



## **UNCONFIRMED MINUTES**

**“WITHOUT PREJUDICE”**  
Minutes are provided on the strict understanding that all terms whether deemed expressed or implied do not purport to record the proceedings of Council until confirmed by resolution of the Town of Port Hedland Council.

### **Town of Port Hedland**

### **MINUTES**

### **OF THE**

### **SPECIAL MEETING OF THE TOWN OF PORT HEDLAND COUNCIL**

### **HELD ON**

**WEDNESDAY 11 JULY 2012**

**AT 4:30 PM**

### **IN COUNCIL CHAMBERS McGREGOR STREET, PORT HEDLAND**

*Purpose of Meeting: To consider:  
Appointment of Chief Executive Officer (Confidential)*

#### **DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Town of Port Hedland for any act, omission, statement or intimation occurring during Council Meetings. The Town of Port Hedland disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.*

*Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Town of Port Hedland advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.*

*Ian Hill  
Acting Chief Executive Officer*



OUR COMMITMENT

*To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.*

**ITEM 1 OPENING OF MEETING .....4**

1.1 OPENING ..... 4

**ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES.....4**

2.1 ATTENDANCE..... 4

2.2 APOLOGIES ..... 4

2.3 APPROVED LEAVE OF ABSENCE..... 4

**ITEM 3 PUBLIC TIME .....4**

3.1 PUBLIC QUESTION TIME ..... 4

3.2 PUBLIC STATEMENT TIME ..... 5

**ITEM 4 QUESTIONS FROM MEMBERS WITHOUT NOTICE.....5**

**ITEM 5 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING.....5**

**ITEM 6 REPORTS OF OFFICERS .....5**

**ITEM 7 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL .....5**

7.1 *CONFIDENTIAL – Appointment of Chief Executive Officer (CEO)* ..... 6

**ITEM 8 CLOSURE.....7**

8.1 DATE OF NEXT MEETING ..... 7

8.2 CLOSURE ..... 7

**ITEM 1      OPENING OF MEETING****1.1          Opening**

The Mayor declared the Special Meeting of the Town of Port Hedland Council open at 4:34 pm and acknowledged the traditional owners, the Kariyarra people.

**ITEM 2      RECORDING OF ATTENDANCE AND APOLOGIES****2.1          Attendance**

Mayor        Kelly A Howlett  
Councillor   George J Daccache  
Councillor   Arnold A Carter  
Councillor   Michael (Bill) Dziombak  
Councillor   David W Hooper  
Councillor   Gloria A Jacob  
Councillor   Julie E Hunt

Officers

Mr Ian Hill                    Chief Executive Officer  
Mr Eber Butron                Director Planning and Development  
Ms Josephine Bianchi        Governance Coordinator

All above officers left the room at 4:35pm when Council closed the meeting to the public.

Ms Natalie Octoman        Director Corporate Services  
Ms Debra Summers         Manager Organisational Development

**2.2          Apologies**

Councillor Stan R Martin

**2.3          Approved Leave of Absence**

Councillor Jan M Gillingham

**ITEM 3      PUBLIC TIME**

Mayor opened Public Question Time at 4:34pm.

**3.1          Public Question Time**

Nil.

Mayor closed Public Question Time at 4:34pm.

Mayor opened Public Statement Time at 4:34pm.

**3.2 Public Statement Time**

Nil.

Mayor closed Public Statement Time at 4:34pm.

**ITEM 4 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**ITEM 5 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

Mayor Howlett	Cr Daccache
Cr Carter	Cr Hooper
Cr Dziombak	Cr Jacob
Cr Hunt	

**ITEM 6 REPORTS OF OFFICERS**

Nil

**ITEM 7 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL**

**201213/001 Council Decision**

**Moved: Cr Carter**

**Seconded: Cr Daccache**

**That the meeting be closed to members of the public as prescribed in Section 5.23 (2) of the Local Government Act 1995, to enable Council To consider the following item:**

- **7.1 ‘ Appointment of Chief Executive Officer’**

***CARRIED 7/0***

**7.1            *CONFIDENTIAL – Appointment of Chief Executive Officer (CEO)***

201213/002 Officer's Recommendation 1/Council Decision

Moved: Cr Carter

Seconded: Cr Jacob

That Council:

- i) in accordance with Section 5.36 of the Local Government Act 1995, adopts the Contract of Employment - Chief Executive Officer (Attachment 1) inclusive of the remuneration package of \$423,000 that incorporates the cash salary, superannuation and other associated benefits, including the performance criteria;
- ii) appoints the named candidate within the contract to the role of Chief Executive Officer for a three (3) year period, commencing on 22 October 2012.

***CARRIED BY ABSOLUTE MAJORITY 7/0***

201213/003 Officer's Recommendation 2/Council Decision

Moved: Cr Carter

Seconded: Cr Hunt

That Council:

- i) upon receipt of a signed contract of employment, announce the new Chief Executive Officer's appointment;
- ii) notes Beilby Consulting will support the CEO Recruitment Panel to monitor the Chief Executive Officer's performance throughout the probation period outlined in the contract of employment;
- iii) upon successful completion of the probation period outlined in the contract of employment, negotiates with the Chief Executive Officer the Key Performance Indicators associated with the first twelve months of employment.

***CARRIED 7/0***

201213/004 Council Decision

Moved: Cr Jacob

Seconded: Cr Carter

That the meeting be open to members of the public.

***CARRIED 7/0***

**ITEM 8      CLOSURE**

**8.1          Date of Next Meeting**

The next Ordinary Meeting of Council will be held on Wednesday 11 July 2012, commencing at 5.30pm.

**8.2          Closure**

There being no further business, the Mayor declared the meeting closed at 4.45pm.

**Declaration of Confirmation of Minutes**

I certify that these Minutes were confirmed by the Council at its Ordinary Meeting of \_\_\_\_\_.

CONFIRMATION:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE