



Town of Port Hedland

MINUTES

OF THE

AIRPORT COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

THURSDAY 17 JUNE 2010

AT 5:30 PM

**IN COUNCIL CHAMBERS
McGREGOR STREET, PORT HEDLAND**

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*Terry Sargent
Director Regulatory Services*

Airport Committee

The Committee be constituted as a formal committee of Council under the provision of Section 5.8 of the Local Government Act (1995)

Membership:

The membership of the committee be as follows:

Mayor Kelly A Howlett;
Councillor Arnold A Carter
Councillor W (Bill) Dziombak
Councillor Jan M Gillingham
Councillor Stan R Martin

Community Members:

- a) Janice Tucker;
- b) Serge Doumergue; and
- c) Doug Gould.

(Community Members appointed by Council at its Ordinary Meeting held 28 April 2010)

Quorum:

The quorum for the Committee be a minimum of 50% of its membership.

Delegation:

The Town of Port Hedland Airport Committee be given the following delegated authority to make decisions on behalf of Council:

- i) To determine whether a tender is required to be sought or not as specified in LG (F&G) Reg 11 f)
- ii) To choose tenderers for products services on behalf of the local government in accordance with LG (F&G) Reg 18.
- iii) Determine all Town Planning applications pertaining to the Town Planning Scheme No 5 that relate to Port Hedland International Airport without further reference to Council.
- iv) Undertake all Council statutory functions pertaining to Local Planning Schemes under Part 5 of the Planning and Development Act (2005) on Port Hedland International Airport land.
- v) Undertake all Council statutory functions pertaining to subdivision of land under Part 10 of the Planning and Development Act (2005) on Port Hedland International Airport land.
- vi) Provide direction and advice pertaining to the development of a Master Plan for the Port Hedland International Airport and the development of plans for a new airport terminal.

Tenure:

Ongoing. The following dates have been set and advertised in accordance with the Local Government Act 1995:

Date	Time	Location
20 May 2010	5.30pm	Port Hedland Civic Centre
17 June 2010	5.30pm	Port Hedland Civic Centre
15 July 2010	5.30pm	Port Hedland Civic Centre
19 August 2010	5.30pm	Port Hedland Civic Centre
16 September 2010	5.30pm	Port Hedland Civic Centre
21 October 2010	5.30pm	Port Hedland Civic Centre
18 November 2010	5.30pm	Port Hedland Civic Centre

(Adopted by Council at its Special Meeting held 10 March 2010)

Responsible Officer: Chief Executive Officer

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ITEM 1 OPENING OF MEETING**1.1 Opening**

The Chairman declared the meeting open at 5:32 pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**2.1 Attendance**

Councillor Arnold A Carter
Councillor W (Bill) Dziombak
Serge Doumergue
Doug Gould

Mr Terry Sargent
Mr Russell Dyer
Ms Gaye Stephens

Director Regulatory Services
Director Engineering Services
Executive Assistant

Members of the Public

1

2.2 Apologies

Mayor Kelly A Howlett;

2.3 Approved Leave of Absence

Councillor Jan M Gillingham
Councillor Stan R Martin

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE

Nil.

ITEM 4 PUBLIC TIME**4.1 Public Questions**

5:32 pm The Chair opened Public Question Time

Nil

5:32 pm The Chair closed Public Question Time

4.2 Public Statements

5:32 pm The Chair opened Public Statement Time

Nil.

5:34 pm The Chair closed Public Statement Time

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

The following Members verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting:

Cr A A Carter	Serge Doumergue
Cr M (Bill) Dziombak	Doug Gould

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**7.1 Confirmation of Minutes of the Airport Committee Meeting held on Thursday 20 May 2010****AC200910/007 Airport Committee Decision/
Officer's Recommendation**

Moved: Cr B Dziombak

Seconded: S Doumergue

That the Minutes of the Airport Committee Meeting held on Thursday 20 May 2010 be confirmed as a true and correct record of proceedings.

CARRIED 4/0

ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION

Chairman Arnold Carter advised the Committee, that it would be beneficial for the Manager Airport to attend each Committee meeting to provide advice on Airport operational matters.

ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS

Nil.

ITEM 10 REPORTS OF OFFICERS

10.1 *Airport Terminal Expansion – Public Consultation Outcomes and Future Actions Recommendations (File No.: 08/02/0018)*

Officer Brie Holland
Economic and Land
Development Officer

Date of Report 2 June 2010

Disclosure of Interest by Officer Nil

Summary

This report details the stakeholder feedback from consultation undertaken on the proposed expansion plans for the Port Hedland International Airport Terminal. The report makes recommendations on future actions including continued discussions with key stakeholders including the Town's Airport Master Consultants as well as entering into a three part tender process.

Background

Currently, the Port Hedland International Airport (PHIA) is experiencing rapid growth in the number of passengers, in both domestic and international flights. The Town's Airport Master Planning Consultants have predicted passenger numbers to double from 300,000 in 2009/2010 to 600,000 within the next five years. In order to accommodate this increase in passengers, the Consultants have estimated that the current floor space should be increased from 3,000sqm to 4,900sqm.

Two options for extension (attachment 1) have been supported by the Port Hedland International Airport Working Group (PHIAWG), which include;

- Option one: Extend Terminal 50m east, double storey extension only (increasing floor space to 6,000sqm)
- Option two: Extend Terminal 50m east, and double storey across entire terminal (increasing floor space to 9,000sqm)

The Town issued a questionnaire to current and potential stakeholders, giving them a choice between the two abovementioned options, and the opportunity to suggest an alternative (attachment 2).

Consultation

The following parties were sent the questionnaire early April 2010, and had until the 13 May 2010 to reply:

Golden Eagle Aviation Pty Ltd	ExxonMobil
Budget Hire Car	Reliance Petroleum
Avis Car Rental	Port Hedland Chamber of Commerce
Thrifty Car Rental	Port Hedland Visitor Centre
Hertz Car Rental	Qantas
McLaren Car Rental	Customs
Europcar Hire Franchise	Garuda Airlines
Virgin Blue	Tiger Airways
Skywest Airlines	Airnorth
Polar Aviation	Karratha Flying Services
Royal Flying Doctor Service	Australian Quarantine and Inspection Service
Bloo Moons Pty Ltd	

From the twenty-three parties invited to reply, the Town received five responses.

Direct responses

Three questionnaires were returned directly to the Town. A summary is provided in the table below.

Option	Description	Number	%
1	Extend Terminal 50m East, double storey extension only	0	0%
2	Extend Terminal 50m East, and double storey across entire terminal	3	100%
3	Other	0	0%
Total		3	

Indirect responses

- . *Australian Quarantine and Inspection Service (AQIS) and Border Protection Service (AC & BPS)*

A fourth response was obtained by the Manager of Economic and Land Development, Mr. Richard Bairstow, from a meeting with the Australian Quarantine and Inspection Service (AQIS) and the Australian Customs and Border Protection Service (AC & BPS). This meeting resulted in an exchange of the *International Airport Operator's Guide* which outlines the Government mandated performance measures of service practices. In a follow-up email, sent by Mr. Scott Maxwell of the AC & BPS, he requested a significant increase of two to three times their existing floor space (attachment 3)

- . *Qantas*

A fifth response was obtained from a letter received from the Qantas Regional Manager, Mr. Rowan Chalmers (attachment 4).

The letter was received by the Town before the questionnaire was issued, however it highlights the company's request for an extension to its lounge.

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

KRA- 1 Infrastructure

Goal 3 Airport

Other Actions 1- *'Progress planning and design for an upgraded and extended terminal building'*.

Budget Implications

Nil

Officer's Comment

By 2014/2015 the Town's Airport Master Plan forecasts that passengers will double from current numbers of 300,000 to 600,000 per year. Even though there was a poor response rate of 17% from the questionnaire issued to existing and potential stakeholders, there have been many indications of the need to expand the PHIA. The PHIAWG has already highlighted numerous issues with the current state of the Airport building, including problems with the air-conditioning, as well as receiving an increasing number of reports that the Airport is also experiencing major blockages in domestic check-ins.

Overall, the responses received from the questionnaire and previous correspondence has been in support of the expansion. Qantas Regional Manager, Mr. Chalmers, acknowledges in his letter the increase in domestic services the airline is providing to the PHIA but, due to a lack of space, they are unable to provide an improved club lounge for their members. All three respondents to the questionnaire; the Port Hedland Chamber of Commerce, Airport Cafe lessees Bloo Moons Pty Ltd and Budget Rent a Car gave support of option 2 of the expansion. They also gave support for overnight accommodation to be provided at the terminal. In addition, Bloo Moons Pty Ltd representative, Doug Gould, made proposal of a Duty free/ Souvenir shop to be established at the PHIA.

The AQIS and the AC & BPS have expressed their concern over security risks experienced due to the rise in both international and domestic passengers. AC & BPS spokesperson, Mr. Maxwell, states in his email that the AQIS and the AC & BPS presently struggle with processing international flights of passengers above 70. Using the example of an average SkyWest flight, which carries up to 100 passengers; these numbers automatically exceed the AQIS and the AC & BPS operating capacity, which directly challenges their service standards. On the basis of this information, Mr. Maxwell requests a significant increase of two to three times the current floor space in order to process passengers at a level which meets the Government mandated performance measures specified in the *International Airport Operator's Guide*.

In reference to the responses received, and the recommendations from the Town's Airport Master Planning Consultants, there is strong support for the PHIA expansion. The question of how exactly the expansion should be designed is inconclusive. It can be agreed that the design must ensure both increased floor and aircraft apron space. There is suggestion for further consultation with the Adelaide Airport Consultants. The Adelaide Airport is considered as a good working example for the Town to base its' vision of the PHIA, as it uses the same space for multiple purposes in domestic departures and international arrivals, at differing times. It is assumed that further consultancy would add to the Town's ability to obtain a more cohesive insight into the development plans of the PHIA.

Attachments

1. Port Hedland International Airport Concept Plans November 2009, Designtech.
2. Questionnaire – Terminal Upgrade Port Hedland International Airport, issued, Australian Government .
3. Email received 16 April 2010, from Scott Maxwell, Australian Customs and Border Protection Service.
4. Letter received 31 March 2010, from Qantas Regional Manager Rowan Chalmers.
5. Questionnaire response 1, Bill Dziombak, Port Hedland Chamber of Commerce Inc.
6. Questionnaire response 2, Doug Gould, The Esplanade Hotel (Bloo Moons Pty Ltd).
7. Questionnaire response 3, Russell Chapman, Budget Rent a Car.

Officer's Recommendation

That the Airport Committee:

- i) Continue with consultation, ensuring comments are obtained from key stakeholders, for example, key airlines and hire car companies currently operating from the Airport.

- ii) Request the Master Plan consultants to:
 - 1. Identify an appropriate location and size of area for the future terminal and associated car parking; and
 - 2. Work with yet to be appointed terminal consultants to fast track the terminal location, and associated facility, within a reasonable frame time.

- iii) Note the results of the consultation, and delegate to the Chief Executive Officer, or his nominated representative, the ability to further investigate the expansion of the terminal by a three part tender process;
 - 1. Concept design: with a fixed lump sum price.
 - 2. Detailed design: with a percentage of construction cost; and
 - 3. Contract documentation: with a percentage of construction cost.

In addition to normal consideration, the tender shall specifically address the following key design elements;

- 1. Undertake detailed consultation with key stakeholders, i.e., Airport Manager, Airport Working Group, Airlines, Airport Master Planners, and other airport users.
- 2. A staged design based on a 10, 20, and 30+ year timeframes.
- 3. A further investigation into an alternative design.
- 4. The requirements of the *International Airport Operator's Guide* are met.
- 5. Identifying a range of uses that can be accommodated in the terminal, or immediate area, including; accommodation, commercial, and retail.
- 6. Review long and short term parking plan implications of the proposed expansion.
- 7. Investigate the opportunity of multi-use spaces/areas.
- 8. Work collaboratively with airport Master Plan consultants; and
- 9. Review all statutory documentation that currently exists or is under preparation.

AC200910/008 Airport Committee Decision

Moved: S Doumergue

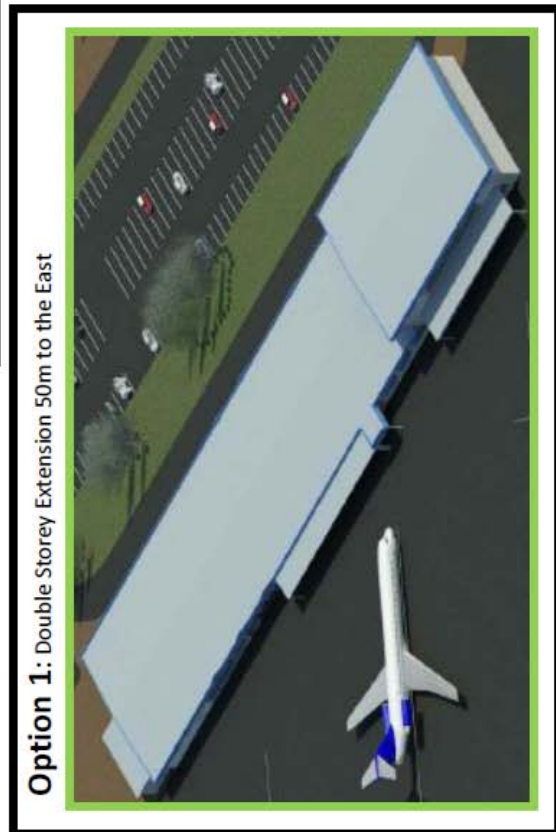
Seconded: Cr B Dziombak

That Agenda Item 10.1 'Airport Terminal Expansion – Public Consultation Outcomes and Future Actions Recommendations' lay on the table, until an informal meeting is held with all stakeholders, and any additional submissions received from other interested parties and distributed.

CARRIED 4/0

REASON: The Committee was advised that a submission/record of meeting with Serge Doumergue and Morag Lowe from Hedland First National had not been included in the feedback being presented to the Committee in the Item by Airport stakeholders. It was considered if this information was missing, there may be other submissions also omitted. The Committee also requested that an informal meeting with Airport stakeholders be held in the afternoon prior to the next Committee Meeting to be held on Thursday 22 July 2010, prior to this item being considered.

Port Hedland International Airport Concept Plans



ATTACHMENT 2 TO AGENDA ITEM 10.1

Questionnaire- Terminal Upgrade Port Hedland International Airport

Company _____
 Contact Person _____
 Contact Phone: _____

Please select preferred option:

- Option 1- Extend Terminal 50m East (Double storey on extension only)
- Option 2- Extend Terminal 50m East and double storey across entire terminal
- Other _____

Do you require/desire additional space in the terminal? Yes No
 If yes, approximately how much floor space required? _____ sqm
 What is the space required for? _____
 By when do you require the space? _____

Other initiatives/suggestions (Please circle)

Check-in Counters should be all common-user agree/disagree/undecided

Overnight accommodation for travellers should be provided at the terminal?
 agree/disagree/undecided
 If so, how many rooms and facilities? _____

Facilities recommended to be provided:

Within the secure area:	Outside of the secure area:
Cafe: Yes/No	Cafe : Yes/No
Commercial (specify what type) _____ _____ _____	Commercial (specify what type) _____ _____ _____
Other (please specify) _____ _____ _____	Other (please specify) _____ _____ _____

Please suggest any other environmentally sustainable initiatives that could be utilised at the airport (for example Solar Power roof panels)

ATTACHMENT 3 TO AGENDA ITEM 10.1**Brie Holland**

From: scott.maxwell@customs.gov.au
Sent: Friday, 16 April 2010 1:59 PM
To: Richard Bairstow
Subject: FW: Port Hedland Terminal Expansion - Australian Customs and Border Protection Service
Attachments: internationalAirportOperatorsGuide.pdf

Good Afternoon Richard,

As per our recent conversation please find attached a Guide for International Airport Operators that sets out the requirements of government agencies in being able to facilitate and process international flights .

<<internationalAirportOperatorsGuide.pdf>>

To fully service any rise in flight / passenger numbers we would need to have a significant increase in space and infrastructure. The current area provide to AC&BPS and AQIS struggles to cope with passenger loadings in excess of approximately 70 people and with the current F100 aircraft employed by Skywest having a 100 seat capacity, service standards and government performance measures can suffer as a result.

At present the total space committed to the International Arrivals hall is approximately 240 square metres, broken down as follows (note my tape measuring may not be entirely accurate);

Queue area	75 square metres
Baggage collection / Marshalling area	99 square metres
Baggage Hall	67 square metres

In considering any future requirements and the potential for current or future airlines to increase the capacity of their aircraft I would imagine that our area requirements would need to significantly increase (potentially either double or triple the current space) as the result of any expansion. This would cater for improved passenger movement through the terminal and allow for office space / secure rooms etc.

In recent times Customs has had success in other terminal expansions through the use of moveable barriers and roll away baggage tables that allow for the area to be secured during processing but available for general use at other times.

Happy to discuss further.

Regards,

Scott Maxwell | Port Hedland District Office | Australian Customs and Border Protection Service | P: (08) 9158 1000 | F: (08) 9158 1015

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ATTACHMENT 4 TO AGENDA ITEM 10.1



Rowan Chalmers
Regional Manager
Western Australia Airports

31 March 2010

Mr. Chris Adams
CEO
Town of Port Hedland
PO Box 41
Port Hedland
WA 6721

Dear Chris,

Request for Additional Lounge Space - Port Hedland Airport

It was great to meet you when I was up in Port Hedland recently – sorry we didn't get a chance to chat for longer but you had your hands full with an excited family which is much more important!

My reason for writing is related to our brief discussion regarding some space becoming free within the existing terminal at the airport. This letter confirms that, if we are allowed to occupy this space, it would be our intention to expand our lounge area for the benefit of our customers flying to and from Port Hedland.

The Qantas Group has been flying to Port Hedland since 1994. Over these 16 years, we have grown service frequency from 12 to 26 services per week and our fleet has grown from 64 seat BAe146 to 168 seat B737-800 aircraft. We now carry around 4,700 passengers each week to and from Port Hedland but sadly, our lounge, with only 20 seats, has not kept pace with the level of growth and we really need some interim relief until the new terminal expansion is completed.

Within Western Australia, Qantas has invested in regional lounges in Kalgoorlie, Broome, Port Hedland and Karratha. As a full service airline, the provision of lounge facilities has become an expected part of the service offering at both a regional, domestic and International level. The lounge provides facilities and comfort for many international and interstate visitors to the Port Hedland in addition to many local residents.

Qantas has been for many years your largest partner at the Port Hedland Airport and with the proposed terminal redevelopment, our commercial relationship will be further expanded. However, as an interim measure, we desperately need to expand the current lounge. We strongly believe that an expanded lounge facility will significantly enhance your airport's reputation for service standards and improve our service offering and we hope that you might be able to come back to me with some options in the near future.

Yours sincerely,

Qantas Airways Limited ABN 16 009 661 901
Qantas Centre 203 Coward Street Mascot NSW 2020 Australia
Telephone 61 (2) 9681 3636

ATTACHMENT 5 TO AGENDA ITEM 10.1

Questionnaire- Terminal Upgrade Port Hedland International Airport

Company PHCCI
 Contact Person Bill Dzombak
 Contact Phone: 943737

Please select preferred option:

- Option 1- Extend Terminal 50m East (Double storey on extension only)
- Option 2- Extend Terminal 50m East and double storey across entire terminal
- Other _____

Do you require/desire additional space in the terminal? Yes No
 If yes, approximately how much floor space required? _____ sqm
 What is the space required for? _____
 By when do you require the space? _____

Other initiatives/suggestions (Please circle)

Check-in Counters should be all common-user agree/disagree/undecided

Overnight accommodation for travellers should be provided at the terminal?
 If so, how many rooms and facilities? premium budget rooms agree/disagree/undecided
120 rooms

Facilities recommended to be provided:

Within the secure area:	Outside of the secure area:
Cafe: <u>Yes</u> /No	Cafe: Yes/ <u>No</u>
Commercial (specify what type) _____ _____ _____	Commercial (specify what type) _____ _____ _____
Other (please specify) _____ _____ _____	Other (please specify) _____ _____ _____

Please suggest any other environmentally sustainable initiatives that could be utilised at the airport (for example Solar Power, roof panels)

All Lighting should be LED
Designated comfortable smoking area with plenty of
Ash tray Potters.

ATTACHMENT 6 TO AGENDA ITEM 10.1

Questionnaire- Terminal Upgrade Port Hedland International Airport

Company Esplanade Hotel
 Contact Person Doug Gould
 Contact Phone: 0419965138

Please select preferred option:

- Option 1- Extend Terminal 50m East (Double storey on extension only)
- Option 2- Extend Terminal 50m East and double storey across entire terminal**
- Other _____

Do you require/desire additional space in the terminal? Yes No
 If yes, approximately how much floor space required? 500 sqm
 What is the space required for? Extension of Bar & Cafe
 By when do you require the space? ASAP

Other initiatives/suggestions (Please circle)

Check-in Counters should be all common-user **agree/disagree/undecided**

Overnight accommodation for travellers should be provided at the terminal?
agree/disagree/undecided

If so, how many rooms and facilities? 50
.100

Facilities recommended to be provided:

Within the secure area:	Outside of the secure area:
Cafe: Yes/No	Cafe : Yes/No
Commercial (specify what type) <u>Dutyfree</u>	Commercial (specify what type) <u>Gift</u> / Souveneir _____
Other (please specify)	Other (please specify)

Please suggest any other environmentally sustainable initiatives that could be utilised at the airport (for example Solar Power roof panels)

ATTACHMENT 7 TO AGENDA ITEM 10.1

Questionnaire- Terminal Upgrade Port Hedland International Airport

Company CHALKWEST t/as BUDGET RENT A CAR _____

Contact Person Russell Chapman

Contact Phone: 0894791919

Please select preferred option:

Option 1- Extend Terminal 50m East (Double storey on extension only)

Option 2- Extend Terminal 50m East and double storey across entire terminal

Other Option preferred 2

Do you require/desire additional space in the terminal? Yes No **YES**

If yes, approximately how much floor space required? 50-100 sqm

What is the space required for? ADDITIONAL AREA IN RENTAL CAR OPERATIONS

By when do you require the space? ASAP

Other initiatives/suggestions (Please circle)

Check-in Counters should be all common-user agree/disagree/undecided

UNDECIDED

Overnight accommodation for travellers should be provided at the terminal?

agree/disagree/undecided

PROBABLY GOOD IDEA / SELF CONTAINED

If so, how many rooms and facilities? _____

PROBABLY ABOUT 20
ROOMS _____

Facilities recommended to be provided:

Within the secure area:	Outside of the secure area:
Cafe: Yes/No <u> NO </u>	Cafe : Yes/No <u> YES </u>
Commercial (specify what type) <u> NONE </u>	Commercial (specify what type) <u> RENTAL CAR BOOTHS </u>
_____	_____
_____	_____
_____	_____
Other (please specify) _____	Other (please specify) _____
_____	_____
_____	_____
_____	_____

10.2 Mobil Oil Lease (File No.: AIRLSE11)

Officer Russell Dyer
Director Engineering

Date of Report 4 June 2010

Disclosure of Interest by Officer Nil

Summary

For Committee information on Mobil Oil exit deed, demolition and remedial works.

Background

Mobil Oil currently occupies an area of land total area 2340m² which sits to the west of the hire car operations and is between Murray Avenue to the south and Williamson Way to the north.

Mobil Oil also have an underground tank located next to the RFDS existing hanger and has a contract with RFDS until the 30th of June 2011 with a (1) year option to extend.

After discussions with the RFDS they informed Mobil and the Airport Manager that were going to set up and above ground self bunded fuel facility which they would own, and would no longer requires Mobil's underground tanks.

Mobil have now contacted the Director of Engineering and have confirmed that they intend to;

1. On completion of an exit deed they will demolish and remediate their site and exit lease
2. Remove assets at the RFDS site and also exit.

Consultation

Andrew Corbett
Asia Pacific Regional Program Coordinator
NOSS – Non Operating Surplus Sites
Mobil Melbourne, Australia

Peter Northover
Director Regional Services
RFDS Western Operations

Manager Airport
Director Engineering Services

Statutory Implications

“3.58. Disposing of property

(1) In this section -

Dispose~ includes selling, leasing, or otherwise disposing of, whether absolutely or not;

Property~ includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only

Dispose of property to -

(a) The highest bidder at public auction; or

(b) The person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under Subsection (2) if, before agreeing to dispose of the property-

(a) It gives local public notice of the proposed disposition -

(i) Describing the property concerned;

(ii) Giving details of the proposed disposition; and

(iii) Inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;”

Policy Implications

Nil

Strategic Planning Implications

KRA1- Infrastructure

Goal 3- Airport

Strategy 1: Developing and implementing an Airport Master Plan

Strategy 2: Actively pursue the generation of income from a variety of sources at the Airport including through leases, rentals, advertising, freight and any other means.

Budget Implications

General Ledger Account Number 1210326 - Leases and rentals

Officer's Comment

Regular progress updates on this matter will be provided to the Airport Committee from time to time. This report is presented to the Committee for its information only.

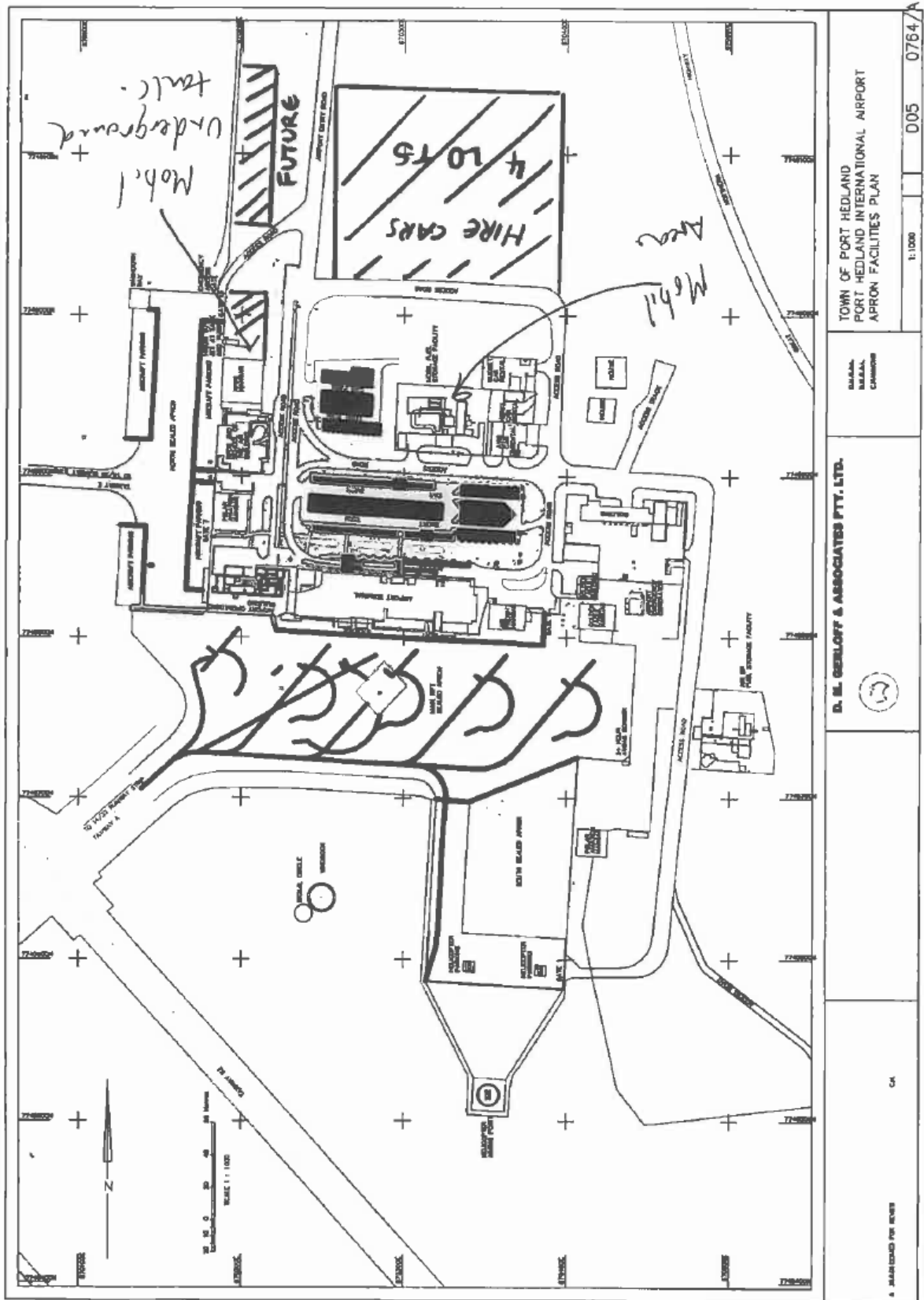
**AC200910/009 Airport Committee Decision/Officer's
Recommendation**

Moved: D Gould

Seconded: Cr B Dziombak

**That the Airport Committee notes the Officer's update report
'Mobil Oil Lease' dated 4 June 2010.**

CARRIED 4/0



AC200910/010 Airport Committee Decision

Moved: D Gould

Seconded: S Doumergue

That Standing Orders be suspended.

CARRIED 4/0

5:44 pm Chairman advised that Standing Orders were suspended.

NOTE : Chairman/Committee Members requested that the following items be presented to the next committee mtg:

- 1. PHIA Housing Project Status; and*
- 2. An Updated Status of the Construction Works for the Hire Car Operators, which indicates who is responsible for the connection of water, effluent disposal, power, etc.*

Director Regulatory Services advised:

- 1. In relation to works for the PHIA Housing Project: preliminary works are underway, a Project Manager assigned to the works, and it is expected to go to tender in a few weeks. A report will be presented to the next Committee Meeting; and*
- 2. In relation to the sites for Hire Car Operators, a report will be presented to the next Committee Meeting.*

Committee Members also discussed letting available land at the airport; investigating the fuel supply contract in preparation for the expiration of the existing contract; the process for how interested businesses can access land for TWA/income developments; and an updated status of information from Whelans in relation to the Development of the Airport Master Plan.

AC200910/011 Airport Committee Decision

Moved: S Doumergue

Seconded: Cr B Dziombak

That Standing Orders be resumed.

CARRIED 4/0

6:03 pm Chairman advised that Standing Orders were resumed.

ITEM 11 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL

Nil.

ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil.

ITEM 13 CONFIDENTIAL ITEMS

Nil.

ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 15 CLOSURE

15.1 Date of Next Meeting

The next Airport Committee Meeting of Council will be held on Thursday 22 July 2010, commencing at 5:30 pm

15.2 Closure

There being no further business, the Chairman declared the meeting closed at 6:05 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the Airport Committee at its Ordinary Meeting of _____ 2010.

CONFIRMATION:

CHAIR

DATE