



## **Town of Port Hedland**

### **MINUTES**

### **OF THE**

## **SOUTH HEDLAND CBD STAKEHOLDER COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL**

### **HELD ON**

**10 MAY 2011**

**COMMENCING AT 5:30 PM**

**IN COUNCIL CHAMBERS  
McGREGOR STREET, PORT HEDLAND**

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*Paul Martin  
Chief Executive Officer*



### **South Hedland CBD Stakeholder Committee**

The Committee be constituted as a formal committee of Council under the provision of Section 5.8 of the Local Government Act (1995)

#### **Purpose/Aim**

1. ensure communications exists between LandCorp, stakeholders and the community in respect to South Hedland CBD.
2. provide input and advice to LandCorp in respect to Stage 1 and 2 of South Hedland CBD.
3. develop and implement strategies to create a vibrant and safe CBD.

#### **Membership**

The membership of the committee be as follows:

Mayor Kelly Howlett  
Councillor S J Coates  
Councillor D W Hooper  
Councillor M Dziombak

A representative from the following organisations:

LandCorp – Aaron Grant  
LandCorp – Jacinta Harvey  
Lotteries House Board – Roz Brabazon  
Shopping Centre owners (Charter Hall) – Samantha Robinson  
FORM – Kate Antonas  
South Hedland Police – Peter D. Pope  
PANGO – Robert Neville  
BHP Billiton Iron Ore – Andre Veder

Business Owners/Operators – Brent Rudler  
Business Owners/Operators - Evan Ralph  
Business Owners/Operators - Michael Hales

Community Member – Gloria Jacob  
Community Member – Chris Whalley  
Community Member – Lisa Bowen

*(Established by Council at its Ordinary Meeting held 9 March 2011)*

#### **Quorum**

The quorum for the Committee be a minimum of 50% of its membership.

#### **Delegation**

Nil.

#### **Tenure**

Ongoing

*(Established by Council at its Ordinary Meeting held 8 December 2010)*

The following dates have been set and advertised in accordance with the Local Government Act 1995:

Date	Time	Location
12 April 2011	5.30pm	Port Hedland Civic Centre
10 May 2011	5.30pm	Port Hedland Civic Centre
14 June 2011	5.30pm	Port Hedland Civic Centre
12 July 2011	5.30pm	Port Hedland Civic Centre
9 August 2011	5.30pm	Port Hedland Civic Centre
13 September 2011	5.30pm	Port Hedland Civic Centre
11 October 2011	5.30pm	Port Hedland Civic Centre
8 November 2011	5.30pm	Port Hedland Civic Centre
13 December 2011	5.30pm	Port Hedland Civic Centre
10 January 2011	5.30pm	Port Hedland Civic Centre
14 February 2012	5.30pm	Port Hedland Civic Centre
13 March 2012	5.30pm	Port Hedland Civic Centre
10 April 2012	5.30pm	Port Hedland Civic Centre

*(Adopted by Council at its Ordinary Meeting held 23 February 2011)*

**Responsible Officer:** Chief Executive Officer

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**ITEM 1 OPENING OF MEETING**

**1.1 Opening**

The Chairman declared the meeting open at 5:35pm and acknowledged the traditional owners, the Kariyarra people.

**ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**

**2.1 Attendance**

Chairman – Brent Rudler

Mayor Kelly Howlett  
Councillor S J Coates  
Councillor D W Hooper

LandCorp – Aaron Grant  
LandCorp – Jacinta Harvey  
Charter Hall – Samantha Robinson entered the meeting at 5:46pm  
South Hedland Police – Peter D. Pope  
BHP Billiton Iron Ore – Andre Veder

Business Owners/Operators - Evan Ralph  
Business Owners/Operators - Michael Hales

Community Member – Gloria Jacob  
Community Member – Chris Whalley  
Community Member – Lisa Bowen

Chief Executive Officer – Paul Martin  
Director Community Development – Gordon MacMile  
Governance Coordinator – Josephine Bianchi

**2.2 Apologies**

Councillor M Dziombak  
PANGO – Robert Neville  
Lotteries House Board – Roz Brabazon  
FORM – Kate Antonas

**2.3 Approved Leave of Absence**

Nil

**ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE**

Nil

**ITEM 4 PUBLIC TIME**

5:35pm Chairman opened Public Question Time

**4.1 Public Questions**

Nil.

5:35pm Chairman closed Public Question Time

5:35pm Chairman opened Public Statements Time

**4.2 Public Statements**

Nil

5:35pm Chairman closed Public Statements Time

**ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

*NOTE: Chairman proposed that members raise their questions after Item 9 'PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS'.*

**ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

Brent Rudler	Andre Veder
Mayor Kelly Howlett	Evan Ralph
Cr S J Coates	Michael Hales
Cr D W Hooper	Gloria Jacob
Aaron Grant	Chris Whalley
Jacinta Harvey	Lisa Bowen
Peter D. Pope	

**ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**SHCBD201011/001 Officer's Recommendation/South Hedland CBD Stakeholder Committee Decision**

**Moved:** Gloria Jacob

**Seconded:** Lindsay Copeman

**That the Minutes of the South Hedland CBD Stakeholder Committee held on Tuesday 12 April 2011 to be confirmed as a true and correct record of the proceedings.**

**CARRIED 13/0**



**ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION**

Nil.

**ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**9.1 Gordon MacMile, Director Community Development**

Update on South Hedland Skate Park.

Gordon MacMile guided the South Hedland CBD Stakeholder Committee through a presentation from 'Convic Design', which included concepts regarding the proposed design of the South Hedland Skate Park. Reference was made to the location of the skate park, the challenges it presents but also the opportunities to enhance the space. Convic is proposing to develop the skate park into an area that can offer a multitude of other activities for kids that want to skate but also for other members of the community. Convic Design has worked on a number of important projects, namely the skate parks in Geelong and Ballarat.

*NOTE: South Hedland CBD Stakeholder Committee members directed questions to Director Community Development.*

*1. Lisa Bowen – Will the South Hedland skate park link in with the new Town centre?*

Director Community Development advised that the next step for the Town of Port Hedland is to engage with Convic Design and assess how the skate park will link in with the town centre, bearing in mind that the current proposal does not exclude any essential infrastructure, it is very mindful of it.

*2. Andre Veder – considering that we are growing into a city should the committee think ahead and look in to future options for the South Hedland skate park? Could the skate park expand across the road?*

*2. Lisa Bowen – could consideration be given to relocating the skate park on the other side of McDonalds?*

Aaron Grant advised that Landcorp is trying to maximise the use of land around the South Hedland CBD area and that it needs to be very mindful of drainage functionality.

Chief Executive Officer also advised that Council has already decided upon the location of the South Hedland skate park, after consultation with local youth.

**SHCBD201011/001 Officer's Recommendation/South Hedland CBD Stakeholder Committee Decision**

**Moved:** Gloria Jacob

**Seconded:** Cr S J Coates

**That the South Hedland CBD Stakeholder Committee:**

- 1. recommends to Council its support in principal for the extension of the South Hedland skate park through the drainage reserve parallel to Forrest Circle; and**
- 2. recommends to Council that further investigations around the skate park concepts need to be carried out.**

**CARRIED 13/0**

**9.2 Aaron Grant, Project Manager, Landcorp**

Aaron Grant responded to issues raised at the last South Hedland CBD Stakeholder Committee meeting on 12 April 2011.

- 1. Andre Veder enquired as to whether Landcorp can look into the lack of lighting issue on Throssell Road, in particular by the Shopping Centre end?*

Aaron Grant advised that the lights on the Forrest Circle side of the road were repaired the day after the last South Hedland CBD Stakeholder Committee meeting took place and that Landcorp has worked in conjunction with Charter Hall to have the two lights outside of Coles repositioned and be fully operational by the end of May. The lights on Colebatch Way will get reinstated in the next few months.

- 2. Councillor M Dziombak enquired as to whether Humfrey Land Development has set timeframes for the completion of their development work in the CBD?*

Aaron Grant advised that Humfrey Land Development has an 18 month construction timeframe (bearing in mind potential delays caused by wet season). Humfrey Land Development have just received their development application and they advised Landcorp that it will take them 4 months to prepare detailed drawings and for the building licence.

- 3. Councillor M Dziombak asked whether Landcorp could provide the Chamber of Commerce with a document/form with update information about the South Hedland CBD that the Chambers could distribute to its members?*

Aaron Grant advised that he will make sure he adds Cr Dziombak on Landcorp's weekly circulation list, he will also try and organise a meeting with Cr Dziombak to ensure that they have similar contact lists.

4. *Mayor K Howlett enquired as to whether Landcorp will be replacing the toilet block that was near Lotteries House.*

Aaron Grant and Samantha Robinson advised that Landcorp and Charter Hall will look into the possibility of providing temporary toilet facilities outside the South Hedland Shopping centre before the 2 new exelooos proposed for this space are ready in September 2011.

5. *Councillor S Coates enquired as to whether Landcorp could look into ongoing CCTV surveillance in the South Hedland CBD (especially by the Skate Park and the Aquatic Centre) even after the completion of works.*

Aaron Grant advised that this is a matter that was already discussed with the Town's previous Director of Regulatory Services, Terry Sargent, between nine and twelve months ago. Currently there are a couple of CCTV cameras in place in the South Hedland CBD and Landcorp will consider installing more as the project progresses.

6. *Chris Whalley enquired as to whether discussions will be held with Charter Hall regarding the South Hedland Shopping Centre.*

Aaron Grant and Samantha Robinson advised that Landcorp and Charter Hall have been working together, however they will only be able to give an update to the public in the next 3 to 4 months.

7. *Michael Hales suggested that it would be very useful if Landcorp engaged in an education process with local businesses trying to expand or new businesses coming to town, as at the moment he believes there is a lack of information regarding commercial land availability in the South Hedland CBD.*

Jacinta Harvey and Aaron Grant advised that Humphrey Land Development are dealing with commercial developments of Stage 1A of the South Hedland CBD. Landcorp is in contact with Humphreys and they are forwarding all enquiries regarding commercial space though to them.

Aaron Grant also presented to the Committee an update on Landcorp's progress within the South Hedland CBD. This included details such as asphaltting, brick paving and sealing of various sections of road. With regard to timeframes, the civil construction works are scheduled to be completed by 29 July 2011 and the town square and streetscape by the end of September 2011, as Landcorp has just received the development application and is trying to fast track the building licence.

Aaron Grant advised that Landcorp has just appointed Crawford Realty as their sales agent. Landcorp has also prepared a submission to go to Cabinet next Monday for the vacant land east of Hamilton Road all the way through to Forrest Circle. At the next meeting Aaron Grant will be able to give the South Hedland CBD Stakeholder Committee an update on the outcome of Landcorp's submission to cabinet.

6:25pm Mayor Kelly Howlett passed on her apologies and left the meeting.

**ITEM 10 REPORTS OF OFFICERS**

Nil

**ITEM 11 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL**

Nil

**ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

Nil

**ITEM 13 CONFIDENTIAL ITEMS**

Nil

**ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr S J Coates  
Gloria Jacob  
Samantha Robinson

**ITEM 15 CLOSURE**

**SHCBD201011/002 Officer's Recommendation/South Hedland CBD Stakeholder Committee Decision**

**Moved:** Gloria Jacob

**Seconded:** Peter D. Pope

**That the South Hedland CBD Stakeholder Committee recommends to Council that the meeting day of the South Hedland CBD Stakeholder Committee be changed to the second Monday of each month, and starting from Monday 13 June 2011.**

***CARRIED 13/0***

**15.1 Date of Next Meeting**

The next South Hedland CBD Stakeholder Committee Meeting of Council will be held on Tuesday 14 June 2011, commencing at 5:30 pm

**15.2 Closure**

There being no further business, the Chairman declared the meeting closed at 6:39 pm.

**Declaration of Confirmation of Minutes**

I certify that these Minutes were confirmed by the South Hedland CBD Stakeholder Committee at its Meeting of \_\_\_\_\_

CONFIRMATION:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE