



Town of Port Hedland

MINUTES

OF THE

SPECIAL MEETING

OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

WEDNESDAY 7 JULY 2010

AT 12:30 PM

IN COUNCIL CHAMBERS

McGREGOR STREET, PORT HEDLAND

Purpose of Meeting: To consider

- . 2010/11 Budget Adoption*
- . Change of Date of Airport Committee Meeting from 15th July 2010 to 22nd July 2010*

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Chris Adams
Chief Executive Officer

OUR COMMITMENT

To enhance social, environmental and economic well-being through leadership and working in partnership with the Community.

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ITEM 7 CLOSURE 23

7.1 CLOSURE23

ITEM 1 OPENING OF MEETING**1.1 Opening**

The Mayor declared the meeting open at 12:37 pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**2.1 Attendance**

Mayor Kelly A Howlett
Councillor Arnold A Carter
Councillor George J Daccache
Councillor David W Hooper
Councillor Stan R Martin

Mr Chris Adams
Mr Matthew Scott
Mr Paul Martin

Chief Executive Officer
Director Corporate Services
Director Community
Development

Ms Jenella Voitkevich

Acting Director Engineering
Services

Ms Gaye Stephens

Executive Assistant

Members of the Public
Media

1 (Manager Finance Services)
Nil

2.2 Apologies

Councillor Jan M Gillingham
Councillor Steve J Coates
Councillor Michal (Bill) A Dziombak

2.3 Approved Leave of Absence

Nil

ITEM 3 PUBLIC TIME**3.1 Public Questions**

12:37 pm Mayor opened Public Question Time

Nil.

12:37 pm Mayor closed Public Question Time

3.2 Public Statements

12:37 pm Mayor opened Public Statement Time

Nil.

12:37 pm Mayor closed Public Statement Time

ITEM 4 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

ITEM 5 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

The following Members verbally declared to have given due consideration to all matters contained in the Business Paper presented before the meeting.

Cr K A Howlett	Cr D W Hooper
Cr A A Carter	Cr M (Bill) Dziombak
Cr S R Martin	

budget for its municipal fund for the financial year ending on the next following 30 June.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of -*
 - (a) The expenditure by the local government;*
 - (b) the revenue and income, independent of general rates, of the local government; and*
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.*
- (4) The annual budget is to incorporate -*
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government;*
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including -*
 - (i) the amount it is estimated will be yielded by the general rate; and*
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;*
 - (c) the fees and charges proposed to be imposed by the local government;*
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;*
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;*
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and*
 - (g) such other matters as are prescribed.*
- (5) Regulations may provide for -*
 - (a) the form of the annual budget;*
 - (b) the contents of the annual budget; and*
 - (c) the information to be contained in or to accompany the annual budget.”*

6.33. Differential general rates

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

Local Government (Financial Management) Regulations 1996

56. Contents of rate notice — s. 6.41

(4) The following information is to accompany or be included in the rate notice —

- (a) a brief statement of the objects and reasons for —*
 - (i) any differential rates imposed by the local government under section 6.33;*
 - (ii) any differential minimum payments imposed by the local government under section 6.35(6)(c); and*
 - (iii) any service charges imposed by the local government;*
- (b) if a differential general rate or minimum payment differs from the proposed rate or payment set forth in the local public notice given under section 6.36, reasons for the difference.*

Policy Implications

The Budget document has been developed in accordance with Council Policy 2/100 Significant Accounting Policies.

Strategic Planning Implications

The Budget has been developed with reference to the 2007-2012 Strategic Plan and the 2008-2013 Plan for the Future. Cross referencing of strategies with budget allocations has been undertaken to ensure that funds have been allocated to achieve the objectives and goals of the plan.

Budget Implications

The Annual Budget is the primary means for a Local Government to manage and allocate its financial resources. The Budget also provides the ability to impose rates, which is the primary means for a Council to raise income to fund the upcoming year's projects. Should Council not adopt the budget at this time, the issuing of rates will be delayed and alternate means of funding major projects in 2010/11 will need to be investigated.

Officer's Comment

General

Council has prepared its 2010/11 budget, and subsequent rate charges based on similar principals used in its 2009/10 budget, which was based on the community survey results and the Council's Plan for the Future document. Though there is significant Council expenditure for 2010/11, much of this is funded externally, reducing pressure to increase rates significantly.

Though this budget will provide the financial resources needed to pay for these projects, careful management is still required to source and administer the physical resources needed to achieve the budget objectives.

Rates

Council has continued to progress the use of differential rates to ensure the sections of the community which will benefit most from the proposed infrastructure upgrades will help fund its development. Generally residential rates have increased by 4.0% although an average increase of 3.4% was initially used being the Perth CPI for Mar'09 to Mar'10. Unimproved Values (UV's) were initially increased by 15%.

A new rate category for Mass Accommodation has also been established with the rate in the dollar being equivalent to that for the shopping centers.

Additionally Council has proposed to make a standard minimum rate of \$800 across all rating categories, being a \$147 increase from 2009/10. By making one minimum rate, Council is demonstrating the view that all properties, regardless of improvement, require a minimum standard and availability of services and activities.

As per Council's Resolution on 9 June, the Rates in the Dollars and Minimum Rates were advertised, and only one submission was received by the close of advertising on 6 July 2010. The submission was received from the Pastoral Lands Board (Attachment 1) and requests Council to consider reducing the rates in the dollar given the large revaluation to UV properties.

An overview of the valuation increases for UV properties is outlined below if Council were to retain the 15% increase.

Differential Rates	2009/10				2010/11				
	RID	No. Properties	Valuation	Total Rates	%age Increase	RID	No. Properties	Valuation	Total Rates
UV Pastoral	11.8374	10	526,666	62,344	15%	13.6130	10	1,638,665	223,071
UV Other	11.8374	14	863,455	102,211	15%	13.6130	14	1,302,560	177,317
UV Other Vacant	11.8373	1	75,000	8,878	15%	13.6129	1	100,000	13,613

The valuations for UV Pastoral properties have increased by approximately 309% (\$526,666 in 2009/10 to \$1,638,665 in 2010/11); with UV Other increasing by 151% and UV Other Vacant by 133%. If the rate in the dollar was to remain at the initial recommended value, rates would increase by an average of \$13,418 for each pastoralist, \$5,365 for each UV Other property and approximately \$680 for the 1 UV Other Vacant property.

During 2009/10 there was a GRV valuation which significantly increased the valuations to all GRV properties, and in order to reduce the financial burden to ratepayers, Council decided to significantly reduce the rate in the dollar for GRV properties. It is recommended that to ensure consistency and equity with previous Council decisions that Council considers reducing the rate in the dollar for UV properties also in order to partially offset the significant valuation increase.

The proposal is for the three categories of UV properties (being pastoralists, other and other vacant) to still have an increase in their rates, but that it be capped at 15% of their total rates from 2009/10 in order to ensure consistency across all UV's, effectively eliminating any increase as a result of their property valuations.

The result is outlined below where Pastoralists will have an average increase in rates of \$211, UV Other \$924 and UV Other Vacant \$1,091. The reduction in the rate in the dollar varies from 14% to 63% in order to still achieve an overall 15% increase in rates received for equity purposes.

Although there is a proposed reduction in rates from these UV properties, after running the previous rates model through the financial system there was found to be a surplus of approximately \$0.521 million due to properties with concessions not being incorporated and other properties with revaluations commencing 1 July 2010 not being incorporated when they should be. After accounting for these items, the new UV revaluations and reducing the rate in the dollar for UV properties, the surplus has reduced by \$0.211 million with the remaining \$0.311 million being transferred to the Community Facilities Reserve in order to provide funds for potential expenditure increases in the major projects upon tender assessment.

Differential Rates	2009/10				2010/11				
	RID	No. Properties	Valuation	Total Rates	%age Decrease	RID	No. Properties	Valuation	Total Rates
UV Pastoral	11.8374	10	526,666	62,344	-63%	4.4390	8	1,611,665	71,542
UV Other	11.8374	14	863,455	102,211	-24%	9.0201	14	1,302,560	117,492
UV Other Vacant	11.8373	1	75,000	8,878	-14%	10.2393	1	100,000	10,239

This recommendation to reduce the rate in the dollar will have legislative impacts in that the Town will be imposing a differential general rate which is more than twice the lower differential rate imposed, and the Town has sought Ministerial approval as required by the *Local Government Act 1995* to do so.

The Town will also be required to incorporate in the information that is distributed to ratepayers an outline as to why the rate in the dollar has changed from those that were publicly advertised in accordance with the *Local Government (Financial Management) Regulations 1996*.

Operating Surplus

In 2010/11, Council is predicting a \$46.365m operating surplus, based on estimated operating revenue and expenditure. The majority of Council total revenue (\$82.363m) consists of:

Grants from Government (operating and non operating)	\$34.437m
Fees and Charges (majority from airport and waste services)	\$18.226m
Contributions from private organisations	\$13.403m
Rates	\$13.156m

This reflects a 28.25% increase from 2009/10 however, rates for residential properties have only increased on average by 4.0%, representing Council's continued ability to source alternative funding.

Alternatively, Council total operating expenses (\$28.487m) have increased by 13.5%. As per Council financial plan, the administration has tried to cap operating expenditure to 2009/10 levels. The only major increases are the provision of 18 new staff positions, increases associated with a new EBA/Salary negotiations, and general increases in fuel, utilities and materials.

Capital Projects

In 2009/10 Council is proposing an ambitious capital works program of \$79.673 million. The Budget contains the following capital (Non-Operating) expenditure:

Land and Buildings	\$34.738m
Roads, Footpaths & Drainage	\$31.057m
Parks	\$9.523m
Plant & Equipment	\$4.111m
Furniture & Equipment	\$0.244m

Of this \$61.413m reflects new projects with the balance of \$18.260m being uncompleted works from 2009/10 along with items that were approved as part of the five year plan and plant replacement program.

Much of this proposed work has only been achievable by Contributions from Non Government Organisations (BHP Billiton, Newcrest Mining) of \$13.403m and Grants from the State and Federal Government of \$34.437m. As Council has effectively capped rates increases to CPI, Loan funds (\$17.715m) and Reserve funds (Net \$8.488m) are required to fund these massive capital projects.

Once these projects are completed, residents and ratepayers should see a significant change in the Port Hedland landscape, principally in the provision of road and recreational infrastructure, identified as a needed improvement in last year's community survey.

Carry Forwards

As noted previously, the Budget contains both expenditure and income initially budgeted in 2009/10. These items are essentially uncompleted projects from last year. The Town of Port Hedland, like many other organisations in the Pilbara was unable to finalise many projects simply due to limited resources available in the boom economy of the Pilbara. Council has no option but to carry forward \$13.741m expenditure, which is offset by \$7.698m of associated revenue (tied grants etc), with the balance (\$6.043m) being funded from Council 2009/10 Forecast Cash Surplus. This cash surplus represents Council's estimated cash position at the time of budget preparation. This figure will be finalised as part of the 2009/10 Annual Accounts, which will be audited later this year.

The Budget Document

The Budget Document represents effectively 4 months works in bringing the total budget together and meets the expectations of both Council and the Administration. Due to the Financial Management regulation requirements, the Statutory Budget Document is similar to the Annual Financial Statements, having to meet various accounting and statutory reporting requirements. The budget is currently in balance (based on the below recommendations) and any changes will require the document to be amended.

There is an additional management component this year which outlines the 5 Year Plan previously discussed with Council, at a summarised level.

As Council is aware, the Town performs budget reviews, which allows the Budget to be "flexed" as a result of changing situations. Should Council wish to amend the proposed budget, this is easier done at the Budget Review process, requiring less statutory reporting and/or advertising to occur. Should any proposed change result in a change in the rates, all rate notices will require additional disclosure information, which will delay Council in charging and therefore collecting rates.

Attachments

1. Letter from Leanne Corker, Chair Pastoral Lands Board
2. Draft Budget 2010/11

201011/001 Council Decision – Officer’s Recommendation –
En Bloc Resolution No. 1

Moved: Cr A A Carter

Seconded: Cr S R Martin

That Council adopts en bloc the Officer’s Recommendations 1 to 15 inclusive of Agenda Item 6.1.1.1 ‘2010/11 Budget Adoption’.

CARRIED BY ABSOLUTE MAJORITY 5/0

Officer’s Recommendation 1

That Council imposes general and differential rates on Gross Rental Values and on Unimproved Values as permitted by the Local Government Act 1995 for the financial year 2010/11 as follows:

Rate Category	Cents in the Dollar
General Rates – Gross Rental Values	
GRV Residential	4.2640
GRV Commercial	5.0762
GRV Industrial	4.2640
GRV Shopping Centre	8.5280
GRV Ex Gratia	4.2640
GRV Mass Accommodation	8.5280
Differential Rates – Unimproved Valuations	
UV Mining Improved	27.2218
UV Mining Vacant	27.2217
UV Pastoral	4.4390
UV Other	9.0201
UV Other Vacant	10.2393

and for the purpose of general and differential rating, the following rate zone categories apply:

Residential

Includes all properties within the Town boundaries, classified for residential use in Town Planning Scheme No.5, Port Hedland.

Commercial

Includes all properties within the Town boundaries, classified for commercial use (excluding properties classified as Shopping Centre) in Town Planning Scheme No.5 Port Hedland.

Industrial

Includes all properties within the Town boundaries, classified for industrial use in Town Planning Scheme No.5 Port Hedland.

Shopping Centre

Includes properties located as Lot 4 Throssell Road, South Hedland and Lot 724 Wilson Street Port Hedland.

Ex Gratia

Includes all Government properties within the Town boundaries leased by the Commonwealth to third parties.

Mass Accommodation

Includes all properties exceeding 80sqm within the district boundaries, approved and predominately utilised for the following activities, as identified in Town Planning Scheme No.5

- **Holiday Accommodation**
- **Hotel**
- **Lodge**
- **Motel**
- **Transient Workforce Accommodation**
- **Tourism Development**
- **Tourism Resort.**

Mining Improved

Includes all properties that currently operate under a mining lease tenure, and the land is significantly improved.

Mining Vacant

Includes all properties that currently operate under a mining lease tenure, and the land is not significantly improved.

UV Pastoral

Includes all properties that currently operate under a pastoral lease tenure.

UV Other

Includes all properties that don't meet the criteria of any other rate zoning category and are significantly improved.

UV Other Vacant

Includes all properties that don't meet the criteria of any other rate zoning category and are not significantly improved.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 2

That Council, in accordance with section 6.32 of the Local Government Act 1995, imposes minimum rates according to the purpose for which the land is zoned or used and whether or not it is improved land as follows:

Rate Category	Minimum Rates
General Rates – Gross Rental Values	
GRV Residential	\$800.00
GRV Commercial	\$800.00
GRV Industrial	\$800.00
GRV Shopping Centre	\$800.00
GRV Ex Gratia	\$800.00
Differential Rates – Unimproved Valuations	
UV Mining Improved	\$800.00
UV Mining Vacant	\$800.00
UV Pastoral	\$800.00
UV Other	\$800.00
UV Other Vacant	\$800.00

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 3

That Council, in accordance with regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominates the following instalment dates for the payment of rates for the 2010/11 financial year:

27 August 2010	Payment in full or 1 st instalment
26 October 2010	2 nd Instalment
29 December 2010	3 rd Instalment
28 February 2011	4 th Instalment

Officer's Recommendation 4

That in accordance with Section 6.47 of the Local Government Act 1995, 100% rating concessions be granted to the following:

- (i) A113872 – Lot 43, 10 Steamer Ave, South Hedland - Baptist Church Manse
- (ii) A109930 – 36 Roberts Street, South Hedland – Bloodwood Tree Association
- (iii) A130239 – Lot 5826 Forrest Circle, South Hedland – Bloodwood Tree Association
- (iv) A106284 – 9 Hamilton Road, South Hedland – Bloodwood Tree Association
- (v) A130290 - Lot 5915 McGregor Street, Port Hedland - Freemasons Homes for Aged
- (iv) A113927 – 22 Beroona Loop, South Hedland, Frontier Services – Uniting Church
- (vii) A400610 – 10 Smith Street, South Hedland – Frontier Services – Uniting Church
- (viii) A802446 – 23 Boronia Close, South Hedland – Hedland Women's Refuge
- (ix) A130114 - Sub Lot of 5812 Reserve 39012, South Hedland - Lotteries House
- (x) A401480 – 32 Demarchi Road, South Hedland – Pilbara Family Violence Prevention Legal Service
- (xi) A156490 – Lot 5164 Shoata Road, South Hedland – Port Hedland Golf Club
- (xii) A803051 – P48 Wharf Road, Port Hedland – Port Hedland Peace Memorial Seafarers Centre
- (xiii) A130005 – 29 Johnson Land, Port Hedland – Port Hedland Pony Club
- (xiv) A156730 – Lot 2032 Stevens Street, Port Hedland – Port Hedland Retirement Village
- (xv) A156260 - Location 118 of Forrest Location, Port Hedland - Port Hedland Speedway Club
- (xvi) A802155 - Lot 5164 Shoata Road, South Hedland - South Hedland Owners & Trainers
- (xvii) A156550 - Lots 55 56 & 57 McKay Street, Port Hedland - Volunteer Marine Rescue Service
- (xviii) A803501 - Lot 309 Hamilton Road, South Hedland - Wangka Maya Language Centre
- (xix) A106282 - 1-5 Hamilton Road, South Hedland - Wirraka Maya Health Service
- (xx) A406870 - Lot 2916 Stanley Street, South Hedland - Youth Involvement Centre
- (xxi) A802207 - Lot 2466 Lawson Street, South Hedland - Youth Involvement Centre

and that 50% rating concessions be granted on the following:-

- (i) A402430 - Lot 2513 Dempster Street, Port Hedland, Len Taplin Centre

- (ii) A130286 – Lot 5653 Styles Road, Port Hedland – Port Hedland Turf Club
- (iii) A154780 - 4 Treloar Street, South Hedland - Treloar Child Care Centre

The total value of concessions for 2010/11 is \$136,914.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 5

That Council notes:

- i) that the Len Taplin Centre was not included in the original approval by Council for Concessions due to an administration error. As the Len Taplin Centre did forward the appropriate information for consideration, are a day care centre, and have been approved for a 50% Rates Concession in the past, they have been incorporated in Recommendation 4 for approval of a 50% Rates Concession for the 2010/11 and following financial year similar to other concession holders.
- ii) that the original approval for concessions totaled \$134,961. Incorporating the Len Taplin Centre increases the concession amount by \$1,953 to a total of \$136,914.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 6

That Council:

- i) in accordance with Section 6.51 of the Local Government Act 1995, impose interest at 11% per annum calculated on a daily basis on rates and service charges, excluding underground power service charge and sundry debtors, remaining unpaid (excluding eligible pensioners opting to defer the payment of their rates) if no installment option taken.
- ii) in accordance with Section 6.51 of the Local Government Act 1995, impose interest at 6.41% per annum calculated on a daily basis on underground power service charge remaining unpaid (excluding eligible pensioners opting to defer the payment of their rates).

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 7

That Council, in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose administration fees as follows (excluding eligible pensioners and underground power service charges):

- i) Payment of rates and service charges by instalments - \$11.80 plus interest at 5.5% per annum calculated daily.
- ii) Payment of rates and service charges by alternative instalment arrangement or a late payment penalty - \$58.90 per arrangement plus interest at 5.5% per annum calculated daily.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 8

That the following Refuse Collection Charges under Section 41 of the *Health Act 1911*, be imposed for the 2010/11 year:

- i) an Annual Classic Collection Charge of \$206.80 for one (1) service per week, verge collection of waste from a 240 Litre Mobile Garbage Bin; and
- ii) an Annual Premium Collection Charge of \$413.60 for one (1) service (i.e. per bin emptied of waste each week) for the collection of waste from a 240 Litre Mobile Garbage Bin, where the bin is manually picked up from the property, emptied and returned.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 9

That Council adopts the proposed fees and charges for 2010/11 as contained within pages 38 to 53 of the 2010/11 Budget Document.

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 10

That Council, in accordance with section 6.20 of the Local Government Act 1995, raises the following loans in 2010/11:

Staff Housing – Airport (carry forward)	\$1,500,000
Catamore Court Housing	\$1,095,000
GP Housing Project	\$1,500,000
JD Hardie Upgrade (partial carry forward)	\$1,550,000
South Hedland Bowling Club Self Supporting Loan (carry forward)	\$500,000
Multi-Purpose Recreation Centre (partial carry forward)	\$10,200,000
Marquee Park (carry forward)	\$830,000

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 11

That Council adopts the following Councillor fees and allowances for 2010/11:

Meeting Fees (x1 for Councillors, x2 for Mayor)	\$ 7,000
Communication Allowance	\$ 2,400
Technology Allowance (or access to a laptop)	\$ 1,000
Mayoral Allowance	\$60,000
Deputy Mayor Allowance	\$15,000

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 12

That Council, in accordance with Section 6.11 of the Local Government Act 1995, deletes the following reserves:

Bushfire Management Reserve
Cattleyard Reserve
Planning Projects Reserve
Oval Development Reserve
BHP Billiton – TOPH Alliance Reserve
Planning Permeability Reserve

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 13

That Council adopts the following percentage or dollar value for determining and reporting material variances as follows:

1. 10% of the Function amended budget; or
2. \$100,000 of the Function amended budget

whichever is the lesser, for the following categories of revenue and expenditure:

- a. Operating Revenue
- b. Operating Expenditure
- c. Non-Operating Revenue
- d. Non-Operating Expenditure

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 14

That Council adopts the Statutory Annual Budget for the year ending 30 June 2011, including the Rate Setting Statement requiring \$13,318,745 rates to be raised (as presented).

CARRIED BY EN BLOC RESOLUTION NO. 1

Officer's Recommendation 15

That Council approves the distribution of information to ratepayers in conjunction with the rates notice to inform them of the reasons for the changes in the rate in the dollar to those that were publicly advertised as required by section 56 of the *Local Government (Financial Management) Regulations 1996*.

CARRIED BY EN BLOC RESOLUTION NO. 1

6.1.2 Governance

6.1.2.1 *Airport Working Group – Change of Date for Airport Committee Meeting from 15 July 2010 to 22 July 2010 (File No.: ...)*

Officer Josephine Bianchi
Administration Officer –
Governance

Date of Report 2 July 2010

Disclosure of Interest by Officer Nil

Summary

Report seeks Council's consideration to change the date for the Airport Committee Meeting from Thursday 15 July 2010 to Thursday 22 July 2010.

Background

At its Special Meeting of 10 March 2010, Council adopted the following resolution:

“That Council:

...ii) approves and advertises the following dates, times and venues for future the Town of Port Hedland Airport Committee meetings.

...

<i>15 July 2010</i>	<i>5.30pm</i>	<i>Port Hedland Civic Centre</i>
---------------------	---------------	----------------------------------

...

Consultation Nil

Statutory Implications

Division 2 of Section 5 of the Local Government Act (1995) specifically relates to the establishment and operations of committees of Council.

The requirements of Committee Meetings are largely the same as those that apply to formal Council meetings. Council is required to determine at least once each year its meeting program and this is to be set and advertised in the local newspaper.

Policy Implications Nil

Strategic Planning Implications Nil

Budget Implications

Nil

Officer's Comment

The reason for the proposed change of date for the Airport Committee Meeting from 15 July 2010 to 22 July 2010 is to enable Council to host an informal briefing on 15 July 2010. This briefing will outline to investors, key stakeholders and members of the community the current and future plans that Council has for the town to grow into a regional city of the Pilbara.

Attachments

Nil

201011/002 Council Decision/Officer's Recommendation

Moved: Cr A A Carter**Seconded:** Cr S R Martin

That Council approves and advertises that the Town of Port Hedland Airport Committee Meeting is changed from 15 July 2010, to 22 July 2010.

CARRIED 5/0

ITEM 7 CLOSURE

7.1 Closure

There being no further business, the Chairman declared the meeting closed at 12:43 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the Council at its Ordinary Meeting of _____.

CONFIRMATION:

MAYOR

DATE