

BUSINESS  
CONSULTANTS

**INDEPENDENT AUDIT REPORT**  
TO  
**TOWN OF PORT HEDLAND**  
OF  
**PORT HEDLAND TOURIST BUREAU INCORPORATED**  
**AS AT 30 JUNE 2009 and 31 December 2009**

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### Report on the Financial Reports

In accordance with the Town of Port Hedland Notice of Award dated 20 May 2013 and the associated Brief and Quotation, we have audited the accompanying financial reports, being special purpose financial reports, of Port Hedland Tourist Bureau Incorporated, which comprise the Income Statements for the year ended 30 June 2009 and for the six months ended 31 December 2009; the Balance Sheets as at 30 June 2009 and 31 December 2009; the statements of Recognised Income and Expenditure for the year ended 30 June 2009 and for the six months ended 31 December 2009, the statements of Cash Flows for the year ended 30 June 2009 and for the six months ended 31 December 2009; and Notes to the Financial Statements.

### The Responsibility for the Financial Report

The Town of Port Hedland procured the preparation and fair presentation of the financial reports and the accounting policies described in Note 1 of the financial statements were adopted during the statements' compilation by UHY Haines Norton. The Committee of the Port Hedland Tourist Bureau Incorporated had responsibility for designing, implementing and maintaining internal controls associated with the accounting activities associated with the preparation and fair presentation of the financial reports that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial reports based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial reports are free from material misstatement.

CERTIFIED PRACTISING  
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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial reports. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial reports, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

The financial reports have been prepared for distribution to the Town of Port Hedland only. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the Town's Council, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

### **Qualifications**

Opening Balances The financial statements assumed the opening balances from the prior period's closing balances. The Association's auditor noted that he was refused access to information and was unable to verify prior year balances; this uncertainty extends to our audit.

Sales Revenue We are unable to verify the completeness of reported income as the primary records available for audit were bank statements. Other sales income may have been received but not banked.

Trust Account There is a lack of documentary evidence to be able to reconcile the balance in the Trust Account.

Stock We are unable to verify the balance of stock which has been reported with identical values on 30 June 2009 and 31 December 2009.

Property, Plant and Equipment There is a lack of documentary evidence to substantiate the value of property, plant and equipment recorded in the financial statements. The physical location of property, plant and equipment recorded in the financial statements is also unknown.

Trade Creditors We are unable to verify the trade creditor balance as at 30 June 2009 and 31 December 2009 due to consignment stock being included in the Association's stock figures.

Employee Entitlements There is a lack of documentary evidence to verify annual leave entitlements that were accrued and paid to employees during the audit period. There is a lack of documentary evidence to verify Time in Lieu entitlements and amounts paid to employees during the audit period. There is a lack of documentary evidence to verify that statutory superannuation amounts have been correctly accrued and paid during the audit period.

Retained Earnings We are unable to determine the legal entitlement to the retained earnings balance as there is some doubt whether funding agreements in place made provision for the return of surplus funds to the funding entity. In this respect, the Association did not maintain appropriate records to be able to identify the quantum of any surplus applicable to specific funding arrangements. Under the Associations Incorporations Act (1987) and clause 16.3 of the Association's Constitution the true surplus upon winding up of the Association is required to be paid to another incorporated association with similar objects to the Association.

### **Auditor's Opinion**

In our opinion, other than for the effect of the Qualifications noted above, the financial reports present fairly, in all material respects, the financial position of Port Hedland Tourist Bureau Incorporated as at 30 June 2009 and 31 December 2009 and of its financial performance and associated cash flows for the year and six months (respectively) then ended in accordance with the accounting policies described in the Notes to the financial statements.

### **2020 Global Pty Ltd**



**Jon Petelczyc, FCPA**  
**Director**

Dated this 6<sup>th</sup> day of August 2013

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**35 710 961 757**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 JUNE 2009**

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**35 710 961 757**

**TABLE OF CONTENTS**

---

|   | <b>Page No</b> |
|---|----------------|
| Statement by the Members of the Committee   | 1              |
| Income Statement                            | 2              |
| Balance Sheet                               | 3              |
| Statement of Recognised Income and Expenses | 4              |
| Statement of Cash Flows                     | 5              |
| Notes to the Financial Statements           | 6              |

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**

**Statement by the Members of the Committee**

Your committee members submit the financial report of the PORT HEDLAND TOURIST BUREAU INC for the financial year ended 30th June 2009.

**Committee Members**

The names of the committee members throughout the year and at the date of this report are:

Pam Gangell-Hardinge  
Nick Agostino  
Lisa Bowen  
Andre Veder  
Arnold Carter  
Mathew Ravencroft  
Bill Dziombak  
Jan Ford  
Jane Young  
Sonja Gobel

**Principal Activities**

The principal activities of the association during the financial year were:

*Provide information tours and souvenirs for the visitors*

**Significant Changes**

No significant change in the nature of these activities occurred during the financial year.

**Operating Result**

The Loss from ordinary activities after providing for income tax amount to (47,020)

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by :

Committee Member .....

Committee Member .....

Dated this the                      day of                      2013.

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**INCOME STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2009**

|  | Note | 2009<br>\$       | 2008<br>\$       |
|--|------|------------------|------------------|
| Revenue  | 2    | 405,681          | 391,912          |
| Other Income   |      | <u>0</u>         | <u>(11,851)</u>  |
|  |      | 405,681          | 380,061          |
| <b>Changes in Inventories of finished goods<br/>and work in progress</b> |      | (20,963)         | (10,266)         |
| Raw materials and consumables used                                       |      | (140,760)        | (132,850)        |
| Accountancy Expenses   |      | (7,591)          | (4,670)          |
| Advertising Expenses   |      | (6,340)          | (3,387)          |
| Commissions Paid   |      | (0)              | (5,820)          |
| Depreciation and amortization expense                                    |      | (10,189)         | (4,793)          |
| Employee Benefits Expense  |      | (206,766)        | (172,083)        |
| Freight and Cartage  |      | (2,969)          | (3,717)          |
| Other Expenses   |      | (57,123)         | (104,768)        |
|  |      | <u>(452,701)</u> | <u>(442,354)</u> |
| <b>(Loss) / Profit before income tax</b>                                 |      | (47,020)         | (62,293)         |
| <b>Retained Earnings at the beginning of financial year</b>              |      | <u>159,682</u>   | <u>221,975</u>   |
| <b>Profit attributable to the Association</b>                            | 10   | <u>112,662</u>   | <u>159,682</u>   |

The accompanying notes form part of these financial statements.

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**

**BALANCE SHEET**  
**AS AT 30 JUNE 2009**

|                                      | Note | 2009<br>\$ | 2008<br>\$ |
|--------------------------------------|------|------------|------------|
| <b>CURRENT ASSETS</b>                |      |            |            |
| Cash and cash equivalents            | 3    | 90,840     | 145,915    |
| Trade and other receivables          | 4    | 5,894      | 11,169     |
| Inventories                          | 5    | 59,468     | 38,505     |
| <b>TOTAL CURRENT ASSETS</b>          |      | 156,201    | 195,589    |
| <b>NON-CURRENT ASSETS</b>            |      |            |            |
| Property, plant and equipment        | 6    | 19,772     | 25,121     |
| <b>TOTAL NON-CURRENT ASSETS</b>      |      | 19,772     | 25,121     |
| <b>TOTAL ASSETS</b>                  |      | 175,973    | 220,710    |
| <b>CURRENT LIABILITIES</b>           |      |            |            |
| Trade and other payables             | 7    | 43,500     | 46,804     |
| Financial Liabilities                | 8    | 436        | (910)      |
| Provisions                           | 9    | 19,375     | 15,134     |
| <b>TOTAL CURRENT LIABILITIES</b>     |      | 63,311     | 61,028     |
| <b>NON-CURRENT LIABILITIES</b>       |      |            |            |
| <b>TOTAL NON-CURRENT LIABILITIES</b> |      | 0          | 0          |
| <b>TOTAL LIABILITIES</b>             |      | 63,311     | 61,028     |
| <b>NET ASSETS</b>                    |      | 112,662    | 159,682    |
| <b>EQUITY</b>                        |      |            |            |
| Retained Earnings                    | 10   | 112,662    | 159,682    |
| <b>TOTAL SHAREHOLDERS' EQUITY</b>    |      | 112,662    | 159,682    |

The accompanying notes form part of these financial statements.



**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**STATEMENT OF RECOGNISED INCOME AND EXPENSE  
FOR THE YEAR ENDED 30 JUNE 2009**

|  | Note      | Retained<br>Earnings /<br>(Accumulated<br>Losses)<br>\$ |
|--|-----------|---|
| Opening Balance @ 1 July 2006                        |           | 187,762   |
| Surplus/Profit attributable to members               |           | 34,213  |
| Balance as at 30 June 2007                           |           | <u>221,975</u>  |
| Surplus/Profit attributable to members               |           | (62,293)  |
| Balance as at 30 June 2008                           |           | <u>159,682</u>  |
| Surplus/Profit attributable to members of the entity |           | (47,020)  |
| Balance as at 30 June 2009                           | <b>10</b> | <u>112,662</u>  |

The accompanying notes form part of these financial statements.

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2009**

|  | Note      | 2,009<br>\$     | 2,008<br>\$    |
|--|-----------|-----------------|----------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                |           |                 |                |
| Receipts from customers                                    |           | 409,442         | 387,476        |
| Payments to suppliers and employees                        |           | (390,138)       | (299,674)      |
| Interest received  |           | 1,514           | 4,375          |
| General administration expenses and direct expenses        |           | (71,054)        | (90,280)       |
| Capital Expenses   |           | (4,839)         | 0              |
| <b>Net Cash provided by (used in) operating activities</b> | <b>11</b> | <u>(55,075)</u> | <u>1,897</u>   |
| Net increase (decrease) in cash held                       |           | (55,075)        | 1,897          |
| Cash at beginning of year                                  |           | 145,915         | 144,018        |
| <b>Cash at end of year</b>                                 | <b>3</b>  | <u>90,840</u>   | <u>145,915</u> |

# **PORT HEDLAND TOURIST BUREAU (INC)**

## **Trading as Port Hedland Visitors Centre**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009**

#### **1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report that has been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporations Act WA.

The financial report covers Port Hedland Tourist Bureau Inc. as an individual entity. Port Hedland Tourist Bureau Inc. is an association incorporated under the Association Incorporation Act 1984.

The financial report of Port Hedland Tourist Bureau Inc as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Basis of Preparation**

The accounting policies set out below have been consistently applied to all years presented.

#### **Reporting basis and conventions**

The financial report has been prepared on an accrual basis and is based on historic costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

#### **ACCOUNTING POLICIES**

##### **Inventories**

Inventories are measured at the lower of cost and net realisable value. The cost of manufactured products includes direct materials, direct labour and an appropriate portion of variable and fixed overheads. Overheads are applied on the basis of normal operating capacity. costs are assigned on the basis of weighted average costs.

##### **Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

## **PORT HEDLAND TOURIST BUREAU (INC)**

### **Trading as Port Hedland Visitors Centre**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009**

### **Plant and Equipment**

Plant and Equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

### **Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land is depreciated in a straight-line basis over their useful lives to the association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over a shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

### **Income Tax**

The association adopts the liability method of tax-effect accounting whereby the income tax expense is based on the profit from ordinary activities adjusted for any permanent differences.

The Association income is specifically excluded from income tax by the nature and the purpose of the organisation and the fact that the activities are conducted in accordance with this purpose.

## **PORT HEDLAND TOURIST BUREAU (INC)**

### **Trading as Port Hedland Visitors Centre**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009**

### **FINANCIAL INSTRUMENTS**

#### **Recognition**

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

#### **Financial assets at fair value through profit and loss**

A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in the fair value of these assets are included in the income statement in the period in which they arise.

#### **Available-for-sale financial assets**

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

#### **Financial liabilities**

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

#### **Derivative Instruments**

Derivative instruments are measured at fair value. Gains and losses arising from changing in fair value are taken to the income statement unless they are designated as hedges.

#### **Impairment**

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

## **PORT HEDLAND TOURIST BUREAU (INC)**

### **Trading as Port Hedland Visitors Centre**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009**

### **Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

### **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investment maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowing in current liabilities on the balance sheet.

### **Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customer.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

### **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the assets or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

### **Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2009**

|   | 2009<br>\$     | 2008<br>\$     |
|---|----------------|----------------|
| <b>2 REVENUE AND OTHER INCOME</b>             |                |                |
| <b>Sales Revenue</b>                          |                |                |
| Sale of Goods                                 | 202,028        | 192,201        |
| <b>Other revenue</b>                          |                |                |
| Interest received                             | 1,514          | 4,375          |
| Rendering of services                         | 59,299         | 60,155         |
| Other revenue                                 | 142,840        | 123,330        |
| <b>TOTAL REVENUE</b>                          | <u>405,681</u> | <u>380,061</u> |
| <b>Expenses</b>                               |                |                |
| Cost of Sale                                  | 119,797        | 143,116        |
| Depreciation of property, plant and equipment | 10,189         | 4,793          |

**3 CASH AND CASH EQUIVALENTS**

Cash at the end of the financial year as shown in the statement of cash flow is reconciled to the related items in the balance sheet as follows:

|                                       |               |                |
|---------------------------------------|---------------|----------------|
| Cash on hand                          | 300           | 300            |
| Petty Cash                            | 61            | 180            |
| Cash at Bank - Trust Account          | 3,229         | 409            |
| Cash at Bank - TV Advert Account      | 23,813        | 31,582         |
| Cash at Bank - General Cheque Account | 38,348        | 88,444         |
| Cash at Bank - Trust Account          | 25,089        | 25,000         |
|                                       | <u>90,840</u> | <u>145,915</u> |

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2009**

|  | 2009<br>\$                            | 2008<br>\$          |
|--|---------------------------------------|---------------------|
| <b>4 TRADE AND OTHER RECEIVABLES</b>   |                                       |                     |
| <b>Current</b>                         |                                       |                     |
| Trade debtors                          | 5,894                                 | 11,169              |
| Accrued Income                         | 0                                     | 0                   |
|  | 5,894                                 | 11,169              |
| <b>5 INVENTORIES</b>                   |                                       |                     |
| <b>Current</b>                         |                                       |                     |
| Stock at Cost                          | 59,468                                | 38,505              |
|  | 59,468                                | 38,505              |
|  | <b>Plant and<br/>Equipment<br/>\$</b> | <b>Total<br/>\$</b> |
| <b>6 PROPERTY, PLANT AND EQUIPMENT</b> |                                       |                     |
| Balance at 1 July 2008                 | 14,092                                | 14,092              |
| Additions                              | 15,823                                | 15,823              |
| Disposals                              | 0                                     | 0                   |
| Depreciation                           | (4,793)                               | (4,793)             |
| Balance at the beginning of year       | 25,122                                | 25,122              |
| Additions                              | 4,839                                 | 4,839               |
| Disposals                              | 0                                     | 0                   |
| Depreciation                           | (10,189)                              | (10,189)            |
| Carrying amount at the end of year     | 19,772                                | 19,772              |
| <b>7 TRADE AND OTHER PAYABLES</b>      |                                       |                     |
| <b>Current</b>                         |                                       |                     |
| Trade creditors                        | 22,927                                | 32,807              |
| PAYG tax payable                       | 5,155                                 | 2,632               |
| Input Tax Credits                      | (5,732)                               | (12,621)            |
| GST Payable                            | 18,633                                | 22,079              |
| GST Adjustment                         | 1,498                                 | 1,498               |
| Trust Creditors                        | 1,019                                 | 409                 |
|  | 43,500                                | 46,804              |



**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2009**

|  | <b>2009</b>           | <b>2008</b>           |
|--|-----------------------|-----------------------|
|  | <b>\$</b>             | <b>\$</b>             |
| <b>8 FINANCIAL LIABILITIES</b>                           |                       |                       |
| <b>Current</b>   |                       |                       |
| Loan - Staff Laptop                                      | <u>436</u>            | <u>(910)</u>          |
| Balance as at 30 June                                    | <u><u>436</u></u>     | <u><u>(910)</u></u>   |
| <b>9 PROVISIONS</b>                                      |                       |                       |
| Provisions for Annual Leave                              | <u>19,375</u>         | <u>15,134</u>         |
| Total Provisions   | <u><u>19,375</u></u>  | <u><u>15,134</u></u>  |
| <b>Analysis of Total Provisions</b>                      |                       |                       |
| Current  | <u>19,375</u>         | <u>15,134</u>         |
| Total Provisions   | <u><u>19,375</u></u>  | <u><u>15,134</u></u>  |
| <b>10 RETAINED EARNINGS</b>                              |                       |                       |
| Retained earnings at the beginning of the financial year | 159,682               | 221,975               |
| (Net Loss) Net Profit attributable to the association    | <u>(47,020)</u>       | <u>(62,293)</u>       |
| Balance as at 30 June                                    | <u><u>112,662</u></u> | <u><u>159,682</u></u> |

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2009**

|  | 2009<br>\$      | 2008<br>\$   |
|--|-----------------|--------------|
| <b>11 CASH FLOW INFORMATION</b>  |                 |              |
| <b>Reconciliation of net cash provided by operating activities of profit and income tax</b>            |                 |              |
| Operation Profit (Loss) after income tax   | (47,020)        | (62,293)     |
| <b>Net-cash flow in Profit:</b>  |                 |              |
| Loss on sale of non-current assets   | 0               | 11,851       |
| Depreciation   | 10,189          | 4,793        |
| Charges to Provisions  | (10,891)        | 7,582        |
| <b>Changes in assets and liabilities, net of the effects of purchase and disposals of subsidiaries</b> |                 |              |
| (Increase) Decrease in current inventories   | (20,964)        | (10,267)     |
| (Increase) Decrease in Current receivables   | 5,275           | 61           |
| (Increase) Decrease in Non-current Assets  | (4,839)         | 0            |
| Increase (Decrease) in accrued Income  | 0               | 45,000       |
| Increase (Decrease) in sundry creditors  | 1,345           | (10,569)     |
| Increase (Decrease) in trade creditors   | 11,830          | 9,078        |
| Increase (Decrease) in other creditors   | 0               | 6,661        |
| Increase (Decrease) in current provisions  | 0               | 0            |
| <b>Net cash used in operation activities</b>   | <u>(55,075)</u> | <u>1,897</u> |

**12 FINANCIAL INSTRUMENTS**

**Financial Risk Management**

The association's financial instruments consists primarily of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills and leases.

The association does not have any derivative instruments at 30 June 2009.

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**  
**35 710 961 757**

**FINANCIAL REPORT**  
**FOR THE SIX MONTH PERIOD**  
**1 JULY 2009 TO 31 DECEMBER 2009**

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**35 710 961 757**

**TABLE OF CONTENTS**

---

|  | <b>Page No</b> |
|--|----------------|
| Statement by the Members of the Committee      | 1              |
| Income Statement                               | 2              |
| Balance Sheet                                  | 3              |
| Statement of Recognised Income and Expenditure | 4              |
| Statement of Cash Flows                        | 5              |
| Notes to the Financial Statements              | 6              |

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**

**Statement by the Members of the Committee**

Your committee members submit the financial report of the PORT HEDLAND TOURIST BUREAU INC for the financial period 1 July 2009 to 31st December 2009.

**Committee Members**

The names of the committee members throughout the year and at the date of this report are:

Pam Gangell-Hardinge  
Nick Agostino  
Lisa Bowen  
Andre Veder  
Arnold Carter  
Mathew Ravencroft  
Bill Dziombak  
Jan Ford  
Jane Young  
Sonja Gobel

**Principal Activities**

The principal activities of the association during the financial year were:

*Provide information tours and souvenirs for the visitors*

**Significant Changes**

No significant change in the nature of these activities occurred during the financial year.

**Operating Result**

The profit from ordinary activities after providing for income tax amount to (31,805)

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by :

Committee Member .....

Committee Member .....

**Dated this the                      day of                      2013.**

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**

**INCOME STATEMENT**  
**FOR THE SIX MONTH PERIOD**  
**1 JULY 2009 TO 31 DECEMBER 2009**

|  | Note      | 1-Jul-09<br>to<br>31-Dec-09<br>\$ | 1-Jul-08<br>to<br>30-Jun-09<br>\$ |
|--|-----------|-----------------------------------|-----------------------------------|
| <b>Revenue</b>   | <b>2</b>  | 151,650                           | 405,681                           |
| Other Income   |           | 0                                 | 0                                 |
|  |           | 151,650                           | 405,681                           |
| <b>Changes in Inventories of finished goods<br/>and work in progress</b> |           | 0                                 | (20,963)                          |
| Raw materials and consumables used                                       |           | (54,692)                          | (140,760)                         |
| Accountancy Expenses   |           | (420)                             | (7,591)                           |
| Advertising Expenses   |           | (1,230)                           | (6,340)                           |
| Commissions Paid   |           |                                   |                                   |
| Depreciation and amortization expense                                    |           | (3,531)                           | (10,189)                          |
| Employee Benefits Expense  |           | (98,896)                          | (206,766)                         |
| Freight and Cartage  |           | (885)                             | (2,969)                           |
| Other Expenses   |           | (23,801)                          | (57,123)                          |
|  |           | (183,455)                         | (452,701)                         |
| <b>(Loss) / Profit before income tax</b>                                 |           | (31,805)                          | (47,020)                          |
| <b>Retained Earnings at the beginning of financial period</b>            |           | 112,662                           | 159,682                           |
| <b>Profit attributable to the Association</b>                            | <b>10</b> | 80,857                            | 112,662                           |

The accompanying notes form part of these financial statements.

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2009**

|                                      | Note | As at<br>31-Dec-09<br>\$ | As at<br>30-Jun-09<br>\$ |
|--------------------------------------|------|--------------------------|--------------------------|
| <b>CURRENT ASSETS</b>                |      |                          |                          |
| Cash and cash equivalents            | 3    | 47,119                   | 90,840                   |
| Trade and other receivables          | 4    | 1,725                    | 5,894                    |
| Inventories                          | 5    | 59,468                   | 59,468                   |
| <b>TOTAL CURRENT ASSETS</b>          |      | <b>108,312</b>           | <b>156,202</b>           |
| <b>NON-CURRENT ASSETS</b>            |      |                          |                          |
| Property, plant and equipment        | 6    | 16,241                   | 19,772                   |
| <b>TOTAL NON-CURRENT ASSETS</b>      |      | <b>16,241</b>            | <b>19,772</b>            |
| <b>TOTAL ASSETS</b>                  |      | <b>124,553</b>           | <b>175,973</b>           |
| <b>CURRENT LIABILITIES</b>           |      |                          |                          |
| Trade and other payables             | 7    | 23,885                   | 43,500                   |
| Financial Liabilities                | 8    | 436                      | 436                      |
| Provisions                           | 9    | 19,375                   | 19,375                   |
| <b>TOTAL CURRENT LIABILITIES</b>     |      | <b>43,696</b>            | <b>63,311</b>            |
| <b>NON-CURRENT LIABILITIES</b>       |      |                          |                          |
| <b>TOTAL NON-CURRENT LIABILITIES</b> |      | <b>0</b>                 | <b>0</b>                 |
| <b>TOTAL LIABILITIES</b>             |      | <b>43,696</b>            | <b>63,311</b>            |
| <b>NET ASSETS</b>                    |      | <b>80,857</b>            | <b>112,662</b>           |
| <b>EQUITY</b>                        |      |                          |                          |
| Retained Earnings                    | 10   | <b>80,857</b>            | <b>112,662</b>           |
| <b>TOTAL SHAREHOLDERS' EQUITY</b>    |      | <b>80,857</b>            | <b>112,662</b>           |

The accompanying notes form part of these financial statements.



**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**STATEMENT OF RECOGNISED INCOME AND EXPENSE  
1 JULY 2009 TO 31 DECEMBER 2009**

|  | Note      | Retained<br>Earnings /<br>(Accumulated<br>Losses)<br>\$ |
|--|-----------|---|
| Opening Balance @ 1 July 2008          |           | 159,682   |
| Surplus/Profit attributable to members |           | (47,020)  |
| Balance as at 30 June 2009             |           | <u>112,662</u>  |
| Opening Balance                        |           | 112,662   |
| Surplus/Profit attributable to members |           | (31,805)  |
| Balance as at 31 December 2009         | <b>10</b> | <u><u>80,857</u></u>                                    |

The accompanying notes form part of these financial statements.

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**STATEMENT OF CASH FLOWS  
1 JULY 2009 TO 31 DECEMBER 2009**

|  | Note      | 1-Jul-09<br>to<br>31-Dec-09<br>\$ | 1-Jul-08<br>to<br>30-Jun-09<br>\$ |
|--|-----------|-----------------------------------|-----------------------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                |           |                                   |                                   |
| Receipts from customers                                    |           | 151,631                           | 409,442                           |
| Payments to suppliers and employees                        |           | (115,576)                         | (390,138)                         |
| Interest received  |           | 20                                | 1,514                             |
| General administration expenses and direct expenses        |           | (25,105)                          | (71,054)                          |
| Stock Expenses   |           | (54,691)                          | (4,839)                           |
| <b>Net Cash provided by (used in) operating activities</b> | <b>11</b> | <u>(43,721)</u>                   | <u>(55,075)</u>                   |
| Net increase (decrease) in cash held                       |           | (43,721)                          | (55,075)                          |
| Cash at beginning of year                                  |           | 90,840                            | 145,915                           |
| <b>Cash at end of period</b>                               | <b>3</b>  | <u><u>47,119</u></u>              | <u><u>90,840</u></u>              |

The accompanying notes form part of these financial statements.

# **PORT HEDLAND TOURIST BUREAU (INC)**

## **Trading as Port Hedland Visitors Centre**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE SIX MONTH PERIOD**

#### **1 JULY 2009 TO 31 DECEMBER 2009**

#### **1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report that has been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporations Act WA.

The financial report covers Port Hedland Tourist Bureau Inc. as an individual entity. Port Hedland Tourist Bureau Inc. is an association incorporated under the Association Incorporation Act 1984.

The financial report of Port Hedland Tourist Bureau Inc as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Basis of Preparation**

The accounting policies set out below have been consistently applied to all years presented.

#### **Reporting basis and conventions**

The financial report has been prepared on an accrual basis and is based on historic costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

#### **ACCOUNTING POLICIES**

##### **Inventories**

Inventories are measured at the lower or cost and net realisable value. The cost of manufactured products includes direct materials, direct labour and an appropriate portion of variable and fixed overheads. Overheads are applied on the basis of normal operating capacity. costs are assigned on the basis of weighted average costs.

##### **Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

## **PORT HEDLAND TOURIST BUREAU (INC)**

### **Trading as Port Hedland Visitors Centre**

#### **NOTES TO THE FINANCIAL STATEMENTS FOR THE SIX MONTH PERIOD 1 JULY 2009 TO 31 DECEMBER 2009**

##### **Plant and Equipment**

Plant and Equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

##### **Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land is depreciated in a straight-line basis over their useful lives to the association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over a shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

##### **Income Tax**

The association adopts the liability method of tax-effect accounting whereby the income tax expense is based on the profit from ordinary activities adjusted for any permanent differences.

The Association income is specifically excluded from income tax by the nature and the purpose of the organisation and the fact that the activities are conducted in accordance with this purpose.

# **PORT HEDLAND TOURIST BUREAU (INC)**

## **Trading as Port Hedland Visitors Centre**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE SIX MONTH PERIOD**

#### **1 JULY 2009 TO 31 DECEMBER 2009**

#### **FINANCIAL INSTRUMENTS**

##### **Recognition**

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

##### **Financial assets at fair value through profit and loss**

A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in the fair value of these assets are included in the income statement in the period in which they arise.

##### **Available-for-sale financial assets**

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

##### **Financial liabilities**

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

##### **Derivative Instruments**

Derivative instruments are measured at fair value. Gains and losses arising from changing in fair value are taken to the income statement unless they are designated as hedges.

##### **Impairment**

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

## **PORT HEDLAND TOURIST BUREAU (INC)**

### **Trading as Port Hedland Visitors Centre**

#### **NOTES TO THE FINANCIAL STATEMENTS**

##### **FOR THE SIX MONTH PERIOD**

##### **1 JULY 2009 TO 31 DECEMBER 2009**

#### **Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

#### **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investment maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowing in current liabilities on the balance sheet.

#### **Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customer.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

#### **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the assets or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### **Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year. The period of the comparative information is for the 12 month period ending 30 June 2009.

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE SIX MONTH PERIOD**

**1 JULY 2009 TO 31 DECEMBER 2009**

|   | 1-Jul-09<br>to<br>31-Dec-09<br>\$ | 1-Jul-08<br>to<br>30-Jun-09<br>\$ |
|---|-----------------------------------|-----------------------------------|
| <b>2 REVENUE AND OTHER INCOME</b>             |                                   |                                   |
| <b>Sales Revenue</b>                          |                                   |                                   |
| Sale of Goods                                 | 141,755                           | 202,028                           |
| <b>Other Revenue</b>                          |                                   |                                   |
| Interest received                             | 20                                | 1,514                             |
| Rendering of services                         | 0                                 | 59,299                            |
| Other revenue                                 | 9,875                             | 142,840                           |
| <b>TOTAL REVENUE</b>                          | <u>151,650</u>                    | <u>405,681</u>                    |
| <b>Expenses</b>                               |                                   |                                   |
| Cost of Sale                                  | 54,693                            | 119,797                           |
| Depreciation of property, plant and equipment | 3,531                             | 10,189                            |

**3 CASH AND CASH EQUIVALENTS**

Cash at the end of the financial period as shown in the statement of cash flow is reconciled to the related items in the balance sheet as follows:

|                                       |               |               |
|---------------------------------------|---------------|---------------|
| Cash on hand                          | 300           | 300           |
| Petty Cash                            | (20)          | 61            |
| Cash at Bank - Trust Account          | 0             | 3,229         |
| Cash at Bank - TV Advert Account      | 23,818        | 23,813        |
| Cash at Bank - General Cheque Account | (2,067)       | 38,348        |
| Cash at Bank - Trust Account          | 25,088        | 25,089        |
|                                       | <u>47,119</u> | <u>90,840</u> |

**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTH PERIOD**  
**1 JULY 2009 TO 31 DECEMBER 2009**

|  | 1-Jul-09<br>to<br>31-Dec-09<br>\$           | 1-Jul-08<br>to<br>30-Jun-09<br>\$           |
|--|---|---|
| <b>4 TRADE AND OTHER RECEIVABLES</b>   |   |   |
| <b>Current</b>                         |   |   |
| Trade debtors                          | 1,725                                       | 5,894                                       |
| Accrued Income                         | 0   | 0   |
|  | <u>1,725</u>                                | <u>5,894</u>                                |
|  | <u>1,725</u>                                | <u>5,894</u>                                |
| <b>5 INVENTORIES</b>                   |   |   |
| <b>Current</b>                         |   |   |
| Stock at Cost                          | 59,468                                      | 59,468                                      |
|  | <u>59,468</u>                               | <u>59,468</u>                               |
|  | <u>59,468</u>                               | <u>59,468</u>                               |
|  | <b>Plant and<br/>Equipment<br/>\$</b>       | <b>Total<br/>\$</b>                         |
| <b>6 PROPERTY, PLANT AND EQUIPMENT</b> |   |   |
| Balance at 1 July 2009                 | 25,121                                      | 25,121                                      |
| Additions                              | 4,840                                       | 4,840                                       |
| Disposals                              | 0   | 0   |
| Depreciation                           | (10,189)                                    | (10,189)                                    |
| Balance at the beginning of year       | <u>19,772</u>                               | <u>19,772</u>                               |
| Additions                              | 0   | 0   |
| Disposals                              | 0   | 0   |
| Depreciation                           | (3,531)                                     | (3,531)                                     |
| Carrying amount at the end of year     | <u>16,241</u>                               | <u>16,241</u>                               |
|  | <u>16,241</u>                               | <u>16,241</u>                               |
|  | <b>1-Jul-09<br/>to<br/>31-Dec-09<br/>\$</b> | <b>1-Jul-08<br/>to<br/>30-Jun-09<br/>\$</b> |
| <b>7 TRADE AND OTHER PAYABLES</b>      |   |   |
| <b>Current</b>                         |   |   |
| Trade creditors                        | 10,745                                      | 22,927                                      |
| PAYG tax payable                       | 938   | 5,155                                       |
| Input Tax Credits                      | (3,795)                                     | (5,732)                                     |
| GST Payable                            | 10,221                                      | 18,633                                      |
| GST Adjustment                         | 1,498                                       | 1,498                                       |
| Trust Creditors                        | 4,278                                       | 1,019                                       |
|  | <u>23,885</u>                               | <u>43,500</u>                               |
|  | <u>23,885</u>                               | <u>43,500</u>                               |

Refer to Compilation Report - 12



**PORT HEDLAND TOURIST BUREAU (INC)**  
**Trading as Port Hedland Visitors Centre**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTH PERIOD**  
**1 JULY 2009 TO 31 DECEMBER 2009**

|  | 1-Jul-09<br>to<br>31-Dec-09<br>\$ | 1-Jul-08<br>to<br>30-Jun-09<br>\$ |
|--|-----------------------------------|-----------------------------------|
| <b>8 FINANCIAL LIABILITIES</b>                           |                                   |                                   |
| <b>Current</b>   |                                   |                                   |
| Loan - Staff Laptop                                      | 436                               | 436                               |
| Balance as at 30 June                                    | <u>436</u>                        | <u>436</u>                        |
| <b>9 PROVISIONS</b>                                      |                                   |                                   |
| Provisions for Annual Leave                              | 19,375                            | 19,375                            |
| Total Provisions   | <u>19,375</u>                     | <u>19,375</u>                     |
| <b>Analysis of Total Provisions</b>                      |                                   |                                   |
| Current  | 19,375                            | 19,375                            |
| Total Provisions   | <u>19,375</u>                     | <u>19,375</u>                     |
| <b>10 RETAINED EARNINGS</b>                              |                                   |                                   |
| Retained earnings at the beginning of the financial year | 112,662                           | 159,682                           |
| (Net Loss) Net Profit attributable to the association    | <u>(31,805)</u>                   | <u>(47,020)</u>                   |
| Balance as at 31 December                                | <u>80,857</u>                     | <u>112,662</u>                    |

**PORT HEDLAND TOURIST BUREAU (INC)**

**Trading as Port Hedland Visitors Centre**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE SIX MONTH PERIOD**

**1 JULY 2009 TO 31 DECEMBER 2009**

|  | 1-Jul-09<br>to<br>31-Dec-09<br>\$ | 1-Jul-08<br>to<br>30-Jun-09<br>\$ |
|--|-----------------------------------|-----------------------------------|
| <b>11 CASH FLOW INFORMATION</b>  |                                   |                                   |
| <b>Reconciliation of net cash provided by operating activities of profit and income tax</b>            |                                   |                                   |
| Operation Profit (Loss) after income tax   | (31,805)                          | (47,020)                          |
| <b>Net-cash flow in Profit:</b>  |                                   |                                   |
| Loss on sale of non-current assets   | 0                                 | 0                                 |
| Depreciation   | 3,531                             | 10,189                            |
| Charges to Provisions  | 0                                 | (10,891)                          |
| <b>Changes in assets and liabilities, net of the effects of purchase and disposals of subsidiaries</b> |                                   |                                   |
| (Increase) Decrease in current inventories   | 0                                 | (20,964)                          |
| (Increase) Decrease in Current receivables   | 4,168                             | 5,275                             |
| (Increase) Decrease in Non-current Assets  | 0                                 | (4,839)                           |
| Increase (Decrease) in accrued Income  | 0                                 | 0                                 |
| Increase (Decrease) in sundry creditors  | 0                                 | 1,345                             |
| Increase (Decrease) in trade creditors   | (19,615)                          | 11,830                            |
| Increase (Decrease) in other creditors   | 0                                 | 0                                 |
| Increase (Decrease) in current provisions  | 0                                 | 0                                 |
| <b>Net Cash provided by (used in) operating activities</b>   | <u>(43,721)</u>                   | <u>(55,075)</u>                   |

**12 FINANCIAL INSTRUMENTS**

**Financial Risk Management**

The association's financial instruments consists primarily of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills and leases.

The association does not have any derivative instruments at 31 December 2009.