



Town of Port Hedland

MINUTES

OF THE

ORDINARY MEETING

OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

WEDNESDAY 22 OCTOBER 2008

AT 5.30 PM

IN COUNCIL CHAMBERS

McGREGOR STREET, PORT HEDLAND

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*Matthew Scott
Acting Chief Executive Officer*

OUR COMMITMENT

To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.

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ITEM 1 OPENING OF MEETING**1.1 Opening**

The Mayor declared the meeting open at 5:30 pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**2.1 Attendance**

Cr S R Martin
Cr A A Carter
Cr G D Bussell
Cr S J Coates
Cr G J Daccache
Cr J E Ford
Cr A A Gear
Cr J M Gillingham
Cr K A Howlett

Mr Matthew Scott	Acting Chief Executive Officer and Director Corporate Services
Mr Terry Dodds	Director Engineering Services
Mr Terry Sargent	Director Regulatory and Community Services
Ms Gaye Stephens	Executive Assistant

Members of Public	7
Members of the Media	1

2.2 Apologies

Nil.

2.3 Approved Leave of Absence

Nil.

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**3.1 Questions from Public at Ordinary Council Meeting held
Wednesday 24 September 2008**

Nil.

**3.2 Questions from Elected Members at Ordinary Council Meeting
held Wednesday 24 September 2008**

Nil.

ITEM 4 PUBLIC TIME**4.1 Public Questions**

5:30 pm Mayor opened Public Question Time.

4.1.1 Mr Chris Whalley

Could Council initiate water cleaning process for all wheelie bins in Wedge and Edgar Streets once a week?

Director Engineering Services advised the cost of doing so would have to be considered, and advised the matter will be investigated by staff.

Given the closure of the Medical Centre in Edgar Street, because of a lack of doctors, could Council clarify what is being done to rectify the situation?

Mayor advised he was not up to date with the status of the matter.

Acting Chief Executive Officer advised that the Town is concerned by the recent closure due to lack of doctors, and advised that the Medical Centre is a private business. The Town will write to the health departments of the State and Federal Governments seeking that adequate health services are available in the Town.

NOTE: Cr Howlett asked if the State Government's Minister for Health, the Hon. Dr Kim Hames is expected to visit the Town soon. Acting Chief Executive Officer advised no notice of a visit from the Hon. Dr Kim Hames has been received. Councillors Carter and Ford added that one of the biggest costs for the private practice was the provision of accommodation for general practitioners.

5:33 pm Mayor closed Public Question Time.

4.2 Public Statements

5:33 pm Mayor opened Public Statement Time.

Nil.

5:33 pm Mayor closed Public Statement Time.

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE

5.1 *Councillor Arthur A Gear*

Is the landfill site being used by Atlas Iron approved or unapproved?

Acting Chief Executive Officer advised the matter will be taken up administratively. Mayor requested staff to advise Council of its status when known.

Is the landfill on the edge of the River Bank at De Grey Station approved?

Acting Chief Executive Officer advised this question will be taken on notice.

5.2 *Councillor Grant D Bussell*

Has Council's decision of potential voluntary restrictions on the sale of glass been raised with licensees at the Port Hedland Liquor Accord?

Mayor advised that he hasn't attended the last two meetings as he was unaware of when they were held. The next meeting of the Port Hedland Liquor Accord is scheduled for Thursday 10 October 2008.

Director Regulatory and Community Services advised the matter will be raised at the Liquor Accord Meeting.

What is the process for another barbeque to be installed at Shay Gap Park?

Acting Chief Executive Officer explained that the first quarterly budget reviews are soon to be undertaken.

Can this be considered during that review?

Acting Chief Executive Officer advised an additional barbeque can be considered by Council when it considers the Audit and Finance Committee's recommendations for the first quarterly review of Council's 2008/09 Budget.

5.3 *Councillor Jan E Ford*

In relation to public access to Munda Station, has there been any progress on ensuring access by members of the public to Cowrie Creek?

Director Engineering Services advised this question will be taken on notice.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

The following Members verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting.

NOTE: Cr Howlett verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting, excepting those late items which were tabled at the meeting.

Cr S R Martin	Cr J E Ford
Cr A A Carter	Cr A A Gear
Cr G D Bussell	Cr J M Gillingham
Cr S J Coates	Cr K A Howlett
Cr G J Daccache	

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Confirmation of Minutes of Ordinary Meeting of Council held on Wednesday 24 September 2008

Officer's Recommendation

That the Minutes of the Ordinary Meeting of Council held on Wednesday 24 September 2008 be confirmed as a true and correct record of proceedings.

200809/090 Council Decision

Moved: Cr G D Bussell

Seconded: Cr J E Ford

That the Minutes of the Ordinary Meeting of Council held on Wednesday 24 September 2008 be confirmed as a true and correct record of proceedings, with the following amendments:

- **Item 5.1 (page 8) delete “*What is the status of the water at Yandeyarra being contaminated with uranium?*”**

and insert “*What are the results of testing of the drinking water at Yandeyarra for uranium?*”; and
- **Item 5.1 (page 8) delete “Chief Executive Officer advised Council that advice received from the Department of Housing and Works, and the Department of Health is that the issue of elevated levels of uranium in water at Yandeyarra has been resolved”**

and insert “Chief Executive Officer advised Council that advice received from the Department of Housing and Works, and the Department of Health is that the issue of elevated levels of uranium in water at Yandeyarra has been resolved; and the uranium detected in the water is within the acceptable guidelines”

- . Item 5.1 (page 9) delete “*What is the status of solar street lighting at the Port Hedland International Airport?*”

and insert “*What is the results of the testing of solar street lighting at the Port Hedland International Airport?*”

CARRIED 9/0

ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION

8.1 *Mayor Stan R Martin*

21 October 2008 – Mayor, Acting Chief Executive Officer and Director Regulatory and Community Services met with Hon. John Day, Minister for Planning; Minister for Arts and Culture and his staff. Council staff together with Mayor and the Chief Executive Officer of the Pilbara Development Commission also took the Minister and his staff on a tour of major developments happening throughout Town.

22 October 2008 – Mayor, Acting Chief Executive Officer and Director Regulatory and Community Services met with Hon. Brendon Grylls, Minister for Regional Development; Lands; Minister Assisting the Minister for State Development; Minister Assisting the Minister for Transport and his staff. Council staff together with Mayor and the Chief Executive Officer of the Pilbara Development Commission also took the Minister and his staff on a tour of major developments happening throughout Town.

Mayor advised that the meeting with Hon. Brendon Grylls was very optimistic, as the Minister is adamant about delivering royalties to the regions. Council is now to provide further details of issues to the Minister, who will do his utmost to rectify.

ITEM 9 REPORTS BY ELECTED MEMBERS WITHOUT DISCUSSION

9.1 *Councillor Jan M Gillingham*

Cr Gillingham advised she has distributed a report to Councillors relating to her attendance at the Women’s Conference held earlier in the month and congratulated the Pilbara Development Commission on organisation of the conference.

9.2 *Councillor Kelly A Howlett*

Cr Howlett advised she attended the Hedland Youth Leadership Council Meeting recently.

Deputy Mayor and Cr Howlett are travelling to Dampier on Friday to attend the Tidy Town's Sustainable Communities Regional Awards presentations.

9.3 *Councillor Jan E Ford*

Cr Ford provided a follow up on the presentation by Arup Planning to Councillors at its Informal Briefing Session in October. Cr Ford advised that the Chief Executive Officer of the Pilbara Development Commission (PDC) has advised he was going to pass on statistical information on the Town's actual existing population, as opposed to that recorded by the Australian Bureau of Statistics (ABS), to the Hon. Brendon Grylls to ensure he was aware of the most likely estimates.

Cr Ford understands BHP Billiton's Patrick Melberg and the PDC's Stephen Webster have been working on calculations and more detailed statistics to add to those estimations and figures provided by the ABS over the past two weeks.

ITEM 10 PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS

ITEM 11 REPORTS OF OFFICERS

11.1 Governance

11.1.1 *Status of Council Decisions (File No.: 13/06/0001)*

Officer Gaye Stephens
 Executive Assistant

Date of Report **13 October 2008**

Disclosure of Interest by Officer **Nil**

Summary

Informing Council of actions undertaken in relations to decisions of Council in the past month.

Background

This monthly report is presented to Council for information. The report advises Council how decisions are being actioned by staff. Any Council Decision that has not yet been completely implemented will remain on the list until it has been completed.

Officers Comments

This report outlines the status of decision from previous Council meetings.

Statutory Implications

Section 2.7 of the Local Government Act states how Council is responsible for directing the local government's affairs:

"2.7. The role of the council

(1) The council –

- (a) directs and controls the local government's affairs; and*
- (b) is responsible for the performance of the local government's functions.*

(2) Without limiting subsection (1), the council is to –

- (a) oversee the allocation of the local government's finances and resources; and*
- (b) determine the local government's policies."*

Policy Implications **Nil**

Strategic Planning Implications

KRA 6 – Governance
Goal 6 – Systems Development

That the Town's internal operating systems are structured in a manner that assists in providing timely accurate information to the community.

Budget Implications

Nil

200809/091 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That the 'Status of Council Resolutions' Report as presented to the Council's Ordinary Meeting held on 22 October 2008 be received.

CARRIED 9/0

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
Ordinary Council Meeting held 23 May 2007				
11.3.1.4	Tender 06/43 West End Greening Stg 1A Landscape and Irrigation Works	200607/316 Council Decision That: i) Council Reject all tenders that were submitted for Tender 06/43 West End Greening Stage 1a Landscape and Irrigation Works ii) Officers review the designs and specifications with the aim of amending the scope of works to a level whereby the majority of the project can be delivered for the stipulated budget. iii) Council project manage the implementation of the project using subcontractors to undertake specific elements of the works that are identified in the revised scope of works. Note: Quotations for subcontracted works are to be obtained as per Council's procurement policy. iv) Council give consideration in the 2007/08 budget for a project officer for similar projects in the future.	RESPONSIBLE OFFICER: Director Engineering Services Works commenced. Awaiting mulch for completion.	
Ordinary Meeting held 27 June 2007				
11.3.1.3	Don Rhodes Mining Museum Safety Audit	200607/354 Council Decision/Officer's Recommendation That Council: i) implements the following upgrade works: a) installation of fencing around all locomotives and plant b) removal/sealing of items identified as dangerous c) installation of cracker dust around museum pieces d) installation of signage e) removal of lead based paints, including repainting of plant; to the expenditure limit set by current carried forward budget of \$29,200; and ii) pursues additional funding of \$150,000 required to carry out above recommended works.	RESPONSIBLE OFFICER: Director Engineering Services 08/09 budget appr. \$150K. Pending re: decision to relocate Museum.	Nov 2008
11.4.1.9	Request for Lease Renewal – Air BP at PHIA	200607/366 Council Decision/Officer's Recommendation That Council: i) approves the disposal of land, being a portion of Port Hedland International Airport currently used by Air BP, by way of lease, by private treaty, as per s3.58(3) of the Local Government Act 1995, with the following terms; ... ii) permits the Town of Port Hedland seal be affixed and Major and Chief Executive Officer be authorised to sign the lease documentation, should no submissions be received by Council after the advertising period in accordance with section 3.58 of the Local Government Act 1995.	RESPONSIBLE OFFICER: Director Corporate Services. Val. received. Dft lease with BP Air. Waiting on sign off	
Ordinary Meeting held 26 September 2007				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.3.5	Security Screening Operations PHIA	200708/031 Council Decision/Officer's Recommendation That Council: i) advise DOTARS that the Town of Port Hedland as owner and operator of Port Hedland International Airport is planning to become the Screening Authority for Port Hedland International Airport. ii) advise Qantas, as the current Screening Authority, of the above. iii) advise DOTARS that the Town of Port Hedland is willing to participate in the desk top consultancy on the x-ray installation, and iv) a business plan be developed for the undertaking of the screening operations at Port Hedland airport and be presented to the next Council informal briefing session.	RESPONSIBLE OFFICER: Airport Manager Bus. Plan on hold pending comp. of check'd bag. to obtain true cost recovery. DOTARS advised nformally. Formal advice (DOTARS & Qantas) pending bus. plan	
Special Meeting held 16 October 2007				
6.1.1.1	Prop. Adoption of Scheme Amend. from "Res. R12.5/30, Other Public Purp, Other Public Purp – Cemetery, Parks & Rec. & Local Road" to "Res R12.5/50" & "Other Public Purp – Comm Purp"	200708/037 Council Decision/Amended Officer's Recommendation That Council: 1) requests Koltasz Smith Town Planners to amend the application to reflect the proposed rezoning of Lot 1628 from "Other Public Purposes - Cemetery" to "Community - Community"; 2) advertises the proposed closure of the Beart Street road reserve in accordance with section 58 of the Land Administration Act 1997; 3) request the Honourable Minister for Lands to close the whole of the Beart Street road reserve, subject to there being no objections to the road closure during the statutory advertising period. 4) subject to the changes being made as required by resolution 1, initiate a Town Planning Scheme Amendment to the Town of Port Hedland Town Planning Scheme No. 5 by: ... 5) advise the applicant accordingly, and request that the applicant prepare the formal amendment documentation to enable referral to the Environmental Protection Authority; 6) authorises the Chief Executive Officer to undertake such process that may be necessary to resolve any issues which may be related to the current reservation and/or vesting of lots affected by this proposal.	RESPONSIBLE OFFICER: Manager Planning EPA requested more info. Ltr of response sent 04.12.07. Awaiting response from EPA. Pending.	
Ordinary Meeting held 31 October 2007				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.1.2	Proposed Scholarship Program	200708/046 Council Decision That Council: i) commences funding an annual scholarship to cover the cost of tuition, up to an equivalent to the cost of undergraduate degree tuition fees and an annual textbook allowance of \$1,000 for qualifying high school students studying in the fields of: ... ii) the Scholarships be made available from the commencement of the 2008 academic year; iii) the Chief Executive Officer be authorised to prepare suitable terms, conditions and selection criteria; iv) authorises a panel comprising the Mayor, Deputy Mayor, Chief Executive Officer and Hedland Senior High School representative, to select the scholarship recipient each year; v) the Scholarship Program be advertised widely; and vi) evaluates the success of program after three (3) years.	RESPONSIBLE OFFICER: Director Regulatory and Community Services	Est Completion – March 2009
11.2.2.3	Amendment to Delegation Register	200708/049 Council Decision That Council lay Agenda Item 11.2.2.3 'Amendment to Delegation Register' on table until Councillors have received an updated copy of Delegation Register; and following a proposed workshop with Council's management staff.	RESPONSIBLE OFFICER: Chief Executive Officer Updated. To be presented to Nov Informal Briefing.	
11.3.3.1	Tender 06/49 Electrical Services Upgrade Airport Terminal Area	200708/058 Council Decision/Officer's Recommendation That: i) Tender 06/49 for the electrical services upgrade of the Port Hedland International Airport Terminal Area be awarded to O'Donnell Griffin Pty Ltd for the amount of \$475,871 (ex GST) as recommended by Connell Wagner Pty Ltd. ii) the Mayor and Chief Executive Officer be authorised to sign the contract for the works and the Common Seal be affixed.	RESPONSIBLE OFFICER: Airport Manager Ongoing due to project delays.	End of September 2008
Ordinary Meeting held 28 November 2007				
11.2.2.7	Proposed Final Adoption of the TPS No. 5 Amend't No. 11	200708/083 Council Decision/Officer's Recommendation That: i) Council direct the Chief Executive Officer, or his nominated representative, to negotiate with the applicant to construct a maximum of thirteen (13) car parking bays in the Byass Street Road reserve in accordance with Drawing No. 0707-C-004/B, pursuant to Policy 12/002; ...	RESPONSIBLE OFFICER: Planning Officer Completed part 3 ii and iii of resolution. Awaiting determination of SA prior to negotiating. Pending.	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.4.1.2	Lease for the Port Hedland Youth and Family Centre	200708/092 Council Decision/Officer's Recommendation That Council agrees to dispose of the property on part reserve 34334 by way of lease to the Port Hedland Youth and Family Centre Inc as per section 3.58 (3) (private treaty) with the following conditions: i) Annual Rental to be \$200.00 per annum; and ii) Initial term of 3 years, with 2 options to extend the lease by 3 years (Maximum term 9 years); and iii) No material change to the Council's standard facility lease conditions; and iv) Annual rental review equal to any increase in "Perth" CPI, as published by the Australian Bureau of Statistics; and v) Council may utilise part of the facility at no charge, provided there is not significant impact to the Port Hedland Youth and Family Centre operations.	RESPONSIBLE OFFICER: Director Corporate Services Valuation rec'd 17.09.08. Advertising to occur and sign off.	
Ordinary Meeting held 12 December 2007				
12.2.1	Reconsider. Item: 11.2.2.9 'Prop. USE NOT LISTED – Incidental Additional Storage to Exist. "Shop" Lot 724(150) Anderson St PH' pres. to Nov Ord. Mtg	200708/122 Council Decision That Council rescinds the following Council Decision 2000708/085 from its Ordinary Meeting held on 28 November 2007, as follows: ... 200708/123 Council Decision i) That Council refuse to grant planning approval to Ken Paterson Architects for the construction of USE NOT LISTED – Incidental Additional Storage to Existing "Shop" for the following reasons: 1. The proposed development does not present an acceptable frontage to the McGregor streetscape; 2. The proposed development fails to comply with the objectives of the draft Land Use Master Plan; and 3. This development does not constitute proper and orderly planning. ii) That Council advise the applicant that it is prepared to consider an application: 1) for a similar structure located so as not to significantly impact the streetscape; or 2) for a structure in this position that adequately addresses amenity and streetscape through the building design.	RESPONSIBLE OFFICER: Manager Planning	✓ COMPLETE
Ordinary Meeting held 23 January 2008				
12.5	Lease of Part Reserve 31462 to the Port Hedland Turf Club	200708/160 Council Decision/Officer's Recommendation That: a) Council agrees to dispose of the property on part reserve 31462 by way of lease to the Port Hedland Turf Club as per section 3.58 (3) (private treaty) with the following conditions: ... b) Council permits the Port Hedland Turf Club access to proposed lease area prior to the lease being executed to commence primarily site works, subject on receiving the appropriate planning and building approval and at no cost to Council, to prepare for the 2008 racing season. c) should no lease agreement be executed by all relevant parties within 12 months that all improvements made to the lease area be removed at no cost to Council.	RESPONSIBLE OFFICER: Director Corporate Services Survey received. Awaiting valuation.	
Ordinary Meeting held 28 February 2008				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
10.1		200708/167 Council Decision That the following petition: "I would like to see recycling of glass, aluminium and plastics commenced in Port (and South) Hedland:" be noted and the Mayor respond to Ms Lisa Norman who submitted the signed petition on behalf of Council advising that Council agrees in principle.	RESPONSIBLE OFFICER: Executive Assistant	
11.2.2.3	Prop. Amend. to the TPS. 5 – Catamore Crt, SH	200708/072 Council Decision/Officer's Recommendation That: i) pursuant to section 75 of the Planning and Development Act 2005 (as amended), Council resolves to amend the <i>Town of Port Hedland Town Planning Scheme No. 5</i> by: ... and ii) the proposed amendment be numbered Amendment No. 18 of <i>Town of Port Hedland Town Planning Scheme No. 5</i> and be forwarded to the Environmental Protection Authority for assessment in accordance with section 81 of the <i>Planning and Development Act 2005</i> prior to advertising in accordance with the <i>Town Planning Regulations 1967</i> .	RESPONSIBLE OFFICER: Planning Officer Submitted to EPA Referred to WAPC for advertising	✓ COMPLETE
11.2.2.5	Prop. Amend. TPSNo. 5 – Home Occupations	200708/074 Council Decision/Officer's Recommendation That Council: 1. advises the Western Australian Planning Commission that it does not wish to proceed with the Town of Port Hedland Town Planning Scheme No. 5 Amendment No. 13; 2. pursuant to section 75 of the Planning and Development Act 2005 (as amended), Council resolves to amend the <i>Town of Port Hedland Town Planning Scheme No. 5</i> by: ... 3. inserting the following use classes in the TPS 5 zoning table: 4. amend the zoning table to change the use class "Office" to an "~" use in a Residential zone; 5. inserting the following clause into TPS 5 section 4.1.3: "4.1.3 Unless otherwise referred to the planning approval of Council is not required for the following development of land: ... and 6. the proposed amendment be numbered Amendment No. 17 of <i>Town of Port Hedland Town Planning Scheme No. 5</i> and be forwarded to the Environmental Protection Authority for assessment in accordance with section 81 of the <i>Planning and Development Act 2005</i> prior to advertising in accordance with the <i>Town Planning Regulations 1967</i> .	RESPONSIBLE OFFICER: Planning Officer Submitted to EPA Response pending.	
11.4.1.5	Request to Write Off Rates, Bin Charges & Interest Incorrectly Levied on 3 Schillaman St Wedgefield	200708/084 Council Decision That the request to write off the total of \$5,485.53 being Rates and related accrued interest charges issued to the Water Corporation in error for Assessment A402510 at 3 Schillaman Street, Wedgefield for the 2006/2007 and 2007/2008 rating periods, lay on the table pending clarification/legal advice in relation to the lease of the property.	RESPONSIBLE OFFICER: Senior Rates Officer Noted.	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.4.2.1	Glass Reduction Strategies	200708/087 Council Decision/Officer's Recommendation That Council: i) raises the issue of container deposit legislation at the next Pilbara Regional Council (PRC) meeting seeking consent from Council to develop a concerted, co-ordinated lobbying campaign with other interested groups on the introduction of container deposit legislation within Western Australia; ii) actively promotes \$5 per bag rubbish collected as a fundraising initiative to local schools and community groups; iii) undertakes and support a concerted community litter education campaign beginning on Clean Up Australia Day, with other local stakeholders, around identified target litter streams staged throughout the course of 2008; iv) investigates and implements methods for localised public space/event collection of cans and glass in Port and South Hedland (i.e. can cages and glass bins, differing colours clearly labeled that potentially can be emptied, etc. by school/community groups for fundraising purposes) v) reviews current litter laws and investigate ways in which they may be broadcast and enforced more effectively; vi) writes to WA Police detailing measures to address litter issues locally and seek their support during identified campaign periods to enforce littering laws; and vii) raises the issue of potential voluntary restrictions on sale of glass with licensees at the next Port Hedland Liquor Accord meeting with a further report on this matter be presented to Council after these discussions have been held.	RESPONSIBLE OFFICER: Chief Executive Officer Ongoing.	
12.1.1	Prop. Scheme Amend..No. 17 – "Local Rd Reserve" and "Other Purposes Infrastructure Reserve" to "Industry"	200708/089 Council Decision/Officer's Recommendation That Council: i) Initiate a Scheme amendment to the Town of Port Hedland Town Planning Scheme No 5 to rezone Lots 6047, 6048 & 6049 Bell Street, Port Hedland, from "Local Road Reserve" and "Other Purposes – Infrastructure Reserve" to "Industry" Zone, as outlined in the application received 4 February 2008. i) Advises the applicant: ...	RESPONSIBLE OFFICER: Manager Planning Processing. Waiting on information from Applicant.	December 2008
Ordinary Meeting held 26 March 2008				
11.2.2.7	Proposed Advertising of the South Hedland Town Centre Development Plan	200708/107 Council Decision That Council: i) endorses the South Hedland Town Centre Plan for advertising in accordance with subclause 5.2.8, 4.3.3 and 4.3.4 of Town Planning Scheme No. 5, requires the South Hedland Development Plan to be advertised in accordance with the following requirements: ... ii) at the conclusion of the advertising period the South Hedland Town Centre Development is referred back to Council for final adoption and initiation of required Scheme Amendments. iii) LandCorp engage a specialist hydrologist such as Jim Davies and Associates to complete a flood inundation study for the area as strongly recommended by the consulting engineer; and iv) ensure all public consultation documents are printed in at least 12 point font; and v) undertake Council presence and display at South Hedland Shopping Centre.	RESPONSIBLE OFFICER: Manager Planning	December 2008

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.2.1	Tender 06/61 Design and Construction of Playground Shade Structures	200708/115 Council Decision/Officer's Recommendation That Council: i) reject all tenders submitted for Tender 06/61 Design and Construction of Playground Shade Structures; and ii) authorises the Chief Executive Officer or his nominated officer to negotiate with supplier/s for the design and/or constructions of playground structures as specified within Tender 06/61 'Design and Construction of Playground Shade Structures' within Council's existing budget provision of \$230,000.	RESPONSIBLE OFFICER: Manager Technical Services Contractor commissioned (Wild Terrain Designs). Shade to be completed Oct 08. Works commenced.	October 2008
11.4.1.7	Extension of Lease Area : Royal Flying Doctor's Service: Port Hedland International Airport	200708/124 Council Decision/Officer's Recommendation That Council: i) advises the Royal Flying Doctor Service (RFDS) that it agrees in principle to the extension of the current lease area subject to survey; ii) approves that the additional lease area be incorporated into the current lease agreement between the Royal Flying Doctor Services and the Town of Port Hedland, maintaining all current terms and conditions, excepting that: ... iii) the proposal to extend the lease area be advertised and submissions sought, in accordance with section 3.58 of the Local Government Act 1995, following the completion of the survey of the area: ...	RESPONSIBLE OFFICER: Director Corporate Services Awaiting survey and valuation.	
Ordinary Meeting held 23 April 2008				
11.2.3.1	Replacement of MDCC Film Make-up Table & Film Projector Lens	200708/137 Council Decision/Officer's Recommendation That Council: i) purchases and installs a replacement film transport system and cinemascope anamorphic lens for the Matt Dann Cultural Centre projection room at an approximate total cost of \$22,358; and ii) applies funds from the BHP Alliance Reserve Fund to the costs of the film transport system and lens replacement.	RESPONSIBLE OFFICER: Manager Community & Economic Dev. i) equipment delivered. To be installed 25-36 Oct. ii) complete	November 2008
11.3.3.1	Airport Bar and Café Operation – Financial and Operating Report	200708/144 Council Decision That Council: i) continue to operate the Airport Bar and Café for the remainder of the 2008 calendar year; ii) consider a report at the January 2009 Council meeting that outlines the financial performance of the Airport Bar and Café for the 2008 calendar year, along with options for future management of this facility; and iii) a detailed quarterly financial report be presented to Council.	RESPONSIBLE OFFICER: Airport Manager Ongoing. Financial report to Oct 08 OCM	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.3.3	Checked Baggage Screening Implementation: PHIA	200708/146 Council Decision/Officer's Recommendation That Council: i) proceed with the procurement of CBS EDS X Ray Equipment without calling tenders in accordance with section 3.57 (2) (f) of the Local Government Act, due to the unique nature of the equipment; ii) General Ledger Account Number 1210452 Furniture and Equipment be increased by \$450,000; and iii) General Ledger Account Number 1210393 Government Grant DOTARS be increased by \$336,000 to \$511,000 from \$175,000.	RESPONSIBLE OFFICER: Airport Manager Ongoing	
11.4.1.3	Reserve and Foreshore Amendment Local Law 2008	200708/150 Council Decision/Officer's Recommendation That Council: i) note that no submissions were received from the public notice advertised in the West Australian 12 February 2008 regarding the proposed amendment to the Town of Port Hedland Local Law (Reserves and Foreshores); and ii) adopt the Town of Port Hedland Reserve and Foreshore Amendment Local Law 2008, as attached; and iii) cause the Town of Port Hedland Reserve and Foreshore Amendment Local Law 2008 to be published in the next available "Gazette", in accordance with Section 3.12(5) of the Local Government Act 1995; and iv) after the Town of Port Hedland Reserve and Foreshore Amendment Local Law 2008 has been published in the Gazette, cause a local public notice of the Town of Port Hedland Reserve and Foreshore Local Law 2008, as per section 3.12(5) of the Local Government Act 1995.	RESPONSIBLE OFFICER: Director Corporate Services Awaiting advice from Gov. Gazette that amend. has been advertised.	
11.4.2.2	Staff Housing Plan Imp.	200708/152 Council Decision/ Staff Housing Working Group/ Officer's Recommendation That Council: i) immediately proceeds with the tender process for the design and construction contract for the development of eight (8) units at the Morgans Street site; ii) notes/signals its intent to utilize loan funds in the 2008/09 Budget to fund the Morgan Street development program (Preliminary estimate of \$4M); iii) considers a report on potential modifications to the Staff Policy and Code of Conduct document at its Ordinary Council Meeting to be held in May 2008; and iv) the Chief Executive Officer or his nominated officer(s), investigate options for the development of up to six (6) transportable style houses at the Port Hedland International Airport with a further report being tabled once additional information is available. v) continues to pursue Joint Venture development options with the Department of Housing and Works and LandCorp regarding the Catamore Court and Moore Street development proposals respectively.	RESPONSIBLE OFFICER: Chief Executive Officer i), ii), iii) complete. iv) and v) ongoing	
Ordinary Meeting held 28 May 2008				
11.2.2.4	Prop. Adoption of Pretty Pool Revised Dev. Plan & Associated TPS Amendment	200708/169 Council Decision That Council: i) Initiate a Town Planning Scheme Amendment to the Town of Port Hedland Town Planning Scheme No. 5 by: ... ii) adopt the Pretty Pool Revised Development Plan received 28 April 2008 for the purpose of advertising in association with the Town Planning Scheme Amendment referred to in Part I of this resolution; iii) advise the applicant accordingly and request that the applicant prepare the formal amendment documentation to enable referral to the Environmental Protection Authority; and iv) it is Council's preference that a public thoroughfare be included between the public reserve and the development site."	RESPONSIBLE OFFICER: Manager Planning	December 2008

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.1.2	PHIA Transient Workers Accommodation Village	200708/173 Council Decision/Officer's Recommendation That Council: i) advise the Compass Group (Australia) Pty Ltd that they are the preferred tenderer for Tender 08/01 Transient Workforce Accommodation Village; ii) authorise the Chief Executive Officer or his nominated officer to negotiate with Compass Group in relation to the areas of non-conformance; and iii) receive a further report on leasing arrangements once negotiations/discussions have progressed.	RESPONSIBLE OFFICER: Director Engineering Services i) Complete ii) Ongoing iii) Awaiting Lease	
11.3.2.1	Construction of Sutherland Street Verge Nodes	200708/175 Council Decision/Officer's Recommendation That Council: i) rejects all tenders received for Tender 06/63 Construction of Sutherland Street Verge Nodes; and ii) authorises Council staff to undertake the construction of Sutherland street verge nodes utilising both Town of Port Hedland staff and various contractors in accordance with Council's procurement policy, at a cost of no greater than \$300,000 (plus gst).	RESPONSIBLE OFFICER: Manager Technical Services Works commenced. Completion pending availability of plans and temperature for softfall installation.	
11.3.3.3	Tender 06/66: Design of the Multi-Purpose Recreation Centre	200708/178 Council Decision That Council: i) awards Tender 06/66: Design of the Multi-Purpose Recreation Facility to ARM for the lump sum cost of \$1,474,010, with \$200,000 utilised from this financial year; and ii) approves the additional commitment of funds for the amount of \$1,275,010 in the 2008/09 budget using BHP Billiton/Town of Port Hedland Sustainability Partnership Funds; iii) advise the designers that the Multi-Purpose Recreation Facility be located in, and facing Hamilton Road in a suitable location in that vicinity; and iv) appoint an accountant be engaged to advise some forecast operating costs.	RESPONSIBLE OFFICER: Manager Recreation Services Completed. Project underway.	March 2009
11.3.3.5	Hawks Rugby Club Rooms	200708/180 Council Decision/Officer's Recommendation That Council: i) resolves that providing alternative and temporary clubroom facilities for the users of the McGregor Street Sporting Reserves is the most appropriate action; ii) researches options for the hire or purchase of a suitable transportable building based on standard procurement policies; iii) negotiates with seasonal users of the reserve for contributions towards the installation of this temporary clubroom, and determine the provisions of Council; and, iv) undertakes a final assessment of the existing shed at the McGregor Street Reserve from a historical viewpoint to determine if the shed can be demolished or removed, and present this information to Council for a decision.	RESPONSIBLE OFFICER: Manager Recreation Services Project commenced.	February 2009

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
12.1.1	Proposed Final Adoption of the SH Town Centre Development Plan	200708/195 Council Decision That Council: 1) endorses the South Hedland Town Centre Development Plan subject to the following modifications: ... 2) advises LandCorp that subject to the revised plan being received and approved by the Chief Executive Officer or his nominated representative that the Development Plan will be ...	RESPONSIBLE OFFICER: Manager Planning	Nov 2008
12.2.1	Business Plan and Concept Design Brief - John D Hardie Centre Youth Precinct	200708/197 Council Decision/Officer's Recommendation That Council: i) accepts the revisions to the Hedland Youth Precinct Business Plan; ii) notes the proposed management models and implications for future staffing requirements in Youth Services; iii) engages an architect to develop up the design of the Hedland Youth Precinct: ... iv) considers the allocation of \$29,000 to engage an architect and quantity surveyor in the 2008/09 budget process; v) prepares Joint Management Agreements for the Youth Precinct vi) commences the process of sourcing capital funding for the redevelopment of the JD Hardie Centre into the Hedland Youth Precinct; and vii) notes that the findings of the JD Hardie Concept Youth Centre Feasibility Study.	RESPONSIBLE OFFICER: Manager Community and Economic Development i), ii), iii), iv) complete. Tenders close 22.09.08	✓ COMPLETE
Ordinary Meeting held 25 June 2008				
10.1	Petition : South Hedland Rural Estate – Lot 3	200708/206 Council Decision That Council: i) receives the tabled petition signed by 7 residents as follows: “We the residents, owners and occupiers of South Hedland Rural Estate, which is zoned Rural Residential under Council’s Town Planning Scheme No. 5, strongly object to Council approving developments in the Estate, which are NOT PERMITTED in Council’s Town Planning Scheme No.5: and therefore STRONGLY URGE Council to consider the views of other residents, owners and occupier constituents of South Hedland Rural Estate by – REFUSING Planning consent for the construction of [an] extremely large shed/warehouse (25m x 14 m x 4.2 m) at Lot 3 Greenfield Street, South Hedland for the following reasons: a) the use of a shed/warehouse of that enormous size is a use that is not permitted by Council’s Town Planning Scheme No. 5 in the Rural Residential zoning area of South Hedland Rural Estate; and b) there is an existing shed (15m x 12m x 4m) on the lot for the domestic storage purposed by the owner/resident(s)/tenant(s) to utilise.”; and ii) gives regards to the petition when it considers Agenda Item 11.2.2.3 ‘Proposed Warehouse Addition to Lot 3 (9-11) Greenfields Street, South Hedland’ in tonight’s Agenda.	Ltrs to be sent.	✓ COMPLETE

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
10.2	Petition : South Hedland Rural Estate – Lot 11	200708/207 Council Decision That Council: i) receives the tabled petition signed by 11 residents as follows: “We the residents, owners and occupiers of South Hedland Rural Estate, which is zoned Rural Residential under Council’s Town Planning Scheme No. 5, strongly object to” a) the illegal business operations, in the form of continual earthmoving operations, and the storage of a number [of] large earthmoving equipment, by Outlook Contracting at Lot 11 Greenfield Street, South Hedland Rural Estate, witnessed since the first week of May 2008; and b) the unapproved development works at Lot 11 Greenfield Street, South Hedland Rural Estate, in the form of shipping containers set on site for use by Outlook Contracting employees/contractors with concrete pads laid in front of them; and footings being prepared for the proposed construction of an extremely large shed/warehouse being 30m x 15m x 5m high, [not] approved by Council’s Town Planning Scheme No. 5; and request Council to address these matters to ensure the cessation of these activities effective immediately.” ii) the residents be advised of actions being undertaken.	Legal advice being sought – signatories to petition to be advised following outcome.	
11.2.1.6	Stevens Street Retirement Village	200708/214 Council Decision That Council: i) discuss with the current management committee of Stevens Street Retirement Village, the option of calling for expressions of interest for management of the Stevens Street Retirement Village; and ii) subject to support of the committee, call for expressions of interest for the management of the Stevens Street Retirement Village.	RESPONSIBLE OFFICER: Director Regulatory and Community Services In Progress	✓ COMPLETE
11.2.4.1	Participation in Humpback Icon Project	200708/221 Council Decision/Officer’s Recommendation That Council: i) elects to adopt an unnamed whale in the Humpback Icon Project; ii) hosts a naming competition with community collaboration; iii) creates and erects signage and banners, and promotion through local media to identify Port Hedland’s whale, and signal it’s migration; and iv) seeks sponsorship and grant funding for promotion and celebration to co-ordinate a community event to celebrate the annual migration of the whales in July/August and October/November.	RESPONSIBLE OFFICER: Manager Community and Economic Development Whale being selected for PH now.	
14.1.3	Confidential Item: Dampier Salt Rates Duplication	200708/241 Council Decision That due to the accidental duplication by Council of Dampier Salt Pty Ltd Mining Tenements AML45/00242SA (A803282) and AML45/242SA (A128920), Council: i) approve an immediate write-off of the outstanding rate balance for 2007/08 of \$59,234.14; and ii) direct the Chief Executive Officer, or his nominated officer, to negotiate with Dampier Salt on how the overpayment is to be refunded by either a cash refund or credit to subsequent rate years until fully refunded.	RESPONSIBLE OFFICER: Director Corporate Services Negotiations ongoing.	
Ordinary Meeting held 23 July 2008				

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.2.1	Cemetery Upgrade Program	200809/013 Council Decision/Officer's Recommendation That Council approves the schedule of works for the Cemetery upgrade based on the 2008/09 budget of \$50,000 as per the following: ...	RESPONSIBLE OFFICER: Manager Infrastructure Development Works commenc'd	November 2008
11.3.3.1	PHIA Construction of Ramp	200809/014 Council Decision That Council i) obtains quotes to facilitate the construction of a ramp at the arrivals end of the terminal for manoeuvring trolleys between the terminal and freight facilities; and ii) subject to quotes being received for works being less than \$15,000, amends its 2008/09 budget to facilitate the works being undertaken as follows: ...	RESPONSIBLE OFFICER: Airport Manager Ongoing	
11.3.3.2	PHIA: Polar Aviation Northern Hangar	200809/015 Council Decision That Council authorises the Chief Executive Officer or his nominated officer to enter into negotiations with Polar Aviation in relation to the redevelopment of the northern hangar site, with a 15 year + 15 year option lease in accordance with the Local Government Act, and utilise the valuation received by consultants in January 2008 as a guide.	RESPONSIBLE OFFICER: Airport Manager - DCS	
14.1.1	Confidential Item: Mirtanya Maya Legal Issue	200809/023 Council Decision/Officer's Recommendation That Council: i) note the legal advice that has been received regarding the issues pertaining to the proposed transfer of Mirtanya Maya Aged Care facility to the West Australian Country Health Service; ii) continues to pursue all legal and administrative avenues that lead towards the Federal Government waiving the requirement for the Town to repay \$827,650 of a Federal Government capital grant that was provided to the Town in 1995 to develop Mirtanya Maya; and iii) pursues a public/political strategy (lead by the Mayor and the community) that clearly demonstrates and articulates the Council's reasoning for non-repayment/waiving of the debt to the Federal Government.	RESPONSIBLE OFFICER: Chief Executive Officer Discussions ongoing.	
Ordinary Meeting held 27 August 2008				
11.2.4.1	Town Entry Statement – Artwork Expression of Interest	200809/038 Council Decision/Officer's Recommendation That Council appoints Jahne Rees to manufacture and install the entry statement artwork as specified in his submission to Council's independent advisory panel.	RESPONSIBLE OFFICER: Manager Community and Economic Development Artists advised.	✓ COMPLETE
11.3.1.2	Disposal of 963B Track Type Loader	200809/040 Council Decision That Council: i) rejects the tender from Pilbara Earthmoving & Contracting for the sum of \$23,755 (including GST) to purchase the 963B Caterpillar Track Type Loader; ii) tenders be re-advertised for the disposal of the 963B Caterpillar Track Type Loader in accordance with section 3.58 of the Local Government Act 1995.	RESPONSIBLE OFFICER: Director Engineering Services Readvertised.	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.4.1.3	Housing Options	200809/044 Council Decision/Officer's Recommendation That Council endorses: i) the increase of Housing Allowance, in lieu of housing provision for Senior and specialist staff, from \$8,000 to \$12,000 per annum; and ii) the development of a policy to provide free accommodation to staff who's partners provide day care services to Town of Port Hedland staff; and iii) further investigation into the proposal of the Town of Port Hedland being guarantor of 50% of the housing deposit required for long term staff.	RESPONSIBLE OFFICER: Director Corporate Services i) Policy amended ii) & iii) in progress.	
12.1.1	Tender 08/03: Morgans St Housing Project	200809/050 Council Decision/Officer's Recommendation That Council: i) awards Tender 08/03 Design and Construction of Units at Lots 364 and 365, Morgans Street, Port Hedland to Pilbara Constructions for the tender price of \$3,626,265 (gst exclusive); ii) permits the Town of Port Hedland seal be affixed and Mayor and Chief Executive Officer be authorised to sign the Tender documentation, in accordance with section 3.57 of the Local Government Act 1995.	RESPONSIBLE OFFICER: Chief Executive Officer Tenderer Advised. In progress.	
Ordinary Meeting held 24 September 2008				
11.2.1.3	Protection of Pundul Trees	200809/059 Council Decision/Officer's Recommendation That Council: i) consider the inclusion of appropriate provisions within Town Planning Scheme No. 6 to afford protection of remnant native vegetation within urban areas; and ii) lobby the State Government to ensure the Department of Environment and Conservation provides adequate resources to ensure the protection of Pundul Trees in the Town of Port Hedland	RESPONSIBLE OFFICER: Director Regulatory and Community Services	✓ COMPLETE
11.2.2.1	Proposed Change of Use – Single House to Office at Lot 2083 (10) Welsh St, SH	200809/060 Council Decision/Officer's Recommendation That Council: i) retrospectively approves the application (2008/177) submitted by Hedland Personnel for the proposed Office at 10 Welsh Street, South Hedland, in accordance with the approved plans and subject to the following conditions and footnotes; ... ii) Requests the applicant to pay the outstanding application fees of \$118 for the "Change of Use" prior to the application being released. iii) Advises the submitter's to the application during the advertising period of its decision.	RESPONSIBLE OFFICER: Manager Planning	✓ COMPLETE
11.2.4.1	The Allience Small Grants Scheme: Rounds 2 and 3	200809/061 Council Decision/Officer's Recommendation That Council approves the following grants recommended by the Alliance Working Group, as part of The Alliance Small Grants Scheme: Round 2: i) Amy Sharp (HARTZ) "Pilbara Prints" \$2,280 and ii) Zabia Chmielewski (HARTZ) "Airport Billboard Project" \$3,700	RESPONSIBLE OFFICER: Events Co-ordinator. Recipients contacted by mail – to supply invoices.	✓ COMPLETE

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.2.5.1	Purchase of Automatic Public Toilet (WC) – Lot 3339 R35322 Daylesford Park SH	200809/062 Council Decision/Officer's Recommendation That Council: i) resolves to set aside the provisions of Policy 2/007 Procurement Policy for the purchase of an automated public toilet (WC) for Lot 3339 Kybra Close, South Hedland; and ii) pursuant to Part 4 Regulation 11(2)(f) Local Government (Functions and General) Regulations 1996 authorises the Chief Executive Officer to place an order with W.C. Convenience Management Pty Ltd for the supply and delivery of an Exeloo III 01 Automated Public WC for the amount of \$97,656 plus GST.	RESPONSIBLE OFFICER: Manager Building Services Exeloo ordered. Installation due Mar 09	March 2009
11.3.1.2	Water Re-Use Scheme - South Hedland: Part 1 - Medium & Long-Term Solution	200809/064 Council Decision That Council: i) writes to the Water Corporation requesting they fast-track the longer-term improvements to the South Hedland Waste Water Treatment Facility; ii) writes a submission to the Department of Environment and Conservation seeking that the licence conditions for L6246/1991/7 remain in the short-term and are reviewed long-term; iii) actively pursues funds for the estimated \$210,000 of Council works required from external parties: and iv) considers this issue as a component of Council's 2008/2009 first quarterly budget review, and then considers calling tenders for this upgrade works if considered necessary.	RESPONSIBLE OFFICER: Director Engineering Services	
11.3.2.1	Town Cycle Plan Final Report	200809/065 Council Decision That Agenda Item 11.3.2.1 'Town Cycle Plan Final Report' lay on table to enable Council's Cycle Plan Development Working Group members to meet again, prior to the item being presented to Council for its consideration at its next Ordinary Meeting.	RESPONSIBLE OFFICER: Manager Recreation Services Meeting scheduled 20/10/08	October 2008
11.3.2.2	Recreation Reserve Redev. McGregor St Reserve	200809/066 Council Decision That Council do not progress the McGregor Street Reserve Development Project until complete soil analysis is undertaken, and those results are available to Council.	RESPONSIBLE OFFICER: Manager Recreation Services. Commenced	December 2008
11.3.2.3	Recreation Reserve Redev.: Colin Matheson Oval	200809/067 Council Decision/Officer's Recommendation That Council: i) endorse the Colin Matheson Oval Recreation Reserve Redevelopment (turf and irrigation) as submitted by ROSS Planning; ii) commence the tender process for the Colin Matheson Oval redevelopment, including irrigation, pumps and turf; iii) informs ROSS Planning of the acceptance of this document; and, iv) informs the community and all stakeholders of the recommendations that will be undertaken this financial year.	RESPONSIBLE OFFICER: Manager Recreation Services Completed	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.3.2.4	Lux Testing of Overhead Lights at Sporting Reserves	200809/068 Council Decision/Officer's Recommendation That Council: i) approve the use of up to a maximum of \$10,000 from Council's Light Replacement Reserve to conduct a lighting audit at sporting reserves; ii) requests a report to be presented to Council upon completion of the audit; and iii) requests a lighting policy report to be presented to Council for consideration regarding future sporting overhead light replacement.	RESPONSIBLE OFFICER: Sport and Recreation Officer. Commenced	December 2008
11.3.2.5	Request to Waive Hire Fees for the Hed's Up Healthy Active Hedland Project	200809/069 Council Decision/Officer's Recommendation That Council: i) advises the Hed's Up Healthy Active Hedland Committee that their request for waiver of sporting reserve hire fees for activities relating to the Project is granted to the value of \$1,500; and ii) the Town of Port Hedland must be recognised as a contributor towards the Hed's Up Healthy Active Hedland Project in all promotional material.	RESPONSIBLE OFFICER: Sport and Recreation Officer. Completed.	✓ COMPLETE
11.3.3.1	Change of Approved Manager on PHIA Bar and Café Liquor Licence	200809/070 Council Decision/Officer's Recommendation That the Common Seal be affixed to the Notice of Application to Approve Manager (Form 14) for the Port Hedland International Airport Café and Bar, and the Mayor and Chief Executive Officer be authorised to sign and to execute the document on Council's behalf.	RESPONSIBLE OFFICER: Airport Manager	
11.3.3.2	PHIA Authorisation of Parking Officers	200809/071 Council Decision/Officer's Recommendation That Council: i) authorises Frank Bero and Rizal Rizali to be Authorised Officers for the Town of Port Hedland pursuant to Town of Port Hedland Local Laws relating to Parking – Airport Specific; and the removal of Michael Mastrangelo; and iv) authorises the placement of a gazettal notice for the above in the Government Gazette.	RESPONSIBLE OFFICER: Airport Manager	
11.4.1.2	Request for 100% Rate Concession for: Lot 5164 Shoata Rd, SH Leased by SHOATA	200809/073 Council Decision/Officer's Amended Recommendation That Council lays Agenda Item 11.4.1.2 'Request for 100% Rate Concession for Property: Lot 5164 Shoata Road, South Hedland Leased by South Hedland Owners and Trainers Association' (SHOATA) on the table until such time as: i) the inconsistencies raised by SHOATA are investigated by the Chief Executive Officer or his nominated offer; and ii) all Councillor have the opportunity to visit the facilities at SHAOTA.	RESPONSIBLE OFFICER: Senior Rates Officer	
11.4.1.3	Request to Refund Bin Charge for the Past (10) Yrs on at 38 Moorambine St, W	200809/074 Council Decision That Council approves Mr Skender's request by refunding an amount totalling \$821.50 being for half the extra bin charge on his Rates Notices for the last ten (10) financial years, from 1998/99 through to 2007/08, for 38 Moorambine Street, Wedgefield.	RESPONSIBLE OFFICER: Senior Rates Officer Credit applied to account 1.10.08	✓ COMPLETE

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
11.4.1.4	Council Chambers : Table Configuration	200809/075 Council Decision That Council: i) authorise the Chief Executive Officer or his nominated officer to source a design of boardroom style Council table, preferably from a locally or regionally based cabinet maker, with the requirement to seat a minimum of 16 people; and a complimentary table being set aside from Council for use by the Hedland Youth Leadership Council and Media representatives; and ii) authorise the Chief Executive Officer or his nominated officer to create a separate and secure Council bar facility within the current kitchen of the Council Civic Centre.	RESPONSIBLE OFFICER: Director Corporate Services	
11.4.2.1	PHIA TWA Camp: Major Land Transaction Business Plan	200809/078 Council Decision/Officer's Recommendation That Council notes the contents of the attached Port Hedland International Airport Transient Workforce Accommodation Business Plan and seeks public comment on the proposed major land transaction for a minimum of six (6) weeks in accordance with Section 3.59 of the Local Government Act 1995.	RESPONSIBLE OFFICER: Chief Executive Officer Advertised. Submissions close 12.11.08	✓ COMPLETE
11.4.2.2	Council Meeting Dates	200809/079 Council Decision/Officer's Recommendation That the Ordinary Council Meeting be held at 5:30 pm in Council Chambers on the following dates: ... and be advertised accordingly.	RESPONSIBLE OFFICER: Executive Assistant Advertised.	✓ COMP.
11.4.2.3	FAA Re-assignment from PHVC Inc. to the ToPH - Dedicated Platform for Viewing the Stairway to the Moon	200809/080 Council Decision/Officer's Recommendation That Council: i) grants approval for the Mayor and Chief Executive Officer to sign and duly affix the Town of Port Hedland Common Seal to the Pilbara Development Commission's Financial Assistance Agreement (FAA) for financial contribution of \$50,000 (including GST) to assist with the construction of a dedicated platform for viewing the Stairway to the Moon; and ii) raises a Tax Invoice for \$50,000 (including GST) within 21 days of signing the FAA, subject to the Town confirming with the Pilbara Development Commission that the Town has secured the necessary funding for the completion of the project.	RESPONSIBLE OFFICER: Executive Assistant Ltr, Invoice and FAA sent.	✓ COMPLETE
12.1.1	Golden Eagle Airlines lease of the Airfreight Hanger at the Port Hedland International Airport	200809/083 Council Decision/Officer's Recommendation That Council enters into a Lease Agreement with Golden Eagle Airlines for the Air Freight Hanger at the Port Hedland International Airport, in accordance with section 3.58(3) of the Local Government Act 1995, with the following terms and conditions in addition to Council's standard lease: i) the term of the Lease Agreement being for five (5) years, plus an additional five (5) years option; and ii) the Lease rental being set at market value, increased annually by CPI, market value; and being reviewed after the first five (5) years; subject to any submissions being received by Council.	RESPONSIBLE OFFICER: Director Corporate Services	

ITEM	REPORT TITLE	COUNCIL RESOLUTION DETAILS	ACTION TO DATE (Date – Action)	EST. COMP-DATE
12.2.1	Tender 08/05: Youth Precinct Development Refurbishm't of the JD Hardie Centre Stage One	200809/084 Council Decision/Officer's Recommendation That Council awards Tender 08/05 'Youth Precinct Development – Refurbishment of the JD Hardie Centre Stage One' to Holton Connor for the total cost of \$289,280 (excluding GST) in accordance with section 3.57 of the Local Government Act 1995.	RESPONSIBLE OFFICER: Manager Community and Economic Development	✓ COMPLETE
13.1	Call for Sister City Nominations	200809/085 Council Decision That Council formally writes to the Port Hedland Port Authority, Port Hedland Chamber of Commerce and Industry inviting them to join in partnership with the Town of Port Hedland to facilitate the formulation of an independent Port Hedland Community Sister City/Port Committee as follows: ...	RESPONSIBLE OFFICER: Executive Assistant Ltr to be sent 17.10.08	✓ COMPLETE
14.1.1	Confidential Item: Chief Executive Officer Contract Renewal	200809/087 Council Decision That 1. Council offer the Chief Executive Officer, Mr Chris Adams, a new three (3) years and six (6) months employment contract effective from 1 October 2008 with the total benefits for year one of the contract being \$230,793 (using the WA Salaries and Allowances Tribunal calculation method); and 2. the Mayor and Deputy Mayor be authorised to finalise the contract negotiations and sign the Chief Executive Officer's employment contract on behalf of Council.	RESPONSIBLE OFFICER: Chief Executive Officer	

11.2 REGULATORY AND COMMUNITY SERVICES

11.2.1 Director Regulatory and Community Services

11.2.1.1 *Monthly Report – Community & Regulatory Services (File No.: 13/04/0001)*

Officer **Nellie Mackay**
Executive Assistant
Community & Regulatory
Services

Date of Report 9 October 2008

Disclosure of Interest by Officer **Nil**

Summary

Report on activities for the month of September 2008 within the Community and Regulatory Services directorate for Council’s information.

Background

Community and Regulatory Services Monthly report to Council.

Consultation **Nil**

Statutory Implications **Nil**

Policy Implications **Nil**

Strategic Planning Implications **Nil**

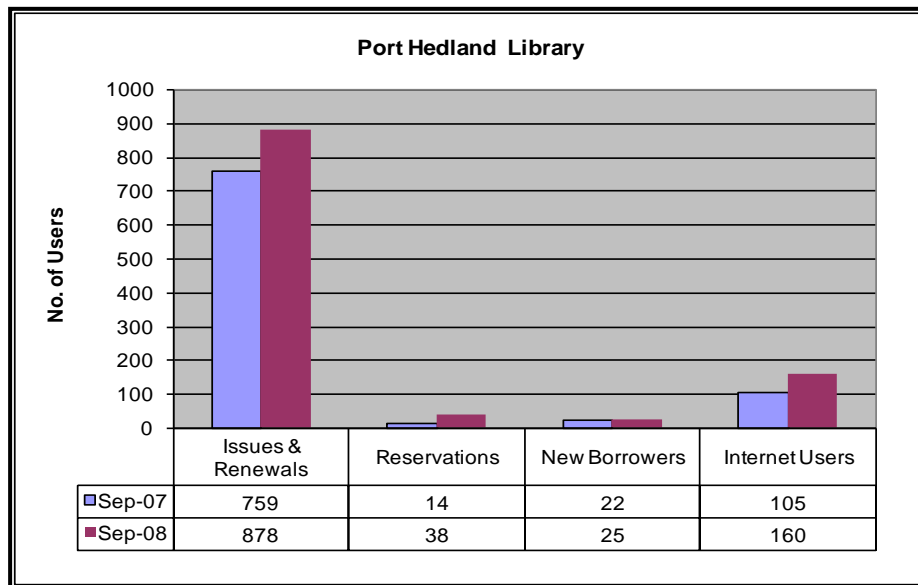
Budget Implications **Nil**

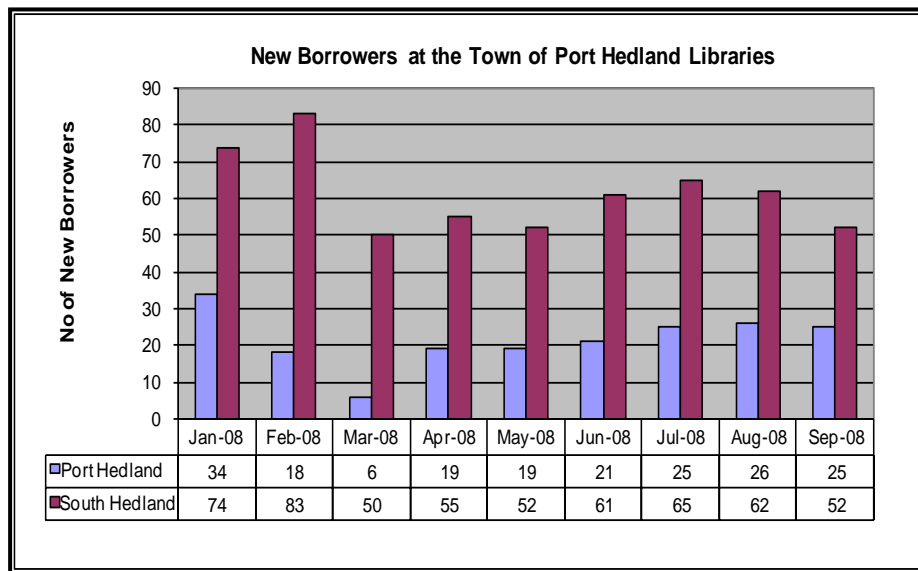
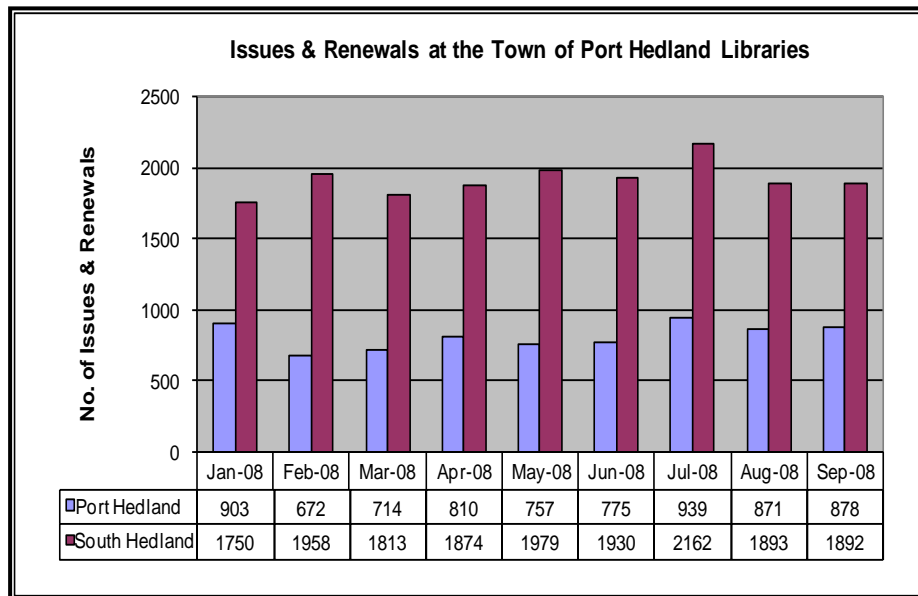
Officer’s Comment **Nil**

Library and Information Services

Port Hedland Library	Sep 07	Oct 07	Nov 07	Dec 07	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08	Jul 08	Aug 08	Sep 08
Issues & Renewals	759	903	870	768	903	672	714	810	757	775	939	871	878
Reservations	14	17	12	14	7	21	33	25	30	27	20	16	38
New Borrowers	22	14	8	18	34	18	6	19	19	21	25	26	25
Internet Users	105	135	176	111	143	142	115	147	210	190	157	126	160

South Hedland Library	Sep 07	Oct 07	Nov 07	Dec 07	Jan 08	Feb 08	Mar 08	Apr 08	May 08	Jun 08	Jul 08	Aug 08	Sep 08
Issues & Renewals	1906	2174	1969	1311	1750	1958	1813	1874	1979	1930	2162	1893	1892
Reservations	90	115	60	54	51	66	50	57	64	72	62	69	69
New Borrowers	55	65	37	23	74	83	50	55	52	61	65	62	52
Internet Users	349	445	415	297	398	491	421	463	481	482	622	480	477

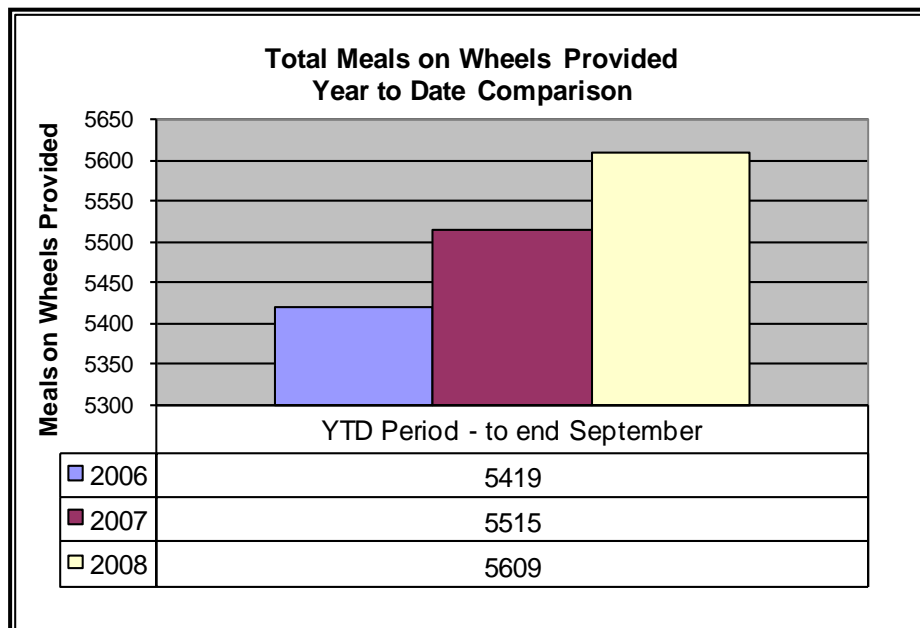
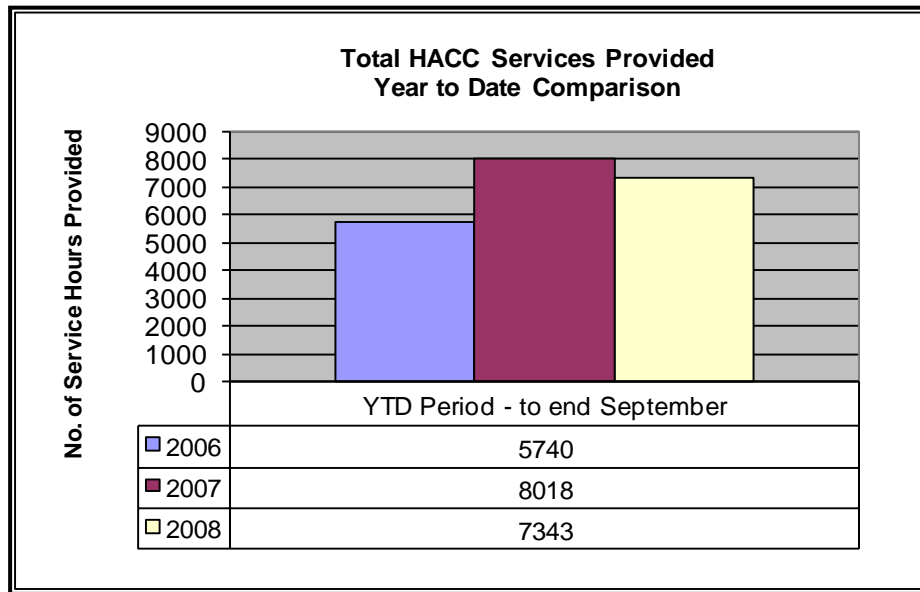




Manager Library and Information Service attended an information sharing session hosted by WALGA at UWA 22 September 2008 which outlined the proposed new governance structure to oversee the processes and negotiations related to structural reform of Public Libraries in WA and the development of a new Public Library Framework Agreement between State and Local Government for the provision of public library services. Presentations by Ricky Burgess, Chief Executive Officer, WALGA and Margaret Allen, Chief Executive Officer and State Librarian outlined the way forward and emphasised the vastly different service provision needed today in contrast to that of the Library Board Act of 1951. Council will be informed as this process develops.

Human Services

HACC Programme



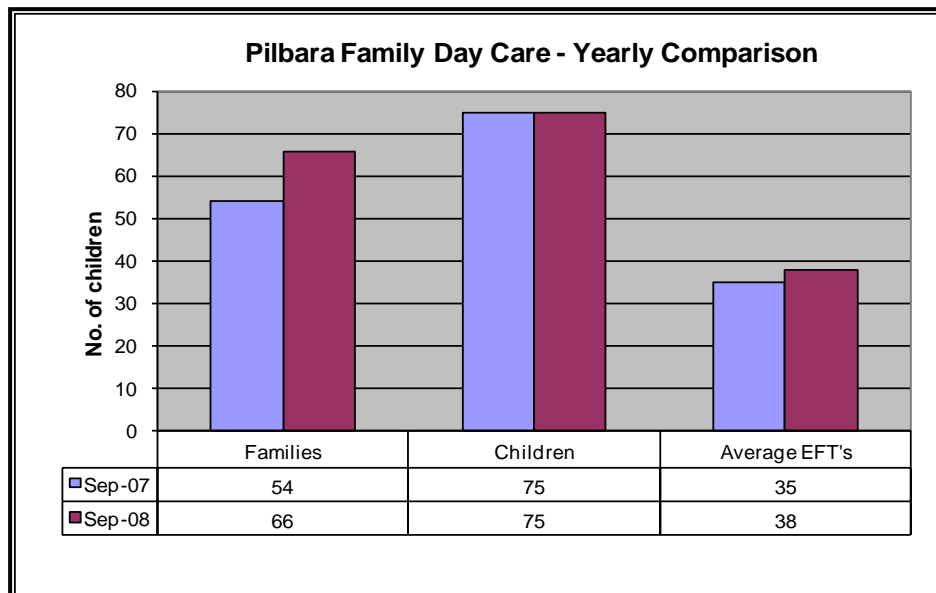
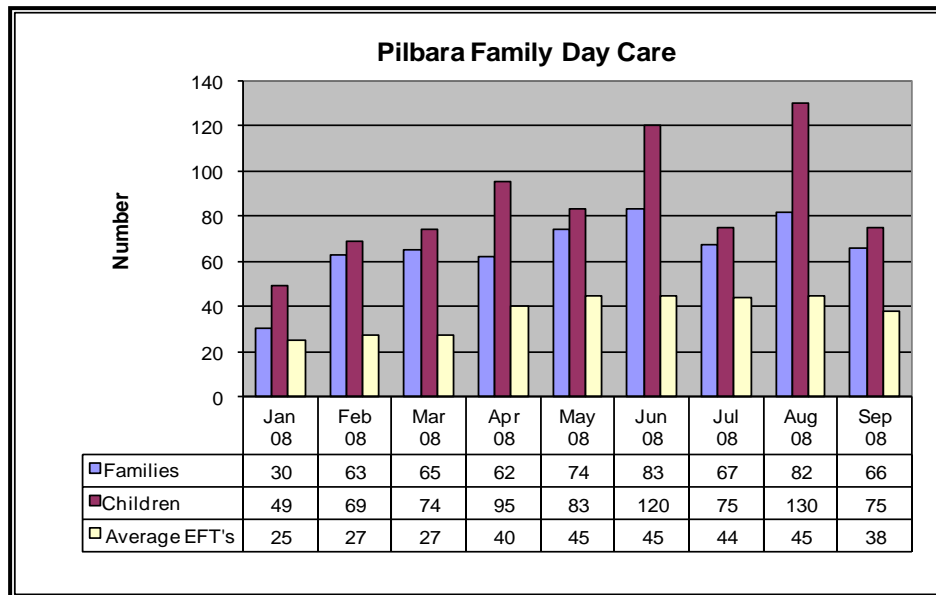
Pilbara Family Day Care

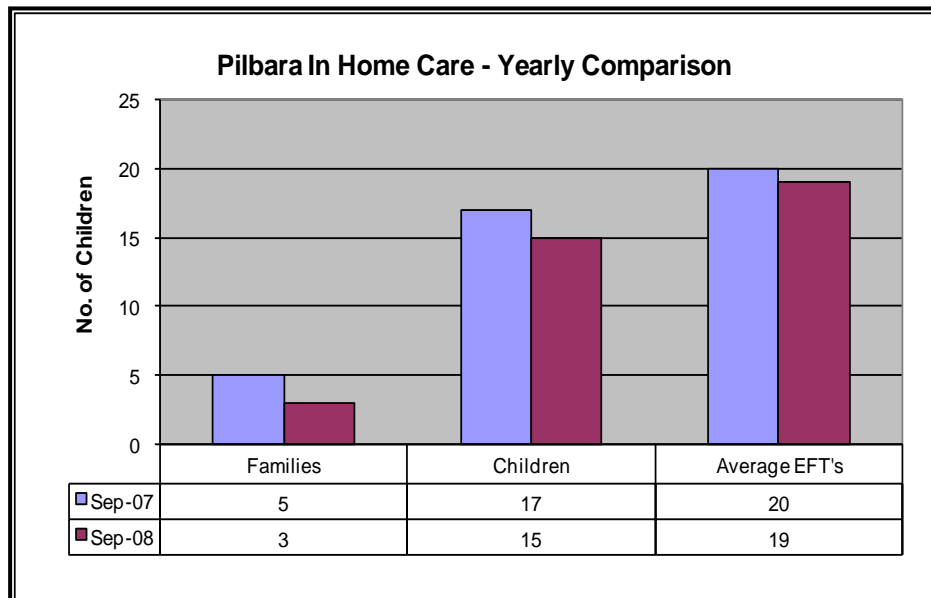
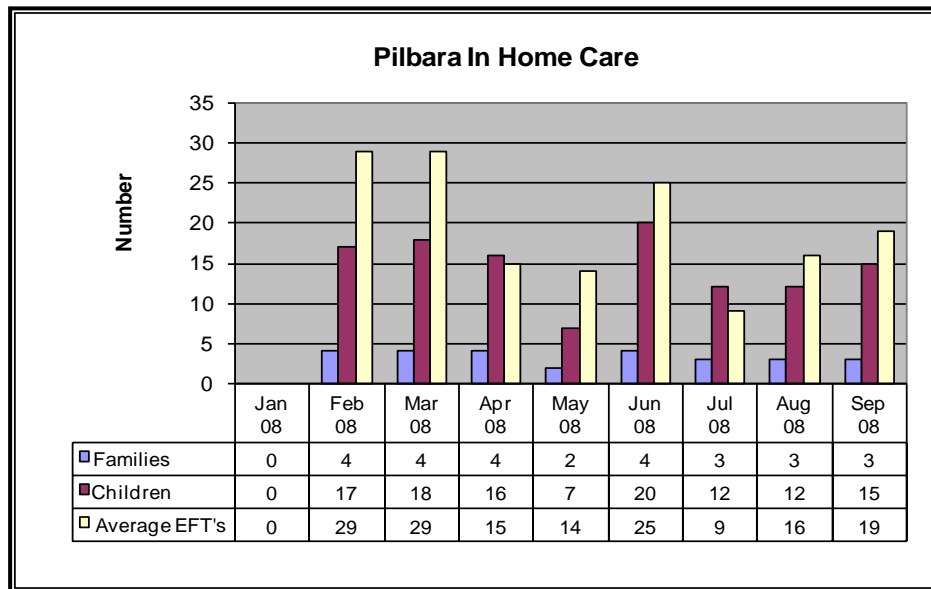
Location	Carers currently within Scheme	Carers currently going through licensing
South Hedland	2	3
Wickham	-	-
Karratha	5	2
Newman	5	-
Tom Price	1	1
Paraburdoo	1	-
Point Samson	-	-
TOTAL	14	6

In the month of September the PFDC Co-ordinator visited three potential carers in Karratha and South Hedland.

The Self Study report for the PFDC Scheme has been submitted and accepted by National Childcare Accreditation Council (NCAC). PFDC have also submitted the transition date to the new Childcare Cash Management System which will be on 10 November 2008.

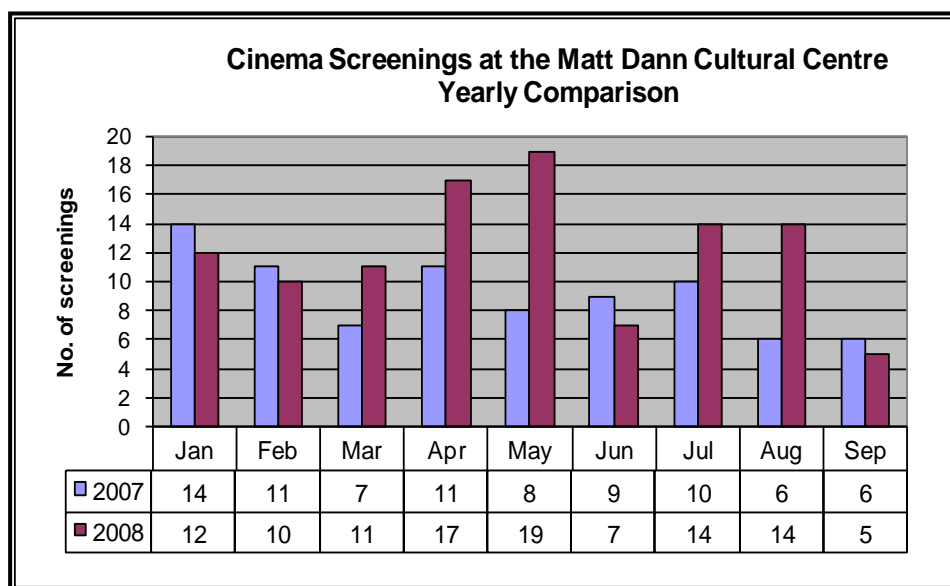
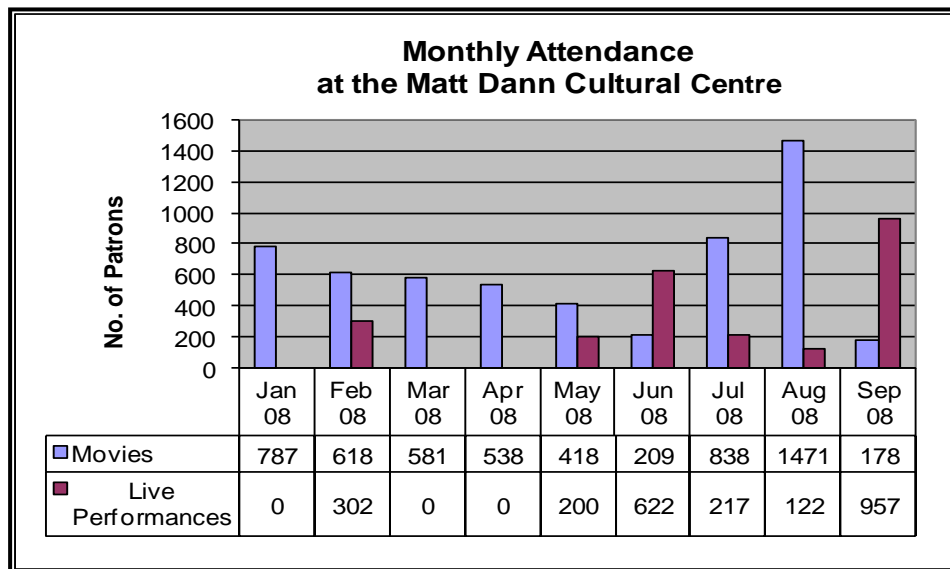
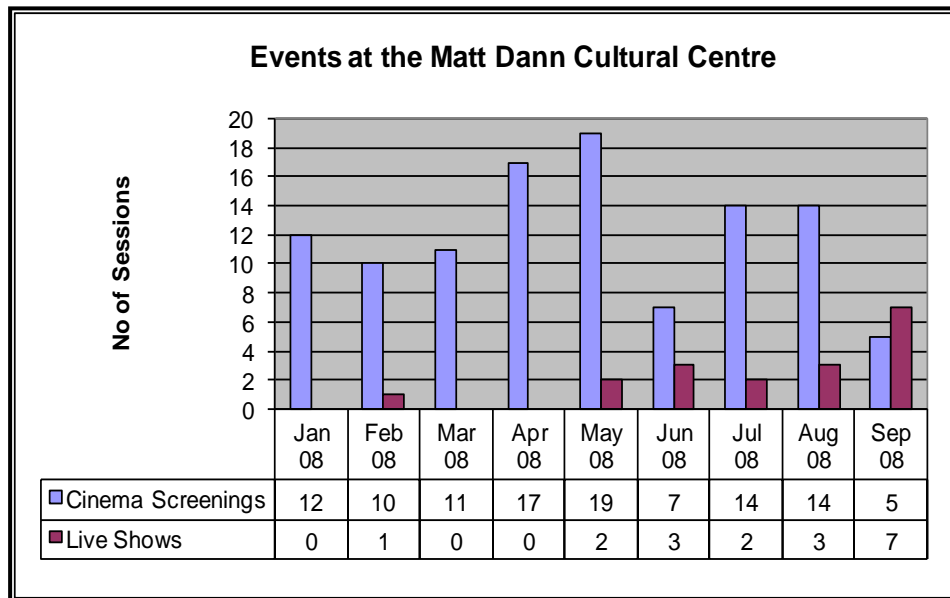
Four Carers were on three weeks leave within the period of September and therefore the figures herein are down for this month.

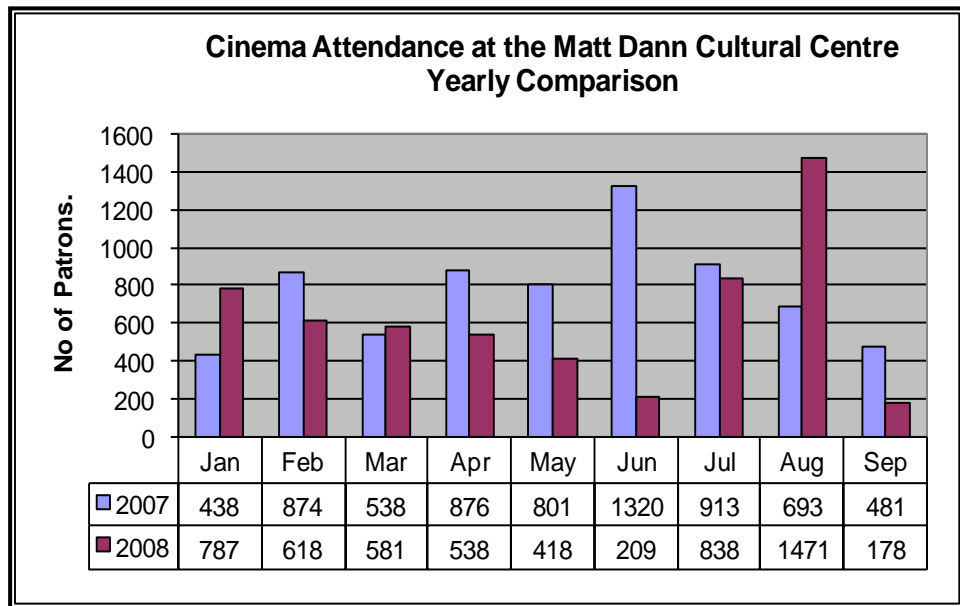




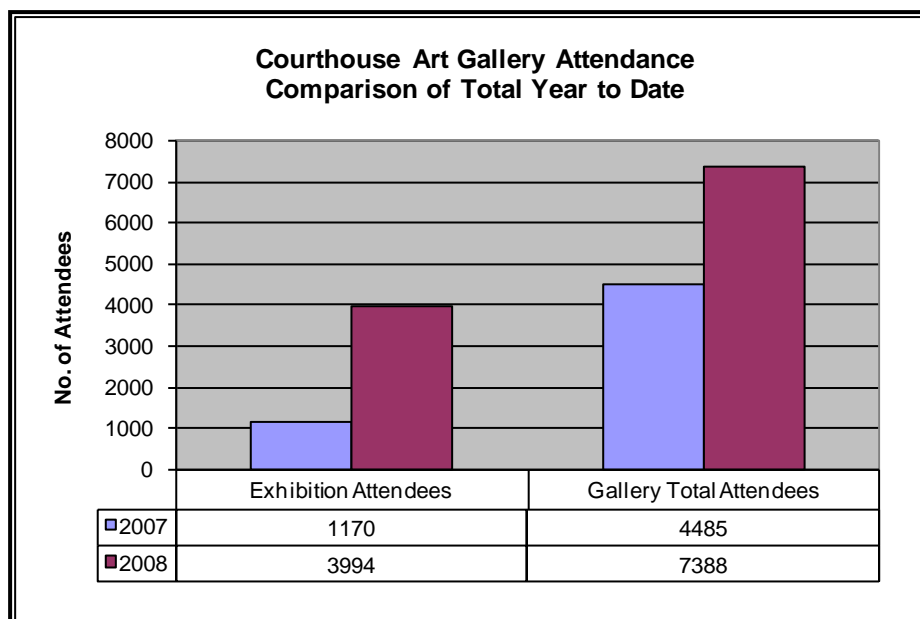
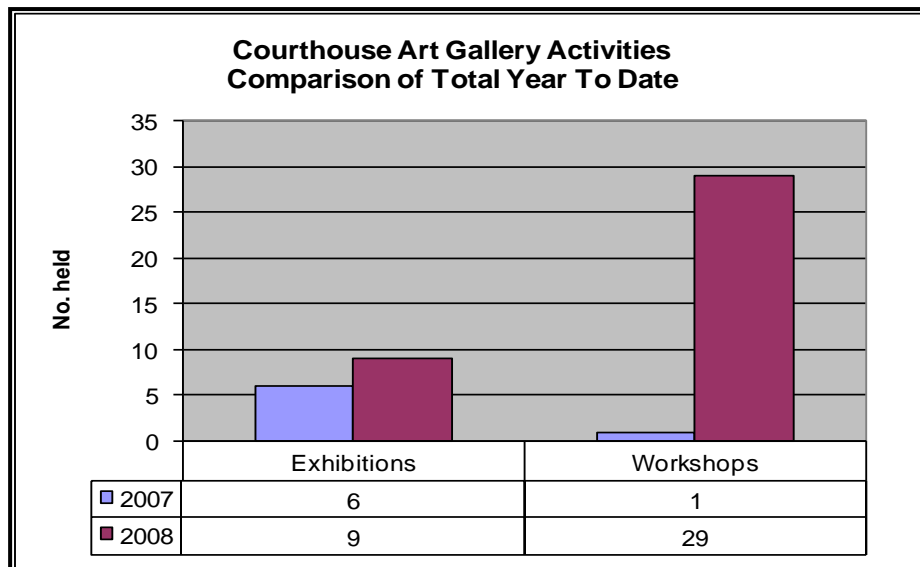
Matt Dann Cultural Centre

Within the September statistics for the Matt Dann Cultural Centre, Wind in the Willows live performance was presented 5 times with a total of 363 patrons. Kevin Bloody Wilson hired the Matt Dann Cultural Centre for 2 performances which attracted a total of 582 patrons. Narbalek concert was held with patrons of 82 and the big screen was utilized for screening of the AFL Grand Final for 43 patrons.



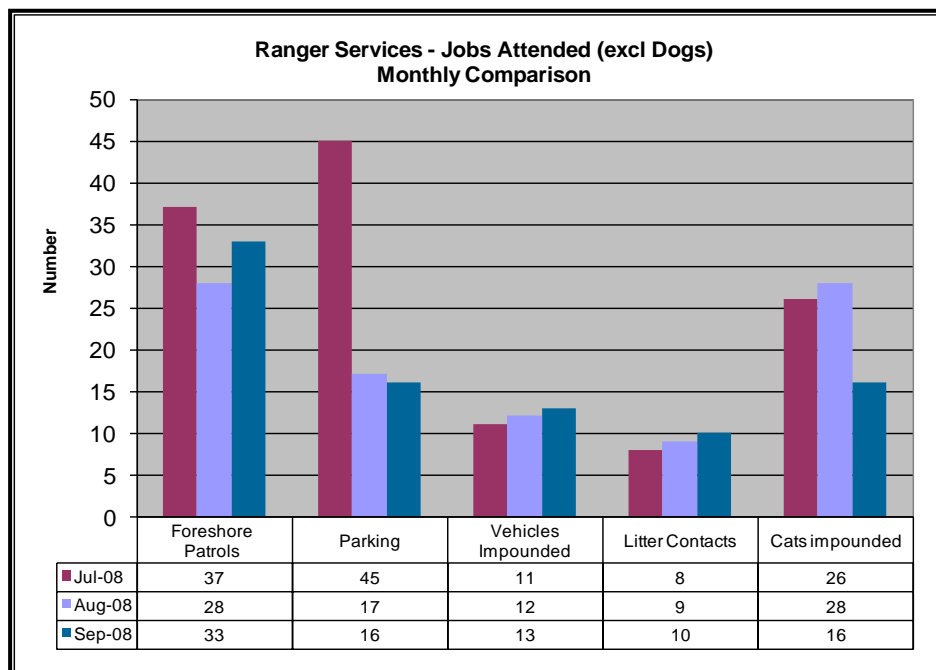
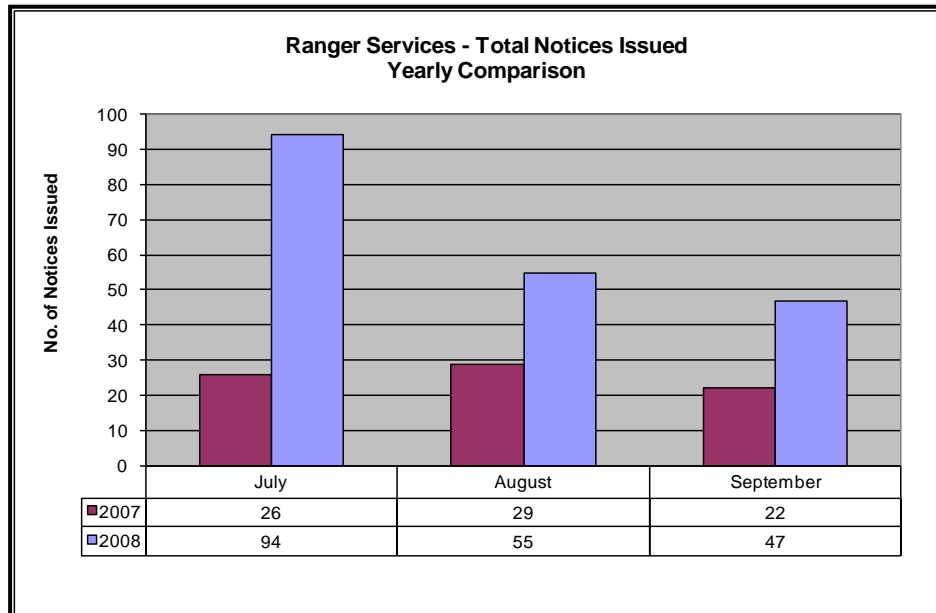


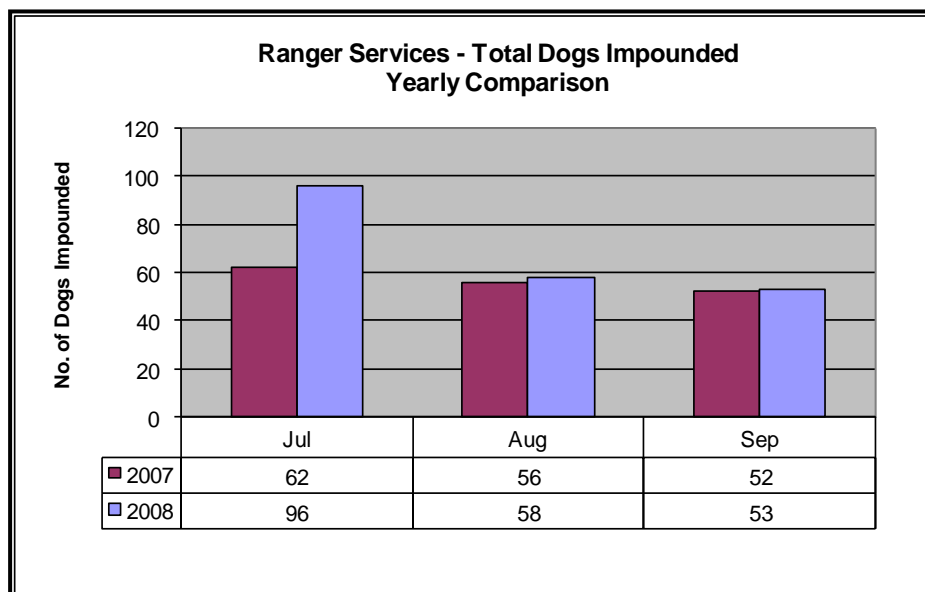
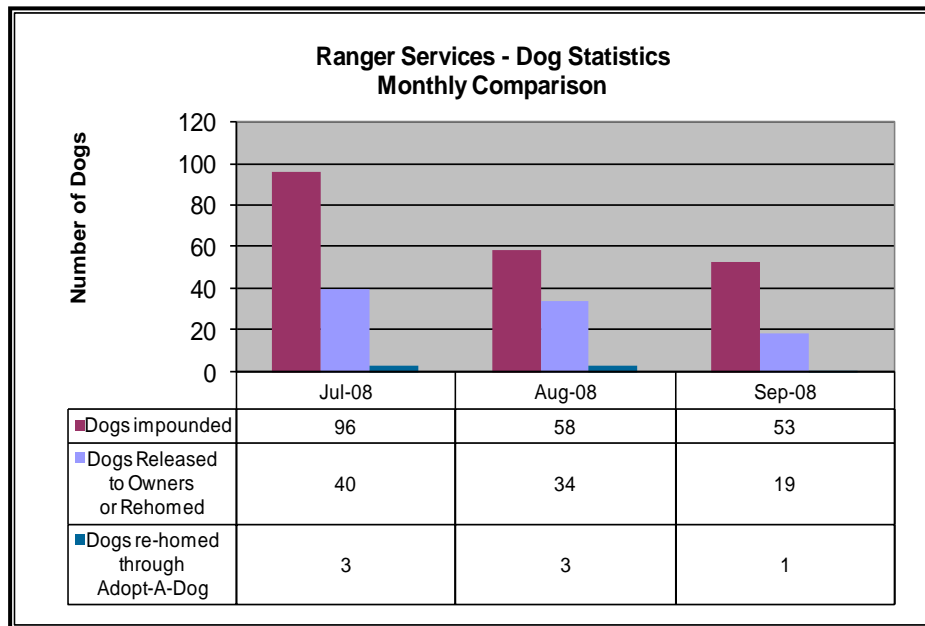
Courthouse Gallery



The last of three P.H.otography weekend workshops was held in the month of September and again proved to be well attended and enjoyed by the 159 participants over the three days. The exhibition held focused on The Canning Stock Route and 300 people attended the opening of the event.

Environmental Health Services – Ranger Statistics





Attachments

Nil

200809/092 Council Decision Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J E Ford

That Council receives the Community and Regulatory Services Report for September, dated 9 October 2008.

CARRIED 9/0

11.2.1.2 Delegated Planning and Building Approvals for August 2008 (File No.: 18/07/0002 & 07/02/0003)

Officer Nellie Mackay
Executive Assistant
Community and Regulatory
Services

Date of Report 9 October 2008

Disclosure of Interest by Officer Nil

Summary

This item relates to the Planning and Building Applications considered under Delegated Authority for the month of September 2008.

Background

A listing of Planning and Building Consents issued by Council's Planning and Building Services under Delegated Authority for the month of September 2008 are attached to this report.

Consultation Nil.

Statutory Implications

Town of Port Hedland Delegation Register 2008 outlines the limitations of delegated authority and requires a list of approvals made under it to be provided to Council. This report is prepared to ensure Council is advised of the details of applications which have been dealt with under delegated authority.

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications Nil

Officer's Comment Nil

200809/093 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J E Ford

That the Schedule of Planning and Building Consents issued by Delegated Authority for the month of September 2008 be received.

CARRIED 9/0

ATTACHMENT TO AGENDA ITEM 11.2.1.2

PLANNING APPROVALS							
Application Number	Application Date	Date Determined	Description	Applicants Name	Owners Name	Address	Zoning
2008/133	05/05/2008	29/09/2008	SINGLE HOUSE - R Code Variation - Minimum Setback Requirements to Residence	Wesley Lawrence	WESLEY DALE LAWRENCE	6 MAUGER PLACE SOUTH HEDLAND WA 6722	Residential R20
2008/197	13/06/2008	15/09/2008	GROUPED DWELLING - 4 x 4 Bedroom, 1.5 Bath Double Storey Dwellings	Byron Kemp	DALLAS ROBERT KEMP	55 KINGSMILL STREET PORT HEDLAND 6721	Residential R12.5/50
2008/210	17/06/2008	01/09/2008	GROUPED DWELLINGS - 2 x 3 Bedroom, 1 Bathroom Dwellings	Custom Construction WA Pty Ltd	WESTRAC EQUIPMENT PTY LTD	119 ATHOL STREET PORT HEDLAND 6721	Residential R15
2008/211	17/06/2008	03/09/2008	SINGLE HOUSE - R Code Variation - Additions to Existing Residence	Bruce Gould	BRUCE GOULD	27 GREENFIELD STREET SOUTH HEDLAND RURAL EST 6722	Rural Residential
2008/216	17/06/2008	29/09/2008	INDUSTRY GENERAL - Shed Addition 30m x 16.5m x 6.6m including 4 Offices & Kitchen & Caretakers Residence 14m x 8.4m	Jonathan Turnbull	LINK CONSULTING INTERNATIONAL PTY LTD	14 MOORAMBINE STREET WEDGEFIELD 6724	Industrial
2008/217	17/06/2008	02/09/2008	SINGLE HOUSE - R Code Variation - Shed Addition 8m x 8m x 3.5m (Exceeding R Codes Height Allowance of 2.4m)	Mark Oran Field	MARK ORAN FIELD	16 ROBINSON STREET PORT HEDLAND 6721	Residential R15
2008/218	17/06/2008	01/09/2008	GROUPED DWELLINGS - 2 x 3 Bedroom, 1.5 Bathroom Dwellings	Custom Construction WA Pty Ltd	WESTRAC EQUIPMENT PTY LTD	175 ATHOL STREET PORT HEDLAND WA 6721	Residential R15
2008/237	25/06/2008	18/09/2008	SINGLE HOUSE - R Code Variation - Nil Setback to Carport Addition & Patio	Dale Parnham	DALE LYLE PARNHAM	24 KOOLAMA CRESCENT SOUTH HEDLAND 6722	Residential R20
2008/292	01/08/2008	03/09/2008	INDUSTRY EXTRACTIVE - Administration Building & Workshop	Atlas Iron Limited	ATLAS IRON LTD	E45/ 02330 MINING TENEMENT VIA PORT HEDLAND 6721	N/A
2008/293	27/06/2008	15/09/2008	CHANGE OF USE - Office/ Shop to Shop	Macquarie Real Estate Management Services (WA) Pty Ltd	PERPETUAL TRUSTEES AUSTRALIA LIMITED	9-31 THROSSSELL ROAD SOUTH HEDLAND 6722	Town Centre
2008/296	06/08/2008	29/09/2008	INDUSTRIAL GENERAL - Enclosure of existing caretakers patio and Ablution Facilities	Guy Italiano	SULMONA PTY LTD	21 LEEHEY STREET WEDGEFIELD 6724	Industrial

BUILDING LICENCES						
Licence Number	Approval Date	Locality	Description of Work	Estimated Construction Value (\$)	Floor area sq metres	Building Classification
71224	29.09.2008	SOUTH HEDLAND	Dwelling (transportable)	\$160,000	82	Class 1a
80100	24.09.2008	PORT HEDLAND	Dwelling	\$382,010	268	Class 1a
80186	05.09.2008	SOUTH HEDLAND	Dwelling	\$287,085	121	Class 1a
80196	01.09.2008	PORT HEDLAND	Dwelling	\$580,000	274	Class 1a
80197	01.09.2008	PORT HEDLAND	Dwelling	\$580,000	296	Class 1a
80198	10.09.2008	PORT HEDLAND	Dwelling	\$580,000	274	Class 1a
80199	02.09.2008	PORT HEDLAND	Patio	\$14,875	54	Class 10a
80200	03.09.2008	PORT HEDLAND	Dwelling	\$580,000	296	Class 1a
80201	04.09.2008	PORT HEDLAND	Dwelling	\$580,000	274	Class 1a
80202	04.09.2008	SOUTH HEDLAND	Dwelling	\$430,755	176	Class 1a
80203	04.09.2008	SOUTH HEDLAND	Dwelling	\$430,755	176	Class 1a
80204	04.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80205	05.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80206	05.09.2008	SOUTH HEDLAND	Refurbishment to Existing Dwelling	\$30,000		Class 1a
80207	05.09.2008	SOUTH HEDLAND	Refurbishment and 2 Patios	\$40,000		Class 1a
80208	05.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80209	11.09.2008	PORT HEDLAND	Dwelling	\$580,000	297	Class 1a
80210	11.09.2008	PORT HEDLAND	Dwelling	\$580,000	297	Class 1a
80211	11.09.2008	PORT HEDLAND	Dwelling	\$580,000	297	Class 1a
80212	12.09.2008	PORT HEDLAND	Dwelling	\$579,000	301	Class 1a
80213	12.09.2008	SOUTH HEDLAND	Dwelling	\$375,000	140	Class 1a
80214	15.09.2008	PORT HEDLAND	Dwelling	\$580,000	274	Class 1a
80215	15.09.2008	PORT HEDLAND	Dwelling	\$580,000	274	Class 1a
80216	15.09.2008	SOUTH HEDLAND	Dwelling	\$495,000	177	Class 1a
80217	16.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80218	17.09.2008	SOUTH HEDLAND	Dwelling	\$595,282	263	Class 1a
80219	17.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	166	Class 1a
80220	17.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	186	Class 1a
80221	18.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	166	Class 1a
80222	19.09.2008	PORT HEDLAND	2 Grouped Dwellings	\$780,000	264	Class 1a

BUILDING LICENCES Cont'd...						
Licence Number	Approval Date	Locality	Description of Work	Estimated Construction Value (\$)	Floor area sq metres	Building Classification
80223	19.09.2008	SOUTH HEDLAND	Dwelling	\$595,282	263	Class 1a
80224	19.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80225	19.09.2008	PORT HEDLAND	Dwelling	\$574,200	209	Class 1a
80226	19.09.2008	SOUTH HEDLAND	Patio	\$22,650	134	Class 10a
80227	22.09.2008	PORT HEDLAND	1 x Office 1 x Ablution 1 x Amenity	\$244,212	135	Class 5
80228	22.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80229	23.09.2008	SOUTH HEDLAND	Dwelling	\$558,842	248	Class 1a
80230	23.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	186	Class 1a
80231	23.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	186	Class 1a
80232	23.09.2008	SOUTH HEDLAND	Outbuilding with Patio	\$11,500	86	Class 10a
80233	23.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	166	Class 1a
80234	23.09.2008	WODGINA MINE VIA PT HEDLAND	New & refurbished buildings	\$1,833,787		Class 1b, 9b, 8, 7b
80235	23.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	186	Class 1a
80236	23.09.2008	SOUTH HEDLAND	Dwelling	\$536,000	186	Class 1a
80237	24.09.2008	SOUTH HEDLAND	Dwelling	\$595,282	263	Class 1a
80238	25.09.2008	PORT HEDLAND	2 Grouped Dwellings	\$780,000	248	Class 1a
80240	26.09.2008	PORT HEDLAND	Freestanding Patio	\$39,000	45	Class 10a
80241	26.09.2008	SOUTH HEDLAND	Dwelling	\$595,282	263	Class 1a
80243	26.09.2008	SOUTH HEDLAND	Patio and Refurbishment	\$30,000	75	Class 1a
80245	29.09.2008	SOUTH HEDLAND	Dwelling	\$430,755	176	Class 1a
80246	29.09.2008	SOUTH HEDLAND	Dwelling	\$448,200	249	Class 1a
80247	29.09.2008	SOUTH HEDLAND	Dwelling	\$434,700	244	Class 1a
80248	29.09.2008	SOUTH HEDLAND	Refurbishment	\$40,000	160	Class 1a
80249	30.09.2008	SOUTH HEDLAND	Dwelling	\$467,100	288	Class 1a
80250	30.09.2008	SOUTH HEDLAND	Dwelling	\$476,550	282	Class 1a
85026	02.09.2008	SOUTH HEDLAND	Swimming Pool B/G	\$28,000		Class 10b
85027	16.09.2008	PORT HEDLAND	Swimming Pool B/G	\$45,000		Class 10b
85028	16.09.2008	PORT HEDLAND	Swimming Pool B/G	\$45,000		Class 10b
TOTAL ESTIMATED CONSTRUCTION VALUE				\$26,336,156		

DEMOLITION LICENCES				
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Licence Number	Approval Date	Locality	Description of Work	Building Classification
83020	01.09.2008	SOUTH HEDLAND	Demolition of Duplex	Class 1a
83021	17.09.2008	SOUTH HEDLAND	Demolition of Building	Class 1a
83022	24.09.2008	PORT HEDLAND	Demolition of Dwelling	Class 1a

SIGNAGE				
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Nil				
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SUMMARY				
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Number of Licences	Licence Type	Estimated Construction Value	Floor Area in square metres	Average cost per square metre
3	Demolitions			
49	Dwellings	\$24,052,132	10,705	\$2,247
4	Class 10a	\$88,025	319	\$276
3	Class 10b	\$118,000		
2	Commercial	\$2,077,999	135	\$15,393
61		\$26,336,156	11,159	

11.2.2 Planning Services

5:44 pm Councillor J M Gillingham declared an impartiality interest in Agenda Item 11.2.2.1 'Request for Extension of Temporary Builder's Yard at Lot 1331 (21) Tinder Street, Port Hedland', as she is living in close proximity to the temporary builder's yard. Councillor J M Gillingham advised that as a consequence, there may be a perception that her impartiality on the matter may be affected and declared that she will consider this matter on its merits and vote accordingly.

Councillor J M Gillingham did not leave the room.

11.2.2.1 Request for Extension of Temporary Builder's Yard at Lot 1331 (21) Tinder Street, Port Hedland (File No.: 130148G)

Officer Richard Bairstow
Manager Planning

Date of Report 7 October 2008

Application Number 2006/129.02

Disclosure of Interest by Officer Nil

Summary

Council has received a request from Pilbara Constructions for the modification of a planning condition restricting the use of Lot 1331 (21) Tinder Street, Port Hedland as a Temporary Builder's Yard until 31 July 2008. The request is to extend the current use until September 2009.

Background

At its Ordinary Meeting on 23 April 2008, Council approved the development of a temporary builder's yard at Lot 1331 (21) Tinder Street, Port Hedland, subject to conditions including:

- "8. This approval is limited to a period ending 31/07/2008 at which time this development is to be removed from the site and the land made good to the satisfaction of the Manager Planning."*

The developer has failed to comply with this condition, and the yard is still operating as a facility providing storage, amenity and administration facilities for construction jobs in the nearby area.

In submitting this request for an extension, the applicant has cited delays in obtaining materials and subcontract labour that have delayed the construction schedule of the 19 dwellings identified in the initial application.

Consultation

Internal consultation resulted in no objections to this application, subject to a number of imposed conditions.

As part of the original application, Council received copies of the site plan endorsed with no objection by adjacent land owners.

Statutory Implications

The Town of Port Hedland Town Planning Scheme No. 5 zones the land "Residential R 15."

Policy Implications

9/005 – Crossovers

9/007 – Roadside, Verge and Reserve Parking Policy

12/007 – Shipping And/Or Sea Container Policy

Strategic Planning Implications

Nil.

Budget Implications

Nil.

Officer's Comment

In considering this request, it is noted that the current use has operated on the site with no complaints from neighbouring landowners or residents. The site is generally kept in a tidy state and there is no evidence of traffic or amenity issues arising from this yard.

While difficult to determine objectively, the use of builder's yards is likely to reduce rather than increase the impact of building programs in a residential area. This is due to the concentration of facilities that would otherwise be spread to each individual site.

As the land is owned by BHP Billiton, and is located in a highly desirable residential location, it is considered unlikely that the applicant will seek to retain this current use beyond that necessary for completing the current works program.

Attachments

1. Location Plan
2. Site Plan

200809/094 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr J E Ford

That Council approves the application submitted by Pilbara Constructions for a time extension to the Use Not Listed – Temporary Builders' Yard on Lot 1331 (21) Tinder Street, Port Hedland, subject to compliance with the approved plan and the following conditions:

- i) **This approval is limited to a period ending 30/9/2009 at which time this development is to be removed from the site and the land made good to the satisfaction of the Manager Planning.**

- ii) No materials to be stored in the front setback area. This area may be used for car parking or landscaping only.**
- iii) The applicant is to submit detailed plans and specifications relating to the disposal of stormwater for the development being submitted and approved by Council's Engineering Services.**
- iv) All vehicle crossings to be designed and constructed to the specification of Council's Engineering Services to the satisfaction of the Manager Planning.**
- v) All buildings to be set back six (6) metres from the front boundary.**
- vi) The proposed development shall be connected to reticulated mains sewer.**
- vii) All dust and sand to be contained on site with the use of suitable dust suppression techniques to the satisfaction of the Manager Planning.**
- viii) Airconditioner units to be located so as not to create a noise nuisance to bedroom areas of adjoining dwellings.**
- ix) Prior to commencing use of the site, the applicant is to submit a traffic management plan detailing the number and type of traffic movements expected on the site to the satisfaction of the Manager Planning.**
- x) The premises to be kept in a neat and tidy condition at all times by the owner/occupier to the satisfaction of Council.**
- xi) This approval does not permit residential habitation within the Temporary Builder's Yard at any time.**
- xii) No retail or wholesale trade to be permitted from the premises or site.**
- xiii) Waste receptacles are to be stored in a suitable enclosure to be provided to the specifications of Council's Health Local Laws 1999 and to the satisfaction of the Manager Planning.**

FOOTNOTES:

- i) You are reminded that this is a Planning Approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements. The development must comply with the Environmental Protection (Noise) Regulations 1997 at all times including the construction and operation phases.**

- ii) The developer to take note that the area of this application may be subject to rising sea levels, tidal storm surges and flooding. Council has been informed by the State Emergency Services that the one hundred (100) year cycle of flooding could affect any property below the ten (10) metre level AHD. Developers shall obtain their own competent advice to ensure that measures adopted to avoid that risk will be adequate. The issuing of a Planning Consent and/or Building Licence is not intended as, and must not be understood as, confirmation that the development or buildings as proposed will not be subject to damage from tidal storm surges and flooding.**

- iii) Approval from the Water Corporation is required prior to the establishment of any land use, which involves the storage, or use of any chemical, petroleum or other substance or any process which is capable of producing any waste or discharge.**

- iv) Applicant is to comply with the requirements of Worksafe Western Australia in the carrying out of any works associated with this approval.**

CARRIED 9/0

ATTACHMENT 1 TO AGENDA ITEM 11.2.2.1



11.2.2.2 Proposed Scheme Amendment No. 21 – “Residential R -20” to “Residential R-30” (File No.: 18/09/0017)

Officer Leonard Long
Planning Officer

Date of Report 15 October 2008

Disclosure of Interest by Officer Nil

Summary

A request for an amendment to Town Planning Scheme No. 5 (TPS5) has been submitted by Whelans, on behalf of Haulmore Trailer Sales Pty Ltd, Keyland Investments Pty Ltd and Kim Metcalf, for the rezoning of Lots 501, 502 and 503 Murdoch Drive, South Hedland from “Residential R-20” to “Residential R-30”.

Background

The applicant for this proposal, Whelans Town Planners, are acting on behalf of Haulmore Trailer Sales Pty Ltd, Keyland Investments Pty Ltd and Kim Metcalf.

The subject application comprises three lots; Lots 501, 502 and 503 Murdoch Drive, South Hedland, which are 1,689m², 1,514m² and 1,020m² in size respectively. All three of the lots are located on the northern side of Murdoch Drive, South Hedland.

The land is Unallocated Crown Land. However, the lots have recently been transferred into private ownership through the rationalization of a parcel of Unallocated Crown Land, to the owners of Lots 3859, 3860 and 3861.

Furthermore, the newly created lots being Lots 501, 502 and 503 are in the process of being amalgamated with the privately owned lots abutting to the north, being Lots 3859, 3860 and 3861, to form three individually owned lots.

Consultation

No internal consultation has been undertaken at this stage. However, it is considered that any issues can be addressed as part of the advertising process.

Should Council resolve to initiate this proposed scheme amendment, Section 81 of the *Planning and Development Act 2005* requires the amendment documentation to be submitted to the Environmental Protection Authority for assessment.

Should the Environmental Protection Authority determine that the proposed amendment does require formal assessment, the

amendment is to be advertised in terms of *Regulation 25 of the Town Planning Regulations, 1967*, for public comment, with all submissions considered prior to any final adoption of the amendment and submission to the Western Australian Planning Commission for assessment.

Statutory Implications

The *Planning and Development Act 2005* allows a local government to amend its town planning scheme.

The *Town Planning Regulations 1967* establishes the process required to amend a town planning scheme.

Policy Implications

Nil.

Strategic Planning Implications

Nil.

Budget Implications

Applicant will be invoiced \$1,650.00 (GST inc) for the initiation of the amendment. These funds will be deposited into account 1006326.

Officer's Comment

The applicant has proposed to up-code the existing zoning of Lots 501, 502 and 503 from "R-20" to R-30", in order to align with the zoning of adjoining Lots 3859, 3860 and 3861. This will ensure that once the lots have been amalgamated into three lots they will have one R-Coding throughout.

From a Town Planning perspective this would result in a far better and more logical approach to the possible development of the lots. Split coding on lots are not conducive to sound town planning principles, as they impede development of those lots.

The proposed development would also be in line with what has been envisaged in the Land Use Master Plan which has identified the area and the surrounds for residential development. By creating lots with the possibility of higher density development it would encourage various mixed density housing developments within the area. These mixed densities would in turn begin to address the high demand for housing within the town and region as a whole.

Furthermore, as indicated by the applicant once the lots have been amalgamated, access will only be gained from Rutherford Road, no access will be permitted from Murdoch Drive, which would be in keeping with the current development trend in the area.

The initiation of the proposed amendment is recommended subject thereto that the development of the lots be in accordance with the following requirements:

- The subject individual lots may not be developed in any way until such lots have been amalgamated with the individual lots abutting to the north;
- Access to the amalgamated lots shall only be permitted from Rutherford Road; and
- Any relevant requirements detailed within Town Planning Scheme No. 5.

Attachments

Whelans TPS Amendment Initiation Request

200809/095 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G D Bussell

That Council, subject to the applicable fee of \$1,650.00 (GST inc) being paid:

- i) initiates a Scheme amendment to the Town of Port Hedland Town Planning Scheme No 5 to rezone Lots 501, 502 and 503 Murdoch Drive, South Hedland from "Residential R - 20" to "Residential R - 30", as outlined in the application received 25 August 2008;**
- ii) requests the applicant to provide formal documentation for referral to the Environmental Protection Authority;**
- iii) refers the application to the Environmental Protection Authority for assessment;**
- iv) subject to the requirements/recommendation from the Environmental Protection Authority, refer the application to the Western Australian Planning Commission, to obtain permission to advertise the proposed amendment, with a request to permit the advertisements to run for the minimal allowable period of time, as the amendment is considered an administrative process; and**
- v) advises the applicant that the development of the lots be in accordance with the following requirements:**

- a) the subject individual lots may not be developed in any way until such lots have been amalgamated with the individual lots abutting to the north;
- b) access to the amalgamated lots shall only be permitted from Rutherford Road; and
- c) any relevant requirements detailed within Town Planning Scheme No. 5.

CARRIED 9/0

ATTACHMENT TO AGENDA ITEM 11.2.2.2

Our Ref: 12761
25 August 2008



Chief Executive Officer
Town of Port Hedland
PO Box 41
PORT HEDLAND WA 6721

Attention: Richard Bairstow

Dear Sir:

**TOWN PLANNING SCHEME AMENDMENT INITIATION REQUEST – LOTS 501, 502 & 503
MURDOCH DRIVE, SOUTH HEDLAND**

Whelans Town Planners act on behalf of the owners of the subject land with respect to the abovementioned scheme amendment request.

The purpose of this correspondence is to seek Council's consent to the recoding of Lots 501, 502 and 503 Murdoch Drive under the Town of Port Hedland Town Planning Scheme No. 5 from "Residential – R20" to "Residential – R30".

Lots 501, 502 and 503 have recently been created through the subdivision of Unallocated Crown Land Lot 3864. These lots are now in the process of being amalgamated with the adjoining private landholdings to the north being Lots 3859, 3860 and 3861. As a result, the newly created parcels of land will have a split coding, with both R20 and R30 applicable to separate portions of the respective sites. This amendment is intended to align the zoning for these parcels of land, upcoding the R20 portion to R30.

Subject Land Location & Ownership

The subject land is located roughly 2 kilometres east of the South Hedland town centre. Refer to Figure 1.

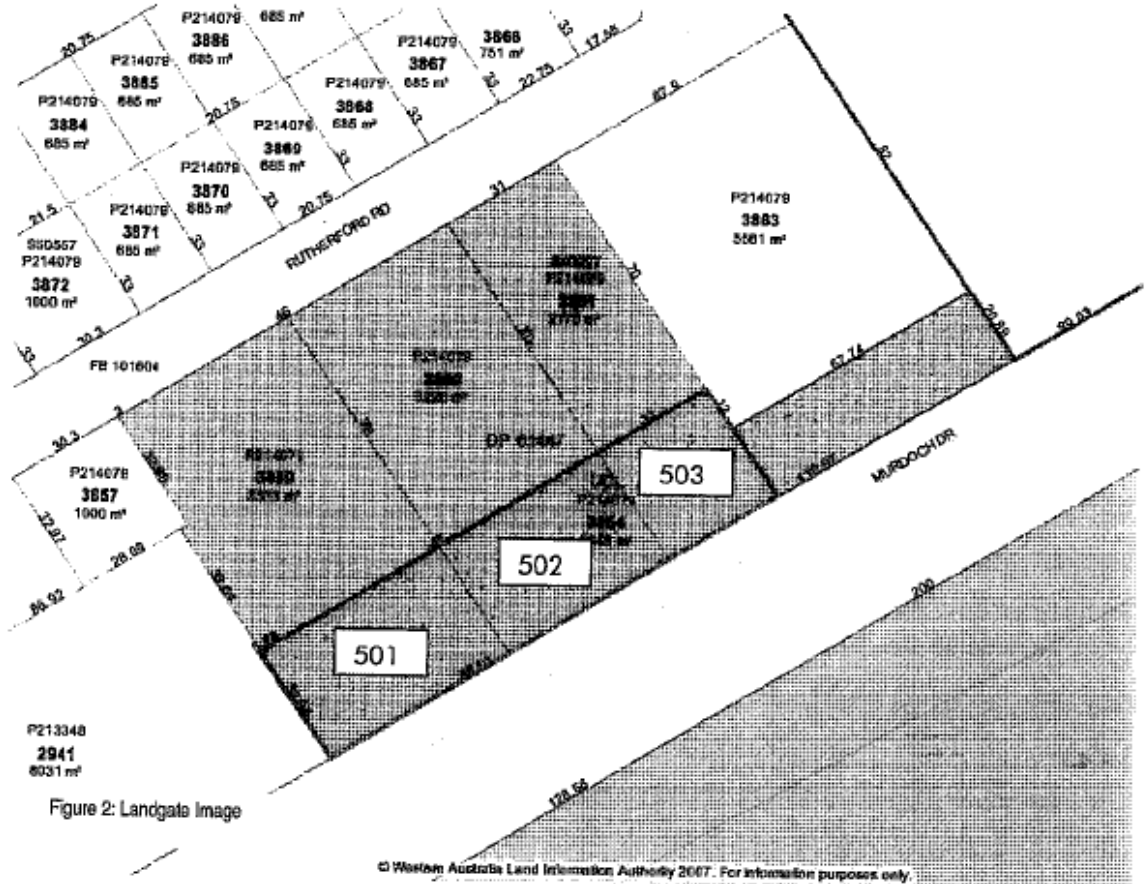
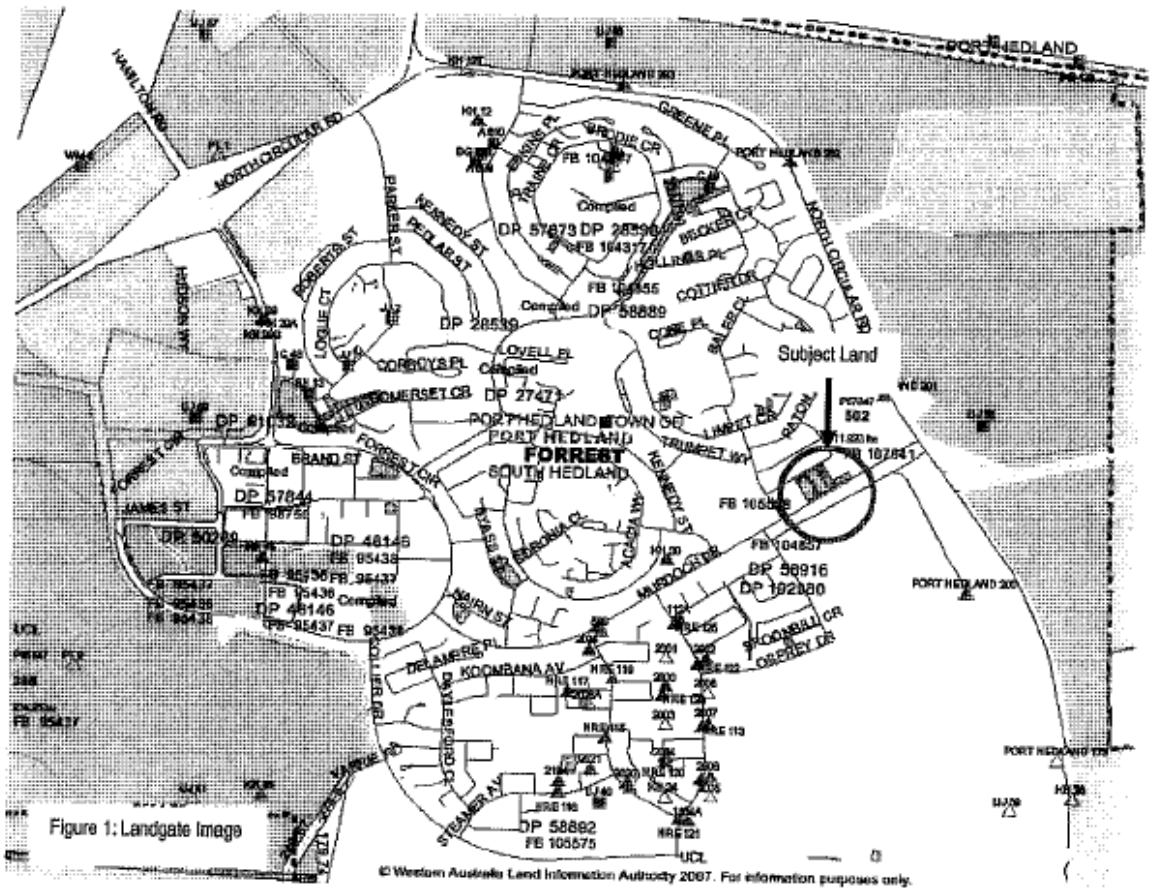
The subject land comprises Lots 501, 502 and 503 Murdoch Drive, South Hedland which have areas of 1689sqm, 1514sqm and 1020sqm respectively. Each lot has road frontage to Murdoch Drive (refer fig 2).

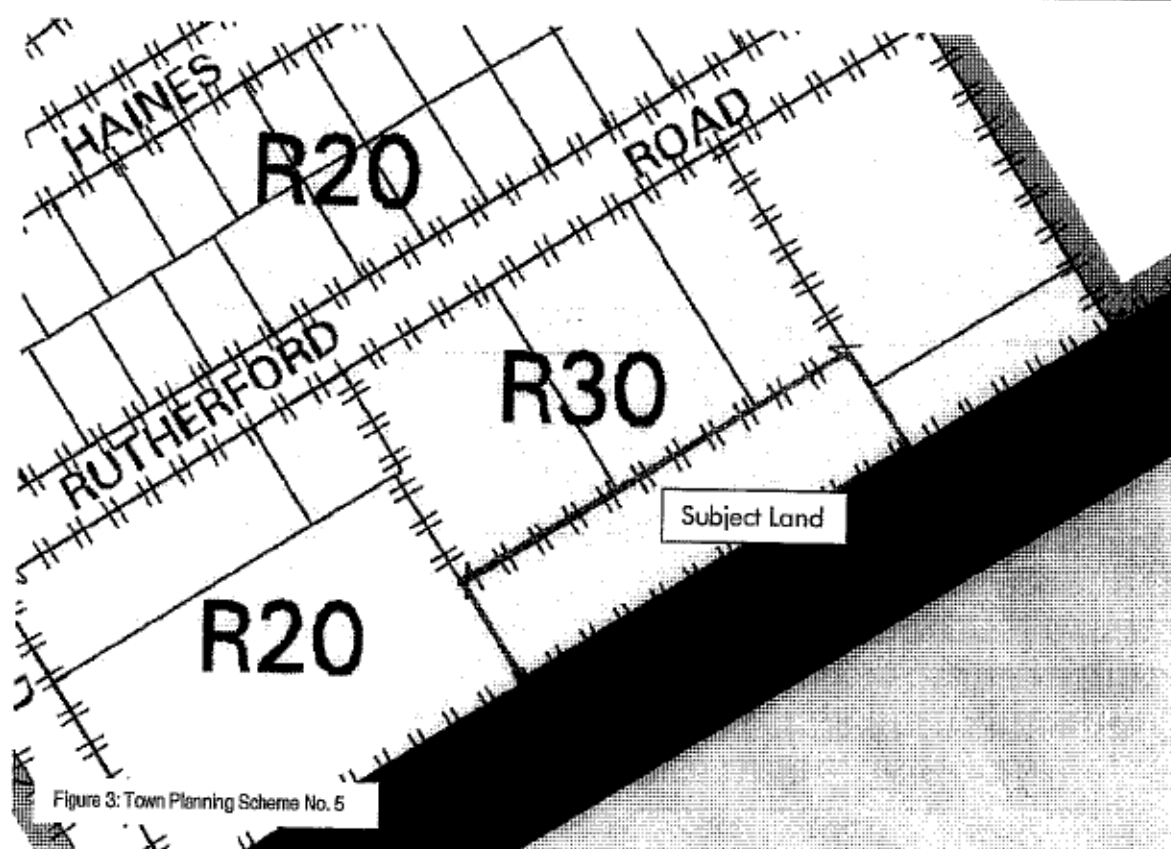
The subject Lots have recently been transferred into private ownership through the rationalisation of a parcel of Unallocated Crown Land (parent Lot 3864). The three subject lots are in the process of being amalgamated with the adjoining private landholdings to the north being Lots 3859, 3860 and 3861. The attached Deposited Plan illustrates the final stage of this process.

HEAD OFFICE:
133 Scarborough Beach Road, Mount Hawthorn WA 6016
PO Box 99, MOUNT HAWTHORN WA 6915
T: 08 9443 1511 F: 08 9444 3901
E: whelans@whelans.com.au W: www.whelans.com.au

PERTH | KALGOORLIE | KARRATHA | BROOME | KUNUNURRA
WHELANS (WA) PTY LTD ACN 074 363 741
ASSOCIATED OFFICES: ADELAIDE | MELBOURNE | SYDNEY | BRISBANE

SURVEYING | MAPPING | CIVIL ENGINEERING





Subject Land Character & Servicing

The subject land is currently undeveloped. In addition, it is relatively low lying, flat and featureless. The land could be described as Spinifex scrubland typical of the region.

With reference to the adjoining landholdings, Lot 3859 is currently vacant of development, while Lots 3860 and 3861 are developed with residential dwellings. Please note the existing development on these properties is substantially below density potential.

Reticulated water and sewer are provided from the Rutherford Road Reserve. The land has dual road frontage to Rutherford Road and Murdoch Drive, both of which are constructed to a bitumen standard.

Surrounding Land Use

Surrounding land use is predominantly residential and zoned R20 under the Town of Port Hedland Scheme No. 5. To the east and the west of the subject site are large parcels of undeveloped residentially zoned land. The Department for Housing and Works are currently in the process of developing these areas as proposed under Phase 4 of the South Hedland development sequence of the Land Use Master Plan.

The three adjoining parcels of land to the north, being Lots 3859, 3860 and 3861 are zoned "Residential - R30" as identified above in Figure 3.

The Port Hedland airport reserve is to the east of the subject land.



Amendment Proposal

This Amendment proposes to recode the subject land from "Residential – R20" to "Residential – R30". The Amendment will facilitate a consistent density coding over the entirety of the newly amalgamated parcels of land.

The proposed R30 coding for Lots 501, 502 and 503 is considered appropriate given the existing R30 coding over Lots 3859, 3860 and 3861. Furthermore, the increased developable land area together with the upcoding will provide the impetus for intensified development and/or redevelopment of the subject land.

Strategic Context

As stated under the Land Use Master Plan "Housing in Port Hedland is expensive and generally in short supply". This Amendment proposal will provide the impetus for further residential development of the newly created landholdings at a higher density, typically associated with lower cost housing options, and further increasing the variety and availability of housing stock within South Hedland.

Furthermore, the subject lots represent unconstrained residentially zoned land which is suitable to medium density housing developments.

Development Considerations

Although Lots 501, 502 and 503 currently only maintain street frontage to Murdoch Drive, once the land rationalisation process has been finalised and the Lots have been amalgamated as discussed, vehicular access will be restricted to Rutherford Avenue.

Should this recoding be initiated and adopted, any proposals for residential development will be in accordance with the R30 coding and will be subject to Council's planning approval process.

Justification / Conclusion

In conclusion, it can be seen that the rationalisation of Unallocated Crown Land, as instigated by the State Government, has resulted in an inconsistency in the Town's Scheme coding of the subject landholdings. In order to ensure orderly and proper planning is upheld, a single coding over the newly created land should be implemented.

In light of the existing R30 coding applicable to Lots 3859, 3860 and 3861 and given the current housing shortages being experienced throughout the region, it is considered appropriate that the R20 portion be upcoded to an R30 density.

The upcoding of the land will further provide the impetus for residential development proposals to intensify the current use of the land parcels, thus aid in the overall strategic objective to increase supply and variety of housing in Hedland. We reiterate that any development proposals will be subject to Council's planning approval process.

Given the above report, it is respectfully requested that Council resolve to initiate an amendment to its Scheme to recode Lots 501, 502, and 503 Murdoch Drive, South Hedland to "Residential R30".

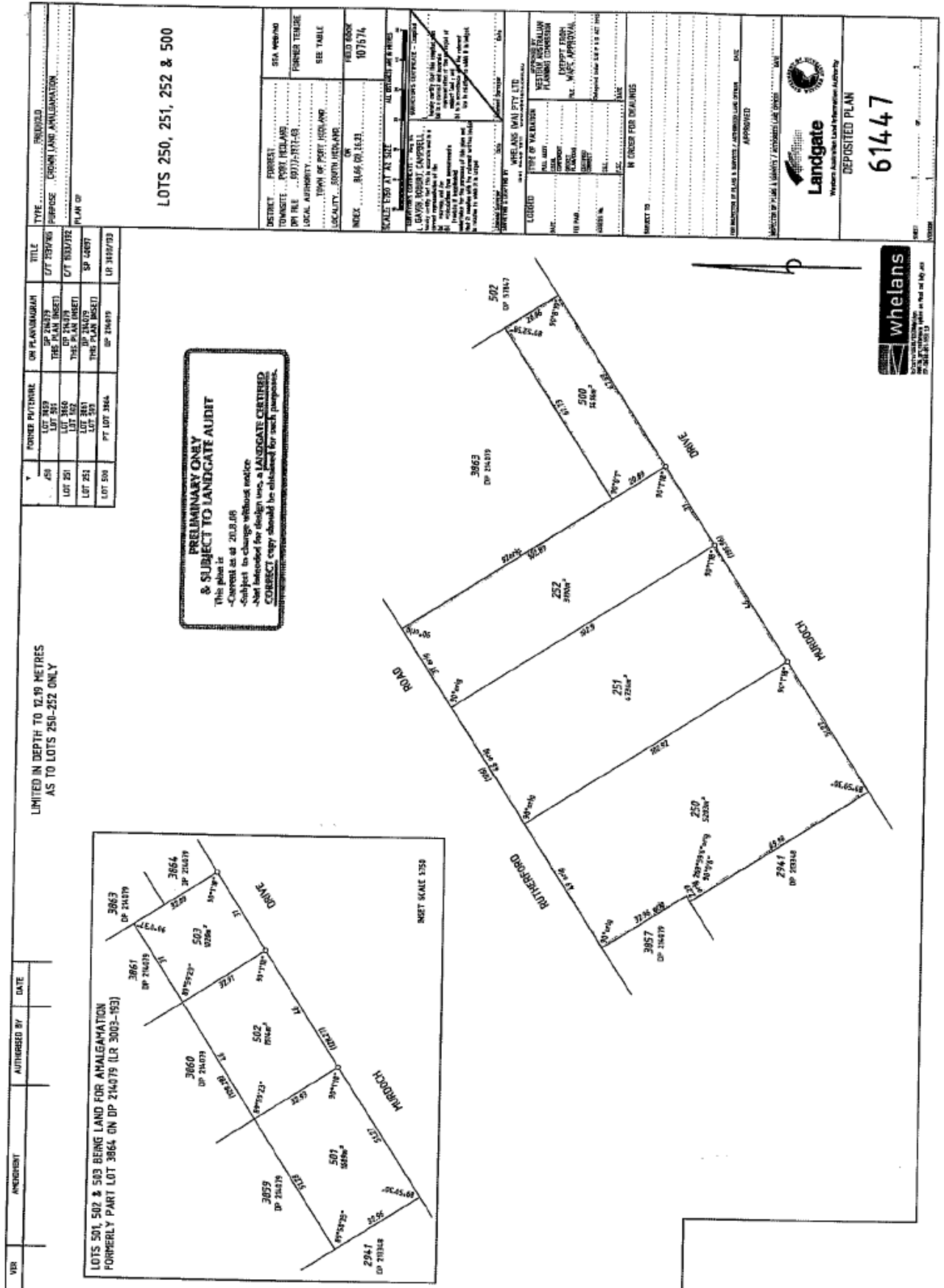
If you have any further queries or require additional information regarding any of the above, please contact planner Jonathan Jackson on 9208 0157.



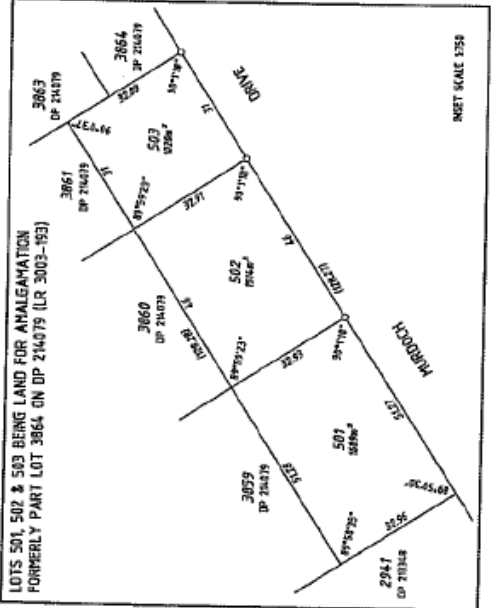
Yours sincerely

A handwritten signature in black ink, appearing to read "Jonathan Jackson", written over a light blue horizontal line.

**Jonathan Jackson
Town Planner**



LIMITED IN DEPTH TO 12.19 METRES
 AS TO LOTS 251-252 ONLY



VER	AMENDMENT	AUTHORISED BY	DATE

11.2.2.3 Proposed Grouped and Multiple Dwelling Development comprising 6 dwellings at Lot 204 (77) Kingsmill Street, Port Hedland (File No.: 126250G)

Officer Richard Bairstow
Manager Planning

Date of Report 15 October 2008

Application No: 2007/164

Disclosure of Interest by Officer Nil

Summary

An application has been submitted by Lawrence Associates, on behalf of the owner River Park Homes Pty Ltd, for a proposed 4 Grouped and 2 Multiple Dwelling development at Lot 204 (77) Kingsmill Street, Port Hedland.

The application is referred to Council for determination as it is considered to be significant given its height, bulk, and building design, and because multiple dwellings are required to be determined by Council.

The application is recommended for approval subject to those conditions and footnotes detailed within the recommendation.

Background

Site

Lot 204 (77) Kingsmill Street has an area of 1214m² and is zoned "Residential" and Coded "R 12.5/50" in the Town of Port Hedland Town Planning Scheme No. 5 (TPS5). The proposed use is "Grouped Dwelling", which is a "P" use, and "Multiple Dwelling", which is an "SA" use, on the Town Planning Scheme No. 5 (TPS5) zoning table.

Proposal

The application is for 6 Dwellings which comprise 2 x 4 bedroom, 2 storey units, 3 x 3 bedroom, 2 storey units, and a 3 bedroom single storey unit (See Attachments No. 2 & 3), The proposal presents as a 3 storey development from Kingsmill Street (See Attachments No. 4 & 5). The applicant has submitted a comprehensive assessment of the development against the requirements of the TPS5 and the Residential Design Codes of Western Australian (R-Codes)

Consultation

Advertising was undertaken by the applicant by way of registered letters to the adjoining owners with any responses being directed to the Town in accordance with the requirements of the R-Codes.

It was determined that is form of advertising satisfied the requirements of the TPS5 also. It should be noted that the two multiple dwellings (Units 4 and 5) or SA use part of the development was considered to be minor or incidental part of the overall 6 units.

At the close of advertising no submissions had been received.

Statutory Implications

Part one of the Planning and Development Act 2005 establishes the legislative authority of the Town Planning Scheme.

The Town of Port Hedland Town Planning Scheme No. 5 zones the subject land and permits this development at Council's discretion.

As a residential development, the application is subject to the requirements of the Residential Design Codes of Western Australia (R-Codes). The applicant has requested a number of variations to the Acceptable Development Criteria and, therefore, these variations have been assessed under the Performance Criteria, and details of this assessment are contained in the Officer's comment section under the sub heading of assessment.

Policy Implications

Nil

Strategic Planning Implications

KEY RESULT AREA 4 – ECONOMIC DEVELOPMENT

Goal 4 – Land Development Projects

That land is being released and developed to meet the needs of a growing community.

Budget Implications

Planning application fees of \$3511 have been received and deposited into account 1006326 – Town Planning Fees, reflecting an estimated development cost of \$1,800,000

Officer's Comment

The application has included a comprehensive development assessment of both the TPS5 and R-Codes requirements. The applicant has identified the areas on non-compliance and provided justification as necessary.

The primary concern with the development is its visual relationship with the existing development to the west and south (See Attachment No. 5), and the dominance that this development will have over these lots, at least until these are redeveloped. The applicant has undertaken efforts to address this issue by reducing the finished floor levels (FFLs) of the carport and breaking the roof structure into 2 portions to reduce the overall height.

In support of the development is the fact that it is considered to be representative of the type of buildings that are consistent with land of such a density and value within other areas of Western Australia.

While not totally reflective (more that two bedrooms and larger unit sizes) of the type of development that will result from the endorsed West End solution under the Land Use Master Plan, certainly the building envelope or building bulk is considered representative.

In considering the application, it is important to note that the application realises the development potential of the lot, through creative design. The non-complying elements and associated justifications are detailed in Attachment 6.

Based on the information contained within Attachment no.6 it is considered that the proposed development generally meets a majority of the requirements of the Residential Design Codes, however, given the density of the land and design proposed, not all of the Acceptable Development Standards could be met. The variations being sought are considered to be minor, and will not adversely impact on the amenity of the neighbouring properties or the surrounding area.

In view of the future development of the West End the application is recommended for approval subject to those conditions detailed within the recommendation.

Attachments

- 1 Location Plan
- 2 Site Plan
- 3 Floor Plan
- 4 Elevation
- 5 Cross Sections x 2
- 6 Summary of R-Code variations

200809/096 Council Decision/Officer's Recommendation**Moved:** Cr A A Carter**Seconded:** Cr G J Daccache

That Council approves the application submitted by Lawrence Associates on behalf of the owner River Park Homes Pty Ltd for the proposed Grouped and Multiple Dwelling Development comprising 6 dwellings at Lot 204 (77) Kingsmill Street, Port Hedland subject to the approved plans and the following conditions:

- 1. This approval relates only to the proposed four grouped and 2 multiple dwellings, as indicated on the approved plans. It does not relate to any other development on this lot.**
- 2. Prior to commencing works, the landowner is to prepare a notification under section 70A of the Transfer of Land Act 1893, in a form acceptable to the Town, to be lodged with the Registrar of Titles for endorsement on the Certificate of Title for the subject lot. This notification is to be sufficient to alert prospective landowners or occupiers that:
 - a) The Western Australian Department of Health has advised in a preliminary investigation that it does not support medium density residential development in this area due to a potential causal link between the dust generated by nearby ore mining processes and port facilities, and increased likelihood of respiratory health impacts;**
 - b) Seniors, children, and persons with existing heart or lung disease appear to be at an elevated risk of dust-related health impacts;****

Should additional information be required in regard part 'a' or 'b', the prospective landowners should contact the Western Australian Department of Health.

- 3. This approval to remain valid for a period of twenty-four (24) months if development is commenced within twelve (12) months, otherwise this approval to remain valid for twelve (12) months only.**
- 4. All fencing shall be installed in accordance with the Residential Design Codes and/or the Dividing Fences Act and prior to the occupation of the dwelling(s) all to the satisfaction of the Manager Planning.**
- 5. The minimum distance between the edge of the roof and the lot boundary shall be no less than 750mm.**

- 6. A detailed landscaping plan to be submitted and approved the Manager Planning within 30 days of the commencement of site works. The plan to include location, species and planting details with reference to Council's list of Recommended Low-Maintenance Tree and Shrub Species for General Landscaping included in Council Policy 10/001.**
- 7. Landscaping and reticulation to be established in accordance with the approved detailed plans prior to the development first being occupied and thereafter maintained to the satisfaction Manager Planning.**
- 8. The carparking bays and accessway shall be designed and constructed in accordance with the requirements of Town Planning Scheme No. 5 – Appendix 8.**
- 9. All stormwater shall be retained on-site and disposed of to the specifications of the Engineering Department and to the satisfaction of the Manager Planning.**
- 10. The private yard areas shall be nominated and suitably screened from adjoining dwellings and the street prior to the development first being occupied.**
- 11. The driveways and crossover shall be designed and constructed in accordance with Council's Crossover Policy 9/005, prior to the occupation of the dwellings.**
- 12. Walls on the boundary shall be finished or rendered to match where practicable the colours and materials of the affected property to the satisfaction Manager Planning.**
- 13. Retaining walls are to be provided where the angle of natural repose of the soil cannot be maintained. Drawn details signed by a practicing Structural engineer, must be submitted for approval. When retaining walls in excess of 0.5 metres in height abut common boundaries, the Town must be provided with written approval of the affected landowners (where applicable).**
- 14. The submission of a construction management plan at the submission of a Building Licence application stage for the proposal detailing how it is proposed to manage:**
 - a. The delivery of materials and equipment to the site;**
 - b. The storage of materials and equipment on the site;**
 - c. The parking arrangements for the contractors and subcontractors;**
 - d. Impact on traffic movement;**
 - e. Operation times including delivery of materials;**

- f. Other matters likely to impact on the surrounding residents; and

to the satisfaction Manager Planning.

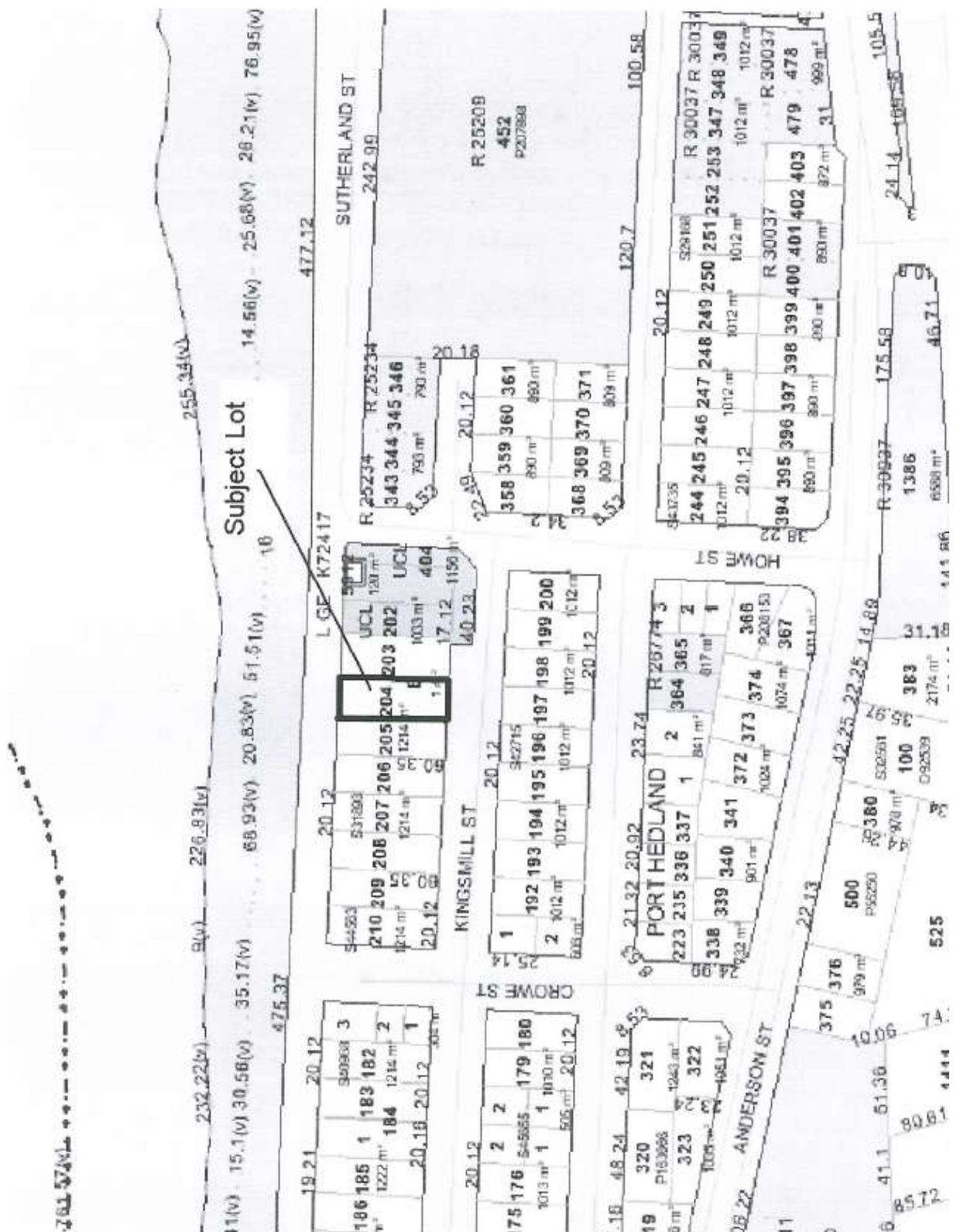
FOOTNOTES:

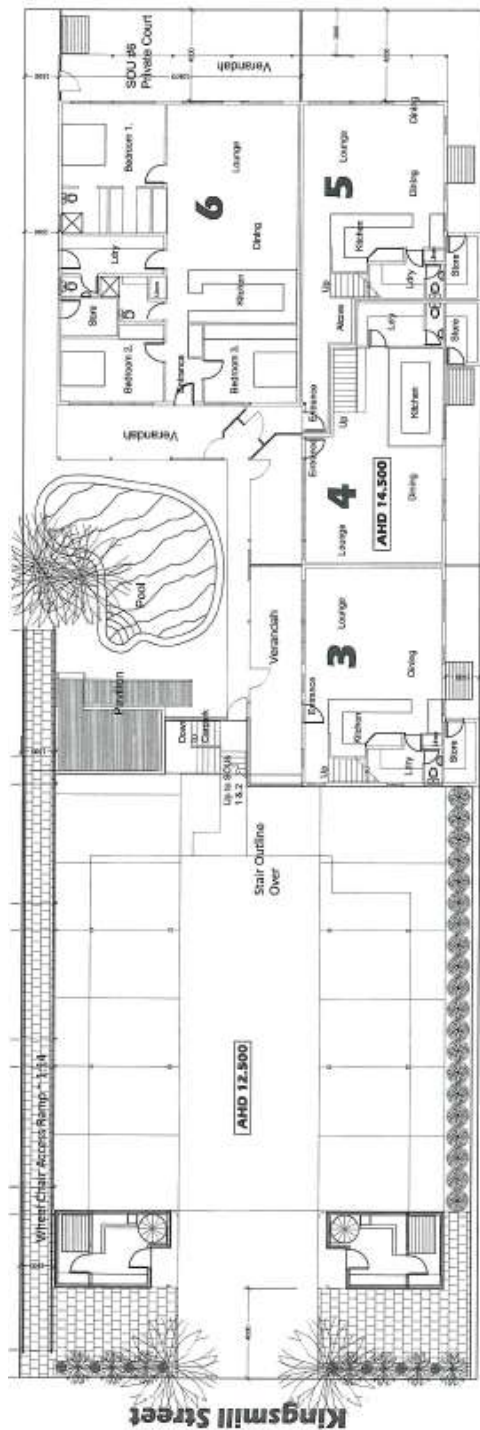
1. You are reminded that this is a Planning Approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements.
2. This approval should not be construed that the Town will support a survey strata or green title subdivision application for the development. Assessment has been based on a 'Grouped Dwelling' containing common property. A subdivision application for Survey Strata without common property or green title subdivision will need to meet the minimum and average site areas for the dwelling type, as prescribed in the Residential Design Codes.
3. You are advised that drawings submitted for Building License are to be properly drawn and signed by a practising structural engineer. It should be noted that two storey dwellings must be accompanied by a completed Certificate of Structural Sufficiency.
4. In relation to conditions 9 and 10. Please contact the Town's Technical Officer – 9173 9350 for further details.
5. The existing site levels and finished floor levels of all proposed development, including levels at the top of the kerb at the crossover, are to be shown on the building license submission.
6. You are advised that plans submitted for a Building Licence must show the full width of the verge and any street furniture, traffic islands, statutory services, road gullies and crossovers on the opposite side of the road.

7. The developer to take note that the area of this application may be subject to rising sea levels, tidal storm surges and flooding. Council has been informed by the State Emergency Services that the one hundred (100) year cycle of flooding could affect any property below the ten (10)-metre level AHD. Developers shall obtain their own competent advice to ensure that measures adopted to avoid that risk will be adequate. The issuing of a Planning Consent and/or Building Licence is not intended as, and must not be understood as, confirmation that the development or buildings as proposed will not be subject to damage from tidal storm surges and flooding.
8. Applicant is to comply with the requirements of Worksafe Western Australia in the carrying out of any works associated with this approval.

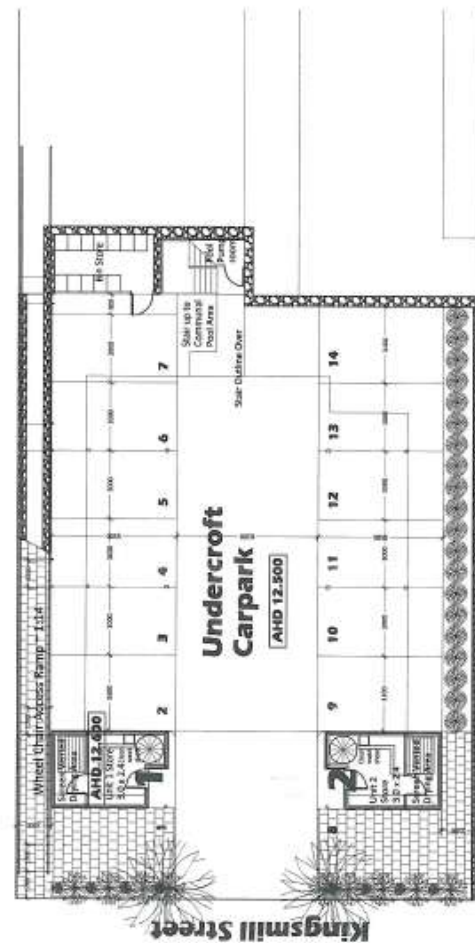
CARRIED 9/0

ATTACHMENT 1 TO AGENDA ITEM 11.2.2.3

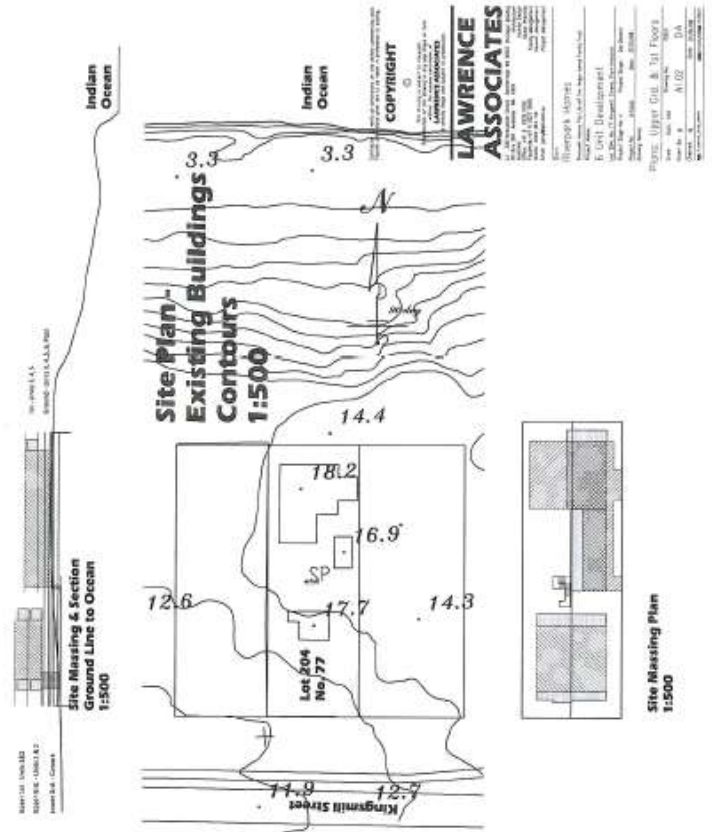




Ground - Units 3, 4, 5, 6, Pool

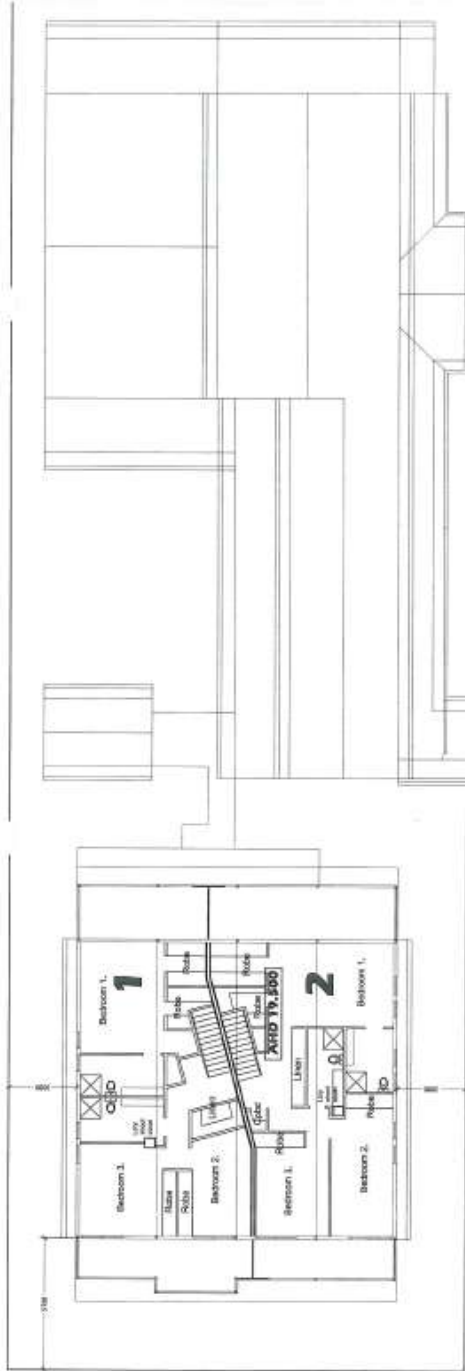


**Lower Ground - Street Level
Carpark, U. 1 & 2 Ldry, Bin Store**

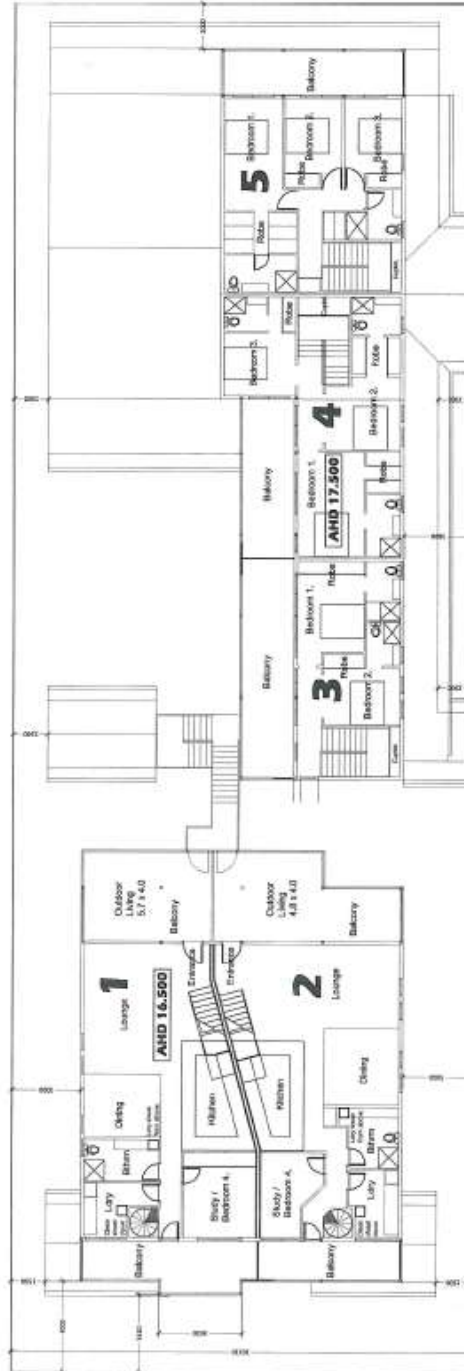


**Riverpark Homes
6 Unit Development**

ATTACHMENT 3 TO AGENDA ITEM 11.2.2.3



**Upper 1st:
Units 1 & 2**

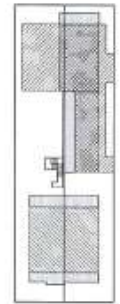


**Upper Ground -
Units 1 & 2**

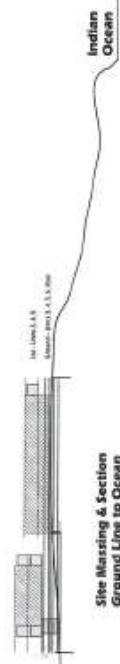
**1st Fl.:
Units 3, 4, 5.**

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The Plans, Specifications and Drawings are the property of LAWRENCE ASSOCIATES.
LAWRENCE ASSOCIATES
1000 West 10th Street, Suite 100
Vancouver, BC V6H 2G6
Tel: 604.681.1111
Fax: 604.681.1112
www.lawrenceassoc.com
Riverpark Homes
Lawrence Associates Inc.
2 Unit Development
Project No. 2007-01-001
Date: 09/22/08
Scale: 1/8" = 1'-0"
Drawn: J. Smith
Checked: J. Smith
Placed: J. Smith & J. Smith
Date: 09/22/08
Scale: 1/8" = 1'-0"
Drawn: J. Smith
Checked: J. Smith
Placed: J. Smith & J. Smith

**Riverpark
Homes
6 Unit
Development**



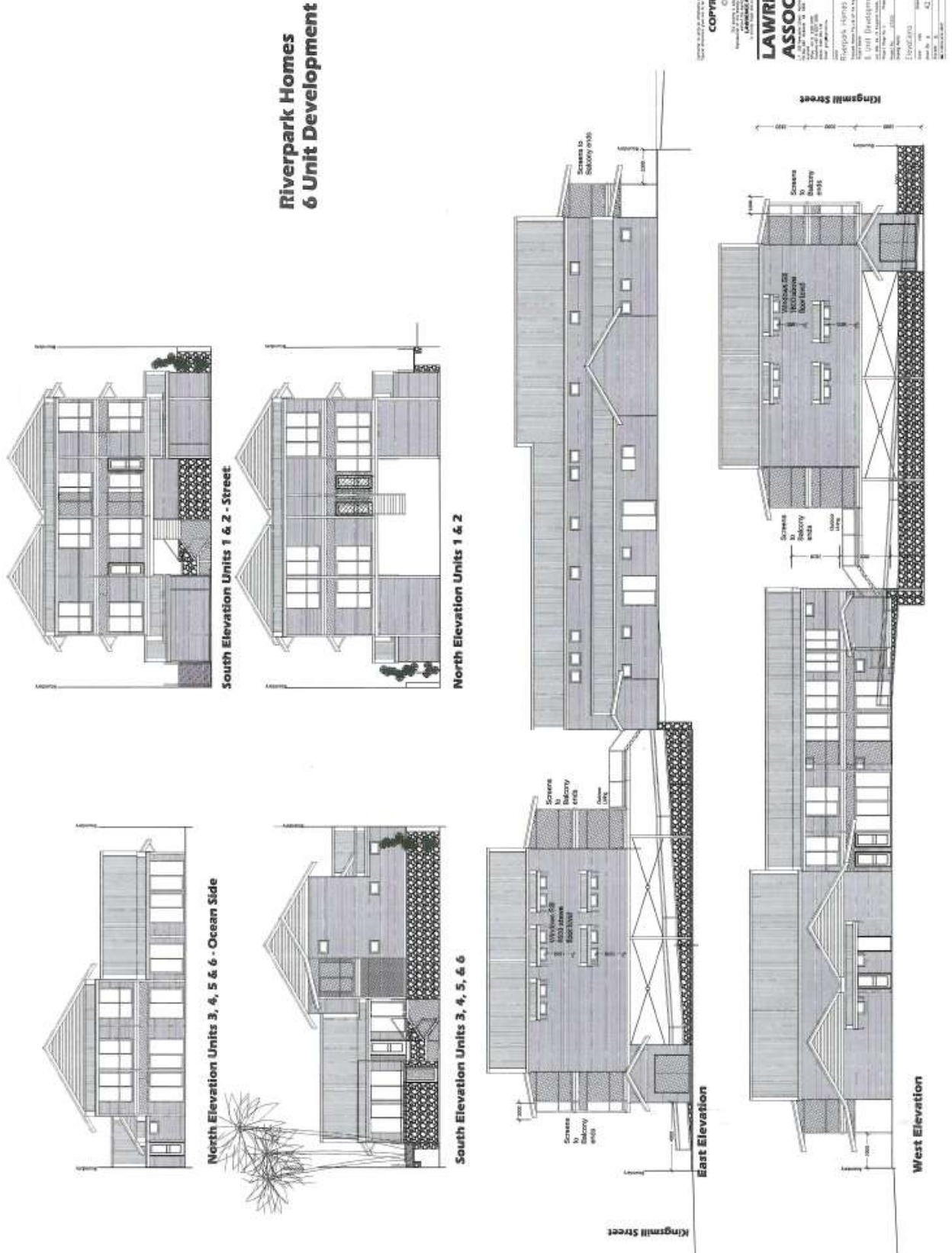
Site Missing Plan
1:1500



Site Missing & Section
Ground Line to Ocean
1:1500

20081012 - Unit 1 & 2
20081012 - Unit 3, 4 & 5
20081012 - Section
Author: J. Smith

ATTACHMENT 4 TO AGENDA ITEM 11.2.2.3

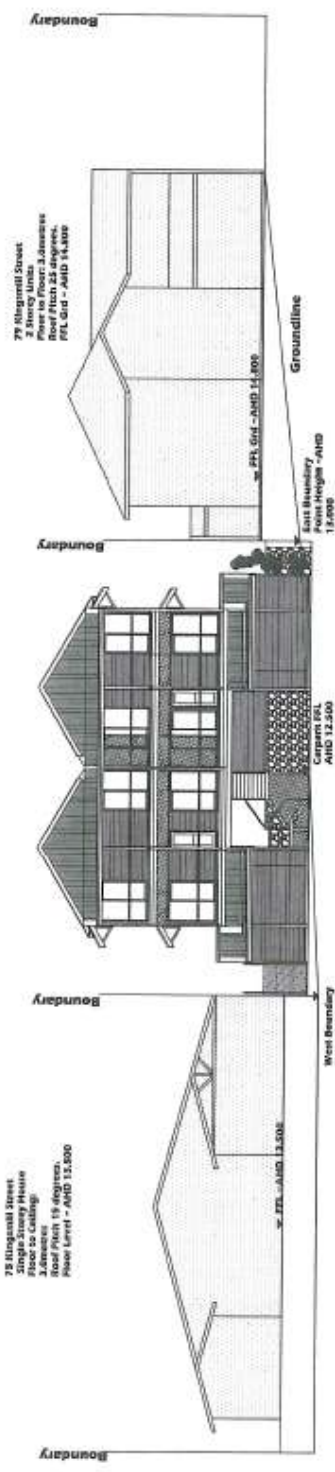


ATTACHMENT 5 TO AGENDA ITEM 11.2.2.3

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LAWRENCE ASSOCIATES
 1000 West 17th Street, Suite 100
 Denver, Colorado 80202
 Phone: 303.733.1111
 Fax: 303.733.1112
 Email: info@lawrenceassoc.com
 Website: www.lawrenceassoc.com

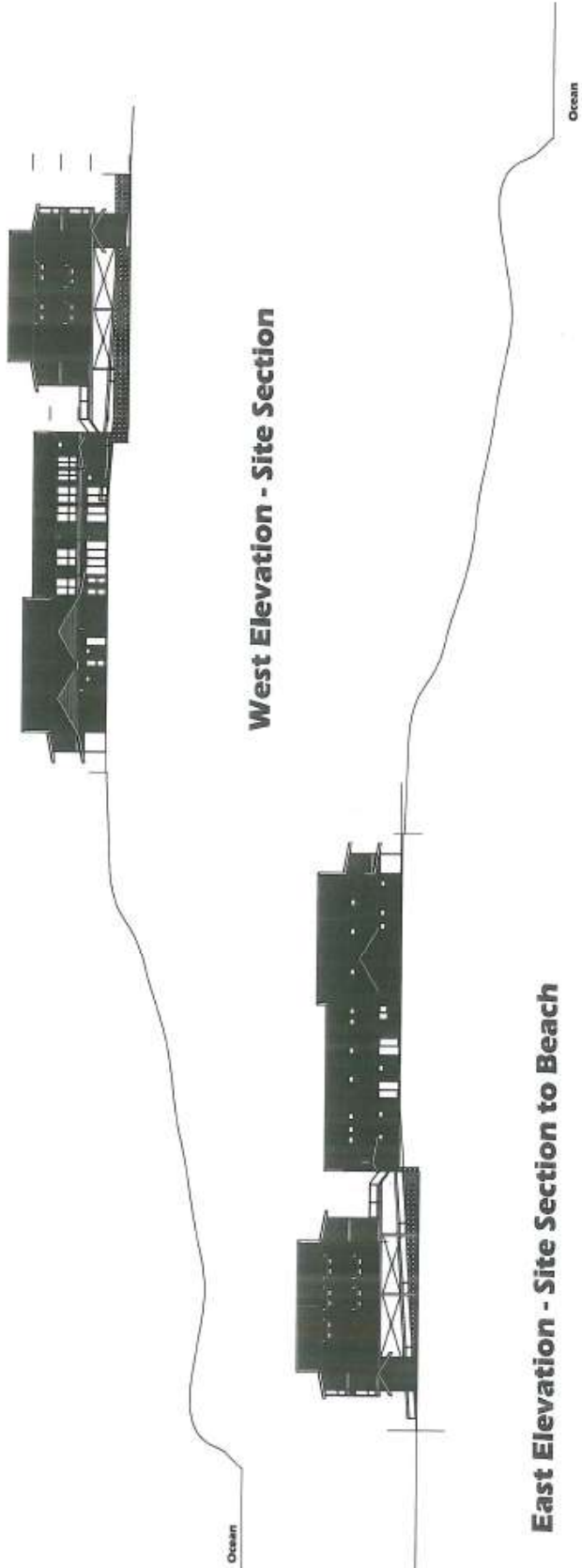
Project: **Evergreen Homes**
 6 Unit Development
 1000 West 17th Street, Units 101-106
 Denver, Colorado 80202
 Date: **12/03/08**
 Scale: **AS SHOWN**



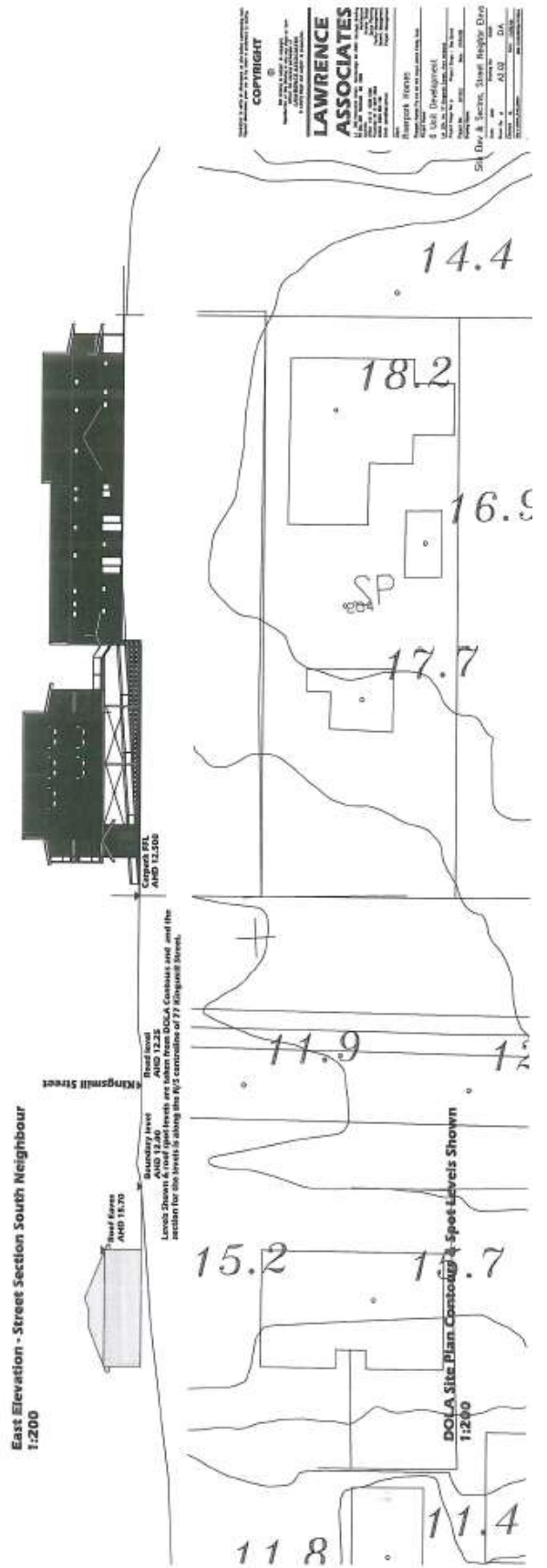
South Elevation - Hip Roof
1:100



South Elevation - Gable Roof
1:100



East Elevation - Site Section to Beach



ATTACHMENT 6 TO AGENDA ITEM 11.2.2.3

Element			Unit	Requires	Provided	Notes
3.3	Boundary Setbacks	3.3.1 Building setback from boundary	1 & 2	4.4m	2.35m	North facing wall. Refer to performance criteria below
			2	5m	3m	East facing wall. Refer to performance criteria below
			1	5m	3m	West facing wall. Refer to performance criteria below
			1 & 2	6.1m	2.35m	North facing wall. Refer to performance criteria below
			2	6.7m	3m	East facing wall. Refer to performance criteria below
			1	6.7m	3m	West facing wall. Refer to performance criteria below
3.4	Open Space	3.4.2 Outdoor living areas	3	4m	2.5m	Minimum dimension. Refer to performance criteria below
		3.4.5 Landscaping	All	50%	>50%	Hard surface area within front setback area. Refer to performance criteria
						Landscaping between 6 consecutive car parking spaces. Refer to performance criteria
3.5	Car parking and Access	3.5.3 Design of Car Parking Spaces				Landscaping between 6 consecutive car parking spaces. Refer to performance criteria
		3.5.5 Pedestrian Access	All	Covered (all)		Access above ground level to all Multiple dwellings is totally protected from the weather. Refer to performance criteria
3.7	Building Height	3.7.1 Building Height	1 & 2	9m	10m	Height of wall. Refer to performance criteria
3.8	Privacy	3.8.1 Visual Privacy	1 & 2, 3	7.5m	<7.5m	Balconies for Units 1 & 2 both north and south facing. Refer to performance criteria

The following identifies the performance criteria and appropriate justification from the applicant, relating to above acceptable development standards that require variation as part of this application.

3.3.1 Building Setback from the Boundary			
Building setback from boundaries other than street boundaries so as to:	Provide adequate direct sun and ventilation to the building	<ul style="list-style-type: none"> As identified above a number of the units are seeking setback variations to the side boundary particularly to the first floor of Units 1-5. Given the assessment has taken in all of the buildings rather than each unit the setbacks required are seeking variation. Majority of the sunlight will be acquired from the north (midday) and north west (afternoon). 	✓

		<ul style="list-style-type: none"> • The proposed development has been orientated for views and an outlook to the northwest. • Given the height and size of the neighbouring property access to sunlight and views from the east and northeast will be impacted. • The dwelling has been design to capture northwest sunlight with balconies to the west and north and small highline windows located on the east side of the building (to address any potential overlooking issues). • The development has been design to meet the requirements of energy efficiency and ventilation. 	
	<p>Ensure adequate direct sun and ventilation being available to the adjoining properties</p>	<ul style="list-style-type: none"> • Given the density of the site there is an expectation that the neighbouring properties to the west will be developed in the near future. • No properties will be affected by overshadowing as it generally only impacts on properties to the south and Kingsmill Street has been located to the south. • The neighbouring development to orientate the front of the townhouses to the east. • The proposed development will only impact on the neighbouring properties to the east access to afternoon sun (hottest part of the day) • The neighbouring property to the west will continue to enjoy access to direct sunlight from the east (morning) north and northwest. • The neighbouring dwelling to the west is located adjacent to the location of the proposed communal open space area (pool area). • The neighbouring property to the east will continue to have access to sufficient morning sunlight with the design of balconies to the west. • The neighbouring property to the west will continue to have access to direct sunlight from the north, west and north east. • There is some impact on building bulk to the neighbouring property to the west with essential a 3 storey building. • Given the density potential of the area for multiple dwellings there is an expectation of utilisation of height for ocean views. 	<p>✓</p>
	<p>Provide adequate direct sun to the building and appurtenant open spaces</p>	<ul style="list-style-type: none"> • The design of the proposed development is seeking to ensure there is direct sunlight to all the units and to the communal open space (pool area) from the west and north. 	<p>✓</p>

	Assist with protection of access to direct sun for adjoining properties	<ul style="list-style-type: none"> The proposed development will protect the neighbouring property to the east from afternoon sun which is considered to hottest part of the day. The neighbouring property will continue to have sufficient However, the east facing wall of the adjoining buildings has small windows. 	✓
	Assist in ameliorating the impacts of building bulk on adjoining properties; and	<ul style="list-style-type: none"> The neighbouring property to the east has been developed with 6 two storey units and a single dwelling fronting the ocean. The neighbouring property to the east has built on the boundary of the subject property. The development has been designed to abut this side of the neighbouring development to the west. Assist in screening the airconditioning units. The neighbouring property to the west currently involves 2 single storey group dwellings. The development proposes a communal open space (pool area) adjacent to the neighbouring property to the west which ameliorates the impact of bulk. 	✓
	Assist in protecting privacy between adjoining properties	<ul style="list-style-type: none"> All the windows located on the east and west (particular first floor) facing wall that are seeking variation to the setback have been provided with highline windows to avoid overlooking on the neighbouring properties. The balconies have been provided with screening to the east and west to prevent overlooking. 	✓
3.4.2 Outdoor living areas			
An outdoor area capable of use in conjunction with a habitable room of the dwelling, and if possible, open to winter sun.	<ul style="list-style-type: none"> Unit 3 has been assessed as a group dwelling and therefore is required to provide 16m² of outdoor living area particularly with a minimum dimension of 4m. Unit 3 provides an outdoor living area (verandah) measuring approx. 20m² however does have a minimum dimension of only 2.2m (requires 4m). This unit has access to a verandah on the ground floor and balcony on the first floor both facing east. A small area to the rear of Unit 3 (east) of 1.5m also is available however it is considered that the balcony and verandah with views to the ocean (northwest will be mostly utilised as a Outdoor Living Area. All the units have access to a communal open space (pool area) however Unit 3 has direct access and views of this area. Given that the site is located in close 	✓	

		proximity to the beach foreshore the units have access to significant open space in and around the site.	
3.4.5 Landscaping			
All Grouped and Multiple Dwelling COS are fully developed with approved planting, paving and other landscaping that:	Meets the projected needs of the residents;	<ul style="list-style-type: none"> • Within the street setback area are 2 visitor car parking bays which result in less than 50% hard surface area. • There will be landscaping in a garden bed along the front boundary of the development. • As a strata development the front setback and undercroft car parking area will not be as well used other than access for the residents as a majority of the views and activities will be centred on the swimming pool and beach. • Maintenance of a landscaped area to the front of the development would be less likely to be well maintained as a more usable common area such as the pool area. • The front setback for this development only requires 4m and the Design Codes allows for visitor bays to be included in this area. It is difficult to design the front setback area with no more than 50% hard stand area. • Hard standing area is considered eco friendly as it would require no watering. Only the garden bed on the front boundary will require watering. • The development will continue to be visually attractive from the street. • Landscaping between 6 consecutive parking bays would not be practical as the parking area is located within the undercroft of the development and landscaping would not survive. 	✓
	Enhances security and safety for residents;	<ul style="list-style-type: none"> • The hardstand area will provide safe and easy access for visitors to the site. The area will be well lit. Units 1 & 2 will have good surveillance of the front setback area. • If the visitor bays were removed for more garden area the security and safety of access to the site, particularly pedestrian and wheelchair access, may be impacted. • The lack of landscaping between 6 consecutive car parking bays will enhance security and safety rather than impact on it. 	✓
	Retains significant existing trees; and	<ul style="list-style-type: none"> • Existing trees will be removed in order to make effective use of space for the site. • Given the density permitted it would be difficult to retain any trees on the site. 	
	Contributes to the streetscape	<ul style="list-style-type: none"> • Landscaping on the front boundary within designated garden beds will enhance the 	✓

		<p>visual amenity of the development from the streetscape.</p> <ul style="list-style-type: none"> As discussed earlier given this is a strata development and maintenance would be an issue. The visitors' bays provide important service to the development rather than further landscaping. Given the site is located on the dunes and the strong winds are prevalent, it is expected that there is limited landscaping that would survive on this site. More landscaping areas means more water usage and it is considered that given the current drought experienced in WA the front setback, hardstand area for visitors' bays and landscaping proposed are considered sufficient. 	
3.5.5 Pedestrian Access			
Provision of safe and comfortable access for pedestrians between communal car parking areas or public streets and individual dwellings.		<ul style="list-style-type: none"> The development has provided some cover of walkways to some of the dwellings in order to protect the occupants/visitors from the weather. To cover all walkways would interrupt and impact the views to the beach/ocean for some of the dwellings. There is good access from the front of the dwelling via the stairs from the undercroft parking and ramp on the western boundary. 	✓
3.6.2 Setback of Retaining Walls			
Retaining walls designed or setback to minimise the impact on adjoining property		<ul style="list-style-type: none"> The wheelchair access ramp may be regarded as retaining. As a result, would normally need to be setback in accordance with Table 2. The wheelchair access ramp will include fencing along the boundary to prevent overlooking to the neighbouring property to the west. The access ramp is adjacent to the neighbouring properties battleaxe access leg. Therefore there is lesser impact of overlooking to the west from the ramp. 	✓
3.7.1 Building Height			
Building height consistent with the desired height of buildings in the locality, and to recognise the need to protect the amenities of adjoining properties, including, where appropriate:	Adequate direct sun to buildings and appurtenant open spaces;	<ul style="list-style-type: none"> Given that the ridge of the gable is greater than 9m in length additional height is required to the wall height. As a result, the wall heights of Units 1 & 2 are required to be 9m but provide 10.8m. The units and the communal open space have been orientated towards the west access direct sun from the north and northwest. The neighbouring property to the east blocks access to northeast and east direct sun 	✓

		<p>access (morning sun).</p> <ul style="list-style-type: none"> The development has been designed to make the most of the access to sun from the west and north west with Units 3-5 located on this side of the property. The units will continue to have direct access to afternoon and midday sunlight from west and north direction 	
	Adequate daylight to major openings to habitable rooms; and	<ul style="list-style-type: none"> The development has been designed with a majority of the buildings being two storey and with verandahs and balconies in the north and west facing direction which gives access to afternoon and midday sun. The neighbouring development to the east blocks a majority of the morning sunlight given its height and length along the shared boundary. The neighbouring property to the west will continue to have access to a significant amount of sunlight from the north and west. Early morning sunlight may be impacted by the proposed development. The balconies have direct access to habitable rooms but also provide some protection to the habitable rooms from any extreme weather conditions. 	✓
	Access to views of significance.	<ul style="list-style-type: none"> The development has been designed to maximise views to the west and northwest. Should the neighbouring property to the west also develop in a similar fashion this will impact upon access to ocean views. The proposed development particularly Units 1-4 will have more views to west and northwest until the neighbouring property develops. Units 5 & 6 have direct views north. 	✓
3.8.1 Visual Privacy			
Avoid direct overlooking between active habitable spaces and outdoor living areas of the development site and the habitable rooms and outdoor living areas within adjoining residential properties taking account of:	The positioning of windows to habitable rooms on the development site and the adjoining property	<ul style="list-style-type: none"> All windows located on the eastern & western facing wall have been designed as highline windows measuring 1.6m above the Finished Floor Level and are considered to be not major openings as identified in the Design Codes. Unit 1 & 2 has views within the cone of vision to the east and west of the site. Particularly Unit 1 overlooks (cone of vision) onto the neighbouring property to the west. Unit 2 overlooks the property to the east however, given that the windows on the adjoining development are highline it is considered to have little or no impact overlooking 	✓
	The provision of effective screening;	<ul style="list-style-type: none"> Screening has been provided to the ends of all balconies likely to have direct view on 	✓

	and	<p>adjoining properties particularly for Units 1 & 2.</p> <ul style="list-style-type: none"> • The balconies of Units 1 & 2 facing north have cone of vision views of the neighbouring properties to both the east and west of the site. • Unit 2 has cone of vision views to the battleaxe access leg only to the west and therefore is unlikely to have any adverse impacts privacy the front neighbouring grouped dwelling. • Unit 1 has cone of vision views to the airconditioning equipment of the neighbouring property to the east. • Unit 3 has been provided with screening to the south to prevent direct sight on Unit 1 & 2 balconies. • Unit 3 has cone of vision views of Unit 1 balconies particular on the first floor. • We are seeking variation to further screen of Unit 3 first floor balcony (west facing) it would unnecessarily enclose and impact on access to light to this part of the unit. • The screening of Unit 3 on the west facing balcony (first floor) is an internal issue within the development and it is considered that screening measures by the future owners can be addressed at a later stage. 	
	The lesser need to prevent overlooking of extensive back gardens, front gardens or areas visible from the street	<ul style="list-style-type: none"> • The balconies for Unit 1 & 2 to the south will have cone of vision views of the neighbouring properties to the east and west front garden area however, it therefore considered to meet this criteria. 	✓

11.2.3 Environmental Health Services**11.2.3.1 *Petition For Extra Taxi Parking From Taxi Companies (File No: 28/13/0001)*****Officer Darryal Eastwell**Manager Environmental
Health**Date of Report** 7 October**Disclosure of Interest by Officer Nil****Summary**

At the September Ordinary Council Meeting, Council was presented with a petition from Carlindie Cabs and South Hedland Taxi's requesting that Council consider the allocation of further parking bays for taxi's in Wedge Street Port Hedland, Airport, Coles South Hedland and the Boulevard Shopping Centre Port Hedland.

The request for extra taxi parking bays in the Boulevard Shopping Centre or the South Hedland Shopping Centre have been referred to the management of these facilities as it is out of Council's jurisdiction to allocate taxi bays in these areas.

Background*Wedge Street Parking*

The two taxi companies would like 2 or 3 taxi bays and 2 set down bays and pick up points outside the Commonwealth and ANZ banks in Wedge Street, Port Hedland.

The reasons explained in the petition are listed below:-

- A lot of their passengers are elderly and it will be easier for them to access the banking facilities.
- They claim to be losing money as they cannot keep an eye on their customers who sometimes disappear without paying.
- They claim that some taxi drivers have been issued parking infringements for parking and dropping off in inappropriate areas.

Port Hedland International Airport

The companies would like more taxi bays at the airport that are regularly policed.

Consultation

Consultation has also been undertaken with the Airport Manager with respect to parking at the airport and the Manager of Infrastructure and Development with respect to the Wedge Street parking.

The Port Hedland Chamber of Commerce has been consulted and has commented that the overall traffic management / parking plan for the West End of Port Hedland might need revision in light of the upgrades to the area, including additional bays for taxi's and the public.

Statutory Implications

Town of Port Hedland Parking Local laws.

Policy Implications

Nil.

Strategic Planning Implications

Nil.

Budget Implications

If more taxi bays are allocated they would have to be sign posted and marked as taxi bays. These costs can be met within existing budget provisions.

Officer's Comment*Port Hedland International Airport*

Currently there are 3 taxi bays, 2 bus bays, 6 set down/pick up bays and 1 disabled bay outside the airport terminal.

The Airport Manager has advised that taxi's have been permitted to utilise the set down/pick up points as well as the taxi bays.

Parking at the front of the terminal is at a premium especially with the increase in shuttle bus usage and the airport is a lot busier. Parking issues will be addressed when the airport master plan is formulated.

At present it is considered that taxis are reasonably well catered for and they are permitted to utilise the 6 set down bays as well as the 3 taxi designated taxi bays.

Wedge Street Parking

At present there are 2 designated taxi bays on the corner of Wedge and Anderson Streets outside the First National Real Estate Office. These bays are located close to the National Australia Bank and the Bankwest Bank and it is considered that the eastern end of Wedge Street is adequately catered for.

There are currently 6 street parking bays outside the Commonwealth and ANZ banks on Wedge Street and 13 including one (1) disabled bay directly outside the ANZ bank opposite the Tourist Information Centre.

Parking in Wedge Street is at a premium however to support elderly customers of the banks, the officers can support the allocation of an additional taxi bay outside the ANZ and Commonwealth Banks on Wedge Street.

Attachments

Aerial Plan – Wedge Street, Port Hedland.

Officer's Recommendation

That Council:-

- i) designates an additional one (1) taxi bay in Wedge Street adjacent to Lot 26;
- ii) advises Carlindie Cabs and South Hedland Taxi's that:
 - a) taxi parking will be permitted in the set down/pick up areas at the Port Hedland International Airport without penalty;
 - b) additional taxi parking will be considered when the Port Hedland International Airport Master Plan is formulated; and
 - c) an additional taxi bay will be designated directly outside the ANZ and Commonwealth Banks in Wedge Street, Port Hedland for the exclusive use of taxi's.

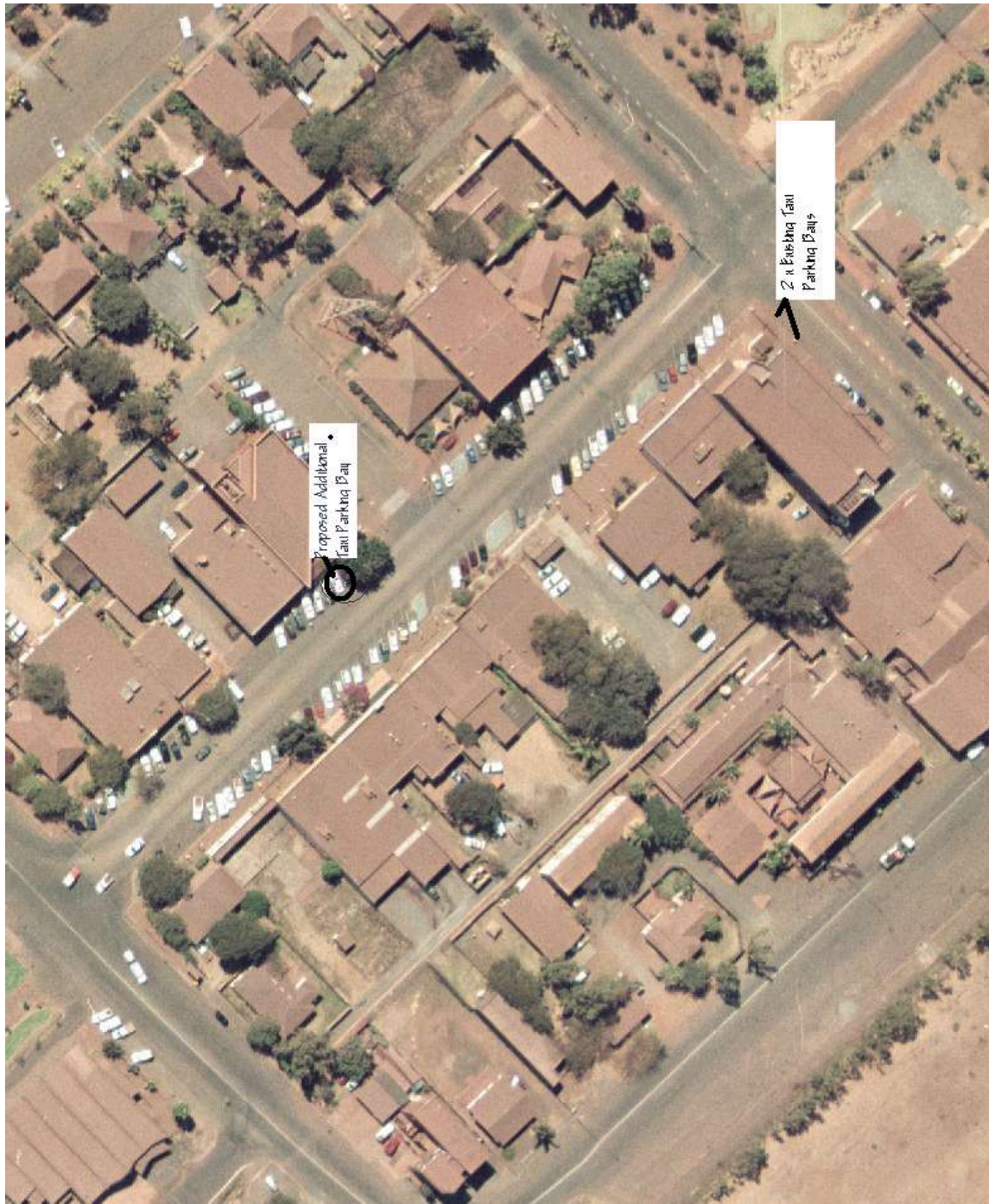
200809/097 Council Decision**Moved:** Cr K A Howlett**Seconded:** Cr A A Carter**That Council:**

- i) designates an additional two (2) taxi bays in Wedge Street adjacent to Lot 26;**
- ii) advises Carlindie Cabs and South Hedland Taxi's that:**
 - a) taxi parking will be permitted in the set down/pick up areas at the Port Hedland International Airport without penalty;**
 - b) additional taxi parking bays will be considered when the Port Hedland International Airport Master Plan is formulated; and**
 - c) an additional two (2) taxi bays will be designated directly outside the ANZ and Commonwealth Banks in Wedge Street, Port Hedland for the exclusive use of taxi's;**
- iii) requests the Chief Executive Officer or his nominated officer to develop a Parking Management Plan for the West End; and**
- iv) the status of taxi parking in Wedge Street be reviewed in six (6) months time with taxi operators.**

CARRIED 9/0

REASON: Council sought for an additional two (2) taxi parking bays to be located directly outside the ANZ and Commonwealth Banks in Wedge Street, Port Hedland; and for the development of a Parking Management Plan for the West End to be prepared. Council also sought for the status of taxi parking in Wedge Street to be reviewed in six (6) months in consultation with taxi operators.

ATTACHMENT TO AGENDA ITEM 11.2.3.1



11.3 ENGINEERING SERVICES**11.3.1 Director Engineering Services****11.3.1.1 *Engineering Services Monthly Report (File No.: 13/04/0001)***

Officer Terry Dodds
Director Engineering
Services

Date of Report 13 October 2008

Disclosure of Interest by Officer Nil

Summary

Council's Engineering Directorate has provided an update on the projects that they are currently managing.

Background

The Engineering Department is currently managing over 60 projects. The attached report is project management focused.

Consultation

Engineering Services officers.

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

The projects within the monthly report reflect the priorities of the Town's Plan for the Future 2008-2013.

Budget Implications

The projects listed in the Engineering Monthly report have been included in Council's 2008/09 budget.

Officer's Comment

Nil.

Attachments

1. Works Schedule
2. Recreation Update

200809/098 Council Decision/Officer's Recommendation

Moved: Cr A

Seconded: Cr A A Gear

That Council receives the Engineering Services monthly report for September 2008.

CARRIED 9/0

FINANCIAL PROGRAMME FOR ENGINEERING SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009

Legend

	Concept & design development		Procurement/Tender
	Approvals/Services/Community Consultation		Construction/works undertaken

Officer	A/c Number	A/c Description	YTD Expenditure 7/10/08	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS	Link to Project Brief
MES	1201441	Footpath Railings	\$6,652 (\$127)													Railings to be completed (spray painting) when equipment arrives. Depot staff to paint railings when spray unit arrives. Graffiti vehicle finished 3/9/08	28 - Roads & Infrastructure\03 - Footpaths\0002 - Maintenance\Project Brief-Safety Railings 0809.docx
MES	1201467	Throssel Street - BS	\$153,850 (\$42,275)													Due to finish Oct. Horizon Power moving light pole.	
MES	1201486	Wedgfield Upgrades - R2R Program	\$14,501													Ongoing from safety audit, advise R2R of program Depot & period contract Currently being constructed (contractor breakdown, re-start Sept 15).	
MRS	1108269	Multi Purpose Sport & Recreation Facility Design	0 (\$5,182)													Stage 2: Source funds where applicable Stage 3: Approvals undertaken as part of arch. designs Stage 4: Tender for construction	...Community Development Services\Recreation Department\Multi-Purpose Sports Facility\Architectural Design\Project File\Project\MPRC Project Brief.docx
MES	1201464	Anderson Street Upgrade (West End Greening Stage 1)	\$35,861 (\$66,563)													Finished (late propagated shrubs - end of March).	
MID/MES	1201475	Port Hedland Footpath Construction	\$71,843 (\$78,124)													Cooke Point, Styles, Bayman, Leeds, Pilkington. Contractor has confirmed that program will be completed prior to contract expiry on 31st December 2008. Services and obstructions to be checked as construction progresses (Working in Bayman, then Leeds). On hold until Horizon Power put in new feed @ Cooke Pt intersection.	28 - Roads & Infrastructure\03 - Footpaths\0004 - 5 yr Programs\Project Brief-PH Footpath Construction 0809.doc
MES	1201478	Reseals	0													Program to be reviewed since recent contractor price increase. Budget to be confirmed as varies from original submission (Check funding, possible misallocation). 5 year program. Need to review TOPH allocation ASAP.	
MID/MES	1201444	Shoata Rd MRWA (fully funded by R2R)	\$30,445													Seal remainder of Hamilton to floodway. Depot crews carrying out preparation work (WE 22/8/08). Sealing by period contractors. To be completed prior to wet season. Sealing tied in with reseal work.	28 - Roads & Infrastructure\04 - Funding Programs\0005 - Roads 2 Recovery\Project Brief-Shoata road 0809.docx
MES	1201436	Quartz Quarry road	0													Project on hold pending future realignment of Quartz Quarry road with the construction of a grade separation over FMG's rail network on GNH. Funds to be transferred to Shoata road project 1201444 Sept budget review	

DES	NEW	TWA project management	0															Geotechnical investigations commenced. WWTW designed. Design of civil works commenced. Reports to briefing session (Sept 10) by DES. CEO met with lawyers 1/9/08 re lease signing.	
MID	1105424	Port Hedland Boat Ramp (potable water supply, lighting)	0 (\$714)															Auto-stop handle has been fitted to new tap, 'potable water' signs have been delivered - tp be installed by Council staff. Correspondence sent to PHPA regarding provision of lighting at entrance to boat ramp channel.	30 - Traffic & Transport\15 - Boat Ramp\0001 - Richardson St\Project Brief - Port Hedland Boat Ramp Upgrade.docx
MID	1201481	Walkway/Park Lighting	\$815 (\$227,527)															Item at October OCM regarding procurement policy - Horizon Power sole supplier. Quotes to be provided from Horizon Power	28 - Roads & Infrastructure\03 - Footpaths\0003 - Walkway Lighting\Project Brief - Walkway Lighting.docx
MID	1201487	Street Lighting Upgrades	0 (\$297,676)															Item at October OCM regarding procurement policy - Horizon Power sole supplier. Quotes to be provided from Horizon Power	28 - Roads & Infrastructure\11 - Street Lighting\0001 - General Information\08-09 programme\Project Brief street lighting upgrade 0809.docx
MID/MES	1201443	McGregor Street RRG (Condon street to Cooke Point road)	0															Program includes the extension of asphalt 2m towards skate carpark and asphalt overlay of McGregor street from Clarke street to Cooke Point road. Construction work to be undertaken by Council's period contractors (Pioneer as per Wedgefield upgrades). RRG approved funding alterations - \$39,000 to be reallocated to Hamilton road RRG	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-McGregor st RRG 0809.docx
MID/MES	1201455	Anderson Street RRG	0															Frewer to Howe - drainage & asphalt overlay. Works undertaken by Council staff and period contractors (Pioneer as per Wedgefield upgrades). Pioneer unavailable, BGC to do work.	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-Anderson st RRG 0809.docx
MID/MES	1201453	Hamilton Road RRG	0															Kerbing and asphalt overlay on section near Matt Dann/Club Hamilton. Undertaken by period contractors. RRG approved reallocation of funding from McGregor street RRG project (total added expenditure \$39,000 with \$26,000 funded from RRG)	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-Hamilton road RRG 0809.docx
MES	1204280	Pre Cyclone clean Up White Goods/Green	\$66,618 (\$3,395)															Advertising and signage - WE 15/8/08. Starting pickup at beginning of Sept. NA Depot Greenwaste-Sept/Oct, Whitegoods-May/June	
AM	1210475	PAPI	0															design complete Review undertaken to ensure compatibility for future aircraft mix. Quotes: electrical only installation. Goods purchased dependant on flight testing availability timed for RESA as ENESAR only one in WA RADS. ACE Electrical completed works. New run to be made to control box. SRO finalising electrical.	..\Airport\08 Airport Manager\0809projects\Project Brief - PAPI.doc
MID/MES	1004410	Septage Ponds (construct new septage ponds at SH Landfill)	\$5,263															Design completed. To be constructed by Council staff utilising contractors where required. DEC approval not required due to concrete lining. Construction commencement pending burning of greenwaste (done) and civil construction supervisor commencing.	31 - Waste Management\06 - Service Provision\0001 - Liquid Waste\Project Brief-Septage Ponds.doc

AM	NEW	CBS security installation	0														Conveyor concept complete. Internal works concept associated with other terminal works	..\Airport\08 Airport Manager\0809projects\Project Brief-CBS.doc		
																	conveyor approved w/out tender Aug. Other works quotes only			
																	determined by x-ray machine delivery date completed prior to 1 dec			
																		Glidepath on site 3 November		
MID/MES	1009481	Cemetery Upgrade (Entry signage, lintels, kerbing, plot markers)	\$2,092 (\$4,623)															Kerbing has been completed. Plot markers are being audited to determine replacement requirements.	08 - Economic Development\02 - Projects\0005 - Cemetery Upgrade\Project Brief - Cemetery Upgrade 08.09.docx	
MES	1201483	Nth Circular Rd East Culverts RRG	\$25,807 (\$21,120)															DBYD	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-Nth Circular culverts RRG 0809.docx	
																		Culverts arrived early October, Depot completed concrete bases WE 22/8/08.		
																		Depot + contractors		
MID/MES	1201476	South Hedland Footpath Const	0															Traine, Mauger, Stanley, Bottlebrush, Limpet, Pettit, Hawke, Mitchie, Smith, Acacia. Contractor has confirmed that program will be completed prior to contract expiry on 31st December 2008. Services and obstructions to be checked as construction progresses.	28 - Roads & Infrastructure\03 - Footpaths\0004 - 5 yr Programs\Project Brief-SH Footpath Construction 0809.doc	
AM	1210474	Airconditioning upgrade - Airport	0															carry forward from last year due to delay in construction of a/c		
																		Quote rec'd. DES to sign off.		
MID/MES	1111446	Playground Equipment (Colin Matheson & Kevin Scott oval) \$231,844	\$61,783 (\$120,307)															Builder commenced erection of shade structures on site 8/10/08. Expect completion within 2 weeks. Lighting, paths and furniture installations to be programmed after completion of shade structures.	21 - Parks & Reserves\03 - Playground Equipment\0001 - General\Project Brief-Playground Equipment 0809.doc	
AM	1210477	Grading of Drains	0															carry forward from last year due to delay in construction		
																		internal/contract rates (tentative date).		
AM	1210476	Apron Lighting	0															Design complete	..\Airport\08 Airport Manager\0809projects\Project Brief-GA Apron Lighting.doc	
																		GA Apron fittings ordered. Electrical contractors supplying quotes Main apron upgrade awaiting completion of contract doc. Review		
																		internal/contract rates		
AM	NEW	Café Modifications	0															Consultations with shopfitters in Perth. National Food Service investigating layout; design.	..\Airport\08 Airport Manager\0809projects\Project Brief-Cafe modifications.doc	
AM	1210478	RESA Extension	0															ENESAR design. Surveyor to grid survey area completed, awaiting documentation.	..\Airport\08 Airport Manager\0809projects\Project Brief-RESA.doc	
																		period contract rates		
																		RADS		

MRS	1108420	Recreation Facility Upgrade (Diamond 1 Backnet and Hawks clubrooms)	\$3,253 (\$30,540)																Contract with Southern Wire for construction of backnet terminated due contractors changes to the quote (and improper process). Engineering staff will now repair backnet in preparation of the baseball season, and replace next year.	
MID	1208443	Light Vehicle Replacement	0 (\$224,508)																Purchase orders have been raised for all vehicles in 2008/09 replacement program. DES vehicle to be replaced with a Toyota Prius in line with Council's 'Plan for the Future' strategy to consider environmentally friendly vehicles	23 - Plant, Equipment & Stores\10 - Replacement Program\0001 - General\Project Brief-Light Vehicle Replacement 0809.doc
MID/MES	1201473	Drainage Construction	0																Designs commenced for Logue court drainage.	29 - Sewerage & Drainage\03 - Design & Construction\0002 - General\Project Brief-Drainage Construction 0809.doc
MES	1110278	Sportsground Surface Repairs	0																Marie Marland, Kevin Scott and MacGregor St ovals' surfaces require airating & other maintenance. (Not until after 17th Dec)	
MRS	1107413	Aquatic Centre Plant and Equipment	0																Priorities have been determined by the ToPH and YMCA, as per the YMCA audit undertaken, and submitted capital upgrade requests. Plant and equipment will be purchased as per the procurement policy, and in accordance with the Recreation Facility Audit, with preference for the items deemed most important.	..\..\Community Development Services\Recreation Department\YMCA\0809 Upgrades Project Brief.docx
MRS	1106430	GAC upgrades	0																Priorities have been determined by the ToPH and YMCA, as per the YMCA audit undertaken, and submitted capital upgrade requests. Plant and equipment will be purchased as per the procurement policy, and in accordance with the Recreation Facility Audit, with preference for the items deemed most important.	..\..\Community Development Services\Recreation Department\YMCA\0809 Upgrades Project Brief.docx
MRS	1107430	SHAC upgrades	0																Priorities have been determined by the ToPH and YMCA, as per the YMCA audit undertaken, and submitted capital upgrade requests. Plant and equipment will be purchased as per the procurement policy, and in accordance with the Recreation Facility Audit, with preference for the items deemed most important.	..\..\Community Development Services\Recreation Department\YMCA\0809 Upgrades Project Brief.docx
MRS/MES	1111437	Recreation Reserve Development	0																Reported to Sept OCM, basic amenities determined Tender contract created and developed, with scope to suit all works. Tender / quotes obtained	
MID/MES	1201458	Throssel Street Streetscape	0																Revised designs have been submitted by Epcad. To be reviewed to ensure integration with South Hedland CBD upgrade proposals. Depending on final scope, works may be tendered or undertaken by Council staff.	28 - Roads & Infrastructure\01 - Design & Construction\0013 - Throssell\Streetscape\Project Brief-Throssell street Streetscape.doc
MID/MES	1201438	West End Greening stage 2	0																Project scope and design to be finalised and presented to Council for approval prior to proceeding with construction	21 - Parks & Reserves\05 - Development\0003 - West End Greening project\Project Brief-West End Greening stage 2.docx
MID/MES	1111435	Stairway to the Moon	0																Staff are responding to DEC enquiries regarding vegetation species. Issues regarding Native Title claim resolved - project reflect correct land use therefore not a concern. DIA enquiries ongoing regarding heritage survey requirements. Can be constructed by Council staff without the requirement for a registered builder. Building approval still required.	21 - Parks & Reserves\05 - Development\0010 - Stairway to the Moon\Project Brief-Stairway to the Moon Platform.doc

MID/MES	1201473	Schillaman Street Drainage	0															Concept design has been prepared. To be tendered as design and construct, pending reviewing of current tender documentation to ensure compliance. Dial before you dig required plus liaison with Water Corp regarding visible water line. Construction timeframe pending wet season. Check funding: Questionable.	29 - Sewerage & Drainage\03 - Design & Construction\0002 - General\Project Brief-Schillaman street Drainage.doc
MRS/DES	1109455	Colin Matheson clubrooms	0															Report presented at Sept OCM was accepted. Awaiting final tender contract and final determination of funds. Anticipated that Tenders will be called late 2008.	
MRS	1109450	Colin Matheson Oval Upgrade	0															Report from ROSS Planning to be presented at Sept OCM. Determine which upgrades/additions will be implemented. Tender for construction. MRS & DES meeting stakeholders WE 13/9/08 to finalise draft plans. Construction prior to football season.	
MID/MES	1105410	Finucane Island Boat Ramp (widen ramp, increase gradient, reduce silt)	0															Design work is ongoing. Surveyors liaising with designers regarding additional information. Request for comment sheet on display at Smirkeys Sports, Pilbara Boats & Bikes, North West Angler, Civic Centre & Depot. No feedback received to date.	30 - Traffic & Transport\15 - Boat Ramp\0003 - Finucane Island Boat Ramp upgrade\Project Brief - Finucane Island Boat Ramp upgrade.docx
MID/MES	1111436	Bore Installations	0															Department of Water has approved the licence to construct a well at South Hedland oval and McGregor street re-use tanks. Conditions include preparation of monitoring program, salinity level restrictions, completion of Form L prior to receiving licence to take groundwater. Design & construct tender to be prepared.	21 - Parks & Reserves\05 - Development\0009 - Bore Applications\Project Brief-Bore Installation 0809.docx
MID/MES	1201450	Boulevard Tree Planting	0															Investigations into water supply ongoing. Design and costing being prepared for alternative reticulation system.	21 - Parks & Reserves\05 - Development\0007 - Boulevard Planting\Project Brief - Cottier Dr Tree planting.docx
MES	1004410	Mulching Shed	0															Get additional quotes plus original quote Subcontractors - Quotes sent to 6 suppliers 3 declined response by 11.07.08	
MID/MES	1105426	Turtle Boardwalk	0															Project may be constructed by Council staff without the requirement for registered builder (reduced costs). Building approval still required. DIA enquiries ongoing regarding heritage survey requirements.	08 - Economic Development\02 - Projects\0009 - Turtle Interpretive Boardwalk\Project Brief-Turtle Interpretive Boardwalk.doc
MRS	1107432	Pools Electrical Upgrades	0															Items identified in the Electrical Audit (earthing and general) will be collated for priority purposes. If possible, any work requiring closure of pool/s will be undertaken April 2009, for minimum disruption. Urgent repairs will be undertaken immediately pending contractor availability. Quotes sourced Sept 2008. RFQ to be prepared.	..\..\Community Development\Recreation Services\Recreation Department\YMCA\0809 Upgrades Project Brief.docx
MID/MES	1201437	Hedditch - Forrest Circle Rd	0															Design quotes requested from consultants. Liaising with Planning regarding requirements for road reserve dedication (pending finalisation of concept design from approved consultant)	28 - Roads & Infrastructure\01 - Design & Construction\0021 - South Hedland Link Roads\Project Brief-South Hedland Link Roads 0809.docx

MID/MES	1201433	SH link roads	0															Include budget allocation for this project in Hedditch to Forrest link, pending actual budget requirements which will be determined after design is completed.	
MID/MES	1201435	Cottier/Dale (Blackspot)	0															Full scope to be prepared January. Designs to be prepared for guardrail location, minor road realignment, etc.	28 - Roads & Infrastructure\04 - Funding Programs\0002 - Blackspot\Project Brief-Cottier BS 0809.docx
MID/MES	1201434	Cottier/Kennedy (Blackspot)	0															Full scope to be prepared January. Designs to be prepared for guardrail location, minor road realignment, etc.	28 - Roads & Infrastructure\04 - Funding Programs\0002 - Blackspot\Project Brief-Cottier BS 0809.docx
DCRS/MID/MES	1201461	Town Entry Statement _Landscaping Only	0															DCRS is obtaining public mandate re entry statement. Once finalised, liaison will occur with successful artist re landscape design. DCRS requested to update MID about engineering department contributions.	28 - Roads & Infrastructure\02 - Entry Statements\0003 - EO106-62 Entry Statement Public Art\Project Brief-Town Entry Statement Landscaping.doc
MID	1111449 & 1111439	Park Upgrades & Marquee Park Development	\$10,330															Presented to Council Briefing 8th October. Community consultation to commence regarding scope & design. Additional funding to be investigated. Maintenance & operational costs to be prepared. Review scope based on current budget	21 - Parks & Reserves\05 - Development\0011 - Marquee Park Development\Project Brief-Park Upgrades.doc
MES	1201457	Yandeyarra Road	0															Formation & floodway improvements along full length of road to be undertaken by Council staff after cyclone season.	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-Yandeyarra road RRG 0809.docx
MES	1201489	Hillside/ Woodstock Road - RRG	0															Formation & floodway improvements along full length of road to be undertaken by Council staff after cyclone season.	28 - Roads & Infrastructure\04 - Funding Programs\0007 - Roads 2020 - 2025 - \Project Brief-Hillside Woodstock road RRG 0809.docx
MCED/MRS	1104411	JD Hardie upgrade (capital purchases and building)	0															MCED undertaking concept/architectural designs. MRS completing final capital items, including dividing nets, cricket nets and carpark. Dividing net has been ordered: due for installation in Sept 08. Cricket nets also examined then. Carpark to be surveyed and undertaken when truck available in South Hedland. Carpark - before end Nov; gravel and asphalt.	..\..\Community Development Services\Recreation Department\JD Hardie Centre\Managements\Upgrade\JDHC Project Brief.docx
MRS/MID/MES	1201440	Cycleway development	0															Path construction to be undertaken by Council's period contractor. Additional signage and linemarking work to be outsourced. DEC < DIA approvals required. Lighting required. Going to Oct OCM.	
DES	1004410	Excavator Shears	0															Three quotes to be sourced in accordance with Council procurement policy. Further investigation required; DES not convinced that it is the best option.	
?????	1111447	Building Upgrades	0															Project/funding to be investigated.	

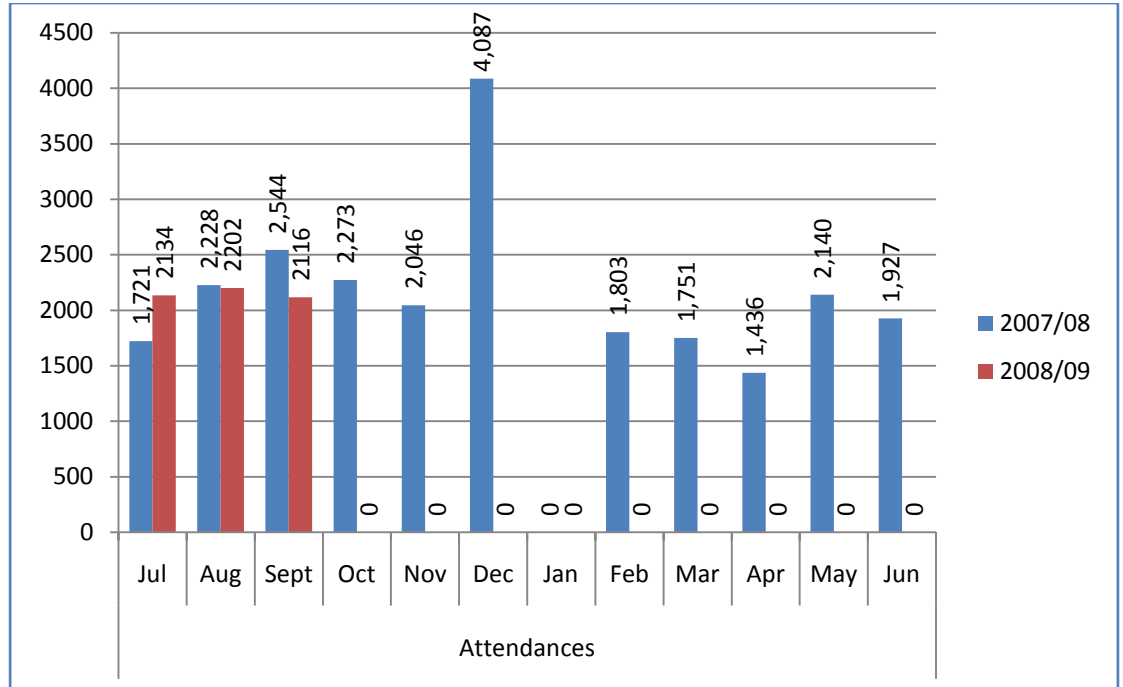
CEO/DES/MRS	1111450	Turf Club Grandstand (on hold)	0																	Stakeholder consultation 2/9/08; Turf Club, Pony Club and others.	
MID	1201488	R2R Program - Wedgefield Upgrades and Shoata	0																	Programmed as per Council's 5 year plan - \$200,000 for Wedgefield upgrades (1201486) and \$139,000 for Shoata road (1201444). September budget review to reallocate funds to these accounts.	
MID	1204289	Gt. Northern Hwy - Street Lighting (Main Roads project with Council contribution)	0																	Main Roads has been advised of Council's contribution towards additional street lighting along Great Northern Highway between BP service station and FMG camp entrance. Project to be co-ordinated by Main Roads. Main Roads have not yet confirmed whether project has been scheduled.	28 - Roads & Infrastructure\11 - Street Lighting\0001 - General Information\Project Brief-GNH Streetlighting.doc
DES	NEW	Water reuse scheme augmentation	0																	Liaising with Water Corporation. Extensive modifications planned for SHWWTW. Report to Council Sept OCM for works at TOPH 'end'. Meeting with DEC re: licence conditions 29/10	
MID/DES	1111446	Shadesails - Pully system (\$110,000)	0																	Advised by DCS 8/9/08 of budget allocation to 1111446. Development works to commence October.	
DES/DCRS	NEW	Airport Housing	0																	To be advised - depends on Airport Masterplan	
	NEW	Pinnacles Road Widening	0																		
	NEW	Cooke Pt Dve Drainage (footpath area)	0																		

ATTACHMENT 2 TO AGENDA ITEM 11.3.1.1

Recreation Services

. JD Hardie Centre

Attendances



Aquatic Centres

The monthly reports in full from the YMCA can be obtained by contacting the Manager Recreation Services.

South Hedland Aquatic Centre

YMCA Update
Financials

Month	Actual	Budget	Variance
Income	\$364	\$0	\$364
Expenditure	\$43,432	\$37,625	\$5,807
Net	(\$43,068)	(\$37,625)	(5,443)

Year to date	Actual	Budget	Variance
Income	\$66,363	\$68,149	(\$1,786)
Expenditure	\$428,661	\$398,197	(\$30,464)
Net	(\$362,298)	(\$330,048)	(\$32,250)

Attendances

Month	Swim	Aqua/ Ed	School	Aqua	Prog.	Misc	Total
Jan	1590	158	0	0	0	1791	3539
Feb	834	261	55	0	25	2011	3186
Mar	1020	532	719	11	35	3781	6098
Apr	1026	0	152	5	10	1303	2496
May	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0
Sept	223	0	0	0	0	151	374
Total	4693	951	926	16	70	9037	15693

*Gratwick Aquatic Centre
YMCA Update*

Financials

Month	Actual	Budget	Variance
Income	\$10,670	\$7,611	\$3,059
Expenditure	\$48,251	\$41,745	(\$6,506)
Net	(\$37,581)	(\$34,134)	(\$3,447)

Year-to-Date	Actual	Budget	Variance
Income	\$97,067	\$129,545	(\$32,498)
Expenditure	\$424,403	\$442,069	\$17,666
Net	(\$327,336)	(\$312,524)	(\$14,812)

Attendances

Month	Swim	Health Club	Aqua/Ed	School	Aqua	Prog.	Misc	Total
Jan	3,421	43	221	0	61	331	783	4,860
Feb	1,836	112	422	0	0	0	1,002	3,372
Mar	2,123	193	679	483	14	41	1,314	4,847
Apr	1,930	169	196	0	31	300	711	3,337
May	413	503	0	0	27	0	132	1,075
Jun	89	378	0	0	0	0	35	502
Jul	129	377	0	0	0	0	38	544
Aug	245	255	0	0	0	31	148	679
Sep	1,206	343	0	0	0	101	431	2,081
Total	11,392	2,373	1,518	483	133	804	4,594	21,297

11.3.2 Infrastructure Development**11.3.2.1 *Marquee Park Development Community Consultation (File No.: 21/05/0011)***

Officer **Jenella Voitkevich**
Manager Infrastructure
Development

Date of Report 14 October 2008

Disclosure of Interest by Officer **Nil**

Summary

To gain approval from Council regarding the community consultation requirements and processes for the Marquee park development.

Background

Marquee Park is a proposed level 1 (district) park to be developed on vacant land at the intersections of Cottier drive, Kennedy street and Dale street, South Hedland. This development is in accordance with Council's park improvement program.

McNally Newton Landscape Architects have commenced concept designs for the park. The designs have incorporated the many themes of the Port Hedland area, including mangroves, the coastline, salt pans, tidal creeks, the harbor and the many textures, colours and patterns of the surrounding land. Features of the park include playground equipment for all ages, water play area, grassed open space with sports goals, mini-performance area, kiosk and outdoor eating area, free-formed play area, imaginative play garden, native style feature garden, ablution facilities, on-site and street parking including drop off area, barbeque and seating facilities, closed circuit television (CCTV) installation and caretakers facilities. The park will also provide cycle and walkway links associated with Council's park improvement plans open space corridor.

The 2008/09 budget has allocated \$4,250,000 for the development. The current designs have an estimated construction cost of \$7,000,000 plus consultation costs of \$1,000,000. Consultation fees include architectural, landscaping, civil, electrical, structural, hydrological and geotechnical designs, community consultation and project management.

Designs were presented to funding stakeholders on 7 October and to Council at its Informal Briefing Session on 8 October. Both groups agreed that community consultation is required before proceeding with the project.

Consultation

- Stakeholders Meeting – 7 October. Representatives from Council , BHP Billiton Iron Ore, Department of Housing & Works, Jaxon, McNally Newton Landscape Architects, Creating Communities and FMG
- Council Information Briefing Session – 8 October

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Key Result Area 1, Goal 2, Strategy 1 – Work in partnership with other stakeholders to implement the Town's Park Improvement Program, with a specific focus on the development of new and/or upgraded park infrastructure in South Hedland.

Key Result Area 3, Goal 1, Strategy 4 – Ensure that the community has an opportunity to become involved in Council infrastructure projects such as park developments, tree planting, event planning, etc.

Budget Implications

The cost of community consultation will have no impact on the current budget as it has been allocated to the overall project cost. The results of the community consultation may impact on the budget in regards to the staging of the project, however further details will be provided to Council for a decision prior to implementation.

Further funding may be available for the construction of this project, however at the time of writing this report details have not been finalized. It is likely that additional funding will not be available until next financial year, as most funding rounds open in the third quarter of this financial year.

Officer's Comment

The purpose of the community consultation is to determine the expectations of the community for the park development. The estimated construction costs of the current design exceed the budget by \$3,750,000. Although it is likely that additional funding will be secured, Council will not be able to commit to the full project in the 2008/09 financial year. The community consultation will provide information to enable the project to be staged over several years, while still ensuring that priority areas and features are constructed in the short term.

The detailed design process will identify areas within the concept plan that can be reduced. For example, reducing the amount of seating and bbq facilities in the park will reduce costs. However, if community consultation provides information that these facilities are considered a priority then other areas will be addressed.

The community consultation process will focus on several groups including:

- Schools
- Youth (Hedland Youth Leadership Council)
- Indigenous groups
- General community
- Funding stakeholders

Consultation will take place using the following methods:

- Media releases and advertising – North West Telegraph, stakeholder publications, school newsletters, Council website, radio community service announcements, Council media releases and publications
- Community Open Day – display in South and Port Hedland shopping centres
- Workshops specific to target groups – schools, youth, indigenous groups, general community
- Information packs and feedback sheets will be available

The aim of the consultation is to address the following:

- What elements of the design should be prioritized in stage 1 of the construction phase?
- What elements could be deleted from the design?
- Are there any features that could be added to the design?

A separate consultation process will take place at a later date for the official naming of the park. This is likely to take place in the form of a competition, with a selected group of Council and Stakeholders making the decision. The community will be advised during this first consultation process of the park naming competition.

Attachments**Nil****200809/099 Council Decision/Officer's Recommendation****Moved:** Cr A A Carter**Seconded:** Cr J M Gillingham

That Council approves the consultation process for the development of Marquee Park

CARRIED 9/0

11.3.2.2 Walkway Lighting Expenditure (File No.: 28/03/0003)

Officer Jenella Voitkevich
Manager Infrastructure
Development

Date of Report 8 October 2008

Disclosure of Interest by Officer Nil

Summary

The purpose of this report is to seek Council approval for the Walkway Lighting Upgrade program being contracted to Horizon Power without following the standard tender process.

Background

The walkway lighting project involves the lighting throughout the parks and along the walkways being upgraded to current Australian Standards. The lighting in the 2008/09 program are currently Town of Port Hedland assets, however the project includes Horizon Power taking over the lighting as their own asset. For this reason, Horizon Power is the sole supplier of services to carry out this project.

Horizon Power completed similar projects on behalf of Council for walkway lighting in 2006/07. This was undertaken outside of normal tendering conditions following the Ordinary Council Meeting on 22 November 2006 where Council resolved:

“That the 2006/07 Walkway Lighting Upgrade contract be awarded to Horizon Power for the programmed works up to the budget allocation of \$180,000.”

Consultation

Horizon Power

Statutory Implications

Tenders would normally be called in accordance to the Local Government Act (1995):

“3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.”*

However, the Local Government (Functions and General) Regulations 1996 states:

- “11. Tenders to be invited for certain contracts
 ... (2) Tenders do not have to be publicly invited according to the requirements of this Part if -
 ... (f) The local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason; it is unlikely that there is more than one potential supplier. “*

Policy Implications

Council’s Procurement Policy 2/007 states that:

“Where possible, unless by Council resolution, or by requirement of legislation, Officers will follow the following guidelines for inviting quotes prior to purchasing any good or service.

<i>Purchase Value</i>	<i>Quotes Required (minimum)</i>
<i>Less than \$1,000</i>	<i>1 Verbal Quote</i>
<i>\$1,000 to \$4,999</i>	<i>2 Written Quotes</i>
<i>\$5,000 to \$49,999</i>	<i>3 Written Quotes</i>
<i>\$50,000 to \$99,999</i>	<i>3 Detailed Written Quotes, CEO & Mayor Authorisation Required</i>
<i>\$100,000 and over</i>	<i>Tender</i>

It is the Officer’s responsibility to provide evidence that a reasonable attempt has been made to meet the above guidelines.”

The legislation listed in the Statutory Implications section above outlines that this policy could be overwritten for goods or services provided by a sole supplier.

Strategic Planning Implications

Key Result Area 1, Goal 4, Strategy 2 – Work with key stakeholders to fast track the implementation of projects listed within the Council’s Walkway Lighting program and the Street Lighting upgrade programs.

Budget Implications

Nil. Horizon Power has been requested to provide quotes on the 2008/09 walkway lighting program. Expenditure will be approved to the limit allocated in the 2008/09 budget.

Officer's Comment

The 2008/09 budget for walkway lighting upgrades is \$335,950. In accordance with Council's procurement policy this would require that a tender be called for the project, however Horizon Power have demonstrated that they are the sole authorized supplier of this service to ensure that the project is completed to Australian Standards and Horizon Power requirements.

Horizon Power are the consent authority for all works on their asset and it would only delay and complicate both Council's and Horizon Power's operations should a third party become involved. Furthermore it is likely that a third party would be highly profit motivated, whereas discussions with Horizon Power have indicated that their pricing policy is neither predatory nor indulgent in makeup.

Council has developed an excellent working relationship with Horizon Power. They have regularly altered their construction program to accommodate Council's requests without complaint or additional charges. Their service has been exceptional and they have been transparent with all business dealings with the Town of Port Hedland.

Walkway lighting upgrades undertaken by Horizon Power will effectively increase the budget allocation to the actual works, as they require minimal administration and no supervision or project management on Council's behalf. These costs would normally be borne by the project budget. Furthermore, Horizon Power harbors their own risk during project design and construction, eliminating the responsibility of Council in the event of an incident.

It is therefore recommended to set aside the provisions in Council's Procurement Policy 2/007 and authorize the contract to be awarded in accordance with the Local Government (Functions and General) Regulations 1996 part 11 (2) (f).

Officer's Recommendation

That Council set aside the provisions in Council's Procurement Policy 2/007 'Procurement' and authorise walkway lighting upgrade project to be undertaken by Horizon Power, in accordance with the Local Government (Functions and General) Regulations 1996 par 11 (2) (f).

200809/100 Council Decision

Moved: Cr A A Carter

Seconded: Cr A A Gear

That Council set aside the provisions in Council's Procurement Policy 2/007 'Procurement' and authorise walkway lighting upgrade contract to be awarded to Horizon Power for the programmed works up to the 2008/09 budgeted expenditure total of \$333,950; in accordance with the Local Government (Functions and General) Regulations 1996 par 11 (2) (f).

CARRIED 9/0

REASON: Council resolved to award the walkway lighting upgrade contract to be awarded to Horizon Power for the programmed works up to the 2008/09 budgeted expenditure total of \$333,950.

11.3.3 Recreation Services**11.3.3.1 *Town Cycle Plan Final Report (File No.: 26/14/0002)***

Officer Bec Pianta
Manager Recreation Services

Date of Report 9 October 2008

Disclosure of Interest by Officer Nil

Summary

As presented to Council last month, the final draft of the Town Cycle Plan, including all recommendations and future planning, has been received from Transplan. For the recommendations to commence, Council is required to note or endorse this report.

Background

At the Ordinary Council Meeting in September 2008, the Town Cycle Plan final report was presented to Council, however the item was laid on the table to enable the Town Cycle Plan Working Group to meet again, prior to the item being presented at the October Ordinary Council Meeting. This meeting has been scheduled for the 20th October 2008 (due to Councillor commitments), therefore this report has been created based on information received prior to the Working Group Meeting; consequently the Officers Recommendation does not necessarily reflect the final outcome of the Working Group meeting.

The Town Cycle Plan final report had previously been presented at a Working Group meeting on the 10th August 2008, however no Councillors were present (two absentees and two apologies). The CEO, Manager Recreation Services and JD Hardie Centre Supervisor were therefore the only Working Group Members present, and subsequently perused and developed recommendations for presentation to Council.

The draft has been presented to either Council or the Council nominated Working Group four (4) times, and the report (refer attachment 1) is based on this feedback.

It is important to note the consultant on this project (Mike Maher from Transplan) has advised that he will no longer be changing the maps or the recommendations due to the continued requests from the Working Group to alter the drafts. The project scope and quote allowed for two changes, and he has undertaken four changes to date, plus additional work. All expected outcomes of the project scope have been met, and any additional work will come at an hourly consultants cost, providing Transplan agrees to undertake this work. The CEO and Director Engineering have discussed this issue, and acknowledged this complaint.

Within the report submitted at the September Ordinary Council Meeting, the recommendations stated that the report be noted, not endorsed, and that the document be a flexible working document, reviewed each year. The majority of the recommendations (including paths and signage) are still as per the Working Group's request. As this report was initially due in March 2008, there are now some items that will have to be modified to suit new developments and State Government restructure. The recommendations that were listed in the previous report to Council was based on the outcome of the last Working Group Meeting.

Consultation

Town of Port Hedland staff, including:

- Manager Recreation Services
- Chief Executive Officer
- Director Engineering
- Manager Planning
- Manager Infrastructure Development

Town Cycle Plan Working Group members, including:

- Cr Gear
- Cr Ford
- Cr Howlett
- Cr Bussell

Community members and stakeholders

Main Roads

Statutory Implications

Nil.

Policy Implications

Nil

Strategic Planning Implications

Key Result Area 1: Infrastructure

Goal 1: Road, Footpaths and Drainage

Strategy 5: Implement high priority strategies that are listed in the Town's Cycle Plan.

Budget Implications

Council has an allocated expenditure amount of \$530,000 for this project, through the BHP Sustainability Program. Funds cannot be expended until this report has been noted or endorsed by Council.

Officer's Comment

Council recognises cycling as a viable form of transport, and it is anticipated that this plan will allow cycling within the Town of Port Hedland a safer, more convenient and hence an attractive and alternative means of transport and recreation. It is the aim of this report to encourage the residents and community members of Port Hedland to become physically active through cycling in a safer environment. This report details the changes and inclusions required to achieve this, including infrastructure, footpath, path, signage and maintenance requirements.

It must be acknowledged that this report commenced in November 2007, so although regular communication with regards to the five-year footpath replacement programme and the South Hedland Redevelopment occurred, there are some items within the report that have now been superseded. It is therefore recommended that Council allow for this report to be noted, with the outcomes and deliverables of the document remaining fixed, however allowing for the flexibility to alter some of the means to achieve these outcomes. Should Council require additional changes to this final document, there will be a requirement for the Town of Port Hedland to pay for these services, as the scope for this project has been met.

To give an indication of the type of recommendations that have been identified within the document, following is a summary of recommendations for the work that will be undertaken this financial year:

Year 1(2008/09) recommendations:

- Shared Paths (for circuits):

Port Hedland (Town Cycle Plan):

- Pretty Pool – Counihan to Yikara (loop)
- Crawford St

Port Hedland (Footpath Improvement Programme):

- Cooke Point Road
- Bayman Street
- Pilkington Street
- Leeds Street
- Styles Road

South Hedland (Footpath Improvement Programme):

- Mauger Place
- Traine Crescent
- Stanley Street
- Bottlebrush Crescent
- Limpet Crescent
- Petit Place

- Hawke Place
- Mitchie Crescent
- Smith Court
- Acacia Way

- Paths (off-road):
 - Goode St to Goode St
 - Area behind detention centre

- On-road circuits (Port Hedland: western circuit, eastern circuit, combined loop and Pretty Pool spur, South Hedland: loop):
 - Pavement logos
 - Signage on posts

- Spot Improvements
Various recommendations

- Parking facilities
Various locations recommended (including Civic Centre, Aquatic Centres, libraries etc)

- Port to South Hedland Link:
 - North Circular to Pinga Street (along Wallwork Rd)
 - Provision for Main Roads to consider when undertaking realignment of Wilson Street, Great Northern Highway and Wallwork Rd

- Other
All new roads to be considered with shared paths.

At the conclusion of the five-year Town Cycle Plan, it is anticipated that there will be a considerable cycling network and information within both Port and South Hedland. A diagrammatic explanation of the locations of the cycling paths, networks and links, is detailed in attachments 2, 3, 4 and 5. Please note that these maps do not show some of the footpaths that will be constructed as part of the five-year footpath replacement programme, so final footpath locations will be more dense than demonstrated. These maps have not necessarily been altered to reflect the identified streets and roads above, as Transplan will not be making additional changes.

Council therefore has two (2) options:

- a) Accept the Officer's Recommendation as listed below; or,
- b) Accept the alternative changes as presented by the Working Group Meeting.

Attachments

Town Cycle Plan Final Report

1. Port Hedland Proposed Road Circuits Map
2. Port Hedland Proposed Paths Circuits Map
3. South Hedland Proposed Road Circuits Map
4. South Hedland Proposed Paths Circuits Map

Officer's Recommendation

That Council:

- i) note the Town Cycle Plan as a flexible and working document, ensuring that the deliverables are met within the timeframes indicated in the plan;
- ii) commence the following projects for Year 1 as per the plan:
 - a) Shared Paths (for circuits):
Port Hedland (Town Cycle Plan):
 1. Pretty Pool – Counihan to Yikara (loop)
 2. Crawford Street
 - b) Paths (off-road):
 1. Goode Street to Goode Street
 2. Area behind former detention centre
 - c) On-road circuits (Port Hedland: western circuit, eastern circuit, combined loop and Pretty Pool spur, South Hedland: loop):
 1. Pavement logos
 2. Signage on posts
 - d) Spot Improvements
Various recommendations to improve cycling immediately
 - e) Parking facilities
Various locations recommended (including Civic Centre, Aquatic Centres, libraries etc)
 - f) Port to South Hedland Link:
 1. North Circular Road to Pinga Street (along Wallwork Road)
 2. Provision for Main Roads to consider when undertaking realignment of Wilson Street, Great Northern Highway and Wallwork Road
 - g) Other
All new roads to be considered with shared paths.
- iii) informs Transplan of the acceptance of this document;

- iv) request the Chief Executive Officer or his nominated officer to undertake a cost analysis each financial year to determine the total funds required to undertake the recommendations, for the budget process each year;
- v) disbands the Town Cycle Working Group; and,
- vi) informs the community and all stakeholders of the recommendations that will be undertaken this financial year.

Alternative Working Group Recommendation

That Council:

- i) Allow for the following changes in the Town Cycle Plan report:
 - a) Remove the Coastal Path connecting McPherson Street to Goode Street from Year 1 to Year 2;
 - b) Remove the Coastal Path from Goode Street to behind the former detention centre site from Year 1 to Year 2;
 - c) Remove the South Hedland Central Open Space Spine from North Circular Road to the Cottier Road Drain from Year 2 to Year 1;
 - d) The inclusion of a connecting path from Marrapikurinya Park in Port Hedland to Koombana in South Hedland, progressively implemented over the 5 year period, as a major trunk route;
 - e) The inclusion of spurs and easily accessible connections to major activity centre's, including (but not limited to):
 - i) South Hedland Shopping Centre
 - ii) Hedland Senior High School
 - iii) Pilbara and Pundulmurra Tafe
 - iv) Wedgefield
 - v) Airport
 - vi) Redbank
 - vii) BHP Billiton
- ii) Adopts the following basic principals with regards to the Town Cycle Plan:
 - a) Ensure a connection between the cycle paths and the bus route where possible; and,
 - b) Develop 3 metre cycle paths wherever possible
- iii) Endorses the Town Cycle Plan with the changes listed above, ensuring that the deliverables are met within the timeframes indicated in the plan;

- iv) Commences the Year 1 recommendations as per the updated plan;
- v) Informs Transplan of the acceptance of this document;
- vi) Informs the Chief Executive Officer or his nominated officer to undertake a cost analysis each financial year to determine the total funds required to undertake the recommendations;
- vii) Allows the Town Cycle Plan Working Group to continue to function for the duration of this project;
- viii) Commences grant application processes to allow for continuous contributions towards the Town Cycle Plan completion; and,
- ix) Informs the community and all stakeholders of the recommendations that will be undertaken this financial year.

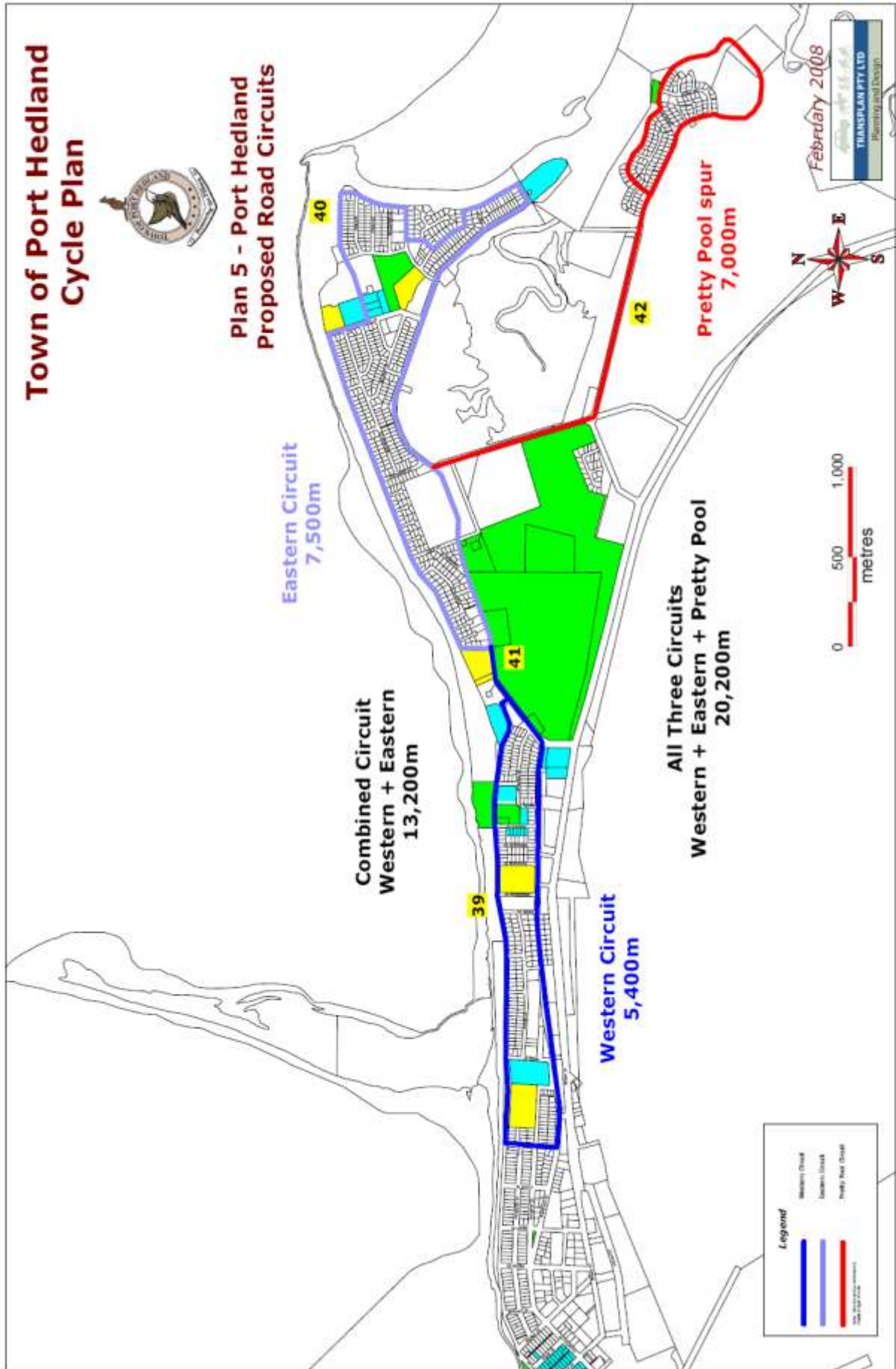
200809/101 Council Decision**Moved:** Cr A A Carter**Seconded:** Cr A A Gear

That Item 11.3.3.1'Town Cycle Plan Final Report' lay on the table for further consideration by Council.

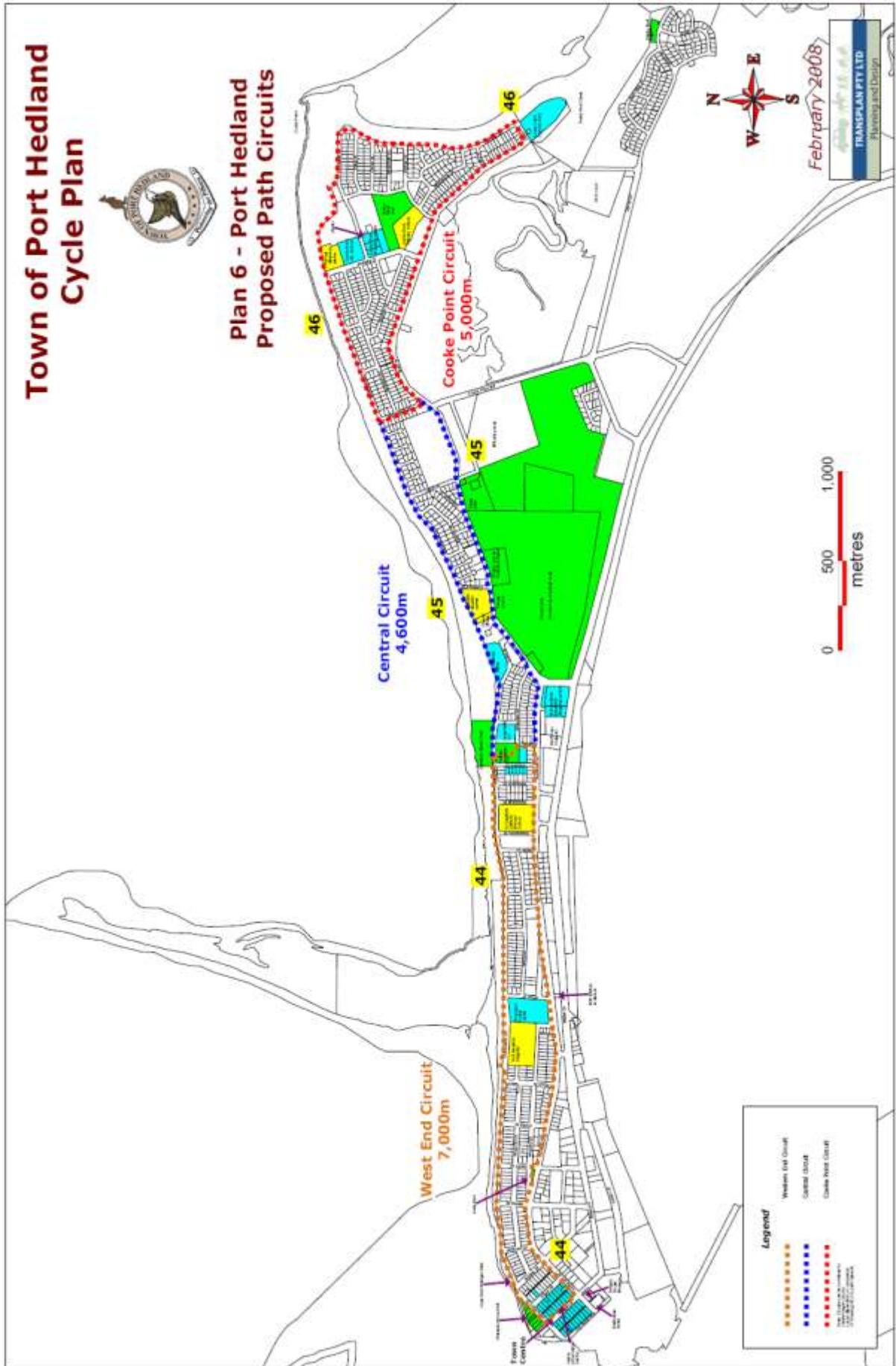
CARRIED 9/0

REASON: Due to receipt of Alternative Working Group Recommendation of Agenda Item 11.3.3.1'Town Cycle Plan Final Report' on Wednesday 22 October 2008, Council sought to lay the item on the table for further time to consider the item.

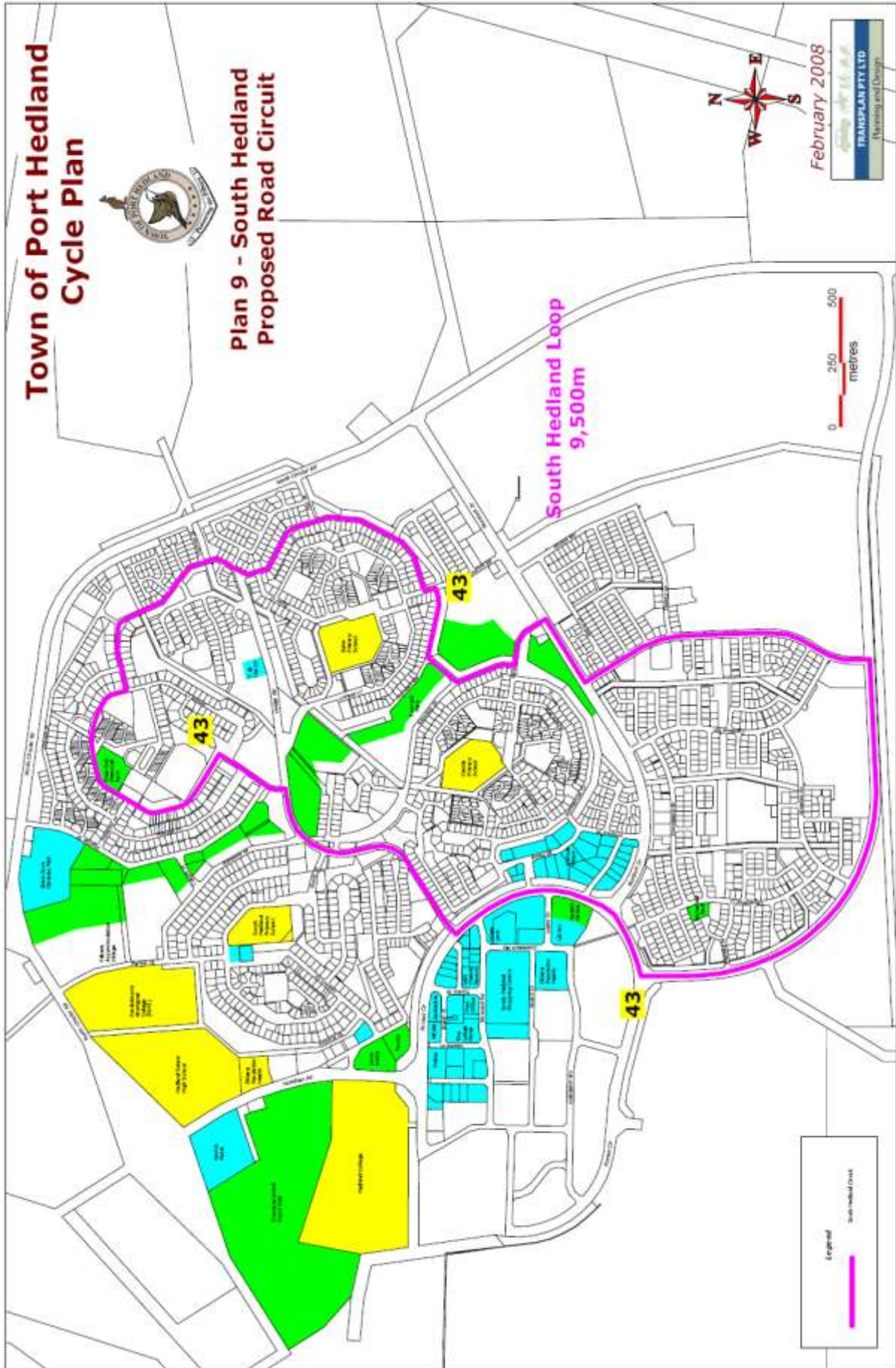
ATTACHMENT 1 TO AGENDA ITEM 11.3.2.1



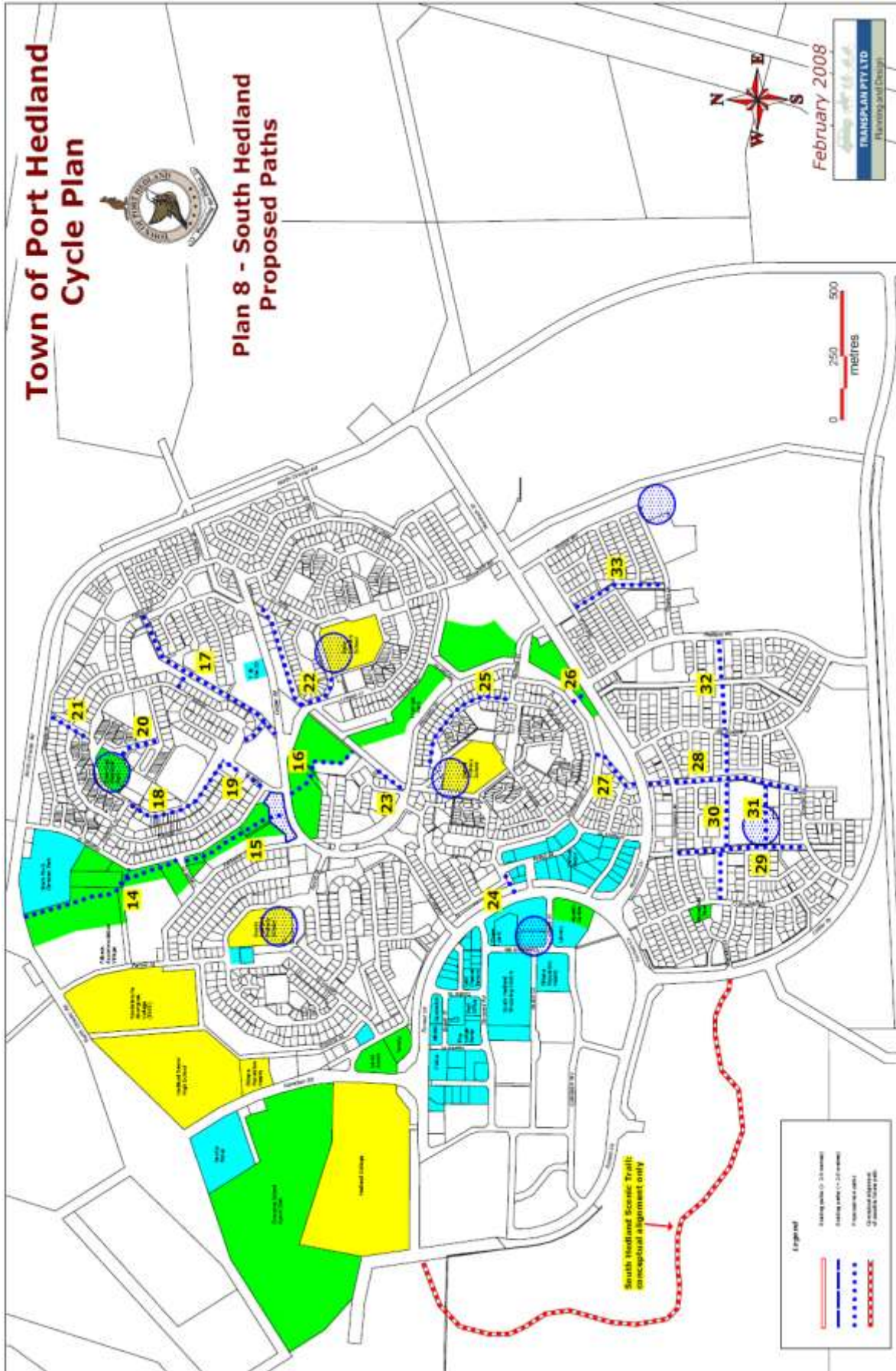
ATTACHMENT 2 TO AGENDA ITEM 11.3.2.1



ATTACHMENT 3 TO AGENDA ITEM 11.3.2.1



ATTACHMENT 4 TO AGENDA ITEM 11.3.2.1



6:10pm Councillor G J Daccache declared an impartiality interest in Agenda Item 11.3.3.2 'Department of Sport and Recreation – Community Sport and Recreation Facilities Fund Application', as he disclosed that he had an association with the Rovers Football Club. Councillor G J Daccache advised that as a consequence, there may be a perception that his impartiality on the matter may be affected and declared that he will consider this matter on its merits and vote accordingly.

Councillor G J Daccache did not leave the room.

6:10pm Councillor J M Gillingham declared an impartiality interest in Agenda Item 11.3.3.2 'Department of Sport and Recreation – Community Sport and Recreation Facilities Fund Application', as she is living in close proximity to the Colin Matheson Oval. Councillor J M Gillingham advised that as a consequence, there may be a perception that her impartiality on the matter may be affected and declared that she will consider this matter on its merits and vote accordingly.

Councillor J M Gillingham did not leave the room.

11.3.3.2 Department of Sport and Recreation – Community Sport and Recreation Facilities Fund Application (File No.: 26/14/0008)

Officer Bec Pianta
Manager Recreation Services

Date of Report 7 October 2008

Disclosure of Interest by Officer Nil

Summary

As part of the Department of Sport and Recreation's Community Sport and Recreation Facilities Funding round, the relevant local government authority must approve and endorse the funding application to the state government department for contributions towards applicable projects. The Town of Port Hedland's recreation department wishes to apply to the Department of Sport and Recreation for funds for the Colin Matheson Oval Clubhouse development.

Background

The Community Sporting and Recreation Facilities Fund (CSRFF) program is administered by the Department of Sport and Recreation (DSR). This program invites sporting associations and local governments to submit proposals for funding assistance, providing all relevant guidelines are met. It is a requirement of the DSR that all applications be assessed and approved by the local government before being submitted to the Department of Sport and Recreation regional office.

CSRFF assistance is available for local sporting groups, associations and local governments to develop infrastructure that will encourage physical activity and healthy communities, through the development of recreation related facilities.

The role of the Town of Port Hedland within this process is to rank the order of priority of the projects that have been received (two projects may not be equally ranked and all projects must be given a ranking). The local government is also required to rate all applications as high, high/medium, medium, medium/low, low or not recommended. This rating reflects how worthwhile the project is considered to be, and indicate its importance, actual need and benefit to the community.

The recreation department has developed a funding application for the Colin Matheson Oval Clubhouse development, which is due to take place later this financial year.

The Department of Sport and Recreation have undertaken advertising for this funding round, and at the time of writing this report, no other funding applications had been received by the Town of Port Hedland. This item has therefore been prepared to request Council approval for the submission for the Colin Matheson Oval Clubhouse Redevelopment.

It is a requirement of the grant process that Council endorse the application before it can be submitted for consideration to the Department of Sport and Recreation.

Consultation

The concept plans for this project have been through many rounds of community consultation. The initial concept plans were also distributed to relevant Town of Port Hedland staff for their comments.

The following forms of community consultation were undertaken:

- Newspaper advertisements
- Shopping centre displays
- Email correspondence
- Community forum
- Radio advertisements (with live coverage)
- Radio interview
- Media Releases
- Hard copy displays

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

Key Result Area 3 – Community Development.

Goal 2 – Sports and Leisure

Strategy 1: Progressively implement the recommendations of the Sports Facility Audit with a particular focus on... the development of additional quality facilities at Colin Matheson Oval, McGregor Street Reserve and the South Hedland Bowling & Tennis club

Budget Implications

The budget allocation to date is \$1,300,000 from BHP Billiton Iron Ore through the sustainability partnership program. An additional \$450,000 will be requested from the Department of Sport and Recreation if Council endorses this application.

Officer's Comment

The Department of Sport and Recreation's CSRFF round is an annual program aimed at improving the sporting and recreational infrastructure within the state, with a total pool of \$9 million. The DSR will give consideration to projects that do not request more than 1/3 of the total project amount, will not commence prior to the funding being announced, and encourage/promote physical activity through the development/upgrade of recreational infrastructure.

In September 2008, the acting Regional Manager Troy Jones visited Port Hedland to ascertain the upcoming projects for the region. The Colin Matheson Oval clubhouse (along with others) was identified as a feasible project the CSRFF for this financial year.

It is therefore recommended that the Colin Matheson Oval Clubhouse project be ranked as the top priority project with a high rating, for submission to the Department of Sport and Recreation, for the amount of \$450,000.

Officer's Recommendation

That Council endorse the application to the Department of Sport and Recreation for the Community Sport and Recreation Facilities Fund for the amount of \$450,000 (excluding GST), for the Colin Matheson Oval Clubhouse, and the project be ranked as the highest priority and rating.

200809/102 Council Decision

Moved: Cr A A Carter

Seconded: Cr A A Gear

That Council:

- i) endorse the application to the Department of Sport and Recreation for the Community Sport and Recreation Facilities Fund for the amount of \$450,000 (excluding GST), for the Colin Matheson Oval Clubhouse, and the project be ranked as the highest priority and rating; and**
- ii) should Council be successful in its application, a review of the Colin Matheson Oval Clubhouse project cost be conducted, and any excess funds reallocated at Council's discretion.**

CARRIED 9/0

REASON: Council determined that should Council be successful in its application to the Department of Sport and Recreation for the Community sport and Recreation Facilities Fund for \$450,000, that a review of the Colin Matheson Oval Clubhouse project cost be conducted, and any excess funds be reallocated at Council's discretion.

11.4 GOVERNANCE AND ADMINISTRATION**11.4.1 Corporate Services****11.4.1.1 *Financial Reports to Council for Period Ended 31 August 2008 (File Nos: FIN-008, FIN-014 and RAT-009)***

Officer Laura Jackson
Senior Finance Officer

Date of Report 15 October 2008

Disclosure of Interest by Officer Nil

Summary

The objective of this item is to present a summary of the financial activities of the Town to 31 August 2008, and to compare this with that budgeted for the period. With regard to the Town's Utility and Fuel Costs, a comparison is made with 2007/08.

Background**1. *Financial Statements***

Presented (see attachments) in this report for the financial period ended 31 August 2008, are the:

- Statements of Financial Activity – see Schedules 2 to 14;
- Notes (1 to 10) to and forming part of the Statements of Financial Activity for the period ending 31 August 2008;
- Review of Transaction Activity.

Note: Interest Rates for investments are selected from those provided by three of the following financial institutions: National Australia Bank, BankWest, Westpac Bank, Citigroup and the Australian and New Zealand Bank.

2. *Utility and Fuel Costs*

Presented in graph form (see attached), is the 2008/09 monthly water, power and fuel costs compared with 2007/08.

3. *Schedule of Accounts Paid*

The Schedule of Accounts paid (see attachment) under delegated authority as summarised below, and which is submitted to Council on 22 October 2008 for receipt, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and rendition of services, and verification of prices, computations and costs.

Voucher No's		Value	Pages		Fund No.	Fund Name	Description
From	To		From	To			
CHQ18415	18466	\$197,768.15	1	9	1	Municipal Fund	
EFT22711	EFT22853						
EFT22854	EFT22855	-					EFT's cancelled
EFT22856	EFT22968	\$1,872,561.30	10	53	1	Municipal Fund	
PAY130808		\$225,281.50	53	53	1	Municipal Fund	
PAY260808		\$273,691.76	53	53	1	Municipal Fund	
BOQ270808		\$891.10	54	54	1	Municipal Fund	Finance Equipment
	Muni Total	\$2,570,193.81					
3001504	3001519	\$4,520.00	54	55	3	Trust Fund	
	Trust Total	\$4,520.00					
	Sub-Total	\$ 2,574,713.81					
	LESS: one-off pays	-					
	Total	\$2,574,713.81					

Consultation**Nil**

Statutory Implications

Financial Statements

Regulation 34 of the Local Government (Financial Management Regulations), states as follows:

“34. Financial activity statement report - s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail:*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing:*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown:*
 - (a) *according to nature and type classification;*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be:*
 - (a) *presented to the council:*
 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
and
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

In this regulation:

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose;

“restricted assets” has the same meaning as in AAS 27.

Section 6.12 of the Local Government Act 1995 (Power to defer, grant discounts, waive or write off debts) states:

- “(1) Subject to subsection (2) and any other written law, a local government may –*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.”*

Policy Implications

2/003 Financial Statements – Copies for Councillors

Apart from the financial reports presented to Council as required by way of legislation, the following reports will be presented to Council:

- Monthly

Bank Reconciliation of the Municipal, Reserve and Trust Fund
+90 day outstanding Sundry Debtors Report
List of Accounts paid under Delegated Authority
Register of Investments
Rate Summary Trial Balance
Reserve Account Balances

- Quarterly

Quarterly Budget Review
Report on all Budgeted Grants of \$50,000 or more.

Additional Financial reports will be presented to Council on request.

Strategic Planning Implications

Point one of Goal 2 (Natural Resources) in Key Results Area 5 (Environment) of the Strategic Plan 2007-2012, requires that the Town's energy and water use is monitored and reported to Council.

Budget Implications

At the Special Meeting held on 9 July 2008, Council resolved to adopt Council's 2008/09 Budget, which included Recommendation 12 as follows:

"Recommendation 12

That Council adopts the following percentage or dollar value for determining and reporting material variances as follows:

1. *10% of the Function amended budget; or*
2. *\$100,000 of the Function amended budget*

whichever is the lesser, for the following categories of revenue and expenditure:

- a. Operating Revenue*
- b. Operating Expenditure*
- c. Non-Operating Revenue*
- d. Non-Operating Expenditure"*

Officer's Comment

For the purpose of explaining Material Variance (Expense/Revenue Up or Down, and see attachment Schedule 2) a three-part approach was taken:

Period Variation

Relates specifically to the value of Variance between the Budget and Actual figures for the period of the report.

Primary Reason

Identifies the primary reasons for the period Variance. As the report is aimed at the higher level analysis, minor contributing factors are not reported.

Budget Impact

Forecasts the likely \$ impact on the Amended Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, and that circumstances may subsequently change.

Attachments

- Page 1–3 of 12. Schedule 2 being a Statement of Financial Activity
- Pages 4 to 12. Notes 3 to 12 which form part of the Statements of Financial Activity. Also Note 10 – August 2008 Bank Reconciliations.
- Pages 1 to 49. Detailed Financial Activity by Program.
- August 2008 Accounts for Payment
- Comparison Between 2007/08:2008/09 Utility & Fuel Costs

200809/103 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That:

- i) **the:**
 - **Statements of Financial Activity (represented by Schedules 2 to 14);**
 - **Notes (1 to 10) to and forming part of the Statements of Financial Activity for the period ending 31 August 2008; and**
 - **Review of Transaction Activity, as attached and/or presented be received;**
- ii) **graphic representation of the Town's energy, water and fuel use as attached be received**

- iii) the list of Accounts paid during August 2008 under Delegated Authority, as presented and/or attached be received.

CARRIED 9/0

11.4.1.2 *Financial Reports to Council for Period Ended 30 September 2008 (File Nos: FIN-008, FIN-014 and RAT-009)*

Officer	Laura Jackson Senior Finance Officer
Date of Report	15 October 2008
Disclosure of Interest by Officer	Nil

Summary

The objective of this item is to present a summary of the financial activities of the Town to 30 September 2008, and to compare this with that budgeted for the period. With regard to the Town's Utility and Fuel Costs, a comparison is made with 2007/08.

Background

1. Financial Statements

Presented (see attachments) in this report for the financial period ended 30 September 2008, are the:

- Statements of Financial Activity – see Schedules 2 to 14;
- Notes (1 to 10) to and forming part of the Statements of Financial Activity for the period ending 30 September 2008;
- Review of Transaction Activity.

Note: Interest Rates for investments are selected from those provided by three of the following financial institutions: National Australia Bank, BankWest, Westpac Bank, Citigroup and the Australian and New Zealand Bank.

2. Utility and Fuel Costs

Presented in graph form (see attached), is the 2008/09 monthly water, power and fuel costs compared with 2007/08.

3. Schedule of Accounts Paid

The Schedule of Accounts paid (see attachment) under delegated authority as summarised below, and which is submitted to Council on 22 October 2008 for receipt, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and rendition of services, and verification of prices, computations and costs.

Voucher No's		Value	Pages		Fund No.	Fund Name	Description
From	To		From	To			
CHQ18467	CHQ18507	\$100,969.93	1	8	1	Municipal Fund	
EFT22969	EFT23244	\$2,249,911.74	8	59	1	Municipal Fund	
PAY090908		\$243,755.75	59	59	1	Municipal Fund	
PAY230908		\$258,035.38	59	59	1	Municipal Fund	
BOQ290908		\$891.10	59	59	1	Municipal Fund	Finance Equipment
	Muni Total	\$2,853,563.90					
3001520	3001525	\$6,100.00	59	60	3	Trust Fund	
	Trust Total	\$6,100.00					
	Sub-Total	\$2,859,663.90					
LESS: one-off pays		-					
	Total	\$2,859,663.90					

Consultation**Nil**

Statutory Implications

Financial Statements

Regulation 34 of the Local Government (Financial Management Regulations), states as follows:

“34. Financial activity statement report - s. 6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail:*
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 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing:*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown:*
 - (a) *according to nature and type classification;*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be:*
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 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
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 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.”*

Policy Implications

2/003 Financial Statements – Copies for Councillors

Apart from the financial reports presented to Council as required by way of legislation, the following reports will be presented to Council:

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List of Accounts paid under Delegated Authority
Register of Investments
Rate Summary Trial Balance
Reserve Account Balances

- Quarterly

Quarterly Budget Review
Report on all Budgeted Grants of \$50,000 or more.

Additional Financial reports will be presented to Council on request.

Strategic Planning Implications

Point one of Goal 2 (Natural Resources) in Key Results Area 5 (Environment) of the Strategic Plan 2007-2012, requires that the Town's energy and water use is monitored and reported to Council.

Budget Implications

At the Special Meeting held on 9 July 2008, Council resolved to adopt Council's 2008/09 Budget, which included Recommendation 12 as follows:

"Recommendation 12

That Council adopts the following percentage or dollar value for determining and reporting material variances as follows:

- 1. 10% of the Function amended budget; or*
- 2. \$100,000 of the Function amended budget*

whichever is the lesser, for the following categories of revenue and expenditure:

- a. Operating Revenue*
- b. Operating Expenditure*
- c. Non-Operating Revenue*
- d. Non-Operating Expenditure"*

Officer's Comment

For the purpose of explaining Material Variance (Expense/Revenue Up or Down, and see attachment Schedule 2) a three-part approach was taken:

Period Variation

Relates specifically to the value of Variance between the Budget and Actual figures for the period of the report.

Primary Reason

Identifies the primary reasons for the period Variance. As the report is aimed at the higher level analysis, minor contributing factors are not reported.

Budget Impact

Forecasts the likely \$ impact on the Amended Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, and that circumstances may subsequently change.

Attachments

- Page 1–3 of 12. Schedule 2 being a Statement of Financial Activity
- Pages 4 to 12. Notes 3 to 12 which form part of the Statements of Financial Activity. Also Note 10 – September 2008 Bank Reconciliations.
- Pages 1 to 49. Detailed Financial Activity by Program.
- September 2008 Accounts for Payment
- Comparison Between 2007/08:2008/09 Utility & Fuel Costs

200809/104 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That:

- i) **the:**
 - **Statements of Financial Activity (represented by Schedules 2 to 14);**
 - **Notes (1 to 10) to and forming part of the Statements of Financial Activity for the period ending 30 September 2008; and**
 - **Review of Transaction Activity, as attached and/or presented be received;**
- ii) **graphic representation of the Town's energy, water and fuel use as attached be received**

- iii) the list of Accounts paid during September 2008 under Delegated Authority, as presented and/or attached be received.

CARRIED 9/0

11.4.1.3 Optus Mobile Phone Tower Location (File No.: ...)

Officer Matthew Scott
Director Corporate Services

Date of Report 15 October 2008

Disclosure of Interest by Officer Nil

Summary

For Council to consider a number of possible sites for a Optus Mobile Phone Tower located in or around South Hedland.

Background

On 15 September 2008, Council received a request from Connell Wagner, representing Optus Mobile Pty Ltd (Optus), to consider several Council "controlled" sites for a mobile phone tower, as part of it's nationwide network expansion plan initiative.

Optus has looked at utilising the current Telstra Tower at the corner of Forest and Hamilton Drive, however initial investigations suggest it may be unsuited or already overloaded to meet Optus's needs. They have also been advise to avoid much of the current Unclassified Crown Land (UCL) around South Hedland, which has already been earmarked for other future developments.

The three locations requested for Council consideration are (as described in the attached map):

1. South Hedland Golf Reserve, Shoata Road; or
2. South Hedland Sports Complex, Hamilton Road (Kevin Scott Oval); or
3. Drainage & Off Road Vehicle reserve, North Circular Road.

Connell Wagner (& Optus) have requested preliminary feedback on the Council view on the above sites, so to avoid unnecessary negotiations on a possible site which in not supported by Council.

The actual tower would be a 70m guyed mast structure which would need to be within 1-2 km of the town centre and have access to power to provide coverage for South Hedland.

Consultation

Council's Town Planning Department has provided preliminary advice on possible locations.

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications

Obviously if the mobile phone tower was constructed on Council controlled land Council would expect a market return on the lease area. Until a location is finalised it is premature to determine possible lease rental terms.

Officer's Comment

Council's Town Planning department has reviewed the current proposal and has recommended the following sites (in order of Priority):

1. Current Telstra Tower;
2. Water Tanks next to the Goldsworthy line (Water Corporation Land);
3. Drainage & Off Road Vehicle reserve, North Circular Road.
4. South Hedland Golf Reserve, Shoata Road;
5. South Hedland Sports Complex, Hamilton Road (Kevin Scott Oval);

The reasons behind this priority list are relatively simple, being:

1. Full utilisation of a current facility should always be advocated over creating another;
2. A tower near the current water tanks is less likely to have a negative impact on the surrounding amenity of the land;
3. Limited possible other utilisation of the land at the drainage reserve
4. Mobile Phone towers are unlikely to impact on Golf Course activities;
5. A mobile phone tower may have some impact on the current plans for the redevelopment of Kevin Scott Oval (and/or the proposed multipurpose recreation centre);
6. Another Mobile Phone tower relatively close to residential housing may cause local community concern from an environmental or health perspective (though not necessarily justified);

Though Connell Wagner have hinted at possible problems utilising the current Telstra Tower, they obligated under *the Telecommunication Act 1997*, to fully investigate co-existing with other mobile phone providers before seeking/achieving alternative sites. Simply upgrading the existing tower may meet Optus' requirements; however they may be reluctant to negotiate with their major market competitor.

Should Optus decide to focus on a Council controlled location, a further report will need to be submitted to Council to determine possible lease conditions.

Attachment

Letter from Connell Wagner (dated 15 September)
Map identifying possible locations

200809/105 Council Decision/Officer's Recommendation

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That Council advises Connell Wagner (and Optus) that its preferred location for a Mobile Phone Tower is as per the following list (in order of priority):

- 1. Current Telstra Tower (corner of Forest and Hamilton Drive);**
- 2. Water Tanks next to the Goldsworthy line (Water Corporation Land);**
- 3. Drainage & Off Road Vehicle reserve, North Circular Road.**
- 4. South Hedland Golf Reserve, Shoata Road;**
- 5. South Hedland Sports Complex, Hamilton Road (Kevin Scott Oval);**

CARRIED 8/1

ATTACHMENT TO AGENDA ITEM 11.4.1.3



Our Ref: South Hedland

Monday, 15 September 2008

Matthew Scott
Director Corporate Services
Civic Centre
McGregor St
Port Hedland WA 6721

Dear Sir,

Optus Mobile Phone Rollout – South Hedland Area

Further to our brief phone conversation, I am acting on Optus Mobile Pty Limited (Optus) in respect to the deployment of its mobile phone network. As part of a nationwide initiative, Optus is looking to expand its network into the South Hedland town area which will provide competitive mobile and wireless broadband services.

The proposed new service will require the establishment of a new mobile phone base station facility. Optus is seeking a location close to town in order to provide good in-building signal coverage for wireless broadband use but a site with an optimum antenna height to provide wider area coverage.

As part of its initial investigations, Optus has identified the existing Telstra tower at the corner of Forest and Hamilton Drive as a potential facility location. This tower however is heavily loaded and Optus is unlikely to obtain a suitable antenna height to meet the service requirements.

In the event that the Telstra co-location option is not suitable, Optus has given instruction to identify potential alternate locations for its own tower facility. In this regard we are targeting locations on the fringe of the township with appropriate separation from existing built up areas. We note that much of the surrounding land is unclassified Crown Land that is earmarked for future development by Landcorp. We have been advised to avoid such land given the uncertain development future and timeframes.

Our investigations have however identified some Council Manager Reserve Land that are in locations potential suitable for Optus' needs. These locations of interest are identified in the attached plan and are described as follows:

- Option 1 - South Hedland Golf Reserve No. 35915 , Shoata Road
- Option 2 – South Hedland Sports Complex Reserve No. 31895, Hamilton Road
- Option 3 – Drainage and Off-Road Vehicles Reserve No. 38848 , North Circular Road

Optus would be proposing a 70m guyed mast structure that requires an immediate ground area of 10 x 7m but does incorporate three guy anchor points that would be located approximately 35m out from the base of the mast. Whilst the guyed facility does effectively take up a larger footprint area it is considered for more visually appropriate than a freestanding lattice tower, such as the Telstra installation. Example drawings of such a facility are attached for your information.

Given the nature of the subject identified council managed reserves, referral would be required to the DPI to determine how they would proceed with formalising any leasing arrangement for use of the land. This would either be done by a surrender and re-grant with a lease directly between the DPI and Optus or a change in the reserve purpose with a lease established directly between Council and Optus.

At this stage I am seeking a preliminary feedback from Council on the suitability of the abovementioned reserves for the proposed use by Optus. We would also welcome any alternative siting suggestions Council may have. Optus only real requirement is a location within 1-2km of the township area and in close proximity to a source of power.

Myself and Optus representatives will be in the area on the 30th of this month to undertake inspections of potential candidate sites. If Council is approachable to use of its managed or owned land we would welcome the opportunity to meet in person with you or a representative to discuss potential location options.

I look forward to hearing from you and please do not hesitate to contact me on 0400 889 161 or via email at paul.zaal@kaw.com.au .

Yours faithfully,

Paul Zaal
Property Consultant
KAW Consulting Pty Ltd
for Connell Wagner

11.4.1.4 Outstanding Rates (File No.: RAT-017)

Officer Brie Holland
Senior Rates Officer

Date of Report 7 October 2008

Disclosure of Interest by Officer Nil

Summary

To advise Council of overdue Rates and Charges to be referred to Dun & Bradstreet (Town of Port Hedland's debt collector). Referring overdue Rates to Dun & Bradstreet will have the effect of expediting their recovery.

Background

The Town's Rates Notices were issued on 25th July 2008, and as per the 2008/09 Annual Budget Ratepayers were presented with options and incentives to pay their rates in full on the due date (1st September 2008), to go onto a four instalment payment plan, or to apply to pay via Direct Debit. At the time of writing unpaid rates accounts (see attached list) were due to be referred to Dun & Bradstreet for collection. Please note that the attached list does not include Rate payers with outstanding balances \$50.00 or below (equating to \$3042.94).

Of the sum outstanding: \$1,106,615.97; \$61,383.78 related to payers having outstanding rates from previous years, and \$70,925.53 related to payers having deferred Underground Power, therefore the total outstanding for 2008/09 is \$977,349.60. This outstanding balance has increased by 5.45% compared to the similar time last year (total outstanding \$926,870.11). Council should note however the amount outstanding from previous years has only increased by 3.98%, when compared to last year (\$59,036.31). Council should also take into consideration that the number of properties which rates are to be collected, compared to 2007/8, have increased from 5279 to 6509 in 2008/09, which equates to a 3.43% increase. The increase in the number of properties which rates are to be collected explains the increase in the amount of outstanding rates, compared to the previous financial period.

Given that rates and charges and the costs associated with collecting rates are secured on the property, should rates remain outstanding for at least 3 years, Council may sell or lease the property. However, prior to taking this action a Council must demonstrate that it has taken all possible measures to collect the over due rates. While it is preferred that Council would not have to take these measures to recover rates, occasion may present itself where there is no other recourse.

Consultation

With regard to the 2008/09 rates and charges levied by the Town, all ratepayers have had adequate time and notice to either pay or make arrangement to pay them.

The ratepayers to be referred to the Town's debt collector have already received the following:

Original Rate Notice	25 July 2008
Final Rate Notice	15 September 2008

Statutory Implications

Local Government Act 1995

"6.56. Rates or service charges recoverable in court

- (1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*
- (2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process."*

Policy Implications

Rating Policy 2/004 (in part) states:

"Collection

A copy of the rate assessment marked "Final Notice" shall be issued a further than 45 (forty five) days after issue of the original assessment, allowing 14 (fourteen) days for payment of the account.

Outstanding rate accounts for which satisfactory arrangements to pay have not been made within 69 (sixty nine) days after issue of the original assessment, shall then be forwarded to a debt collection agency appointed by the Chief Executive Officer, or relevant appointed Officer."

Strategic Planning Implications Nil

Budget Implications

Rates uncollected will have the effect of impacting directly on Council's liquid or cash funds, thereby reducing its ability to meet payments for works & services.

Officer's Comment

Through the 2008/09 Budget adoption process Council declared its commitment to the collection of any and all outstanding rates. In order to satisfy this, Council should make every endeavor to motivate non-payers to pay their share of the total rates levied. Otherwise, Council's capacity to pay for the various services and needs identified in the Budget will diminish with time.

Attachments

Outstanding Rates List

Officer's Recommendation

That Council:

- i) receives the list of assessments (subject to payments received and/or arrangements entered into) that will be forwarded to Council's debt collector, as per Council Policy 2/004 'Rating Policy'; and
- ii) authorises Council's debt collector (Dun & Bradstreet) to take any appropriate action, including legal action, to effectively collect the Town's overdue rates debt, in accordance with the Local Government Act 1995, and Council Policy 2/004 'Rating Policy'.

200809/106 Council Decision

Moved: Cr J E Ford

Seconded: Cr G J Daccache

That Council:

- i) **receives the list of assessments (subject to payments received and/or arrangements entered into) that will be forwarded to Council's debt collector, as per Council Policy 2/004 'Rating Policy'; and**
- ii) **authorises Council's debt collector (Dun & Bradstreet) to take any appropriate action, including legal action, to effectively collect the Town's overdue rates debt, in accordance with the Local Government Act 1995, and Council Policy 2/004 'Rating Policy', excluding South Hedland Owners and Trainers Association.**

CARRIED 9/0

REASON: Council resolved to exclude South Hedland Owners and Trainers Association from overdue rates debt collection by Dun & Bradstreet.

ATTACHMENT TO AGENDA ITEM 11.4.1.4

Assessment	Address	Suburb	Balance Outstanding
A100040	28 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,475.93
A100050	3 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,576.06
A100071	UNIT 22/ 24 TRaine CRESCENT	SOUTH HEDLAND 6722	\$ 1,254.75
A100082	UNIT 42/ 24 TRaine CRESCENT	SOUTH HEDLAND 6722	\$ 899.91
A100540	13 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 1,786.87
A100600	146 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,598.03
A100700	33 KENNEDY STREET	SOUTH HEDLAND 6722	\$ 1,127.04
A100720	17 ACACIA WAY	SOUTH HEDLAND 6722	\$ 1,598.03
A100730	31 ACACIA WAY	SOUTH HEDLAND 6722	\$ 1,676.66
A101900	14 HARPER STREET	PORT HEDLAND 6721	\$ 3,573.91
A101910	16 HARPER STREET	PORT HEDLAND 6721	\$ 1,471.50
A101940	14 KEESING STREET	PORT HEDLAND 6721	\$ 3,981.67
A102060	28 DEMPSTER STREET	PORT HEDLAND 6721	\$ 1,227.19
A102080	32 DEMPSTER STREET	PORT HEDLAND 6721	\$ 1,014.71
A102090	34 DEMPSTER STREET	PORT HEDLAND 6721	\$ 2,256.68
A102210	6 CRAIG STREET	PORT HEDLAND 6721	\$ 2,244.18
A102300	11 FINLAY STREET	PORT HEDLAND 6721	\$ 347.80
A102310	9 FINLAY STREET	PORT HEDLAND 6721	\$ 1,911.40
A102380	10 FINLAY STREET	PORT HEDLAND 6721	\$ 1,228.19
A102540	13-27 DEMPSTER STREET	PORT HEDLAND 6721	\$ 27,300.15
A102680	4 WELSH STREET	SOUTH HEDLAND 6722	\$ 3,111.51
A102700	16 WELSH STREET	SOUTH HEDLAND 6722	\$ 1,440.29
A102830	10 GRAHAM PLACE	SOUTH HEDLAND 6722	\$ 1,080.80
A102870	8 GRAHAM PLACE	SOUTH HEDLAND 6722	\$ 2,763.15
A102880	6 MANNION PLACE	SOUTH HEDLAND 6722	\$ 1,440.29
A102890	4 MANNION PLACE	SOUTH HEDLAND 6722	\$ 963.20
A103180	9 PETER WAY	SOUTH HEDLAND 6722	\$ 1,605.55
A103320	18 JUDITH WAY	SOUTH HEDLAND 6722	\$ 1,401.64
A103330	20 JUDITH WAY	SOUTH HEDLAND 6722	\$ 574.70
A103520	15 JOHN WAY	SOUTH HEDLAND 6722	\$ 1,106.44
A103770	7A MAUGER PLACE	SOUTH HEDLAND 6722	\$ 904.40
A104060	50 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 1,504.98
A104910	24 CONE PLACE	SOUTH HEDLAND 6722	\$ 1,566.05
A104960	11 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 1,722.60
A105050	37 KENNEDY STREET	SOUTH HEDLAND 6722	\$ 1,629.59
A105660	15 WARRALONG WAY	SOUTH HEDLAND 6722	\$ 1,417.30
A105830	3 BLACKHEART WAY	SOUTH HEDLAND 6722	\$ 1,463.12
A105880	11 CHINTABELL WAY	SOUTH HEDLAND 6722	\$ 1,439.83
A106120	94 BOTTLEBRUSH CRESCENT	SOUTH HEDLAND 6722	\$ 1,673.72
A106282	1-5 HAMILTON ROAD	SOUTH HEDLAND 6722	\$ 19,894.84
A106310	2 BECKER COURT	SOUTH HEDLAND 6722	\$ 1,638.78
A106320	3 BECKER COURT	SOUTH HEDLAND 6722	\$ 1,579.08
A106350	9 BECKER COURT	SOUTH HEDLAND 6722	\$ 1,503.38
A106450	11 LOVELL PLACE	SOUTH HEDLAND 6722	\$ 1,642.19
A106480	3 LOVELL PLACE	SOUTH HEDLAND 6722	\$ 1,159.54

A106770	32 SOMERSET CRESCENT	SOUTH HEDLAND 6722	\$ 1,083.62
A106964	14 GODRICK PLACE	SOUTH HEDLAND 6722	\$ 1,598.03
A107780	UNIT 6/ 7 KEESING STREET	PORT HEDLAND 6721	\$ 1,149.58
A107990	1/2 WOODMAN STREET	PORT HEDLAND 6721	\$ 1,829.08
A108400	8 RAWLING CLOSE	PORT HEDLAND 6721	\$ 2,538.57
A108450	10 BARKER COURT	PORT HEDLAND 6721	\$ 2,306.82
A108600	8 PELL STREET	SOUTH HEDLAND 6722	\$ 1,598.03
A108610	4D ELTONA CLOSE	SOUTH HEDLAND 6722	\$ 736.14
A108690	105 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,691.46
A108700	43 MORGANS STREET	PORT HEDLAND 6721	\$ 1,228.19
A108900	11 MOORE STREET	PORT HEDLAND 6721	\$ 674.75
A108910	13 MOORE STREET	PORT HEDLAND 6721	\$ 674.75
A108920	15 MOORE STREET	PORT HEDLAND 6721	\$ 2,275.50
A109020	88 KINGSMILL STREET	PORT HEDLAND 6721	\$ 1,703.48
A109070	84 MORGANS STREET	PORT HEDLAND 6721	\$ 1,755.78
A109090	25 MOORE STREET	PORT HEDLAND 6721	\$ 2,241.63
A109160	48 MOORE STREET	PORT HEDLAND 6721	\$ 3,262.13
A109400	6 TREMBATH STREET	PORT HEDLAND 6721	\$ 347.80
A109430	4 THOMPSON STREET	PORT HEDLAND 6721	\$ 779.40
A109521	UNIT 1/ 4 BAYMAN STREET	PORT HEDLAND 6721	\$ 1,228.19
A109522	UNIT 2/ 4 BAYMAN STREET	PORT HEDLAND 6721	\$ 597.90
A109810	25 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 2,967.75
A110220	13 CORBOYS PLACE	SOUTH HEDLAND 6722	\$ 748.36
A110230	15 CORBOYS PLACE	SOUTH HEDLAND 6722	\$ 1,306.18
A110360	25 SOMERSET CRESCENT	SOUTH HEDLAND 6722	\$ 1,315.72
A110380	14 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,314.70
A110580	48 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,352.29
A110720	62 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,506.24
A110760	35 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,266.94
A110850	63 STANLEY STREET	SOUTH HEDLAND 6722	\$ 2,809.46
A110900	36 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,327.04
A110910	30 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,327.91
A111240	51 BRODIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,278.95
A111280	37 BRODIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,233.47
A111391	15 COCKATOO COURT	SOUTH HEDLAND 6722	\$ 1,264.24
A111450	20 BALER CLOSE	SOUTH HEDLAND 6722	\$ 1,610.63
A111540	160 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,972.25
A111560	126 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,618.63
A111660	9 ACACIA WAY	SOUTH HEDLAND 6722	\$ 1,013.75
A112260	9 MITCHIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,629.38
A112300	48 SOMERSET CRESCENT	SOUTH HEDLAND 6722	\$ 1,534.71
A112430	11 MARRA COURT	SOUTH HEDLAND 6722	\$ 1,223.56
A112600	9 KOOLAMA CRESCENT	SOUTH HEDLAND 6722	\$ 1,598.03
A112610	UNIT A&B/ 9 DAYLESFORD CLOSE	SOUTH HEDLAND 6722	\$ 2,754.38
A112820	13 BEROONA LOOP	SOUTH HEDLAND 6722	\$ 1,149.72
A112920	15 STEAMER AVENUE	SOUTH HEDLAND 6722	\$ 1,150.32
A113054	5 EUCALYPT WAY	SOUTH HEDLAND 6722	\$ 674.75
A113260	2 SKIPPERS LOOP	SOUTH HEDLAND 6722	\$ 2,036.15

A113430	14 RUTHERFORD STREET	SOUTH HEDLAND 6722	\$ 1,149.63
A113460	8 RUTHERFORD STREET	SOUTH HEDLAND 6722	\$ 674.75
A113550	11 HAINES STREET	SOUTH HEDLAND 6722	\$ 1,604.39
A113560	13 HAINES STREET	SOUTH HEDLAND 6722	\$ 1,598.03
A113662	2/4 HAINES STREET	SOUTH HEDLAND 6722	\$ 1,379.41
A113670	3 TAAFFEE STREET	WEDGEFIELD 6724	\$ 2,069.60
A113690	46 TRUMPET WAY	SOUTH HEDLAND 6722	\$ 1,566.48
A113696	15B 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 710.62
A113730	1 LAWSON STREET	SOUTH HEDLAND 6722	\$ 2,459.48
A113747	65D 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 710.62
A113749	67D 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 674.60
A113761	77E 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 771.59
A113785	99E 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 771.59
A113786	100E 5-13 HAWKE PLACE	SOUTH HEDLAND 6722	\$ 771.59
A113807	3 DAYLESFORD CLOSE	SOUTH HEDLAND 6722	\$ 1,957.67
A113911	19 BEROONA LOOP	SOUTH HEDLAND 6722	\$ 1,724.22
A114050	2 BOOGALLA CRESCENT	SOUTH HEDLAND 6722	\$ 2,070.91
A114410	39 MASTERS WAY	SOUTH HEDLAND 6722	\$ 466.21
A114421	35 MASTERS WAY	SOUTH HEDLAND 6722	\$ 1,787.33
A114590	30 ETREMA LOOP	SOUTH HEDLAND 6722	\$ 1,818.86
A114680	80 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 2,828.43
A114920	7 KINGSMILL STREET	PORT HEDLAND 6721	\$ 614.80
A114940	69 KINGSMILL STREET	PORT HEDLAND 6721	\$ 6,231.39
A114970	61 MOORE STREET	PORT HEDLAND 6721	\$ 352.38
A115110	89 ATHOL STREET	PORT HEDLAND 6721	\$ 2,397.96
A115190	33 ROBINSON STREET	PORT HEDLAND 6721	\$ 1,228.19
A115200	25 ROBINSON STREET	PORT HEDLAND 6721	\$ 2,008.16
A115240	8 BAYMAN STREET	PORT HEDLAND 6721	\$ 2,114.86
A115570	74 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 1,577.85
A115750	8 WAMBIRI STREET	SOUTH HEDLAND 6722	\$ 1,632.77
A116100	9 MORGANS STREET	PORT HEDLAND 6721	\$ 1,787.33
A116211	4B PILKINGTON STREET	PORT HEDLAND 6721	\$ 689.90
A116270	UNIT A & B/ 62 MORGANS STREET	PORT HEDLAND 6721	\$ 1,728.25
A116360	35 ETREMA LOOP	SOUTH HEDLAND 6722	\$ 1,976.61
A116500	9 PEAWAH STREET	WEDGEFIELD 6724	\$ 2,022.45
A116516	7 MYSTERY COURT	SOUTH HEDLAND 6722	\$ 1,736.82
A116523	20 GREGORY STREET	SOUTH HEDLAND 6722	\$ 1,342.27
A116530	15 MURRENA STREET	WEDGEFIELD 6724	\$ 2,023.14
A116537	6 THORNBILL PLACE	SOUTH HEDLAND 6722	\$ 1,957.67
A116542	8 SPATULA COURT	SOUTH HEDLAND 6722	\$ 1,022.86
A116544	4 GREGORY STREET	SOUTH HEDLAND 6722	\$ 1,768.38
A116570	161 ATHOL STREET	PORT HEDLAND 6721	\$ 2,304.70
A116580	57 KINGSMILL STREET	PORT HEDLAND 6721	\$ 1,793.71
A116590	111 ANDERSON STREET	PORT HEDLAND 6721	\$ 2,247.36
A116600	1 DULVERTON TERRACE	SOUTH HEDLAND 6722	\$ 1,673.72
A116620	8 WEBSTER STREET	PORT HEDLAND 6721	\$ 2,273.15
A116770	LOT 134 ROCHE ROAD	PORT HEDLAND 6721	\$ 4,890.14
A116890	6 BOHEMIA WAY	SOUTH HEDLAND 6722	\$ 2,969.80

A116920	39 ACACIA WAY	SOUTH HEDLAND 6722	\$ 1,661.12
A116970	23 CORBOYS PLACE	SOUTH HEDLAND 6722	\$ 944.61
A117000	22 KOOLAMA CRESCENT	SOUTH HEDLAND 6722	\$ 1,471.84
A117010	26 MCPHERSON STREET	PORT HEDLAND 6721	\$ 2,647.43
A117065	UNIT 5 /88 ANDERSON STREET	PORT HEDLAND 6721	\$ 5,521.05
A117150	29 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,306.18
A117250	10 PINNACLES STREET	WEDGEFIELD 6724	\$ 5,324.11
A117440	18 ROBINSON STREET	PORT HEDLAND 6721	\$ 1,613.58
A117460	2-8 THROSSELL ROAD	SOUTH HEDLAND 6722	\$ 78.90
A117560	4 BARROW PLACE	SOUTH HEDLAND 6722	\$ 1,686.60
A117570	9 YANANA STREET	WEDGEFIELD 6724	\$ 2,677.16
A117600	70 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,150.67
A117610	18 SCHILLAMAN STREET	WEDGEFIELD 6724	\$ 7,826.98
A117710	LOT 1411 WILSON STREET	PORT HEDLAND 6721	\$ 50.05
A117880	38 MOORAMBINE STREET	WEDGEFIELD 6724	\$ 1,180.33
A117970	47 MOORE STREET	PORT HEDLAND 6721	\$ 1,492.38
A118213	A 56 MORGANS STREET	PORT HEDLAND 6721	\$ 1,945.07
A118222	39 MORGANS STREET	PORT HEDLAND 6721	\$ 3,399.42
A118480	5 CARLINDIE WAY	WEDGEFIELD 6724	\$ 1,415.41
A118490	6&7 ABYDOS PLACE	WEDGEFIELD 6724	\$ 10,327.73
A118532	UNIT 1/ 7 TONKIN STREET	SOUTH HEDLAND 6722	\$ 9,318.84
A118570	72 GOODE STREET	PORT HEDLAND 6721	\$ 203.27
A118600	6 YANANA STREET	WEDGEFIELD 6724	\$ 1,623.26
A118630	2 HEDDITCH STREET	SOUTH HEDLAND 6722	\$ 1,327.62
A118650	18 YANANA STREET	WEDGEFIELD 6724	\$ 16,790.83
A118690	23 HARWELL WAY	WEDGEFIELD 6724	\$ 1,285.23
A118730	47 SOMERSET CRESCENT	SOUTH HEDLAND 6722	\$ 1,566.48
A118740	4 BARKER COURT	PORT HEDLAND 6721	\$ 2,507.24
A118760	18 WELSH STREET	SOUTH HEDLAND 6722	\$ 1,440.29
A118820	2 DULVERTON TERRACE	SOUTH HEDLAND 6722	\$ 1,701.53
A118920	68 MORGANS STREET	PORT HEDLAND 6721	\$ 1,736.82
A118940	6 ELLERY WAY	SOUTH HEDLAND 6722	\$ 1,379.72
A119070	6 HARPER STREET	PORT HEDLAND 6721	\$ 2,099.18
A119290	8 RIDLEY STREET	WEDGEFIELD 6724	\$ 2,804.86
A119360	5 HARWELL WAY	WEDGEFIELD 6724	\$ 2,904.14
A119390	FLAT 511 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 1,404.07
A119480	27 MCPHERSON STREET	PORT HEDLAND 6721	\$ 3,069.87
A119490	LOT 1 STOCKER STREET	PORT HEDLAND 6721	\$ 2,259.08
A119570	11 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,229.92
A119590	2 REYNOLDS PLACE	SOUTH HEDLAND 6722	\$ 1,371.97
A119810	15 MUNDA WAY	WEDGEFIELD 6724	\$ 3,017.73
A119850	L1414-1415 WILSON STREET	PORT HEDLAND 6721	\$ 4,151.80
A119920	UNIT A B C/ 78 KINGSMILL STREET	PORT HEDLAND 6721	\$ 2,608.65
A119950	8 MURRENA STREET	WEDGEFIELD 6724	\$ 1,553.86
A119980	UNIT 6/ 3 KEESING STREET	PORT HEDLAND 6721	\$ 426.45
A119990	42 ANDERSON STREET	PORT HEDLAND 6721	\$ 1,686.36
A120240	5 HAWKINS STREET	SOUTH HEDLAND 6722	\$ 1,364.56
A120250	7 EDKINS PLACE	SOUTH HEDLAND 6722	\$ 998.85

A120410	LOT 1430 MCKAY STREET	PORT HEDLAND 6721	\$ 3,089.82
A120500	10 EDGAR STREET	PORT HEDLAND 6721	\$ 2,259.08
A120570	12 REYNOLDS PLACE	SOUTH HEDLAND 6722	\$ 1,642.19
A120630	1 CONDON STREET	PORT HEDLAND 6721	\$ 2,674.06
A120810	27 TRaine CRESCENT	SOUTH HEDLAND 6722	\$ 798.03
A120950	7 CARLINDIE WAY	WEDGEFIELD 6724	\$ 1,070.04
A120970	4C ELTONA CLOSE	SOUTH HEDLAND 6722	\$ 735.21
A121120	1 LEEHEY STREET	WEDGEFIELD 6724	\$ 3,705.49
A121130	9 SANDHILL STREET	WEDGEFIELD 6724	\$ 2,488.03
A121380	13 CORBET PLACE	SOUTH HEDLAND 6722	\$ 1,457.47
A121450	44 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,736.82
A121520	5 PARDOO STREET	WEDGEFIELD 6724	\$ 2,664.38
A121540	30-32 PINNACLES STREET	WEDGEFIELD 6724	\$ 6,929.78
A121640	29 ROBINSON STREET	PORT HEDLAND 6721	\$ 790.65
A121670	3 TRIG STREET	WEDGEFIELD 6724	\$ 731.72
A121720	19 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,340.10
A121800	77 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 1,327.91
A121950	LOT 1431 MCKAY STREET	PORT HEDLAND 6721	\$ 5,183.65
A121960	24 CORNEY STREET	PORT HEDLAND 6721	\$ 2,336.25
A122150	17 MOORAMBIANE STREET	WEDGEFIELD 6724	\$ 2,235.31
A122180	7 MURRENA STREET	WEDGEFIELD 6724	\$ 3,715.12
A122270	39 HARWELL WAY	WEDGEFIELD 6724	\$ 3,304.23
A122370	28 ANDERSON STREET	PORT HEDLAND 6721	\$ 5,734.96
A122423	UNIT 2/2 DEMPSTER STREET	PORT HEDLAND 6721	\$ 394.47
A122590	5 YANANA STREET	WEDGEFIELD 6724	\$ 964.18
A122670	14-16 MUNDA WAY	WEDGEFIELD 6724	\$ 1,625.47
A122700	UNIT 10 / 5 KEESING STREET	PORT HEDLAND 6721	\$ 401.85
A122840	LOT 33 REDBANK ROAD	PORT HEDLAND 6721	\$ 1,899.65
A122890	14 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 1,352.70
A123000	3 JANICE WAY	SOUTH HEDLAND 6722	\$ 1,368.65
A123030	166 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,735.97
A123041	44 ANDERSON STREET	PORT HEDLAND 6721	\$ 2,433.49
A123050	4 JUDITH WAY	SOUTH HEDLAND 6722	\$ 595.14
A123120	101 KENNEDY STREET	SOUTH HEDLAND 6722	\$ 674.75
A123150	LOT 1434 STOCKER STREET	PORT HEDLAND 6721	\$ 2,284.17
A123310	LOT 1628 MOORE STREET	PORT HEDLAND 6721	\$ 2,071.26
A123420	3 HARPER STREET	PORT HEDLAND 6721	\$ 1,895.95
A123430	53 MORGANS STREET	PORT HEDLAND 6721	\$ 2,313.87
A123480	6 DELAMERE PLACE	SOUTH HEDLAND 6722	\$ 1,598.03
A123620	69 ANDERSON STREET	PORT HEDLAND 6721	\$ 1,955.61
A123640	6 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 1,579.08
A123790	26 KOOMBANA AVENUE	SOUTH HEDLAND 6722	\$ 638.37
A123810	36 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 973.15
A123980	38 ROBERTS STREET	SOUTH HEDLAND 6722	\$ 1,279.13
A123990	13 SKIPPERS LOOP	SOUTH HEDLAND 6722	\$ 1,724.22
A124010	FLAT 403 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 1,383.90
A124090	LOT 139 REDBANK ROAD	PORT HEDLAND 6721	\$ 1,352.70
A124110	LOT 950 BELL STREET	PORT HEDLAND 6721	\$ 1,809.22

A124120	5 TAYLOR STREET	PORT HEDLAND 6721	\$ 2,275.50
A124150	25 MORGANS STREET	PORT HEDLAND 6721	\$ 1,482.79
A124170	6 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 935.87
A124220	29-37 KEESING STREET	PORT HEDLAND 6721	\$ 12,149.59
A124240	2 BARROW PLACE	SOUTH HEDLAND 6722	\$ 2,708.13
A124412	LOT 206 REDBANK ROAD	PORT HEDLAND 6721	\$ 674.75
A124413	LOT 205 REDBANK ROAD	PORT HEDLAND 6721	\$ 1,081.37
A124450	4 CORBET PLACE	SOUTH HEDLAND 6722	\$ 1,533.70
A124480	9 MUNDA WAY	WEDGEFIELD 6724	\$ 3,767.97
A124510	27 BARROW PLACE	SOUTH HEDLAND 6722	\$ 1,534.93
A124590	4 RIDLEY STREET	WEDGEFIELD 6724	\$ 5,833.55
A125162	LOT 5 WILSON STREET	PORT HEDLAND 6721	\$ 1,617.77
A125190	165 ATHOL STREET	PORT HEDLAND 6721	\$ 2,020.76
A125300	19 FINLAY STREET	PORT HEDLAND 6721	\$ 2,229.01
A125580	16 MOORAMBIANE STREET	WEDGEFIELD 6724	\$ 3,774.90
A125860	22 GRATWICK STREET	PORT HEDLAND 6721	\$ 8,540.48
A125930	14B WEAVER PLACE	SOUTH HEDLAND 6722	\$ 1,368.20
A126070	20 RICHARDSON STREET	PORT HEDLAND 6721	\$ 2,108.27
A126170	2 PARKER STREET	SOUTH HEDLAND 6722	\$ 1,440.29
A126200	2 WARRALONG WAY	SOUTH HEDLAND 6722	\$ 1,523.80
A126320	2 CORBET PLACE	SOUTH HEDLAND 6722	\$ 4,134.53
A126330	9 MURRENA STREET	WEDGEFIELD 6724	\$ 2,857.00
A126490	1 LOVELL PLACE	SOUTH HEDLAND 6722	\$ 1,099.96
A126500	157 ANDERSON STREET	PORT HEDLAND 6721	\$ 3,006.77
A126580	6 FRISBY COURT	SOUTH HEDLAND 6722	\$ 1,609.39
A126590	2 CONE PLACE	SOUTH HEDLAND 6722	\$ 779.30
A126620	11 STURT PLACE	SOUTH HEDLAND 6722	\$ 1,379.72
A126770	10 BARROW PLACE	SOUTH HEDLAND 6722	\$ 943.71
A126780	15 ANDERSON STREET	PORT HEDLAND 6721	\$ 3,715.87
A126900	58 MCPHERSON STREET	PORT HEDLAND 6721	\$ 1,227.97
A127080	19 EDKINS PLACE	SOUTH HEDLAND 6722	\$ 918.21
A127160	4 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 889.78
A127260	23 TRAIANE CRESCENT	SOUTH HEDLAND 6722	\$ 1,266.94
A127280	19 LOGUE COURT	SOUTH HEDLAND 6722	\$ 1,480.45
A127420	LOT 1442 STOCKER STREET	PORT HEDLAND 6721	\$ 6,781.92
A127440	19 BAYMAN STREET	PORT HEDLAND 6721	\$ 2,304.70
A127650	58 LUKIS STREET	PORT HEDLAND 6721	\$ 411.87
A127690	3 CARLINDIE WAY	WEDGEFIELD 6724	\$ 2,225.39
A127990	77-95 HAMILTON ROAD	SOUTH HEDLAND 6722	\$ 54,491.07
A128040	6 HAKEA CLOSE	SOUTH HEDLAND 6722	\$ 1,661.12
A128080	7 YANANA STREET	WEDGEFIELD 6724	\$ 3,890.02
A128140	19A TRAIANE CRESCENT	SOUTH HEDLAND 6722	\$ 880.72
A128390	10 MOSELEY STREET	PORT HEDLAND 6721	\$ 347.80
A128480	1 CARLINDIE WAY	WEDGEFIELD 6724	\$ 1,241.67
A128540	9 RICHARDSON STREET	PORT HEDLAND 6721	\$ 2,150.10
A128570	207 ATHOL STREET	PORT HEDLAND 6721	\$ 3,543.10
A128580	6 MILLER STREET	WEDGEFIELD 6724	\$ 1,365.10
A128600	28 MOORAMBIANE STREET	WEDGEFIELD 6724	\$ 1,945.07

A128630	17 HOLLINGS PLACE	SOUTH HEDLAND 6722	\$ 1,352.29
A128860	LOC 104 PASTORAL LEASE	PORT HEDLAND 6721	\$ 103.16
A129000	LOC 129 FORREST LOCATION	PORT HEDLAND 6721	\$ 670.00
A129001	LOC 148 FORREST LOCATION	PORT HEDLAND 6721	\$ 1,845.45
A129010	LOC 126 GREAT NORTHERN HIGHWAY (TWELVE MILE NTH)	PORT HEDLAND 6721	\$ 1,016.05
A129020	LOT 127 FORREST LOCATION (PIPPINGARRA)	PORT HEDLAND 6721	\$ 674.75
A129030	LOC 128 FORREST LOCATION	PORT HEDLAND 6721	\$ 673.49
A130267	LOT 5235 (12 MILE CREEK) GREAT NORTHERN HIGHWAY	PORT HEDLAND 6721	\$ 634.75
A130268	LOT 5233 GREAT NORTHERN HIGHWAY	PORT HEDLAND 6721	\$ 674.75
A130300	26 HARWELL WAY	WEDGEFIELD 6724	\$ 3,964.19
A130306	16 HARWELL WAY	WEDGEFIELD 6724	\$ 1,913.52
A130415	51 DAYLESFORD CLOSE	SOUTH HEDLAND 6722	\$ 674.75
A130517	UNIT 8/ 2 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 1,245.86
A130583	LOT 5232 GREAT NORTHERN HIGHWAY	PORT HEDLAND 6721	\$ 634.75
A130618	34B BAYMAN STREET	PORT HEDLAND 6721	\$ 1,105.60
A130621	73A SUTHERLAND STREET	PORT HEDLAND 6721	\$ 1,228.19
A130636	UNIT 4/17 MCGREGOR STREET	PORT HEDLAND 6721	\$ 1,913.52
A130651	117A PATON ROAD	SOUTH HEDLAND 6722	\$ 959.79
A130665	4B CATAMORE COURT	SOUTH HEDLAND 6722	\$ 623.23
A152351	1\9 MASTERS WAY	SOUTH HEDLAND 6722	\$ 1,658.59
A152480	10 OSPREY DRIVE	SOUTH HEDLAND 6722	\$ 810.45
A152532	UNIT 2 / 41 EGRET CRESCENT	SOUTH HEDLAND 6722	\$ 1,211.12
A152536	6 9 MASTERS WAY	SOUTH HEDLAND 6722	\$ 1,661.12
A152569	UNIT 19/ 35 EGRET CRESCENT	SOUTH HEDLAND 6722	\$ 1,196.95
A152591	UNIT 10/3-5 OSPREY DRIVE	SOUTH HEDLAND 6722	\$ 1,193.28
A152660	20 EGRET CRESCENT	SOUTH HEDLAND 6722	\$ 1,362.41
A152710	30 EGRET CRESCENT	SOUTH HEDLAND 6722	\$ 1,850.42
A152750	2 JABIRU LOOP	SOUTH HEDLAND 6722	\$ 1,850.42
A152840	21 EGRET CRESCENT	SOUTH HEDLAND 6722	\$ 1,660.42
A152911	7 JABIRU LOOP	SOUTH HEDLAND 6722	\$ 1,904.58
A152929	3 JIRRIPUKA COURT	SOUTH HEDLAND 6722	\$ 1,378.34
A153390	38 SPOONBILL CRESCENT	SOUTH HEDLAND 6722	\$ 1,705.28
A153860	19 OSPREY DRIVE	SOUTH HEDLAND 6722	\$ 1,478.92
A153880	23 OSPREY DRIVE	SOUTH HEDLAND 6722	\$ 1,295.30
A154330	1 PARDOO STREET	WEDGEFIELD 6724	\$ 902.19
A154410	L226 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 919.32
A154413	9-11 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 2,397.91
A154414	13-15 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,724.22
A154420	33 HARWELL WAY	WEDGEFIELD 6724	\$ 1,422.69
A154423	43-45 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 674.75
A154427	59-61 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,377.19
A154431	67 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,736.82
A154433	71 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,424.30
A154446	171 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,464.80

A154465	8 COUNCILLOR ROAD	SOUTH HEDLAND 6722	\$ 1,582.75
A154469	114-16 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,571.79
A154470	25 MOORAMBIANE STREET	WEDGEFIELD 6724	\$ 2,151.47
A154476	138-40 GREENFIELD STREET	SOUTH HEDLAND 6722	\$ 1,661.12
A154490	40 MOORAMBIANE STREET	WEDGEFIELD 6724	\$ 3,724.42
A154622	16C CHUNKING CRESCENT	SOUTH HEDLAND 6722	\$ 1,054.56
A154623	16D CHUNKING CRESCENT	SOUTH HEDLAND 6722	\$ 441.16
A155260	5 BUTLER WAY	PORT HEDLAND 6721	\$ 2,198.23
A155960	LSE31LOT 1607 MCGREGOR STREET (AEROMODELERS CLUB)	PORT HEDLAND 6721	\$ 575.30
A156720	LOT 78 THE ESPLANADE	PORT HEDLAND 6721	\$ 1,650.18
A156740	2 GORGON PLACE	SOUTH HEDLAND 6722	\$ 1,926.12
A156780	7 GORGON PLACE	SOUTH HEDLAND 6722	\$ 1,831.46
A200200	FLAT 208 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 1,277.59
A200350	FLAT 311 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 1,291.41
A200360	FLAT 312 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 915.90
A200460	FLAT 410 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 990.41
A200650	FLAT 605 WELSH STREET(HIGHRISE)	SOUTH HEDLAND 6722	\$ 989.56
A300021	17 STYLES ROAD	PORT HEDLAND 6721	\$ 2,639.14
A300038	15 LANGLEY GARDENS	PORT HEDLAND 6721	\$ 200.00
A300056	35 STYLES ROAD	PORT HEDLAND 6721	\$ 2,538.57
A400022	M45/00067 MINING TENEMENT	PORT HEDLAND 6721	\$ 674.75
A400030	27 KINGSMILL STREET	PORT HEDLAND 6721	\$ 1,228.19
A400150	8 BEROONA LOOP	SOUTH HEDLAND 6722	\$ 2,880.58
A400200	4 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 1,886.14
A400220	2 ACTON STREET	PORT HEDLAND 6721	\$ 1,852.67
A400310	1 TREMBATH STREET	PORT HEDLAND 6721	\$ 2,039.71
A400320	2 TREMBATH STREET	PORT HEDLAND 6721	\$ 2,008.16
A400330	83 ATHOL STREET	PORT HEDLAND 6721	\$ 2,010.95
A400380	139 ATHOL STREET	PORT HEDLAND 6721	\$ 1,228.19
A400400	30 MCPHERSON STREET	PORT HEDLAND 6721	\$ 2,052.31
A400450	133 KENNEDY STREET	SOUTH HEDLAND 6722	\$ 1,316.11
A400490	32 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 951.50
A400510	5 PARKER STREET	SOUTH HEDLAND 6722	\$ 1,255.15
A400520	14 ROBERTS STREET	SOUTH HEDLAND 6722	\$ 3,099.23
A400740	50 GREENE PLACE	SOUTH HEDLAND 6722	\$ 1,506.65
A400800	1 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,415.05
A400850	37 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,272.40
A400870	34 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,327.91
A400910	15 TRAIANE CRESCENT	SOUTH HEDLAND 6722	\$ 1,352.29
A401100	18 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,001.46
A401140	27 DEMARCHI ROAD	SOUTH HEDLAND 6722	\$ 1,197.26
A401300	11 HOLLINGS PLACE	SOUTH HEDLAND 6722	\$ 1,661.12
A401310	21 BARROW PLACE	SOUTH HEDLAND 6722	\$ 1,534.93
A401440	23 ETREMA LOOP	SOUTH HEDLAND 6722	\$ 1,661.12
A401530	15 ETREMA LOOP	SOUTH HEDLAND 6722	\$ 1,787.33
A401610	4 KANGAROO PLACE	SOUTH HEDLAND 6722	\$ 1,732.57
A401640	3 MOSELEY STREET	PORT HEDLAND 6721	\$ 1,515.13

A401670	36 ROBINSON STREET	PORT HEDLAND 6721	\$ 4,240.17
A401680	157 ATHOL STREET	PORT HEDLAND 6721	\$ 2,220.50
A401770	UNIT 1-8/64 LIMPET CRESCENT	SOUTH HEDLAND 6722	\$ 60.20
A401820	45 KINGSMILL STREET	PORT HEDLAND 6721	\$ 356.67
A401840	34 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 247.66
A401870	LOC 18 FORREST LOCATION	PORT HEDLAND 6721	\$ 21,195.85
A402262	UNIT 2/ 42 GRATWICK STREET	PORT HEDLAND 6721	\$ 2,226.03
A402470	70 MORGANS STREET	PORT HEDLAND 6721	\$ 852.98
A402570	9 JIBSON CLOSE	SOUTH HEDLAND 6722	\$ 219.69
A402685	53 DAYLESFORD CLOSE	SOUTH HEDLAND 6722	\$ 674.75
A402760	19 ETREMA LOOP	SOUTH HEDLAND 6722	\$ 1,669.42
A402820	101 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,629.59
A402861	UNIT 1-14/ 5 KINGSMILL STREET	PORT HEDLAND 6721	\$ 103.97
A402930	LOT 452 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 286.62
A403050	UNIT 6-14A/ 8 LEEDS STREET	PORT HEDLAND 6721	\$ 160.95
A403200	49 KINGSMILL STREET	PORT HEDLAND 6721	\$ 733.95
A403201	1 43 KINGSMILL STREET	PORT HEDLAND 6721	\$ 1,818.86
A403210	47 KINGSMILL STREET	PORT HEDLAND 6721	\$ 1,880.85
A403220	90 KINGSMILL STREET	PORT HEDLAND 6721	\$ 347.80
A403260	24 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 1,850.42
A403370	38 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 1,294.07
A403460	UNIT 3/ 7 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,579.08
A403510	13 BALER CLOSE	SOUTH HEDLAND 6722	\$ 1,402.42
A403560	3 BORONIA CLOSE	SOUTH HEDLAND 6722	\$ 1,440.29
A403600	13 MITCHIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,471.84
A403830	13 CHUNKING CRESCENT	SOUTH HEDLAND 6722	\$ 1,861.38
A404610	31 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 1,308.58
A404750	5 SMITH STREET	SOUTH HEDLAND 6722	\$ 1,303.51
A404811	12A CORBOYS PLACE	SOUTH HEDLAND 6722	\$ 1,169.80
A404880	6 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,863.82
A404920	29 CLAM COURT	SOUTH HEDLAND 6722	\$ 1,364.56
A404950	110 PATON ROAD	SOUTH HEDLAND 6722	\$ 1,440.26
A405010	9 ORCHID CLOSE	SOUTH HEDLAND 6722	\$ 1,773.57
A405040	10 BECKER COURT	SOUTH HEDLAND 6722	\$ 1,054.95
A405110	2 FRISBY COURT	SOUTH HEDLAND 6722	\$ 1,440.29
A405130	16 MITCHIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,534.93
A405170	45 SOMERSET CRESCENT	SOUTH HEDLAND 6722	\$ 980.65
A405390	2 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 2,028.76
A405400	1 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 580.57
A405430	28 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 1,342.97
A405610	16 CORBOYS PLACE	SOUTH HEDLAND 6722	\$ 952.31
A405720	4 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 1,322.05
A405780	3 BALER CLOSE	SOUTH HEDLAND 6722	\$ 1,503.38
A405790	3 CLAM COURT	SOUTH HEDLAND 6722	\$ 1,452.89
A405880	1 BORONIA CLOSE	SOUTH HEDLAND 6722	\$ 1,566.48
A405890	12 MITCHIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,503.38
A406090	8 WANGARA CRESCENT	SOUTH HEDLAND 6722	\$ 1,661.12
A406180	41 MOORE STREET	PORT HEDLAND 6721	\$ 1,711.72

A406230	2 PILKINGTON STREET	PORT HEDLAND 6721	\$ 1,799.93
A406240	6 PILKINGTON STREET	PORT HEDLAND 6721	\$ 347.80
A406260	16 MOSELEY STREET	PORT HEDLAND 6721	\$ 2,008.16
A406290	99 ATHOL STREET	PORT HEDLAND 6721	\$ 536.26
A406310	UNIT A& B/ 35 ROBINSON STREET	PORT HEDLAND 6721	\$ 3,160.82
A406350	35 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 918.53
A406400	3 BRODIE CRESCENT	SOUTH HEDLAND 6722	\$ 1,291.32
A406410	25 STANLEY STREET	SOUTH HEDLAND 6722	\$ 1,305.90
A406440	7 DRAPER PLACE	SOUTH HEDLAND 6722	\$ 1,352.29
A406450	44 BRODIE CRESCENT	SOUTH HEDLAND 6722	\$ 989.96
A406460	17 BRODIE CRESCENT	SOUTH HEDLAND 6722	\$ 675.67
A406910	35 ROBERTS STREET (HARDIE HOUSE)	SOUTH HEDLAND 6722	\$ 727.53
A407090	AIRPORT	PORT HEDLAND 6721	\$ 244.54
A410006	12 CENTENNIAL LOOP	SOUTH HEDLAND 6722	\$ 1,692.68
A800028	LOT 3 MANILINHA DRIVE	PORT HEDLAND 6721	\$ 674.75
A800033	LOT 4 MANILINHA DRIVE	PORT HEDLAND 6721	\$ 2,239.35
A800116	LOT 15 MANILINHA DRIVE	PORT HEDLAND 6721	\$ 690.92
A800170	6 PARKER STREET	SOUTH HEDLAND 6722	\$ 1,279.13
A800180	5 PEDLAR STREET	SOUTH HEDLAND 6722	\$ 1,327.91
A800290	LOT 2444 GREAT NORTHERN HIGHWAY (FMG CAM	PORT HEDLAND 6721	\$ 29,478.53
A800360	11 SUTHERLAND STREET	PORT HEDLAND 6721	\$ 3,729.84
A800881	4 GASCOYNE COURT	SOUTH HEDLAND 6722	\$ 1,274.19
A802135	7 BROADHURST WAY	SOUTH HEDLAND 6722	\$ 1,938.21
A802145	44 MOORAMBINE STREET	WEDGEFIELD 6724	\$ 2,082.22
A802155	LOT 254 SHOATA ROAD	PORT HEDLAND 6721	\$ 10,580.90
A802445	LOT 5821 STIRRUPIRON STREET	PORT HEDLAND 6721	\$ 674.75
A803011	P8 GILBERT STREET	PORT HEDLAND 6721	\$ 2,100.33
A803035	P32 WHARF ROAD	PORT HEDLAND 6721	\$ 669.46
A803036	33 WHARF ROAD	PORT HEDLAND 6721	\$ 5,950.97
A803055	P 52 WILSON STREET	PORT HEDLAND 6721	\$ 6,245.42
A803057	P 54 WILSON STREET	PORT HEDLAND 6721	\$ 10,711.20
A803135	LOT270 GREAT NORTHERN HIGHWAY	PORT HEDLAND 6721	\$ 4,351.77
A803139	LOT 369 FORREST LOCATION (DEGREY)	PORT HEDLAND 6721	\$ 1,707.56
A803150	UNIT 1 8 ANDERSON STREET	PORT HEDLAND 6721	\$ 1,084.72
A803161	UNIT 2 61 KINGSMILL STREET	PORT HEDLAND 6721	\$ 3,510.46
A803194	UNIT 1 / 147 ANDERSON STREET	PORT HEDLAND 6721	\$ 1,454.26
A803237	LOC 209 FORREST LOCATION (Station)	PORT HEDLAND 6721	\$ 21,724.23
A803240	L255 FORREST LOCATION	PORT HEDLAND 6721	\$ 81.12
A803242	M45/00050 MINING TENEMENT	PORT HEDLAND 6721	\$ 150.81
A803249	M45/00381 MINING TENEMENT	PORT HEDLAND 6721	\$ 116.44
A803252	M45/00529 MINING TENEMENT	PORT HEDLAND 6721	\$ 674.75
A803294	LOT 6270 MILLER STREET	WEDGEFIELD 6722	\$ 674.75
A803296	102 SUTHERLAND STREET (STRATA L1)	PORT HEDLAND 6721	\$ 2,908.47

A803313	5 MONKS PLACE	PORT HEDLAND 6721	\$ 4,825.93
A803314	L1 REDBANK ROAD	PORT HEDLAND 6721	\$ 4,174.08
A803315	L2 REDBANK ROAD	PORT HEDLAND 6721	\$ 674.75
A803331	UNIT 1/48 KINGSMILL STREET	PORT HEDLAND 6721	\$ 831.99
A803332	UNIT 2/48 KINGSMILL STREET	PORT HEDLAND 6721	\$ 831.89
A803333	UNIT 3/48 KINGSMILL STREET	PORT HEDLAND 6721	\$ 831.89
A803334	UNIT 4/48 KINGSMILL STREET	PORT HEDLAND 6721	\$ 831.89
A803372	LOT 50 REDBANK ROAD	PORT HEDLAND 6721	\$ 1,279.54
A803390	E45/02534 MINING TENEMENT	PORT HEDLAND 6721	\$ 1,083.92
A803406	M45/00949 MINING TENEMENT	PORT HEDLAND 6721	\$ 324.16
A803407	M45/00950 MINING TENEMENT	PORT HEDLAND 6721	\$ 248.46
A803430	P45/02389 MINING TENEMENT	PORT HEDLAND 6721	\$ 634.75
A803439	200 FORREST CIRCLE	SOUTH HEDLAND 6722	\$ 116.20
A803450	E45/02539 MINING TENEMENT	PORT HEDLAND 6721	\$ 3,676.42
A803464	M45/01119 MINING TENEMENT	PORT HEDLAND 6721	\$ 2,081.19
A803486	UNIT 8/ 8 PADBURY PLACE	PORT HEDLAND 6721	\$ 1,534.93
A803491	UNIT A/ 19 MCGREGOR STREET	PORT HEDLAND 6721	\$ 1,399.43
A803493	UNIT C/ 19 MCGREGOR STREET	PORT HEDLAND 6721	\$ 177.00
A803494	UNIT D/ 19 MCGREGOR STREET	PORT HEDLAND 6721	\$ 177.00
A803497	UNIT C/ 63 KINGSMILL STREET	PORT HEDLAND 6721	\$ 471.44
A803527	E45/02835 MINING TENEMENT	PORT HEDLAND 6721	\$ 647.92
A803528	E45/02836 MINING TENEMENT	PORT HEDLAND 6721	\$ 659.37
A803529	E45/02747 MINING TENEMENT	PORT HEDLAND 6721	\$ 682.66
A803538	P45/02514 MINING TENEMENT	PORT HEDLAND 6721	\$ 634.75
A803539	P45/02519 MINING TENEMENT	PORT HEDLAND 6721	\$ 634.75
A803550	UNIT B/ 12 RUTHERFORD STREET	SOUTH HEDLAND 6722	\$ 1,338.22
A803603	26 PANJYA PARADE	PORT HEDLAND 6721	\$ 674.75
A803609	LOT 5891 MANGANESE STREET	WEDGEFIELD 6721	\$ 674.75
A803638	LOT 5885 MANGANESE STREET	WEDGEFIELD 6721	\$ 674.75
A803698	5 KANJI PLACE	SOUTH HEDLAND 6722	\$ 464.69
A803699	3 CONE PLACE	SOUTH HEDLAND 6722	\$ 674.75
A803707	9 KANJI PLACE	SOUTH HEDLAND 6722	\$ 674.75
A803712	10 TRaine CRESCENT	SOUTH HEDLAND 6722	\$ 338.42
A803713	14 TRaine CRESCENT	SOUTH HEDLAND 6722	\$ 674.75
A803718	7 CONE PLACE	SOUTH HEDLAND 6722	\$ 673.40
A803733	10 EUCALYPT WAY	SOUTH HEDLAND 6722	\$ 674.75
A803736	13 EUCALYPT WAY	SOUTH HEDLAND 6722	\$ 1,193.78
A803738	15 EUCALYPT WAY	SOUTH HEDLAND 6722	\$ 2,607.46
A803781	29 PANJYA PARADE	PORT HEDLAND 6721	\$ 831.67
A803835	2 DOWITCHER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803836	4 DOWITCHER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803841	16 DOWITCHER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803845	24 DOWITCHER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803846	26 DOWITCHER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803847	1 STILT LINK	SOUTH HEDLAND 6722	\$ 670.00
A803849	3 STILT LINK	SOUTH HEDLAND 6722	\$ 670.00
A803851	6 STILT LINK	SOUTH HEDLAND 6722	\$ 670.00
A803852	8 STILT LINK	SOUTH HEDLAND 6722	\$ 670.00

A803856	37 JABIRU LOOP	SOUTH HEDLAND 6722	\$ 670.00
A803857	39 JABIRU LOOP	SOUTH HEDLAND 6722	\$ 670.00
A803858	41 JABIRU LOOP	SOUTH HEDLAND 6722	\$ 670.00
A803859	46 CAPTAINS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803860	48 CAPTAINS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803863	65 MASTERS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803865	69 MASTERS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803866	71 MASTERS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803868	75 MASTERS WAY	SOUTH HEDLAND 6722	\$ 670.00
A803870	3 MUCCAN CLOSE	SOUTH HEDLAND 6722	\$ 674.75
A803872	7 MUCCAN CLOSE	SOUTH HEDLAND 6722	\$ 674.75
A803878	9 COONGAN COURT	SOUTH HEDLAND 6722	\$ 670.00
A803880	6 COONGAN COURT	SOUTH HEDLAND 6722	\$ 670.00
A803885	2 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803888	8 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803889	12 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803890	19 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803892	15 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803895	9 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803896	7 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803898	11 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803899	13 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803901	17 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803903	21 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803906	16 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803908	23 KIMBERLEY AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803909	3 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803911	7 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803928	14 AUSTRALIND AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803932	17 AUSTRALIND AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803943	12 PILBARA WAY	SOUTH HEDLAND 6722	\$ 670.00
A803946	6 PILBARA WAY	SOUTH HEDLAND 6722	\$ 670.00
A803948	2 PILBARA WAY	SOUTH HEDLAND 6722	\$ 670.00
A803949	24 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803951	28 CENTAUR AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803952	2 SULTAN LINK	SOUTH HEDLAND 6722	\$ 670.00
A803954	6 SULTAN LINK	SOUTH HEDLAND 6722	\$ 674.75
A803955	8 SULTAN LINK	SOUTH HEDLAND 6722	\$ 670.00
A803956	5 SULTAN LINK	SOUTH HEDLAND 6722	\$ 670.00
A803957	7 SULTAN LINK	SOUTH HEDLAND 6722	\$ 670.00
A803959	3 SALADIN WAY	SOUTH HEDLAND 6722	\$ 670.00
A803961	4 SALADIN WAY	SOUTH HEDLAND 6722	\$ 670.00
A803962	6 SALADIN WAY	SOUTH HEDLAND 6722	\$ 670.00
A803972	16 MINDEROO AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803973	18 MINDEROO AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803975	22 MINDEROO AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803980	4 MINDEROO AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803984	36 STEAMER AVENUE	SOUTH HEDLAND 6722	\$ 670.00

A803987	42 STEAMER AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A803989	4 MINILYA LINK	SOUTH HEDLAND 6722	\$ 670.00
A803991	8 MINILYA LINK	SOUTH HEDLAND 6722	\$ 670.00
A803993	12 MINILYA LINK	SOUTH HEDLAND 6722	\$ 670.00
A804002	4 AUSTRALIND AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A804004	8 AUSTRALIND AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A804005	10 AUSTRALIND AVENUE	SOUTH HEDLAND 6722	\$ 670.00
A804024	11 DALE STREET	SOUTH HEDLAND 6722	\$ 670.00
A804025	13 DALE STREET	SOUTH HEDLAND 6722	\$ 670.00
A804029	48 MAUGER PLACE	SOUTH HEDLAND 6722	\$ 670.00
A804040	8 DALE STREET	SOUTH HEDLAND 6722	\$ 670.00
A804041	10 DALE STREET	SOUTH HEDLAND 6722	\$ 670.00
A804043	14 DALE STREET	SOUTH HEDLAND 6722	\$ 670.00
A804053	17 PHALAROPE WAY	SOUTH HEDLAND 6722	\$ 464.69
A804056	23 PHALAROPE WAY	SOUTH HEDLAND 6722	\$ 674.75
A804058	14 CENTENNIAL LOOP	SOUTH HEDLAND 6722	\$ 1,656.98
A804059	16 CENTENNIAL LOOP	SOUTH HEDLAND 6722	\$ 1,656.99
			\$ 1,106,615.97

11.4.2 Governance**11.4.2.1 *Plan for the Future 2008 – 2013: First Quarterly Review Update Report (File No.: ...-...)***

Officer Gaye Stephens
Executive Assistant

Date of Report 15 October 2008

Disclosure of Interest by Officer Nil

Summary

Council's Plan for the Future is reviewed and updated on a quarterly basis to ensure that projects are 'on-track'. This review provides Council with the results of the first quarterly review of Council's Plan for the Future 2008 – 2013.

Background

At its Ordinary Meeting held on 27 August 2008, Council adopted the Town of Port Hedland Plan for the Future 2008 - 2013. The Plan identifies the six Key Result Areas (KRA) for Council's operations, 24 Goal areas, and 110 specific strategies that are to be implemented this calendar year.

A review of the current status of the implementation of the 110 strategies has been undertaken (see attachment), to ascertain the level of progress that has been made towards the implementation of the strategies listed with the plan.

While all strategies that are listed are important and must be implemented, Council also identified 22 Critical Success Strategies in each KRA area. Critical success strategies are the projects that have been identified as being imperative to achievement of Council Vision for the Town. A review of the Critical Success Strategies has also been undertaken.

Consultation

Council endorsed its Strategic Plan 2008-2013, after significant community/stakeholder consultation was undertaken.

The first quarterly review has been undertaken in consultation with each of the primary officer's responsible for implementation of the individual strategies.

Statutory Implications

The Local Government Act requires each municipality to develop a 'Plan for the Future'.

Council has determined that its plan for the future is the Town’s Plan for the Future coupled with the Five (5) year Financial Plan.

Policy Implications

Nil

Strategic Planning Implications

The Plan for the Future is the key resource-planning document for the Town of Port Hedland. It sets out the vision for the Town along with actions that the Town is planning to undertake over the current financial year to move towards delivery of this vision.

Regular reviews of the direction of the plan are necessary to ensure that Council’s resources are being utilised in the most efficient and effective way.

Budget Implications

The strategies within the Plan for the Future 2008 – 2013 have been cross-referenced against the Town’s adopted 2008/09 budget.

Officer’s Comment

The Plan for the Future 2008 - 2013 is Council’s most important document. It sets the direction for Councillors and staff in relation to the goals Council wants to achieve, and how it intends on achieving these things through the implementation of targeted strategies.

To ensure that the Plan remains current, it is essential for the document to be reviewed regularly, and updated to reflect Council and community priorities.

Critical Success Strategies

The 22 Critical Success Strategies which have been identified by Council as being imperative to achievement of its Vision for the Town have also been reviewed. A summary of the review of the Critical Success Strategies follows:

KRA1 – Infrastructure

Critical Success Strategy	Actions/Works Undertaken to Date
Ensure that the Port Hedland Road Project (Auslink Road) progresses in a timely manner.	MainRoads presented to Council’s Informal Briefing Session 08.10.08. Progress dependent on State Government funding.

Implement the Town's Park Improvement Program, with a specific focus on the development of new and/or upgraded park infrastructure in South Hedland.	Shade installation commenced at KSO & CMO. Surveyors contracted for detailed parks survey, commencing mid October. This will help determine park requirements. Design development of Marquee park ongoing.
Developing and implementing an Airport Master Plan.	Draft discussion topic put to Working Group Oct 08
Pursuing the development of Underground Power in South Hedland.	Jul 08 - CEO met with Horizon Power's Brett Hovingh (MD), Rod Hayes and Bob Cirulis (Karratha Network Manager) to discuss SH Underground Power. Awaiting new SG Underground Power Policy and application process.

KRA 2 – Community Pride

Strategy	Actions/Works Undertaken to Date
The implementation of initiatives that reduce the prevalence of litter within the Township.	Green waste collection completed. Ongoing litter reduction advertising strategy underway. \$5 Bag initiative ongoing. Regularly reporting litter collection statistics and waste reduction initiatives in North West Telegraph.
Development of the Townscape of the South Hedland Central Business District	<ul style="list-style-type: none"> • Updated Structure Plan will be presented in November to Council. • LandCorp and other parties currently undertaking works in compliance with structure plan.
Increased number and attendance at both Council and community managed events.	Events operated by Council in 2008:- <ul style="list-style-type: none"> • Australia Day • Port Hedland Skate Park Opening • South Hedland Skate Park Opening • Welcome to Hedland • Spinifex Spree • Hedland Heritage Festival.

KRA 3 – Community Development

Strategy	Actions/Works Undertaken to Date
Development of a range of facilities and activities for local young people including the upgrade of the JD Hardie Centre.	MRS – Provision of a minimum of 5 x youth based programs per week at JD Hardie Centre, plus holiday program, and a minimum of 2 x events per annum targeting youth. Currently working HYLIC & HYSAG to develop youth based events.
Development of new and improved sporting facilities including a new multi-purpose sports facility in South Hedland.	<ul style="list-style-type: none"> • Advertised tenders for initial design work. • Preferred tenderer selected Sept 08 • Concept design work due for completion 24 Nov 2008
Improving boating facilities	Potable water tap installed, lighting repaired at Town boat ramp. Letter sent to PHPA re ramp channel lighting 25/9/08 – pending meeting with PHPA staff. Survey complete and designs commenced for Finucane Island boat ramp. Seeking community feedback.
Implementation of the Town’s Community Safety & Crime Prevention Plan	Position Description prepared, and applicants sought to fill position of Community Safety and Crime Prevention Co-ordinator/Facilitator.
Installation of public art throughout the Town that illustrates the uniqueness and significance of the Town.	Public Art being installed in conjunction with other stakeholders.

KRA 4 – Economic Development

Strategy	Actions/Works Undertaken to Date
Fast-tracking the release of additional industrial, commercial and residential land within the Town.	<ul style="list-style-type: none"> • Release of Pretty Pool Stage 4. • Release of residential land in South Hedland. • Concept Plan for South Hedland CBD endorsed by Council. • Development of Industrial land commenced. • Wilson Street super lot released for tender • Morgan Street development to be released to market Preliminary discussions held with Telstra/Water Corporation regarding release of Industrial land at Spinifex Hill/Cooke Point.

Partnering with major resource industries to ensure that industry growth leads to community growth.	Partnerships are currently being negotiated with BHP, FMG and NW Iron Ore Alliance.
The development of Council policies and/or business incentives that assist in attracting and retaining businesses within the Town.	
The development of appropriate accommodation options for the variety of market segments that visit the Town of Port Hedland.	TWA proposal being negotiated. Working closely with PHCCI. SHNL Home Expo Oct 08.

KRA 5 – Environment

Strategy	Actions/Works Undertaken to Date
Implementing sustainable waste re-use and recycling initiatives.	TOPH purchased a landfill compactor Recycling area built, waste, oil, aluminium, cans, batteries and used household goods TOPH purchased 30 ton excavator and attachments to increase recycling. Trial transfer station being built for waste separation. A new recycling shed is planned to increase recycling. Construction of new septage ponds 08/09
The development of a Native Tree Nursery in conjunction with other stakeholders.	Aug 08 - Presentation to Councillors by P&G staff. Pilot nursery to be established at Depot. Following establishment, possible expansion depending on success of pilot.
Minimising Councils use of energy and water.	Council’s energy, fuel and water use reported monthly.

KRA 6 – Governance

Strategy	Actions/Works Undertaken to Date
Sustainably progressing with the development and implementation of Local Government services to indigenous communities in accordance with State/Federal Government Bilateral agreement on indigenous communities.	<ul style="list-style-type: none"> • Currently awaiting outcomes of service level review by State and Federal government agencies. • Established Aboriginal Affairs Working Group to provide informed feedback on service levels. • Undertook day trip study to Yandeyarra.
The development of strategies to attract and retention staff.	Scholarship Program implemented. Collective Agreement implemented.
The development of innovative communication mechanisms with its constituents including the development of a series of neighbourhood barbecues.	Not yet commenced

A copy of the 1st Quarterly Review for October 2008, which outlines each of the 110 specific strategies in the Town of Port Hedland Plan for the Future 2008 – 2013 is attached.

Attachments

Plan for the Future 2008-2013 1st Quarterly Review October 2008.

200809/107 Council Decision/Officer’s Recommendation

Moved: Cr A A Carter

Seconded: Cr J M Gillingham

That Council notes the first quarterly review of the Town of Port Hedland Plan for the Future 2008-2013.

CARRIED 9/0



1st Quarterly Review
October 2008

Plan for the Future 2008 - 2013

Adopted by Council 27 August 2008

Reviewing the Plan

The strategies within the Plan for the Future will be reviewed on a quarterly basis with a report being presented to Council on the status of the implementation of the Plan.

The community survey process that was initially undertaken in September 2005 will continue to be undertaken annually to determine whether the actions and strategies that Council has undertaken over the preceding 12 months have changed community perception of Council service levels and facility standards.

KEY RESULT AREA 1 – INFRASTRUCTURE

CRITICAL SUCCESS STRATEGIES that have been identified for infrastructure are:

1. Ensure that the Port Hedland Road Project (Auslink Road) progresses in a timely manner.
2. Implement the Town's Park Improvement Program, with a specific focus on the development of new and/or upgraded park infrastructure in South Hedland.
3. Developing and implementing an Airport Master Plan
4. Pursuing the development of Underground Power in South Hedland.

Goal 1 - Roads, Footpaths and Drainage

To have developed network of road, footpaths and verges that are well maintained.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Ensure that Councils core community infrastructure assets are being managed appropriately through the Implementation of the following Council Five-Year programs: <ul style="list-style-type: none"> o Footpath development program o Resealing program o Kerb development/replacement program o Drainage upgrade Program o Playground upgrade Program 	DES	Commenced Commenced Completed Scheduled Ongoing	PH 90% complete Awaiting spray seal contractors CMO & KSO shade commenced, design works ongoing for Marquee park	Oct 08 Dec 09
2. Actively seek to obtain funding from Main Roads and other sources to progressively upgrade roads within the District. Implement all funded works in a timely manner.	MTS	Ongoing	Ongoing reviews with MR regarding RRG & Black Spot funding. R2R funding ongoing. Other govt funding pending decisions from change in State Government.	Ongoing
3. Undertake road works in South Hedland to improve road permeability.	DES	Commenced Oct 08	Seeking quotes from designers for the Hedditch to Forrest circle link	June 09
4. Progressively implement the recommendations from road safety audits that have been completed.	MTS	Ongoing	Wedgfield upgrades ongoing (intersection improvements). Cottier (Black Spot) scheduled to commence April 09. Results of recent schools audit currently being collated and scheduled	Ongoing
5. Implement high priority strategies that are listed in the Town's Cycle Plan.	MRS	Not yet commenced	Final draft to be presented at the OCM October 2008.	5 year plan
6. Ensure that the Port Hedland Road Project (Auslink Road) progresses in a timely manner.	CEO	Early 2008	MainRoads presented to Council's Informal Briefing Session 08.10.08. Progress dependent on State Government funding.	Ongoing.
7. Work with DPI to develop a more effective public transport system within the Town.	CEO		Yet to initiate discussions with State Government.	Ongoing.

Goal 2 - Parks & Gardens

That Council's parks are recognised by the community as being well maintained, well utilised, safe and accessible.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work in partnership with other stakeholders to implement the Town's Park Improvement Program, with a specific focus on the development of new and/or upgraded park infrastructure in South Hedland.	DES	Ongoing	Shade installation commenced at KSO & CMO. Surveyors contracted for detailed parks survey, commencing mid October. This will help determine park requirements. Design development of Marquee park ongoing	June 09
2. Implement Council's street tree planting policy by: <ul style="list-style-type: none"> ▪ Developing treed boulevards along major thoroughfares. ▪ Actively encouraging the planting and maintenance of verge trees in accordance with Council policy. ▪ Ensuring that no trees are removed from public places by Council without the prior consent of Council. 	DES	Ongoing Ongoing Ongoing	Investigating watering options prior to planting. Good response to street tree offer. Development approvals require detailed landscaping plan. Existing Policy has been advertised through print and radio media	May 09 Ongoing Ongoing
3. Continue to upgrade the appearance of the Town's cemeteries.	MTS	August 08	Kerbing completed. Front signage ordered, due Oct. Compiling results of plot marker audit prior to ordering new markers.	Jan 09
4. Review existing maintenance levels at all parks and reserves and present costed options for alternate maintenance regimes.	MW/DES	Oct 08	Have temporarily altered staff hierarchy to allow audit to be completed	Feb 09
5. Investigate alternate, 'non-mains' watering systems for parks and gardens and implement more efficient watering systems where feasible.	DES	Ongoing	Bore application for McGregor St and Kevin Scott Oval approved Oct. Sourcing contractors. Investigating bore for Marquee park	March 09
6. Work with key stakeholders to develop a Native Tree Nursery.	CEO	Aug 08	Aug 08 - Presentation to Councillors by P&G staff. Pilot nursery to be established at Depot. Following establishment, possible expansion depending on success of pilot.	
7. Investigate the development of a Community Vegetable Garden.	MCED		Not commenced. Subject to provision of funding.	2010

Goal 3 – Airport

That the Port Hedland International Airport is recognised as a leading regional airport in the area of passenger and freight movements and customer satisfaction.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Develop a comprehensive Airport Master Plan and commence implementation of key initiatives that are identified.	AM	July 08	Draft discussion topic put to working group Oct 08	Jan 09
2. Actively pursue the generation of income from a variety of sources at the Airport including through leases, rentals, advertising, freight and any other means.	AM	July 08	Ongoing	June 09
3. Upgrade terminal facilities including baggage screening and departure lounges.	AM	July 08	Contracts have been let	01 Dec 08
4. Develop a Transient Workforce Accommodation Camp on Airport Land.	DES	Nov 07	Engineering concept completed	June 09

Goal 4 – Lighting

To have a well lit community that people feel safe to walk around during the evening hours.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Actively pursue the implementation underground power throughout South Hedland.	CEO	Jul 2008	Jul 08 - CEO met with HP's Brett Hovingh (MD), Rod Hayes and Bob Cirulis (Ktha Network Mgr) re: SH U/Power. Awaiting SG Underground Power Policy and application process.	Ongoing
2. Work with key stakeholders to fast track the implementation of projects listed within the Council's Walkway Lighting program and the Street Lighting development programs.	MTS	August 08	Program prepared pending quoting by Horizon Power (awaiting quotes). Council item prepared for procurement policy	June 09
3. Work with Horizon Power to ensure that regular audits of the functionality of streetlights and other public lighting are undertaken, with faulty lights being repaired in a timely manner.	DES	July 08	Ongoing	June 09
4. Ensure that opportunities for solar lighting are considered in all lighting projects.	DES	Ongoing	Investigating suitability of solar lighting for areas of Town Cycle plan and Marquee park. Correspondence to HP re suitability. Quoting solar lights for Finucane Island boat ramp. Met with BP Solar to discuss presentation to Council. Arranged solar specialist as guest speaker at Airport conference.	Ongoing

KEY RESULT AREA 2 – COMMUNITY PRIDE

To achieve the Council's Mission of making the Town a 'significant regional centre where people enjoy the lifestyle and natural environment and are proud to call home' Council needs to work closely with its residents to develop and enhance the level of pride that community member have in living in the Town. To achieve this Council is planning on focussing its efforts on addressing issues of litter reduction, the development of community events and the implementation of townscape development initiatives.

CRITICAL SUCCESS STRATEGIES that have been identified for the Community Pride are:

1. The implementation of initiatives that reduce the prevalence of litter within the Township.
2. Development of the Townscape of the South Hedland Central Business District
3. Increased number and attendance at both Council and community managed events.

Goal 1 – Litter

That the Town of Port Hedland is seen by residents and visitors as a clean and tidy place.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with community groups to develop community programs and initiatives that reduce litter and improving the appearance of Port and South Hedland.	MCED	Jan 2009	Will commence in January 2009 following identification of suitable programs through Keep Australia Beautiful Council & Tidy Towns.	July 2009
2. Conduct both a bulk rubbish collection and a green waste collection service.	DES	Sept 08	Green waste completed.	Oct/ April
3. Review legislative alternatives that are available to Council to improve the visual appearances of untidy properties within Town. Implement agreed initiatives.	DCRS	Feb 2009	-	July 2009
4. Work with key stakeholders to commence implementation of the South Hedland CBD Structure Plan to significantly improve the appearance and vitality of this area.	CEO/MP		<ul style="list-style-type: none"> • Updated Structure Plan will be presented in November to Council. • Landcorp and other parties currently undertaking works in compliance with structure plan. 	Nov 08
5. Regularly report on the litter collection and waste minimisation activities that are being undertaken and regular report on the amount of litter and broken glass that is being collected.	DES	July 08	Ongoing. Details published in the North West Telegraph.	June 09

Goal 2 – Events

That the Town annually hosts a series of well attended community events.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Play an integral role in the coordination, operation and communication of community events via a range of strategies including: <ul style="list-style-type: none"> • Managing and operating at least six major community events per annum. • Supporting community groups who are operating community events through training, support advice and, where appropriate, financial support. • Coordination and wide-scale communication of the community events calendar 	MCED		Events operated by Council in 2008:- <ul style="list-style-type: none"> • Australia Day • Port Hedland Skate Park Opening • South Hedland Skate Park Opening • Welcome to Hedland • Spinifex Spree • Hedland Heritage Festival. Support provided to: <ul style="list-style-type: none"> • HARTZ awards • Pilbara Music Festival • Nindji Nindji Music Festival • Variety WA • PHCCI Business Awards • SHNL (Shay Gap Park Events) Community Events calendar updated monthly and made widely available on ToPH website.	Ongoing
2. Work with community groups to implement neighbourhood competitions and events (eg. Tidy Towns, Best Maintained Business, Best Gardens, Street Parties, Xmas Lights, etc.)	MCED	Sept 08	<ul style="list-style-type: none"> • Engagement of Community Development Officer to coordinate Tidy Towns, Street Parties, Xmas Lights and other community competitions/events. • Xmas lights comp to commence mid Nov, advertising to commence shortly. 	Dec 08
3. Develop a well known, all inclusive calendar of community events.	MCED		Marketing/promotion of "The Alliance" (ToPH & BHP) events throughout the year with a common style/visual appeal to build familiarity.	Ongoing
4. Explore and actively seek to attract 'draw card' events to the Town of Port Hedland.	MCED	June 08	Staging of major community events, i.e. WA Ballet, Darryl Braithwaite at the Civic Centre Gardens; as well as live theatre, music, opera and children's entertainment at the Matt Dann Cultural Centre	Ongoing

Goal 3 – Townscape

That both Port and South Hedland are recognised as being attractive and well maintained.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. In conjunction with industry, business and the community, develop improved verge and streetscape treatments throughout the Town.	DES	Feb 08	Working with BHP & PHPA re verge treatments in West End. Design ongoing for Throssell Rd streetscape	Ongoing
2. Review, update and continue to implement Council's 5year Civic Buildings Cyclical Maintenance and Capital Development Plan.	MBS	Ongoing	Update and review undertaken annually prior to annual budget review. 5 Year plan reviewed – amended – updated.	Ongoing
3. Provide additional shade through the installation of trees and formal shade structures in strategic locations.	MTS	July 08	Development commenced for public infrastructure, boulevard tree planting development ongoing, KSO & CMO playground shade construction commenced Oct 08 (completion Oct 08)	June 09

KEY RESULT AREA 3 – COMMUNITY DEVELOPMENT

The development of a more vibrant, sustainable community is a key responsibility of the Town of Port Hedland. Community Development areas that Council has identified as being critical to achieving this goal are

- Youth and Children;
- Sports and Leisure;
- Healthy Community;
- Community Safety and Crime Prevention; and
- Arts and Culture

CRITICAL SUCCESS STRATEGIES that have been identified for the Community Development area are:

1. Development of a range of facilities and activities for local young people including the upgrade of the JD Hardie Centre.
2. Development of new and improved sporting facilities including a new multi-purpose sports facility in South Hedland.
3. Improving boating facilities
4. Implementation of the Town's Community Safety & Crime Prevention Plan
5. Installation of public art throughout the Town that illustrates the uniqueness and significance of the Town.

Goal 1 - Youth & Children

That parents and young people in the Town have access to a range of facilities and services that is comparable to a metropolitan area.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with stakeholders to develop a consolidated plan to improve the availability of Child Care (both centre based and Family Day Care) places available with the Town. Implement key initiatives in a timely manner.	MCED	2006	Working with Kids Matter project (PDC) to establish FDC operators throughout the Pilbara. To date 18 new licensees have commenced operation. In 2006 only 1 operator in Hedland, now have 4.	Ongoing project.
2. Convert the JD Hardie Centre into a more youth focused facility.	MCED/MRS	Aug 08 Ongoing	<ul style="list-style-type: none"> • Advertised tenders for initial design work. • Preferred tenderer selected Sept 08 • Concept design work due for completion 24 Nov 2008 MRS – Provision of a minimum of 5 x youth based programs per week, plus holiday program, and a minimum of 2 x events per annum targeting youth.	Sept 08 24 Nov 08 Ongoing
3. Establish regular formalised consultation mechanisms between Council and Young People.	MCED	2006	PFDC Coordinator participating on following committees: <ul style="list-style-type: none"> • Childcare Regulations Review Committee • Port Hedland Youth & Family Centre. • PELA Pilbara Early Learning Alliance. • Childcare Links • Protective Behaviours Hedland • Network with ICC, RuCSN and all childcare centres. 	Ongoing

			Community Development Officer participation on following committees:- <ul style="list-style-type: none"> • HYLC • HYSAG 	Ongoing
4. Ensure that the community has an opportunity to become involved in Council infrastructure projects such as park developments, tree planting, event planning, etc.	MCED	2007	Sought public comment in relation to parks redevelopment and South Hedland CBD re-development.	Oct 2009
5. Work with key youth stakeholders to ensure that a range of events/functions are available for local youth including recreation, leisure, adventure and art/craft activities.	MCED		Currently working HYLC & HYSAG to develop youth based events.	Ongoing
6. Work with stakeholders on initiatives that improve both the perception and the quality of education within the Town.	MCED	Feb 09	To commence next school year.	

Goal 2 - Sports & Leisure

That the community has access to sports and leisure facilities at or above the quality that they would be able to access in the metropolitan area.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Progressively implement the recommendations of the Sports Facility Audit with a particular focus on: <ul style="list-style-type: none"> • The development of a multi-purpose sports facility at Kevin Scott Reserve • Upgrading all existing facilities to an appropriate standard. • The development of additional quality facilities at Colin Matheson Oval, McGregor Street Reserve and the South Hedland Bowling & Tennis club 	MRS	2006/07 (5 year plan)	Recommendations being undertaken as per the Sports Facility Audit. Focus items: <ul style="list-style-type: none"> • Multi-Purpose Sports Facility: project commenced, with architectural designs being developed • Upgrade of existing facilities – ongoing • Other facilities <ul style="list-style-type: none"> ○ Colin Matheson Oval – Design and Construct Tender being developed for turf. ○ McGregor Street Reserve – Undertaking soil and hydrological analysis to allow for continuation. ○ Bowling and Tennis Club – association obtaining a QS report and funds 	5 year plan. Focus items: <ul style="list-style-type: none"> • Design due Mar 09 • Ongoing • Oval – Feb 09 • Final report – Mar 09 • Ongoing – with assoc.
2. Provide improved boating facilities at Finucane Island and the Town Boat Ramp.	MTS	July 08	Potable water tap installed, lighting repaired at Town boat ramp. Letter sent to PHPA re ramp channel lighting 25/9/08 – pending meeting with PHPA staff. Survey complete and designs commenced for Fini boat ramp. Seeking community feedback.	Town – Jan 09, Finucane – April 09
3. Identify and implement opportunities to sustainably upgrade programs and services at the Town Aquatic facilities.	MRS	Ongoing	Meet monthly with the YMCA to determine outcomes compared to the KPI's.	Ongoing
4. Explore opportunities for the development of an appropriate off-road/recreational driving area that is away from sensitive beach and dune areas.	MEH	Not commenced		
5. Review library operations and locations develop a plan for the future operations of libraries in the Town.	MLIS	08/10/08	Revision of concept design brief for relocation of Port Hedland Library	

Goal 3 - Health

That the community has access to high quality health services and facilities and the Town is taking appropriate preventative measures to ensure a healthy environment.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with DHW to ensure that the new South Hedland Hospital proceeds in a timely manner.	CEO	Ongoing	Construction Works (Doric) commence Sept 08.	
2. Regularly liaise with stakeholders regarding health care issues and actively seek to ensure that health services improve in accordance with community expectations.	CEO		May 08 – WACHS presented to CI Informal Briefing. To be scheduled on a bi-annual basis.	Ongoing
3. Review Environmental Health service levels to the Town of Port Hedland and develop a Local Public Health Plan based on risk management principals.	MEH	Sept	Discussions have taken place. Other plans reviewed and studied. Approx 50% completed	Dec 08
4. Monitor commercial and industrial activities that have potential negative impact on the community, and actively seek Department of Environment and Conservation enforcement of regulatory standards.	MEH	Ongoing	Working relationship has been established with the DEC in Karratha	Ongoing
5. Review the Town's Disability Service Plan and undertake actions to improve access to services and all facilities.	MCED		<ul style="list-style-type: none"> DAIP was reviewed in Sept 2008. This has now been advertised for public comment. A Disability Working Group is currently being developed. Item will be presented for adoption to Council at November 08 meeting. 	Adoption of Plan – Nov 08 Ongoing

Goal 4 - Community Safety & Crime Prevention

That Town of Port Hedland is recognised as a safe place to live

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with partners to engage a Community Safety & Crime Prevention Coordinator/Facilitator whose primary responsibility is to ensure the timely implementation of initiatives listed in the Town of Port Hedland Community Safety & Crime Prevention Plan.	DCRS	July 08	<ul style="list-style-type: none"> • Position Description prepared. • Applicants sought to fill position 	Oct 08
2. In conjunction with the Police and other stakeholders, develop initiatives that discourage street drinking, littering, graffiti and other anti-social behaviour in public places and implement appropriate actions.	DCRS		<ul style="list-style-type: none"> • Introduced "Eyes on the Street" in September 08. • Looking at other initiatives. 	Sept 08 Ongoing
3. Adopt a community based emergency risk management process for the Town, and co-ordinate the development of response plans to natural disasters through the Local Emergency Management Advisory Committee (LEMAC).	MCED		<ul style="list-style-type: none"> • LEMC & LRCC established with regular monthly meetings of LEMC. • Plans constantly being reviewed and developed as well as exercises. 	Ongoing
4. Install CCTV and/or other appropriate security measures for identified crime and safety 'hot spots'.	DCRS	July 08	<ul style="list-style-type: none"> • Scope of project developed in conjunction with other stakeholders. • Quotes being obtained. • Selection of contractor and completion of works due January 09. 	Jan 09
5. Work in partnership with government and other stakeholders to develop additional 'pro-social' diversionary activities for young people.	MCED/MRS	Ongoing	MRS – Provide a minimum of 6 x events per annum (recreation based), utilising other stakeholders within the community	Ongoing

Goal 5 - Arts & Culture

That the Town is recognised as a location where arts and culture is promoted and quality art work is produced.

Strategy	Scheduled Completion Date	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Initiate the development of Board of Management to manage and operate Council funded facilities within the Courthouse Arts Centre & Gallery precinct.	DCRS	2007	Agreement has been undertaken with FORM Contemporary Art & Design to manage Courthouse from 1/9/08 to 30/8/09 whilst longer term agreement with PACDAC is being finalised.	Aug 09
2. Develop a public art policy/strategy and install public art in key locations within the Town.	MCED	July 07	Public Art being installed in conjunction with other stakeholders.	Ongoing
3. Develop a unique entry statement to the Town.	MCED	Mar 08	Project awarded for construction of artwork on Great Eastern Highway Information Bay near Airport.	Feb 09
4. Undertake initiatives that both increase patronage levels and improve the financial performance of the Matt Dann Theatre.	MCED	July 08	<ul style="list-style-type: none"> • Better selection of shows for 2009 live performance season, according to audience demographic and previous results of similar shows. • Increased/more targeted marketing activity for MDCC. • Fundraisers held in conjunction with local community groups, i.e. movie premier, SHNL movie events. • Implementation of new ticketing system for MDCC to allow online and agent sales. 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Nov 08</p>
5. Actively pursue the development of additional arts and cultural facilities within the Town including a new commercial cinema and an aboriginal arts facility.	DCRS	Sept 08	Investigation of options for aboriginal art working space in South Hedland commenced with FORM and Department of the Environment, Water, Heritage and the Arts (DEWHA).	June 09

KEY RESULT AREA 4 – ECONOMIC DEVELOPMENT

While the Town of Port Hedland is currently experiencing resource driven 'boom times' the Town Council recognises that a diverse, well planned business community is needed to create a sustainable economic base for the future. Council believes that the Town needs to become more than just a mining/port Town. To achieve this support is required for other industries including tourism, agriculture, light industrial and small business operators.

CRITICAL SUCCESS STRATEGIES that have been identified for the Economic Development area are:

1. Fast-tracking the release of additional industrial, commercial and residential land within the Town.
2. Partnering with major resource industries to ensure that industry growth leads to community growth.
3. The development of Council policies and/or business incentives that assist in attracting and retaining businesses within the Town.
4. The development of appropriate accommodation options for the variety of market segments that visit the Town of Port Hedland.

Goal 1 – Tourism

That the Town's profile as a tourism destination is lifted and visitor nights in the town have significantly increased.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Implement both the Turtle Boardwalk project and the Stairway to the Moon project and work with stakeholders to identify other tourism product development initiatives.	MTS	July 07	Designs complete. Construction by Council staff – confirmed that registered builder not required on Crown land vested in Council. Commencement pending DEC approval and indigenous heritage survey results	June 09
2. Work with stakeholders to transform the look and feel of the historical heart of Port Hedland to make it more attractive and informative for visitors.	CEO	July	West End Greening Project underway. The Town will mark its 112th birthday with a heritage festival to be held throughout the cultural precinct, along Wedge and Edgar Streets 25.10.08. Port Hedland Port Authority – Entrance Modifications and Landscaping and Anderson Street Landscaping – from The Esplanade to Edgar Street (funded by BHPB) commenced.	Ongoing
3. Redevelop the visitor entry bays on the northern and southern roads entrances to the Town.	MCED	Oct 08	Preliminary design work commenced in conjunction with Entry Statement art installation.	May 09
4. Ensure that the proposed new Port Hedland hotel project proceeds in a timely manner.	CEO	Ongoing	Planning application expected early 2009.	
5. Identify sites for the development of new caravan park/eco tourism facilities (both permanent and temporary). Implement key priority projects.	DCRS	Sept 08	Feature Survey of land adjacent to Cooke Point Caravan Park commenced.	July 09

Goal 2 – Mining

That the Town has developed strong working relationships with the mining industry that are achieving sustainable outcomes for the local community.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Partner with BHP, FMG, Dampier Salt, Newcrest Mining and others mining companies to develop community infrastructure and a stronger community.	CEO	Ongoing	Partnerships are currently being negotiated with BHP, FMG and NW Iron Ore Alliance.	Ongoing
2. Review all mining and port development proposals to ensure that any negative impacts on the community due to either construction or operational activities are minimised.	CEO/DCRS		Undertaken as part of planning assessment.	Ongoing

Goal 3 - Business Development

That the Town of Port Hedland is recognised as local government authority that works closely with businesses to achieve sustainable economic growth and a broad economic base.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with the BEC, PHCCI and others to investigate the potential development of a Business Incubator and/or other small business development initiatives within the Town.	DCRS/MCED	Jan 09		
2. Develop Council policies and/or incentives that assist in attracting and retaining businesses within the Town of Port Hedland.	DCRS/MCED	Feb 09		

Goal 4 - Land Development Projects***That land is being released and developed to meet the needs of a growing community.***

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Fast-track the release and development of commercial, industrial and residential land in a sustainable manner including: <ul style="list-style-type: none"> • Pretty Pool Developments • South Hedland New Living developments • Landcorp's Various Industrial Land release programs. • Moore St Development and West end Developments • South Hedland CBD Developments • Redevelopment of the Port Hedland Telstra/Water Corporation Site. 	CEO/DCRS		<ul style="list-style-type: none"> • Release of Pretty Pool Stage 4. • Release of residential land in South Hedland. • Concept Plan for South Hedland CBD endorsed by Council. • Development of Industrial land commenced. • Wilson Street super lot released for tender • Morgan Street development to be released to market • Preliminary discussions held with Telstra/Water Corporation regarding release of Industrial land at Spinifex Hill/Cooke Point. 	Completed Ongoing Feb 09 Jul 08 Early 09
2. Promote and support initiatives that attract new developers, builders and/or tradespeople to the Town	CEO	Ongoing	TWA proposal being negotiated. Working closely with PHCCI. SHNL Home Expo Oct 08.	Ongoing
3. Work with the DPI to identify additional crown land that can be released for development in a timely manner.	MP	April 08	August 08 – DPI-SLS wrote to regarding the release of the Wedgefield Community Reserves for Industrial purposes; July 08 – Raised the possibility of a joint funded Lands Officer between ToPH and DPI-SLS with CEO and Murray Raven – Was advised it was a good idea and was requested to make a submission to DPI. As I have no experience in this area I requested DRCS to assist and discuss the issue further with CEO to get background information on a submission; June 08 – Land Officer request not supported by Council; and April 08 – Requested Lands Officer as part of the 08-09 Budget process.	Ongoing
4. Commence the development of a marina/safe boating harbour.	CEO		Continued discussions with PHPA.	
5. Ensure that the infill sewerage program in Port Hedland is completed within the prescribed project timeframe.	CEO	Dec 07	Ltr to Water Corp 12.12.07. Presented to Council's Informal Briefing Session 08.10.08. Due for implementation over next 18 mths. Anticipated to commence April 2009.	

<p>6. Progress implementation of the Town of Port Hedland Staff Housing Strategy with the aim of making staff housing more self-supporting.</p>	<p>CEO</p>	<p>Aug 08</p>	<p>Item re: Housing Options presented to Aug OCM. Increase in housing Allowance in lieu of housing; development of a policy to provide free accom. to staff whose partner provides FDC to ToPH staff; and investigation of ToPH being guarantor of 50% of housing deposit for long-term staff.</p>	<p>June 08</p>
<p>7. Review options for the development of Council office space and depot accommodation for the Town of Port Hedland.</p>	<p>DCRS</p>	<p>Aug 08</p>	<p>Eng. Services relocated to PHIA. Investigating possibility of consultants to assist.</p>	<p>June 08</p>

Goal 5 - Town Planning & Building

That Town Planning and Building control policy and practices within the Town are facilitating the rapid development of a sustainable community.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with key stakeholders to ensure that the Land Use Master Plan is implemented.	MP	April 08	Sept 08 – LUMP endorsed by WAPC as the Town's Local Planning Strategy; August 08 – TWA's encouraged towards Town Centres in accordance with LUMP recommendations; June 08 – Structure Plan development requested not supported by Council as part of the Budget Process; and April 08 – Structure Plan development requested as part of the 08-09 Budget	Ongoing
2. Develop Local Planning Scheme No 6.	MP	April 08	August/Sept 08 – Initial discussion held with DPI Karratha and Manager Planning SoR – Process slowed by State Election and the possible DPI implications. July 08 – CEO endorsed the proposal for a Joint Planner between ToPH and SoR. But not SoEP or SoA. DRCS to arrange a joint meeting with SoR; and May/June 08 – The review of TPS5 and development of LPS6 discussed with DRCS and CEO as a possible joint project between the 4 Pilbara Council's given the expense and the relevance of the LPS to all Pilbara	Ongoing
3. Develop Structure Plans for key precinct areas with a particular focus on the Spoilbank/Hospital/Hotel Precinct.	MP	April 08	July-Oct 08 – Structure Plan for the West End (West of Taplin Street) Being developed in a joint project between Land Corp and ToPH; July 08 – Further development of the South Hedland New Living Project agreed to by Project team to focus on the vacant land between Cottier Road and the Demarchi Subdivision towards the development of the Public Arts walk; June 08 – Structure Plan development request not supported by Council as part of the Budget Process; and April 08 – Structure Plan development requested as part of the 08-09 Budget.	Ongoing
4. Seek State Government Commitment to addressing all outstanding Native Title issues within the Town of Port Hedland.	CEO		Discussions yet to commence with new State Government.	

KEY RESULT AREA 5 – ENVIRONMENT

The Town of Port Hedland needs and wants to part of the global response to climate change. The Council recognises that by acting locally it can assist in the slowing down of global warming.

CRITICAL SUCCESS STRATEGIES that have been identified for the Environment area are:

1. Implementing sustainable waste re-use and recycling initiatives.
2. The development of a Native Tree Nursery in conjunction with other stakeholders.
3. Minimising Councils use of energy and water.

Goal 1 – Waste Management

That the Town of Port Hedland is recognised as a regional leader in Waste Management.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Progressively develop the South Hedland Landfill Facility in accordance with the Landfill Strategic Plan.	MW	2007 2007 2008 2008 2008 2008	TOPH purchased a landfill compactor Recycling area built, waste, oil, aluminium, cans, batteries and used household goods TOPH purchased 30 ton excavator and attachments to increase recycling. Trial transfer station being built for waste separation. A new recycling shed is planned to increase recycling. Construction of new septage ponds 08/09	2007 2007 2008/09
2. In conjunction with other Pilbara Regional Council, implement the Pilbara Regional Waste Management Strategy with a particular focus on opportunities for the development of sustainable reuse and/or recycling of waste materials.	DES	July 08	Joint resource sharing initialised. RWMO advertised – Ongoing	June 09
3. Implement a green waste/mulching program that aims to service both Council and the community's need for mulch.	MW	2008	Mulching of green waste using TOPH bandit chipper. Looking at large units to be able to increase throughput	
4. Actively pursue the relocation of the Wedgefield Tox Free facility to a location that does not have the land use conflicts that the existing facility currently presents.	MP	April 08	No action at this time.	Ongoing
5. Support water re-use initiatives including residential grey water reuse.	MEHS	Ongoing	Discussions undertaken with FMG for their proposed new housing. TOPH's own Operations & Maintenance Re-Use Water Manual is in the process of being revised and updated, 95% complete	

Goal 2 - Natural Resources

That the Town of Port Hedland is managing its unique environment and using its resources sustainably.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Continue to monitor and report on the level of Council's energy, fuel and water use.	MF	Ongoing	Reported to Council in Monthly financial reports	Ongoing
2. Ensure that all available non-potable wastewater is being re-used appropriately on Council reserves and school ovals.	DES	Feb 08	Investigated new treatment systems	NA – Council not funding
3. Investigate alternate watering regimes (other than mains water) for Council's open space areas.	DES	Feb 08	Bore applications approved – testing commencing	Feb 09
4. Review opportunities to make the Port Hedland International Airport more energy and natural resource efficient.	AM	Sept 08	Paper being delivered to AAA conference concerning solar air grounds	Dec 08
5. Ensure that 'environmental friendliness' is considered as a major factor within Council's fleet management processes.	MTS	July 08	All 08/09 vehicles ordered. Toyota Prius ordered for DES replacement.	Jan 09
6. Advocate for a permanent DEC presence within the Town of Port Hedland.	CEO		Awaiting advice from new State Government.	

KEY RESULT AREA 6 – GOVERNANCE

The Town of Port Hedland has developed to become a medium/large sized West Australian Local Government Authority. Council recognises that, as a significant business, it must have the governance structures, systems and procedures in place to lead this community to a bigger, better, brighter and more sustainable future.

CRITICAL SUCCESS STRATEGIES that have been identified for Council's Governance include:

1. Sustainably progressing with the development and implementation of Local Government services to indigenous communities in accordance with State/Federal Government Bilateral agreement on indigenous communities.
2. The development of strategies to attract and retention staff.
3. The development of innovative communication mechanisms with its constituents including the development of a series of neighbourhood barbecues.

Goal 1 – Leadership

That the community acknowledges that the Town is leading the future development and management of the municipality in an effective and accountable manner.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Ensure that Councillors and staff are aware of industry best practice and actively engage in learning opportunities.	CEO	Ongoing	Councillors attended LG Week. Various Crs have attended Prof. Dev. Training. Training Plan developed for staff.	Ongoing
2. Investigate options to develop new and emergent leaders in our community.	MCED	July 08	Council provides ongoing support to HYLIC.	Ongoing
3. Work with other Pilbara Regional Council to implement agreed actions that achieve measurable benefits to the Town of Port Hedland community.	CEO	Ongoing	Continuing to work with PDC – Outcomes incl. Waste Management Plan, and Aquatic Centre Tender	Ongoing

Goal 2 - Traditional Owners and Aboriginal People

That traditional owners and aboriginal are informed about, and involved with, the provision of Council services and facilities

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Work with the State and Federal Government to sustainably progress the implementation of the 2006 Bilateral Agreement on Services to Indigenous Community.	DRCS	July 08	<ul style="list-style-type: none"> Currently awaiting outcomes of service level review by State and Federal government agencies. Established Aboriginal Affairs Working Group to provide informed feedback on service levels. Undertook day trip study to Yandeyarra. 	
2. Work with relevant agencies to implement an appropriate action plan to address community visitors including the development of a managed campground.	DRCS	Aug 08	Advice has been sought from Aboriginal Affairs Working Group as to site needs and design requirements. Access to land to be secured through DPI.	Mar 09
3. Conduct Council visits of aboriginal communities to ensure that there is knowledge and understanding of issues.	CEO	May 08	May 08 - DRCS attended 'Planning Towards a Sustainable & Vibrant Community' at Yandeyarra - Mugarinya Council. Oct 08 - Aboriginal Advisory WG visiting Yandeyarra.	

Goal 3 – Communication

That Town of Port Hedland is recognised by residents and ratepayers as being an open, informative, accountable local government that listens to community views and keeps stakeholders informed.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Continue to promote Council's successes to the community and seek community views on Council activities via: <ul style="list-style-type: none"> Newsletters and advertisement in the local newspaper. Regular press releases and timeslots on local radio. Shopping centre displays Other appropriate means. 	CEO	Ongoing	Regularly promoted Council's success to community via: Town Talk (Monthly ad in NWT), Port in Progress (Qly Newsletter to all householders), weekly Media Releases and weekly local community radio timeslot.	Ongoing
2. Redevelop and regularly update the Town of Port Hedland website, ensuring that it is both interactive and contemporary.	MCS		In the process of being reviewed and updated, including developing an internal intranet	Ongoing
3. Install community notice boards that advertise local services and events.	MCED		<ul style="list-style-type: none"> Preferred sites to be determined. Installation to be completed. 	Dec 08 June 09
4. Host a series of Council funded 'Neighbourhood Barbecues' as a mechanism of hearing issues and concerns from local areas.	CEO		Yet to commence.	

Goal 4 - Systems Development

That the Town's internal operating systems are structured in a manner that assists in providing timely accurate information to the community.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Continually review and update Council's financial managements systems, policies and procedures to ensure that they remain contemporary, accurate and user friendly.	MFS		An annual review is planned to commence next calendar year after completion of the annual financial statements.	
2. Develop branding and corporate style guidelines for all Council facilities, events and communications with the public to aid in the community's recognition of the services and facilities that the Town provides.	CEO		Logo style guide developed. Branding and corporate style guidelines being developed for facilities, events and communications – for presenting to Council's Informal Briefing Session.	
3. Develop a comprehensive system for the management of Council leases.	DCS			
4. Upgrade the town's record keeping and filing structures to industry best practice standards.	MCS		Funds budgeted to introduce IT visions records management module into the organisation. Area has been affected by lack of staff resources (senior records officer to be appointed shortly)	Jan - Mar
5. Regularly hold OH&S meeting that review incidents and near misses and develop pro-active responses to incident/hazard management.	MCS		Occurring on a monthly basis	Completed
6. Examine alternatives that improve staff attraction and retention rates.	CEO		Scholarship Program implemented.	

Goal 5 - Policy & Legislation

That Council is responding to the communities needs and desires through appropriate policy and legislative responses.

Strategy	Primary Officer Responsible	Date Started	Actions/Works Undertaken to Date	Date of Est. Completion /Completed
1. Progressively review all Council Policies with the aim of reviewing all policies at least once in every two years.	EXEC	Ongoing	<p>April 08 – 7/001 Culture MDCC and 7/003 Community Cultural Celebrations and Events reviewed to include StarSearch</p> <p>April 08 – 9/008 Verge Treatments amended</p> <p>April 08 – 2/014 Investment Policy review.</p> <p>May 08 – adopted new Policy 4/022 Members Professional Development and Associated Travel and Accommodation</p> <p>Jun 08 – reviewed Policy 6/008 Number of Rubbish Bins to be supplied to Sporting Reserves.</p> <p>Aug 08 – development of a policy to provide free accommodation to staff who's partners provide day care services to ToPH staff being developed.</p> <p>Oct 08 – report to OCM re: Working Group policy.</p> <p>Aug 08 – development of a policy to provide free accommodation to staff who's partners provide day care services to ToPH staff being developed.</p>	Ongoing
2. Progressively review and amend (where necessary) each of Council's Local Laws and ensure that they are being appropriately enforced.	DCS			
3. Work with key agencies to review and develop Council policies in relation fire prevention and fire management	MEH	Ongoing	Solid working arrangements are being established with the local volunteer brigades, FESA, LEMC members	Ongoing

11.4.2.2 Policy Development : Administration of Working Groups (File No.: ...)

Officer Gaye Stephens
Executive Assistant

Date of Report 16 October 2008

Disclosure of Interest by Officer Nil

Summary

For Council to consider a new Policy in relation to administration of Council's Working Groups.

Background

At its Ordinary Meeting held on Wednesday 26 October 2005, Council resolved as follows:

"That:

- i) Council agree to the establishment of working groups on specific issues on an as needs basis;*
- ii) Council specifically detail the aims and purpose of the group, the membership of the group and the tenure of the group as a component of the establishment of each working group;*
- iii) as a standard practice, no delegated authority be provided to Council committees unless specifically deemed necessary by the Council; and*
- iv) minutes of working groups and advisory committees be provided to Council as a component of the Monthly Council information Bulletin."*

Various Councillors have raised concerns over how Council's various Working Groups are being administered.

Some of the concerns raised include (but not limited to):

- Times Meetings are held
- Availability of Councillor representatives to attend
- The amount of notice provided to members prior to the next meeting
- Timely distribution of Working Group Agendas and Minutes
- The varied structure of Agendas and Minutes of each Working Group

Based on these concerns, a policy document has been developed for Council's review and consideration.

Working Groups are not formal committees established under section 5.8 of the Local Government Act. Working Groups meet as and when required and membership varies dependent on the issues to be addressed. The Officer responsible for each working group currently reports any outcomes from working group meetings direct to Council via an Officer's Report.

While not specifically referred to in the Local Government Act, the operation of working groups, advisory groups and other similar structures is commonplace in Local Government authorities. These structures are used to allow input into discussions and debate regarding community issues in a less formal setting.

Council currently has the following Working Groups operating:

- Alliance Advisory Group
- BHPBIO/Council Joint Projects Working Group
- Newcrest Mining/Council Joint Projects Working Group
- Youth and Recreation Facilities Working Group
- Local Law and Policy Review Working Group
- Community Safety and Crime Prevention Working Group
- Aquatic Centre's Advisory Working Group
- Spoilbank Project Working Group
- Staff Housing Working Group
- Cycle Plan Development Working Group
- Recreation Reserve Development Plan Working Group
- Airport Working Group
- Aboriginal Affairs Working Group
- CCTV Project Implementation Working Group

Consultation

Chief Executive Officer
Directors
Various Councillors

Statutory Implications

Local Government Act 1995, states (in part):

“2.7. The Role of council

Without limiting subsection (1), the council is to -

(b) determine the local government's policies.

Policy Implications

The following Administration Policy 'Administration of Council's Working Groups' is proposed for Council's Consideration:

1/012 ADMINISTRATION OF COUNCIL'S WORKING GROUPS

From time to time Council establishes working groups on specific issues on an as needs basis.

Objective of the Policy

To ensure consistent administration of Council's Working Groups.

Guidelines

- i) When Council establishes a Working Group Council shall consider the inclusion of the following in its resolution:*
 - a) the specific details of the aim and purpose of the group, the tenure of the group, the membership of the group and delegations to the group, as a component of the establishment of each working group;*
 - b) as a standard practice, no delegated authority will be provided to Council's Working Groups unless specifically deemed necessary by Council; and*
 - c) minutes of working groups will be provided to Council as a component of the Monthly Council information Bulletin*
- ii) The Responsible Officer for a Working Group shall ensure the efficiency of administration of a Group by:*
 - a) setting the time for a Working Group to be held at the most suitable time for the majority of members to attend;*
 - b) giving five (5) working days notice of upcoming Working Group meetings;*
 - c) ensure the Agenda is distributed to all members of a Working Group at least 72 hours prior to the meeting;*
 - d) ensure the Minutes of a Working Group are distributed within ten (10 working days following the meeting;*
- iii) The layout of Agenda and Minutes for Working Groups shall be similar to Council's Ordinary Meeting Agenda and Minutes, and include:*
 - a) the Aim/Purpose, Tenure, Membership and Delegation details before the order of business;*

b) *the order of business at Working Group Meetings shall be as determined by the Working Group from time to time, but shall include:*

- 1 *Opening of Meeting*
- 2 *Recording of Attendance and Apologies*
- 3 *Declaration by Members to Have Given Due Consideration to all Matters Contained in the Business Paper Presented Before the Meeting*
- 4 *Confirmation of Minutes of Previous Meeting*
- 5 *Announcements by the Chairman without Discussion*
- 6 *Petitions/Deputations/ Presentations/Submissions*
- 7 *Items of Business to be Discussed*
- 8 *Closure”*

Strategic Planning Implications

KRA 6 – Governance

Goal 5 – Policy & Legislation: That Council is responding to the community’s needs and desires through appropriate policy and legislative responses.

Strategy 1. Progressively review all Council Policies with the aim of reviewing all policies at least once every two years.

Budget Implications

Nil.

Officer’s Comment

The proposed policy is aimed at addressing the concerns of Council, while also inserting some objectivity into how Working Groups are administered by the Town.

Council has the option to reject, amend or adopt the proposed policy.

Attachments

Nil.

Officer's Recommendation

That Council adopts new Policy 1/012 Administration of Council's Working Groups, as follows:

1/012 ADMINISTRATION OF COUNCIL'S WORKING GROUPS

From time to time Council establishes working groups on specific issues on an as needs basis.

Objective of the Policy

To ensure consistent administration of Council's Working Groups.

Guidelines

- i) When Council establishes a Working Group Council shall consider the inclusion of the following in its resolution:
 - a) the specific details of the aim and purpose of the group, the tenure of the group, the membership of the group and delegations to the group, as a component of the establishment of each working group;
 - b) as a standard practice, no delegated authority will be provided to Council's Working Groups unless specifically deemed necessary by Council; and
 - c) minutes of working groups will be provided to Council as a component of the Monthly Council information Bulletin
- ii) The Responsible Officer for a Working Group shall ensure the efficiency of administration of a Group by:
 - a) setting the time for a Working Group to be held at the most suitable time for the majority of members to attend;
 - b) giving five (5) working days notice of upcoming Working Group meetings;
 - c) ensure the Agenda is distributed to all members of a Working Group at least 72 hours prior to the meeting;
 - d) ensure the Minutes of a Working Group are distributed within ten (10) working days following the meeting;

- iii) The layout of Agenda and Minutes for Working Groups shall be similar to Council's Ordinary Meeting Agenda and Minutes, and include:
 - a) the Aim/Purpose, Tenure, Membership and Delegation details before the order of business;
 - b) the order of business at Working Group Meetings shall be as determined by the Working Group from time to time, but shall include:
 - 1 Opening of Meeting
 - 2 Recording of Attendance and Apologies
 - 3 Declaration by Members to Have Given Due Consideration to all Matters Contained in the Business Paper Presented Before the Meeting
 - 4 Confirmation of Minutes of Previous Meeting
 - 5 Announcements by the Chairman without Discussion
 - 6 Petitions/Deputations/Presentations/Submissions
 - 7 Items of Business to be Discussed
 - 8 Closure”

200809/108 Council Decision**Moved:** Cr G D Bussell**Seconded:** Cr A A Carter

That Council adopts new Policy 1/012 Administration of Council's Working Groups, as follows:

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 - a) **the specific details of the aim and purpose of the group, the tenure of the group, the membership of the group and delegations to the group, as a component of the establishment of each working group;**

- b) minutes of working groups will be provided to Council as a component of the Monthly Council information Bulletin
- a A Chairperson be elected by the WG
- ii) The Responsible Officer for a Working Group shall ensure the efficiency of administration of a Group by:
 - a) setting the time for a Working Group to be held at the most suitable time for the majority of members to attend;
 - b) giving five (5) working days notice of upcoming Working Group meetings;
 - c) ensure the Agenda is distributed to all members of a Working Group at least 72 hours prior to the meeting;
 - d) ensure the Minutes of a Working Group are distributed within ten (10) working days following the meeting;
 - e) that where a Working Group Recommendation to be made for Council consideration, then a copy of the recommendation be circulated to all Councillors and Working Group members.
- iii) The layout of Agenda and Minutes for Working Groups shall be similar to Council's Ordinary Meeting Agenda and Minutes, and include:
 - a) the Aim/Purpose, Tenure, Membership and Delegation details before the order of business;
 - b) the order of business at Working Group Meetings shall be as determined by the Working Group from time to time, but shall include:
 - 1 Opening of Meeting
 - 2 Recording of Attendance and Apologies
 - 3 Declaration by Members to Have Given Due Consideration to all Matters Contained in the Business Paper Presented Before the Meeting
 - 4 Confirmation of Minutes of Previous Meeting
 - 5 Announcements by the Chairman without Discussion

- 7 Items of Business to be Discussed**
- 8 Closure”**

CARRIED 9/0

REASON: Council determined to include clause ii) e) as follows:

- e) that where a Working Group Recommendation to be made for Council consideration, then a copy of the recommendation be circulated to all Councillors and Working Group members.*

and that Working Group agendas shall include the following:

- 1 Opening of Meeting*
- 2 Recording of Attendance and Apologies*
- 3 Declaration by Members to Have Given Due Consideration to all Matters Contained in the Business Paper Presented Before the Meeting*
- 4 Confirmation of Minutes of Previous Meeting*
- 5 Announcements by the Chairman without Discussion*
- 7 Items of Business to be Discussed*
- 8 Closure”*

ITEM 12 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL**12.1 Planning Services****12.1.1 *Proposed Removal of Section 70A Notification from Strata Lot 1, 102 Sutherland Street, Port Hedland (File No.: 803296G)*****Officer Leonard Long**

Planning Officer

Date of Report

20 October 2008

Disclosure of Interest by Officer Nil**Summary**

A request for the removal of section 70A notice from Strata Lot 1, 102 Sutherland Street has been received from Messrs Shane Jacobs Settlements on behalf of the owners Rocky Paton Wylie and Nicole Elizabeth Wylie, due to the lot being strata titled.

Background

An application for ancillary accommodation was approved by Council on Lot 1534 in July 1996, one of the approval conditions read as follows:

“the owner of the subject land entering into a legal agreement with the Town of Port Hedland, which shall bind the owner, his heirs and successors in title, requiring that the occupier of the ancillary accommodation shall be a member of the family of the occupier of the main dwelling. The agreement shall be prepared by Council’s solicitors and all costs associated with the preparation of the agreement shall be borne by the applicant.”

In May 2003 the owner of Lot 1534 applied to have the lot subdivided into two lots, the application was subsequently approved by the Western Australian Planning Commission in November 2003 and Lot 1 and Lot 2 of Lot 1534 were created.

Consultation

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implementations

Nil

Budget Implications

Nil

Officer's Comment

As the property has now been strata titled, and each dwelling occupies its own lot, the section 70A notification is no longer relevant and can be removed without any prejudice to Council.

200809/109 Council Decision/Officer's Recommendation

Moved: Cr J E Ford

Seconded: Cr G J Daccache

That Council:

- i) approve the removal of the section 70A Notification from Strata Lot 1, 102 Sutherland Street, Port Hedland; and
- ii) that all cost associated with the removal of the section 70A Notification be borne by the applicant/property owner(s).

CARRIED 9/0

ITEM 13 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil.

ITEM 14 CONFIDENTIAL ITEMS

Nil.

ITEM 15 APPLICATIONS FOR LEAVE OF ABSENCE

200809/110 Council Decision

Moved: Cr A A Carter

Seconded: Cr G J Daccache

That the following Applications for Leave of Absence:

- . **Councillor Jan Gillingham on 24 October 2008, and from 11 to 20 November 2008 inclusive;**

be approved.

CARRIED 9/0

6:55 pm Councillor G D Bussell left the room.

NOTE: Mayor announced the cutting of Council's 112th Birthday Celebration cake.

ITEM 16 CLOSURE

16.1 Date of Next Meeting

The next Ordinary Meeting of Council will be held on Wednesday 26 November 2008, commencing at 5.30 pm.

16.2 Closure

There being no further business, the Chairman declared the meeting closed at 7:00 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the Council at its Ordinary Meeting of 26 November 2008.

CONFIRMATION:

MAYOR

DATE