



Town of Port Hedland

**NOTICE OF MEETING
AND
AGENDA**

FOR THE

ANNUAL GENERAL MEETING OF ELECTORS

TO BE HELD ON

WEDNESDAY 24 FEBRUARY 2010

COMMENCING AT 7:30 PM

**IN THE CIVIC CENTRE,
McGREGOR STREET, PORT HEDLAND**

Chris Adams
Chief Executive Officer

COUNCIL MISSION STATEMENT

To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.

| | | |
|---------------|---|----------|
| ITEM 1 | OPENING | 5 |
| ITEM 2 | RECORDING OF ATTENDANCE AND APOLOGIES | 5 |
| 2.1 | ATTENDANCE | 5 |
| 2.2 | APOLOGIES | 5 |
| 2.3 | APPROVED LEAVE OF ABSENCE | 5 |
| ITEM 3 | CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING | 5 |
| 3.1 | CONFIRMATION OF MINUTES OF ANNUAL GENERAL MEETING OF ELECTORS HELD ON TUESDAY 7 APRIL 2009 | 5 |
| 3.2 | MATTERS ARISING | 5 |
| 3.2.1 | RESPONSE FOR PREVIOUS QUESTION – ON NOTICE | 6 |
| ITEM 4 | ANNUAL REPORT | 6 |
| 4.1 | <i>Mayors Report</i> | 6 |
| 4.2 | <i>Chief Executive Officer’s Report</i> | 6 |
| ITEM 5 | GENERAL BUSINESS | 6 |
| ITEM 6 | CLOSURE | 6 |

ITEM 1 OPENING

The Chairman declared the meeting open at _____pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES

2.1 Attendance

2.2 Apologies

2.3 Approved Leave of Absence

ITEM 3 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

3.1 Confirmation of Minutes of Annual General Meeting of Electors held on Tuesday 7 April 2009

Minutes of the Annual General Meeting of Electors for the 2007/08 financial year and held on Tuesday 7 April 2009 have been circulated.

Staff Recommendation

That the Minutes of the Annual General Meeting of Electors held on Tuesday 7 April 2009 be confirmed as a true and correct record of proceedings, with the following amendments:

- i) Cover Page – Amend Date of Meeting to read “Tuesday 7 April 2009”; and
- ii) Header – Amend Date of Meeting to read “Tuesday 7 April 2009

NOTE: SIMPLE MAJORITY VOTE REQUIRED

3.2 Matters Arising

3.2.1 Response for Previous Question – On Notice

Nil.

ITEM 4 ANNUAL REPORT

The Town of Port Hedland Annual Report 2008/09 adopted at the Special Meeting of Council held on Tuesday 12 January 2010, has been circulated.

4.1 Mayors Report

4.2 Chief Executive Officer’s Report

Recommendation

That the Town of Port Hedland Annual Report for the 2008/09 Financial Year be received.

NOTE: SIMPLE MAJORITY VOTE REQUIRED

ITEM 5 GENERAL BUSINESS

ITEM 6 CLOSURE

There being no further business, the Chairman declared the meeting closed at _____pm.

CONFIRMATION: _____
CHAIRMAN

DATE