies Council’s priorities and program for the next 10 years.

Budget Implications

Funding for spray bitumen surfacing is included in the budget of each project.

The submitted tendered rates are approximately 30% higher than the current contract rates, which will impact slightly on the remainder of the 2006/07 programs.

Officer’s Comment

Tenders were received from Boral Asphalt (WA), Pioneer Road Services Pty Ltd, R N R Contracting Pty Ltd and Works Infrastructure as detailed in table 1 below:

Table 1: (Prices Ex GST)

Specification	Pioneer Road Services Pty Ltd	Boral Asphalt (WA)	Works Infrastructure	R N R Contracting Pty Ltd
Primer to AMCO 55/45				
0 - 2000	\$7.80	\$4.68	\$8.98	\$1.68*
2001 – 5000	\$1.45	\$1.32	\$3.48	\$5.58
5001 – 15000	\$1.05	\$1.01	\$2.05	\$2.77
15001 – 30000	\$0.98	\$0.98	\$1.95	\$1.68
> 30000	\$0.98	\$0.95	\$1.79	\$1.38
Medium – Heavy Primer AMC3 80/20				
0 – 2000	\$7.85	\$4.62	\$8.71	\$1.68*
2001 – 5000	\$1.50	\$1.26	\$3.21	\$5.58
5001 – 15000	\$0.98	\$0.96	\$1.78	\$2.77
15000 – 30000	\$0.96	\$0.93	\$1.68	\$1.68
> 30000	\$0.94	\$0.90	\$1.52	\$1.38
Binder 100/00 with adhesion agent				
0 - 2000	\$7.80	\$4.57	\$8.51	\$1.68*
2001 – 5000	\$1.50	\$1.21	\$3.01	\$5.58
5001 – 15000	\$0.98	\$0.90	\$1.58	\$2.77
15001 – 30000	\$0.96	\$0.88	\$1.49	\$1.68
> 30000	\$0.94	\$0.84	\$1.32	\$1.38
Additives				
5% Polymer	\$0.90	\$0.75	\$0.72	\$0.86
7% Polymer	\$1.00	\$0.86	\$0.78	Difficult to formulate & successfully spray
10% Polymer	\$1.10	\$0.90	\$0.85	
15% Polymer	\$1.20	\$0.70	\$0.96	
Enrichment Seals				
0 - 2000	\$7.90	\$4.37	\$8.58	\$1.25*
2001 – 5000	\$1.65	\$1.01	\$3.08	\$3.74
5001 – 15000	\$1.10	\$0.76	\$1.65	\$1.42
15001 – 30000	\$1.06	\$0.76	\$1.56	\$1.25
> 30000	\$1.04	\$0.74	\$1.39	\$1.17

Table 1: (Prices Ex GST) (Continued)

Specification	Pioneer Road Services Pty Ltd	Boral Asphalt (WA)	Works Infrastructure	R N R Contracting Pty Ltd
Precoat Aggregate				
0 – 20m ³	\$75.50	\$62.39	\$237.92	\$9.10+\$5,500 Mobe/Demob
21 – 50 m ³	\$32.50	\$37.99	\$68.99	As above
51 – 150 m ³	\$18.60	\$16.85	\$25.07	As above
> 300 m ³	\$15.35	\$9.26	\$9.30	As above
7mm Medium Primer Coat				
0 – 2000m ²	\$5.50	\$6.91	\$7.70	\$3.84
2001 – 5000 m ²	\$3.30	\$2.23	\$2.20	\$2.95
5001 – 15000 m ²	\$1.05	\$0.88	\$0.77	\$1.29
15001 – 30000 m ²	\$0.96	\$0.78	\$0.68	\$1.26
> 30000 m ²	\$0.96	\$0.78	\$0.51	\$1.16
10mm Aggregate Sealing				
0 – 2000 m ²	\$5.95	\$6.91	\$7.70	\$3.84
2001 – 5000 m ²	\$3.35	\$2.23	\$2.20	\$2.95
5001 – 15000 m ²	\$1.10	\$0.88	\$0.77	\$1.29
15001 – 30000 m ²	\$1.02	\$0.78	\$0.68	\$1.26
> 30000 m ²	\$1.00	\$0.78	\$0.51	\$1.16
14mm Aggregate Sealing				
0 – 2000 m ²	\$6.00	\$6.91	\$7.70	\$3.84
2001 – 5000 m ²	\$3.40	\$2.23	\$2.20	\$2.95
5001 – 15000 m ²	\$1.15	\$0.88	\$0.77	\$1.29
15001 – 30000 m ²	\$1.10	\$0.78	\$0.68	\$1.26
> 30000m ²	\$1.05	\$0.78	\$0.51	\$1.16
Protection of kerbs per linear metre	\$5.50	\$1.50	\$2.51	\$6.24
Mobilisation	\$7,500	\$8,500	\$7,200	\$9,900
Demobilisation	\$7,500	\$8,500	\$7,200	\$9,900

The following table was produced as a means of comparison and is only a proportional reflection of the quantities that may be required.

Product	Quantity	Rate	Boral Asphalt	Pioneer Road Services	R N R Contracting	Works Infrastructure
Binder 100/00 with adhesion agent	150,000m ²	2.01/m ² >30,000 m ²	\$252,000	\$282,000	\$414,000	\$396,000
Enrichment Seals	2,000m ²	1.01/m ² (2,001 – 5000)	\$2,020	\$3,300	\$7,480	\$6,160
Precoat Aggregate	1,100 m ²	<300 m ³	\$10,186	\$16,885	\$15,510	\$10,230
10mm sealing aggregate	40,000 m ²	>30,000 m ²	\$31,200	\$40,000	\$46,400	\$20,400
14mm sealing aggregate	35,000 m ²	>30,000 m ²	\$27,300	\$36,750	\$40,600	\$17,850
Mobilisation/ Demobilisation	1	Each	\$17,000	\$15,000	\$19,800	\$14,400
Total			\$339,706	\$393,935	\$543,790	\$465,040

Tenderers also provided the following information:

Specifications	Boral CMG	Pioneer Road Services	R N R Contracting Pty Ltd	Works Emoleum
Additives				
Details of Type	SAMI	EX SAMI, NORTH FREMANTLE	SBS, PE, PBD, EVA	SBS – PMB
Mixing Details	Ex PERTH	O/S SHEAR MOBE \$25,000	HIGH SHEAR MILL – PERTH	EX PERTH IN POLYMER MIXING
Enrichment seals				
Material Type	CRS 170/60 EMULSION	EMULSION	CATIONIC EMULSION	CRS170
Additives	WATER	WATER	DRINKABLE WATER	WATER
Common Application Rate	0.5 to 0.6 lts/m ²	06-08 lts/m ²	1.0 lts/m ²	0.2 – 0.3 RESIDUAL
Current Cost Per Litre for Class 170 Bitumen @ 15°C	\$0.65	\$0.75	\$0.66	\$0.72
Current Cost per Litre for Power Kerosene @ 15°C	\$0.96	\$0.80	\$1.00	\$1.33
Precoat Type Current Cost per litre @ 15°C	\$0.88	\$2.00	\$0.85	\$1.29
Frequency of visits to Port Hedland	When required	2 – 3 Per Annum	As required	As required

Boral Asphalt (WA)

- Operational premises located at 90 McDowell Street, Welshpool WA 6106
- No early payment discount was offered by Boral Asphalt (WA).
- Boral Asphalt has the largest construction materials research and testing facility in the Southern Hemisphere.

Pioneer Road Services Pty Ltd

- Tenderer's operational premises located at Peewah St, Wedgefield however mobilisation and demobilisation costs still apply.
- No early payment discount was offered by Pioneer Road Services Pty Ltd.
- Wherever possible mobilisation charges shall be minimised should they be undertaking other works in the region or if there is potential for other works in the region they will gladly pro rata applicable rates.
- Rates include traffic control and are fixed for the term of the contract.
- The 24-hour clause will only be able to be implemented when crew is in the Port Hedland region.
- Have extensive experience in the North West region, having successfully supplied dense graded asphalts to Shires and Government Authorities in the region over recent years.

R N R Contracting Pty Ltd

- R N R Contracting Pty Ltd's operational premises are located at 1 Port Beach Road, North Fremantle WA 6159.
- No early payment discount was offered by R N R Contracting Pty Ltd.
- *Minimum order 3000l, plus \$150/hr depot to depot spray truck hire*
- *Plus mob/demobe costs*
- *Rates based on charging performing works in one continuous visit. Extra visits will be charged at \$19,800 + GST per visit.*
- Rates are based on minimum quantities of 7,000m² per day of sealing.
- Mobilisation and demobilisation costs will apply as follows - \$10,800 + GST – Part crew areas < 5,000m² (Traffic Control by Others). \$19,900 + GST – Crew, Areas >15,000m²
- Family owned company who have manufactured bitumen emulsions since 1997 and have the capacity to produce a wide range of bitumen related products for use in Council construction, maintenance and rehabilitation programmes.

Works Infrastructure

- Works Infrastructure's operational premises is located at 3 Ward St, Broome WA.
- No early payment discount was offered by Works Infrastructure.

The following information is regarding non-conformance of tenders:

R N R Contracting Pty Ltd

R N R Contracting Pty Ltd's schedule of rates are not fixed for the term of the contract, therefore, their Tender is non-conforming. Prices are subject to rise and fall in the GMP of bitumen currently \$647/tonne + GST, ex-North Fremantle (not a fixed price)

Table 2 below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (eg Plant & Equipment)	10%
Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

Table 3 below indicates the weighting applied to Tenderers as per tender evaluation criteria:

Evalation Criteria	Boral Asphalt	Pioneer Road Services	R N R Contracting	Works Emoleum
Price (60%)	60	51	37	44
Experience (10%)	10	10	10	10
Resources (10%)	10	10	10	10
Demonstrated Understanding (10%)	10	10	7	10
Local Supplier (10%)	5	5	0	5
Total	95	86	64	79

Although Boral Asphalt has received the highest weighting based on evaluation criteria for pricing and overall scoring it is important to note that Council has also received a report for tender 06/23 Supply and Delivery of Aggregate in this meeting. There were no tenders submitted for the supply and delivery of aggregate, which is the material required for the construction of spray bitumen sealing. Spray bitumen sealing cannot be performed without the supply of aggregate, which at this stage is not available to Council after the current contract expires on 31st December 2006. The above tendered rates do not include the supply and delivery of aggregate.

Tenderers for the supply and delivery of spray bitumen surfacing have been contacted regarding the availability of materials and have advised staff that they would be willing to submit a new tender to include the supply and delivery of aggregate with the spray bitumen sealing rates.

200607/120 Council Decision/Officer’s Recommendation

Moved: Cr G J Daccache **Seconded:** Cr J M Gillingham

That a new tender for Supply and Delivery of Spray Bitumen Sealing including supply and delivery of Aggregate be advertised in accordance with Section 3.57 of the Local Government Act 1995.

CARRIED 5/0

11.3.1.9 Tender 06/26 Supply & Delivery of Extruded Concrete Kerbing (File No.: 23/08/0022)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for the Supply and Delivery of Extruded Concrete Kerbing.

Background

The current contract for the supply and delivery of extruded concrete kerbing is due to expire on 31st December 2006. As a result new tenders were recently called for the Supply & Delivery of Extruded Concrete Kerbing for the Town of Port Hedland for a period ending 30th June 2008.

Consultation

Council's Engineering staff has reviewed all the tender submissions prior to recommending Council's resolution. This item is an integral part of Council's kerbing construction and maintenance program.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications Nil

Budget Implications

Funding for extruded concrete kerbing is included the budget for each project.

The submitted tendered rates are approximately 27% higher than the current contract rates, which will impact slightly on the remainder of the 2006/07 programs.

Officer's Comment

Tenders were received from Works Statewide Kerbing and Kimberley Kerbs. Tenderers as detailed in table 1 below.

Table 1: (Prices Ex GST) Note: Prices do not include the cost of concrete.

Specification	Kimberley Kerbs	Works Statewide Kerbing
New Semi-mountable	\$10.00 per metre	\$10.10 per metre
Replacement Semi-mountable Kerb	\$25.00 per metre	\$38.80 per metre
New Mountable Kerb	\$10.00 per metre	\$10.30 per metre
Replacement Mountable Kerb	\$25.00 per metre	\$38.95 per metre
New Barrier Kerb	\$10.00 per metre	\$10.00 per metre
Replacement Barrier Kerb	\$25.00 per metre	\$38.45 per metre
Mobilisation	\$1,218	\$2,850
Demobilisation	Nil	\$2,850

Tenderers also provided the following information:

Kimberley Kerbs

- Kimberley Kerbs offer a 5% payment discount if full payment is received within 14 days.
- Frequency of visits are as required
- Length of visits are as required
- Minimum length of kerb required to visit Port Hedland 200m – 300m
- 600m length per day depending on availability of concrete

Works Statewide Kerbing

- Works Statewide Kerbing do not offer an early discount payment.
- Frequency of visits include 3 - 8 visits per year
- Length of visit include 2 – 6 days
- Minimum length of kerb required to visit Port Hedland 400m
- 750m+ length of kerbing per day depending on job
- Works Infrastructure have a depot located at 3 Peewah Street, Wedgefield, where their kerb machine, truck, trencher, moulds and trowels are located. The crews are not local and mobilization and demobilization costs still apply
- Works Statewide Kerbing are the current kerbing contractors for the Town of Port Hedland

Table 2 below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (eg Plant & Equipment)	10%
Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

Table 3 below indicates the weighting applied to Tenderers as per tender evaluation criteria:

Tender Criteria	Kimberley Kerbs	Works Statewide Kerbing
Price (60%)	60	40
Experience (10%)	10	10
Resources (10%)	10	10
Demonstrated Understanding (10%)	10	10
Local Supplier (10%)	5	5
TOTAL	95	75

Works Statewide Kerbing received a low score for price which was largely determined by the kerbing replacement cost compared with Kimberley Kerbs. The majority of Council's kerbing works are new kerbing only, as Council staff remove the existing kerbing prior to contractors commencing. This would effectively mean that the tendered rates for new kerbing are very similar for both tenderers.

Kimberley Kerbs have completed kerbing construction for Council projects in the past when the awarded contractor was not available. Kimberley Kerbs have indicated that they would be available as required for kerbing projects, and have therefore received our recommendation.

200607/121 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That Tender 06/26 Supply and Delivery of Extruded Concrete Kerbing be awarded to Kimberley Kerbing as per the following schedule of rates for the period 1/1/07 to 30/6/08:

Specification	Kimberley Kerbs
New Semi-mountable Replacement Semi-mountable Kerb	\$10.00 per metre
New Mountable Kerb Replacement Mountable Kerb	\$25.00 per metre
New Barrier Kerb Replacement Barrier Kerb	\$10.00 per metre
Mobilisation	\$1,218
Demobilisation	Nil

CARRIED 5/0

11.3.1.10 Tender 06/27 Plant Hire (File No.: 23/08/0023)

Officer Grant Logie
Director Engineering
Services

Date of Report 1 November 2006

Disclosure of Interest by Officer Nil

Summary

This report is a summary of the tenders received for Plant Hire.

Background

Current contract for the supply and delivery of Plant Hire expires on the 31st December 2006. As a result new tenders were recently called for the Supply and Delivery of Plant Hire for various Town of Port Hedland projects. These include plant hire for road construction and maintenance, in particular, the movement of earth/vegetation, haulage of road making materials, compaction plant, excavation, drainage and slashing plant. Tenders are for a period of 18 months ending 30th June 2008.

Consultation

Council's Engineering staff has reviewed all the tender submissions prior to recommending Council's resolution. This tender is called periodically to establish a list of preferred contractors for plant hire to assist with Town of Port Hedland projects.

Statutory Implications

This tender was called in accordance to the Local Government Act (1995).

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

Policy Implications

This tender was called in accordance with Council's Procurement Policy 2/015.

Strategic Planning Implications Nil

Budget Implications

Funding for plant hire is included in the budget of each project.

Officer's Comment

Tenders were received from Arrowsmith Transport, BGC Contracting Pty Ltd and National Hire. Tenderers as detailed in table 1 below:

Table 1: (Prices Ex GST)

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
Grader					
BGC Contracting	Caterpillar	140H	123kW	\$150.00	\$1,650.00
National Hire (1-4 Days)	Caterpillar	12H	N/A	N/A	\$559.00
National Hire (5+ Days)	Caterpillar	12H	N/A	N/A	\$508.00
National Hire (1-4 Days)	Caterpillar	140H	N/A	N/A	\$603.00
National Hire (5+ Days)	Caterpillar	140H	N/A	N/A	\$548.00
6*4 Rigid Water Tanker					
BGC Contracting	Ford	Louisville L8000	14,000 Litres	\$120.00	\$1,320.00
8*4 Rigid Water Tanker – No prices received					
Semi Water Tanker					
BGC Contracting	Mack	CHR	20,000 Litres	\$155.00	\$1,705.00
4*2 Tip Truck – No prices received					
6*4 Tip Truck					
BGC Contracting	Mack	Valueliner	10m ³	\$120.00	\$1,320.00
Semi Tipper					
Arrowsmith	Various	Various	24 tonne	\$125.00	\$1,250.00
BGC Contracting	Mack	CHR	18m ³ /23 tonne	\$150.00	\$1,650.00
Double Tipper Roadtrain					
Arrowsmith	Various	Various	48 tonne	\$150.00	\$1,500.00
BGC Contracting	Mack	CHR	36m ³ / 46 tonne	\$210.00	\$2,310.00
Triple Tipper Roadtrain					
Arrowsmith	Various	Various	72 tonne	\$165.00	\$1,650.00
4*2 Tray Truck – No prices received					
6*4 Tray Truck – No prices received					
8*4 Tray Truck – No prices received					
Flat Top Semitrailer					
BGC Contracting	Mack	CHR	12.2m/24 tonne	\$130.00	\$1,430.00
Flat Top Double Roadtrain					
BGC Contracting	Mack	CHR	24.4m / 48 tonne	\$190.00	\$2,090.00
Flat Top Triple Roadtrain – No prices received					
Road Maintenance Vehicle "Flocon" etc					
BCG Contracting	Isuzu	FSR 750 Flocon	N/A	\$120.00	\$1,320.00
2 Axle Low Loader					
BGC Contracting	Mack	CHR	20 tonne	\$160.00	\$1,760.00

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
3 Axle Low Loader – No prices received					
4 Axle Low Loader – No prices received					
3 Axle Low Loader & Dolly – No prices received					
4 Axle Low Loader & Dolly – No prices received					
<10 Tonne Excavator					
BGC Contracting	Kobelco	75UR	7 tonne	\$140.00	\$1,540.00
National Hire (1-4 Days)	Caterpillar	301.5		N/A	\$245.00
National Hire (5+ Days)	Caterpillar	301.5		N/A	\$223.00
National Hire (1-4 Days)	Caterpillar	303.5		N/A	\$310.00
National Hire (5+ Days)	Caterpillar	303.5		N/A	281.00
National Hire (1-4 Days)	Caterpillar	305C		N/A	\$341.00
National Hire (5+ Days)	Caterpillar	305C		N/A	\$309.00
National Hire (1-4 Days)	Caterpillar	307C		N/A	\$385.00
National Hire (5+ Days)	Caterpillar	307C		N/A	\$350.00
10 – 19 Tonne Excavator					
National Hire (1-4 Days)	Caterpillar	311C		N/A	\$451.00
National Hire (5+ Days)	Caterpillar	311C		N/A	408.00
20 – 29 Tonne Excavator					
BGC Contracting	Komatsu	PC 250	26 tonne	\$160.00	\$1,760.00
National Hire (1-4 Days)	Caterpillar	320C		N/A	\$540.00
National Hire (5+ Days)	Caterpillar	320C		N/A	\$493.00
National Hire (1-4 Days)	Caterpillar	325C		N/A	\$616.00
National Hire (5+ Days)	Caterpillar	325C		N/A	\$561.00
>30 Tonne Excavator					
National Hire (1-4 Days)	Caterpillar	330C		N/A	\$781.00
National Hire (5+ Days)	Caterpillar			N/A	\$710.00
Excavator & Rockbreaker – No prices received					
60 – 69kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	908G		N/A	\$442.00
National Hire (5+ Days)	Caterpillar	908G		N/A	\$389.00
70 – 79kW Front End Loader – No prices received					
80 – 89kW Front End Loader – No prices received					
90 – 99kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	924G		N/A	\$452.00
National Hire (5+ Days)	Caterpillar	924G		N/A	\$399.00

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
100 – 119kW Front End Loader					
BGC Contracting	Caterpillar	936IT	101kW	\$120.00	\$1,320.00
National Hire (1-4 Days)	Caterpillar	928G		N/A	\$462.00
National Hire (5+ Days)	Caterpillar	928G		N/A	\$420.00
120 – 13.9kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	950G		N/A	668.00
National Hire (5+ Days)	Caterpillar	950G		N/A	607.00
140 – 159kW Front End Loader – No prices received					
>160kW Front End Loader					
Arrowsmith	Caterpillar	966	175kW	\$130.00	\$1,300.00
BGC Contracting	Caterpillar	980	201kW	\$175.00	\$1,925.00
BGC Contracting	Komatsu	WA500-3	235kW	\$185.00	\$2,035.00
National Hire (1-4 Days)	Caterpillar	966G	N/A	N/A	\$795.00
National Hire (5+ Days)	Caterpillar	966G	N/A	N/A	\$724.00
National Hire (1-4 Days)	Caterpillar	972G	N/A	N/A	\$1,007.00
National Hire (5+ Days)	Caterpillar	672G	N/A	N/A	\$915.00
Front End Loader / Backhoe					
National Hire (1-4 Days)	Caterpillar	432	N/A	N/A	\$373.00
National Hire (5+ Days)	Caterpillar	432	N/A	N/A	\$339.00
<20 t Multi Wheel Roller					
National Hire (1-4 Days)	Caterpillar	PS200B	N/A	N/A	\$315.00
National Hire (5+ Days)	Caterpillar	PS200B	N/A	N/A	\$300.00
20 – 30 t Multi Wheel Roller					
National Hire (1-4 Days)	Caterpillar	PS300B	N/A	N/A	\$338.00
National Hire (5+ Days)	Caterpillar	PS300B	N/A	N/A	\$322.00
> 30 t Multi Wheel Roller – No prices received					
<10 t Roller Vibrating					
National Hire (1-4 Days)	Caterpillar	CB224	2.5 tonne	N/A	\$230.00
National Hire (5+ Days)	Caterpillar	CB224	2.5 tonne	N/A	\$209.00
National Hire (1-4 Days)	Caterpillar	CS433	6.5 tonne	N/A	\$280.00
National Hire (5+ Days)	Caterpillar	CS433	6.5 tonne	N/A	\$255.00

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
> 10 t Roller Vibrating					
National Hire (1-4 Days)	Caterpillar	CS563 Smooth	11 tonne	N/A	\$330.00
National Hire (5+ Days)	Caterpillar	CS563 Smooth	11 tonne	N/A	\$310.00
National Hire (1-4 Days)	Caterpillar	CS563 Pad Foot	12 tonne	N/A	\$355.00
National Hire (5+ Days)	Caterpillar	CS563 Pad Foot	12 tonne	N/A	\$335.00
National Hire (1-4 Days)	Caterpillar	CS663	16 tonne	N/A	\$453.00
National Hire (5+ Days)	Caterpillar	CS663	16 tonne	N/A	\$429.00
National Hire (1-4 Days)	Caterpillar	CP663 Pad Foot Roller	17 tonne	N/A	\$493.00
National Hire (5+ Days)	Caterpillar	CP663 Pad Foot Roller	17 tonne	N/A	\$469.00
Skidsteer Loader					
National Hire (1-4 Days)	Caterpillar	226	N/A	N/A	\$257.00
National Hire (5+ Days)	Caterpillar	226	N/A	N/A	\$233.00
National Hire (1-4 Days)	Caterpillar	246	N/A	N/A	\$296.00
National Hire (5+ Days)	Caterpillar	246	N/A	N/A	\$270.00
100 – 150kW Bulldozer – No Prices Received					
150 – 200kW Bulldozer – No Prices Received					
200 – 300kW Bulldozer – No Prices Received					
300 – 400kW Bulldozer – No Prices Received					
>400kW Bulldozer – No prices received					
<5kVa Generator – No prices received					
National Hire (1-4 Days)		3KVA Petrol		N/A	\$40.00
National Hire (5+ Days)		3KVA Petrol		N/A	\$30.00
5 – 10kVa Generator					
National Hire (1-4 Days)		5KVA Petrol		N/A	\$41.00
National Hire (5+ Days)		5KVA Petrol		N/A	\$24.00
National Hire (1-4 Days)		6KVA Diesel		N/A	\$54.00
National Hire (5+ Days)		6KVA Diesel		N/A	\$40.00
National Hire (1-4 Days)		7KA Petrol		N/A	\$56.00
National Hire (5+ Days)		7KVA Petrol		N/A	\$42.00

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
11 – 20kVa Generator					
National Hire (1-4 Days)		12.5 KVA Diesel		N/A	\$81.00
National Hire (5+ Days)		12.5 KVA Diesel		N/A	\$61.00
National Hire (1-4 Days)		14KVA Diesel		N/A	\$87.00
National Hire (5+ Days)		14KVA Diesel		N/A	\$65.00
National Hire (1-4 Days)		16.5KVA Diesel		N/A	\$91.00
National Hire (5+ Days)		16.5KVA Diesel		N/A	\$68.00
20 – 50kVa Generator					
National Hire (1-4 Days)		20KVA Diesel		N/A	\$101.00
National Hire (5+ Days)		20KVA Diesel		N/A	\$75.00
National Hire (1-4 Days)		27KVA Diesel		N/A	\$105.00
National Hire (5+ Days)		27KVA Diesel		N/A	\$79.00
National Hire (1-4 Days)		40KVA Diesel		N/A	\$110.00
National Hire (5+ Days)		40KVA Diesel		N/A	\$82.00
National Hire (1-4 Days)		45KVA Diesel		N/A	\$128.00
National Hire (5+ Days)		45KVA Diesel		N/A	\$96.00
51 – 100vKa Generator					
National Hire (1-4 Days)		60KVA Diesel		N/A	\$149.00
National Hire (5+ Days)		60KVA Diesel		N/A	\$111.00
National Hire (1-4 Days)		75KVA Diesel		N/A	\$163.00
National Hire (5+ Days)		75KVA Diesel		N/A	\$123.00
100 – 200kVa Generator					
National Hire (1-4 Days)		100KVA Diesel		N/A	\$190.00
National Hire (5+ Days)		100KVA Diesel		N/A	\$152.00
National Hire (1-4 Days)		135KVA Diesel		N/A	\$231.00
National Hire (5+ Days)		135KVA Diesel		N/A	\$185.00
200 – 300kVa Generator					
National Hire (1-4 Days)		200KVA Diesel		N/A	\$309.00
National Hire (5+ Days)		200KVA Diesel		N/A	\$232.00
National Hire (1-4 Days)		250KVA Diesel		N/A	\$351.00
National Hire (5+ Days)		250KVA Diesel		N/A	\$281.00
300 – 400 kVa Generator – No prices received					

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
400 – 500kVa Generator					
National Hire (1-4 Days)		500KVA Diesel		N/A	\$565.00
National Hire (5+ Days)		500KVA Diesel		N/A	\$424.00
<500kVa Generator – No prices received					

Tenderers also provided the following information:

Arrowsmith Transport

- Arrowsmith’s depot is located at Wedgefield
- No early payment discount will be given for plant hire
- All rates include an operator

BGC Contracting Pty Ltd

- BGC’s depot is located at Wedgefield
- No early payment discount will be given for plant hire
- Daily rate consists of 11 hours hire
- Minimum of 48 hours notice required
- All rates include an operator

National Hire

- Tender pricing submitted subject to availability at time of order and in accordance with National Hire’s Terms and Conditions of Rental
- National Hire’s depot is located on the North West Coastal Highway, Port Hedland
- No early discount payment will be given for plant hire
- All rates are for dry hire only

The following information is regarding non-conformance of tenders:

National Hire

- National Hire’s Tender is non-conforming due to Tender document being completed incorrectly. Rates are not submitted on tender form due to National Hire rate structure and submitted on separate excel spreadsheet.
- Information in regards to major equipment not supplied on tender document but has been supplied with rates on excel spreadsheet.

Table 2 below indicates the evaluation criteria as per tender documentation:

Price	60%
Experience	10%
Resources (eg Plant & Equipment)	10%
Demonstrated Understanding of required tasks	10%
Local Supplier	10%
Total	100%

The tender for Plant Hire can not be assessed using the evaluation criteria as all tenderers have submitted prices that vary for dry hire or operator included hire. All plant on the tender documentation is not available from any one supplier, therefore it is difficult to compare prices.

Previous plant hire tenders have been awarded to multiple contractors as preferred tenderers, therefore the recommendation will be consistent with previous tenders.

200607/122 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That the prices submitted by contractors for Tender 06/27 Plant Hire, and shown in the table below, be accepted as a list of preferred contractors.

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
Grader					
BGC Contracting	Caterpillar	140H	123kW	\$150.00	\$1,650.00
National Hire (1-4 Days)	Caterpillar	12H	N/A	N/A	\$559.00
National Hire (5+ Days)	Caterpillar	12H	N/A	N/A	\$508.00
National Hire (1-4 Days)	Caterpillar	140H	N/A	N/A	\$603.00
National Hire (5+ Days)	Caterpillar	140H	N/A	N/A	\$548.00
6*4 Rigid Water Tanker					
BGC Contracting	Ford	Louisville L8000	14,000 Litres	\$120.00	\$1,320.00
8*4 Rigid Water Tanker – No prices received					
Semi Water Tanker					
BGC Contracting	Mack	CHR	20,000 Litres	\$155.00	\$1,705.00
4*2 Tip Truck – No prices received					
6*4 Tip Truck					
BGC Contracting	Mack	Valueliner	10m ³	\$120.00	\$1,320.00
Semi Tipper					
Arrowsmith	Various	Various	24 tonne	\$125.00	\$1,250.00
BGC Contracting	Mack	CHR	18m ³ /23 tonne	\$150.00	\$1,650.00
Double Tipper Roadtrain					
Arrowsmith	Various	Various	48 tonne	\$150.00	\$1,500.00
BGC Contracting	Mack	CHR	36m ³ / 46 tonne	\$210.00	\$2,310.00
Triple Tipper Roadtrain					
Arrowsmith	Various	Various	72 tonne	\$165.00	\$1,650.00
4*2 Tray Truck – No prices received					
6*4 Tray Truck – No prices received					
8*4 Tray Truck – No prices received					

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
Flat Top Semitrailer					
BGC Contracting	Mack	CHR	12.2m/24 tonne	\$130.00	\$1,430.00
Flat Top Double Roadtrain					
BGC Contracting	Mack	CHR	24.4m / 48 tonne	\$190.00	\$2,090.00
Flat Top Triple Roadtrain – No prices received					
Road Maintenance Vehicle “Flocon” etc					
BCG Contracting	Isuzu	FSR 750 Flocon	N/A	\$120.00	\$1,320.00
2 Axle Low Loader					
BGC Contracting	Mack	CHR	20 tonne	\$160.00	\$1,760.00
3 Axle Low Loader – No prices received					
4 Axle Low Loader – No prices received					
3 Axle Low Loader & Dolly – No prices received					
4 Axle Low Loader & Dolly – No prices received					
<10 Tonne Excavator					
BGC Contracting	Kobelco	75UR	7 tonne	\$140.00	\$1,540.00
National Hire (1-4 Days)	Caterpillar	301.5		N/A	\$245.00
National Hire (5+ Days)	Caterpillar	301.5		N/A	\$223.00
National Hire (1-4 Days)	Caterpillar	303.5		N/A	\$310.00
National Hire (5+ Days)	Caterpillar	303.5		N/A	281.00
National Hire (1-4 Days)	Caterpillar	305C		N/A	\$341.00
National Hire (5+ Days)	Caterpillar	305C		N/A	\$309.00
National Hire (1-4 Days)	Caterpillar	307C		N/A	\$385.00
National Hire (5+ Days)	Caterpillar	307C		N/A	\$350.00
10 – 19 Tonne Excavator					
National Hire (1-4 Days)	Caterpillar	311C		N/A	\$451.00
National Hire (5+ Days)	Caterpillar	311C		N/A	408.00
20 – 29 Tonne Excavator					
BGC Contracting	Komatsu	PC 250	26 tonne	\$160.00	\$1,760.00
National Hire (1-4 Days)	Caterpillar	320C		N/A	\$540.00
National Hire (5+ Days)	Caterpillar	320C		N/A	\$493.00
National Hire (1-4 Days)	Caterpillar	325C		N/A	\$616.00
National Hire (5+ Days)	Caterpillar	325C		N/A	\$561.00
>30 Tonne Excavator					
National Hire (1-4 Days)	Caterpillar	330C		N/A	\$781.00
National Hire (5+ Days)	Caterpillar			N/A	\$710.00
Excavator & Rockbreaker – No prices received					

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
60 – 69kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	908G		N/A	\$442.00
National Hire (5+ Days)	Caterpillar	908G		N/A	\$389.00
70 – 79kW Front End Loader – No prices received					
80 – 89kW Front End Loader – No prices received					
90 – 99kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	924G		N/A	\$452.00
National Hire (5+ Days)	Caterpillar	924G		N/A	\$399.00
100 – 119kW Front End Loader					
BGC Contracting	Caterpillar	936IT	101kW	\$120.00	\$1,320.00
National Hire (1-4 Days)	Caterpillar	928G		N/A	\$462.00
National Hire (5+ Days)	Caterpillar	928G		N/A	\$420.00
120 – 13.9kW Front End Loader					
National Hire (1-4 Days)	Caterpillar	950G		N/A	668.00
National Hire (5+ Days)	Caterpillar	950G		N/A	607.00
140 – 159kW Front End Loader – No prices received					
>160kW Front End Loader					
Arrowsmith	Caterpillar	966	175kW	\$130.00	\$1,300.00
BGC Contracting	Caterpillar	980	201kW	\$175.00	\$1,925.00
BGC Contracting	Komatsu	WA500-3	235kW	\$185.00	\$2,035.00
National Hire (1-4 Days)	Caterpillar	966G	N/A	N/A	\$795.00
National Hire (5+ Days)	Caterpillar	966G	N/A	N/A	\$724.00
National Hire (1-4 Days)	Caterpillar	972G	N/A	N/A	\$1,007.00
National Hire (5+ Days)	Caterpillar	672G	N/A	N/A	\$915.00
Front End Loader / Backhoe					
National Hire (1-4 Days)	Caterpillar	432	N/A	N/A	\$373.00
National Hire (5+ Days)	Caterpillar	432	N/A	N/A	\$339.00
<20 t Multi Wheel Roller					
National Hire (1-4 Days)	Caterpillar	PS200B	N/A	N/A	\$315.00
National Hire (5+ Days)	Caterpillar	PS200B	N/A	N/A	\$300.00
20 – 30 t Multi Wheel Roller					
National Hire (1-4 Days)	Caterpillar	PS300B	N/A	N/A	\$338.00
National Hire (5+ Days)	Caterpillar	PS300B	N/A	N/A	\$322.00
> 30 t Multi Wheel Roller – No prices received					
<10 t Roller Vibrating					

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
National Hire (1-4 Days)	Caterpillar	CB224	2.5 tonne	N/A	\$230.00
National Hire (5+ Days)	Caterpillar	CB224	2.5 tonne	N/A	\$209.00
National Hire (1-4 Days)	Caterpillar	CS433	6.5 tonne	N/A	\$280.00
National Hire (5+ Days)	Caterpillar	CS433	6.5 tonne	N/A	\$255.00
> 10 t Roller Vibrating					
National Hire (1-4 Days)	Caterpillar	CS563 Smooth	11 tonne	N/A	\$330.00
National Hire (5+ Days)	Caterpillar	CS563 Smooth	11 tonne	N/A	\$310.00
National Hire (1-4 Days)	Caterpillar	CS563 Pad Foot	12 tonne	N/A	\$355.00
National Hire (5+ Days)	Caterpillar	CS563 Pad Foot	12 tonne	N/A	\$335.00
National Hire (1-4 Days)	Caterpillar	CS663	16 tonne	N/A	\$453.00
National Hire (5+ Days)	Caterpillar	CS663	16 tonne	N/A	\$429.00
National Hire (1-4 Days)	Caterpillar	CP663 Pad Foot Roller	17 tonne	N/A	\$493.00
National Hire (5+ Days)	Caterpillar	CP663 Pad Foot Roller	17 tonne	N/A	\$469.00
Skidsteer Loader					
National Hire (1-4 Days)	Caterpillar	226	N/A	N/A	\$257.00
National Hire (5+ Days)	Caterpillar	226	N/A	N/A	\$233.00
National Hire (1-4 Days)	Caterpillar	246	N/A	N/A	\$296.00
National Hire (5+ Days)	Caterpillar	246	N/A	N/A	\$270.00
100 – 150kW Bulldozer – No Prices Received					
150 – 200kW Bulldozer – No Prices Received					
200 – 300kW Bulldozer – No Prices Received					
300 – 400kW Bulldozer – No Prices Received					
>400kW Bulldozer – No prices received					
<5kVa Generator – No prices received					
National Hire (1-4 Days)		3KVA Petrol		N/A	\$40.00
National Hire (5+ Days)		3KVA Petrol		N/A	\$30.00
5 – 10kVa Generator					
National Hire (1-4 Days)		5KVA Petrol		N/A	\$41.00
National Hire (5+ Days)		5KVA Petrol		N/A	\$24.00
National Hire (1-4 Days)		6KVA Diesel		N/A	\$54.00
National Hire (5+ Days)		6KVA Diesel		N/A	\$40.00
National Hire (1-4 Days)		7KA Petrol		N/A	\$56.00
National Hire (5+ Days)		7KVA Petrol		N/A	\$42.00

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
11 – 20kVa Generator					
National Hire (1-4 Days)		12.5 KVA Diesel		N/A	\$81.00
National Hire (5+ Days)		12.5 KVA Diesel		N/A	\$61.00
National Hire (1-4 Days)		14KVA Diesel		N/A	\$87.00
National Hire (5+ Days)		14KVA Diesel		N/A	\$65.00
National Hire (1-4 Days)		16.5KVA Diesel		N/A	\$91.00
National Hire (5+ Days)		16.5KVA Diesel		N/A	\$68.00
20 – 50kVa Generator					
National Hire (1-4 Days)		20KVA Diesel		N/A	\$101.00
National Hire (5+ Days)		20KVA Diesel		N/A	\$75.00
National Hire (1-4 Days)		27KVA Diesel		N/A	\$105.00
National Hire (5+ Days)		27KVA Diesel		N/A	\$79.00
National Hire (1-4 Days)		40KVA Diesel		N/A	\$110.00
National Hire (5+ Days)		40KVA Diesel		N/A	\$82.00
National Hire (1-4 Days)		45KVA Diesel		N/A	\$128.00
National Hire (5+ Days)		45KVA Diesel		N/A	\$96.00
51 – 100vKa Generator					
National Hire (1-4 Days)		60KVA Diesel		N/A	\$149.00
National Hire (5+ Days)		60KVA Diesel		N/A	\$111.00
National Hire (1-4 Days)		75KVA Diesel		N/A	\$163.00
National Hire (5+ Days)		75KVA Diesel		N/A	\$123.00
100 – 200kVa Generator					
National Hire (1-4 Days)		100KVA Diesel		N/A	\$190.00
National Hire (5+ Days)		100KVA Diesel		N/A	\$152.00
National Hire (1-4 Days)		135KVA Diesel		N/A	\$231.00
National Hire (5+ Days)		135KVA Diesel		N/A	\$185.00
200 – 300kVa Generator					
National Hire (1-4 Days)		200KVA Diesel		N/A	\$309.00
National Hire (5+ Days)		200KVA Diesel		N/A	\$232.00
National Hire (1-4 Days)		250KVA Diesel		N/A	\$351.00
National Hire (5+ Days)		250KVA Diesel		N/A	\$281.00
300 – 400 kVa Generator – No prices received					

Item/Contractor	Make	Model	Size/Capacity	Hourly Rate	Daily Rate
400 – 500kVa Generator					
National Hire (1-4 Days)		500KVA Diesel		N/A	\$565.00
National Hire (5+ Days)		500KVA Diesel		N/A	\$424.00
<500kVa Generator – No prices received					

CARRIED 5/0

11.3.2 Port Hedland International Airport**11.3.2.1 Budget Amendment – Capital Works Program Port Hedland International Airport Installation of Lighting in Long Term Car Parks (File: 30/08/0013)**

Officer Eleanor Whiteley
Airport Manager

Date of Report 13 November 2006

Disclosure of Interest by Officer Nil

Summary

To seek Council approval for a budget amendment to the Port Hedland Airport's 2006/2007 Capital Works program to include funds to allow for lighting to be installed in both Long-term car parks.

Background

The recent upgrade of the car parks included an extension of the Long Term car park through the creation of another parking area at the rear of the Mobil fuel depot.

At the present time neither the existing long-term car park nor the new extension has lighting. The existing long-term car park has some lighting available due to the street lighting however this is not to an appropriate standard for passenger & vehicle security.

Consultation

Director Engineering Services
Horizon Power

Statutory Implications

Part 4 Regulation 11(2)(f) Local Government (Functions and General) Regulations 1996 states:

*“Tenders do not have to be publicly invited according to the requirements of this Part if —
the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or ...”*

Policy Implications Nil

Strategic Planning Implications

Goal 3 Strategy 2 Implement the Airport Business Plan

Budget Implications

Non Operating Expenditure General Ledger Account 1210453
Airport Infrastructure increase of \$100,000 for a new sub-item of
Installation of Long Term Car Park Lighting.

\$100,000 to be transferred from Airport Capital Works Reserve
General Ledger Account 1210398

Officer's Comment

The Traffic management improvements at the Airport and the upgrade of the front of the terminal are nearing completion. The new extension to the long-term car park has been resealed along with the main car park and all car parks have been remarked.

The long-term car park is used by airport patrons who fly out for more than a couple of days, and employees of airport-based companies also use the new extension.

The long-term car park and the new extension do not have dedicated car park lighting. The long-term car park experiences some lighting spill from the surrounding street lighting however this lighting is dim and does not provide adequate lighting for patrons using the car park.

In the current Airport Business Plan, endorsed by Council in 2005, the need for lighting of the long-term car park was identified. Since that time the patronage of the long term car park has increased and the international flight to Bali now returns on a Saturday evening rather than midday on a Sunday, increasing the amount of night usage.

On the weekend of the 4th of November cars parked in the new long-term car park were broken into. A total of 9 vehicles were reported to police with each vehicle having one or two windows smashed. Internal damage and value of missing items are not known. The matter is being investigated by the Police.

The police and the airport patrons have raised concerns at the recent incident. The police are keen to address the issue quickly so that the airport does not become seen as an "easy target". As an interim measure we have organized an additional random security patrol of the car parks on Friday, Saturday and Friday nights in addition to our existing patrol of the landside grounds and terminal.

Through my discussions with the police the best deterrent to this type of opportune crime is to light the areas to a suitable and safe standard.

We actively encourage people flying out for long periods to use these car parks to take away the pressure on the main car park however given the recent events people are becoming reluctant to use the areas until lights are installed.

Provision has not been made separately in this year's budget. It was envisaged that minor lighting works could be encompassed through the Traffic Management Plan however these funds are fully expended.

After investigations on companies that would provide the appropriate lighting it was found that Horizon Power were the only suppliers available to design, supply & install the lights. Horizon Power have provided an estimate for the design and supply of the poles (14 cyclone rated 10.5 galvanised poles complete with luminaries, globes & fuse cut out devices) of approximately \$47544.00 including GST. They have also provided from their preferred contractor, O'Donnell Griffin an estimate of the installation and commissioning costs of \$44,606.00 ex GST (\$49066.60 inc GST).

Given the cost of the installation it was proposed that allocation be made in the 2007/2008 capital works budget to carry out these works and tenders be called. There is a 12-week lead time required for the supply of the poles & associated works. It would be another 12 months at least until the car parks were lit if we wait for the 2007/2008 budget process.

Given the events of recent weeks and the level of concern raised by police and other sectors of the community, it is appropriate that the works be carried out as quickly as possible to ensure that the community is confident in parking security at the airport.

Officer's Recommendation

That:

- i) \$100,000 be transferred from General Ledger Account 1210398 Port Hedland International Airport's Reserve Fund;
- ii) General ledger expenditure account 1210453 Airport Infrastructure be increased from \$800,000 to \$900,000;
- iii) a new capital expenditure sub item of Installation of Long Term Car Park lighting be created within General Ledger Account 1210453 with an allocation of \$100,000; and

- iv) Council engage Horizon Power and their approved contractor, O'Donnell Griffin, to supply and install car park lighting to the long term car park and the new extension in accordance with 4.11.2(e) of the Local Government (Functions and General) Regulation 1996 as amended.

200607/123 Council Decision**Moved:** Cr A A Carter**Seconded:** Cr G D Bussell**That:**

- i) **\$100,000 be transferred from General Ledger Account 1210398 Port Hedland International Airport's Reserve Fund;**
- ii) **General ledger expenditure account 1210453 Airport Infrastructure be increased from \$800,000 to \$900,000;**
- iii) **a new capital expenditure sub item of Installation of Long Term Car Park lighting be created within General Ledger Account 1210453 with an allocation of \$100,000; and**
- iv) **tenders be called for the supply, design and installation of the appropriate lighting requirements for the Port Hedland International Airport car park as required.**

CARRIED BY ABSOLUTE MAJORITY 5/0

REASON: Council preferred to provide businesses the opportunity to submit a tender for the supply, design and installation of lighting requirements at the Port Hedland International Airport.

**11.3.2.2 Continued Financial Support – Skywest Airlines
(File: 30/09/0020)**

Officer Eleanor Whiteley
Airport Manager

Date of Report 10 November 2006

Disclosure of Interest by Officer Nil

Summary

To determine whether Council wishes to continue to support Skywest Airline Operations into Port Hedland International Airport through the waiver of 50% of the inbound & outbound Passenger Service Charge

Background

At its Ordinary Meeting on 28 June 2006 Council resolved as follows (in part):

“...ii) advise Skywest that it is willing to waive 50% of the inbound and outbound passenger service charges for the 1/7/06 – 31/10/06 period or when average weekly passenger load factors reach 50%, whichever is the earlier. ...”

Consultation

Director Engineering Services

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Goal 3 Airport

Strategy 3 - Actively pursue the generation of income from a variety of sources at the Airport.

Budget Implications

Income General Ledger Account 1210325

Based on the available figures for July through September (At this time figures for October are not available) the average amount waived is \$5,354.00 ex GST. It is estimated that the amount waived for the upcoming 4 month period would be in the vicinity of \$22,000 ex GST.

Officer's Comment

The period of the 50% waiver of passenger fees has now finished as of the 31st of October 2006. The table below shows on a monthly basis the support provided through the waiver of fees. At the time of this report passenger figures for October are not available.

Month	Passengers	Waiver (\$ ex GST)
July	772 Full Fare 1 Half fare	6075.71
August	624 Full fare	5104.32
September	596 Full Fare 2 Half Fare	4883.46
Total		16063.49

As of September Qantas has reintroduced a midday flight on weekdays, which appears to be supported well. At the same time Skywest has amended its timetable following their pullout from Karratha. Current Skywest Schedule is

Monday Perth –Port Hedland Arrives 9:20am
Port Hedland – Perth Departs 9:50am

Tuesday Perth- Port Hedland Arrives 9:20am
Port Hedland – Broome Departs 9:50am
Broome – Port Hedland Arrives 4:30pm
Port Hedland – Perth Departs 5:00pm

Wednesday - No Flights

Thursday - No Flights

Friday Perth- Port Hedland Arrives 4:30pm
Port Hedland – Perth Departs 5:00pm

Saturday Perth – Port Hedland via Broome Arrives 11:30
International Service to BALI
Port Hedland – Broome Departs 6:50pm

We have gained a Port Hedland – Broome connection on Tuesdays to supplement the Saturday flight however we have lost Wednesday's service.

At this point in time the load factors on Skywest Flights to Port Hedland have not reached 50%. Skywest have advised that the load factors from 1 July to 17 September for Port Hedland Service combined with Karratha were 32.5%. From the 18 September, the effective date of the route change, the load factor for Port Hedland solely is 27.96%.

Officer's Recommendation

That Skywest Airlines be advised in writing that it is willing to extend the 50% waiver of inbound-outbound passenger service charges for a further period of four (4) months, effective from 1 November 2006 to 28 February 2007, or when weekly passenger load factors reach 50%, whichever is the earlier.

200607/124 Council Decision

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That subject to Council's Mayor and Chief Executive Officer meeting with Skywest Airline's representatives to discuss Skywest's business and marketing plans, Skywest Airlines be advised in writing that:

- . **Council is willing to extend the 50% waiver of inbound-outbound passenger service charges for a further period of four (4) months, effective from 1 November 2006 to 28 February 2007; or**
 - . **when weekly passenger load factors reach 50%,**
- whichever is the earlier.**

CARRIED BY ABSOLUTE MAJORITY 5/0

REASON: Council requested the Mayor and Chief Executive Officer met with Skywest's representatives to ensure Skywest Airline's business and marketing plans aim to increase passenger numbers and/or flight services from Port Hedland.

11.3.3 Recreation Services**11.3.3.1 *Exemption of User Fees for Hedland T-Ball Association (File No.: 26/02/0044)***

Officer Bec Coxall
Recreation Coordinator

Date of Report 6 November 2006

Disclosure of Interest by Officer Nil

Summary

The Hedland T-Ball Association have approached Council to exempt the 2006 User Fees introduced for 2006 / 2007, as the last game of their season is the 11th November 2006, and User Fees are charged as a standard in October each year.

Background

In accordance with the Strategic Plan, a new User Fee system was introduced for 2006/07 as part of the Schedule of Fees and Charges. As such, each association will now be charged per player utilising a reserve for training or game purposes. This new system incorporated a charge for Junior Associations at a cost of \$0.165 per training session and \$0.33 per game per child (and 50% less than the senior player charge).

This new system was seen as a fairer and more equitable way for Council to charge sporting associations for exclusively hiring reserves and ovals for their season.

Hedland T-Ball Association commenced their 2006 season on the 26th July 2006, and the Fees and Charges were adopted at the Ordinary Council Meeting on the 23rd August 2006. Due to the t-ball season already having commenced, and the fact that Junior Associations were previously exempt from User Fees, the Hedland T-Ball Association had not factored this expense into their budget.

User Fees have traditionally been charged in October of each year, and on the 17th October 2006, Council staff held a presentation for all sporting associations that would be affected by the new User Fee System. At that point, Hedland T-Ball Association had three (3) weeks of their regular season left, and three (3) weeks of finals. After this presentation, the Hedland T-Ball Association approached Council for consideration to exempt their User Fees for 2006.

The total amount the Hedland T-Ball Association would be liable to pay for the 2006 season is \$938.52. (As per the booking form and fixtures submitted by the Association). This cost amounts to an amount of \$5.79 per child for the season. This cost breakdown per child is based upon the number of players allowed to take the field in a regular T-Ball match (nine players). It is likely that each team has a higher number of players than this base amount, which therefore further reduces the cost per player.

Consultation

A meeting was held with Sports Club representatives to discuss the new user fees structure. This item was further raised at the President's Breakfast. All clubs have been advised that they can:

- a) pay the fees as prescribed
- b) seek a payment plan for the fees; or
- c) request modification and/ or waiving of fees by putting their case to Council.

The Hedland T-Ball Association has undertaken Option c).

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Key Result Area 6 – Governance

Goal 4: Financial Management

Strategy 1. Undertake a comprehensive review of the Towns Fees and Charges Structure.

Budget Implications

Should Council choose to exempt the fees for the Hedland T-Ball Association, Council will forego revenue to an amount of \$938.52.

Officer's Comment

The new User Fee System has been implemented to ensure that all sporting associations are charged in an equitable manner. Junior User Fees were introduced under the user-pays premise, similar to the Aquatic Centres and other facilities within the Town of Port Hedland. The new junior fees however, have been introduced 50% cheaper than the senior fees due to less potential impact on the reserve, and to encourage junior participation.

Hedland T-Ball Association have approached Council to exempt their fees due to their season having already commenced when the Fees and Charges were adopted by Council, and the fact that their season has now almost concluded.

In the past, User Fees were charged in October each year to allow both Council staff and each association the opportunity to determine how many players there would be (and thus determine the charges). After the presentation by Council staff regarding the new system, Hedland T-Ball Association had six (6) games of their season to go, and therefore determined that it would be unlikely parents of these players would pay an additional amount to cover the new User Fees.

Due to the commencement of the Hedland T-Ball Association's season prior to the budget being adopted, and the fact that junior associations had never been charged User Fees, it is therefore recommended that they be exempt from these fees for 2006. It is acknowledged that limited communication occurred prior to the adoption of the User Fees by Council, and that any future changes will be detailed to all sporting associations prior to the budget being adopted.

Officer's Recommendation

That:

- i) the User Fees for the 2006 season payable by the Hedland T-Ball Association, being the amount of \$938.52 be waived; and
- ii) all future changes to User Fees will be communicated to all associations for their comment prior to the Budget being adopted by Council.

200607/125 Council Decision

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That:

- i) **Agenda Items 11.3.3.1 'Exemption of User Fees for Hedland T-Ball Association' and 11.3.3.2 '11.3.3.2 Waiver of User Fees for the Port Hedland Baseball Association' be considered jointly; and**
- ii) **all junior fees for 2006/07 for sports ground usage be waived, and all Junior Sports Clubs be advised that fees for junior sports ground usage will be introduced in 2007/08.**

CARRIED BY ABSOLUTE MAJORITY 5/0

REASON: Council preferred to consider the two items requesting junior sports ground usage fees be waived for 2006/07 jointly; and to ensure that all affected junior sports clubs would be treated equally.

Council also sought for all junior sports clubs to be advised in writing of its intention to introduce sports ground usage fees for all junior sports clubs in the 2007/08 financial year.

11.3.3.2 **Waiver of User Fees for the Port Hedland Baseball Association (File No.: 26/02/0002)**

Officer Bec Coxall
Recreation Coordinator

Date of Report 7 November 2006

Disclosure of Interest by Officer Nil

Summary

The Port Hedland Baseball Association have approached Council to delay the introduction of the 2006 User Fees, including junior fees, as they held their AGM in August, and set their fee structure and budget in September.

Background

In accordance with the Strategic Plan, a new User Fee system was introduced for 2006 / 007 as part of the Schedule Fees and Charges. As such, each association will now be charged per player utilising a reserve for training or game purposes. The new system charges as per the table below:

	TRAINING	GAME
JUNIOR per session	\$ 0.165	\$ 0.33
SENIOR per session	\$ 0.33	\$ 0.66

The 50% reduction in junior fees in comparison to senior fees is primarily due to the expected decrease in wear and tear of the reserve in comparison to senior players, and to encourage junior participation. The 50% reduction in training fees in comparison to game fees is due to the likelihood of reduced wear and tear, and because exclusivity of the reserve is not necessary.

The user-pays premise has been developed to encourage all sporting associations to take ownership of the reserves they utilise exclusively throughout the season, to create a fair and equitable system amongst all seasonal users, to allow Council to plan for the future and to recoup some of the costs of maintaining the reserves. This new system does not signify that fees have increased for all associations, rather it is a different way of charging.

The former User Fee system charged associations per senior player, regardless of the length of their booking or the usage of any reserves, therefore this new system is seen as a fairer and more equitable way for Council to charge sporting associations for exclusively hiring reserves and ovals for their season.

The Port Hedland Baseball Association commenced their season on the 11th October 2006, and were verbally informed of the new fees in September, and was officially notified in October.

User Fees have traditionally been charged in October of each year, and on the 17th October 2006, Council staff held a presentation for all sporting associations that would be affected by the new User Fee System. At this meeting, the Port Hedland Baseball Association requested verbal consideration for the delay in the introduction of the User Fees for 2006.

On the 19th October, Bob Neville - President, Port Hedland Baseball Association, contacted Council via email, requesting...

“...it would be appreciated if Council would move to delay the introduction of any increased oval user fees, including junior fees, for the following reasons:

1. The Baseball Association held their AGM in August and at the September delegates meeting set the fee structure and budget for the 2006/07 season which started on 11th October. We were officially informed of the increase in senior fees and the introduction of junior fees in a letter dated 10th October and received on 13th October.

2. The Tee Ball Association were advised at the meeting on Tuesday 17th October that their sport would be subject to junior fees and charges, while their sport commenced in late July 2006 and completes on 3rd November 2006 (2 weeks time) – with all team fees and charges and players fees already paid.

This will give sports the time to investigate the impact of the new fees and charges and determine the consequences and future action.

This would also give more time for Council to consult with sporting groups in relation to increases in user fees, something that was admitted which did not occur prior to Council adopting an increase in fees and charges...”

The T-Ball Association have had their matter addressed at this Council Meeting, which therefore negates the need to discuss it further. The three sporting associations which will be affected by User Fees in the first half of the 2006/07 financial year (the Summer season) is the Port Hedland Baseball Association, Hedland T-Ball Association and Hedland Touch Rugby Association.

Hedland Touch Association have had limited changes in comparison to the old User Fee System and they have no junior competition. They will be invoiced as standard for all senior players per session.

All associations received letters with their 2005/06 User Fees explaining that the system would be reviewed the following year.

It is acknowledged however that there was limited communication with the associations following this. Any future changes to the User Fee system will be communicated to sporting associations prior to the alterations going to Council for adoption, and will be open for feedback, comments and suggestions.

According to the new system, and the booking form information submitted for the association, the charges for the Port Hedland Baseball Association for 2006/2007 is as follows:

Seniors: Training	\$ 534.60
Games	\$ 784.08
TOTAL	\$1,318.68
Juniors: Training	\$ 267.30
Games	\$ 718.74
TOTAL	\$ 986.04

The average cost per player (based upon nine players allowed on field at any one time) is therefore \$18.31 per senior player (2005/2006 User Fee charges were \$15 per player), and \$7.83 per junior player per season (based on nine payers per team). It needs to be noted that there are often a higher number of players per team than the standard field amount, however the fees are based upon these figures.

Consultation

A meeting was held with Sports Club representatives to discuss the new user fees structure. This item was further raised at the President's Breakfast. All clubs have been advised that they can:

- a) pay the fees as prescribed
- b) seek a payment plan for the fees; or
- c) request modification and/ or waiving of fees by putting their case to Council.

The Port Hedland Baseball Association has undertaken Option c).

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications Nil

Key Result Area 6 – Governance
 Goal 4: Financial Management
 Strategy 1. Undertake a comprehensive review of the Towns Fees and Charges Structure.

Budget Implications

Should Council choose to exempt the junior fees for the Port Hedland Baseball Association, Council will forego revenue to an amount of \$986.04.

Officer's Comment

The new User Fee System has been implemented to ensure that all sporting associations are charged in an equitable manner. Junior User Fees were introduced under the user-pays premise, similar to the Aquatic Centres and other facilities within the Town of Port Hedland, however were introduced at a 50% reduction to senior fees.

Port Hedland Baseball Association have approached Council to exempt all Junior User Fees, including the baseball association's, due to their budget already being set prior to the exact user-fee amount being known.

The Port Hedland Baseball Association have approached Council with the request to delay Junior User-Fees, however each association will have the option to approach Council with individual requests should they feel they will be unable to pay their fees.

Officer's Recommendation

That the Junior User Fees for the 2006 season payable by the Port Hedland Baseball Association, being the amount of \$986.04, be waived

NOTE: Council considered Agenda Item 11.3.3.2 Waiver of User Fees for the Port Hedland Baseball Association' jointly with the previous item. Refer to Council Decision 200607/125 as follows:

"200607/125 Council Decision

Moved: Cr A A Carter Seconded: Cr G J Daccache

That:

- i) Agenda Items 11.3.3.1 'Exemption of User Fees for Hedland T-Ball Association' and 11.3.3.2 '11.3.3.2' be considered jointly; and*
- ii) all junior fees for 2006/07 for sports ground usage be waived, and all Junior Sports Clubs be advised that fees for junior sports ground usage will be introduced in 2007/08.*

CARRIED BY ABSOLUTE MAJORITY 5/0

REASON: Council preferred to consider the two items requesting junior sports ground usage fees be waived for 2006/07 jointly; and to ensure that all affected junior sports clubs would be treated equally. Council also sought for all junior sports clubs to be advised in writing of its intention to introduce sports ground usage fees for all junior sports clubs in the 2007/08 financial year."

11.3.3.3 Future Use of the JD Hardie Centre (File No.: 26/05/0012)

Officer	Bec Coxall Recreation Coordinator
Date of Report	10 November 2006
Disclosure of Interest by Officer	Nil

Summary

Council resumes management of the JD Hardie Centre on the 27th November 2006, and the immediate future of the use of the JD Hardie Centre needs to be determined, including the management and proposed tenancy by the Youth Involvement Council at the Centre, and the short-term future of the recreation services offered to the community.

Background

The JD Hardie Centre has predominantly been a recreation centre servicing the community from its construction in 1981. The PCYC operated from the JD Hardie Centre until 2002, at which time the YMCA Inc. commenced their operation under a three (3) year management contract.

At the Ordinary Council Meeting on the 22nd February 2006, Council resolved in part to:

“... create a working group, called the JD Hardie Centre Working Group, to function for a short period to consider future uses of the JD Hardie Centre...”

This Working Group was involved in various discussions in regards to the future direction of the JD Hardie Centre, and at the Ordinary Council Meeting held on 23 August 2006, Council resolved as follows:

That:

- i) management of the JD Hardie Centre not be tendered;*
- ii) during the interim period, whilst the Multi-Purpose Recreation Facility is in discussion, the JD Hardie Centre be managed by Council;*
- iii) three (3) months notice of Council's intention to resume management of the JD Hardie Centre be provided to the YMCA;*
- iv) employment of staff currently employed by the YMCA to be considered; and*

- v) *discussions commence with the Youth Involvement Council over future management of the facility as a cooperative with the Town of Port Hedland.*

As part of Council's Strategic Plan, tenders are currently being called for the Feasibility and Design of the proposed Multi-Purpose Recreation Complex in Port Hedland, where it is recommended the majority of the sports be housed once the building is complete. Tenders close on the 22nd November 2006 and selection of the successful tenderer will occur at the December 2006 Ordinary Council Meeting. Whilst designs for the proposed new complex are expected to be complete by mid 2007, construction and use of the complex would not be expected until at least 2008/2009.

It is envisaged that once this facility is complete, all recreational programmes currently organised and administered from the JD Hardie Centre will be at this new Complex. In the meantime however, these programs will be required to operate from the JD Hardie Centre, or some other determined location.

In July 2006, the chairperson for the Youth Involvement Council (YIC) approached Council with a proposal to relocate the YIC and its services to the JD Hardie Centre. The JD Hardie Centre Working Group has been discussing the concept of operating a joint youth and recreation service from the JD Hardie Centre until the proposed Multi-Purpose Complex is constructed, at which time the JD Hardie Centre would become the primary youth centre in South Hedland.

Consultation with the YIC and the JD Hardie Centre Working Group has established that the YIC would prefer to transfer their Drop-In-Centre to the JD Hardie Centre. The YIC have obtained approximately \$600,000 of funding to expand the current YIC Lawson Street facility. The YIC have now proposed that these funds be an addition to the Town of Port Hedland's \$300,000 (allocated for upgrades to the JD Hardie Centre), to allow the JD Hardie Centre to be developed for the use as a multi-agency Drop-In-Centre, with associated administration and accommodation requirements.

It is envisaged that in the future the JD Hardie Centre will eventually become the primary youth centre, and the YIC have indicated that they wish for a co-located youth services model, where a network of related agencies would be accommodated at the JD Hardie Centre, as a means of providing all youth the potential to have access to a variety of organisations. The YIC's current services could potentially all be accommodated from one location (including the Drop-In-Centre, Youth Accommodation Program and the Mingle Mob service). The discussion of when the first step occurs of re-locating the Lawson Street Youth Centre is therefore the basis for this report.

The current role of the JD Hardie Centre (as managed by the YMCA Inc.) is to operate as a recreation centre, and to meet the needs of the community in terms of indoor sports and recreation programs. The Town of Port Hedland resumes this management on the 27th November this year, and as outlined in the Officers Comment at the Ordinary Council Meeting on the 23rd August 2006, all recreation and sports programs currently on offer at the JD Hardie Centre will be continued if possible and practicable. The eventual loss of the JD Hardie Centre as an indoor sports and recreation complex has been recognised once the construction of the proposed new multi-purpose recreation facility is completed.

The areas the YIC wish to use exclusively include the minor hall, crèche area, a storeroom and certain office space. Shared use would encompass some office space, the toilets / change-rooms and the kitchen.

The areas proposed for exclusive use are all currently being utilised by other paying user groups, with the exception of office space. For relocation into the minor hall, six (6) regular bookings/programs per week will have to be relocated. This includes two boxing sessions (run by different parties), three sessions of taekwondo, and one session of Jazz Ballet. The minor hall is also utilised during some birthday party bookings (a service currently offered by the YMCA Inc.), and the majority of function bookings. Included in the monthly reports from the YMCA are attendance figures for each session excluding boxing, (is a facility hire booking, not a Term Program). Latest figures for July, August and September 2006 are:

Taekwondo:	242
Dance:	71
Crèche	270
Room Rental	30
Birthday Parties	248
TOTAL	861 Attendances

Average per month therefore equals 287 attendees. Approximate monthly income during this time was \$2743.50, however room rentals have not been included (individual figures not available).

It needs to be noted that not all birthday parties utilise the minor hall, however kitchen access is always required. Full facility hire also includes the use of all locations within the Centre, and these have not been included

This income will not occur should the minor hall be used exclusively by the YIC, however other income may be received depending on the proposed tenancy agreement.

To determine if the six sessions per week could be relocated, all instructors were contacted, though few were available. Boxing and dance however, require specialist fixtures in the room including permanent boxing bags, mirrors beams. Taekwondo has indicated that they will relocate to the Main Hall should it be absolutely necessary. Within South Hedland, locations that would be available for hire should YIC move their Drop-In-Centre, includes the rooms at the Lawson Street Youth Centre, and the clubroom at Kevin Scott Oval. It needs to be noted that Term Programs may be difficult to monitor at an external location as staff would be required to be on-site. All current user groups have confirmed their return for Term I at the JD Hardie Centre in 2007.

To determine the feasibility, future use and management of the JD Hardie Centre, CCS Strategic Management was employed by the Town of Port Hedland in September 2006, and has since submitted a report on their recommendations. CCS has indicated that there are two (2) options available to Council:

1. To establish an immediate Drop-In-Centre at the JD Hardie Centre; or
2. To retain the JD Hardie Centre as a Recreation Centre in the short-term, whilst progressively becoming a Youth Centre

In both of the aforementioned options, the relocation of the Indigenous Sports Development Officer (ISDO) (Gavin Mitchell: employed by the Department of Sport and Recreation and currently utilising space at the rear of the South Hedland Library) will occur. Part of the ISDO's position description is to effectively engage youth (predominantly indigenous youth) and create programs and promote active and healthy lifestyles. Gavin's relocation to the JD Hardie Centre will allow him to utilise existing facilities, and engage local youth in sporting activities, many of which are youth from the YIC.

It is important to recognise the timeframes required for each option, and the impact this will have on the future operation of the JD Hardie Centre. The options outlined in the CCS report are discussed below, including the advantages and disadvantages of each and the possible timeframes.

Option 1: To establish an immediate Drop-In-Centre at the JD Hardie Centre

Advantages of Option 1

- Reputation of the facility already in existence
- Certain facilities specific to youth already exist at the Centre, and more than at Lawson Street
- The YIC can commence their upgrades, using the \$600,000 already obtained

- Venue is bigger

Disadvantages of Option 1

- Recreation services and program participation will likely decrease (reputation of the patrons of the YIC)
- Paying user groups will be displaced from their facility
- Funding is currently available for services to at-risk-youth, not mainstream youth (Will hopefully change)
- Potential damage to the JD Hardie Centre would likely be high (maintenance costs etc)
- Tight time constraints do not allow for other options to be explored, or management models to be developed
- Negative response from the community for both the YIC and the ToPH for changing the focus of the JD Hardie Centre so quickly

CCS’s report indicates that the needs of the community cannot be understated, especially the needs of the youth. The multi-agency concept was discussed with a range of service providers whilst CCS was in Port Hedland, including the Aboriginal Police Liaison Officer’s and the Department for Community Development. CCS have suggested that all agencies were:

“...supportive of the idea at a conceptual level, noting that such an approach naturally engaged all three tiers of government and the non-government sector.”

It has been acknowledged by CCS that the implications of creating a multi-agency facility is certainly something that needs to be addressed, however certain matters were raised in regards to the operation of the services from a common space, that were not able to be addressed adequately in the short time frame. The workings of a model such as this would therefore need to be explored further to develop a plan.

Timeframes

The expected timeframes of this option are:

Date	Action at the JD Hardie Centre
27 th November 2006	ToPH resumes management
	ISDO (Gavin Mitchell) relocates
7 th December 2006	Term IV concludes (Term Programs End)
8 th January 2007	Holiday Program Commences
Late January 2007	YIC relocates their Drop-In-Centre
31 st January 2007	Term I starts (Term Programs commence)
February onwards	Develop Management Plan for the centre

Option 2: To retain the JD Hardie Centre as a Recreation Centre in the short-term, whilst progressively becoming a Youth Centre

Advantages of Option 2

- Further exploration of a management model can be developed, including multi-agency models
- Tenancy and facility agreements can be developed prior to the YIC relocating their Drop-In-Centre
- All recreation programs can continue as normal, with little interruption to user-groups
- The community will experience a gradual change to a youth dominant facility, allowing for a smooth transition
- Future development can be determined, quotes and drawings can be obtained, and these works can be tendered as soon as practicable.

Disadvantages of Option 2

- The YIC will not be able to operate immediately from the JD Hardie Centre
- If the YIC's funding is expended at the JD Hardie Centre, they will not immediately reap the benefits
- The staff at the YIC have anticipated this move, and are preparing staff and youth for the move

CCS Strategic Management have investigated this option, and have come to the conclusion that the operation of a joint youth and recreation facility from the one Centre (if the youth facility is a Drop-In-Centre), will be a difficult task to manage.

CCS outlines that:

"...it is considered counter productive to allow the current at risk youth drop-in centre to operate from the building. Any move to install the drop-in centre will most likely have a detrimental, if not devastating effect, on the Town's efforts to offer main stream sport and recreation programs. Further it is contended that the potential damage to the building and its environs as a result of the drop-in centre operating from the building will significantly tarnish the image and reputation of the centre for main stream community recreation activities."

Whilst the JD Hardie Centre will eventually become a primary youth centre, further options and management strategies should be explored before the YIC relocate their Drop-In-Centre to the JD Hardie Centre.

Timeframes

Date	Action at the JD Hardie Centre
27 th November 2006	ToPH resumes management
	ISDO (Gavin Mitchell) relocates
7 th December 2006	Term IV concludes (Term Programs End)
December onwards	Development and upgrades determined to allow transition to youth centre. Funds allocated (ToPH and YIC)
8 th January 2007	Holiday Program Commences
31 st January 2007	Term I starts (Term Programs commence)
January onwards	Models of joint facilities explored
February onwards	Develop Management Plan for the centre
June	Determine the date the YIC relocate their Drop-In-Centre based on models presented

Consultation

- JD Hardie Centre Working Group
- Staff at the Youth Involvement Council
- Town of Port Hedland staff including:
 - Chief Executive Officer
 - Director Engineering Services
 - Director Regulatory and Community Services
 - Manager Human Services
- CCS Strategic Management (who consulted with various potential stakeholders including Aboriginal Police Liaison Officers and Department of Community Development)
- Department of Sport and Recreation staff including:
 - Manager, Pilbara
 - Indigenous Sports Development Officer

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Key Result Area 3 – Community Development

Goal 2: Sports and Leisure

Strategy 1.

Review and services provision and management model at the JD Hardie Recreation Centre and implement Council's preferred direction.

Budget Implications

The Town of Port Hedland's contract with the YMCA Inc. for the management of the JD Hardie Centre for 2006/2007 has an operational subsidy of \$210,972 per annum. Of this amount, expenditure to date (once the Town of Port Hedland resumes management) will be approximately \$ 84,287. The remaining funds however, will be utilised for the Town of Port Hedland to manage the Centre.

Excluding the operational costs of continuing the recreational programs at the JD Hardie Centre, each option needs to be considered from a financial point of view. If the YIC utilise the existing activities room, crèche and other aforementioned areas immediately, the estimated loss of income (according to the Schedule Fees and Charges, and based upon current utilisation) is \$ 32,922 per annum.

As a tenancy agreement / lease arrangement has not yet been organised, income from the YIC is yet to be determined. If the current lease arrangement at the Lawson Street Youth Centre is replicated at the JD Hardie Centre, the Town of Port Hedland will receive income to the amount of \$500 per annum.

CCS Strategic Management has conducted research on the current market lease prices in the Hedland area. If the Town of Port Hedland chose to charge the YIC as a commercial enterprise, the income would total \$195 – \$225 m2 per annum. (Equating to approximately \$127,725 - \$147,375 for use of the minor hall, crèche and storeroom).

Officer's Comment

The need for services for youth has been outlined within the Strategic Plan, and identified by the community as an area that needs improvement. The YIC's proposal to relocate their services to the JD Hardie Centre is a logical progression for the JD Hardie Centre, as a new Multi-Purpose Complex will enable recreation programs to be offered from one central location, and thus free the JD Hardie Centre for a Multi-Agency Centre. There is however, a need to still offer these recreation programs whilst the proposed Multi-Purpose Complex is being determined.

CCS Strategic Management was hired by the Town of Port Hedland to assist in determining the ways the YIC and the Council could operate jointly to provide services to all aspects of the community. The final recommendations from their research in this report states:

“...the Town of Port Hedland must maintain the JD Hardie Centre as an indoor sports centre serving the broader community until such a time that it is replaced by an alternative venue. Accordingly, it must refuse the notion of allowing the at risk youth drop-in centre to establish at the centre until the centre is replaced and the current user groups are able to be relocated to alternative accommodation.”

CCS Strategic Management was hired for their knowledge and expertise in the area, and to provide an objective view of the future of the JD Hardie Centre. Whilst they are not suggesting that the JD Hardie Centre not be used for a youth centre, they are recommending that this transformation not yet occur.

The YIC provide the community (predominantly the at-risk-youth) a valuable service, and expanding their operation would no doubt be beneficial. As yet, however, there is no management plan in place, nor a tenancy agreement or understanding between the two parties.

The JD Hardie Centre is destined to eventually become a youth centre, and the YIC should be favoured as the dominant tenants / lessee. However, as this is a long-term plan, decisions and management models should be thoroughly explored before this occurs. If Council agrees to allow the YIC to exclusively access the activities room and other areas at the JD Hardie Centre immediately, current users and patrons of the centre will be affected, as will the delivery and popularity of the other programs.

As a collaborative effort between the Town of Port Hedland, the Youth Involvement Council, CCS Strategic Management and the JD Hardie Centre Working Group, an effective and workable plan will be developed. This will ensure that the JD Hardie Centre eventually becomes the youth hub for South Hedland as a multi-agency facility, with a sound business plan behind it.

The Town of Port Hedland's Strategic Plan has identified youth as a major area for Council work and development over the coming years. By allowing the Indigenous Sports Development Officer to relocate to the JD Hardie Centre, more youth will be engaged at the centre itself, including those youth primarily accessing the YIC. Gavin has been programming sports at the YIC for the past term, with excellent participation levels by all youth. By relocating him to the JD Hardie Centre and maintaining his link with the YIC youth, a higher level of participation should occur.

A Recreation Programmer will be employed full-time by the Town of Port Hedland to manage and organise all recreation and sports programs from the JD Hardie Centre, and by working in a timetabled fashion with Gavin, should be able to ensure that there are un/semi structured programs for youth every week, where all youth will be invited and encouraged to attend. This would allow the transition from a primary recreation centre to a youth centre seem smooth and almost inevitable for the community, causing minimal disruption to existing users and programs.

Before the YIC relocate their services to the JD Hardie Centre, binding contracts and obligations need to be determined. Future use of the JD Hardie Centre as a youth centre can be initiated immediately, with the designs and upgrades occurring after the upgrades have been identified. Should the YIC wish to commit their \$600,000 to the project, in combination with the Town of Port Hedland's \$300,000, sufficient funds will be available to ensure all necessary upgrades can occur prior to the YIC relocating, and prior to the JD Hardie Centre becoming a primary youth centre.

Officer’s Recommendation

That:

- i) the Youth Involvement Council (YIC) be advised that:
 - a) Council's intention is to convert the JD Hardie Centre into a full-time permanent youth centre with YIC being a key tenant;
 - b) as the JD Hardie Centre is currently the town's only indoor sports facility, it will need to operate as a joint sports/youth facility until such time that another indoor sports facility has been developed.;
 - c) Council wishes to finalise all management and tenancy issues with YIC prior to committing to a timeframe for YIC's partial or full relocation into the facility so that the management and transition process is well defined and understood by all parties prior to implementation; and
 - d) Council is not in a position to confirm a date for the proposed relocation of the YIC Drop-In Centre to the JD Hardie Centre Lessor Hall at this point as management and tenancy issues are yet to be finalised and alternate arrangements are yet to be negotiated and/or confirmed with existing centre users.
- ii) proposed timeframe for implementation of management plan for the JD Hardie Centre as follows be endorsed:

Date	Action
27 th November	Council assumes management of the facility
	DSR's ISDO move into the facility to promote/operate unstructured and semi-structured activities for youth in conjunction with YIC
Nov – Feb	All management and tenancy issues for proposed YIC relocation to the JD Hardie Centre to be negotiated and finalised
February 2007	Proposed management and tenancy arrangements for YIC's relocation to the JD Hardie be presented to be presented to Council for consideration
May 2007 onwards	Agreed management and tenancy arrangements implemented (assuming agreement can be reached).

- iii) submissions be called to undertake feasibility study works and preliminary designs for the transition, conversion and renovation of the JD Hardie Centre from a sports centre into a youth specific facility. The scope of works shall include business planning for the management of the facility for the short, medium and long term and the development of conceptual plans for the staged redevelopment of the Centre. Timeframes for this project shall be as follows:

Date	Action
28 th November	Quotations Sought
13 th December	Quotations Close
Dec – March	Consultation Undertaken
March	Draft Report Due
April	Final Report Due

- iv) the Department for Planning and Infrastructure (State Land Services) be advised in writing that Council wishes to change the purpose of Reserve 41675 from Recreation to Youth Service Facilities;

200607/126 Council Decision

Moved: Cr G D Bussell **Seconded:** Cr A A Carter

That:

- i) **the Youth Involvement Council (YIC) be advised that:**
 - a) **Council's intention is to convert the JD Hardie Centre into a full-time permanent youth centre with YIC being a key tenant;**
 - b) **Council wishes to finalise all management and tenancy issues with YIC prior to committing to a timeframe for YIC's partial or full relocation into the facility so that the management and transition process is well defined and understood by all parties prior to implementation; and**
 - c) **Council is not in a position to confirm a date for the proposed relocation of the YIC Drop-In Centre to the JD Hardie Centre Lessor Hall at this point as management and tenancy issues are yet to be finalised and alternate arrangements are yet to be negotiated and/or confirmed with existing centre users.**
- ii) **proposed timeframe for implementation of management plan for the JD Hardie Centre as follows be endorsed:**

Date	Action
27 th November	Council assumes management of the facility
	DSR's ISDO move into the facility to promote/operate unstructured and semi-structured activities for youth in conjunction with YIC
Nov – Feb	All management and tenancy issues for proposed YIC relocation to the JD Hardie Centre to be negotiated and finalised
February 2007	Proposed management and tenancy arrangements for YIC's relocation to the JD Hardie be presented to be presented to Council for consideration
March 2007 onwards	Agreed management and tenancy arrangements implemented (assuming agreement can be reached).

- iii) submissions be called to undertake feasibility study works and preliminary designs for the transition, conversion and renovation of the JD Hardie Centre from a sports centre into a youth specific facility. The scope of works shall include business planning for the management of the facility for the short, medium and long term and the development of conceptual plans for the staged redevelopment of the Centre. Timeframes for this project shall be as follows:

Date	Action
28 th November	Quotations Sought
13 th December	Quotations Close
Dec – March	Consultation Undertaken
March	Draft Report Due – refer to Council
April	Final Report Due – refer to Council

- iv) the Department for Planning and Infrastructure (State Land Services) be advised in writing that Council wishes to change the purpose of Reserve 41675 from Recreation to Youth Service Facilities;
- v) a budget item be prepared indicating proposed income expenditure be prepared and submitted to council (06/07) together with the Feasibility study recommendations

CARRIED 5/0

REASON: Council removed the following Clause of the Officer's recommendation:

“b) as the JD Hardie Centre is currently the town's only indoor sports facility, it will need to operate as a joint sports/youth facility until such time that another indoor sports facility has been developed.; “

as it did not want to make this commitment at this time.

11.4 GOVERNANCE AND ADMINISTRATION**11.4.1 Corporate Services - Finance****11.4.1.1 *Financial Reports to Council for Period Ended 31 October 2006 (File Nos: FIN-008, FIN-014 and RAT-009)***

Officer	Stephen Carstairs Manager Finance
Date of Report	16 November 2006
Disclosure of Interest by Officer	Nil

Summary

The objective of this item is to present a summary of the financial activities of the Town to 31 October 2006, and to compare this with that budgeted for the period.

Background**1. *Financial Statements***

Presented (see attachments) in this report for the financial period ended 31 October 2006, are the:

- . Statements of Financial Activity – see Schedules 2 to 14 (not including building and infrastructure depreciation for July to October 2006);
- . Notes (1 to 9) to and forming part of the Statements of Financial Activity for the period ending 31 October 2006;
- . Note 8(b), two sundry debts totalling \$103.32 for Council to consider writing off; and
- . Review of Transaction Activity.

Note: Interest Rates for investments are based on the best rate given by the National Australia Bank, BankWest, Commonwealth Bank of Australia and the Australian and New Zealand Bank.

2. *Schedule of Accounts Paid*

The Schedule of Accounts paid (see attachment) under delegated authority as summarised below, and which is submitted to Council on 22 November 2006 for receipt, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and rendition of services, and verification of prices, computations and costings.

Voucher No's			Pages		Fund No	Fund Name	Description
From	To	Value	From	To			
EFT 16752	16752	\$3821.50	1	1	1	Municipal Fund	
EFT16886	17194	\$2,686,380.51	1	132	1	Municipal Fund	
CHQ16948	16949	-	25	25	1	Municipal Fund	Cancelled
16950	17012	\$129,228.46	25	70	1	Municipal Fund	
17013	17013	-	70	70	1	Municipal Fund	*Chq Not released
17014	17046	\$161,494.87	71	84	1	Municipal Fund	
PAY 101006		\$197,934.08	132	132	1	Municipal Fund	
PAY 1610066		\$586.86	132	132	1	Municipal Fund	
PAY 241006		\$188,099.00	132	132	1	Municipal Fund	
PAY 311006		\$86,684.07	132	132	1	Municipal Fund	
	Municipal Total	\$3,454,229.35					
3001285	3001291	\$3,950.00	132	133	3	Trust Fund	
	Trust Total	\$3,950.00					
	TOTAL	\$3,458,179.35					

Consultation

The following Council officers contributed to the final form of this agenda item:

- Paula Maguire (Sundry Debtors)
- Linda Nickoll (Accounts for Payment)

Statutory Implications

Financial Statements

Regulation 34 of the Local Government (Financial Management Regulations), states as follows:

- “34. *Financial activity statement report - s. 6.4*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail:*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*

- (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing:*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown:*
- (a) *according to nature and type classification;*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be:*
- (a) *presented to the council:*
 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
and
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

In this regulation:

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose;

“restricted assets” has the same meaning as in AAS 27.

Section 6.12 of the Local Government Act 1995 (Power to defer, grant discounts, waive or write off debts) states:

- “(1) Subject to subsection (2) and any other written law, a local government may –*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*

- (b) *waive or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money, which is owed to the local government.*
- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges."*

Policy Implications

2/003 Financial Statements – Copies for Councillors

Apart from the financial reports presented to Council as required by way of legislation, the following reports will be presented to Council:

Monthly Bank Reconciliation of the Municipal,
Reserve and Trust Fund
+90 day outstanding Sundry Debtors Report
List of Accounts paid under Delegated Authority
Register of Investments
Rate Summary Trial Balance
Reserve Account Balances

Quarterly Quarterly Budget Review
Report on all Budgeted Grants of \$50,000 or more.

Irregular Financial reports will be presented to Council, as deemed necessary by the Director Corporate Services or the Manager Financial Services, or as requested by Council by resolution.

Strategic Planning Implications Nil

Budget Implications

Should Council resolve to write of the debts presented here for their consideration (see Note 8 (b)), then the impact on the 2006/07 Budget (\$103.32) would be negligible.

Officer's Comment

Operating deficit/(surplus) for the period indicated that year to date actuals was deviating appreciably from budget (11%, and see Schedule 2). Scrutiny of operating expenditure indicated that actual year to date expenditure in Community Amenities (\$4,768,919) was substantially more (61%) than that budgeted for the period (\$2,954,419).

The *circa* \$1.8m difference was attributed to Underground Power Rebates (see Sub-Schedule 1007 - Other Community Amenities), and reimbursements to Horizon Power (see COA 1007255) for under grounding the power.

The reader's attention is also drawn to Schedule 14 – Other Properties and Services, where operating expenditure exceeded budget by \$232,972 (and see COA 1403275 – Repairs & Parts). Governance (Schedule 2) operating expenditure exceeded budget by \$185,288 (and see COA 406440 – Light Vehicle Replacement), due to 2005/06 vehicle replacements falling into 2006/07 and staff redundancy pay outs.

200607/127 Council Decision/Officer's Recommendation

Moved: Cr A A Carter **Seconded:** Cr J M Gillingham

That:

- i) **the:**
 - . **Statements of Financial Activity (represented by Schedules 2 to 14 and not including building and infrastructure depreciation for July to October 2006);**
 - . **Notes (1 to 9) to and forming part of the Statements of Financial Activity for the period ending 31 October 2006; and**
 - . **Review of Transaction Activity,**

as attached and presented be received;

- ii) **the list of Accounts paid under Delegated Authority, as presented be received; and**

- iii) **Council resolves to write off sundry debts as follows:**

Debtor Reference	Amount \$	Invoice No	Date
4198	97.88	14901	27 Jun '06
7210	5.44	15080	21 Jul '06
Total	\$103.32		

4198 Debtor = An Airport Residence that had Water consumption calculated at the commercial rate rather than residential rate. A new Invoice has been raised at residential rate.

7210 Debtor = Penalty interest was incurred on a settled property, and it was deemed uneconomical to recover the debt from the previous owner.

CARRIED BY ABSOLUTE MAJORITY 5/0

11.4.1.2 Outstanding Rates (File No.: RAT-017)

Officer Stephen Carstairs
Manager Finance

Date of Report 10 November 2005

Disclosure of Interest by Officer

At the time of writing, the author was a ratepayer in the Town of Port Hedland.

Summary

The object of this item is to advise Council of overdue Rates and Charges to be referred to Dun & Bradstreet (Town of Port Hedland's debt collector). Referring overdue Rates to Dun & Bradstreet will have the effect of expediting their recovery.

Background

The Town's Rates Notices were issued on 2 September 2006, and as per the 2006/07 Annual Budget rate payers were presented with options and incentives to pay their rates in full on the due date (06 October 2006), to go onto a four installment payment plan, or to apply to pay according to an alternative plan. At the time of writing unpaid rates accounts (see attached list) were due to be referred to Dun & Bradstreet for collection. Of the total sum outstanding (\$901,372.27), \$87,175.93 related to payers having outstanding rates from previous years. This compared favourably with 2005/06 when \$110,426.68 accounted for rates in arrears.

Given that rates and charges and the costs associated with collecting rates are secured on the property, should rates remain outstanding for at least 3 years, Council may sell or lease the property. However, prior to taking this action a Council shall demonstrate that it has taken all possible measures to collect the over due rates. While it is preferred that Council would not have to take these measures to recover rates, occasion may present itself where there is no other recourse.

Consultation

With regard to the 2006/07 rates and charges levied by the Town, all ratepayers have had adequate time and notice to either pay or make arrangement to pay them.

The ratepayers to be referred to the Town's debt collectors have already received the following:

- . Original Rate Notice 2 September 2005
- . Final Rate Notice 24 October 2005

Statutory Implications

Local Government Act 1995, Section 6.56 states:

“6.56. Rates or service charges recoverable in court

- (1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*
- (2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.”*

Policy Implications

Rating Policy 2/004 (in part) states:

Collection

“A copy of the rate assessment marked “Final Notice” shall be issued a further than 45 (forty five) days after issue of the original assessment, allowing 14 (fourteen) days for payment of the account.

Outstanding rate accounts for which satisfactory arrangements to pay have not been made within 69 (sixty nine) days after issue of the original assessment, shall then be forwarded to a debt collection agency appointed by the Chief Executive Officer, or relevant appointed Officer.”

Strategic Planning Implications Nil

Budget Implications

Rates uncollected will have the effect of impacting directly on Council’s liquid or cash funds, thereby reducing its ability to meet payments for works and services.

Officer’s Comment

Through the 2006/07 Budget adoption process Council declared its commitment to the collection of any and all outstanding rates. In order to satisfy this, Council should take all possible steps to ensure ratepayers pay their share of the total rates levied. Without taking this action, Council’s ability to pay for the various services and facilities identified in the Budget will diminish with time.

200607/128 Council Decision/Officer's Recommendation

Moved: Cr G D Bussell **Seconded:** Cr A A Carter

That:

- i) the list of assessments (subject to payments received and/or arrangements entered into) that will be forwarded to Council's debt collector, as per Council Policy be received; and**

- ii) the debt collector (Dun & Bradstreet) be authorised to take any appropriate action, including legal action, to effectively collect the Town's over due rates debt, in accordance with the Local Government Act 1995, and Council Policy.**

CARRIED 5/0

ATTACHMENT TO AGENDA ITEM 11.4.1.2

OUTSTANDING RATES

Assessment Number	Address	Suburb	Total Outstanding
A100730	31 ACACIA WAY	CASSIA	\$1,480.24
A111791	B 5 CASSIA PLACE	CASSIA	\$929.87
A116508	5 SANDPIPER PLACE	CASSIA	\$1,332.61
A116512	4 MARTIN COURT	CASSIA	\$1,272.17
A116890	6 BOHEMIA WAY	CASSIA	\$1,027.43
A119060	4 FRISBY COURT	CASSIA	\$1,230.58
A122060	9 CHINTABELL WAY	CASSIA	\$959.81
A405010	9 ORCHID CLOSE	CASSIA	\$1,092.71
A405880	1 BORONIA CLOSE	CASSIA	\$1,049.60
A406540	3 ORCHID CLOSE	CASSIA	\$957.40
A803214	96B BOTTLEBRUSH CRESCENT	CASSIA	\$1,060.60
A107400	16 YARRUNGA CRESCENT	KOOMBANA	\$862.40
A113808	1 DAYLESFORD CLOSE	KOOMBANA	\$1,619.97
A114012	27B KOOMBANA AVENUE	KOOMBANA	\$1,619.97
A114380	20 WANGARA CRESCENT	KOOMBANA	\$1,261.25
A120360	8 KANGAROO PLACE	KOOMBANA	\$1,560.84
A124970	9 DULVERTON TERRACE	KOOMBANA	\$2,648.64
A124980	7 DULVERTON TERRACE	KOOMBANA	\$639.52
A128180	12 DENMAN PLACE	KOOMBANA	\$536.76
A152840	21 EGRET CRESCENT	KOOMBANA	\$1,560.84
A152960	2 CURLEW CRESCENT	KOOMBANA	\$839.70
A153210	14 BROLGA WAY	KOOMBANA	\$1,590.41
A154620	16A CHUNKING CRESCENT	KOOMBANA	\$694.20
A154621	16B CHUNKING CRESCENT	KOOMBANA	\$694.20
A154622	16C CHUNKING CRESCENT	KOOMBANA	\$694.20
A154623	16D CHUNKING CRESCENT	KOOMBANA	\$694.20
A402310	3 WANGARA CRESCENT	KOOMBANA	\$1,602.99
A406580	1 KWINANA STREET	KOOMBANA	\$1,560.84
A109730	2 PEDLAR STREET	LAWSON	\$1,200.15
A110260	22 CORBOYS PLACE	LAWSON	\$854.37
A116970	23 CORBOYS PLACE	LAWSON	\$1,241.17
A117560	4 BARROW PLACE	LAWSON	\$1,134.21
A123120	101 KENNEDY STREET	LAWSON	\$639.52
A404830	21 SOMERSET CRESCENT	LAWSON	\$1,223.80
A400022	M45/00067	MINING	\$438.01
A800027	M45/00451	MINING	\$438.01
A802475	P45/02335	MINING	\$406.27
A803188	E47/01131	MINING	\$246.23
A803245	M45/00254	MINING	\$674.00
A803433	P47/01060	MINING	\$616.91
A803467	P47/01071	MINING	\$468.89
A101830	7 HARPER STREET	PORT HEDLAND	\$4,984.03
A101840	5 HARPER STREET	PORT HEDLAND	\$1,356.34
A101940	14 KEESING STREET	PORT HEDLAND	\$5,039.79
A101980	9 LEEDS STREET	PORT HEDLAND	\$5,013.59
A102060	28 DEMPSTER STREET	PORT HEDLAND	\$2,532.28
A102300	11 FINLAY STREET	PORT HEDLAND	\$689.06
A107530	6/1 KEESING STREET	PORT HEDLAND	\$1,010.63
A107860	8 1A KEESING STREET	PORT HEDLAND	\$1,244.36
A108900	11 MOORE STREET	PORT HEDLAND	\$1,993.20
A108910	13 MOORE STREET	PORT HEDLAND	\$1,993.20
A109416	16 CORNEY STREET	PORT HEDLAND	\$4,641.28

A114990	27 GRATWICK STREET	PORT HEDLAND	\$2,283.42
A115131	21 THOMPSON STREET	PORT HEDLAND	\$503.77
A115320	UNIT 1/ 7 GRANT PLACE	PORT HEDLAND	\$2,537.81
A115470	35 MCGREGOR STREET	PORT HEDLAND	\$9,385.05
A116120	39 KINGSMILL STREET	PORT HEDLAND	\$1,209.74
A116180	UNIT A & B/ 63 KINGSMILL STREET	PORT HEDLAND	\$12,019.86
A116560	LOT 2 HARDIE STREET	PORT HEDLAND	\$8,672.52
A116761	LOT 101 REDBANK ROAD	PORT HEDLAND	\$639.52
A116900	36 GRATWICK STREET	PORT HEDLAND	\$5,298.80
A117440	18 ROBINSON STREET	PORT HEDLAND	\$5,190.39
A117500	47 MORGANS STREET	PORT HEDLAND	\$1,291.44
A118212	B 56 MORGANS STREET	PORT HEDLAND	\$4,335.26
A118330	LOT 1413 WILSON STREET	PORT HEDLAND	\$18,385.92
A119070	6 HARPER STREET	PORT HEDLAND	\$4,999.45
A119450	6 WODGINA STREET	PORT HEDLAND	\$9,079.45
A119480	27 MCPHERSON STREET	PORT HEDLAND	\$12,924.85
A119490	LOT 1 STOCKER STREET	PORT HEDLAND	\$13,067.19
A119770	90 SUTHERLAND STREET	PORT HEDLAND	\$379.01
A119840	14-16 DARLOT STREET	PORT HEDLAND	\$4,794.03
A119870	3 GRANT PLACE	PORT HEDLAND	\$5,325.44
A120060	21 GRATWICK STREET	PORT HEDLAND	\$4,994.89
A120180	93 SUTHERLAND STREET	PORT HEDLAND	\$361.32
A120860	13 EDGAR STREET	PORT HEDLAND	\$11,133.25
A121470	35 MORGANS STREET	PORT HEDLAND	\$4,624.15
A121950	LOT 1431 MCKAY STREET	PORT HEDLAND	\$11,990.64
A121971	LOT 1437 STOCKER STREET	PORT HEDLAND	\$6,220.30
A122620	35 KINGSMILL STREET	PORT HEDLAND	\$2,338.90
A123150	LOT 1434 STOCKER STREET	PORT HEDLAND	\$6,388.50
A123320	31 MOORE STREET	PORT HEDLAND	\$2,499.01
A123650	79 KINGSMILL STREET	PORT HEDLAND	\$5,089.69
A124091	LOT 39 REDBANK ROAD	PORT HEDLAND	\$966.55
A124150	25 MORGANS STREET	PORT HEDLAND	\$4,474.06
A124190	133 ATHOL STREET	PORT HEDLAND	\$1,952.12
A124320	14 KINGSMILL STREET	PORT HEDLAND	\$4,763.97
A124412	LOT 206 REDBANK ROAD	PORT HEDLAND	\$443.15
A124420	1 HOWE STREET	PORT HEDLAND	\$2,178.20
A125170	50 MCPHERSON STREET	PORT HEDLAND	\$4,127.33
A126660	LOT 562 STOCKER STREET	PORT HEDLAND	\$6,509.85
A127020	16 KINGSMILL STREET	PORT HEDLAND	\$4,734.91
A127420	LOT 1442 STOCKER STREET	PORT HEDLAND	\$6,514.67
A127530	LOT 1433 STOCKER STREET	PORT HEDLAND	\$5,770.72
A128570	207 ATHOL STREET	PORT HEDLAND	\$9,889.02
A129001	LOC 148 FORREST LOCATION	PORT HEDLAND	\$1,757.00
A130274	52 KINGSMILL STREET	PORT HEDLAND	\$4,272.43
A130583	LOT 5232 GREAT NORTHERN HIGHWAY	PORT HEDLAND	\$604.19
A130614	1 RICHARDSON STREET	PORT HEDLAND	\$5,060.13
A130621	73A SUTHERLAND STREET	PORT HEDLAND	\$2,473.44
A130622	73B SUTHERLAND STREET	PORT HEDLAND	\$4,705.34
A130642	4B RODOREDA STREET	PORT HEDLAND	\$4,614.40
A154550	8 WEDGE STREET	PORT HEDLAND	\$20,094.08
A155790	LOT 1731 DEMPSTER STREET	PORT HEDLAND	\$3,518.15
A156040	4 MCGREGOR STREET	PORT HEDLAND	\$1,993.79
A300013	10 NICHOLLS RETREAT	PORT HEDLAND	\$2,328.98
A300038	15 LANGLEY GARDENS	PORT HEDLAND	\$2,255.92
A400030	27 KINGSMILL STREET	PORT HEDLAND	\$5,929.60
A400330	83 ATHOL STREET	PORT HEDLAND	\$4,971.43
A401660	5 ROBINSON STREET	PORT HEDLAND	\$4,032.82

A401670	36 ROBINSON STREET	PORT HEDLAND	\$5,000.99
A401870	LOC 18 FORREST LOCATION	PORT HEDLAND	\$10,888.87
A401990	9 TREMBATH STREET	PORT HEDLAND	\$4,549.14
A402050	48 MCPHERSON STREET	PORT HEDLAND	\$5,060.13
A402221	67 WILSON STREET	PORT HEDLAND	\$4,207.74
A402470	70 MORGANS STREET	PORT HEDLAND	\$4,527.51
A403202	43B KINGSMILL STREET	PORT HEDLAND	\$2,449.84
A403220	90 KINGSMILL STREET	PORT HEDLAND	\$4,646.22
A404300	113 ANDERSON STREET	PORT HEDLAND	\$4,675.78
A405450	3 PILKINGTON STREET	PORT HEDLAND	\$2,349.26
A406190	10 RODOREDA STREET	PORT HEDLAND	\$4,099.05
A406310	35 ROBINSON STREET	PORT HEDLAND	\$7,173.75
A406320	4 GRANT PLACE	PORT HEDLAND	\$6,957.92
A407060	- AIRPORT	PORT HEDLAND	\$210.23
A407090	- AIRPORT	PORT HEDLAND	\$210.23
A700010	YATCH CLUB SUTHERLAND STREET	PORT HEDLAND	\$7,071.34
A800033	LOT 4 MANILINHA DRIVE	PORT HEDLAND	\$639.52
A800043	LOT 13 MANILINHA DRIVE	PORT HEDLAND	\$639.52
A800118	6-8 MANILINHA DRIVE	PORT HEDLAND	\$639.45
A800360	11 SUTHERLAND STREET	PORT HEDLAND	\$4,815.30
A802412	LOT 5761 COUNIHAN CRESCENT	PORT HEDLAND	\$500.00
A802413	LOT 5763 BUTLER WAY	PORT HEDLAND	\$500.00
A802414	LOT 5758 MATHESON DRIVE	PORT HEDLAND	\$500.00
A802445	LOT 5821 STIRRUPIRON STREET	PORT HEDLAND	\$639.52
A803026	23 WHARF ROAD	PORT HEDLAND	\$1,034.69
A803135	LOT270 GREAT NORTHERN HIGHWAY	PORT HEDLAND	\$5,397.55
A803139	LOT 369 FORREST LOCATION	PORT HEDLAND	\$1,575.16
A803161	UNIT 2 61 KINGSMILL STREET	PORT HEDLAND	\$2,205.15
A803169	L5912 SUTHERLAND STREET	PORT HEDLAND	\$4,239.44
A803221	58B MORGANS STREET	PORT HEDLAND	\$3,062.26
A803237	LOC 209 FORREST LOCATION	PORT HEDLAND	\$9,722.33
A803320	7 MORGANS STREET	PORT HEDLAND	\$1,987.85
A803359	UNIT B/28 GRATWICK STREET	PORT HEDLAND	\$4,129.42
A803372	LOT 50 REDBANK ROAD	PORT HEDLAND	\$1,200.92
A803374	34A ROBINSON STREET	PORT HEDLAND	\$1,820.35
A300003	7 NICHOLLS RETREAT	PRETTY POOL	\$3,040.26
A803313	5 MONKS PLACE	PRETTY POOL	\$1,260.76
A117140	LOT 105 REDBANK ROAD	REDBANK	\$810.80
A803314	L1 REDBANK ROAD	REDBANK	\$3,919.94
A803315	L2 REDBANK ROAD	REDBANK	\$639.52
A114510	2 EBURNA COURT	SHELLBOROUGH	\$1,590.41
A116251	17 ORIOLE WAY	SHELLBOROUGH	\$1,344.63
A116263	10 ORIOLE WAY	SHELLBOROUGH	\$3,472.18
A116267	25 BALER CLOSE	SHELLBOROUGH	\$1,573.44
A125590	14 BALER CLOSE	SHELLBOROUGH	\$443.58
A154910	26 TRUMPET WAY	SHELLBOROUGH	\$1,282.93
A401120	36 TRUMPET WAY	SHELLBOROUGH	\$1,113.27
A401690	33 DEMARCHI ROAD	SHELLBOROUGH	\$1,619.37
A402830	97 PATON ROAD	SHELLBOROUGH	\$1,092.03
A404890	43 LIMPET CRESCENT	SHELLBOROUGH	\$880.08
A100077	34 / 4 TRAIINE CRESCENT	SOUTH HEDLAND	\$1,176.50
A100120	42 BRODIE CRESCENT	SOUTH HEDLAND	\$1,584.30
A100600	146 PATON ROAD	SOUTH HEDLAND	\$1,501.71
A100610	136 PATON ROAD	SOUTH HEDLAND	\$1,521.82
A100680	25 KENNEDY STREET	SOUTH HEDLAND	\$1,013.20
A100690	29 KENNEDY STREET	SOUTH HEDLAND	\$1,028.63
A100890	43 ACACIA WAY	SOUTH HEDLAND	\$1,560.84
A102760	3 ELLERY WAY	SOUTH HEDLAND	\$1,306.58
A103320	18 JUDITH WAY	SOUTH HEDLAND	\$1,318.41

A104270	4 PECTEN WAY	SOUTH HEDLAND	\$1,811.61
A106160	4 CASSIA PLACE	SOUTH HEDLAND	\$1,472.14
A106450	11 LOVELL PLACE	SOUTH HEDLAND	\$1,440.93
A106720	9 BARROW PLACE	SOUTH HEDLAND	\$1,380.87
A109810	25 PEDLAR STREET	SOUTH HEDLAND	\$1,233.78
A110230	15 CORBOYS PLACE	SOUTH HEDLAND	\$2,333.72
A110720	62 GREENE PLACE	SOUTH HEDLAND	\$3,573.11
A110760	35 STANLEY STREET	SOUTH HEDLAND	\$847.46
A110850	63 STANLEY STREET	SOUTH HEDLAND	\$1,235.62
A111240	51 BRODIE CRESCENT	SOUTH HEDLAND	\$1,314.32
A111792	5A CASSIA PLACE	SOUTH HEDLAND	\$775.26
A112260	9 MITCHIE CRESCENT	SOUTH HEDLAND	\$5,182.75
A112430	11 MARRA COURT	SOUTH HEDLAND	\$1,802.26
A112600	9 KOOLAMA CRESCENT	SOUTH HEDLAND	\$1,778.99
A112730	20 DORRIGO LOOP	SOUTH HEDLAND	\$1,028.63
A113260	2 SKIPPERS LOOP	SOUTH HEDLAND	\$1,099.96
A113440	12 RUTHERFORD STREET	SOUTH HEDLAND	\$2,518.56
A113470	6 RUTHERFORD STREET	SOUTH HEDLAND	\$1,383.92
A113590	19 HAINES STREET	SOUTH HEDLAND	\$1,092.53
A113600	21 HAINES STREET	SOUTH HEDLAND	\$1,069.70
A113630	30 RUTHERFORD STREET	SOUTH HEDLAND	\$1,501.71
A113662	2/4 HAINES STREET	SOUTH HEDLAND	\$833.59
A113763	79E 5-13 HAWKE PLACE	SOUTH HEDLAND	\$713.36
A113764	80E 5-13 HAWKE PLACE	SOUTH HEDLAND	\$713.36
A113765	81E 5-13 HAWKE PLACE	SOUTH HEDLAND	\$713.36
A114028	31D KOOMBANA AVENUE	SOUTH HEDLAND	\$1,413.02
A114170	8 YARRUNGA CRESCENT	SOUTH HEDLAND	\$10,950.47
A114263	7 SKIPPERS LOOP	SOUTH HEDLAND	\$1,679.10
A116910	16 YANDERRA CRESCENT	SOUTH HEDLAND	\$2,565.07
A117000	22 KOOLAMA CRESCENT	SOUTH HEDLAND	\$1,297.71
A117110	FLAT 305 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$1,197.06
A118730	47 SOMERSET CRESCENT	SOUTH HEDLAND	\$1,484.66
A119170	122 PATON ROAD	SOUTH HEDLAND	\$1,069.70
A119710	1A REYNOLDS PLACE	SOUTH HEDLAND	\$1,211.97
A120240	5 HAWKINS STREET	SOUTH HEDLAND	\$1,282.93
A120570	12 REYNOLDS PLACE	SOUTH HEDLAND	\$1,542.94
A120704	UNIT 1&2 9 BYASS STREET	SOUTH HEDLAND	\$2,743.45
A120980	20 PATON ROAD	SOUTH HEDLAND	\$1,514.31
A121690	FLAT 201 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$857.93
A122340	8 MAUGER PLACE	SOUTH HEDLAND	\$1,455.17
A122830	55 MORGANS STREET	SOUTH HEDLAND	\$3,735.48
A123000	3 JANICE WAY	SOUTH HEDLAND	\$1,393.52
A124493	1/ 3 HUNT STREET	SOUTH HEDLAND	\$6,852.22
A124520	16-20 THROSSELL ROAD	SOUTH HEDLAND	\$37,430.97
A125310	3 DULVERTON TERRACE	SOUTH HEDLAND	\$3,208.45
A126170	2 PARKER STREET	SOUTH HEDLAND	\$1,330.81
A126510	14 BOTTLEBRUSH CRESCENT	SOUTH HEDLAND	\$1,501.71
A126590	2 CONE PLACE	SOUTH HEDLAND	\$1,346.43
A127070	1 KYBRA CLOSE	SOUTH HEDLAND	\$1,560.84
A128420	16 BOTTLEBRUSH CRESCENT	SOUTH HEDLAND	\$1,501.71
A130039	LOT 2115 NORTH CIRCULAR ROAD	SOUTH HEDLAND	\$2,055.02
A130239	LOT 5826 FORREST CIRCLE	SOUTH HEDLAND	\$342.56
A130629	32 B HOLLINGS PLACE	SOUTH HEDLAND	\$1,081.89
A152535	5/9 MASTERS WAY	SOUTH HEDLAND	\$1,112.23
A152556	UNIT 6/35 EGRET CRESCENT	SOUTH HEDLAND	\$1,113.12
A152573	UNIT 22/35 EGRET CRESCENT	SOUTH HEDLAND	\$1,112.08
A152585	5 3-5 OSPREY DRIVE	SOUTH HEDLAND	\$1,112.41
A152591	UNIT 10/3-5 OSPREY DRIVE	SOUTH HEDLAND	\$1,111.82
A152913	4 WANTIJIRRI COURT	SOUTH HEDLAND	\$1,211.95

A153110	30 CURLEW CRESCENT	SOUTH HEDLAND	\$1,796.19
A154410	L226 GREENFIELD STREET	SOUTH HEDLAND	\$850.34
A154413	9-11 GREENFIELD STREET	SOUTH HEDLAND	\$637.80
A154416	23-25 YARRIE ROAD	SOUTH HEDLAND	\$639.52
A154428	63 GREENFIELD STREET	SOUTH HEDLAND	\$4,506.15
A154433	71 GREENFIELD STREET	SOUTH HEDLAND	\$1,306.58
A154435	3 COUNCILLOR ROAD	SOUTH HEDLAND	\$639.52
A154439	153-155 GREENFIELD STREET	SOUTH HEDLAND	\$443.58
A154443	167 GREENFIELD STREET	SOUTH HEDLAND	\$659.42
A154446	171 GREENFIELD STREET	SOUTH HEDLAND	\$1,241.87
A154476	138-40 GREENFIELD STREET	SOUTH HEDLAND	\$1,560.84
A156780	7 GORGON PLACE	SOUTH HEDLAND	\$4,562.03
A200060	FLAT 106 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$1,197.06
A200180	FLAT 206 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$1,196.73
A200300	FLAT 306 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$1,197.06
A200320	FLAT 308 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$857.93
A200410	FLAT 405 WELSH STREET(HIGHRISE)	SOUTH HEDLAND	\$927.45
A300085	10 LANGLEY GARDENS	SOUTH HEDLAND	\$3,620.68
A401170	35 DEMARCHI ROAD	SOUTH HEDLAND	\$638.75
A401250	15 KENNEDY STREET	SOUTH HEDLAND	\$1,050.37
A401340	5 KWINANA STREET	SOUTH HEDLAND	\$1,732.13
A401570	34 ETREMA LOOP	SOUTH HEDLAND	\$1,215.92
A402100	15 SOMERSET CRESCENT	SOUTH HEDLAND	\$1,251.64
A402570	9 JIBSON CLOSE	SOUTH HEDLAND	\$183.09
A402600	16 MARRA COURT	SOUTH HEDLAND	\$1,779.62
A402760	19 ETREMA LOOP	SOUTH HEDLAND	\$1,567.07
A403360	137 KENNEDY STREET	SOUTH HEDLAND	\$855.89
A403380	37 PEDLAR STREET	SOUTH HEDLAND	\$1,226.93
A403560	3 BORONIA CLOSE	SOUTH HEDLAND	\$1,362.74
A404570	115 KENNEDY STREET	SOUTH HEDLAND	\$854.37
A404650	8 WEAVER PLACE	SOUTH HEDLAND	\$1,141.01
A404850	21 STANLEY STREET	SOUTH HEDLAND	\$3,708.67
A404870	9 CATAMORE COURT	SOUTH HEDLAND	\$569.64
A404960	27 KENNEDY STREET	SOUTH HEDLAND	\$323.09
A405080	1 JIBSON CLOSE	SOUTH HEDLAND	\$6,368.36
A405330	12 KOOMBANA AVENUE	SOUTH HEDLAND	\$1,386.57
A405700	44 MAUGER PLACE	SOUTH HEDLAND	\$821.37
A405800	13 CLAM COURT	SOUTH HEDLAND	\$628.72
A405890	12 MITCHIE CRESCENT	SOUTH HEDLAND	\$1,426.22
A406360	40 ROBERTS STREET	SOUTH HEDLAND	\$1,382.96
A406920	16 EDGAR STREET	SOUTH HEDLAND	\$4,584.69
A800879	10 ASHBURTON COURT	SOUTH HEDLAND	\$1,267.66
A803426	UNIT 1/ 29A KOOMBANA AVENUE	SOUTH HEDLAND	\$1,356.50
A100061	2 TRaine CRESCENT	WALNUT GROVE	\$873.48
A103770	7A MAUGER PLACE	WALNUT GROVE	\$1,188.32
A103900	39 CATAMORE COURT	WALNUT GROVE	\$845.90
A110380	14 GREENE PLACE	WALNUT GROVE	\$1,234.89
A111387	9 COCKATOO COURT	WALNUT GROVE	\$1,270.48
A111401	3 THOMAS ROAD	WALNUT GROVE	\$1,780.39
A117600	70 GREENE PLACE	WALNUT GROVE	\$1,521.36
A121340	13 REYNOLDS PLACE	WALNUT GROVE	\$1,401.99
A125080	40 GREENE PLACE	WALNUT GROVE	\$1,298.70
A127250	3 JOHN WAY	WALNUT GROVE	\$1,271.10
A400880	24 MAUGER PLACE	WALNUT GROVE	\$2,361.93
A401030	57 BRODIE CRESCENT	WALNUT GROVE	\$897.52
A403460	7 PATON ROAD	WALNUT GROVE	\$1,472.14
A406460	17 BRODIE CRESCENT	WALNUT GROVE	\$1,306.11
A410002	4 CENTENNIAL LOOP	WALNUT GROVE	\$554.04
A113670	3 TAAFFEE STREET	WEDGEFIELD	\$1,377.70

A116990	18 CAJARINA ROAD	WEDGEFIELD	\$201.54
A117650	7 MOORAMBINE STREET	WEDGEFIELD	\$2,382.88
A117880	38 MOORAMBINE STREET	WEDGEFIELD	\$2,052.19
A118650	18 YANANA STREET	WEDGEFIELD	\$9,804.26
A118690	23 HARWELL WAY	WEDGEFIELD	\$1,205.29
A119230	5 TRIG STREET	WEDGEFIELD	\$2,161.46
A119360	5 HARWELL WAY	WEDGEFIELD	\$2,725.70
A119510	13 SCHILLAMAN STREET	WEDGEFIELD	\$676.40
A119800	2 KANGAN WAY	WEDGEFIELD	\$1,858.41
A120490	16 MURRENA STREET	WEDGEFIELD	\$1,047.16
A120950	7 CARLINDIE WAY	WEDGEFIELD	\$1,001.65
A121120	1 LEEHEY STREET	WEDGEFIELD	\$3,476.66
A121130	9 SANDHILL STREET	WEDGEFIELD	\$2,306.08
A121560	10 CARLINDIE WAY	WEDGEFIELD	\$1,513.33
A121670	3 TRIG STREET	WEDGEFIELD	\$675.81
A122150	17 MOORAMBINE STREET	WEDGEFIELD	\$1,498.58
A122180	7 MURRENA STREET	WEDGEFIELD	\$3,494.01
A122571	4 ABYDOS PLACE	WEDGEFIELD	\$1,820.82
A122590	5 YANANA STREET	WEDGEFIELD	\$884.98
A122670	14-16 MUNDA WAY	WEDGEFIELD	\$1,507.82
A124040	6 SANDHILL STREET	WEDGEFIELD	\$5,137.82
A124590	4 RIDLEY STREET	WEDGEFIELD	\$2,433.77
A125130	4 PINNACLES STREET	WEDGEFIELD	\$881.12
A125980	12 MOORAMBINE STREET	WEDGEFIELD	\$2,015.66
A127490	14 PINNACLES STREET	WEDGEFIELD	\$1,679.10
A128480	1 CARLINDIE WAY	WEDGEFIELD	\$1,619.51
A128580	6 MILLER STREET	WEDGEFIELD	\$1,278.44
A128600	28 MOORAMBINE STREET	WEDGEFIELD	\$1,825.76
A130240	11 TRIG STREET	WEDGEFIELD	\$1,581.74
A130308	18 HARWELL WAY	WEDGEFIELD	\$814.58
A154420	33 HARWELL WAY	WEDGEFIELD	\$11,105.17
A402510	3 SCHILLAMAN STREET	WEDGEFIELD	\$2,809.15
A802145	44 MOORAMBINE STREET	WEDGEFIELD	\$1,951.30
A803437	5-11 SCHILLAMAN STREET	WEDGEFIELD	\$68,056.44
	TOTAL		\$901,372.27

11.4.1.3 September Budget Review (File No.:)

Officer Matthew Scott
Director Corporate
Services

Date of Report 22 November 2006

Disclosure of Interest by Officer Nil

Summary

For Council to consider the outcome of the First Budget Review (July – September 2006).

Background

As Council is aware, the administration currently conducts three (3) quarterly budget reviews in during the financial year. These are conducted with the management team to ensure the budget is “flexed”, to take into account changes in the forecasted financial environment, compared to when the budget was developed.

In October 2006, after the release of the September management reports, managers where required to review their budgets/Actual and report any material differences. This process was also to review all potential unbudgeted carry forwards, which may have not been picked during the budget development. Generally, as the there is only three months of actuals to compare; only major adjustments are included in the first budget review. With this in mind the guideline of only allowing +/- \$5,000 budget variations were considered. The next two budget reviews will be more detailed, given that there will be at least six months worth of actual data to consider, compared to only 3 months now.

From this review the following summarized budget amendments are being proposed for Council to be considered.

Description	Net (Income)/Expenditure		
	Original Budget	Proposed Amendments	Amended Budget
General Purpose Income	(11,012,420)	(131,000)	(11,143,420)
Governance	1,094,100	148,000	1,242,100
Law, Order & Public Safety	584,990	(5,000)	579,990
Health Services	276,500	0	276,500
Education & Welfare	207,380	88,600	295,980
Housing	541,700	(15,000)	526,700
Community Amenities	2,354,940	(219,000)	2,135,940
Recreation & Culture	4,224,110	(46,000)	4,178,110
Transport	3,864,800	(356,200)	3,508,600
Economic Services	501,800	(100,000)	401,800
Other Properties & Services	(203,400)	0	(203,400)
Carry Forward Surplus	(2,434,500)	0	(2,434,500)
Net (Saving)/Loss	0	(635,600)	(545,600)

A complete listing of affected accounts is attached for Council's consideration.

Council will notice that the Carry Forward Surplus has not been amended. This is because the 2005/06 final results have not been confirmed by the Auditors. Currently the unconfirmed Surplus is approximately \$5.2 million, of which \$2.4 million has already been allocated in the 06/07 Budget. The balance (\$2.7 million) will need to be allocated once the final results are confirmed. Currently \$1.4 million is required for additional carry forwards identified in the first quarter budget review. The remaining amount (once confirmed) will be available for allocation with the \$635,600 already identified.

Consultation

All Managers where consulted as part of the Budget review process.

Statutory Implications

Local Government Act 1995, Section 6.8 states:

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure -

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;*
- (b) is authorised in advance by resolution*; or*
- (c) is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) In subsection (1) -

additional purpose~ means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government -

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

Strategic Planning Implications

Nil

Budget Implications

These proposed budget amendments will actually create a \$545,600 surplus. Given that the 2005/06 Financial Statements have not been finalized, it would be prudent to retain this as unallocated surplus, and allocated once the 05/06 surplus can be confirmed.

Officer's Comment

The material savings in the current budget is \$295,000 additional funds generated from rates & underground power levies. As Council will remember the 2006/07 rates model was based on valuations as of May 2006. Once rates were levied it has become apparent that these valuations had changed resulting in the additional rates of \$131,000. Also Council has raised an additional \$164,000 in underground power charges. Effectively this is not a true savings as this money can only be applied to the underground project.

Council has also been successful in getting additional roads grants (\$198,000), which will be applied to transport Jobs. Airport fees had also been amended upwards, however this also results in a net increase to the Airport Reserve.

The largest individual unbudgeted cost to Council has been the four recent staff redundancies (\$157,000). A separate account will now be created to identify these costs in the governance area. The remaining salaries accounts have not been amended as total salaries and wages are currently in a state of flux, due to the restructure. It is expected that this will be resolved in the second Budget review.

The next major amendment to the budget will occur once the auditors have finalized the 05/06 accounts and an audited carry forward surplus can be presented to Council. As mentioned in the background information, \$1.4 million in unbudgeted jobs have been identified, however it would be unwise to include these until the final carry forward result is confirmed.

Officer's Recommendation

That:

- i) the 2006/07 Budget be amended as per the attached list; and
- ii) the allocation of the \$635,600 resulting budget surplus not be made, until the 2005/06 Annual Financial Statements are confirmed and reported to Council.

**200607/129 Council Decision/Alternate Officer's
Recommendation**

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That:

- i) Agenda Item 11.4.1.3 'September Budget Review' lay on the table until the proposed amendments have been reviewed by the Audit and Finance Committee; and**
- ii) after the 2005/06 Annual Accounts have been audited a report on Council's carry forward position be presented to Council's Audit and Finance Committee by the Director Corporate Services.**

CARRIED 5/0

11.4.2 Governance**11.4.2.1 Liquor Restrictions Update (File No.: CMS-057)**

Officer Chris Adams
Chief Executive Officer

Date of Report 13 November 2006

Disclosure of Interest by Officer Nil

Summary

To update Council on the status of liquor restrictions at the Town of Port Hedland, in particular their potential impact on Christmas trading.

Background*Overall Restrictions*

Over the past 12 months Council has considered several reports on the current mandatory liquor restrictions that are imposed on the Town by the Director of Liquor Licensing. Council's position has been to seek the immediate removal of two liquor restrictions that are not supported by the general public, the Police or the Health Department and to seek a review of the need for, and effectiveness of, the existing restrictions. Up until recently the Director of Liquor Licensing's response has been that no changes will be considered until the next scheduled review of the restrictions is undertaken in late 2007.

The Director of Liquor Licensing contacted the Town's Chief Executive Officer while he was in Perth recently on other Council business. A meeting was arranged to discuss this matter. At the meeting the Director indicated that he was not willing to arbitrarily change some of the restrictions without undergoing a full review process but he did indicate that he would bring forward the scheduled review to earlier in 2007 than the current scheduled date. This commitment has now been confirmed in writing. The Director indicated that he continued to support the need for liquor restrictions in Port Hedland and was willing to work closely with the Town Council to develop restrictions that reduced alcohol related harm and were supported by the Town.

Christmas Trading

At the recent Town of Port Hedland Liquor Accord Meeting the issue of Christmas trading hours for liquor stores was raised. This year is somewhat unusual in that both Christmas Eve and New Years Eve fall on a Sunday. Under our current mandated liquor restrictions, selling of take-away alcohol is prohibited on Sunday's.

There were mixed views from the licensees on whether liquor stores should be allowed to open on the Sunday's leading up to Christmas and New Years Eve. Some supported the continued restriction while others indicated that they may like to open to provide on Sunday's in the lead up to Christmas to provide a service to residents and so that they could deliver alcohol to Christmas parties that were occurring on Sundays.

Under the existing restrictions, licensees have the ability to apply to the Director of Liquor licensing for exemptions to the restrictions. The Director will consider the requests after consulting with local police and/or other bodies. Council may wish to make its position known to the Director of Liquor licensing prior to his consideration of any submissions that may be lodged.

Council/s community survey indicated that only one in three residents supported the current Sunday trading restriction. Given this, and the fact that Christmas and New Years Eve could/should be seen special circumstances Council may wish to indicate that it supports exemptions being granted for Sunday trading for take-away liquor outlets for the Christmas period.

Consultation

Council has undertaken extensive community consultation on whether the community supports the existing liquor restrictions. Evidence suggests that while the restrictions may be having some impact on reducing alcohol related harm, in general, the community does not support the current mix of restrictions that have been imposed.

Statutory Implications

The existing liquor restrictions are mandated under the Liquor Licensing Act. Breaching the restrictions is an offence that is punishable via fines and/or other measures.

Policy Implications

Nil

Strategic Planning Implications

Nil

Budget Implications

Nil

Officer's Comment

Council's role in the liquor restriction discussions has been one of advocating on behalf of its constituents on an issue that they feel strongly on. Anecdotal evidence suggests that the majority of the public has got used to the restrictions and have devised other means of accessing alcohol when they want it. Having said this, members of the public may be 'caught out' on Christmas and New Years Eve as they may expect to be able to buy take-away alcohol on these days.

Officer's Recommendation

That Council writes to the Director of Liquor Licensing to advise that Council:

- i) Welcomes the Director's commitment to bringing forward the review of the existing Town of Port Hedland liquor restrictions; and
- ii) supports any applications for exemptions for liquor stores to sell take-away alcohol on the following Sunday's:

Sunday 10 December 2006;
Sunday 17 December 2006;
Sunday 24 December 2006; and
Sunday 31 December 2006

200607/129 Council Decision

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That Council write to the Director of Liquor Licensing to advise that Council:

- i) **welcomes the Director's commitment to bringing forward the review of the existing Town of Port Hedland liquor restrictions; and**
- ii) **supports any applications for exemptions for liquor stores to sell take-away alcohol on the following Sunday's:**

**Sunday 24 December 2006; and
Sunday 31 December 2006**

CARRIED 3/2

REASON: Council preferred to target Christmas and New Year Eve as dates for exemptions for liquor store to sell take-away alcohol, for the Director of Liquor Licensing to consider favourably.

NOTE: Councillor G J Daccache requested the votes be recorded.

Record of Votes:

Cr S R Martin	Cr G J Daccache
Cr A A Carter	Cr J M Gillingham
Cr G D Bussell	

**11.4.2.2 Land Use Master Plan - Pilbara Regional
Development Scheme Funding Agreement (File No.:
GRT-042)**

Officer Gaye Stephens
Executive Assistant

Date of Report 16 November 2006

Disclosure of Interest by Officer Nil

Summary

To progress the successful Pilbara Regional Development Scheme Funding Application for funding to contribute to the costs of developing the Town of Port Hedland Land Use Master Plan Community Involvement program.

Background

As a result of successful funding from the Pilbara Regional Development Scheme, community involvement in the development of the Town of Port Hedland Land Use Master Plan is commencing.

Officer's Comment

A Financial Assistance Agreements (FAA) for Pilbara Regional Development Scheme Funding to assist financially towards the the costs of developing the Plan, requires the Town of Port Hedland Common Seal to be affixed and to be signed by the Mayor and Chief Executive Officer.

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Budget Implications

The amount of \$35,000 funding available from the Pilbara Regional Development Scheme will contribute to the costs of developing the Town of Port Hedland Land Use Master Plan Community Involvement program.

200607/130 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

Officer's Recommendation

That approval be granted for the Mayor and Chief Executive Officer to sign and duly affix the Town of Port Hedland Common Seal to the Pilbara Regional Development Scheme's Financial Assistance Agreement (FAA) for financial contribution of \$35,000, towards the development of the Town of Port Hedland Land Use Master Plan Community Involvement program.

CARRIED 5/0

11.4.2.3 Pilbara Development Commission Board Membership (File No.: ORG-096)

Officer Gaye Stephens
Executive Assistance

Date of Report 14 November 2006

Disclosure of Interest by Officer Nil

Summary

To endorse the nomination(s) of Council's representative(s) to fill up to two (2) Local Government authority vacancies on the Pilbara Development Commission's Board.

Background

The Pilbara Development Commission (PDC) has advised that it currently has four (4) vacancies on its Board of Management. The PDC is seeing nominations to fill the following vacancies:

- Community – persons resident in the region and nominated by a community organisation or self nominated (2 vacancies); and
- Local Government – persons nominated by a Local Government Authority in this region (2 vacancies).

Current members of the Pilbara Development Commission Board are –

- Mayor Stan Martin (Chairman);
- Dr Louise Russell (Deputy Chairman);
- Cr Des Pike (Council's nominated representative);
- Cr Jan Gillingham (Community representative);
- Cr John Macgowan;
- Mr Brian Hayes;
- Cr Doug Stead; and
- Mr Lex McCulloch, Acting Chief Executive Officer.

Currently, Cr Pike is Council's nominated representative on the PDC Board, who was nominated by Council in August 2004.

It is noted that Councillors Martin (elected Chairperson) and Gillingham are also current members of the Board, were elected as community representatives.

Vacancies have arisen by the following outgoing members:

- Cr Jan Gillingham (Community representative);
- Cr John Macgowan;
- Mr Brian Hayes;
- Cr Doug Stead; and

Cr Jan Gillingham is eligible to renominate.

Appointment to the Board is for a term up to three (3) years.

The objectives of the Pilbara Development Commission is to –

- maximise job creation and improve career opportunities in the Region;
- develop and broaden the economic base of the Region;
- identify infrastructure services to promote economic and social development within the region;
- provide information and advice to promote business development within the Region;
- seek to ensure that the general standard of government services and access to those services in the Region are comparable to that which applies in the metropolitan area; and
- generally take steps to encourage, promote, facilitate and monitor the economic development of the Region.

Individuals may nominate themselves or others; organisations may also nominate individuals. Individuals nominated as prospective community representatives must reside in the region and should possess interest and knowledge pertinent to the region.

An information booklet 'Prospective Board Members Information Booklet' and Nomination Forms have been forwarded to Councillors. Nominations close on Wednesday 27 December 2006.

Officer's Comment

It is recommended that Council nominates two elected member representatives for membership of the Board of Management of the Pilbara Development Commission.

Statutory Implications

The Pilbara Regional Council was established under the Regional Development Commissions Act 1993.

Part 3, Division 1, Section 15 of the Regional Development Commission Act 1993 advises that the Board consists of a maximum of nine (9) members who are to be appointed by the Minister for Local Government and Regional Development, as follows (in part):

- “15. Board of management of a commission*
- (1) Subject to section 16, a commission is to have a board of management comprising — ...*
- (b) a prescribed number of other members, not exceeding 9, who are to be appointed by the Minister in the prescribed manner. ...”*

with the following section, Section 16 detailing three (3) members of the Board are to be elected from a local government authority within the Pilbara Region, unless particular circumstances require otherwise, as stated (in part):

*“16. Method of appointment of appointed members
Regulations made for the purposes of paragraph (b) of section 15(1) are to be consistent with the following, unless particular circumstances require otherwise — ...*

(b) one third of those members are to be members of the council of a local government in the region and are to be nominated by local governments in the region in accordance with the regulations; and ...”

[Section 16 amended by No. 14 of 1996 s. 4; No. 16 of 1997 s. 4.]

Schedule 2, Part 1 of the the Regional Development Commissions Act 1993 outlines the constitution and proceeding of a Board, particularly Section 1 as stated (in full):

“1. Term of office of appointed member

(1) An appointed member holds office for such term, being not more than 3 years, as is specified in the member's instrument of appointment, but he or she is eligible —

(a) for further reappointment, if the reappointment is consecutive to a previous appointment and will not result in the member holding office continually for a time which exceeds 6 years; or

(b) to be reappointed from time to time, if the term of the reappointment is not consecutive to a previous appointment.

(2) An appointed member, unless the member sooner dies or resigns or is removed from office, continues in office until a successor comes into office, despite the fact that the term for which the member was appointed may have expired.”

[Clause 1 amended by No. 16 of 1997 s. 6(1).]

Policy Implications

Nil

Strategic Planning Implications

Key Result Area 4 – Economic Development

Goal 3 - Business Development

That the Town of Port Hedland is recognised as a local government authority that works closely with businesses to achieve sustainable economic growth.

Strategy 4 - Work with relevant stakeholders to coordinate a workshop with business and industry to discuss/debate the future of business development and economic growth in the Town

Budget Implications

Nil

Officer's Recommendation

That:

- i) the Pilbara Development Commission and the Minister for Local Government and Regional Development be advised of Council's re-nomination/nomination of Councillors _____ for membership of the Board of the Pilbara Development Commission; and
- iii) the support of the Pilbara Regional Council be sought for this nomination.

200607/131 Council Decision

Moved: Cr G D Bussell **Seconded:** Cr A A Carter

That:

- i) **the Pilbara Development Commission and the Minister for Local Government and Regional Development be advised of Council's nomination of Councillors J M Gillingham and A Gear for membership of the Board of the Pilbara Development Commission; and**
- iii) **the support of the Pilbara Regional Council be sought for this nomination.**

CARRIED 5/0

REASON: Council nominated Councillors J M Gillingham and A A Gear for membership of the Board of the Pilbara Development Commission.

ITEM 12 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL**12.1 Corporate Services****12.1.1 *Withdrawal of Caveat Lot 2263 (59) Stanley Street, South Hedland (File No.: RAT-009, A152330g)***

Officer Lenore Postans
Senior Rates Officer
and
Stephen Carstairs
Manager Finance

Date of Report 22 November 2006

Disclosure of Interest by Officer Nil

Summary

For Council to approve the use of The Town Seal to lift a Caveat on Lot 2263 (59) Stanley Street, South Hedland.

Background

Council lodged a caveat on the above property on 1 September 2003 to protect outstanding accounts applicable to the property totaling \$702.37 at that time. As at 22 November 2006, Lot 2263 (59) Stanley Street had an outstanding balance of \$642.73. Note, penalty interest will accrue at \$0.19 per day. The owner requires that the caveat be lifted in order to proceed with the sale of the property on 8 December 2006.

Consultation

Credipac – TPA (Council's previous Debt Collector and agent responsible for Lodging the Caveat)
Bank West Conveyancing, Vendor's Settlement Agent

Statutory Implications

Transfer of Land Act

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment

Council has previously resolved that all items requiring the use of the Seal be put to Council prior to the Seal being used. (Minute 200506/297)

As the property cannot be settled until the caveat is lifted, there is some urgency in this matter. Bank West Conveyancing, on Council's behalf will attend settlement and will hand over the Withdrawal of Caveat in exchange for a cheque covering all outstanding monies and fees for processing the withdrawal of Caveat.

200607/132 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That Common Seal to be affixed to the WITHDRAWAL OF CAVEAT Form W1 for Lot 2263 (59) Stanley Street, South Hedland, Mayor and Chief Executive Officer be authorised to sign the document.

CARRIED BY ABSOLUTE MAJORITY 5/0

ITEM 13 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**13.1 *Town Centre Theatre & Air Conditioned
Entertainment Complex*****200607/133 Council Decision****Moved:** Cr G D Bussell**Seconded:** Cr G J Daccache

That Council requests the Dept of Planning to advise Mr Duggan of the proposed cost of land, because as the first development in the area it will give the Town significant benefits in rates income, assist our Strategic Goals and benefit the State by catalysing development in the area and land sales.

CARRIED 5/0**13.1.1 **Moved:** Cr G D Bussell **Seconded:****

That Council seeks proposals from potential operators for facilities management for two cultural events per month in the Town Centre.

Amended Motion**Moved:** Cr G D Bussell**Seconded:**

That Council requests a report from Council officers on the future options for use of the Matt Dann Cultural Centre in light of a proposed development of a new Commercial Entertainment Complex facility.

MOTION LAPSED FOR WANT OF SECONDER**Date** 12th November 2006**Disclosure** Nil**Summary**

The motion seeks to facilitate the immediate development of the proposed complex.

Background

Mr Duggan applied for this land over six years ago. The State has converted the unallocated crown land and offered Mr Duggan a 25-year lease in May.

The State has advised Mr Duggan that he will be able to buy the freehold when the entertainment centre has been built. He understand the State's concern that speculators might buy the land and supports that, but asks that the State advise him of the cost of the land after he's completed the building.

Mr Duggan and his partners plan to equip and operate a cinema centre and Ten Pin Bowling, and potentially sublet space for slot cars, a cafe and crèche area to lessee operators. He is talking about a venue that is open most of the time - like McDonalds or the Video Shop where people might go when the weather's too hot for outdoor activities.

Mr Duggan's plans are for two cinemas but would like Council to consider supporting cultural events to a third cinema / auditorium, backing the project by committing BHPB Alliance funding for two or three times a month for a cultural events program managed by the Town.

He acknowledges his obvious interest in this proposition, but this dual use approach makes for a commercially viable use of spare capacity:

- Entertainment Centres like this typically run at a loss, even in a bigger town like Geraldton. ToPH would not be running and maintaining a facility fulltime for only 8 - 12 hours of activity a week.
- Synergies from common use of air-conditioning, ticketing, advertising, security, toilets, gardening etc) of two (possibly three) cinemas, bowling lands, slot car racing and a cafe, all operating round-the-clock improve the feasibility of a proper theatre as part of the centre.
- The Matt Dann Centre can't be viable as an entertainment venue because of the small stage area, it was designed as a lecture theatre, and the school has first call on availability. The school should take priority.
- All these activities makes for a continuous stream of activities.



- No capital expenditure for Council, and once the facility is built it would be much more expensive to adapt for theatre/auditorium use.

Statutory Implications

General duty of Council LGA Sn. 1.3 to use best endeavours to meet the needs of current and future generations through integration of environmental protection, social advancement and economic prosperity.

1. Require low-water and min 50% native landscaping, flood and cyclone controls, solar external lighting, public transport stop etc.
2. New air-conditioned, full-time entertainment centre for Town Centre - a new meeting place and part of a vibrant new high density / mixed use Town Centre. Disabled access.
3. Vibrant new business, increased rates base for Town.

Policy Implications

A fairly important issue because it represents a change in the Town's traditional direct operation of Matt Dann. Also has implications for the Art Gallery and other public facilities.

Strategic Planning Implications

KRA 2 COMMUNITY PRIDE

Goal 2.1 Development & operations of community events.

Goal 3.3 Work with DHW on SH New Living

Goal 3.4 Civic Buildings Maintenance

KRA 3 COMMUNITY DEVELOPMENT

Goal 1.5 Work with Private Enterprise to develop Cinema

Goal 6.3 Crime Prevention through Environment Design Principles.

Goal 7.1 Town Cultural Plan

KRA 4 ECONOMIC DEVELOPMENT

Goal 2.1 Assist mining companies with Community Development projects.

Goal 3.2 ToPH Business & Personnel Attraction/Retention Plan

Goal 4.2 Release more Residential and Industrial land.

Budget Implications

Significant potential opex savings.

Consultation

I spoke with Mr Duggan in preparing this item.

Councillor's Comment

Mr Duggan was the Deputy President of the shire of Victoria Plains. He is a farmer, and a licensed cinema motograph operator. He has good networks in the multiplex industry and had discussions with Australia's only manufacturer of Bowling Lanes in Victoria. According to Mr Duggan, his motivation is that he believes Port Hedland is getting on top of social issues and housing and sees an opportunity for a great business in Port Hedland.

The proposed facility is at what will probably be the main intersection of the Town Centre - Throssell & Hamilton, and could anchor the proposed vibrant high-density zoning recommended for the Town Centre by the Land Use Master Plan. The project expands the 'core' CBD significantly and shifts its centre of gravity to the west

A cultural committee of Council could be established, which could be responsible for applying for grants for funding events (e.g. BHPB, Lotteries etc). The committee could be responsible for content and programming.

In general I support assisting this project in a tangible way as quickly as possible, and I hope Council agrees with [the] motions.

Officer's Comment

Land Ownership

The Department of Planning and Infrastructure (DPI) has completed a 25year lease with Mr Duggan for the development of a Cinema/Entertainment complex. Mr Duggan has been liaising with staff regarding design and construction of the facility. Council officers have provided feedback to Mr Duggan on his preliminary design but, to date, a formal development application is yet to be lodged.

In relation to the leasing or sale of the land, DPI have indicated that their standard approach to these matters is to require the developer to build the proposed infrastructure prior to agreeing to sell the land freehold. It is understood that Mr Duggan would prefer freehold title but DPI's advice is that a 25yr lease is surety for banking institutions to provide finance. The Government's position is taken to prevent developers indicating to the State Government that they will build certain infrastructure then renege on the proposal once the land is owned freehold and then subsequently use the land for another purpose. This matter was briefly discussed with the Minister for Planning and Infrastructure, Allannah McTiernan on her recent visit to Port Hedland. At the meeting, it was indicated that the government is highly unlikely to sell the land prior to the development, but that it may consider agreeing to the valuation principals for the land prior to construction commencing.

This would assist Mr Duggan as the agreed method for valuing the land could be established prior to construction, ensuring that Mr Duggan does not pay an inflated cost for the land due to development/construction that he has undertaken.

Cultural Performances

Council has previously made formal commitments to Mr Duggan (via a resolution of Council) that it will not operate the Matt Dann Theatre in direct opposition to the new theatre once it has been developed. This should assist with the viability of the facility and any further commitments to Council involvement or support at the proposed new cinema are premature as the facility is yet to even receive planning and/or building approvals.

The motion proposes the development of more cultural events within the Town. This concept is sound but this needs to be done in a sustainable manner that enhances community development and engagement.

Council's current approach to events management is to undertake the coordination role for several major community events (Australia Day, Welcome to Hedland, etc) and play an integral supporting role in the development of events by other community organisations (Black Rock Stakes, Boodarie Bowls and many other smaller community events).

The recently formed Arts Alliance Committee, which Council is strongly represented on, plays an integral role in assisting events development. The Alliance Agreement indicates that seven 'marquee' events will be coordinated via the alliance each year along with extensive support and assistance being provided for other community events in the form of financial support grants, administration support, access to equipment, etc.

There is currently a myriad of dance, music, art and multi-cultural events that are regularly undertaken in Port Hedland via community groups. Council's role should be to support and enhance the groups and organisations that are coordinating these events rather than set up a separate structure/group to run regular events.

13.2 ***Biodiesel Recycling Project***

Moved: Cr G D Bussell

Seconded:

That Council supports the Northwest Earthcare project with a grant of \$20,000 and an offer of space at the community recycling centre to be located at the Landfill, when and if this facility is constructed.

200607/134 Council Decision/Amended Motion

Moved: Cr G D Bussell

Seconded: Cr A A Carter

That Council receives a report on the Northwest Earthcare Project at its Ordinary Meeting to be held on Wednesday 13 December 2006.

CARRIED 5/0

Date 12th November 2006

Disclosure Nil

Summary

The motion asks Council to support a community recycling association, Northwest Earthcare, with a grant of \$20,000 and a letter of support for the association's application to the Regional Partnerships Program.



Background

The State (DoIR) has committed \$10,000 to this project through its Regional Industrial Development Program.

The Regional Partnerships Program is a Federal Program for regional development. A community recycling association, Northwest Earthcare is seeking funding from the Program and requests Council's support. NWE will make a presentation to the Pilbara Area Consultative Committee on 21st November, seeking support of approximately \$80,000 from the Commonwealth, and believes that the Town's tangible support is critical to its success. Northwest Earthcare was established by Mr Peter O'Regan, a resident of our retirement village, and includes a network of local businesses, including 25 commercial kitchens in the Town, Hedland Sheet Metal, Indigenous Mining Services, Coates Hire and many other small local business who have assisted with his efforts.

The first stage of the project is the commercial production of biodiesel for a cornerstone customer from Waste Vegetable Oil. Currently NWE collects about 600L of WVO per week.

The second stage is the primary production of biofuel crops.

Biodiesel can be used alone as a fuel, or mixed in a blend with normal diesel - diesel engines were invented for use with vegetable (peanut) oil, but the discovery of large quantities of fossil oil in the twentieth century provided a cheaper source of feedstock.

Glycerine is a by-product of titration – NWE proposes to give this to local schools for fund-raising or hospitals for medicinal use.

Statutory Implications

General duty of Council under the Local Government Act to use its best endeavours to meet the needs of current and future generations through integration of environmental protection, social advancement and economic prosperity.

1. Biodiesel is a renewable resource, non-toxic, biodegradable and generally free of sulfur and aromatic pollutants. It produces 31% less particulate emissions, 21% less carbon monoxide, and 41% less total emitted hydrocarbons. Production through WVO produces useful energy from a product that would otherwise be burnt, and production from biofuel crops produces almost no net greenhouse gas emissions.
2. Mr O'Regan ran the City of Stirling's recycling operations, employing almost twenty local disadvantaged youth. One CDEP worker had been employed by NWE (although support has now been withdrawn for financial reasons) but a small amount of funding will help sustainable employment of local people, gaining worthwhile skills
3. This project may help to seed the development of a biodiesel industry in Port Hedland, and in turn a high value agricultural industry. While there are significant challenges in achieving these goals, the returns are potentially great for a small investment.

Policy Implications

Nil

KRA 4 ECONOMIC DEVELOPMENT

Goal 2.1 Assist mining companies with Community Development projects.

Goal 3.4 Discuss the future of business development and economic growth in the Town.

KRA 5 ENVIRONMENT

Goal 5.2 Investigate sustainable reuse and/or recycling of waste materials

KRA 6 GOVERNANCE

Goal 2.3 Improve the level of aboriginal employment within the Town.

Budget Implications

Council has already budgeted \$100,000 for a Community Recycling Centre - it's proposed that \$20,000 be reallocated to support this project.

Consultation

I have spoken with Mr O'Regan in preparing this item, and consulted with Care for Hedland which strongly supports the project.

Councillor's Comment

For a small investment Council could help to catalyse a project with great possibilities for the Town, and the North-West.

To establish sustainable recycling in the Town, the most valuable feedstock is WVO, and perhaps aluminium cans. Targeting these sorts of recyclables is a good starting point for a recycling program, and most residents would like to see some progress in this area.

Mr O'Regan has made great efforts in establishing this system, spending his own money (both he and his wife are pensioners) and his own (unpaid) time. He is totally dedicated to this project but unless he receives tangible support the effort in collecting the WVO weekly will be injurious to his health.

Officer's Comment

This project sounds very promising and may be something that the Council should support, but at this stage there is not sufficient information or detail on the proposal. The proponent has not formally approached Council and the Town has no documentation on this concept other than Cr Bussell's Notice of Motion. More detail needs to be provided prior to committing ratepayer's funds. This information should include:

- The nature of the business (i.e. is it a non-for-profit organisation or a commercial organisation?)
- What premises are they planning to operate from?
- What are the capital and operating costs for the proposal?
- Is there a business plan for the development?

Officers recommend that Northwest Earthcare be advised that Council is potentially interested in supporting this development but more information is required on the proposal prior to Council committing any ratepayer funds.

200607/134 Council Decision/Amended Motion

Moved: Cr A A Carter **Seconded:** Cr J M Gillingham

That the Meeting be closed to members of the public as prescribed in Section 5.23 (2) (a) of the Local Government Act 1995, to enable Council to consider the following confidential items:

14.1 Delivery of Community Employment Development Projects (CDEP) in Yandeyarra; and

14.2 Hedland Home And Community Care Programme (HACC) (File No.: CMS - 001).

CARRIED 4/1

NOTE: Section 5.23, Clause (a) of the Local Government Act 1995 states:

“5.23. Meetings generally open to the public

...(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following –

(a) a matter affecting an employee or employees; ...

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; ...”

7:12 pm Members of the public left the room.

ITEM 14 CONFIDENTIAL ITEMS

14.1 Delivery of Community Employment Development Projects (CDEP) in Yandeyarra**200607/135 Council Decision/Officer's Recommendation****Moved:** Cr A A Carter **Seconded:** Cr J M Gillingham

That an application to deliver Community Employment Development Projects (CDEP) services to the Yandeyarra Community is not submitted by Council; but commits to continuing to working closely with the Indigenous Co-ordination Centre and other key stakeholders to endeavour to improve indigenous employment opportunities within the Town.

CARRIED 5/0**14.2 Hedland Home And Community Care Programme (HACC) (File No.: CMS - 001)****200607/136 Council Decision/Officer's Recommendation****Moved:** Cr A A Carter **Seconded:** Cr G J Daccache

That Council seeks to negotiate an agreement with the WA Country Health services to relinquish responsibility for the provision of Home and Community Care Services under the following conditions:

- i) service levels to the community are not reduced;
- ii) Council receives an adequate remuneration for the use of HACC House; and
- iii) suitable arrangements are made for the redeployment of staff and protection of staff entitlements

CARRIED 5/0**200607/137 Council Decision****Moved:** Cr G J Daccache **Seconded:** Cr A A Carter

That the Meeting be opened to members of the public.

4/1

7:16 pm Members of the Public re-entered the room.

ITEM 15 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 16 CLOSURE

16.1 Date of Next Meeting

The next Ordinary Meeting of Council will be held on Wednesday 13 December 2006, commencing at 5.30 pm.

16.2 Closure

There being no further business, the Chairman declared the meeting closed at 7:20 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the Council at its Ordinary Meeting of 13 December 2006.

CONFIRMATION:

MAYOR

DATE