

Certification Services

The Town of Port Hedland offers a full range of certification services for construction in the Pilbara and throughout Western Australia. We have the knowledge and experience to ensure your project has a quality outcome and will assist you through the approvals process.



CERTIFICATE OF DESIGN COMPLIANCE (CDC)

Certifies compliance with applicable building standards and is mandatory for all proposed Class 1b and Class 2-9 buildings or structures prior to lodging a certified application for a building permit (optional for Class 1a and 10s which can be lodged as an Uncertified Building Permit with the Town of Port Hedland)

CERTIFICATE OF CONSTRUCTION COMPLIANCE (CCC)

Certifies that a completed building or structure complies with the details specified in the relevant CDC and Building Permit. A CCC is required prior to lodging an application for an Occupancy Permit. (Mandatory for Class 1b and Class 2-9 buildings and structures)

CERTIFICATE OF BUILDING COMPLIANCE (CBC)

Certifies that an existing building will be safe to occupy and it complies with the applicable building standards. A CBC is required for change of use, strata and formalisation of unauthorised work.

CONSULTANCY SERVICE

- Building Code of Australia (BCA) compliance
- Disability advice
- General legislative advice

ELECTRONIC LODGEMENT – BY ARRANGEMENT

- Print and assemble you application.
- Electronic payment options
- Pre-lodgement advice (ePlanning@porthedland.wa.gov.au)

FAST TRACKING – BY ARRANGEMENT

- Priority service
- Agreed timeframes

PACKAGES

- Discounts for Certification packages – start to finish of project
- Certification and Permits lodged concurrently (by arrangement)

Certificate of Design Compliance (inc. GST)	
Estimated Value of Construction (EVC)	Fee Payable
\$0 to \$1,000,000	0.385% of EVC (minimum charge \$1,155.00)
\$1,000,001 to \$2,500,000	\$3,850.00 plus 0.198% of (EVC less \$1,000,000)
\$2,500,001 and over	\$6,820.00 plus 0.099% of (EVC less \$2,500,000)
Minimum fee payable	\$1650.00
Maximum fee payable	\$110,000.00
Certificate of Construction Compliance (inc. GST)	
<ul style="list-style-type: none"> • \$584.00 when a Certificate of Design Compliance has been issued by the Town of Port Hedland for the same specific building work. • \$2,200.00 when a Certificate of Design Compliance for the works has been issued by a Private Certifier • Inspection fees are additional if deemed required. 	
Certificate of Building Compliance (inc. GST) unauthorised building works purpose	
Estimated Value of Construction (EVC)	Fee Payable
\$0 to \$1,000,000	0.55% of EVC (minimum charge of \$1,650.00)
\$1,000,001 to \$2,500,000	\$5,500.00 plus 0.278% of (EVC less \$1,000,000)
\$2,500,001 and over	\$9,670.00 plus 0.138% of (EVC less \$2,500,000)
Minimum fee payable	\$1650.00
Maximum fee payable	\$150,000.00

Certificate of Building Compliance (inc. GST) formalise existing building works purpose	
Class 1a; 10a, b and c	\$584.00
Class 1b; 2 to 9 inclusive	\$2200.00
Inspection fees are additional if deemed required	
Certificate of Building Compliance (inc. GST) strata purposes	
Application Fee	\$288.00 Plus \$75.00 for each strata unit covered by the application but not less than \$150.00
Inspection fees are additional if deemed required.	
Inspection Fees and Re-inspection fees (inc. GST) minimum one hour charge	
Class 1a; 10a, b and c	\$192.00 per inspection (building/unit/structure etc)
Class 1b and 2 to 9 inclusive	\$292.00 per inspection (building/unit/structure etc)
Professional Consultancy (inc. GST) (minimum 30 minute charge)	
Manager Building Services	\$302.50 per hour
Co-ordinator/Senior Building Surveyor	\$242.50 per hour
Building Surveyor	\$192.00 per hour
Administration Officer	\$96.00 per hour
Fast Tracking (by arrangement)	
Additional 50% of standard fee	

The prices and information listed in this brochure are valid until 30 June 2014. Last updated: Thursday 20 June 2013.

Permit Authority

The Town of Port Hedland area is growing and our role is to issue Building Permits in a timely fashion to developers with their projects. We help our customers to facilitate the approval process for anything from a fence to a multi-storey unit development and beyond.



Regulatory Fees

(extract of Commonly Used Fees)

Certified Application	
Class 1 and 10	0.19% of EVC (\$90 minimum)
Class 2 to 9	0 - 0.9% of EVC (\$90 minimum)
Uncertified Application	
Class 1 and 10	0.32% of EVC (\$90 minimum)
Demolition	
Class 1 and 10	\$90 per building
Class 2 to 9	\$90 for each storey and building
Other	
Occupancy Permit	\$90
Building Approval Certificate	\$90
Occupancy Permit or BAC Strata	\$10/unit (\$100 minimum)

Other Services

Conveyancing and Property Enquiries (average turn around time: 10 days)

Copy of permit	\$59.90
Copy of approved building plans	\$300 + \$18 for each page larger than A3
Building approvals list (orders and requisitions)	\$290

Building approvals list + site inspection and report

Standard Fee	\$660
Fast Tracked	\$990
Swimming pool fencing and compliance - inspection and report	\$288
Fast tracking - three (3) working days	Additional \$440

Formalise compliance of existing approved structure/s

Class 1a/10s - CBC	\$584 + BAC (\$90 statutory fee)
Class 2 - 9 - CBC	\$2200 + Occupancy Permit (\$90 statutory fee)

By arrangement

- Electronic lodgement for certification services (fees apply)
- Application packages
- Fast tracking (fees apply)

In person, by phone or email (fees and timeframes apply)

- Consultancy
- Pre-lodgement appointments

General Enquiries

- Basic pre-lodgement advice (fees/forms/process)
- Pre-lodgement check (general check of submission prior to formal lodgement)

Contact Us

Town of Port Hedland Building Services

Civic Centre
McGregor Street
PO Box 41
Port Hedland WA 6721

PH: (08) 9158 9359

Fax: (08) 9158 9399

E: buildingc@porthedland.wa.gov.au

Web: www.porthedland.wa.gov.au

**PORT
HEDLAND
PILBARA'S
PORT CITY**



Town of Port Hedland Building Services



Building an attractive and sustainable Pilbara's Port City

