

## NEW ITEMS REQUEST LIST

### Traffic Light Process

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

### Net Cost to Council

8,090,300
756,200
442,000
<b>9,288,500</b>

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS	
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other		Sub-Total Other Funding
<b>GENERAL</b>										
Green	Green	Pool Fencing Test Instrument	To undertake Council's obligation under the Building Act and inspect swimming pool safety. This tool will assist officers in ensuring that pool fencing and door closures are compliant as per the building act.	Safety issue No training required	1,800		1,800		-	1,800
Green	Green	Port Hedland Design Guidelines	The town is experiencing high development rates, many applications received by planning are not compliant with the R-Codes and Town Planning Scheme, and are difficult to refuse due to aesthetical concerns. It is important to ensure a high quality of development and improve the amenity. Forms part of the strategic plan.	Requested by the Mayor also. May save on tribunal costs	150,000		150,000		-	150,000
Red	Green	Vehicle for Compliance Officer	The nature of the compliance officer's position means 60% of time is spent away from the office, conducting ongoing inspections and attending meetings. Off road travel is required at times and it is for this reason a 4x4 vehicle is requested for allocation to the unit.	When the position was filled the vehicle allocation was placed on hold to see what the demand for a vehicle would be. It is determined to be a necessity.	44,500		44,500		-	44,500
Amber	Amber	Requested from Julie Hunt	Recycling Programs	Gasification Plant will assist in these.			-		-	-
Red	Red	Request from member of the public: car parking enquires	Can we please find out when car parking works are happening around CMO? Also if any design, planning works are happening around a kiss drop stop at Port Hedland Primary School.	Tinder Street Design developed Offer advice to the school with parking options Offer advice - in kind assistance			-		-	-
Green	Green	Disability Access and Inclusion Plan (DAIP)	The DAIP is required, under the Disability Services Act, to be reviewed every five years. It is proposed that quotes be sought from external consultants to under the project which requires particular expertise and significant workload, neither of which is readily available. This project will meet the needs of the Act and is an opportunity to educate	Statutory Requirement	25,000		25,000	5,000	5,000	30,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**


Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS	
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other		Sub-Total Other Funding
Green	Green	Digital Upgrade of Movie Equipment Matt Dann Cultural Centre	To upgrade the current 35mm film system to a digital format, as after 2012 films in 35mm will be phased out. This is happening earlier than previously advised and the Matt Dann team have noticed that it is already becoming more difficult to access 35mm films. To enable the Town to continue providing a successful cinema this upgrade is essential. The context of the project is the continuation of showing movies at the Matt Dann Cultural Centre. The digital system will offer a much clearer picture with a sound system that provides total experience. The scope will include replacement of the equipment along with training staff in its use. It does not include the technical upgrade. (this is listed as a separate new item). Other projects that follow this are: (1) Technical upgrade and (2) a building refurb and upgrade. If Council does not support this the Matt Dann will not be able to source current films resulting in a reduction of revenue. The Matt Dann is currently increasing in popularity thus showing an increase in revenue.	Will have minimal movie options after December	85,000		85,000		-	85,000
Amber	Green	Library Management System and OPAC	To implement number of actions outlined in the ToPH Library Services Strategic Plan 2010 - 2015. The context of the project is to engage specialist AmLib technicians in collaboration with the ToPH IT staff to upgrade the current Library Management System and facilitate access to an Online Public Access Catalogue and e-resources into the future. The goal of this project is to provide an up to date library management system with enhanced provider support and capabilities to provide for access to e-resources into the future. This system will enable users to browse the online public access catalogue of State and Local stock holdings which will be accessible form public PC's in the library and remotely via the ToPH website. Users will be able to download e-resources. Staff will have access to email or text overdue notices.		12,000		12,000		-	12,000
Green	Green	External Printing of Community Calendar	Seeking external printing services to improve the quality of the events calendar that is becoming more and more popular with the community, reduce the in-house costs as the printing requires significant time be the Marketing Officer, and to also reduce the impact of costs from the printing on ToPH printers through costs and having the printer unavailable to other staff when printing. Cost of printing in house is approx \$36,000 excluding staffing costs. The external printing would free the officers time to be utilised in other areas such as strategic projects, seeking sponsorship for events etc.	Reduce photocopy charges in corporate area if this process was to be given go ahead	30,000		30,000		-	30,000
Green	Green	Matt Dann -First Stage of Technical Upgrade	To improve safety, reliability and deliver modern service to the community by way of digital cinema options and up to date sound and lighting technology for the theatre program. The upgrade will alleviate OHS issues around the rigging of lighting. Will include lighting upgrade, replacement of lighting truss and motorised screen. To be completed over 2 financial years	Funds to come from the Department Lights \$180,00 Rig \$200,000 Screen \$20,000	300,000		300,000	100,000	100,000	400,000
Green	Green	Community Events for Cruise Ship Visits	The success of recent cruise ship visits has lead to future visits from the cruise ship to dock at Port Hedland for 5 visits in 2012/13. Officers are recommending that 2 visits in October 12 & March 13 provide staff resources and event management to promote the Town of Port Hedland to the ship patrons	Visitors Centre could possibly manage this Seek partnerships with other businesses Dependant on FORM Seekign Partnership	15,000		15,000		-	15,000
Green	Green	Activation South Hedland Town Centre Stage	Landcorp completed a Town Centre Stage in March 2012, activating this area will create a range of community activities that transform the town centre into a vibrant and active community space, bringing economic and social benefits to the Town. Activation of this area will begin officially with the hosting of the Welcome to Hedland event and will lead into 12 months of small events being programmed in such as Markets and Melodies, Flicks at the Square and Teddy Bears Picnic.	Events scaled back if Landcorp funding where to not be received. Events to be included in there will be finalised shortly ??	20,000		20,000	60,000	60,000	80,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS				EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	Sub-Total Other Funding	
Red	Red	BMX Club Business Plan	The active open space strategy document has identified the BMX track would be more suited to an alternative site. The funds of \$50,000 for this project would be sourced from the BMX club and the Town would take control of the funds and contribute to the partial cost of preparing a business plan / feasibility study for the Port Hedland BMX Club. It would be proposed to relocate the club as part of a new area of district open space located within a McGregor street sporting Precinct.		25,000		25,000	50,000	50,000	75,000
Green	Green	McGregor Street District Sporting Reserve	Establish a master plan for the McGregor Street Reserves for the development of new sporting facilities in the district open space precinct and the relocation of the existing sporting facilities on McGregor Street are integral components to the long term land use planning of Port Hedland. The project will determine what facilities are required (needs assessment), indication of how future sporting and school facilities may collocate (concept design) and the integration of costs (QS report). It will also facilitate the options to the Town for the development of the land on McGregor Street for commercial and residential use.	Possible Landcorp Funding	-		-	70,000	70,000	70,000
Amber	Amber	Marie Marland Master Plan	Working with the sports Rugby, Baseball, Softball, Tee ball, and Touch Rugby the master planning exercise will prepare suitable configuration and preliminary design brief for a purpose built club amenity. The project will consult with user groups, engage external consultants where necessary and make recommendation regarding: facility design, proposed costings, management options and funding partners. Providing the Town with concept plans and preliminary costings. This would see rectangular sports with a dedicated facility that is north floodlit and offers support amenities. The Town has received funding from DSR for the installation of floodlighting at Marie Marland Reserve. This project will assist the clubs and the Town to develop a plan that maximises the location and the use of this new facility component.	Possibly funded from DSR Green if funded / Red if not	-		-	70,000	70,000	70,000
Amber	Green	Needs Assessment / Project Plan Gatwick Aquatic Centre	The GAC has reached the end of its operational life and is now limited in its capacity to meet the needs of the community, The project proposed will focus on doing a detailed audit of the existing facility: structural condition report of the pool basin, physical audit of the plant room and building assessment of all structures. The second element of the project will be to investigate the future uses of the facility in order to meet the needs of the user groups, while looking at opportunities to compliment, not duplicate the facilities that the MPRC and SHAC offer. The project will allow Council to prepare a realistic and manageable project timeframe for essential works. There is a desperate need to undertake this project in the 12.13 FY. The pool has passed its realistic operational lifespan and the potential for unplanned and unbudgeted works is realistic	FY 13/14 \$15,000 Possible funding from DSR Small Grants Program	15,000		15,000	15,000	15,000	30,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

**Net Cost to Council**

8,090,300
756,200
442,000
<b>9,288,500</b>

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS				EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	Sub-Total Other Funding	
Red	Green	Master Plan Motor Sports	Undertake a detailed consultation process with all motor sports clubs within the Town to state sporting bodies and possible funding bodies, develop a master plan to identify future sites for motor sports within the Town. The Hedland Motor Cross Association are being evicted from their current site due to works being undertaken on the Great Northern Highway intersection. They have approached the Town for a new site along Butler Road. The Pilbara City's Growth Plan document for future motor sports precinct near the Walkabout Caravan Park. Many of the current motor sports are ageing and require upgrades. In order to ensure funding is planned to be invested in these facilities and possible collocation options are explored the Rec Team need to undertake a Master plan for the future of all motor sporting groups. Council have a limited understanding of the requirement of all of these groups and believe that a detailed consultation process needs to be undertaken. Information gathered would be used to determine the future development options , locations and requirement of motor sport within the Town.	Motorcross need to be out by May Funding from DSR & Motor Sport Groups	64,000		64,000	30,000	30,000	94,000
Red	Red	Internal Signage Marquee Park	The Marquee Park project will open to the public during 2012. The Operational Plan for the recreation centre has identified that the Town seek to use the facility as a major community asset. Recreation services staff will be actively engaged in the booking /management of the facility. Within the park there are a number of designated picnic/bbq spaces that are clearly defined and have the capacity to be booked by groups or individuals for parties or functions. In order to successfully manage the booking of the facility it is necessary that the different areas are appropriately sign posted and branded. The signs and naming of each of the four picnic areas provides an opportunity to tastefully acknowledge the financial contribution by the projects foundation partners.	Potential for partnership funding	25,000		25,000		-	25,000
Amber	Green	Links Modular Solutions Training and Upgrade	The Town is currently utilising a very out of date manual booking system that is time consuming and does not allow bookings to be processed efficiently. Officers have identified that most other LGA have a dedicated bookings software program. The Town currently utilises Links Modular System (LMS) at the JD Hardie Centre which is a facility management software program. If upgraded this system will also o have the capability to process all of the Town's bookings for sporting reserves and parks. This project will include the upgrade of the software and training to staff on the new software.	Additional licences	18,000		18,000		-	18,000
Amber	Amber	Colin Matheson Oval - Light Fitting Replacement	Replace light fittings at Colin Matheson Oval retaining existing poles. The replacement will look to improve the currently LUX levels as the fittings are becoming old and depreciate in quality and output. This project will see all like fittings being replaced over a two year period.	FY 13/14 \$120,000	120,000		120,000		-	120,000
Green	Green	Construction of Cricket Nets at Kevin Scott Oval	This project is being undertaken to assist in the relocation of cricket to KSO. Currently the cricket training nets are located at the Marie Marland Reserve and since the installation of the Cricket Wicket at the KSO South Hedland crickets clubs have played at KSO but had to train at Marie Marland as this is where their existing infrastructure is. Marie Marland is about to be redeveloped into lit square playing surfaces through a project that will see flood lighting being installed at this site. Now that cricket has a home at KSO we require to rebuild their training facilities within the KSO site to allow cricket occupy one reserve for cricket season rather than two.	Funding from DSR	35,000		35,000	15,000	15,000	50,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS	
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other		Sub-Total Other Funding
Green	Green	Master Plan for District Open Space - Western Edge and Osprey Drive	To develop a Master Plan for public open spaces for the Western Edge Precinct and Osprey Drive development sites including concept designs and future funding sources. The current situation affords the Town the opportunity to combine Active Open Space, Passive Open Space and school facilities within an area of South Hedland that are currently underprovided.	Should Landcorp be funding this? Green with other assistance Funding from DSR	55,000		55,000	25,000	25,000	80,000
Green	Green	Vehicle for Event Coordinator	Provide the Event Coordinator with a vehicle to transport heavy and large items such as event and production materials to external sites and events. Until recently the event coordinators has been using an unutilised ute which has now gone out to tender. Community Development in general, including Sport and Recreation business unit, requires a suitable car to transport a variety of materials to minimise OHS issues and to avoid damage that occurs when loading such materials into unsuitable vehicles, such as Camrys and Corollas. The vehicle would be commuter use only and would serve as a pool car for a variety of events across Community Development and Sport and Rec business units. Vehicle identified would be a Ute	Ongoing maintenance \$3,500	35,000		35,000		-	35,000
Amber	Amber	Retirement Village	Redevelop site master plan		50,000		50,000		-	50,000
Green	Green	TSI Sculpture - Opening	Event		10,000		10,000		-	10,000
Red	Red	Culture and Heritage Plan	Gordon to discuss	Revise figure	50,000		50,000		-	50,000
Green	Green	External request: Andrew McLaughlin Community Centre Annual Funding Request	In the past the TOPH provides annual funding to the McLaughlin Community Centre to assist in the management committee with the upkeep and maintenance of the TOPH owned property.	The continuation of the funding would allow the management committee to continue to offer staff the community a place to hire at a low and affordable rate. Come up with an aquittal process for community requests	10,000		10,000		-	10,000
Green	Green	External request: Vibe Alive Community Festival	Funding request for: celebrity/artist/mentors fees, travel expenses, art supplies, contribution to health workshops, healthy breakfast for the children, promotion and a contribution to facilities. Vibe Alive Festival will be held on 20/21 June 2012.	The funding will help with bringing the festival to the Pilbara region, which costs considerably more.	8,000		8,000		-	8,000
Green	Green	External request: Service Support Proposal for Mingle Mob	Mingle Mob provide active engagement of youth in Port/South Hedland and removal of youth from hanging around the CBD area or other spots they congregate. (Active engagement, education and referral pr support being provided ).	The program ceased in February 2012. The most immediate need is an investment by organisations that also see the benefits of Mingle Mob continuing. Provide a more informed figure	20,000		20,000		-	20,000
Green	Red	Request from Mayor: Social media training	Social Media Training for all Executive, Managers & Coordinators	Requested by the Mayor. Mayor to send through information	10,000		10,000		-	10,000
Green	Green	Windows 7 Office 2010 Migration	To migrate from Microsoft XP to Windows 7 Office 2010. From January 2013 Microsoft will no longer provide or support Microsoft XP. This project is part of the current Network upgrade that is being performed by DELL. With this project being a part of the current network upgrade it takes into consideration not only hardware but all appropriate software requirements for the organisation. Window 7 Office 2010 is the most up to date office package with full Microsoft support available. Key stakeholders for this project are TOPH, DELL, Internal and external customers.		75,000		75,000		-	75,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**


Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS	
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other		Sub-Total Other Funding
Green	Green	Microsoft Sharepoint / Intranet Upgrade	This project is part of the Network upgrade that is being performed by DELL. This project allows for the implementation of Sharepoint which is the Microsoft product for the intranet. ToPH is supported by Microsoft. Current software user for the ToPH intranet is not supported in Australia, The current software set up by previous staff is not licensed and there is no support or training available to IT staff. The existing software is static and without flexibility to expand, and may not be compatible to run on the new platform. This project is part of the core network upgrade and will be completed after design build, implementation and testing phase of the required infrastructure needed to support the organisation.		60,000		60,000		-	60,000
Amber	Green	Online Leave Approvals	To provide online recording for all indoor staff. The project will provide the organisation with a paper free and efficient method of recording leave requests. Staff will be able to enter leave requests online and have them electronically approved by their Manager. This project negates staff having to print off leave requests that may potentially be misplaced. Managers will be able to keep accurate record of staff leave without storing unnecessary paper files. Payroll and finance will be able to process more efficiently and timesheets will only be entered by exception, as the leave forms will be automatically sent through to the payroll module within Synergy.		7,000		7,000		-	7,000
Red	Red	Public Address System Chambers Upgrade	To provide Council Chambers with a public address system. This project is part of the current network upgrade that is being performed by DELL. We have commenced the Chambers upgrade with the installation of the large screen and projector. The goal of this project is to provide a public system that caters for all attendees of the scheduled Council meetings. Microphones will be situated at strategic positions throughout the Chambers so that the conversations and discussions held by the Council can be clearly heard and understood by all attendees. The new PA will integrate with the recording function so all meetings will be recorded. This project will be completed as part of the current upgrade by DELL. Not completing this component of the upgrade may impact the assistance we are providing to the community as a component of the Disability Access and Inclusion Plan.		25,000		25,000		-	25,000
Green	Green	Safety Devices - Network Upgrade Phase 2	Currently two-way radio amplifier is 10 years old. It is out of warranty and no spare lights are available. There is no battery back up for the two-way radio amplifier. This equipment is used by rangers, depot and landfill staff. Engineering and rangers staff use this as a form of communication between cars. This form of communication is particularly useful during cyclones and emergencies for staff to communicate between cars and the depot. This forms part of the current network upgrade that is being undertaken by DELL and has been identified as a component of the work being completed in the new ICT Strategy forming part of the hardware replacement program, Existing equipment may breakdown at any time leaving ToPH staff without communication during emergencies.		25,000		25,000		-	25,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**


Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS				EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	Sub-Total Other Funding	
Green	Green	Depot Office Recabling	The cabling at the Depot Office is unsafe and is currently located in a small partitioned room. There is no adequate ventilation and the cabling is exposed to the office workers. Completion of this project will provide secure facility so that the depot cabling can be run safely through the office and terminated in one location. The cabling will enable the Depot to be set up as our Disaster Recovery Site that has been identified as a requirement of the network upgrade and ICT Strategy. This project also relates to the many CCTV projects that we have throughout the Town as future cabling requirement have nowhere to be installed or terminated. Landcorp have advised that they will pay for a portable service donga	CCTV project Make safe over new donga, revise funds	25,000		25,000		-	25,000
Green	Green	Town of Port Hedland external Website Upgrade	To invest in the upgrade of the existing Town of Port Hedland external website. This project is to provide the community and broader Australian / International access to a state of the art website depicting the Town of Port Hedland and all that the community has to offer. The upgrade will allow the Town to provide online access to the community where we can implement electronic lodgment of forms, interact with Council, expand payment alternatives, GIS, customer comments and complaints online and many more features that are currently available on other government websites. The website will provide a gateway to all travelers and industry into the Town of Port Hedland. This project is part of the core network upgrade and will be completed after design, build, implementation and testing phase of the required infrastructure needed to support the organisation. The current website is restrictive and does not provide a means of interactive use for the community. The funding for the website upgrade - not to be confused with the Sharepoint Intranet upgrade, was allocated in the 2011/12 budget. The website upgrade was scheduled to commence in January 2012 however a Council resolution at the December 14 2011 meeting saw this allocation of		60,000		60,000		-	60,000
Green	Green	Rates Incentive Program	To provide funds for major and minor prizes from the Town of Port Hedland and funds to carry out the program. Last year Council invited all ratepayers to the final prize draw event, providing food and drinks for those who attended the event.	10,000 for the event	15,000		15,000		-	15,000
Green	Green	Chart of Accounts Review	As the Town implements the LTFP we are also reviewing the Town's Chart of Accounts, We will require the support of IT Vision to assist in review and implementation of the new chart of accounts once completed.		60,000		60,000		-	60,000
Green	Green	Grave Digging - South Hedland Cemetery	Purchase of new grave shoring system. To be able to dig and keep safe the grave site. There are often two funerals held on the same day and as we only have one shoring system, the process of digging and backfilling graves becomes quite dangerous		5,000		5,000		-	5,000
Amber	Amber	Maintenance - Gardening	Purchase of a small truck Hino 300 for Maintenance operations, maintaining all Council gardens. Will enable gardening crews to be split into two crews to cover more areas		90,000		90,000		-	90,000
Green	Green	Slashing / Verges	Purchase a Brushcat Rotary Cutter. Will enable crews to save time slashing along footpaths and verges by not having to utilise wiper snipers		20,000		20,000		-	20,000
Green	Green	Land Development Business Cases x 7	Eber to discuss		130,000		130,000		-	130,000
Amber	Amber	Tourism Strategy	Eber to discuss		100,000		100,000		-	100,000
Green	Green	Business Attractions - Marketing	Eber to discuss		50,000		50,000		-	50,000
Amber	Amber	Business prospectus / plan	Eber to discuss		100,000		100,000		-	100,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	
Red	Red	Requested from Julie Hunt	Applying Solar Power to public buildings – 3 star approval design guidelines				-	-	-
Red	Red	Requested from Julie Hunt	Light Rail Line / Passenger Service between Port, South and airport Precinct. Will provide public transport for FIFO integration, tourist can access all areas of the Town and will provide transport for public during events and from public venues.				-	-	-
Red	Red	17 ton smooth drum roller	Purchase of a 17 ton smooth drum roller for roadwork's, for maintenance on unsealed roads and shoulder works on sealed roads within TOPH.	Daily rate cost of \$450 per day. TOPH requires these machines for 5 months. They are not always available when required. By purchasing this machine there will be quicker response to heavy rainfall and/or cyclone road openings.	233,000		233,000	-	233,000
Green	Green	Light vehicle upgrade PH10688 - Building Maintenance Officer	Existing vehicle (Hilux) for building maintenance officers is not fit for purpose. The existing vehicle does not have enough storage space to carry equipment and tools that the officer needs to use for day to day jobs. In order to improve their efficiency and to fit the purpose of the vehicle, the existing vehicle has been proposed to upgrade with a HINO 300 series truck.	Purchase \$75,000 Ongoing Maintenance \$3,500 \$10K revenue	75,000		75,000	-	75,000
Green	Green	Light vehicle upgrade PH10814 - Rangers	Toyota Hilux with a dog module on the back. This dog module will assist rangers secure stray animals, the current method can expose them to hazardous conditions.	Purchase \$70,000 Ongoing Maintenance \$3,500 \$15k revenue	70,000		70,000	-	70,000
Amber	Amber	Port Hedland Boat Ramp - Sea Wall	Inspections of the current seal wall structure at the Port Hedland boat ramp between the park and sea have revealed that the wall will stand for the next 18 months and will need investigation and design for its future. This project proposes to investigate and design then construct / retrofit and modify the structure as per the design supplied.	FY 13/14 \$460,000 Report to come back before commitment	40,000		40,000	-	40,000
Red	Red	Installation of Solar lights for Finucane Island Boat Ramp	To make Finucane Island Boat ramp area safe and to discourage anti social behavior, existing lighting is not functioning properly. Officers are proposing to replace and install the existing faulty solar lighting		20,000		20,000	-	20,000
Red	Red	Installation of Traffic Calming Devices	Recent complaints and traffic studies have identified the requirement for traffic calming devices to be installed throughout the Town. This would decrease speeding and hooning behavior.	Proposes to spend \$51,000 as an ongoing plan. (Possibly add to 5 year plans)	51,000		51,000	-	51,000
Amber	Amber	Photocopier/Printer	The project is to provide a dedicated printer to assist the ranger service team in printing confidential paperwork as well as the ability to print outgoing correspondence and photographic evidence as required without interruption or loss,	Important for printing of: - Fire break notices - FER fines enforcement - other confidential paperwork	6,200		6,200	-	6,200
Green	Green	Purchase Mosquito Traps	The project is being undertaken to catch adult mosquitoes in problem areas. The context of the project is to purchase 4-Pro 900 series ultra adult mosquito traps. Traps can be placed at locations/property identified as problem areas, up to a 1.5 acre perimeter. CO <sub>2</sub> gas will be used to attract the mosquitoes. Forms part of the Strategic Plan: Implement the Town's Mosquito Management Plan.	Suggested to purchase 4 machines to test as a trial. Anticipated that this will work similar to the current trapping activities but on a much larger scale.	10,000		10,000	-	10,000
Green	Green	Mosquito breeding Earthworks	The project is being undertaken to level and fill area that are causing significant mosquito breeding sites on unused crown land adjacent to the 3 mile community and in one area of Wedge field. Old borrow pits need to be filled and dumped materials need to be leveled to prevent the retention of storm water which is causing significant mosquito breeding at the locations. Forms part of the strategic plan.	Eliminate known mosquito breeding sites that are close to the 3 mile community and adjacent to ESS in Wedge field.	18,000		18,000	-	18,000
Green	Green	Goode Street Foreshore Study	This project is being undertaken to consider the options to address the erosion issues at the Goode Street foreshore. The context of the project is to engage a coastal engineer to undertake a study of the foreshore and design a method to best resist erosion issues that are currently occurring following storm and cyclone damage. Forms part of the strategic plan.	On 22/2/2012 council resolved to: "Consider a submission in the 12/13 budget to engage a suitably qualified coastal engineer to determine the alternatives to address the erosion issues at the Goode St foreshore. There is a joint funding agreement in place between TOPH and BHP Billiton to undertake a foreshore stabilisation project. (\$40k).	50,000		50,000	-	50,000



**NEW ITEMS REQUEST LIST**

**Traffic Light Process**


Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	
Green	Green	Cat Pound Cages Project	The project is being undertaken to provide an increased ability to impound stray and feral cats and hold those animals impounded for a (7) seven day period as defined in the Cat Act that was introduced in 2011.		14,000		14,000	-	14,000
Green	Green	Euthanasia Table for Dog Pound	To provide the rangers services team with a combined cat and dog euthanasia table for the euthanasia of animals as required, the table will be used within the pound area to enable veterinary staff and rangers to work at a safe height while euthanasing unwanted animals, reducing back strain and fatigue.		2,000		2,000	-	2,000
Green	Green	New Fire Boards & Additional Cyclone Signage	This project is being undertaken to improve the sign board information to the public with respect to the Bush Fire Danger Status and additional signage for Cyclone Alert Status.	Developing emergency management arrangements is a requirement under the Emergency Management Act it improve the Town's ability to prepare and recover from a natural disaster.	20,000		20,000	-	20,000
Amber	Amber	Request from member of the public: Replacement of speed bumps	Removal of old speed bumps Boronia. Can be replaced with rubber ones will need 5-10k.		10,000		10,000	-	10,000
Amber	Amber	Request from member of the public: New speed bumps	New speed bumps Nix & The Gangway				-	-	-
Amber	Amber	Request from member of the public: slow traffic down	Can anything be installed to slow down speeding traffic Rutherford St South Hedland				-	-	-
Amber	Amber	Request from member of the public: slow traffic down	A3 stickers on bins to urge motorists to slow down to protect our children				-	-	-
Amber	Amber	Request from member of the public: stop motorcyclist riding down access tracks	council can do something to stop motorbikes riding up and down the access track next to the ditch on Huxtable Crescent in the new area? Maybe some bollards or big boulders to stop access.				-	-	-
Red	Red	Request from Mayor: Scooter/Motorbike alarming system	Based on City of Belmont, in partnership with WA Police, City of Belmont offered free alarms for owners of motor scooters. I thought this technology might be able to be used to secure motorbikes throughout Port & South Hedland. The alarms which are key operated and motion detected will act as a deterrent for future theft as they let out 140 decibels if activated.	Requested by the Mayor.			-	-	-
Green	Green	Alterations to Rangers Office	The context of the project is to provide a secure door next to the front counter / reception area as well as relocate an internal door so as to provide a more secure and confidential work area for team members.	Quote obtained.	5,000		5,000	-	5,000
Green	Red	Request from Mayor following a community member request: New bin placement at Keesing St and Sutherland St.	Can a bin be placed at beach entrance point on Sutherland St & Keesing St. This is a popular beach access point and requires a bin to encourage people to do the right thing.	Mayor following a community member request. Utilise within current allocation	1,500		1,500	-	1,500
Green	Red	Request from Mayor following a community member request: New bin placement in Pretty Pool.	Can bin be placed at bollards and car parking area closest to beach at Pretty Pool next to do not litter signage.	Mayor following a community member request. Utilise within current allocation	1,500		1,500	-	1,500
Red	Red	Request from member of the public: New lighting at the Finuacane Island Boat Ramp	Decent lights at Fini boat ramp.				-	-	-
Amber	Amber	Request from member of the public: New lighting at the dog park in South Hedland.	Dedicated Dog Park/Lighting Sth Hedland. Petition was received by TOPH in March 2012				-	-	-
Amber	Amber	Request from 2 members of the public: disable boat ramp access.	Disabled boat ramp access. Floating Boat Ramp Access	Investigate			-	-	-
Amber	Amber	Purchase 15 ton excavator on rubber tracks	For drainage maintenance , foreshore maintenance and to assist in unsealed road maintenance along with general earth works. Purchase of this would reduce hire costs which included large mobilisation and demobilisation costs on each hire.		215,000		215,000	-	215,000
Green	Green	Scheme Review TPS 5 to TPS 6	With the finalisation of the Port City Growth Plan and the adoption of the PCGP as the Strategic Plan allows for the preparation of the scheme review as per the Planning and Development Act 2008. In term of the PD Act 2009, a local authorities planning scheme is to be review every 4 years, the Port Hedland Town Planning Scheme has not been review for the past 9 years. Having an up to date scheme enables developers to plan more efficiently and reflects what is currently been zoned / rezoned.	Investigate costing	250,000		250,000	-	250,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

Really want/need this.  
If we can afford this we should do it.  
Project can wait until next year.

**Net Cost to Council**

8,090,300  
756,200  
442,000  
**9,288,500**

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS				EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other	Sub-Total Other Funding	
Green	Green	Advertising Digital Porjector Matt Dann Cultural Centre	To promote upcoming events through the digital advertising projecter and significantly increase incomes for th Matt Dann by offering a sponsorshop package to local businesses. The package will include advertisements on the Matt Dann website, pre-movie big screen ads and promotion through the new community events brochure. As an indicator the Sutherland Entertainment centre, from Sutherland Shire Council recently purchased a digital advertising projecter and it has generated \$30,000 per year.	Revenue stream \$20k	20,000		20,000		-	20,000
Amber	Amber	Vehicle for Project Officer	Supply and additional vehicle to the Infrastructure Development Team to be allocated to the porject officer for work purposes and limited private use. The team currently consists of a manager, coordinator, 2 project officers and and admin officer. There are currently 3 vehicles within the department. An essential element of the project officer role is to be able to attend meetings and project site inspections. These are sometimes scheduled but are often called upon ad hoc when a contractor requires an issue to be addressed urgenly so as to not impact on the project program or budget. There are many occurances where a vehicle has not been available for staff to undertake the requirements of the role. As the projects being delivered by this department are becoming more comlex and demanding it is important that project staff have access to a vehicle.	Ongoing maintenance \$3,500	25,000		25,000		-	25,000
Green	Green	Patio at 2/13 Wangara Cres	To install a patio at the property comlying with all statutory and policy requirements. The tenant has requested that a patio be installed as there is currently no covered outdoor entertaining area.		30,000		30,000		-	30,000
Green	Green	Cyclone Screens for Staff Housing	Install cyclone complicant with BCA requirements and the Australian standards at: 115 Athol Street 4B Karbarli Loop 26 Robinson st Cyclone screens are currently not fitted to these properties, therefore they are not comliant with the building regulations for Port Hedladn. Cyclone screens are required to provide a physical barrier to protect windows from flying objects during a cyclonic event.		36,000		36,000		-	36,000
Amber	Amber	Catamore Court Upgrade	Possible development from the Town, units	Carry loan forward for subdivision			-		-	-
Amber	Green	Civic Centre Refurb	Gratwick and refurb of downstairs and carparking	Options paper Stop refurb of roof		5,000,000	5,000,000		-	5,000,000
Red	Red	Wedge st Upgrade	Council recommendation for roundabout - will not fit. FORM				-		-	-
Red	Red	Buttweld Rd					-		-	-
Green	Green	Rates Review	External review of rates functions, once of review. Look at rating area. Go through system		60,000		60,000		-	60,000
Green	Green	PRC Contribution	Annual contribution requested by PRC	CEO and Mayor to follow up value for money	200,000		200,000		-	200,000
Green	Green	UV Valuation	12/13 FY will incur the costs of the VGO revaluating all UV properties within the Town of Port Hedland. This function is performed by the VGO's office every 4 years.	Approx	100,000		100,000		-	100,000
Green	Green	South Hedland Library - Short Term Relocation (Fit Out)	Council resolution - Tied to funding for short term relocation of Library to allow for Hotel (SH CBD) development and long term funidng of Library, Community Centre and WWC	Dependant on funding Possible community facility reserve	500,000		500,000		-	500,000
Green	Green	Hedland Bombing - 70th Anniversary Commemoration	Partner with RST and others to commemorate 70th anniversary of PH bombing - 30 July 2012		10,000		10,000	10,000	10,000	20,000
Green	Green	PHVC Building Upgrade	Included in FORM proosals for PHVC management - subject to further Council consideration, award of contract and BHPB Partnership discussions	Funded out of the Community Facility Reserves	55,000		105,000			105,000

**NEW ITEMS REQUEST LIST**

**Traffic Light Process**

Really want/need this.
If we can afford this we should do it.
Project can wait until next year.

**Net Cost to Council**

8,090,300
756,200
442,000
<b>9,288,500</b>

TRAFFIC LIGHT PROCESS WITH ELECTED MEMBERS	EXECUTIVE RE-PRIORITISATION	PROJECTS		COUNCIL FUNDS			EXTERNAL FUNDING SOURCES		TOTAL PROJECT COSTS	
		Title	Description	Other Comments	2012/13 Council Contribution	Loan Amount of loan incorporated but only annual interest and principal repayments impact on budget	Total Council Reserves, Loans, Sales, Muni, Carryover	Other		Sub-Total Other Funding
Green	Green	Reveiw of Local Laws	An internal review of ToPH Local Laws has revealed that most of them are not compliant with statutory regulations (about 17). Local Laws should be reviewed every 8 years but most of them have not been reviewed since early 2000.		30,000		30,000		-	30,000
<b>TOTAL FOR GENERAL ITEMS</b>					<b>4,238,500</b>	<b>5,000,000</b>	<b>9,288,500</b>	<b>440,000</b>	<b>440,000</b>	<b>9,708,500</b>