

DELEGATED BUILDING APPROVALS FOR MAY 2009

DEMOLITION LICENCES

Nil

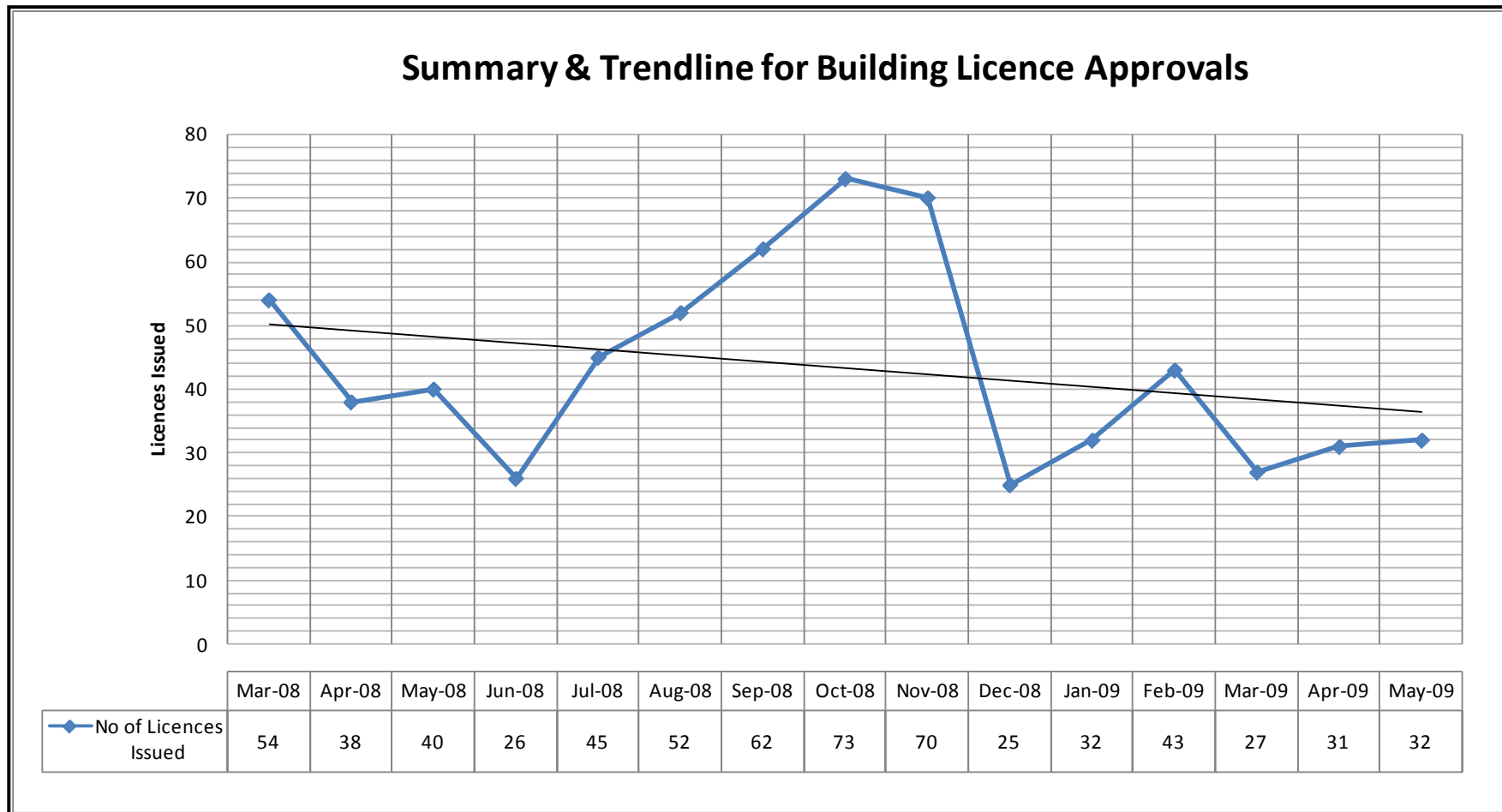
SIGN LICENCES

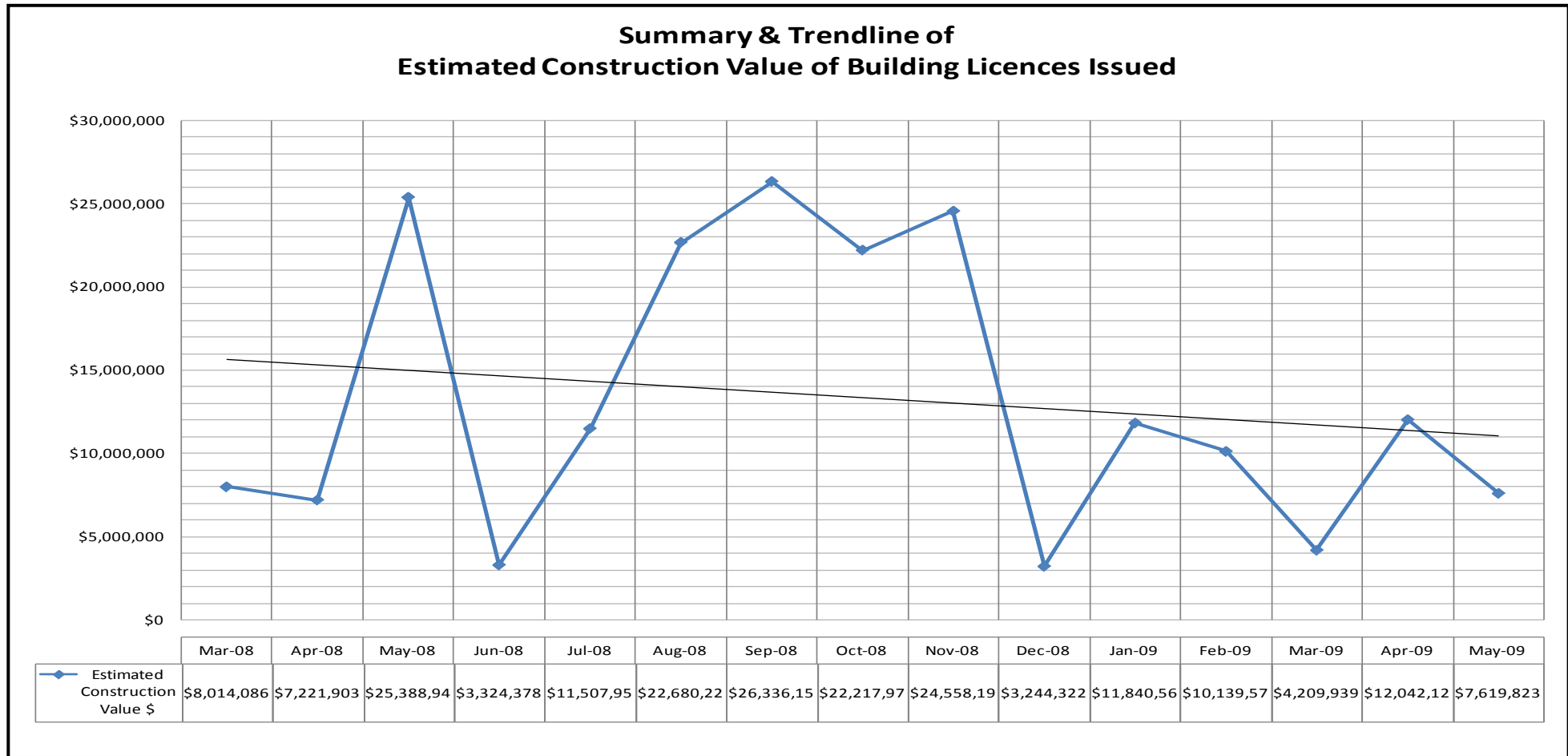
Nil

SUMMARY

Number of Licences	Licence Type	Estimated Construction Value	Floor Area in square metres	Average cost per square metre
0	Demolitions	\$0		
15	Dwellings	\$6,992,568	2759	\$2,659
13	Class 10a	\$200,255	199	\$1,006
1	Class 10b	\$31,000		
3	Commercial	\$396,000	198	\$2,000
0	Other	\$0		
32		\$7,619,823		

DELEGATED BUILDING APPROVALS SUMMARY





DELEGATED ENVIRONMENTAL ORDERS FOR MAY 2009

Current Health Orders under Delegated Authority by Environmental Health Services	
30 Weaver Place, South Hedland	Building Unfit for Human Habitation
207a & 207b Athol Street, Port Hedland	Health Notice issued to repair building. Mr Yujnovich has appealed the Health Order. A Directions Hearing with the State Administrative Tribunal scheduled for 25th June.

CURRENT LEGAL MATTERS BEING UNDERTAKEN AS AT 31 MAY 2009

CURRENT LEGAL MATTERS				
File No.	Address	Issue	Current Status	Officer
WEDGEFIELD				
121670G	Lot 3 Trig Street (Yujnovich)	Non-compliance with planning conditions	~ Court hearing date 14/4/09 remanded until 25/5/09. <i>Adjourned to 7/7/09.</i>	MP
803175G	Lot 1402 (34) Pinnacles Street (National Tyres)	Illegal Residential dongas and office	~ Instruction & Docs sent to Solicitors 15 April 09 ~ Waiting for Court date to be allocated	MP
REDBANK				
116750G	Lot 52 Redbank Road (Gravity Cranes)	Illegal use of the property for lay-down area & repair of cranes & unauthorised buildings on site	~ Court hearing date 28/4/09 adjourned until 5/6/09. <i>Adjourned to 20/7/09.</i>	MP
116770G	Lot 134 Roche Road (Western Desert)	Illegal lay-down area	~ Court hearing date 28/4/09 adjourned until 29/5/09. <i>Adjourned to 6/7/09.</i>	MP
SOUTH HEDLAND RURAL ESTATE				
154412G	Lot 2 (5-7) Quartz Quarry Road (McPherson - Pilbara Earthmoving)	Earth Moving business & repairs being operated from the property	~ Court date 15/6/09. <i>Adjourned to 7/7/09 (due to bereavement)</i>	MP
154422G	Lot 11 (39 - 41) Greenfields Street (Outlook Contracting)	Illegal development and storage of heavy vehicles	~ Court hearing 11/8/09	MP
402730G	Lot 3518(6) Dongara Place (Smith)	2 Sea containers located within the front setback area	~ One of the sea containers have been removed. ~ Court date 15/6/09. <i>Pleaded guilty with \$1000 fine and costs of \$600. ToPH gave undertaking not to prosecute for 3 months and will give priority to planning application for shed when received.</i>	MP
SOUTH HEDLAND				
	Nil			
PORT HEDLAND				
400330G	83 Athol Street (Oldenhuis)	Health - Asbestos removal	~ Court hearing date 28/4/09 adjourned until 29/5/09. <i>Adjourned to 13/7/09.</i>	MEH

Attachments

Nil

200809/376 Council Decision/Officer's Recommendation

Moved: Cr K A Howlett

Seconded: Cr S J Coates

That the Schedule of Planning, Building and Environmental Health approvals and Orders issued by Delegated Authority for the month of May 2009 be received.

CARRIED 7/0

*11.2.1.3 Yandeyarra Bus Service (File No.: 28/01/0007;
30/18/0001)*

Officer Terry Sargent
Director Regulatory and
Community Services

Date of Report 17 June 2009

Disclosure of Interest by Officer Nil

Summary

To consider providing a bus service to the community of Yandeyarra, enabling residents to travel to Port and South Hedland for medical appointments, banking, shopping and social purposes.

Background

At the meeting of the Aboriginal Affairs Working Group held on 14th May 2009, the lack of transport facilities for remote communities was discussed and it was requested that Council consider a public bus service to and from the communities to assist with the health project currently being undertaken.

The Town of Port Hedland currently has a 25 seat community bus which was donated by BHP Billiton. In light of its very limited present usage, it would be appropriate to investigate the potential to use the community bus for a feasibility trial.

The utilisation of this bus and proposed service could be undertaken on a 3 month trial basis early in the new financial year to provide a clear indication of the potential commercial viability of such a service.

It is expected the cost of the service would be largely offset by payments received from Patient Assisted Travel Scheme (PAT's) for those passengers attending medical appointments, with others paying a fare.

There is also some potential to generate income from transport of food products for the store etc.

It has been recommended that a morning and afternoon trip should be scheduled, allowing the passengers to make a day trip thereby reducing the need for people to stay overnight.

Consultation

Preliminary discussions have been undertaken with:-

- Members of the Aboriginal Affairs Working Group
- Judith Bennett – Yandeyarra Remote Community Nurse
- Ernest Richard – PATS Manager at PH Regional Hospital
- Alice Van Senden – ICC
- Representatives of the Yandeyarra Community

Statutory Implications

A driver would require the necessary MR Licence, F Licence (to carry paying passengers) and possibly a “working with children licence” if children were permitted to travel without the supervision of adults.

There do not appear to be any other legal impediments to Council undertaking such a venture but this would be confirmed with Council’s solicitors if Council decided to proceed with the trial.

Policy Implications

Nil

Strategic Planning Implications

While the Plan for the Future addresses issues related to community visitors (and this initiative will reduce camping in South Hedland) and improvement of access to medical services, there are no specific strategic planning implications related to this initiative.

Budget Implications

It is estimated that each trip to or from Yandeyarra would cost approx \$260.00.

Port Hedland Regional Hospital has advised that a reimbursement of 25cents per km for each individual would be approved through Patient Assistance Transport Service. This equates to approximately \$40.00 per person, each way. Assuming a mix of PATS subsidized passengers and private fares paying say, \$20.00 per ticket for adults and \$5.00 for children over 5, it would be possible to cover costs with an average of approx 8 – 10 passengers, or equivalent freight.

This may prove to be a higher patronage level than is achievable in the medium term, but if only 75% cost recovery is achieved on a 4 day per week service (8 trips per week), over a 12 week period, the 12 week trial service will cost \$12,480 plus administrative costs.

This is well within the \$50,000 proposed budget allocation for Yandeyarra initiatives.

Officer's Comment

Advice from health professionals indicates a very low rate of attendance at specialist appointments made on behalf of Yandeyarra residents, and this is largely attributable to the lack of reliable transport.

It has been suggested that a service 4 days per week (Mon, Tues & Thurs, Fri) would suffice. If the period between the Yandeyarra to Hedland leg and the return trip to Yandeyarra is long enough it will enable passengers to attend appointments or complete the purpose of the journey and return on the same day.

A suggested timetable is included below.

Depart Port Hedland	Arrive Yandeyarra	Depart Yandeyarra	Arrive Port Hedland
7.30am	9.25am	9.40 am	11.35am
2.30pm	4.25pm	4.40pm	6.30pm

The service will potentially contribute to improved health status of the Yandeyarra residents and reliable return trips will reduce the number of people forced to stay with relatives or camp out while waiting for a lift home.

The feasibility trial will use the community bus and drivers employed by Council or labour hire companies. Preference would be given to using Council staff for the trial period but this may not always be possible.

There are some cultural impediments to the service being developed as an Aboriginal business opportunity, but these may not be insurmountable. There has also been an informal approach from a local resident interested in developing a business of this sort with the potential to eventually servicing other communities such as Strelley and Warralong as well.

The trial will enable Council to determine:

- a) The demand for such a service
- b) The potential viability or cost of such a service
- c) Unexpected pitfalls or obstacles to be overcome

It is recommended that Council proceed with a twelve week trial bus service to Yandeyarra. If it proves to be a potentially viable business venture the opportunity can be promoted in line with Council's economic development objectives.

If it is not financially viable but proves to be of great value, Council can consider calling for expressions of interest from contractors who may operate a subsidized service.

In order to charge for tickets, it is also recommended that some appropriate amendments be made to Council's schedule of fees and charges.

Attachments

Nil

200809/377 Council Decision/Officer's Recommendation

Moved: Cr J E Ford

Seconded: Cr K A Howlett

That Council:

- i) Proceed with a twelve week trial bus service to Yandeyarra (8 services per week); and
- ii) Include the following charges within the schedule of fees and charges in the 09/10 budget.

Adult Fare between Yandeyarra and Port Hedland – one way	\$20
Child over 5 yrs Fare between Port Hedland and Yandeyarra – one way	\$5
Patient transport	As per PATS subsidy
Freight	\$20 per passenger equivalent by weight or volume

CARRIED BY ABSOLUTE MAJORITY 7/0

11.2.2 Planning Services**11.2.2.1 Proposed SINGLE HOUSE – Shed (Outbuilding) Addition at Lot 3518 (6) Dongara Place, South Hedland (File No: 402730G)**

Officer	Luke Cervi Planning Officer
Date of Report	17 June 2009
Application Number	2009/19
Disclosure of Interest by Officer	Nil

Summary**Summary**

Council has received the following application from the owner, S Smith seeking planning approval for a Single House – Shed addition at Lot 3518, 6 Dongara Place, South Hedland (See Attachment 1 & 2).

The application is referred to Council as the Notice of Delegations requires outbuildings (sheds) that exceed 100m² to be referred to Council for determination.

The application is recommended for approval subject to those conditions contained within the recommendation.

Background***The Site***

The site is located in a Residential R20 zone under the Town of Port Hedland Planning Scheme No. 5 (TPS5), and has an area of 608m². The surrounding properties are also within the Residential R20 zone. The subject site currently contains a dwelling and two sea containers. The sea containers have been the subject of recent enforcement action.

The Proposal

A Trimdek clad shed with an area of approximately 115m² (12.664m x 9.074m), wall height of 3.333m and a ridge height of 4.162m. The shed is to be associated with a Single House and is to be used for the storing of vehicles and tools associated with the applicant's lapidary hobby and carpentry trade.

Consultation

No internal or external notification has occurred.

Statutory Implications

In accordance with the Planning and Development Act 2005 the proposed development is subject to the provisions of the TPS5.

TPS5 requires residential development to comply with the Residential Design Codes of Western Australia.

Policy Implications

Nil.

Strategic Planning Implications

The proposed development has no implications for Strategic Planning.

Budget Implications

An application fee of \$127 was paid on lodgment and deposited into account 1006326 – Town Planning Fees.

Officer's Comment

The proposal would normally be determined under delegation of powers however, as the shed is in excess of 100m² (115m²), Council determination is required.

The proposal does not comply with the acceptable development standards of the Residential Design Codes of Western Australia (R Codes) for sheds (outbuildings). The R Codes specify acceptable development standards for a shed are met when the floor area is no greater than 60m², wall height is no greater than 2.4m and the ridge height is no greater than 4.2m. As the proposed shed exceeds these requirements Council needs to be satisfied that the performance criteria has been met if approval is to be given.

The performance criterion for a shed is:

Outbuildings (Sheds) that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

In this instance, it has been assessed that the performance criteria will be achieved. The shed would be located at the rear of the lot and the existing house is between the proposed shed and the street. The ridge height of the existing house is approximately 4m high and runs parallel to the street and would effectively screen the shed from the street.

It is proposed to require landscaping to address the potential visual amenity impacts on residents of neighbouring properties.

Council has the following options of determining the application:

1. Approve the application as submitted with or without conditions.
2. Refuse the application.

It is recommended that the application be approved on those grounds contained in the recommendation.

Attachments

1. Location Plan
2. Site and Elevation Plans
3. Applicant Letter

200809/378 Council Decision/Officer's Recommendation

Moved: Cr K A Howlett

Seconded: Cr K A Howlett

That Council APPROVES the Planning Application for a SINGLE HOUSE – Shed (Outbuilding) addition at Lot 3518, 6 Dongara Place, South Hedland, subject to the following conditions:

1. This approval relates only to the proposed Single House – Shed addition and other incidental development, as indicated on the approved plans. It does not relate to any other development on this lot.
2. This approval to remain valid for a period of twelve (12) months.
3. The shed shall only be used for domestic storage and/or activities and not be used for commercial or industrial purposes or human habitation.
4. Prior to the submission of a Building Licence, a landscaping plan is to be provided incorporating planting elements (creepers or trees), which are strategically located within the rear, eastern and western boundary setback areas to provide vertical elements to break the bulk of the shed and all be to the satisfaction of the Manager Planning.
5. The colours of the proposed shed are to blend with those of the existing dwelling or environment to the satisfaction of the Manager Planning.

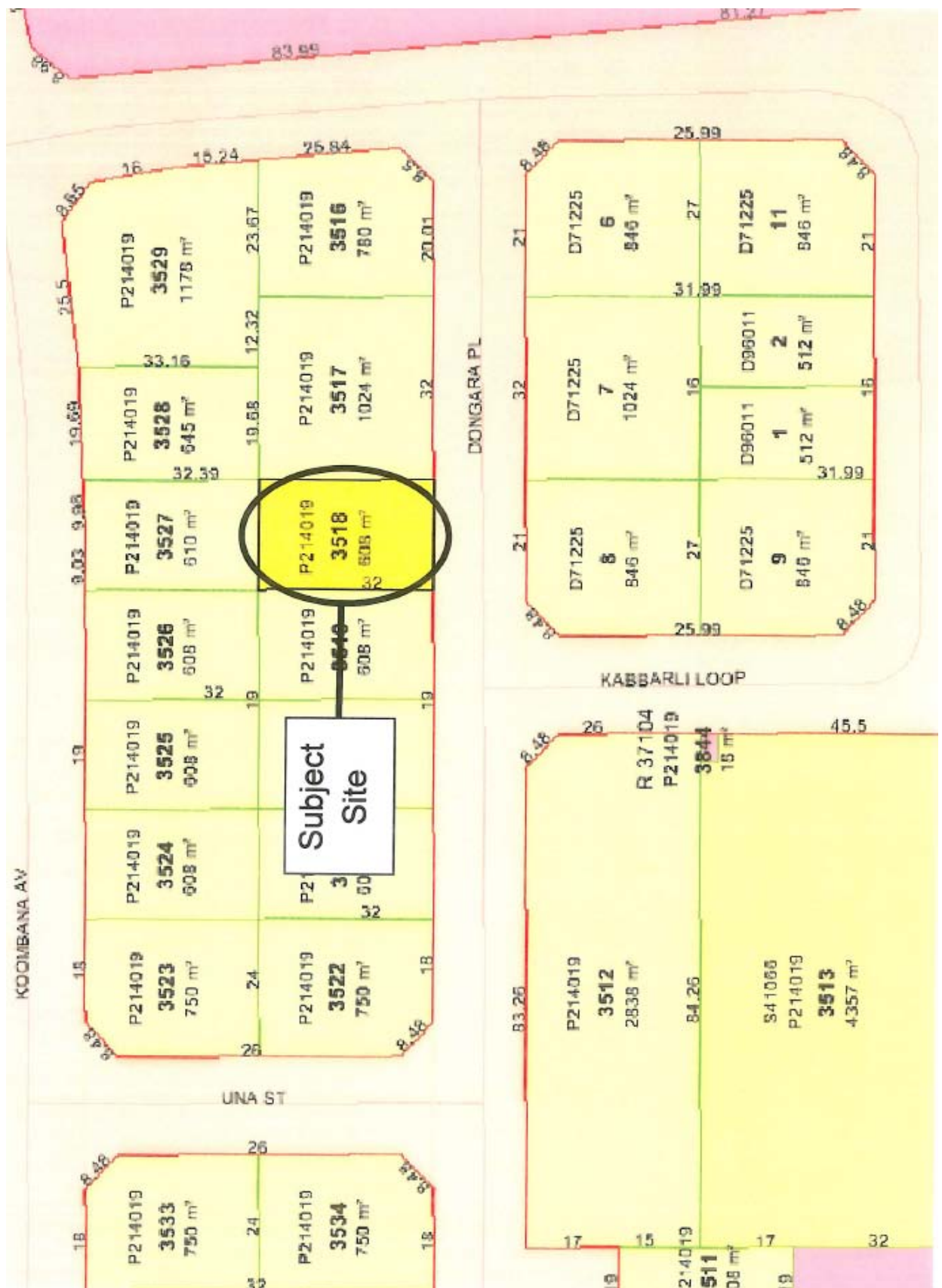
6. Stormwater disposal to be designed in accordance with Council's Engineering Department Guidelines, and all to the satisfaction of the Manager Planning.

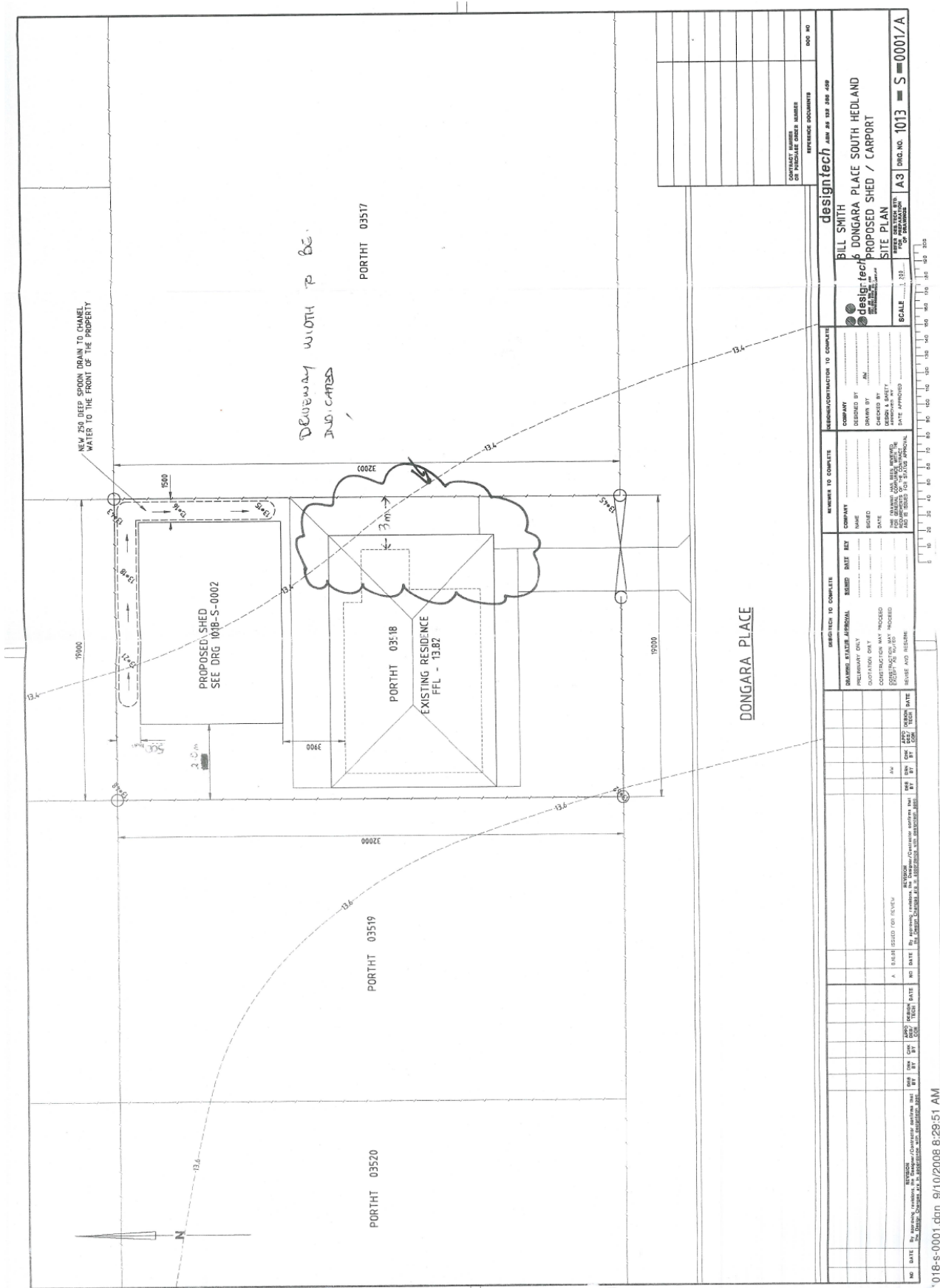
FOOTNOTES:

1. You are reminded that this is a Planning Approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements.
2. The applicant/owner is required to lodge an application for a Building Licence under the provisions of the Building Regulations and approval from the Town before commencing any works whatsoever.
3. You are advised that drawings submitted for Building License are to be properly drawn and signed by a practising structural engineer.
4. The developer to take note that the area of this application may be subject to rising sea levels, tidal storm surges and flooding. Council has been informed by the State Emergency Services that the one hundred (100) year Average Recurrence Interval cycle of flooding could affect any property below the ten (10) metre level AHD. Developers shall obtain their own competent advice to ensure that measures adopted to avoid that risk will be adequate. The issuing of a Planning Consent and/or Building Licence is not intended as, and must not be understood as, confirmation that the development or buildings as proposed will not be subject to damage from tidal storm surges and flooding.
5. Applicant is to comply with the requirements of Worksafe Western Australia in the carrying out of any works associated with this approval.

CARRIED 7/0

ATTACHMENT 1 TO AGENDA ITEM 11.2.2.1





DESIGNER/ARCHITECT BILL SMITH designtech		SUBMITTER/CONTRACTOR TO COMPLETE BILL SMITH designtech	
COMPANY designtech		COMPANY designtech	
DESIGNED BY BILL SMITH		DESIGNED BY BILL SMITH	
DRAWN BY BILL SMITH		DRAWN BY BILL SMITH	
CHECKED BY BILL SMITH		CHECKED BY BILL SMITH	
DATE APPROVED 13/06/09		DATE APPROVED 13/06/09	
PROJECT NO. 1018-S-0001/A		PROJECT NO. 1018-S-0001/A	
SCALE 1:100		SCALE 1:100	
REFERENCE DOCUMENTS 000 000		REFERENCE DOCUMENTS 000 000	

018-s-0001.dgn 9/10/2008 8:28:51 AM

ATTACHMENT 3 TO AGENDA ITEM 11.2.2.1

Lot 3518, 6 Dongara Place, South Hedland

Town of Port Hedland
 PO Box 41, Port Hedland 6721
 Your REF 402730G 2009/19
 Wednesday, 15 April 2009

RECORD No.	09/01905
OFFICER	DCRS.
FILE No.	402730G
ACTION DATE	

Scott Smith
 PO Box 2789, South Hedland 6722

COPY

Dear Messrs Sargent, Long and Bairstow

I refer to matters mentioned in your letter dated 16 March 2009 regarding proposed shed/carport/outbuilding at 6 Dongara Place South Hedland (Lot 3158).

It is noted that it is Council's preference that plans be amended to conform to supplied definition of a carport. I would be happy to comply with this if Council could guarantee that stored goods would not be stolen, destroyed or tampered with in such a structure. The whole of South Hedland is renowned for theft, wilful damage, trespass etc, if Council cared to contact South Hedland Police they would find quite a list of reported incidents of trespass, theft and damage at this address and others we have lived at while in this town. As it is obvious Council would not and could not offer such a guarantee, i must take the option of justifying the need for the building size and height to be allowed by Council.

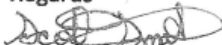
The driveway width you asked to be indicated on the plan should already be in Council's plans they approved for the existing dwelling on the property.

I am already on the wrong end of a prosecution notice from Council regarding storing my tools and equipment in a shipping container on my property, even though these are the safest way to store the said tools and equipment. Vehicles with tools, materials and equipment need safe storage too, hence the need for an enclosed, safe, lockable building of suitable size and height to allow me to carry out my occupation as a carpenter, concreter, and maintenance tradesperson. Insuring tools, materials and equipment is not possible if they are not securely locked away. Insurance companies require tool storage boxes to be securely bolted to the vehicle, as well as being locked before they insure them.

above forms part of my justification for asking Council to allow the plans to pass as they are. The wall height allows the ute with materials on the roof rack to be stored safely, and for materials such as wall sheeting and concrete reinforcing mesh to be carried into the building in a safe manner. The ridge height of the proposed structure is within Council guidelines, and I fail to see where looking at roofing of a building rather than more wall and less roofing really affects residents of neighbouring properties. The building will not be visible from the street so will not affect the 'streetscape' at all.

The proposed building will not be used for any administrative work. It is intended to safely store work tools, equipment, vehicles and materials, and a space for my hobby as a lapidarist.

Regards



11.2.3 Community and Economic Development**11.2.3.1 *Change of Name of Port Hedland Youth and Family Centre to Andrew McLaughlin Community Centre (File No.: 03/01/0018)***

Officer Maureen Allert
Family Day Care
Co-ordinator

Date of Report 9 June 2009

Disclosure of Interest by Officer

The report writer is a member of the Port Hedland Youth and Family Centre Inc representing the Town of Port Hedland.

The Pilbara Family Day Care Scheme is a user of the Youth and Family Centre.

Summary

The Port Hedland Youth and Family Centre Inc seeks permission from the Town of Port Hedland as the owner of the facility, to formally effect a change of name to the Andrew McLaughlin Community Centre.

Background

This Council owned building located on Keesing Street, Port Hedland is leased to the Port Hedland Youth and Family Centre Inc (PHY&FC).

The PHY&FC Management Committee has proposed to change the name of the facility to the "Andrew McLaughlin Community Centre", following the untimely and tragic death of Andrew McLaughlin in July 2008. Andrew McLaughlin had championed the ongoing running and growth of the centre consistently since 1986. The Management Committee voted in favour of the facilities name change at a Special Resolution Meeting on 5th March 2009 (following a motion passed at a general Committee Meeting held on 11 November 2008).

The PHY&FC have supported their application for the name change by providing the following information:-

“.....This important dedication recognises the hard work, commitment and passion of Andrew McLaughlin who championed the ongoing development and operation of the Youth & Family Centre for over 20 years. Since the very beginning of his involvement at the centre, Andrew dedicated an enormous amount of his personal time to maintaining and improving the facilities, from landscaping the surroundings, to playing pivotal roles in the construction of both front and rear external multipurpose areas, ensuring the Family Centre was built as an integral part of the centre, and developing the internals of the Youth centre to maximise its utility. Andrew was often the key volunteer managing the centre when all other volunteers on the committee found the responsibilities too arduous. The centre may certainly not have survived as the affordable, community-operated service that it is today, without Andrew's persistence and determination.....”

.....The PHY&FC Management Committee strongly believes that the survival of the centre and its enormous value to the youth and families of the Hedland community would not have been possible without Andrew's work over 22 years.”

Consultation

The Management of the PHY&FC have liaised closely with Mrs Cathy McLaughlin (widow of Andrew) regarding the Centre's proposed name change and have received permission from her and her family to use Andrew's name.

Statutory Implications

While a sign can be installed “naming” the facility, a change of name when reflected on a title and lease must be approved by the State Geographic Names Committee. Landgate is also to be informed so that the name can be included on maps.

Within the Geographic Names Committee, Principles, Guidelines and Procedures the following is stipulated:-

“Naming of Ovals, Pavilions, etc

- 1. Components of reserves (e.g. pavilions, ovals, gardens, etc.) may be named in honour of living community members who have contributed towards the establishment of the particular feature or towards the community in general.*
- 2. The approval of the Minister for Land Information is not required for such names when the park or reserve has already been named as a whole. LANDGATE should be informed of the name if it is to be included on maps.*

Renaming of Parks and Reserves

1. Names chosen for parks and reserves are expected to be permanent, and renaming is discouraged. If renaming is proposed because of some exceptional circumstance, the general guidelines will apply.
2. Evidence of substantial community support for a change of name must be provided.

Advice to LANDGATE

All naming proposals for parks and reserves shall include:-

1. Proof of community support, including evidence of consultation.
2. A map showing the location of the park or reserve.
3. The reason for the choice of name.
4. For personal names: biographical details, including dates of birth and death (if relevant), length and years of service or association.

Advice of names assigned to parks and reserves under 1ha should also include the above details so that these names can be included on maps and in the names database. “

Policy Implications

Nil.

Strategic Planning Implications

Nil.

Budget Implications

Alteration of signage for the premises will be paid for and undertaken by the PHY&FC within their current Operational Grant which was paid by the Town of Port Hedland on 28 November 2008, from General Ledger Account 1103282.

A lodgment for Change of Name to the Geographic Names Committee and change of Lease Name details will be minimal and can be undertaken within the existing budget General Ledger Account 406261 (Legal Expenses).

Officer's Comment

Andrew McLaughlin was a highly reputable member of the community contributing many voluntary hours to the PHY&FC. His passion, drive, commitment and dedication to the community and in particular the Family Centre and gymnastics has seen the successful running of the Youth Centre, which has benefited the youth of the community and particularly the successful establishment of gymnastics in Port Hedland.

The renaming of the PHY&FC to the "*Andrew McLaughlin Community Centre*" is a fitting tribute to a man who has worked consistently since 1986 to benefit the growth and ongoing running of the Centre.

The PHY&FC will be holding its Family Open Day on Sunday 21st June to publically unveil the results of the capital upgrade project that was funded by the Town of Port Hedland. In conjunction they will also be re-launching the centre under the new name.

Even though the PHY&FC can, in their own right, rename their "business", to ensure that the centre is permanently named the "*Andrew McLaughlin Community Centre*", it is necessary for Council to submit an application to the States Geographic Names Committee so that the appropriate formal changes can be made to all necessary documents held by the State, including the titles and lease documents. Once this formal process is undertaken, Landgate needs to be notified to enable the new name to be identified on relevant maps.

The above processes will ensure that the dedication and commitment of such an outstanding member of the community, who so tragically lost his life, will be suitably recognised by the renaming of the PHY&FC to the "*Andrew McLaughlin Community Centre*".

Attachments

1. Minutes of PHY&FC General Meeting of 11/11/09
2. Minutes of PHY&FC Special Resolution Meeting of 5/3/09.

200809/379 Council Decision/Officer's Recommendation

Moved: Cr S J Coates

Seconded: Cr J M Gillingham

That Council:

1. renames the Port Hedland Youth and Family Centre to the "*Andrew McLaughlin Community Centre*";
2. effects all necessary changes to the State Geographic Names Committee, Office of Titles, and Landgate; and
3. advises the Port Hedland Youth and Family Centre Inc. Management Committee, and amends the lease as appropriate to reflect the change of name.

CARRIED 7/0

ATTACHMENT 1 TO AGENDA ITEM 11.2.3.1

PORT HEDLAND YOUTH & FAMILY CENTRE INC**MINUTES
GENERAL MEETING
Tues 11 November 2008****1) Welcome**

Meeting opened by Nat at 7.32PM.

2) Present & Apologies

Present: Natalie Warren, Becky Poole, Sarah O'Connor, Viv Adams.

Apologies: Maureen Allert, Ric Rolands, Melinda Wainwright, Belinda Cooper.

3) Minutes from Previous Meeting

a) **Viv** to continue to liaise with TOPH Matthew Scott (Dir Finance) re: lease. **Viv** to also seek help from TOPH techs to move phone line from outside new office door to inside office.

b) **Sarah** and **Viv** to catch up to TOPH Julie Broad re: cyclone season procedures and involvement by relevant stakeholders. (eg. usage, Evac Centre signage)

c) \$750 TOPH funding – **Nat** has purchased pots and plants and will bring them in the New Year to ensure they survive the holiday period!

d) Closure & reopening of new bank account in correct organizational name, as well as re-signing up of cheque account signatories has been put on hold, pending renaming of centre and next AGM.

e) Strategic Plan: Policies & Procedures: **Sarah** to present current drafts of policies and procedures in the New Year. **Committee** to review hall hire and user group procedures in the New Year as a priority.

f) **Maureen** to speak to TOPH Gary Ward re: take down and put up of sails during cyclone.

g) Gymnastics Club / **Becky** to investigate costs to purchase photocopier for new office.

h) **Sarah** to speak with TOPH's Julie Broad re: obtaining formal written confirmation of office and centre usage by Maureen (Pilbara Family Day Care Scheme) including management of utility costs etc. What happens if PFDC folds – does the space become centre space again or TOPHs?

i) CPPG has paid up on rent in arrears and is now up to date.

j) **Maureen** to check with TOPH engineering re: street sign for PFDC.

Sarah moved to accept Minutes from previous meeting; seconded by Becky

4) Reports**a) Treasurers Report**

As per attached.

- Goldfinch & Black still have reports for audit – **Sarah** to chase up.

- **Nat** still going through TOPH water bill \$979.

b) Correspondence

Incoming: Nil

Outgoing: Nil

Payments: Kestrel, Horizon, Telstra, Progressive Supplies, George's Bin Supplies.

5) **User Group Issues**

a) **Hedland Gymnastics:**

- Becky requested that Gym Club be informed of the booking schedule (cancellations, bookings etc.). **Sarah** to make up 2 monthly electronic schedule and email to user groups with updates.
- Gym Club has cleared out kitchen cupboards would like to know when kitchen upgrade will be finalized. Zooby's has been very difficult to get hold of for update on progress. **Sarah & Nat** to follow up with Zoobys then pass to TOPH to finalise.
- Roller doors have been installed in the new gym storeroom. **Becky** to check locking mechanism from the inside of door. **Nat** to check key with Gary

b) **NW Gymnastics:**

Nil

c) **Family Day Care:**

- Microwave in Family Centre needs to be replaced. Sarah purchased a new microwave and delivered today.

d) **Cooke Point Playgroup:**

- Playgroup enquired with Nat re: purchasing new urn. She advised them to purchase a new one themselves if they required a large urn. PHY&FC has 1 large urn for casual hire.
- **Sarah** to purchase 2 x 1.7 litre kettles for the PHY&FC Centre use.
- Playgroup to operate over school holidays except for fortnight of Christmas week to New Year.

6) **General Business**

a) Capital Upgrade:

- Refer to attached Project Plan.
- **Viv** to follow up window treatment quote with B&R Tiles to ensure currency.
- New bbq purchased and delivered by Sarah. Existing bbq belongs to Gym Club.
- **Viv** to follow-up TOPH's Jenella re: 2 x cigarette disposal units
- **Viv** to ask TOPH's Matthew Scott to move phone in Family Centre to foyer cupboard.
- **Sarah** to obtain quotes to install 2 external signs for front of Centre complex.

b) Cleaning:

- **Viv** to organize final monthly clean for the year for second week in December.
- **Sarah** to purchase mens' urinal tablets, toilet paper and paper towel rolls from Progressive Supplies.

c) Centre Naming:

- Gym Club and Cathy McLaughlin have discussed and approved the proposal to change the PHY&FC's name to honour the late Andrew McLaughlin. **Viv motioned that the PHY&FC's name be changed to the "Andrew**

McLaughlin Community Centre", seconded by Nat and carried unanimously. Nat to investigate process of officially changing name.

- **Committee** to discuss ideas at next meeting how the various areas within the centre might be referred to (ie, currently termed 'Youth Centre' and 'Family Centre'). Names needs for the front and rear concrete areas and grassed area??
- Nat successfully bided on a graphic design services voucher (value \$200) from Allyson Pedley of T-Squared Advertising & Design at the St Cecilia's Quiz Night in September (for \$50). **Viv** to give Allyson the centre's Strategic Documentation and a brief for designing the centre's new logo, signage and stationery, incorporating the following factors: bright colours, our target markets, representing personal growth (as per our Mission Statement), a modern / perhaps abstract logo.
- a. End of Year:
 - Informal end of year catch-up; sausage sizzle sundowner at Cemetery Beach Park. **Nat** to advise date.

7) **Close of Business**

Meeting closed 9.26pm

Meeting schedule – every 2nd and 8th week of school term

**Next General Meeting on week beginning 19th – 23rd Jan
(prior to Gymnastics starting). TBA.**

ATTACHMENT 2 TO AGENDA ITEM 11.2.3.1

PORT HEDLAND YOUTH & FAMILY CENTRE INC

**MINUTES
SPECIAL RESOLUTION MEETING
Thurs 5 March 2009**

- 1) **Welcome**
Meeting opened by Nat at 7.20PM.
- 2) **Present & Apologies**
Present: Natalie Warren, Sarah Mouat, Jeanne Thompson, Lisa Hourn, Becky Pool, Louise Newbery Starling, Viv Adams.
Apologies: Maureen Allert
- 3) Natalie explained that the motion to change the name of the Port Hedland Youth & Family Centre to the "Andrew McLaughlin Community Centre" (passed at the General Committee Meeting dated 11/11/08), needed to be officially voted in via this Special Resolution Meeting, as required by an incorporated body (ref. Department of Consumer and Employment Protection). Once passed, Natalie would be lodging a notice of the change with DOCEP, including a \$40 fee, for approval.
- 4) Those voting in favour of the centre's change of name to the "Andrew McLaughlin Community Centre": unanimous. Number of votes required = at least 75% of members present (ie. 6). Number of votes taken = 100% (ie. 7).
- 5) Change of name in the Centre's constitution to be tabled at the AGM on 24th March 2009. Constitution change required to section 1.0 Name, and all other references to the centre thereafter.

Meeting closed 7.30pm.

11.3 ENGINEERING SERVICES**11.3.1 Director Engineering Services***11.3.1.1 Engineering Services Monthly Report (File No.: 13/04/0001)*

Officer Terry Dodds
Director Engineering
Services

Date of Report 18 June 2009

Disclosure of Interest by Officer Nil

Summary

Council's Engineering Directorate has provided an update on the projects that they are currently managing.

Background

The Engineering Department is currently managing over 60 projects. The attached report is project management focused.

Consultation

Engineering Services officers.

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

The projects within the monthly report reflect the priorities of the Town's Plan for the Future 2008-2013.

Budget Implications

The projects listed in the Engineering Monthly report have been included in Council's 2008/09 budget.

Officer's Comment

Nil.

Attachments

1. Works Schedule
2. Airport PAX numbers
3. Recreation Update

200809/380 Council Decision/Officer's Recommendation

Moved: Cr J E Ford

Seconded: Cr S J Coates

That Council receives the Engineering Services monthly report for May 2009.

CARRIED 7/0

22/3/09
DES

FINANCIAL PROGRAMME FOR ENGINEERING SERVICES FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009

Cyclone Watch/Season

Legend

Concept & design development	Procurement/Tender
Approvals/Services/Community Consultation	Construction/works undertaken

Tuesday, 16 June 2009

Officer	A/c Number	A/c Description	YTD Expenditure 29/5/09	Orders	Total	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	COMMENTS
MES	1201441	Footpath Railings	\$5,869	\$0	\$5,869													Complete
MES	1201467	Throssell Street - BS	\$432,383	\$14,777	\$447,160													Completed
MES	1201486	Wedgefield Upgrades - R2R Program	\$344,182	\$809	\$344,991													Completed.
MRS	1108269	Multi Purpose Sport & Recreation Facility Design	\$514,148	\$39	\$514,187													Carry Forward Project. Schematic design and master plan endorsed at May OCM, so detailed design is being completed. Estimated completion date: October 2009.
MES	1201464	Anderson Street Upgrade (West End Greening Stage 1)	\$66,377	\$66,462	\$132,839													Completed.
MID/MES	1201475	Port Hedland Footpath Construction	\$381,684	\$0	\$381,684													Completed.
MES	1201478	Reseals	\$0	\$197,307	\$197,307													Completed
MID/MES	1201444	Shoata Rd MRWA (fully funded by R2R)	\$54,228	\$90,443	\$144,671													Completed
MES	1201436	Quartz Quarry road	\$0	\$0	\$0													Project on hold pending future realignment of Quartz Quarry road with the construction of a grade separation over FMG's rail network on GNH. Funds to be transferred to Shoata road project 1201444 Sept budget review
DES	NEW	TWA project management	\$0	\$0	\$0													Design liaison with Hatch completed. Construction supervision commenced.

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MID/MES	1201453	Hamilton Road RRG	\$105,758	\$0	\$105,758													Complete
MES	1204280	Pre Cyclone clean Up White Goods/Green	\$90,540	\$0	\$90,540													Completed
AM	1210475	PAPI	\$133,588	\$50,749	\$184,337													Installed, commissioned and in operation and a permanent data Notam issued which will morph into ERSA (En Route Supplement Australia). Works still remaining are technical and include control isolation from the tower, tested connection to the PAL system (Pilot Activated Lighting) and manual control box. Additional works to be carried out by management internally is the amendment of the Aerodrome and other relevant operational and maintenance manuals to eliminate all reference to T-Vasis to be replaced by PAPI. Complete
AM	NEW	CBS security installation	\$0	\$0	\$0													Completed.
AM	1210474	Air-conditioning upgrade - Airport	\$44,230	\$0	\$44,230													Completed
MID/MES	1111446	Playground Equipment (Colin Matheson & Kevin Scott oval) \$231,844	\$237,881	\$15,645	\$253,526													Completed (playground component, shadesails listed as separate project although accounts combined)
AM	1210476	Apron Lighting	\$41,639	\$5,455	\$47,094													Completed
AM	1210478	RESA Extension	\$136,731	\$348,348	\$485,079													Completed
AM	1210473	Electrical upgrade	\$292,478	\$21,135	\$313,613													Completed Stage I.

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MID/MES	1201490	Sutherland Street Upgrade (PHES) - Nodes	\$331,652	\$5,282	\$336,934													Project almost finished. Palms, grass and furniture programmed. Roofs have been installed.
MID/MES	1201476	South Hedland Footpath Const	\$499,944	\$210,037	\$709,981													Completed
MRS	1108273	SH Sports Precinct Masterplan	\$0	\$0	\$0													Allocated to 1108269
MID/P&G	1111265	Reticulation - Survey Pickup	\$13,557	\$2,452	\$16,009													Completed.
DES/MES	1111432	Native Plant Nursery	\$119,748	\$8,951	\$128,699													Establish and create removable structure and associated infrastructure. P&G supervisor producing procure plan. Equipment (i.e. potting benches etc), parts ordered - Due by end Jan. Roofing to be installed in March. Ordering seeds and other consumables. Concreting commencing 18/3.
MRS	1108416	Sports Facility Upgrade Program (Sheds - McGregor Street and Marie Marland Reserve)	\$56,361	\$46,555	\$102,916													Completed
MID	811494	Don Rhodes Mining Museum (lighting, fencing and crackerdust around exhibits)	\$4,556	\$144,596	\$149,152													Completed
MID	1208443	Light Vehicle Replacement	\$223,724	\$0	\$223,724													Completed
MID/MES	1201473	Drainage Construction	\$94,852	\$3,564	\$98,416													Surveyors to be commissioned to prepare plans for Port Hedland LIA in order to design future drainage construction works.
MID/MES	1201491	Schillaman Street Drainage	\$269,069	\$6,945	\$276,014													Completed.

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Cyclone Watch/Season



Tuesday, 16 June 2009

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MID	1201487	Street Lighting Upgrades	\$337,474	\$856,661	\$1,194,135													Completed original scope. Additional scope listed as separate project below due to Council resolution
MRS	1106430	GAC upgrades	\$0	\$3,075	\$3,075													Items included in the upgrade identified, including signage (received), emergency buzzer installation (ordered), lockers (received and being installed) . Date altered due to increased budget allowance for GAC. Filters awaiting order
MRS	1107430	SHAC upgrades	\$8,465	\$39,546	\$48,011													Items included in the upgrade identified, including changetables (purchased and installed), locker purchases arrived and being installed) and filters (order to be placed - awaiting final quote).
MID	1204289	Gt. Northern Hwy - Street Lighting (Main Roads project with Council contribution)	\$0	\$58,819	\$58,819													Purchase Order issued to HP for \$65,000 for ToPH's contribution to the work. Awaiting Horizon Power to undertake work. Council's involvement in the project is now complete.
MRS/MES	1111437	Recreation Reserve Development	\$4,863	\$6,215	\$11,078													Carry Forward project due to non-conforming tenders received in Dec, and a resultant change in project scope. Tender for design of irrigation and oval awarded to GHD at the May OCM. Expected completion date: August 2009
MID/MES	1201443	McGregor Street RRG (Condon street to Cooke Point road)	\$50,526	\$0	\$50,526													Program includes the extension of asphalt 2m towards skate carpark and asphalt overlay of McGregor street from Clarke street to Cooke Point road. Construction work to be undertaken by Council's period contractors (Pioneer as per Wedgefield upgrades). RRG approved funding alterations - \$39,000 to be reallocated to Hamilton road RRG. Commencing 28/3/09
MID/MES	1201455	Anderson Street RRG	\$185,232	\$0	\$185,232													Frewer to Howe - drainage & asphalt overlay. Works undertaken by Council staff and period contractors (Pioneer as per Wedgefield upgrades). Pioneer unavailable, BGC to do work. Commencing 28/3/09
MES	1110278	Sportsground Surface Repairs	\$42,620	\$0	\$42,620													Marie Marland, Kevin Scott and MacGregor St ovals' surface: Project complete.
MID/MES	NEW	Throssell St Asphalt overlay (funky red)	\$0	\$0	\$0													3 stages - repair of interface between concrete & road, profiling end & side connections, asphalt overlay. MES obtaining quotes form Pioneer. Start 26-28th March.
MES	NEW	Cooke Pt Dve Drainage (footpath area)	\$0	\$0	\$0													Have acquired Dial Before You Dig info. Work commenced on 04.02.09 (delayed due to rain). Completed.
AM	NEW	Café Modifications	\$0	\$0	\$0													Café modifications. To be programmed after alterations to scope OCM Jan. Possibility that cafe may move due to extension of terminal, so project put on hold

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MRS/DES	1109455	Colin Matheson clubrooms	\$16,816	\$0	\$16,816													Carry Forward Project. DSR awarded funding to ToPH on 30th March. Tender for Design and Construction called May 09, for presentation to June OCM. Information included in tender will be geotechnical information (received 10th March) and site survey (to be undertaken week of 6th April). Will be C/F due to Funding dates
MRS	1109450	Colin Matheson Oval Upgrade	\$22,000	\$0	\$22,000													Funds reallocated
MID/MES	1201450	Boulevard Tree Planting	\$1,943	\$73,907	\$75,850													Stage 1 Completed (Cottier drive)
MRS/MID/MES	1201440	Cycleway development	\$8,330	\$0	\$8,330													Project will commence 2009/10. Item presented to April OCM regarding tender for design for Port to South Hedland, and scope for the upcoming year.
MID/MES	1105410	Finucane Island Boat Ramp (widen ramp, increase gradient, reduce silt)	\$245,236	\$166,162	\$411,398													Completed
MRS	1107432	Pools Electrical Upgrades	\$83,533	\$31,507	\$115,040													Completed
MID/MES	1201433	SH link roads	\$0	\$0	\$0													Budget included in Hedditch link as per Sept budget review.
MID/MES	1201434	Cottier/Kennedy (Blackspot)	\$0	\$0	\$0													Budget reallocated to 1201435
MES	1201457	Yandeyarra Road	\$50,961	\$8,534	\$59,495													Formation & floodway improvements along full length of road to be undertaken by Council staff after cyclone season. Complete
MID	1201488	R2R Program - Wedgefield Upgrades and Shoata	\$1,026	\$0	\$1,026													Programmed as per Council's 5 year plan - \$200,000 for Wedgefield upgrades (1201486) and \$139,000 for Shoata road (1201444). September budget review to reallocate funds to these accounts.
	NEW	Pinnacles Road Widening	\$0	\$0	\$0													Completed.

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MID/DES	1111446	Shadesails - Pulley system (\$110,000)	\$0	\$5,015	\$5,015													Pulley systems to be installed by end of June. Project scope revised to delete shadesail storage boxes due to concerns with vandalism and theft resulting in significant cost savings.
MRS/MES	1109451	McGregor Street Oval Upgrade	\$13,814	\$23,841	\$37,655													Results of geotechnical report noted at April OCM. ROSS Planning completing project, due late June 2009
AM	1210465	Solar Lights	\$1,472	\$0	\$1,472													Currently in consultation with the Green Solutions Group to supply Avlight solar units as the test bed as per Council request. The lamps sourced will give us the best return for dollars spent. Each unit includes a recording card that measures the carbon footprint which will be essential under the proposed emissions trading scheme (ETS). On hold pending lux testing results
MCED/MRS	1104411	JD Hardie upgrade (capital purchases only. Building being undertaken by MCED)	\$74,041	\$278,495	\$352,536													All works completed, including kerbing. Linemarking to be completed. Will request transfer of funds through to C&ED following completion. Remaining works (bike rack, line markings) to be completed by Engineering staff prior to end of June.
MID/MES	1004410	Septage Ponds (construct new septage ponds at SH Landfill)	\$361,253	\$184,828	\$546,081													Construction will now be undertaken under contract since the resignation of Council's Construction Supervisor. Designs to be reviewed: commenced 23 March. Ahead of schedule, due to complete in May. Orders placed for concrete and plumber. Aus Civils to complete works as per council resolution. Re-commence works mid June.
AM	1210477	Grading of Drains	\$0	\$0	\$0													Programmed.
MID	1009480	Old Port Hedland Cemetery Verge Landscaping	\$1,096	\$18,055	\$19,151													Original scope of works completed, however additional minor work (crackerdust to verge) to be undertaken prior to end of June to utilise full budget.
Carry Forward / Additional / Second Stage and Multi Schedule projects including Council resolutions																		
MRS	4407413 1106413	Aquatic Centre Plant and Equipment	\$63,270	\$55,942	\$119,212													Funds reinstated in January 2009 after being removed from budget in November 2008. Plant and Equipment being purchased includes aqua run (received), shade sails (quotes being sourced for 2 x replacement shades), diving boards removed, installation of new boards commencing 15th June. Trolley for GAC arrived.

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MRS	1106413	Pool Blanket																Funds provided as part of the Regional Grants scheme, with notification received on 26th Feb 09. Blanket and required paving ordered. Paving completed. Blankets arrived, however damaged in transit, so is being returned for repairs. Following installation will obtain quotes for pool blanket covers.
MRS	1106413	Auto Cleaners																Completed
MRS	1104420	JD Hardie Centre Furniture and Equipment	\$17,769	\$2,660	\$20,429													Completed
MRS	1107430	SHAC upgrades	\$8,465	\$39,546	\$48,011													Items included in the upgrade identified, including changetables (purchased and installed), locker purchases arrived and being installed) and filters (order to be placed - awaiting final quote).
MRS	1107430	SHAC Shade Sail																
MRS	1111433	Kevin Scott Oval - Clubroom Floors (and air conditioning?)	\$0	\$18,552	\$18,552													Funds provided as part of the CLGF - awarded 16th March 2009. All tiling has been completed, and installation of windows is to commence week of 15th June.
AM	1213420	Airport Cafe - Refrigeration	\$0	\$0	\$0													Understand that this funding has been removed.
MRS	1111437	Recreation Reserve Development			\$0													Carry Forward project due to non-conforming tenders received in Dec, and a resultant change in project scope. Tender for design of irrigation and oval awarded to GHD at the May OCM. Expected completion date: August 2009
AM	1210465	Solar Lights (Additional funding)			\$0													Council special meeting 16/3 resolved to input additional funding: scope being extended, now formal tender will be required (over \$100K)
MID	1201487	Street Lighting Upgrades 08/09 Stage II (CLGF additional funding)			\$0													New project as approved at March OCM to be carried forward to 2009/10. All works scheduled pending completion by Horizon Power.

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MID	1201411	Richardson street Parking			\$0													New project will be carried forward to 2009/10. Plan to liaise with BHP and Epcad regarding their West End development works to ensure synergy of designs.
MID	1105410	Finucane Island Boat Ramp shade			\$0													New project will be carried forward to 2009/10.
AM	1210466	Airport Parking Lighting	\$1,472	\$0	\$1,472													
MRS	1108269	Multi Purpose Sport & Recreation Facility Design	\$514,148	\$39	\$514,187													Carry Forward Project. Schematic design and master plan endorsed at May OCM, so detailed design is being completed. Estimated completion date: October 2009.
MRS/DES	1109455	Colin Matheson clubrooms	\$16,816	\$0	\$16,816													Carry Forward Project. DSR awarded funding to ToPH on 30th March. Tender for Design and Construction called May 09, for presentation to June OCM. Information included in tender will be geotechnical information (received 10th March) and site survey (to be undertaken week of 6th April). Will be C/F due to Funding dates
MRS/MID/MES	1201440	Cycleway development	\$8,330	\$0	\$8,330													Project will commence 2009/10. Item presented to April OCM regarding tender for design for Port to South Hedland, and scope for the upcoming year.
MRS	1106430	GAC upgrades	\$0	\$3,075	\$3,075													Items included in the upgrade identified, including signage (received), emergency buzzer installation (ordered), lockers (received and being installed). Date altered due to increased budget allowance for GAC. Filters awaiting order
MID	new	Shade at Daylesford and Marapikurrinya Parks			\$0													New project will be carried forward to 2009/10. Approved at April OCM
MID	new	Disabled access to Cemetery Beach			\$0													New project will be carried forward to 2009/10. Approved at April OCM. Scope is to extend Turtle Interpretive Loop disabled access to Cemetery Beach.
MID	1105424	Port Hedland Boat Ramp (potable water supply, lighting)	\$1,187	\$5,800	\$6,987													CF project. PHPA will install channel beacons at next suitable high tide which will complete project with significant cost savings. Revised scope being prepared for approved (Council and PHES) to include repair and/or replacement of jetty railings, ladders and decking.

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MID/MES	1009481	Cemetery Upgrade (Entry signage, lintels, kerbing, plot markers)	\$11,759	\$13,378	\$25,137													CF project. Plot marker costs were cheaper than expected therefore resulted in the opportunity to construct additional concrete lintels to surround plots. Lintels ordered 3/6/09, with portion of work to be completed in 2009/10.
MID	1201481	Walkway/Park Lighting	\$356,690	\$600	\$357,290													CF project. Horizon Power have completed all works ordered, however issues with HP financial systems have resulted in delays in quoting works to complete program.
MID/PDO	1111448	Kevin Scott Oval Reservoir Flushing System	\$5,124	\$152,100	\$157,224													CF project. Tender awarded to Water Dynamics at May OCM after extensive consultation.
MID/MES	1203440	Floodwater Pump Upgrade - Elec Shelter	\$3,483	\$0	\$3,483													CF project. Separate design component progressing prior to construction (refer NIR 2009/10).
MID/MES	1111436	Bore Installations	\$4,906	\$32,962	\$37,868													CF project. Procurement finalised regarding bore investigations as per May OCM. Anticipate bore investigations will be complete prior to end of June. Information to be presented to Council after consultation with Department of Water for decision on project outcomes
MID/MES	1201458	Throssell Street Streetscape	\$188,856	\$136,912	\$325,768													CF project. Refer agenda item June OCM.
MID/MES	1201438	West End Greening Stage 2	\$30,744	\$167,967	\$198,711													CF project. Works ongoing as per schedule however scope is likely to be varied further to meetings with BHP. Refer agenda item June OCM.
MID/MES	1111435	Stairway to the Moon	\$38,844	\$14,395	\$53,239													CF project. Refer agenda item June OCM.
MID/MES	1004410	Recycling Shed at SH Landfill	\$0		\$0													CF project. Tender decision deferred at May OCM. June Briefing Session - further information presented to Council, whereby Council indicated that the project should be deleted and reviewed in the future due to likely change of scope.
MID/MES	1105426	Turtle Boardwalk	\$7,500	\$65,000	\$72,500													CF project. Project progressing as per new scope approved in Feb OCM.

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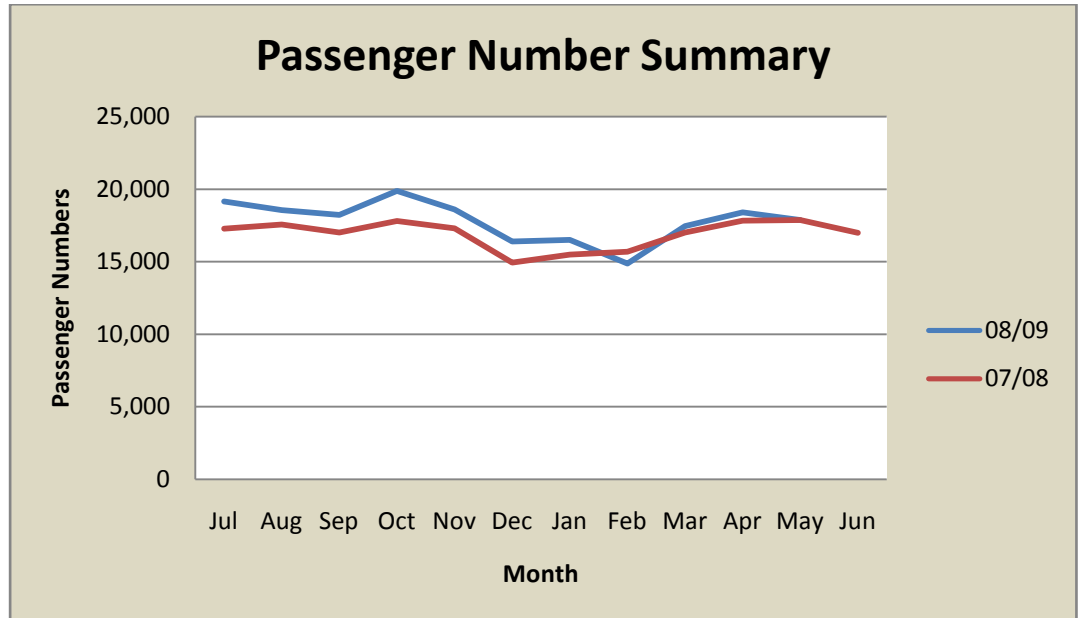
Tuesday, 16 June 2009

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MID/MES	1201437	Hedditch - Forrest Circle Rd	\$3,171	\$0	\$3,171													CF project. Scope revised to include design only with construction scheduled for 2009/10 pending budget approval.
MID/MES	1201461	Town Entry Statement (landscaping component)	\$37,280	\$229,653	\$266,933													CF project. Project is construction ready however can't progress until the installation of the sculpture at the Visitors Bay.
AM	NEW	Departure Lounge Modifications		\$0	#VALUE!													Move walls / fix departure lounge to be done on hourly rates - design tech to do the drawings. DES / MAO meet with third Airline to discuss. Response unfavourable, will proceed with plan A. Builder assisting with PMP/Schedule/estimate.
MID	1111439	Marquee Park Development	\$43,637	\$909	\$44,546													Staged project. Funding submission to RLCIP for \$3.55M was unsuccessful, however full funding has been approved from SHNL and Royalties for Regions. Detailed design progressing.
MRS	1108420	Recreation Facility Upgrade (Diamond 1 Backnet and Hawks clubrooms)	\$22,873	\$80,046	\$102,919													Carry Forward Project. Clubrooms - SRO, MB and BMO liaising to ensure correct installation. Backnet - order placed.
MES	1201483	Nth Circular Rd East Culverts RRG	\$56,696	\$0	\$56,696													Culverts will be installed and headwalls commenced in July.
MES	1201489	Hillside/ Woodstock Road - RRG	\$7,841	\$32,620	\$40,461													Formation & floodway improvements along full length of road to be undertaken by Council staff after cyclone season. CF to 09/10
DES/DCRS	NEW	Airport Housing	\$0	\$0	\$0													In consultation with the Green Solutions Group re renewable energy sources. Awaiting sewerage to be built for TWA for design and construct to commence
MID/MES	1201435	Cottier (Blackspot)	\$0	\$0	\$0													Confirming deletion of this project due to conflict with other projects (future SHNL subdivisions, Marquee park, etc). Funding to be reallocated to another project (to be approved by Main Roads WA and Council)

ATTACHMENT 2 TO AGENDA ITEM 11.3.1.1

Port Hedland International Airport

Monthly Passenger Numbers



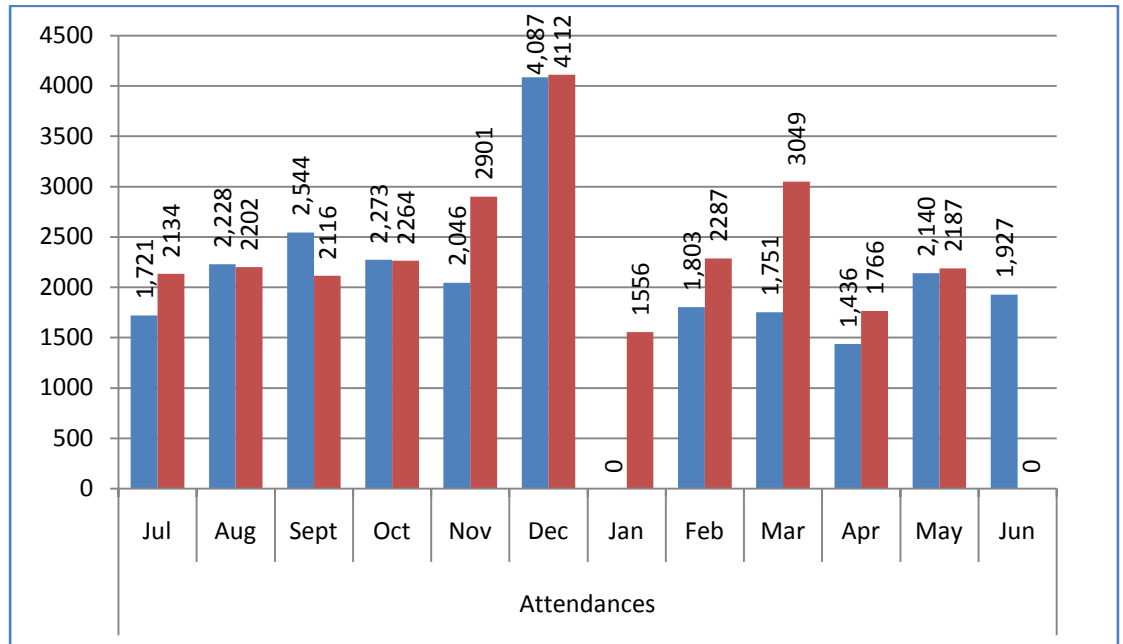
Please note that above graph excludes Skywest passenger numbers for May 2009, as these were unavailable at time graph was put together.

ATTACHMENT 3 TO AGENDA ITEM 11.3.1.1

Recreation Services

JD Hardie Centre

Attendances



Aquatic Centres

The monthly reports in full from the YMCA can be obtained by contacting the Manager Recreation Services.

YMCA Update

The YMCA are managing and operating both South Hedland and Gratwick Aquatic Centre's in comparison to the approved budget (April OCM). The contract with the YMCA is awaiting signing.

South Hedland Aquatic Centre is closed for the Winter season, whilst Gratwick Aquatic Centre is now operating under amended Winter hours.

South Hedland Aquatic Centre

Financials

Month	Actual \$	Budget \$	Variance \$
Income	25	0	25
Expenditure	39,939	40,715	776
Net	(39,914)	(40,715)	801

Year to Date	Actual \$	Budget \$	Variance \$
Income	81,603	73,199	8,404
Expenditure	282,108	276,356	6,299
Net	(200,505)	(203,157)	2,652

Attendances

Month	Swim	Aqua/Ed	School	Aqua	Program	Misc	Total
Jan	1544	194	0	0	0	2720	4458
Feb	900	302	68	0	14	2049	3333
Mar	1213	411	645	0	6	2946	5221
Apr	1169	93	165	0	0	1591	3018
May	Centre Closed						
Total	4488	1000	858	0	20	9485	16030

Gratwick Aquatic Centre

Financials

Month	Actual \$	Budget \$	Variance \$
Income	9,303	8,905	398
Expenditure	54,686	54,694	8
Net	(45,383)	(45,789)	406

Year to Date	Actual \$	Budget \$	Variance \$
Income	105,095	105,878	(783)
Expenditure	290,096	308,083	17,987
Net	(185,001)	(202,205)	17,204

Attendances

Month	Swim	Health Club	Aqua/Ed	School	Aqua	Program	Misc	Total
Jan	3,920	485	0	397	85	361	492	5,740
Feb	2,466	517	468	104	68	93	1,089	4,805
Mar	2,739	595	398	1,066	73	926	1,186	6,983
Apr	2,782	751	148	27	49	87	673	4,517
May	332	452	0	0	11	6	74	875
Total	12,239	2,800	1,014	1,594	286	1,473	3,514	22,920

NOTE: Agenda Item 11.3.1.2 'Finucane Island Boat Ramp – Additional Works to Extend the Length of the Ramp (File No.: 30/15/0003)

11.3.1.2 Finucane Island Boat Ramp - Additional Works to Extend the Length of the Ramp (File No.: 30/15/0003)

Officer Terry Dodds
Director Engineering
Services

Date of Report 11 June 2009

Disclosure of Interest by Officer Nil

Summary

The purpose of this report is for Council to consider proposed additional works required at the Finucane Island boat ramp, to improve access to, and use of the ramp – particularly at low tide.

Background

In regard to the Finucane Island boat ramp upgrades, it was resolved at the Ordinary Council Meeting held on 10 December 2008, that;

- “i) Council accepts the outcome of the Finucane Island boat ramp upgrade community consultation;*
- ii) the project proceeds as planned, including the following facilities:*
 - a) widening of the boat ramp; and*
 - b) increasing the gradient of the boat ramp; and*
- iii) consideration is made during the 2009/10 budget process for the inclusion of other items identified during the consultation process; and*
- iv) prior to the development of its 2009/10 budget, Council investigate the introduction of boat ramp user fees;”*

In line with this resolution, a new ramp was designed in consultation with Maunsell that would mitigate against the issues of silt and sand building up on the ramp. Construction of the ramp was then completed in early May 2009.

Since construction of the ramp has been completed, it has been identified that the toe of the ramp doesn't actually meet the dead low tide level, making it difficult to launch or retrieve boats during low tides. Some members of the public have expressed concerns over this. Additionally other users have requested a walkway and temporary mooring facility be provided.

Consultation

Engineering Staff
Members of the General Public
Australian Civils
Council

Statutory Implications

Nil

Policy Implications

Nil

Strategic Planning Implications

Key Result Area 3, Goal 2, Strategy 2 - Provide improved boating facilities at Finucane Island and the Town Boat Ramp.

Budget Implications

Budget implications will depend on the extent of the works completed. It is expected to cost between \$100,000 and \$230,000 depending on Council's decision on the level of service provided.

Council's draft 2009/10 Budget includes a provision for \$150,000 for upgrades at the Finucane Island Boat Ramp, with \$75,000 being allocated by the Town, and \$75,000 funding coming from the Royalties for Regions grants sometime, should the application be successful.

Officer's Comment

There are two (2) engineering solutions that can be implemented to overcome the current issues with launching and retrieving boats at low tide and accessibility.

Low Tide Issue

Remove the toe of the ramp and extend it using rock ballast with a concrete overlay. This would also require the installation of ramp/toe indicators with solar lighting in order to mark the end of the ramp for boat users, so as to prevent any potential damage being caused to their boats.

Accessibility

In order to achieve temporary mooring capability at the ramp, thus assisting 'single person' launching and retrieval, a fixed or floating wharf would need to be installed.

Both of these solutions are relatively easy to achieve. Solution 1 is expected to cost around \$100,000 (inclusive of the indicators). If both solutions were required to be implemented, it is expected an additional \$130,000-150,000 would be required; total \$230,000-\$250,000. (No further investigations will be completed to confirm the costs associated with these works, and to complete the design until Council resolve their requirements).

Low Tide

In order to extend the length of the ramp, this work would have to be undertaken in conjunction with low tides. There is a window of opportunity for this work to proceed at the end of July, as the tides would be sufficiently low enough at this time to enable the works to be carried out.

Conclusion

There are 3 possible options to be considered;

Option 1: Do nothing and leave the ramp as it is.

(This is unlikely to be a popular option with the public as the ramp is essentially unusable at very low tide in its current state, even though the use of the waterway is very limited at that level tide).

Option 2: Extend the length of the ramp and install toe ramp markers.

This would require money to be budgeted soon, as the next window of construction opportunity passes late July.

Option 3: Undertake all proposed works, which includes the installation of a fixed or floating wharf, in addition to undertaking the works outlined in Option 2.

This option would involve sourcing more accurate cost estimates, with another report to be put to Council at a later date. It is not likely any works be carried out in the July tide envelope. The impetus to act quickly will be less, and therefore the risk associated with the project management plan would also decrease; as more thorough estimates and job planning would be easier to achieve.

At this point in time it is recommended that Council goes with option 2, with further investigations to be carried out into the costs associated with the installation of a fixed or floating wharf structure. This solution makes use of the tide without increasing project risk in the medium term.

Attachments

Nil

Officer's Recommendation

That Council:

- i) considers allocating \$1000,000 in the 2009/10 budget process, to facilitate further extensions to the length of the Finucane Island boat ramp and installation of markers; and
- ii) carry out further investigations into the costs associated with installing either a fixed or floating wharf structure (and/ or walkway) at the Finucane Island boat ramp, with findings to be presented to Council at a later date, to determine if these works will proceed or not.

11.3.1.3 South Hedland Waste Management Facility - Septage Ponds (File No.: 31/06/0001)

Officer Terry Dodds
Director Engineering
Services

Date of Report 15 June 2009

Disclosure of Interest by Officer Nil

Summary

The purpose of this report is for Council to consider the proposed additional expenditure of \$100,000, required to finish the construction of the septage ponds at the South Hedland Waste Management Facility.

Background

When completing initial stages of work on the septage ponds, Council staff and contractors encountered two issues;

1. Unsuitable material (asbestos) was required to be removed from the site costing an additional \$45,000;
2. It was decided that Zipeck, an agent used to crack seal concrete, be used in the concrete mix, costing an additional \$45,000. This will guarantee the integrity of the water proofing.

Consultation

Manager Engineering Services
Australian Civils
Council (June briefing session)

Statutory Implications

Licence conditions as imposed by the Department of Environment and Conservation, under the Environmental Protection Act 1986 - Licence number L6917/1997/7.

“Section 58 - Contravention of licence conditions

A holder of a licence who contravenes a condition to which the licence is subject commits an offence.

If a person contravenes on premises in respect of which a licence is in force a condition to which the licence is subject, the occupier of those premises is himself deemed to have contravened that condition whether or not the person acted contrary to the instructions of that occupier in contravening that condition.

If—

- (a) premises are shared by a corporation and a subsidiary or subsidiaries of the corporation;
- (b) the corporation or a subsidiary referred to in paragraph (a) is a licensee in respect of the premises referred to in that paragraph; and
- (c) a condition to which the licence of the licensee referred to in paragraph (b) is subject is contravened on the premises referred to in paragraph (a), the licensee referred to in paragraph (b) is deemed to have caused the contravention referred to in paragraph (c) unless the contrary is proved.

In subsection (3) —

***corporation** has the meaning given by the Corporations Act 2001 of the Commonwealth;*

***subsidiary** has the meaning given by the Corporations Act 2001 of the Commonwealth.*

[Section 58 amended by No. 10 of 2001 s. 72; No. 54 of 2003 s. 76.]”

Policy Implications

Nil

Strategic Planning Implications

Key result area 5 – Environment;
Goal 1: Waste Management; Strategy 1 & 4.

Strategy 1: Progressively develop the South Hedland Landfill Facility in accordance with the Landfill Strategic Plan, and;

Strategy 4: Work with the Department of Environment to ensure that all licensed premises comply with their environmental requirements.

Budget Implications

The additional required for the septage ponds is expected to cost between \$90,000 and \$100,000. As per discussions held at Council's Informal Briefing Session held on 10 June 2009, it is proposed to transfer the money from the recycling shed project, which has stopped due to scope change, to the septage ponds project.

The septage ponds project was initially funded in 2007/08, with \$125,000 allocated. These funds were not expended, and were carried forward into 2008/09 where an additional \$500,000 was allocated bringing the total project budget allocation to \$625,000. Along with the septage ponds project held within account number 1004410 Tip Infrastructure, there was an additional \$190,000 allocated for a recycling shed. These two projects resulted in an allocation of \$815,000 for tip infrastructure projects.

Within the March Budget Review, it was initially identified that there would be surplus funds of \$75,000 in the septage ponds project, and the funds for the recycling shed would be carried forward into 2009-10 given the change in the scope of works, resulting in a proposed Revised Budget allocation of \$550,000 in total for 2008-09.

Note that the savings proposed in the March Budget Review were prior to the issues above being identified, where there are no longer going to be any savings.

It is proposed that the \$75,000 surplus initially identified, be transferred back into the septage ponds project, along with an additional \$25,000 from the recycling shed project, therefore providing the \$100,000 additional funding required to complete the septage ponds in accordance with the licence conditions.

Given the consultation and reviews required to be completed for the recycling shed, it is proposed that the remaining \$165,000 be placed back into the Landfill Site Reserve, and once the reviews are finalised, the recycling shed (or an alternative proposal) be put to Council for consideration as part of the 2010-11 Budget Process.

Council should note that any net saving or costs associated with Landfill projects are balanced with a corresponding transfer to or from the Landfill Reserve; therefore the municipal surplus is unaffected.

Overleaf is a table outlining the financials mentioned above.

TIP INFRASTRUCTURE										
GL Account	2007-08			2008-09					2009-10	2009-10
1004410	Budget	Actuals	Carryover	New Allocation	Total Budget*	March Budget Review	Revised Budget	Actuals**	Current Budget	Proposed Budget***
Septage Ponds	125,000	-	125,000	500,000	625,000	- 75,000	550,000	361,253	-	100,000
Recycling Shed	-	-	-	190,000	190,000	- 190,000	-	-	190,000	-
TOTAL	125,000	-	125,000	690,000	815,000	- 265,000	550,000	361,253	190,000	100,000

* Total Budget incorporates Carryover amount

** Actuals are as at 16 June 2009 and do not include commitments

*** Proposed to use \$75,000 surplus initially identified in March review, and \$25,000 from recycling shed, with remaining \$165,000 being transferred back into the Landfill Site Reserve.

Officer's Comment

In order to complete the septage ponds correctly and expediently, and to enable Council to comply with our licence conditions as imposed by the DEC under the Environmental Protection Act, the work is considered a mandatory requirement.

Attachments

Nil

200809/381 Council Decision/Officer's Recommendation

Moved: Cr J E Ford

Seconded: Cr K A Howlett

That Council:

- i) amends the 2008/09 Budget in Non-Operating Expenditure Account 1004410 'Tip Infrastructure' to reflect the following:

Septage Ponds	\$650,000
Recycling Shed	-

being fully funded from Landfill Site Reserve, to facilitate the completion of the septage ponds at the South Hedland Waste Management Facility; and

- ii) any unspent funds be carried forward to the 2009/10 budget accordingly.

CARRIED BY ABSOLUTE MAJORITY 7/0

11.3.2 Infrastructure Development**11.3.2.1 West End Greening Project – Scope Variation (File No.: 21/05/0003)**

Officer Jenella Voitkevich
Manager Infrastructure
Development

Date of Report 12 June 2009

Disclosure of Interest by Officer Nil

Summary

The aim of this report is to gain Council approval for the scope variation of the West End Greening (stage 2) project.

Background

The West End Greening project is an initiative of BHP Billiton (BHPB) to provide a landscaped buffer strip between the Port Hedland residential area and the BHPB industrial area. The buffer will reduce noise and dust and improve aesthetics along the main entrance roads (Wilson and Anderson streets) to the Port Hedland town centre. Stages 1 and 2 of the project encompass Lot 6043 Anderson street, between Short street and Frewer street. The project is fully funded by BHPB.

In May 2007 Council rejected all tenders for Stage 1 due to budget implications (budget \$549,800, tender submissions \$1.3M - \$1.4M), with the aim to review the project scope and management process. The original project scope included:

- Clearing of existing vegetation and fencing
- Tree and shrub planting, including mulching and all required soil treatments
- Irrigation, including water tank, pumping system and reticulation
- Lawn area
- Carpark
- Footpath (feldspar and railway sleeper)
- Bridge and feature rock swales
- Bollards
- Street furniture (picnic setting, seating and bins)

In August 2007 the scope was revised to include tree planting, reduced shrub planting and associated irrigation. To reduce costs, Council staff would undertake all clearing and earthworks. After revising the drawings and undertaking procurement processes, Stage 1 was awarded to Excel Resources in December 2007 at a cost of \$423,127.

The remainder of the scope was programmed for the 2008/09 budget which included:

- Shrub planting
- Mulching
- Installation of lawn
- Pathway construction (feldspar or similar plus railway sleepers)
- Rock swales and drainage modifications
- Bollards adjacent to Wilson street
- Park furniture
- Painting of the water tank
- Connection of re-use water line (from McGregor street tank) to existing water tank

At the Council Informal Briefing Session in September 2008 Council indicated that they preferred the deletion of the grassed area in lieu of additional shrub planting. This would provide a greater buffer from the industry and reduce the occurrence of the area being used for recreation along two highly trafficked roads. This resulted in budget implications as the reticulation system that was already installed required modification to accommodate shrub planting. The bollard installation was deleted from the scope (not likely to be approved by Main Roads WA) and the connection of the re-use water was also deleted (to be reconsidered once bore connection at McGregor street re-use tank is investigated). Council was also able to source gravel materials for the pathway from BHPB, further reducing any budget implications from the additional shrub planting.

BHP Billiton has approached Council for a further variation to the scope to improve the quality of the buffer area.

Consultation

- Council staff
- BHP Billiton

Statutory Implications Nil

Policy Implications Nil

Strategic Planning Implications

Key Result Area 2, Goal 3, Strategy 1 – In conjunction with industry, business and the community, develop improved verge and streetscape treatments throughout the Town.

Key Result Area 4, Goal 1, Strategy 1 – Work with stakeholders to transform the look and feel of the historical heart of Port Hedland to make it more attractive and informative for visitors.